

CLAY COUNTY, FLORIDA

Sole Source Justification

Vendor: SWAGIT PRODUCTIONS LLC _____

Commodity: Content Delivery Package, Social Media ExStream, Playback 365, CCaption ___

Estimated annual expenditure for the above commodity or service: \$ 48,755.00 _____

Initial all entries below that apply to the proposed purchase. Attach a memorandum containing complete justification and support documentation as directed in initialed entry. (more than one entry will apply to most sole source products/services requested).

1. _____ SOLE SOURCE REQUEST IS FOR THE ORIGINAL MANUFACTURER OR PROVIDER, THERE ARE NO REGIONAL DISTRIBUTORS. (Attach the manufacturer's written certification that no regional distributors exist. Item no. 4 also must be completed.)
2. _____ SOLE SOURCE REQUEST IS FOR THE ONLY STATE OF FLORIDA DISTRIBUTOR OF THE ORIGINAL MANUFACTURER OR PROVIDER. (Attach the manufacturer's — not the distributor's — written certification that identifies all regional distributors. Item no. 4 also must be completed.)
3. _____ THE PARTS/EQUIPMENT ARE NOT INTERCHANGEABLE WITH SIMILAR PARTS OF ANOTHER MANUFACTURER. (Explain in separate memorandum.)
4. _____ THIS IS THE ONLY KNOWN ITEM OR SERVICE THAT WILL MEET THE SPECIALIZED NEEDS OF THIS DEPARTMENT OR PERFORM THE INTENDED FUNCTION. (Attach memorandum with details of specialized function or application.)
5. _____ THE PARTS/EQUIPMENT ARE REQUIRED FROM THIS SOURCE TO PERMIT STANDARDIZATION. (Attach memorandum describing basis for standardization request.)
6. X _____ NONE OF THE ABOVE APPLY. A DETAILED EXPLANATION AND JUSTIFICATION FOR THIS SOLE SOURCE REQUEST IS CONTAINED IN ATTACHED MEMORANDUM.

The undersigned requests that competitive procurement be waived and that the vendor identified as the supplier of the service or material described in this sole source justification be authorized as a sole source for the service or material.

MIS
DEPARTMENT

DIVISION

6/23/2020
DATE

Nicholas Calcutti
Digitally signed by Nicholas Calcutti
Date: 2020.06.23 17:02:56 -04'00'
DEPARTMENT/DIVISION DIRECTOR

COUNTY MANAGER

(PURCHASING USE ONLY)	<u>SOLE SOURCE AUTHORIZATION</u>
APPROVED BY: _____	DATE: _____
DISAPPROVED BY: _____	DATE: _____
REASON: _____	



Information Services

Address:
2519 State Road 16 W
Green Cove Springs, FL
32043

Phone: 904-529-5807
904-541-5807
Fax: 904-278-4731

County Manager
Howard Wanamaker

Commissioners:

Mike Cella
District 1

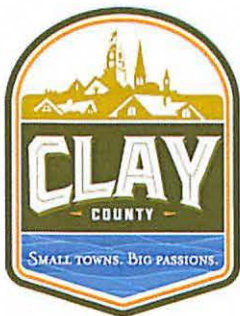
Wayne Bolla
District 2

Diane Hutchings
District 3

Gavin Rollins
District 4

Gayward F. Hendry
District 5

www.claycountygov.com



To: Karen Thomas, Director of Administrative and Contractual Services
From: Troy Nagle, Information Services Director
Re: Sole Source for Swagit
Date: 06/26/2020

Please accept this sole source renewal for Swagit Productions LLC. We have used Swagit since 2008 for Video archival and streaming services. The county has previously looked at other vendors and it was determined to be cost prohibitive to switch due to the cost of new equipment and the transfer of old video archives to a new system.

Thank you, Melinda Sturdivant.