

BID RECOMMENDATION

RFQ No. 21/22-47, Continuing Architectural/Engineering Consulting Services for
Parks and Recreation

BIDDERS

BID TOTAL

Bhide & Hall Architects

TBD

Chen Moore & Associates

TBD

Dasher Hurst Architects, PA

TBD

GAI Consultants, Inc.

TBD

Kevin C. Knowles Civil Engineerings, Inc.

TBD

Wood Environmental & Infrastructure, Inc.

TBD

Yuro & Associates, LLC

TBD

Staff Assigned to Tabulate Bids and Make Recommendations:

NAME

TITLE

Justin Pierce

Interim Director of Parks and Recreation

Steve Schoeff

Building Director

Jason Maas

Construction Manager

FUNDING SOURCE: Various funding sources

RECOMMENDATION:

Accept staff's evaluation and ranking and award to the top three ranked firms.

If only one bid is received, state reason why accepted and not re-bidding:

BID TABULATION FORM

RFQ:21/22-47

Date: June 28, 2022

Continuing Architectural/Engineering Consulting

Proj: **Services for Parks and Recreation**

Time Open: 9:01 AM

Ad: Clay Today, May 26, 2022

Time Close: 9:06 AM

This is a generic Bid Tabulation Form; all required bid documents will be verified prior to bid recommendation.

Bids to be evaluated based on evaluation criteria established in bid document

	Bidder	Bid Bond	Receipt of Addendum	Total
1	Bhide & Hall Architects	N/A	N/A	TBD
2	Chen Moore and Associates	N/A	N/A	TBD
3	Dasher Hurst Architects, PA	N/A	N/A	TBD
4	GAI Consultants, Inc.	N/A	N/A	TBD
5	Kevin C. Knowles Civil Engineering, Inc.	N/A	N/A	TBD
6	Wood Environmental & Infrastructure, Inc.	N/A	N/A	TBD
7	Yuro & Associates, LLC	N/A	N/A	TBD
8				
9				
10				
11				
12				

*Staff will review the bids and present a recommendation to the Budget and Audit Committee for subsequent recommendation to the Board. Bids to be evaluated based on evaluation criteria established in bid document. Items above are subject to full review and evaluation of submittal.

STAFF RFQ REVIEW AVERAGES
RFQ NO. 21/22-47, Continuing Architectural/Engineering Consulting Services for Parks and Recreation

Evaluation Criteria:	Bhide & Hall Architects	Chen Moore & Associates	Dasher Hurst Architects, PA	GAI Consultants Inc.	Kevin C. Knowles Civil Engineering, Inc.	Wood Environmental & Infrastructure, Inc.	Yuro & Associates, LLC
Competence (10 Point Question for a total of 30)	26.5	27.5	23.5	28	19	27.5	20
Current Work Load (10 Point Question for a total of 30)	24	26	22.5	24.5	21.5	27.5	15.5
Financial Responsibility (10 Point Question for a total of 30)	27	30	24	30	15	30	12
Inspection & Post Design Services (10 Point Question for a total of 30)	28	29.5	27.5	30	20	26	6.5
Professional Accomplishments (10 Point Question for a total of 30)	7	16	12.5	14.5	7	13	10
Location (10 Point Question for a total of 30)	30	6	24	21	24	6	24
Past & Present Commitment to Small & Minority Enterprises (10 Point Question for a total of 30)	15	15	18	21	15	21	3
Approach and Work Plan (25 Point Question for a total of 75)	60.5	72	59	73	55	69.5	38
Time and Budget (10 Point Question for a total of 30)	30	30	29	30	17	27	7
Volume (5 Point Question for a total of 15)	12	15	9	9	15	15	15
TOTAL:	260.00	267.00	249.00	281.00	208.5	262.5	151
AVERAGE SCORE (OF 3 EVALUATORS):	86.67	89.00	83.00	93.67	69.50	87.50	50.33

93.67 - GAI Consultants, Inc. (Headquarters -Homestead, PA)
89.00 - Chen Moore & Associates (Headquarters - Fort Lauderdale, FL)
87.50 - Wood Environmental & Infrastructure, Inc. (Headquarters -Kennesaw, GA)
86.67 - Bhide & Hall Architects (Headquarters - Orange Park, FL)
83.00 - Dasher Hurst Architects, PA (Headquarters - Jacksonville, FL)
69.50 - Kevin C. Knowles Civil Engineering, Inc. (Headquarters -Jacksonville, FL)
50.33 - Yuro & Associates, LLC (Headquarters -Ponte Vedra, FL)

STAFF RFQ REVIEW AVERAGES
RFQ #21/22-47, Continuing Architectural/Engineering Consulting Services for Parks and Recreation

Rater 1 - Interim Director of Parks and Recreation
Rater 2 - Building Director
Rater 3 - Construction Manager

EVALUATION CRITERIA:
A) COMPETENCE (10 Points for a total of 30)
B) CURRENT WORK LOAD (10 Points for a total of 30)
C) FINANCIAL RESPONSIBILITY (10 Points for a total of 30)
D) INSPECTION AND POST DESIGN (10 Points for a total of 30)
E) PROFESSIONAL ACCOMPLISHMENTS (10 Points for a total of 30)
F) LOCATION (10 Points for a total of 30)
G) COMMITMENT TO SMALL AND MINORITY BUSINESSES & CONTRIBUTIONS TOWARD A DIVERSE MARKET PLACE (10 Points for a total of 30)
H) APPROACH AND WORK PLAN (25 Points for a total of 75)
I) TIME AND BUDGET (10 Points for a total of 30)
J) VOLUME (5 Points for a total of 15)
TOTAL:
AVERAGE SCORE (OF 3 EVALUATORS):

Bhilde & Hall			
Rater 1	Rater 2	Rater 3	TOTAL
8.5	9	9	26.5
8	7	9	24
9	9	9	27
9	9	10	28
2	1.5	3.5	7
10	10	10	30
5	5	5	15
15.5	23	22	60.5
10	10	10	30
4	4	4	12
81	87.5	91.5	260
			86.67

Chen Moore			
Rater 1	Rater 2	Rater 3	TOTAL
9.5	9	9	27.5
9	8	9	26
10	10	10	30
9.5	10	10	29.5
5.5	5	5.5	16
2	2	2	6
5	5	5	15
24	24	24	72
10	10	10	30
5	5	5	15
89.5	88	89.5	267
			89.00

Dasher Hurst			
Rater 1	Rater 2	Rater 3	TOTAL
6.5	8	9	23.5
5.5	7	10	22.5
8	8	8	24
8.5	9	10	27.5
4	4.5	4	12.5
8	8	8	24
6	6	6	18
16	20	23	59
10	10	9	29
3	3	3	9
75.5	83.5	90	249
			83.00

GAI Consultants			
Rater 1	Rater 2	Rater 3	TOTAL
10	9	9	28
9.5	8	7	24.5
10	10	10	30
10	10	10	30
5	4.5	5	14.5
7	7	7	21
7	7	7	21
25	24	24	73
10	10	10	30
3	3	3	9
96.5	92.5	92	281
			93.67

A) COMPETENCE (10 Points for a total of 30)
B) CURRENT WORK LOAD (10 Points for a total of 30)
C) FINANCIAL RESPONSIBILITY (10 Points for a total of 30)
D) INSPECTION AND POST DESIGN (10 Points for a total of 30)
E) PROFESSIONAL ACCOMPLISHMENTS (10 Points for a total of 30)
F) LOCATION (10 Points for a total of 30)
G) COMMITMENT TO SMALL AND MINORITY BUSINESSES & CONTRIBUTIONS TOWARD A DIVERSE MARKET PLACE (10 Points for a total of 30)
H) APPROACH AND WORK PLAN (25 Points for a total of 75)
I) TIME AND BUDGET (10 Points for a total of 30)
J) VOLUME (5 Points for a total of 15)
TOTAL:
AVERAGE SCORE (OF 3 EVALUATORS):

Knowles Civil			
Rater 1	Rater 2	Rater 3	TOTAL
4	7	8	19
4.5	7	10	21.5
5	5	5	15
7	9	4	20
2	2.5	2.5	7
8	8	8	24
5	5	5	15
14	23	18	55
7	3	7	17
5	5	5	15
61.5	74.5	72.5	208.5
			69.50

Wood Environmental			
Rater 1	Rater 2	Rater 3	TOTAL
9.5	9	9	27.5
8.5	9	10	27.5
10	10	10	30
9	9	8	26
4	4	5	13
2	2	2	6
7	7	7	21
22.5	25	22	69.5
9	9	9	27
5	5	5	15
86.5	89	87	262.5
			87.50

Yuro			
Rater 1	Rater 2	Rater 3	TOTAL
5	9	6	20
5.5	6	4	15.5
4	4	4	12
2.5	0	4	6.5
2.5	3.5	4	10
8	8	8	24
1	1	1	3
8	14	16	38
0	0	7	7
5	5	5	15
41.5	50.5	59	151
			50.33

EVALUATION

EVALUATION TO BE USED BY SUBCOMMITTEE

PROJECT NO.:

RFQ #21/22-47

PROJECT TITLE:

**Continuing General Engineering Consulting Services
for Planning and Design**

EVALUATION SCALE	
1110
QUALIFIED	EXTREMELY QUALIFIED

FIRM	A) COMPETENCE	B) CURRENT WORK LOAD	C) FINANCIAL RESPONSIBILITY	D) ABILITY TO OBSERVE AND ADVISE WHETHER PLANS AND SPECS ARE BEING COMPLIED WITH	E) PROFESSIONAL ACCOMPLISHMENTS	F) LOCATION	G) PAST & PRESENT DEMONSTRATED COMMITMENT TO SMALL AND MINORITY BUSINESSES & CONTRIBUTIONS TOWARD A DIVERSE MARKET PLACE	H) APPROACH AND WORK PLAN	I) TIME AND BUDGET	J) VOLUME	OVERALL
Maximum Points Allowed	10	10	10	10	10	10	10	25	10	5	110
Bhide & Hall Architects	8.5	8.0	9.0	9.0	2.0	10.0	5.0	15.5	10.0	4.0	81.0
Chen Moore and Associates	9.5	9.0	10.0	9.5	5.5	2.0	5.0	24.0	10.0	5.0	89.5
Dasher Hurst Architects	6.5	5.5	8.0	8.5	4.0	8.0	6.0	16.0	10.0	3.0	75.5
GAI Consultants	10.0	9.5	10.0	10.0	5.0	7.0	7.0	25.0	10.0	3.0	96.5
Knowles Civil Engineering, Inc.	4.0	4.5	5.0	7.0	2.5	8.0	5.0	14.0	7.0	5.0	62.0
Wood Environmental & Infrastructure, Inc.	9.5	8.5	10.0	9.0	4.5	2.0	7.0	22.5	9.0	5.0	87.0
Yuro & Associates	5.0	5.5	4.0	2.5	3.0	8.0	1.0	8.0	0.0	5.0	42.0
	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0

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Maximum Points Allowed	10	10	10	10	10	10	10	25	10	5	110
Bhide & Hall Architects	9.0	7.0	9.0	9.0	1.5	10.0	5.0	23.0	10.0	4.0	87.5
Chen Moore and Associates	9.0	8.0	10.0	10.0	5.0	2.0	5.0	24.0	10.0	5.0	88.0
Dasher Hurst Architects	8.0	7.0	8.0	9.0	4.5	8.0	6.0	20.0	10.0	3.0	83.5
GAI Consultants	9.0	8.0	10.0	10.0	4.5	7.0	7.0	24.0	10.0	3.0	92.5
Knowles Civil Engineering, Inc.	7.0	7.0	5.0	9.0	3.0	8.0	5.0	23.0	3.0	5.0	75.0
Wood Environmental & Infrastructure, Inc.	9.0	9.0	10.0	9.0	4.5	2.0	7.0	25.0	9.0	5.0	89.5
Yuro & Associates	9.0	6.0	4.0	0.0	4.0	8.0	1.0	14.0	0.0	5.0	51.0
	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0

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Maximum Points Allowed	10	10	10	10	10	10	10	25	10	5	110
Bhide & Hall Architects	9.0	9.0	9.0	10.0	3.5	10.0	5.0	22.0	10.0	4.0	91.5
Chen Moore and Associates	9.0	9.0	10.0	10.0	5.5	2.0	5.0	24.0	10.0	5.0	89.5
Dasher Hurst Architects	9.0	10.0	8.0	10.0	4.0	8.0	6.0	23.0	9.0	3.0	90.0
GAI Consultants	9.0	7.0	10.0	10.0	5.0	7.0	7.0	24.0	10.0	3.0	92.0
Knowles Civil Engineering, Inc.	8.0	10.0	5.0	4.0	2.5	8.0	5.0	18.0	7.0	5.0	72.5
Wood Environmental & Infrastructure, Inc.	9.0	10.0	10.0	8.0	5.0	2.0	7.0	22.0	9.0	5.0	87.0
Yuro & Associates	6.0	4.0	4.0	4.0	4.0	8.0	1.0	16.0	7.0	5.0	59.0
	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0

RFQ NO. 21/22-47, CONTINUING ARCHITECTURAL / ENGINEERING CONSULTING SERVICES FOR PARKS AND RECREATION

CORPORATE DETAILS:

Failure to complete all fields may result in your bid being rejected as non-responsive.

COMPANY NAME: Bhide & Hall Architects, P.A.

ADDRESS: 1329-C Kingsley Avenue
Orange Park, Florida 32073

TELEPHONE: (904) 264-1919

FAX #: (904) 264-3100

E-MAIL: bsawyer@bhide-hall.com

Name of Person submitting Bid: Brian Sawyer

Title: Senior Vice President

Signature: 

Date: 06/24/2022

CONTRACT EXECUTION INFORMATION:

DESIGNATED SIGNEE: 

MAILING ADDRESS: 1329-C Kingsley Avenue
Orange Park, Florida 32073

EMAIL: bsawyer@bhide-hall.com

ADDENDA ACKNOWLEDGMENT:

Bidder acknowledges receipt of the following addendum:

Addendum No. _____ Date: _____ Acknowledged by: _____

Addendum No. _____ Date: _____ Acknowledged by: _____

Addendum No. _____ Date: _____ Acknowledged by: _____

K. FORMS

RFO NO. 21/22-47, CONTINUING ARCHITECTURAL / ENGINEERING CONSULTING SERVICES FOR PARKS AND RECREATION

CORPORATE DETAILS:

Failure to complete all fields may result in your bid being rejected as non-responsive.

COMPANY NAME: Chen Moore and Associates, Inc.

ADDRESS: 3970 Hendricks Avenue

Jacksonville, FL, 32207

TELEPHONE: (904) 398-8636

FAX #: (904) 398-2968

E-MAIL: pmoore@chenmoore.com

Name of Person submitting Bid: Jennifer Smith, P.E.

Title: Senior Engineer

Signature: (Peter Moore, P.E., F.ASCE, FACEC on behalf of Jennifer Smith, P.E.)

Date: June 27, 2022

CONTRACT EXECUTION INFORMATION:

DESIGNATED SIGNEE: Peter Moore, P.E., F.ASCE, FACEC

MAILING ADDRESS: 500 W Cypress Creek Road, Suite 630

Fort Lauderdale, FL 33309

EMAIL: pmoore@chenmoore.com

ADDENDA ACKNOWLEDGMENT:

Bidder acknowledges receipt of the following addendum:

Addendum No. _____ Date: _____ Acknowledged by: _____

Addendum No. _____ Date: _____ Acknowledged by: _____

Addendum No. _____ Date: _____ Acknowledged by: _____

ADDITIONAL REQUIRED FORMS

RFQ NO. 21/22-47, CONTINUING ARCHITECTURAL / ENGINEERING CONSULTING SERVICES FOR PARKS AND RECREATION

CORPORATE DETAILS:

Failure to complete all fields may result in your bid being rejected as non-responsive.

COMPANY NAME: Dasher Hurst Architects

ADDRESS: 1022 Park Street, Suite 208
Jacksonville, Florida 32204

TELEPHONE: 904.425.1190

FAX #: n/a

E-MAIL: Gdasher@dasherhurst.com

Name of Person submitting Bid: Glenn Dasher

Title: Principal

Signature: 

Date: 6/27/2022

CONTRACT EXECUTION INFORMATION:

DESIGNATED SIGNEE: Glenn Dasher

MAILING ADDRESS: 1022 Park Street, Suite 208

Jacksonville, Florida 32204

EMAIL: thurst@dasherhurst.com

ADDENDA ACKNOWLEDGMENT:

Bidder acknowledges receipt of the following addendum:

Addendum No. _____ Date: _____ Acknowledged by: _____

Addendum No. _____ Date: _____ Acknowledged by: _____

Addendum No. _____ Date: _____ Acknowledged by: _____



RFO NO. 21/22-47, CONTINUING ARCHITECTURAL / ENGINEERING CONSULTING SERVICES FOR PARKS AND RECREATION

CORPORATE DETAILS:

Failure to complete all fields may result in your bid being rejected as non-responsive.

COMPANY NAME: GAI Consultants, Inc.

ADDRESS: 12574 Flagler Center Boulevard, Suite 2020

Jacksonville, FL 32258

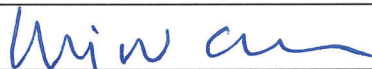
TELEPHONE: 904.363.1110

FAX #: 904.363.1115

E-MAIL: k.caborn@gaiconsultants.com

Name of Person submitting Bid: Kristin Caborn, CPRE, FCP

Title: Director of Park System Planning

Signature: 

Date: 6/24/2022

CONTRACT EXECUTION INFORMATION:

DESIGNATED SIGNEE: Peter Sechler, PLA, AICP | Vice President

MAILING ADDRESS: 618 East South Street, Suite 700

Orlando, Florida 32801

EMAIL: p.sechler@gaiconsultants.com

ADDENDA ACKNOWLEDGMENT:

Bidder acknowledges receipt of the following addendum:

Addendum No. _____ Date: _____ Acknowledged by: _____

Addendum No. _____ Date: _____ Acknowledged by: _____

Addendum No. _____ Date: _____ Acknowledged by: _____

RFQ NO. 21/22-47, CONTINUING ARCHITECTURAL / ENGINEERING CONSULTING SERVICES FOR PARKS AND RECREATION

CORPORATE DETAILS:

Failure to complete all fields may result in your bid being rejected as non-responsive.

COMPANY NAME: Kevin C. Knowles Civil Engineering, Inc.

ADDRESS: 7806 Aquarius Circle South
Jacksonville, FL 32216

TELEPHONE: 904-725-9513

FAX #: N/A

E-MAIL: kckcei@juno.com

Name of Person submitting Bid: Kevin C. Knowles, P.E.

Title: President

Signature: *Kevin C Knowles*

Date: 6/24/2022

CONTRACT EXECUTION INFORMATION:

DESIGNATED SIGNEE: Kevin C. Knowles

MAILING ADDRESS: 7806 Aquarius Circle South
Jacksonville, FL 32216

EMAIL: kckcei@juno.com

ADDENDA ACKNOWLEDGMENT:

Bidder acknowledges receipt of the following addendum:

Addendum No. N/A Date: N/A Acknowledged by: *Kevin C Knowles*
Addendum No. Date: Acknowledged by:
Addendum No. Date: Acknowledged by:

RFQ NO. 21/22-47, CONTINUING ARCHITECTURAL / ENGINEERING CONSULTING SERVICES FOR PARKS AND RECREATION

CORPORATE DETAILS:

Failure to complete all fields may result in your bid being rejected as non-responsive.

COMPANY NAME: Wood Environment & Infrastructure Solutions, Inc.

ADDRESS: 6256 Greenland Road

Jacksonville, Florida 32258

TELEPHONE: (904) 518-9052

FAX #: none

E-MAIL: tom.fallin@woodplc.com

Name of Person submitting Bid: Thomas Fallin, PE

Title: Principal Program Manager

Signature: 

Date: June 27, 2022

CONTRACT EXECUTION INFORMATION:

DESIGNATED SIGNEE: 

MAILING ADDRESS: Mark C. Diblin, PG

6256 Greenland Road, Jacksonville, Florida 32258

EMAIL: mark.diblin@woodplc.com

ADDENDA ACKNOWLEDGMENT:

Bidder acknowledges receipt of the following addendum:

Addendum No. _____ Date: _____ Acknowledged by: _____

Addendum No. _____ Date: _____ Acknowledged by: _____

Addendum No. _____ Date: _____ Acknowledged by: _____

RFQ NO. 21/22-47, CONTINUING ARCHITECTURAL / ENGINEERING CONSULTING SERVICES FOR PARKS AND RECREATION

CORPORATE DETAILS:

Failure to complete all fields may result in your bid being rejected as non-responsive.

COMPANY NAME: Yuro & Associates, LLC

ADDRESS: 145 Hilden Road

Suite 108

Ponte Vedra, FL 32081

TELEPHONE: 904-342-5199

FAX #: _____

E-MAIL: myuro@mjyuro.com

Name of Person submitting Bid: Michael J Yuro

Title: President

Signature: 

Date: 6/22/2022

CONTRACT EXECUTION INFORMATION:

DESIGNATED SIGNEE: Michael J Yuro

MAILING ADDRESS: 145 Hilden Road, Suite 108

Ponte Vedra, FL 32081

EMAIL: myuro@mjyuro.com

ADDENDA ACKNOWLEDGMENT:

Bidder acknowledges receipt of the following addendum:

Addendum No. _____ Date: _____ Acknowledged by: _____

Addendum No. _____ Date: _____ Acknowledged by: _____

Addendum No. _____ Date: _____ Acknowledged by: _____

**RFQ NO. 21/22-47, CONTINUING ARCHITECTURAL / ENGINEERING
CONSULTING SERVICES FOR PARKS AND RECREATION**

Respondents are advised to carefully follow the instructions listed below in order to be considered fully responsive to this RFQ. Respondents are further advised that lengthy or overly verbose or redundant submissions are not necessary. Compliance with all requirements will be solely the responsibility of the Respondents. Failure to provide requested information will result in disqualification of response.

The RFQ response must be submitted on 8 1/2" x 11" bond paper, unbound, un-laminated, stapled (upper left corner), numbered, typewritten with headings, sections, and sub-sections identified appropriately. A minimum of 12-point font should be used throughout the proposal. Proposals are limited to a total of twenty-five (25) pages (exclusive of the cover page), plus any required forms. The printed page counts as one page single sided, therefore a double-sided printed page will be considered two pages.

Respondents will be allowed a maximum of two (2) pages not larger than 11" x 17" in size without any restrictions regarding font sizes or paper weight. Said maximum 11" x 17" pages are inclusive of the total twenty-five (25) pages and does not include required forms. Required forms include: Cover Letter, Corporate Details, Debarment Certification, Scrutinized Companies Certification, Certificate of Insurance, W-9 and Vendor Registration form.

Submittal Sections

- A. Competence
- B. Work Load
- C. Financial Responsibility
- D. Inspection and Post Design
- E. Professional Accomplishments
- F. Location
- G. Small and Minority Businesses
- H. Approach and Work Plan
- I. Time and Budget
- J. Volume

SELECTION CRITERIA

The Professional Services Evaluation Committee shall determine qualifications, interest and availability by reviewing all written responses received that express an interest in performing these services, and when deemed necessary, by conducting formal interviews of selected respondents that are determined to be best qualified based upon the evaluation of written responses. The determinations shall be based upon the following criteria, and respondents are requested to provide, as a minimum, the information listed under each criterion. Failure to provide adequate information on any criterion will result in lower scores and could result in rejection of the proposal as non-responsive. The response to each of the criterion will be evaluated relative to other responses received and awarded a score of 1 through the maximum points. Please note, Category H – Ability to Design a Project Approach and Work Plan has 25 points maximum, Category J – Volume of Work for Clay County has 5 points maximum, and all other categories have a 10 point maximum. Respondents are encouraged to arrange their responses in a format that will offer ready review and evaluation of each criterion.

A. Unless there is a clear statement that the Consultant is a joint venture, it will be assumed the consultant shown on the transmittal letterhead will be the prime Consultant with whom the County would contract and all other consultants shown as team members would be subconsultants. **Competence: Including technical education, licensure and training, experience in the kind of project to be undertaken, availability of adequate personnel, equipment and facilities, the extent of repeat business of the persons and, where applicable, the relationship of construction cost estimates by the person to actual costs on previous projects. (10 points maximum)**

Provide written documentation which demonstrates that the Consultant is licensed under Florida Statutes to perform the professional services sought in this RFQ.

Provide a photocopy of a current license issued by the State of Florida Department of Professional Regulation, or other written documentation which authorizes the Consultant in accordance with Florida Statutes to perform the services required by this RFQ.

Provide number and size of staff, and names and resumes of those individuals to be assigned to these services. Discuss overall experience of staff as it relates to the services being sought.

Provide the name and office locations of any subconsultants proposed to be used on these services and the estimated percentage of the work, which will be done by each such sub-consultant. Evaluation of competency criterion will include a consideration of any proposed sub-consultants.

Provide description of Consultant's equipment and facilities, which will be used to perform these services.

Provide a detailed description of comparable projects, not to exceed three (3) contracts, similar in scope of services to those requested herein, which the prime firm or its principals is either performing or has completed within the past ten (10) years. Describe the prime firm's qualifications and experience in the management of comparable projects in size and scope. The specific role of the firm in any project, which is referred to with regard to the firm's experience,

shall be described in detail. This information must include client name, address, telephone, contact person, description of work, contract period, a statement as to whether the firm was the prime consultant or subconsultant, and the result of the project.

Provide any other documentation, which the Consultant believes to document their competency to perform the requested services.

B. Workload: Recent, Current and Projected. (10 points maximum score)

Provide number and size of projects currently being performed in the Consultant's office, Personnel assigned thereto and stage of completion of such projects, status of each project relative to completion schedules, reasons for any delayed projects, and projected personnel availability. Discuss ability of Firm to execute multiple concurrent projects and contracts given its current workload.

C. Financial Responsibility: (10 points maximum score)

Provide form of business, i.e., proprietorship, partnership, corporation; years in business; changes in ownership; bank references; any other information the applicant may wish to supply to verify financial responsibility. Submit a separate **sealed envelope** containing any confidential financial information (Net Worth, etc.). Financial documents are not considered a part of the 25-page limit.

A Dunn and Bradstreet Credit Report and a statement of financial position including a balance sheet for the most recently completed Fiscal Year must be submitted in order to score maximum points in this criterion. Complete financial information is required for every joint venture partner.

D. Ability to observe and advise whether plans and specifications are being complied with, where applicable: (10 points maximum score)

Describe ability and experience of Consultant and assigned personnel in observing and monitoring construction projects, ensuring that construction is proceeding in accordance with the plans and specifications, and other construction phase services. Evaluation of this criterion will also consider the Consultant's ability to interpret specifications as evidenced by the preparation of a response to this RFQ.

E. Professional Accomplishments: Past and present record of professional accomplishments and past record of performance for using Agencies. (10 points maximum score)

Provide list of completed projects similar in scope to the projects under consideration, previously performed by Consultant, and references to include owner's contact person and telephone number. Describe any outstanding accomplishments of the Consultant that relates to the specific services being sought. Submit any letters of commendation or awards won which reflect on the performance and accomplishments of the Consultant.

Provide description of all projects on which the Consultant has performed work during the past 5 years for Clay County. List only those projects where the Consultant was the prime (not a subconsultant). Provide a self-assessment of the Consultant's performance on each project.

If the Contractor has performed no work for Clay County in the past five (5) years, the response should so clearly state.

F. Location: (10 points maximum score)

Disclose location of the Consultant’s corporate headquarters. If Consultant’s corporate headquarters are located in Clay County, no further information is required under this criterion and maximum points will be awarded.

If Consultant’s corporate headquarters are not located in Clay County, please indicate whether Consultant maintains a branch office in Clay County. If so, please indicate how long the Clay County branch office has been in existence and the number of qualifying employees in the branch office. (Note: Qualifying employees are those who are assigned to the Clay County branch office and have lived in the Clay County area for the previous twelve (12) months).

The following consideration will be given for location:

- Consultant’s Headquarters in Clay County shall receive the maximum score of ten (10) points (regardless of the size of the staff or the number of years in business).
- If a Consultant is Headquartered in surrounding counties, award the score of eight (8) points. (regardless of the size of the staff or the number of years in business).
- If a Consultant is not Headquartered in Clay or surrounding counties, award the minimum score of one (1) point.
- If a Consultant does have a local branch office in Clay County, award three (3) points plus additional points based on the chart below.
- If a Consultant does have a local branch office in surrounding counties, award one (1) point plus additional points based on the chart below.

Maximum score for a Consultant with a local branch office in Clay County is $3 + 6 = 9$ points

Maximum score for a Consultant with a local branch office in surrounding counties is $1 + 6 = 7$ points

Table - Local Branch Office	Number of Years with Local Office									
	1	2	3	4	5	6	7	8	9	10
Number of Employees*										
1	0	0	0	0	1	1	1	1	1	1
2	0	0	1	1	1	1	1	2	2	2
3	0	1	1	1	2	2	2	2	3	3
4	0	1	1	2	2	2	3	3	4	4
5	1	1	2	2	3	3	4	4	5	5
over 5	1	1	2	2	3	4	4	5	5	6

*Note: Qualifying employees are those who have been assigned to the local office and have lived in Clay County over the previous 12 months.

If the Consultant's corporate headquarters are not located in Clay County and Consultant does not maintain a Clay County branch office, the response should so clearly state.

G. Past and present demonstrated commitment to small, and minority businesses, or utilizing firms located in Clay County, and contributions toward a diverse market place. (10 points maximum score)

This evaluation criterion is intended to solicit responses from proposers that indicate their past and present commitment to minority, women-owned, small businesses or utilization of firms located in Clay County. More specifically, responses to this evaluation criterion should include, without limitation, statements that document the proposer's:

1. Commitment to diversity among the directors, officers, members and/or employees that make up its firm;
2. Commitment to diversity within its community and beyond;
3. Commitment to and/or utilization of minority, women-owned, small business and/or utilizing a firm located in Clay County for the project solicitation in question.

H. Approach and Workplan: Ability to design an approach and work plan to meet the project requirements. (25 points maximum score).

Include a narrative to show the proposer has an understanding of the scope and objectives to be performed. The proposer should describe the approach to the services as required and the specific work plan to be employed to complete the work.

Describe the approach to organization, management, and the responsibilities of the management staff and personnel that will perform the work on the project.

I. Time and Budget: (10 points maximum score)

In an effort to remain consistent with Chapter 287, Florida Statutes, responding to this evaluation criterion necessitates that a proposer include statements and references demonstrating that the proposer met both time and budget requirements on seven (7) projects of similar size and scope that were completed by the proposer within the past three (3) years and that the proposer is meeting both time and budget requirements on multiple concurrent projects of similar size and scope that are currently being performed by the proposer ("Reference Projects"). As part of its response to this evaluation criterion, the proposer:

1. Must submit an expressed statement of its overall willingness to meet both time and budget requirements for the projects in question; and
2. Should submit, without limitation, project narratives, schedules, design and construction cost and fee summaries and owner references for any Reference Projects. Any Reference Project which has been completed or for which construction is underway will segregate and identify any design-related schedule or budget impacts. Design schedule and budget information will include both the original and the current or completed schedule and cost data.

During contract negotiations, successful proposers will be required to provide a Schedule of Proposed Rates. Such rates and costs will be used in the negotiation of fees and shall remain in effect throughout the length of the contract, except – at the sole discretion of the County– such rates may be adjusted when an amendment to the original agreement is being negotiated; provided any increases in rates shall not exceed actual increases in the appropriate index (CPI) for the service being provided since the date of the Original Agreement (Contract). Any allowable rate adjustments for subconsultants shall also follow this procedure.

- J. The volume of current and prior work performed for Clay County shall be considered a minus factor, with the objective of effecting an equitable distribution of contracts among qualified firms, provided such distribution does not violate the principle of selection of the most highly qualified firms. (5 points maximum score)**

Using the format provided in Attachment “A”, submit a list of all Clay County Board of County Commissioners (BCC) projects on which Consultant has been awarded fees during the past five (5) years. Include only those in which consultant was the prime consultant (do not delete fees paid to subconsultants or others) If the Consultant has not performed work for the BCC during the past five- (5) years, the response should so clearly state.

Failure to provide complete and accurate information will result in lower score on evaluation.

RFQ NO. 21/22-47, CONTINUING ARCHITECTURAL / ENGINEERING CONSULTING SERVICES FOR PARKS AND RECREATION

Purpose:

Clay County is seeking to obtain the design services from one or more architectural and engineering consulting firms to provide continuing services for a variety of work on an as-needed basis. The continuing contract(s) will be used for general architectural/engineering design services for the County and will cover all aspects of project design for all future County Parks and Recreation needs including, but not limited to design of new parks and/or renovations to existing Parks and Recreation Facilities.

Background:

Clay County is one of the fastest growing counties in the State of Florida and home to 4 incorporated towns/cities, and 12 unincorporated communities. The Clay County Parks and Recreation Department inventory includes, but is not limited to 45 Park Locations (broken out below), multiple FEMA Mitigation Properties, and currently developing a 250-acre Regional Sports Complex with the intent of attracting Sports Related Tourism. The Sports Complex Master Plan includes future phases that include baseball fields, indoor gymnasium, outdoor courts, dog park, playgrounds, trails, and skate park. The County also acquired a 19-acre parcel to develop a Community Park in the Lake Asbury area, to be designed and built within 3 years. Parks & Recreation has a deed to develop 25 acres of land for a park identified as Boyd Park in Green Cove Springs. The County has an MOU with North Florida Land Trust to preserve a 578-acre tract named Rideout Point Preserve with the purpose of developing a public passive park with trails, and kayak launches. The current plan is that FDOT will replace the old Shands Pier Bridge, once the new bridge is in place, with a fishing pier and parking lot creating an additional park location for Clay County Parks and Recreation.

Neighborhood Parks: 17

Community Parks: 14

Regional Parks: 4

Boat Ramps: 10

Project Scope of Work:

Anticipated services required but are not limited to: studies and master planning, design services, plan updates, drainage improvements, preparation and distribution of bid/contract documents. Individual projects assigned by work order will be miscellaneous in scope, of varied size and complexity as required by the County. The successful firm(s) will be required to have the ability to take these projects from initial identification through the completion of construction.

The selected firm(s) will be required to provide professional architectural/engineering and consulting services to be specified more fully in a continuing contract agreement to be negotiated after selection. For each individual project, the exact scope of work and fee will be issued and described by Work Order. It shall be understood, prior to the authorization of any project, the firm will prepare a detailed scope of work, consulting fee, and project schedule for the County's consideration.

Work projects may involve, but are not limited to one or more of the following:

1. Architectural Services

- A. Project studies and master planning
- B. Design services
- C. Landscape Architecture
- D. Preparing bid documents

2. Engineering Services

- A. Road and parking design
- B. Drainage design
- C. Stormwater design
- D. Construction engineering inspection

3. Environmental Services

- A. Wetland Assessment and mapping
- B. Regulatory and jurisdiction line delineation
- C. Mitigation plan and design
- D. Site evaluation
- E. Phase I, II and III environmental assessments
- F. Soil and Groundwater testing and evaluation
- G. Contamination assessment reports and remedial action plans
- H. Baseline and continuing vegetative and wildlife surveys

4. Planning Services

- A. Recreation Master-planning
- B. Park Master-planning
- C. Site Management Plans
- D. User and needs assessment surveys
- E. Satisfaction surveys

Anticipated Specific Projects Include:

Parks Strategic Master Plan
Moccasin Slough Nature Center and Boardwalk
Saratoga Springs Park Design/Build
Oakleaf Community Park Phase II Design/Build

Term:

The initial contract shall be awarded for a period of twenty-four (24) months from the date of the Board of County Commissioners approval, with the County reserving the right and option to

extend the contract for an additional two (2) periods of twelve months each, if such is agreeable with the successful consulting firm(s).

Performance Evaluation:

A work performance evaluation will be conducted periodically and at the completion of each various project.

Additional Services:

If the County identifies any additional services or projects to be provided by the firm that are not covered under the agreement that are beneficial to the County, such additional services shall be mutually negotiated between the County and the Firm.

RFQ No. 21/22-47**Bid List**

<u>Contact</u>	<u>Origin</u>	<u>Subscription Created</u>
acc@gainc.com	Signup Builder	06/03/2022 10:16 AM EDT
adg@adgusa.org	Upload	06/01/2022 04:14 PM EDT
admin@reelsteelconstruction.com	Upload	06/01/2022 04:14 PM EDT
amanda.white@half.com	Signup Builder	06/02/2022 04:04 PM EDT
anthony.davis@atkinsglobal.com	Upload	06/01/2022 04:14 PM EDT
anthony@alignengineering.com	Upload	06/01/2022 04:14 PM EDT
ayrescontact@ayresassociates.com	Upload	06/01/2022 04:14 PM EDT
bagee@universalengineering.com	Overlay	06/01/2022 04:14 PM EDT
bbrown@mittauer.com	Upload	06/01/2022 04:14 PM EDT
bmasucci@palmernet.com	Upload	06/01/2022 04:14 PM EDT
bobbyjamieson@bellsouth.net	Upload	06/01/2022 04:14 PM EDT
brandall@alliant-inc.com	Upload	06/01/2022 04:14 PM EDT
brianoatrightaia@gmail.com	Upload	06/01/2022 04:14 PM EDT
carlos.delvalle@rdbi.net	Upload	06/01/2022 04:14 PM EDT
carly.travis@kimley-horn.com	Signup Builder	06/15/2022 09:40 AM EDT
ccabral@dannickconsultants.com	Upload	06/01/2022 04:14 PM EDT
cfoster@res.us	Signup Builder	06/06/2022 12:02 PM EDT
christine.beaudoin@kiewit.com	Overlay	06/01/2022 04:14 PM EDT
christopher.bowker@jacobs.com	Upload	06/01/2022 04:14 PM EDT
christopher.bunnewith@haskell.com	Upload	06/01/2022 04:14 PM EDT
cooke@pqh.com	Signup Builder	06/02/2022 08:26 AM EDT
csohm@tocol.com	Signup Builder	06/01/2022 04:14 PM EDT
ctully@ghyabi.com	Upload	06/01/2022 04:14 PM EDT
cwalley@alliant-inc.com	Upload	06/01/2022 04:14 PM EDT
dannys@sesbimcoordination.com	Upload	06/01/2022 04:14 PM EDT
dannyweber@gpinet.com	Upload	06/01/2022 04:14 PM EDT
dharsey@bellsouth.net	Upload	06/01/2022 04:14 PM EDT
dina.rhymes@wginc.com	Overlay	06/03/2022 09:11 AM EDT
duval4close@gmail.com	Signup Builder	06/05/2022 07:14 AM EDT
ebjork@eismanrusso.com	Signup Builder	06/01/2022 04:14 PM EDT
elyle@kingengineering.com	Upload	06/01/2022 04:14 PM EDT
emorales@morales-ce.com	Upload	06/01/2022 04:14 PM EDT
enbarchitectsjax@gmail.com	Upload	06/01/2022 04:14 PM EDT
eschultz@ersengineering.com	Upload	06/01/2022 04:14 PM EDT
estimating@curtscon.com	Upload	06/01/2022 04:14 PM EDT
favredesign@aol.com	Upload	06/01/2022 04:14 PM EDT
florida.marketing@kimley-horn.com	Direct	06/07/2022 09:48 AM EDT
frajax@fr-aleman.com	Upload	06/01/2022 04:14 PM EDT
frances.wood@apexcos.com	Upload	06/01/2022 04:14 PM EDT
friedmant@pbworld.com	Upload	06/01/2022 04:14 PM EDT
fsoltess@core-eng.com	Upload	06/01/2022 04:14 PM EDT
fvickers@enbarchitects.com	Signup Builder	06/03/2022 08:57 AM EDT
gabrielle.nadeau@kimley-horn.com	Signup Builder	06/08/2022 11:41 AM EDT

gadabkowski@mbakercorp.com	Upload	06/01/2022 04:14 PM EDT
gedwards@edwardseng.com	Upload	06/01/2022 04:14 PM EDT
gpeugh@qk4.com	Upload	06/01/2022 04:14 PM EDT
gsneddon@cmtengr.com	Signup Builder	06/01/2022 04:14 PM EDT
gwalker@walker-arch.com	Signup Builder	06/22/2022 03:53 PM EDT
hkelley@mjyuro.com	Signup Builder	06/22/2022 01:54 PM EDT
ian.smith2426@gmail.com	Signup Builder	06/15/2022 09:42 PM EDT
info@chw-inc.com	Upload	06/01/2022 04:14 PM EDT
info@ptei.net	Upload	06/01/2022 04:14 PM EDT
info@seharchitects.com	Upload	06/01/2022 04:14 PM EDT
jaschmid1@jonesedmunds.com	Direct	06/09/2022 02:09 PM EDT
jaxutilities@bellsouth.net	Upload	06/01/2022 04:14 PM EDT
jberk@gfnet.com	Signup Builder	06/01/2022 04:14 PM EDT
jcdougherty@universalengineering.com	Upload	06/01/2022 04:14 PM EDT
jennifer@jlangford.com	Upload	06/01/2022 04:14 PM EDT
jessie@grimesutilities.com	Upload	06/01/2022 04:14 PM EDT
jflaming@candesconsults.com	Signup Builder	06/01/2022 04:55 PM EDT
jlf@wsourcgroup.com	Upload	06/01/2022 04:14 PM EDT
jmurray@bergmannpc.com	Upload	06/01/2022 04:14 PM EDT
jnevin@goodsonnevin.com	Upload	06/01/2022 04:14 PM EDT
jodie.bailey@woodplc.com	Signup Builder	06/06/2022 10:34 AM EDT
john@locklearconsulting.com	Signup Builder	06/01/2022 04:14 PM EDT
jonathan@castlebaydesignstudio.com	Signup Builder	06/03/2022 10:07 AM EDT
jrivera@flbridge.com	Upload	06/01/2022 04:14 PM EDT
jsefton@bhide-hall.com	Direct	06/03/2022 10:17 AM EDT
jwoodall@strolloarchitects.com	Upload	06/01/2022 04:14 PM EDT
karin.fagan@hdrinc.com	Upload	06/01/2022 04:14 PM EDT
karin.tennant@hdrinc.com	Signup Builder	06/02/2022 03:15 PM EDT
kearly@gfnet.com	Upload	06/01/2022 04:14 PM EDT
Keithhadden@haddeneng.com	Direct	06/01/2022 04:14 PM EDT
khall@catalyst-dg.com	Signup Builder	06/16/2022 09:58 AM EDT
kpak@geminiengineering.com	Upload	06/01/2022 04:14 PM EDT
ksheffield@cphcorp.com	Upload	06/01/2022 04:14 PM EDT
ksimpkins@benesch.com	Upload	06/01/2022 04:14 PM EDT
l.rambo@gaiconsultants.com	Signup Builder	06/03/2022 09:37 AM EDT
lab@saiengineers.com	Signup Builder	06/01/2022 07:07 PM EDT
lbarron@chenmoore.com	Signup Builder	06/03/2022 06:17 AM EDT
leads@tbegroup.com	Upload	06/01/2022 04:14 PM EDT
lindsay@kasperarch.com	Signup Builder	06/01/2022 04:14 PM EDT
lwilliams@h2engineering.com	Signup Builder	06/23/2022 10:53 AM EDT
m.gruber@ellisassoc.com	Upload	06/01/2022 04:14 PM EDT
m.richmond@brameheck.com	Upload	06/01/2022 04:14 PM EDT
mail@powelldesigngroup.com	Upload	06/01/2022 04:14 PM EDT
marcus@vallencourt.com	Upload	06/01/2022 04:14 PM EDT
marketing@taylorengineering.com	Upload	06/01/2022 04:14 PM EDT
michael@sgmengineering.com	Signup Builder	06/03/2022 10:00 AM EDT
mike.fleming@kci.com	Upload	06/01/2022 04:14 PM EDT

mike@eltonalan.com	Upload	06/01/2022 04:14 PM EDT
mkelter@bellsouth.net	Upload	06/01/2022 04:14 PM EDT
mstj@bellsouth.net	Upload	06/01/2022 04:14 PM EDT
officem@rsajax.com	Upload	06/01/2022 04:14 PM EDT
pramod@optimags.com	Signup Builder	06/15/2022 01:00 PM EDT
pricer@etminc.com	Signup Builder	06/01/2022 04:14 PM EDT
pszykowny@prosserinc.com	Direct	06/01/2022 04:14 PM EDT
raa@risarchitecture.com	Upload	06/01/2022 04:14 PM EDT
rachel@eltonalan.com	Signup Builder	06/01/2022 04:14 PM EDT
randy.mock@ch2m.com	Upload	06/01/2022 04:14 PM EDT
ravery@clayutility.org	Upload	06/01/2022 04:14 PM EDT
raymond.farcas@parsons.com	Upload	06/01/2022 04:14 PM EDT
rbcontrg@bellsouth.net	Upload	06/01/2022 04:14 PM EDT
rebecca.vanderbeck@amecfw.com	Upload	06/01/2022 04:14 PM EDT
rgibbs@solidrockengineering.com	Upload	06/01/2022 04:14 PM EDT
robert.white@taylorandwhite.com	Upload	06/01/2022 04:14 PM EDT
robzinn@gmail.com	Upload	06/01/2022 04:14 PM EDT
roger.sharp@sharpfoley.com	Upload	06/01/2022 04:14 PM EDT
rphirsch@bellsouth.net	Upload	06/01/2022 04:14 PM EDT
rwilliams@turn2us.com	Signup Builder	06/21/2022 04:37 PM EDT
ryaffee@petersandyaffee.com	Upload	06/01/2022 04:14 PM EDT
ryansmeime@gmail.com	Upload	06/01/2022 04:14 PM EDT
scannon@djdesigninc.com	Upload	06/01/2022 04:14 PM EDT
scott.jones@nv5.com	Upload	06/01/2022 04:14 PM EDT
sdarling@erd.org	Upload	06/01/2022 04:14 PM EDT
se_ops@cmtsinc.com	Upload	06/01/2022 04:14 PM EDT
smaxwell@dickysmithco.com	Upload	06/01/2022 04:14 PM EDT
spencer.bienvenu@cdge.com	Direct	06/01/2022 04:14 PM EDT
stephanie@projectcaine.com	Upload	06/01/2022 04:14 PM EDT
stephenmccullar@gmail.com	Upload	06/01/2022 04:14 PM EDT
tdawson@ociassociates.com	Upload	06/01/2022 04:14 PM EDT
tdelis@pineapplegrove.com	Upload	06/01/2022 04:14 PM EDT
tgraytgf@earthlink.net	Upload	06/01/2022 04:14 PM EDT
tlshaw@hntb.com	Upload	06/01/2022 04:14 PM EDT
tmeans@meansengr.com	Upload	06/01/2022 04:14 PM EDT
tom.fallin@woodplc.com	Direct	06/15/2022 03:16 PM EDT
tommy.sinclair@hdrinc.com	Upload	06/01/2022 04:14 PM EDT
tthaxton@draftprosinc.com	Upload	06/01/2022 04:14 PM EDT
vgreiner@olcdesigns.com	Signup Builder	06/08/2022 03:54 PM EDT
walter.kloss@wantmangroup.com	Upload	06/01/2022 04:14 PM EDT
wehbysis@suncoastind.com	Upload	06/01/2022 04:14 PM EDT
whall@bhide-hall.com	Upload	06/01/2022 04:14 PM EDT
william@fwilson.com	Upload	06/01/2022 04:14 PM EDT
windy@pdsinonline.com	Upload	06/01/2022 04:14 PM EDT
woodsh@cdm.com	Upload	06/01/2022 04:14 PM EDT
wwarden@bvandassociates.com	Upload	06/01/2022 04:14 PM EDT
zbrown@mcveighmangum.com	Upload	06/01/2022 04:14 PM EDT