

RESOLUTION NO. 2021/2022-72 AM1

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CLAY COUNTY, FLORIDA, AMENDING RESOLUTION NO. 2021/2022-72 WHICH ADOPTED THE CLAY COUNTY BOARD OF COUNTY COMMISSIONERS SCHEDULE OF FEES AND SERVICES FOR FISCAL YEAR 2022/2023 TO UPDATE FEES AND SERVICES FOR ANIMAL SERVICES, BUILDING, FAIRGROUNDS, FIRE INSPECTIONS, AND PLANNING AND ZONING; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Clay County Board of County Commissioners (the Board) regulates various activities related to health, safety and welfare, resulting in the provision of services by County departments; and

WHEREAS, the Board imposes fees for provision of these services, generally setting rates at levels sufficient to fund the full cost of providing the services funded from such fees; and

WHEREAS, the Board reviewed and updated the fees and services for fiscal year 2022/2023 through the annual budget process on September 13, 2022, adopting Resolution No. 2021/2022-72; and

WHEREAS, the need has arisen to update the adopted FY 2022/2023 Schedule of Fees and Services for fees and services related to Animal Services, Building, Fairgrounds, Fire Inspections, and Planning and Zoning; and

WHEREAS, the Board desires to approve changes to those fees and services that will become effective on January 11, 2023.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF CLAY COUNTY, FLORIDA:

Section 1. FY 2022/2023 Schedule of Fees and Services. The Board hereby adopts the Clay County Board of County Commissioners FY 2022/2023 Schedule of Fees and Services, set forth in Appendix A, which is attached hereto and made a part hereof by reference. These fees shall be collected from all persons or entities requesting the enumerated services, provided however, that all or part of these fees may be waived by the County Manager when in his judgement the circumstances so warrant. Proceeds of the fees will be applied to the cost of providing the enumerated services for which the fees are collected. Currently, a subsidy from general revenues is needed to provide adequate levels of service in these areas. The Board may, by future resolution, adjust the fees to ensure that the full cost of providing the services is recovered through the collection of fees.

Section 2. CONFLICTS. The fees adopted pursuant to this Resolution supersede any fees previously adopted by the Board for the same services. Any resolution, or part thereof, in conflict with this Resolution, or any part hereof, is hereby repealed to the extent of such conflict.

Section 3. SEVERABILITY. If any clause, section or provision of this Resolution shall be declared unconstitutional or invalid for any reason or cause, the remaining portion of this Resolution shall be in full force and effect and be valid as if such invalid portion thereof had not been incorporated herein.

Section 4. EFFECTIVE DATE. This Resolution shall take effect on January 11, 2023.

DULY ADOPTED by the Board of County Commissioners of Clay County, Florida, this 10th day of January, 2023.

Board of County Commissioners Clay
County, Florida

Betsy Condon, Chairman

ATTEST:

Tara S. Green
County Clerk of Court and Comptroller
Ex Officio Clerk to the Board

APPENDIX A

Clay County Board of County Commissioners



FY 2022/2023 Schedule of Fees & Services

ADOPTED: September 13, 2022
EFFECTIVE: October 1, 2022
(Resolution No. 2021/2022-72)

REVISED: January 10, 2023
EFFECTIVE: January 11, 2023
(Resolution No. 2021/2022-72 AM1)

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CLAY COUNTY - ALL DEPARTMENTS

Copies: Public Records	
Audio, Video, DVD	Actual cost of duplication
Certified Copy	\$1.00 per letter or legal sized copy
Data Disc (out of current GIS Library)	\$5.00
Double-Sided, no larger than 8-1/2" x 14"	\$0.20 per letter or legal sized copy
Photo Reprints	Actual cost of duplication
Plot Products:	
8-1/2" x 11"	\$2.00
Each additional copy of same map	\$0.50
11" x 17"	\$3.00
Each additional copy of same map	\$1.00
18" x 24"	\$4.00
Each additional copy of same map	\$1.00
24" x 36"	\$5.00
Each additional copy of same map	\$2.00
36" x 48"	\$10.00
Each additional copy of same map	\$2.00
Aerials 24" x 36"	\$10.00
Postage & Packaging (if necessary)	Actual cost
Single-Sided, no larger than 8-1/2" x 14"	\$0.15 per letter or legal sized copy
Time Associated with Gathering Documents (if exceeds total of one-half hour)	Fee associated with labor cost of personnel
All Other Copy Requests	Actual cost of duplication

County Event Permits	
Appeal Fee	\$50.00
Complex Event	\$150.00
Event (single use)	\$100.00
Event (same event, multiple times during 12-month period)	\$150.00
Late Fee	1.5% of outstanding balance per month

ANIMAL SERVICES

GOAL: The mission at Clay County Animal Services is to safeguard public health and safety from dangerous and sick animals; to protect the community's animals from cruelty and neglect; to humanely house, care for, and provide placement for homeless pets; and to find humane resolutions for the animals in its care. In addition, it strives to reduce pet overpopulation by working closely with local nonprofit and community organizations, and to educate the community on responsible pet ownership.

LOCATION: 3984 State Road 16 West, Green Cove Springs, FL 32043

PHONE: 904-269-6342

Adoption Fees	
Cats (kittens) under 6 months old	\$25.00
Cats 6 months and older	\$20.00
Dogs (puppies) under 6 months old	\$100.00
Dogs 6 months and older	\$20.00
Ferrets	\$25.00
Fowl	\$10.00
Horses	\$100.00, plus cost of Coggins testing
Livestock (not including cows)	\$50.00
Pocket Pets (Rabbits, Guinea Pigs, Birds, Etc.)	\$10.00
Reptiles	\$10.00
Special Adoption Pricing	Per Event

Aggressive/Dangerous Dog Fees	
Annual Registration: 1st Year	\$500.00
Annual Registration: Subsequent Years	\$250.00
First Impoundment	\$500.00
Spay/Neuter (does not include rabies vaccine and microchip)	\$175.00

Daily Boarding Fees	
All Animals	\$15.00

Hobby Breeder Fees	
Annual Inspection Fee (Max of 20 Animals)	\$100.00
Filing Fee (Notice of Revocation Challenge)	\$250.00
License Fee	\$100.00
Re-Inspection Fee of Kennel	\$100.00

Impound Fees	
1st Impound	Free
2nd Impound	\$50.00
3rd and Subsequent Impound	\$100.00
1st Livestock Impound	\$100.00
2nd Livestock Impound	\$200.00
3rd and Subsequent Livestock Impound	\$300.00

Microchip Fees	
Microchip Implant	\$15.00

Quarantine Fees	
Quarantine (for 10-day period at Clay County Animal Services Facility)	\$200.00

Retail Sale of Dogs and Cats Fees	
Annual Inspection Fee (includes a minimum of 2 per year)	\$200.00
Re-Inspection Fee	\$200.00

Special Care Fees	
Coggins Testing	Actual Cost
Farrier	Actual Cost
Owner Reclaim Heartworm Treatment (per phase)	\$100.00
Outside Veterinary Services	Actual Cost

Special Handling Fees	
Preparation and Packaging of Laboratory Specimens	\$50.00

Surgery Fees

* Does not include mandatory microchipping and rabies vaccine.

Owner reclaim sterilization: Dog or Cat	* \$75.00
Miscellaneous Surgery	\$100.00

Vaccination Fees

Equine Vaccine	Actual Cost
Rabies Vaccine	\$10.00

	1st Offense	2nd Offense	3rd Offense	4th Offense
Violations				
* MCA = Mandatory Court Appearance				
Aggressive/Dangerous Dog Provision Violation	\$500.00	*MCA	*MCA	* MCA
Animals Creating a Nuisance	\$100.00	\$200.00	\$300.00	* MCA
Control of Animals: Livestock Fencing Minimum Requirements	\$100.00	\$200.00	\$300.00	* MCA
Control of Animals: On or Off the Real Property Limits of the Owner	\$100.00	\$200.00	\$300.00	* MCA
Failure to Contact Maintaining Agency to Update Registry Information for Dangerous/Aggressive Animals	\$100.00	\$200.00	\$300.00	* MCA
Hobby Breeder License Violation	\$100.00	\$200.00	\$300.00	* MCA
Inhumane Treatment of Animals	\$100.00	\$200.00	\$300.00	* MCA
Requirement for Sales of Dogs and Cats; Failure to Provide Health Certificate	\$100.00	\$200.00	\$300.00	* MCA
Retail Sale of Dogs and Cats Violation	\$100.00	\$200.00	\$300.00	*MCA
Sale of Dogs and Cats; Public or Private Streets, Rights-of-Way, Flea Market, Private Parking Lots or Any Open-Air Venue Sales Prohibited; Violation of Pet Shop Provision	\$100.00	\$200.00	\$300.00	* MCA
Violation Fees:				
Administration Surcharge	\$5.00	\$5.00	\$5.00	* MCA
10% of Fine – Fine and Forfeiture (F.S. 28.37)	Included in Fine	Included in Fine	Included in Fine	Included in Fine
Additional Court Cost (F.S. 938.01)	\$3.00	\$3.00	\$3.00	\$3.00
Filing Fee (Clerk) (F.S. 34.045)	\$10.00	\$10.00	\$10.00	\$10.00
Late Payment of Citation	\$10.00	\$20.00	\$30.00	* MCA
Local Law Enforcement EDU (F.S. 938.15)	\$2.00	\$2.00	\$2.00	\$2.00

Other Fees	
* Does not include associated impound fees	
Owner Surrender Fee	\$50.00
Non-Sterilized Dog: 1st Reclaim	* \$500.00
Non-Sterilized Dog: 2nd Reclaim	* \$500.00 (in addition to the sterilization package)
Sterilization Deposit (in lieu of having animal sterilized at Clay County Animal Services)	\$500.00
Sterilized Cat: Reclaim	* \$25.00
Sterilized Dog: 1st Reclaim	* \$25.00
Sterilized Dog: 2nd Reclaim	* \$50.00
Sterilized Dog: 3rd Reclaim	* \$75.00

If an owner or keeper does not wish to spay or neuter their animal, then before being returned to the owner or keeper, the owner or keeper must pay a five hundred dollar (\$500.00) fee to the County.

If an animal, whose owner and keeper has paid the five hundred dollars (\$500.00) fee for not agreeing to spay or neuter their animal, is impounded a second time for being allowed to be at large and is not at that time sterilized, then the owner and keeper, in addition to the costs of sterilization will have to pay a five hundred dollar (\$500.00) fee to the County in order to reclaim the animal.

If an animal, whose owner and keeper has agreed to have it sterilized under these provisions, is impounded a second time for being allowed to be at large and is not at that time sterilized, then the owner and keeper, in addition to the costs of sterilization will have to pay a five hundred dollar (\$500.00) fee to the County in order to reclaim the animal.

BUILDING

GOAL: The Clay County Building Division's mission is to serve customers with professionalism and efficiency through licensing, permitting and inspections to ensure the health, safety and welfare of the community. Licensing protects citizens and contractors. Permitting protects citizens against unlicensed contractors and prevents misplacement of structures on properties. Inspections are performed in stages to ensure compliance with the Florida Building Code. All deficiencies are noted and re-inspected to ensure work is done to meet the code before a certificate of occupancy is issued. The Building Division is proud of providing fast and efficient service to customers throughout the community.

LOCATION: 477 Houston Street, Green Cove Springs, FL 32043 (3rd Floor)

PHONE: (904) 284/269-6307

Amendment Permits (Section 208.7)	
Subcontractors Minimum Fee	\$35.00
Building Permit Amendment	\$50.00

Building Permits (Section 208.1)	
Minimum Fee for any building permit (including amendments)	\$50.00
Alterations: Residential remodeling completed rooms per 100 square feet	\$10.00
Carports, Screen Porches, Barns per 100 square feet	\$6.00
Change in Occupant	\$50.00 per meter
Demolition of Buildings or Structures:	
For each building structure up to 5,000 square feet	\$100.00
Greater than 5,000 square feet	\$200.00
Fireplace	\$50.00
Garages, Accessory Buildings per 100 square feet	\$8.00
Improvements (siding, interior, etc.) per \$1,000.00 value	\$5.00
Mobile Home: Singlewide	\$250.00
Mobile Home: Doublewide	\$275.00
Mobile Home: Triplewide	\$300.00
New Commercial Buildings: For each \$1,000.00 of estimated value or fraction thereof	\$6.00
New Construction Other Than Residential or Commercial Buildings: For each \$1,000.00 of estimated value or 100 square feet of covered area, whichever is greater	\$10.00

New Residential Buildings: Residential building being moved; for each 100 square feet or fraction thereof	\$15.00
Notice of Commencement Processing Fee	\$15.00
Reinspection Fee	\$35.00
Reinstatement of Expired Building Permit	\$25.00
Renovation or Modification of Commercial Buildings: For each \$1,000.00 of value or fraction thereof (contract may be required to establish value); this includes roofing	\$6.00
Roofing per 100 square feet	\$10.00
Temporary or Portable Amusement Devices, per unit	\$50.00

Electrical Permits (Section 208.2)	
Section 208.2.1 New Residential Construction & Mobile Homes	
Minimum Fee	\$35.00
100 Ampere Service	\$50.00
125 Ampere Service	\$55.00
150 Ampere Service	\$60.00
200 Ampere Service	\$70.00
250 Ampere Service	\$75.00
300 Ampere Service	\$85.00
400 Ampere Service	\$100.00
Above includes temporary service	
Electrical Sub Feeds:	
0 - 30 amps	\$35.00
31 - 60 amps	\$40.00
60 amps and above	\$45.00
Installation of Temporary Service Pole (for construction and farm use only)	\$50.00
Pool Wire	\$35.00
Reconnect Existing Mobile Home	\$35.00
Section 208.2.2 Existing Residential Units and Mobile Homes	
Minimum Fee	\$35.00
Additional ampere service, each additional ampere	\$0.40
Additions or alterations requiring service from panel (home run)	\$2.25

Air conditioning or electrical heat (each)	\$15.00
For each outlet, including lighting requiring electrical connection	\$0.40
Section 208.2.3 Commercial Buildings (New Construction)	
Minimum Fee	\$35.00
0 - 100 Ampere Service	\$35.00
101- 150 Ampere Service	\$40.00
151- 200 Ampere Service	\$45.00
201- 300 Ampere Service	\$60.00
301- 400 Ampere Service	\$70.00
401- 600 Ampere Service	\$90.00
601- 800 Ampere Service	\$135.00
For each appliance, fixed or stationary, air conditioning and/or heating amperes requiring circuit capacity above 30	\$25.00
For each outlet, including lighting requiring electrical connection	\$0.40
Installation requiring service above 800 amperes, each additional ampere	\$0.40
Temporary Pole	\$50.00
Section 208.2.4 Existing Commercial Structures	
Minimum Fee	\$35.00
Additions or alterations requiring service from panel (home run)	\$1.60
Circuits requiring capacity above 30 amperes, each	\$25.00
For each outlet, including lighting requiring electrical connection	\$0.40
Increase in additional ampere service, each additional ampere	\$0.40

Mechanical Permits (Residential & Commercial) (Section 208.4)	
Two (2) tons and under	\$35.00
Two and one-half (2-1/2) tons	\$35.00
Three (3) tons	\$40.00
Three and one-half (3-1/2) tons	\$45.00
Four (4) tons	\$50.00
Five (5) tons	\$60.00

Change Outs	
Minimum Fee	\$35.00
Two and one-half (2-1/2) tons and under	\$35.00
Three (3) tons	\$35.00
Three and one-half (3-1/2) tons	\$35.00
Four (4) tons	\$40.00
Five (5) tons	\$45.00
Air Conditioning & Refrigeration (total capacity in single installation) for each ton capacity or fractional part	\$6.00
Boilers (including heating element) for the first 500,000 BTU per hours input of fuel used or fractional part thereof	\$30.00
For each additional 500,000 BTU	\$8.00
Gas Burner (each)	\$6.00
Oil Furnace	\$35.00
Range Hood (for each \$1,000 of value)	\$5.00
Underground Tank (for each \$1,000.00 of value)	\$5.00

Plumbing Permits (Section 208.3)	
Section 208.3.1 Residential	
Minimum Fee	\$35.00
One (1) bath	\$45.00
One and one-half (1-1/2) baths	\$50.00
Two (2) baths	\$55.00
Two and one-half (2-1/2) baths	\$70.00
Three (3) baths	\$80.00
Each bath thereafter	\$20.00
Each additional fixture	\$10.00
Section 208.3.2 Commercial Buildings	
Minimum Fee	\$35.00, plus below
Additionally, for each fixture having a water supply and/or waste outlet, including floor drains and roof drains (each)	\$15.00

Pool Permits (Section 208.5)	
Minimum Fee for first 15,000 gallons	\$60.00
For each additional 1,000 gallons	\$3.00
Re-marcite	\$60.00

Public Safety Related Fees	
Commercial Review Fees (based on job value):	
\$0 to \$100,000	\$50.00
\$100,000 to \$500,000	\$100.00
\$500,000 to \$1,000,000	\$200.00
\$1,000,000 or greater	\$300.00
Revisions \$0 to \$500,000	\$50.00
Revisions \$500,000 or greater	\$100.00

Review Fees	
Commercial (based on job value):	
\$25,000 to \$100,000.99	\$100.00
\$100,001 to \$250,000.99	\$200.00
\$250,001 to \$500,000.99	\$300.00
\$500,001 to \$1,000,000	\$400.00
In excess of \$1,000,000	\$600.00
Revisions	\$50.00 per submittal
Residential:	
Residential	\$35.00
Revisions	\$35.00

Revisions (Section 208.9)	
Commercial Revisions (Plan Reviews)	\$50.00
Residential Revisions (Plan Reviews)	\$35.00

Sign Permits (Section 208.8.3)	
Minimum Fee	\$125.00
For the first 100 square feet	\$125.00
For every 100 square feet thereafter	\$20.00

CODE ENFORCEMENT

GOAL: The Clay County Code Enforcement Division's mission is to serve customers with professionalism and efficiency through enhancing and sustaining the quality of life for Clay County citizens through effective, expeditious and equitable enforcement of the County's codes and ordinances. The overall goal for Code Enforcement is to ensure compliance of its codes and ordinances, therefore, creating a better Clay County for all.

LOCATION:

477 Houston Street, Green Cove Springs, FL 32043 (3rd Floor)

PHONE:

(904) 284/269-6310

Code Enforcement Fees	
Abandoned/Vacant Property Registration	\$200.00 per instance
Administrative Fee for Non-Compliance Finding	\$100.00 per instance
Application for Lien Reduction	\$25.00 per instance
Lien Research Fee	\$10.00 per instance

DEPARTMENT OF HEALTH

GOAL: The goal of the Florida Department of Health in Clay County (DOH-Clay) is to protect, promote, and improve the health of all people in Florida through integrated state, county, and community efforts.

LOCATION: 1845 Town Center Blvd., Bldg. 400, Fleming Island, FL 32003

PHONE: (904) 529-2800

	State Fee	County Fee	Total Fee
Clinical Services Fees			
Sliding Scale Services			
All clinical services are based upon a sliding fee scale using income levels and family size, unless listed below as Flat Fee Service. Total Fee is 150% of Medicare Reimbursement Rate			
Immunizations:			
Adult	\$0.00	\$12.00	Actual cost of vaccine, plus \$12.00 service fee
Children (VFC) 0-19 years old	\$0.00	\$12.00	Bill insurance company, plus \$12.00 administration fee
680 or 681 without vaccine services	\$0.00	\$12.00	\$12.00
Lab Services	\$0.00	\$10.00	Actual cost of lab, plus \$10.00 service fee
Flat Rate Services			
Flat fee services are not eligible for sliding fee schedule.			
Medication Pick Up	\$0.00	\$5.00	\$5.00
School Entry Exam	\$0.00	\$25.00	\$25.00
School Exam and Sports Physical	\$0.00	\$40.00	\$40.00
School Sports Exam	\$0.00	\$25.00	\$25.00
TB Gold or PPD Skin Test	\$0.00	\$50.00	\$50.00

	State Fee	County Fee	Total Fee
Environmental Health Fees			
Biomedical Waste Permits			
Biohazardous Waste - Generator	\$85.00	\$50.00	\$135.00
Biohazardous Waste (storage or treatment)	\$85.00	\$50.00	\$135.00
Biohazardous Waste, after October 1	\$105.00	\$50.00	\$155.00
Biohazardous Waste Transporter	\$85.00	\$50.00	\$135.00

	State Fee	County Fee	Total Fee
Late Fee	\$25.00	\$0.00	\$25.00
Transporter – Add Vehicle	\$10.00	\$0.00	\$10.00
Food Establishment Permits			
<i>State fees established per Chapter 64E-11.013(3)(g) of the Florida Administration Code (FAC)</i>			
After School	\$170.00	\$25.00	\$195.00
Alcoholic Beverage	\$30.00	\$25.00	\$55.00
Bar/Lounge	\$190.00	\$25.00	\$215.00
Catering	\$180.00	\$25.00	\$205.00
Civic/Fraternal Organizations	\$190.00	\$25.00	\$215.00
Detention Facility	\$250.00	\$25.00	\$275.00
Food Re-Inspection (first)	\$0.00	\$0.00	\$0.00
Food Re-Inspection (after first re-inspection)	\$75.00	\$0.00	\$75.00
Late Renewal or Permit	\$25.00	\$25.00	\$50.00
Limited Food Service	\$110.00	\$25.00	\$135.00
Mobile Food Unit	\$180.00	\$25.00	\$205.00
Plan Review (per hour)	\$40.00	\$0.00	\$40.00
Prescribed Pediatric Extended Care (PPEC) Center	\$110.00	\$25.00	\$135.00
Request for Inspection	\$40.00	\$0.00	\$40.00
Residential Facility	\$135.00	\$25.00	\$160.00
School Cafeteria (x3)	\$170.00	\$25.00	\$195.00
School Cafeteria (x4)	\$200.00	\$25.00	\$225.00
Temporary Food (DOH site)	\$50.00	\$25.00	\$75.00
Temporary Food (not at DOH site)	\$100.00	\$25.00	\$125.00
Theater	\$190.00	\$25.00	\$215.00
Vending Machine	\$85.00	\$25.00	\$105.00
Group Care Permits			
Adult Day Care	\$0.00	\$25.00	\$25.00
Assisted Living Facility	\$0.00	\$50.00	\$50.00
Private/Public Elementary School (1-50 students)	\$0.00	\$50.00	\$50.00
Private/Public Elementary School (over 50 students)	\$0.00	\$75.00	\$75.00

	State Fee	County Fee	Total Fee
Private/Public Junior High School	\$0.00	\$100.00	\$100.00
Private/Public High School	\$0.00	\$200.00	\$200.00
School K-12/Vocational Technology	\$0.00	\$50.00	\$50.00
Migrant Labor Camp Permits			
Annual Permit (5-50 occupants)	\$125.00	\$0.00	\$125.00
Annual Permit (51-100 occupants)	\$225.00	\$0.00	\$225.00
Annual Permit (over 100 occupants)	\$500.00	\$0.00	\$500.00
Mobile Home and Recreational Vehicle (RV) Permit			
Per space	\$4.00	\$0.00	\$4.00
Minimum Fee	\$100.00	\$0.00	\$100.00
Onsite Sewage Treatment and Disposal Systems (OSTDS)			
Aerobic System / PBTS Operating Permit	\$100.00	\$75.00	\$175.00
Application Fee (Private Inspector)	\$35.00	\$10.00	\$45.00
Existing System with Modification	\$245.00	\$75.00	\$320.00
Existing System without Modification	\$35.00	\$10.00	\$45.00
Expired Permit Renewal	\$235.00	\$75.00	\$310.00
Holding Tank Permit	\$235.00	\$75.00	\$310.00
Industrial/Manufacturing Annual Permit	\$150.00	\$75.00	\$225.00
Mean Annual Flood Line Determination	\$50.00	\$0.00	\$50.00
Modification (Private Soil Evaluation)	\$180.00	\$75.00	\$255.00
Modification Permit	\$295.00	\$75.00	\$370.00
New Permit	\$350.00	\$75.00	\$425.00
New System (Private Soil Evaluation)	\$235.00	\$75.00	\$310.00
Performance Based - New System (DOH Soil Evaluation)	\$375.00	\$75.00	\$450.00
Performance Based - New System (Private Soil Evaluation)	\$260.00	\$75.00	\$335.00
Portable or Temporary Toilet Service	\$75.00	\$75.00	\$150.00
Re-Inspection / Site Re-Evaluation	\$50.00	\$0.00	\$50.00
Repair Permit	\$300.00	\$75.00	\$375.00
Repair (Private Soil Evaluation)	\$185.00	\$75.00	\$260.00
Reset Benchmark	\$0.00	\$75.00	\$75.00
Septic Disposal Service Permit	\$75.00	\$75.00	\$150.00

	State Fee	County Fee	Total Fee
Tank Manufacturer Inspections	\$100.00	\$75.00	\$175.00
Variance, Commercial	\$300.00	\$75.00	\$375.00
Variance, Residential	\$200.00	\$75.00	\$275.00
Swimming Pool Permits			
Annual Permit (under 25,000 gallons)	\$125.00	\$50.00	\$175.00
Annual Permit (25,000 gallons or more)	\$250.00	\$50.00	\$300.00
Exempted Pools	\$50.00	\$0.00	\$50.00
Initial Operating Permit	\$150.00	\$50.00	\$200.00
Well Permits			
Change of Owner (FDC)	\$30.00	\$0.00	\$30.00
Change of Owner (LUC)	\$90.00	\$0.00	\$90.00
Family Day Care Permit	\$30.00	\$0.00	\$30.00
Limited Use Water	\$90.00	\$50.00	\$140.00
Multi-Family Permit	\$90.00	\$0.00	\$90.00
Private Well Permits:			
After the Fact Private Well	\$0.00	\$170.00	\$170.00
After the Fact Public Well	\$0.00	\$320.00	\$320.00
Commercial Well	\$0.00	\$160.00	\$160.00
Irrigation Well	\$0.00	\$60.00	\$60.00
Monitoring Well	\$0.00	\$60.00	\$60.00
Private Potable Well	\$0.00	\$85.00	\$85.00
Sample Collection (Private)	\$20.00	\$70.00	\$90.00
Registered System Fee	\$15.00	\$0.00	\$15.00
Reinspection Fee	\$40.00	\$0.00	\$40.00
Sample Collection (LUC)	\$70.00	\$20.00	\$90.00
Variance Processing Fee	\$0.00	\$150.00	\$150.00

	State Fee	County Fee	Total Fee
Other Environmental Health Permits			
Body Piercing:			
Annual Fee	\$150.00	\$0.00	\$150.00
Late Fee	\$100.00	\$0.00	\$100.00
Reactivation	\$75.00	\$0.00	\$75.00
Small Quantity Generators (SQG)	\$0.00	\$50.00	\$50.00
Tanning (\$315.00 maximum fee):			
Annual License	\$150.00	\$0.00	\$150.00
Each Additional Device	\$55.00	\$0.00	\$55.00
Late Renewal	\$25.00	\$0.00	\$25.00
Tattoo:			
Artist	\$60.00	\$0.00	\$60.00
Establishment	\$200.00	\$0.00	\$200.00
Guest Artist Registration	\$35.00	\$0.00	\$35.00
Reactivation - Artist	\$25.00	\$0.00	\$25.00
Reactivation - Facility	\$25.00	\$0.00	\$25.00
Temporary Establishment	\$200.00	\$0.00	\$200.00

	State Fee	County Fee	Total Fee
Vital Statistics			
Birth Certificate	\$4.00	\$9.00	\$13.00
Death Certificate	\$0.00	\$10.00	\$10.00

ENGINEERING

GOAL: The mission of the Clay County Engineering Division is to design, build, and maintain the safest, most efficient roadway network and drainage system possible for the citizens of Clay County. It will continue to ensure the safety of motorists while supporting the continued growth demands of the County. The Division also pledges to be fiscally responsible and accountable to the public for projects completed and funds expended.

LOCATION: 477 Houston Street, Green Cove Springs, FL 32043 (3rd Floor)

PHONE: (904) 284/269-6301

Inspection Fees	
Construction Engineering & Inspection (CEI) Fee	Costs for inspection services determined by County staff in correlation with project duration
Inspection by County Staff:	
Non-Residential and Multi-Family	
Base Fee	\$350.00
Final Inspection Fee	\$350.00
Per 1/4 Mile Increment (or portion thereof) for Roadway Construction, including any Proposed Improvements in New or Existing Right-of-Way	\$1,500.00
Per Acre Fee (or portion thereof) for Site Development Exclusive of Subdivision Infrastructure Improvements (NON-RESIDENTIAL ONLY)	\$300.00
Stormwater Inspection Fee (Total Pond Acreage):	
1-5 acres	\$275.00
5 acres or over	\$300.00, plus \$50.00 per acre or fraction thereof
Re-inspection (each)	\$100.00
Residential Subdivisions	
Base Fee	\$350.00
Final Inspection Fee	\$350.00
Stormwater Inspection Fee (total pond acreage):	
1-5 acres	\$275.00
5 acres or over	\$300.00, plus \$50.00 per acre or fraction thereof
Re-inspection (each)	\$100.00

Rights-of-Way (ROW) and Easements	
Easement Release	\$250.00
Plat Vacations	\$750.00
Residential Driveways:	
Driveway Permit Exemption Letter/Existing	\$25.00
Driveway/Right-of-Way Permits (includes pre- and post-inspection)	\$125.00
Right-of-Way Release	\$750.00
Right-of-Way Utility Permits	\$500.00 per mile, plus \$500.00 per foot for any open cut of pavement

ENVIRONMENTAL SERVICES

GOAL: The goal of Environmental Services is to protect Clay County's groundwater in support of public health and the environment through proper handling and disposal of solid waste and recyclable materials in a cost effective and efficient manner.

LOCATION: 3545 Rosemary Hill Road, Green Cove Springs, FL 32043 (Main Office)

PHONE: (904) 284/269-6374

Commercial Haulers	
Administration Fees:	
Revenue < \$200K	\$125.00 per year
Revenue \$200-500K	\$250.00 per year
Revenue > \$500K	\$375.00 per year
Franchise Application Fee	\$250.00 per application
Franchise Fees	14% of receipts

Landfill Tipping Fees	
Appliances	\$47.00 per ton
C&D - Franchise	\$35.00 per ton
C&D - Non-Franchise	\$47.00 per ton
C&D - Out of County	\$55.00 per ton
Class I - Franchise	\$45.00 per ton
Class I - Non-Franchise	\$57.00 per ton
Class I - Out of County	\$65.00 per ton
Scrap Metals	\$47.00 per ton
Special Handling (mixed waste and recyclables)	\$250.00 per ton
Tires, Off Road	\$380.00 per ton
Tires, Off Road - Out of County	\$387.50 per ton
Tires, Passenger	\$240.00 per ton
Tires, Passenger - Out of County	\$247.50 per ton
Yard Waste - Franchise	\$35.00 per ton
Yard Waste - Non-Franchise	\$47.00 per ton
Yard Waste - Out of County	\$55.00 per ton

Residential Assessments	
Collection	\$161.00 per year
Disposal	\$72.00 per year

FAIRGROUNDS

GOAL: The goal of the Fairgrounds is to improve the quality of life and to develop a sense of pride and community by providing safe, easily accessible, and enjoyable facilities to all Clay County citizens and visitors.

LOCATION: 2497 State Road 16 West, Green Cove Springs, FL 32043

PHONE: 904-529-5374

Paul E. Reinhold Agricultural Fairgrounds	
Barns 1, 2, and 3 (first day)	\$125.00 per barn plus tax and metered electric
Barns 1, 2, and 3 (additional days)	\$50.00 per barn per day plus tax and metered electric
Cattlemen's Kitchen (Concession Building)	\$125.00 per day plus tax and metered electric
Cattlemen's Kitchen (Concession Building) Cleaning Fee (if not cleaned)	\$200.00 per day
Clay County Cattlemen's Arena	\$900.00 per day plus tax and metered electric
East Arenas (Equestrian)	\$225.00 each per day plus tax and metered electric
Entire Facility Rental (first day)	\$2,500.00 plus tax and metered electric
Entire Facility Rental (additional days)	\$1,375.00 per day plus tax and metered electric
Equestrian Package (all arenas, equestrian rings, barns, concession building) (first day)	\$2,000.00 plus tax and metered electric
Equestrian Package (additional days)	\$1,000.00 per day plus tax and metered electric
Founders Exhibit Hall #1	\$350.00 per day plus tax and metered electric
Individual Riding	\$10.00 per day plus tax and metered electric
Individual Stall	\$10.00 per night plus tax and metered electric
J. P. Hall, Jr. Event Lawn	\$150.00 per day plus tax and metered electric
J.P. Hall, Sr. Covered Arena	\$500 per day plus tax and metered electric
Livestock Package (J.P. Hall Arena and barns)	\$550.00 per day plus tax and metered electric
Manure Disposal	Rate determined by Environmental Services Dept.
Midway Area (including circular asphalt track)	\$175.00 per day plus tax and metered electric
Midway Lights (the greater of per day or metered)	\$75.00 per day plus tax
Parking Lot Light Fee	\$75.00 per day plus tax
Patron Life Member Exhibit Building #3	\$350.00 per day plus tax
Reinhold Pavilion Building #2A	\$175.00 per day plus tax and metered electric
Reinhold Pavilion Building #2B	\$175.00 per day plus tax and metered electric

RV Hookups	\$20.00 per night plus tax and metered electric
Stall Cleaning	\$100.00 per stall plus tax

All rates are subject to taxes. Ticketed events may be required to reserve the entire facility. There is a 20% discount for Parks and Recreation Facilities for nonprofit organizations. Fees for use of the facilities for other organizations or individuals may be waived or reduced as deemed necessary by the CountyManager and shall be determined on an individual event basis.

FIRE INSPECTIONS

GOAL: The goal of the Fire Inspections Division, through effective plan review and inspection, is to reduce the causes and limit potential effects of accidental fires and emergencies thereby enhancing life safety outcomes for residents and visitors of Clay County.

LOCATION: 2519 State Road 16 West, Green Cove Springs, Florida 32043

PHONE: (904) 284-7703; (877) 252-9362

Fire Plan Reviews	
As-Built Review	
Building / System	\$55.00
Site	\$50.00
Emergency Generator System Plan Review	\$50.00 per system
Fire Alarm System Plan Review:	
Up to 10,000 square feet	\$75.00 per system
Over 10,000 square feet	\$100.00 per system
Fire Protection Water Tank Plan Review	\$50.00 per tank
Fire Sprinkler/Standpipe System Plan Review:	
Up to 10,000 square feet	\$75.00 per system
Over 10,000 square feet	\$100.00 per system
Fire Suppression System Plan Review	\$50.00 per system
Fuel Tank Installation Site Plan Review (under-ground or above-ground)	\$50.00 per tank
Fuel Tank Removal Site Plan Review	\$50.00 per tank
Healthcare Facility Emergency Plan Reviews	
Initial Plan Review	\$250.00
Follow-Up Plan Review(s)	\$75.00
Hood or Paint Booth Ventilation System Plan Review	\$50.00 per system
New Construction Plan Review:	
Valued between \$0 and \$100,000	\$100.00
Valued between \$100,000.01 and \$500,000	\$200.00
Valued between \$500,000.01 and \$1,000,000	\$400.00
Valued at \$1,000,000.01 or greater	\$600.00

New Construction Plan Review of Revisions:	
Valued between \$0 and \$500,000	\$54.00
Valued at \$500,000.01 or greater	\$325.00
Site Plan Review	\$50.00 per phase
Site Plan Review of Revisions	\$50.00 per phase

Fire Safety Inspections	
Up to 100,000 sq ft	\$75.00
Over 100,000 sq ft	\$125.00
First Re-Inspection	No charge
Second and All Additional Re-Inspections	\$125.00
Licensed-Operated Facilities Inspections	
0 - 5,000 sq ft	\$38.00
5,001 - 12,000 sq ft	\$53.00
12,001 - 25,000 sq ft	\$88.00
25,001 - 50,000 sq ft	\$105.00
50,001 - 75,000 sq ft	\$123.00
75,001 - 100,000 sq ft	\$140.00
100,001 - 250,000 sq ft	\$175.00
250,001 - 500,000 sq ft	\$210.00
500,001 - 750,000 sq ft	\$245.00
750,001 - 1,000,000 sq ft	\$280.00
1,000,000 and greater sq ft	\$350.00
First Re-Inspection	No charge
Second and All Additional Re-Inspections	Original Cost of Inspection
New Construction Inspections:	
First Inspection	\$100.00
First Re-Inspection	No charge
Second and All Additional Re-Inspections	\$125.00
Occupancy-Based Inspections (NFPA 1:10.2.7.1)	
High Hazard / Risk (Annually)	
Apartment Buildings	
0-25 units per building	\$25.00

26-50 units per building	\$50.00
51-100 units per building	\$75.00
101 and greater units per building	\$100.00
High Rise	\$125.00
Assembly	
50-299 occupancy load	\$50.00
300-1,000 occupancy load	\$75.00
1,001-5,000 occupancy load	\$100.00
5,001 and greater occupancy load	\$125.00
Childcare	See Licensed-Operated Facilities Inspections
Detention	
Under 15,000 sq ft	\$75.00
15,001 - 30,000 sq ft	\$100.00
30,001 - 100,000 sq ft	\$150.00
100,001 - 200,000 sq ft	\$200.00
200,001 - 500,000 sq ft	\$250.00
500,001 and greater	\$300.00
Educational	See Licensed-Operated Facilities Inspections
Healthcare	See Licensed-Operated Facilities Inspections
Hotels / Lodging / Dormitories	
0-16 units/rooms per building	\$50.00
17-100 units/rooms per building	\$75.00
100-500 units/rooms per building	\$100.00
Moderate Hazard / Risk (Biennially)	
Ambulatory Healthcare	
Under 5,000 sq ft	\$50.00
5,001 - 15,000 sq ft	\$75.00
15,001 - 30,000 sq ft	\$100.00
30,001 - 100,000 sq ft	\$150.00
100,001 - 200,000 sq ft	\$200.00
200,001 - 500,000 sq ft	\$250.00
500,001 and greater sq ft	\$300.00

Industrial	
Under 15,000 sq ft	\$50.00
15,001 - 30,000 sq ft	\$100.00
30,001 - 100,000 sq ft	\$150.00
100,001 - 200,000 sq ft	\$175.00
200,001 - 500,000 sq ft	\$200.00
500,001 and greater sq ft	\$250.00
Low Hazard / Risk	
Mercantile / Business / Storage	
Under 5,000 sq ft	\$45.00
5,001 - 15,000 sq ft	\$50.00
15,001 -30,000 sq ft	\$65.00
30,001 - 100,000	\$75.00
100,000 - 200,000	\$100.00
200,001 - 500,000	\$125.00
500,001 and greater	\$150.00
Re-Inspection for Unprepared Sites	
First re-inspection	\$55.00
Each additional re-inspection	\$112.00
Walkthrough / Pre-Inspection / Consultation (after hours, weekend or holiday is subject to availability)	
Minimum Fee Paid in Advance (2-hour minimum)	\$153.00
Additional Fee after Initial 2 hours	\$54.00 per hour

Tests / Inspections for System Recertification	
Cooking Hood or Paint Booth Ventilation System Inspection	\$75.00
Emergency Generator Test	\$50.00
Fire Alarm System Inspection	\$75.00
Fire Pump Test	\$75.00
Fire Sprinkler Hydrostatic Test	\$100.00
Fire Suppression System Inspection	\$75.00

Miscellaneous Use & Services Permits	
Amusement Park Permit (includes fairs, carnivals and festivals)	\$100.00
Burn Permit (non-residential property)	\$100.00
Fire Insurance Rating Verification Letter	\$21.00
Fireworks Display Permit	\$55.00
Penalty for Starting Work without a Fire Marshall Permit	Double the Normal Application Fee
Permit for Handling Materials or Hazardous Operations	\$55.00
Permit for Tent or Membrane Structure used for cooking, Christmas tree sales, sales of fireworks or sparklers, horse shows, or public gatherings of any kind (900 square feet or larger)	\$55.00

LIBRARY SERVICES

GOAL: The Clay County Library System supports educational learning opportunities for all citizens, in addition to workforce and economic development. Its goals include creating and enhancing community connections, creating awareness of the County's libraries and their resources, and improving organizational health.

LOCATION: 1895 Town Center Boulevard, Fleming Island, FL 32003 (Headquarters)

PHONE: (904) 529/278-4745

Damaged Items	
Books, Audio Books and DVD's damaged beyond repair	Replacement cost of item and \$2.00 processing fee
Book Jacket	\$1.00
Chromebook:	
Device	Replacement cost of item
Case	\$30.00
Charger	\$20.00
DVD or CD Cover	\$1.00
DVD or CD Case	\$3.00
Playaway Launch Pad:	
Device	Replacement cost of item
Case	\$13.00
Bumper	\$9.00
Charging Cord	\$7.00
Adapter	\$10.00
WiFi Hot Spot:	
Device	\$100.00
Charger plug and/or cord	\$10.00
Case	\$20.00

Lost Items	
Processing Fee	\$2.00
Book Club in a Bag	\$125.00
Chromebook	Replacement cost of item
Library Card	\$1.00
Lost Books, Audio Books and DVDs	Replacement cost of item
Playaway Launch Pad	Replacement cost of item

Preschool Kit	Replacement cost of item
WiFi Hot Spot:	
Device	\$100.00
Charger plug and/or cord	\$10.00
Case	\$20.00

Overdue Fines	
Audiobook	\$0.20 per day
Book	\$0.20 per day
Book Club in a Bag	\$0.20 per day
Chromebook	\$1.00 per day
DVD	\$1.00 per day
Inter-Library Loan (ILL)	\$0.50 per day (Note that lending institutions may place additional fines/fees on loaned items.)
Playaway Launch Pad	\$1.00 per day
Preschool Kit	\$0.20 per day
WiFi Hot Spot	\$1.00 per day

Services	
Library Cards	
Clay County Residents and Property Owners	Free
Non-Resident (Annual)	\$100.00
Non-Resident (6 months)	\$60.00
Non-Resident (3 months)	\$30.00
Meeting Room Reservations	
Small (available at Middleburg and Orange Park Libraries)	\$25.00 per hour (2-hour minimum)
Large (available at Fleming Island and Orange Park Libraries)	\$50.00 per hour (2-hour minimum)
Printing & Photocopying	
Black and White	\$0.20 per page
Color (available at Fleming Island Library)	\$0.50 per page
3D Printing (available at Fleming Island and Orange Park Libraries)	\$0.05 per gram

OFFICE OF MANAGEMENT & BUDGET (OMB)

GOAL: The goal of Office of Management & Budget (OMB) is to assist the County Manager, County Commission, and County departments/programs through the provision of timely, accurate and relevant information and analyses for planning, budgeting or resource allocation, and effective and efficient management of County services.

LOCATION: 477 Houston Street, Green Cove Springs, FL 32043 (4th Floor)

PHONE: (904) 529/278-3609

Ambulance Fees	
Advanced Life Support	\$650.00
Advanced Life Support 2	\$750.00
Basic Life Support	\$600.00
Ground Transport	\$12.00 per transport mile

PARKS & RECREATION

GOAL: The mission and goal of The Division of Parks and Recreation is to improve the quality of life and to develop a sense of pride and community by providing safe, easily accessible, and enjoyable parks and recreational facilities to all Clay County citizens and visitors.

LOCATION: 477 Houston Street, Green Cove Springs, FL 32043

PHONE: (904) 284/269-6378 (Main Office)

Athletic Field Rentals	
Adult Athletic Fields	\$30.00 per hour, plus \$300.00 refundable deposit
Diamond Ball Field Raked and Restriped (labor & paint)	\$50.00
Multipurpose Field Restriped (labor & paint)	\$110.00
Outdoor Courts, for guaranteed use	\$10.00 per hour
Outdoor Courts with Lights, for guaranteed use	\$25.00 per hour
Sports Field Lighting	\$20.00 per hour per field
Tennis/Pickleball Courts	\$10.00 per hour per court
Tournaments	\$200.00 per day per field
Youth Athletic Fields	\$25.00 per hour per field

Camp Chowenwaw Park	
Reservation Service Fee	\$2.00
Cabins and Day Building Rental:	
Ahwenassa Cabins (climate controlled)	\$50.00
Big Cabin Day Building (150-person max.)	\$400.00
Cook's and Muscogee Cabins (self-contained)	\$50.00
Kiwita Nature Center Day Building (55-person max.)	\$175.00
Magnolia Hill & Hickory Flats Tent Campsites (primitive tent pads)	\$18.00
Orange Blossom Day Building (30-person max.)	\$100.00
Squirrel Run (climate controlled)	\$50.00
Treehouse Point	\$35.00
Commercial Photography/TV/Film Fees (Requires Facility Permit):	
TV/Film (camping/cabin areas, including indoors and outdoors)	\$100.00 per day

Swimming Fees:	
Adults	\$3.00
Children	\$2.00
Group Rates (up to 30 persons)	\$75.00
Group Swimming Lessons	Contracted Fee
Overnight Guests	No Charge
Seniors	\$2.00
Deposit: 25% non-refundable deposit due upon making reservation if reserving an entire cluster or day rental cabins; Kiwita, Orange Blossom, and Big Cabin. Deposits are not taken on cabins and tent sites, unless an entire cluster is reserved. Larger groups requiring more reservations may complete the special use permit.	
Cancellation Policy: Refund will be given if cancellation is made in writing within 30 days or more of scheduled reservation.	

Historical Courthouse Building	
Entire Facility Rental	\$175.00 per day
Deposit: \$75.00 refundable deposit due upon booking reservation. Balance due no later than two (2) weeks prior to event date. In the event that reservation is made within two (2) weeks of scheduled date, the entire fee including deposit is due at the time of booking.	
Cancellation Policy: Refund will be given if cancellation is made in writing within 30 days or more of scheduled reservation.	

Hunter-Douglas Park Meeting Building	
Entire Facility Rental	\$175.00 per day
Deposit: \$75.00 refundable deposit due upon booking reservation. Balance due no later than two (2) weeks prior to event date. In the event that reservation is made within two (2) weeks of scheduled date, the entire fee including the deposit is due at the time of booking.	
Cancellation Policy: Refund will be given if cancellation is made in writing within 30 days or more of scheduled reservation.	

Instructor Contracts	
Instructors	\$10.00 per hour

Park Event Reservations	
1-149 Individuals	\$30.00 per 5 hours
150-299 Individuals	\$50.00 per 5 hours
300+ Individuals	\$100.00 per 5 hours

Park Pavilions (for guaranteed use)	
Reservation Service Fee	\$2.00
Foxmeadow Park Large Pavilion	\$40.00 per 4 hours
Moody Park Large Pavilion	\$40.00 per 4 hours
Various Parks	\$30.00 per 4 hours

All rates are subject to taxes. There is a 20% discount for Parks and Recreation Facilities for nonprofit organizations. Fees for use of the facilities for other organizations or individuals may be waived or reduced as deemed necessary by the County Manager and shall be determined on an individual event basis.

PLANNING & ZONING

GOAL: The goal of Planning & Zoning Division is to provide for planned and orderly growth while improving the quality of life for County residents.

LOCATION: 477 Houston Street, Green Cove Springs, FL 32043 (3rd Floor)

PHONE: (904) 529/278-4705

Alcohol Permit Verifications	
Alcohol Permit	\$50.00
Temporary Alcohol Permit	\$50.00

Board of Adjustment and Administrative Variances	
Administrative Waiver (commercial)	\$200.00
Administrative Waiver (residential)	\$150.00
Board of Adjustment Application (appeal)	\$250.00
Board of Adjustment Application (commercial)	\$500.00
Board of Adjustment Application (residential)	\$300.00

Comprehensive Impact Fees (<i>Effective June 1, 2023</i>)								
LAND USE	DEMAND UNIT	GOVERNMENT, JAILS AND CONSTITUTIONAL FACILITIES ¹	FIRE AND RESCUE FACILITIES ²	LAW ENFORCEMENT FACILITIES ³	COMMUNITY PARKS ⁴	REGIONAL PARK FACILITIES ¹	LIBRARY AND CULTURAL FACILITIES ¹	TOTAL
<i>Residential (per Dwelling Unit)</i>								
Single Family (up to 1,500 sq ft)	Dwelling Unit	\$401.00	\$912.00	\$692.00	\$876.00	\$254.00	\$252.00	\$3,387.00
Single Family (1,501-2,499 sq ft)	Dwelling Unit	\$534.00	\$1,215.00	\$921.00	\$1,167.00	\$339.00	\$336.00	\$4,512.00
Single Family (2,500 sq ft and up)	Dwelling Unit	\$667.00	\$1,517.00	\$1,151.00	\$1,458.00	\$423.00	\$419.00	\$5,635.00
Multifamily	Dwelling Unit	\$318.00	\$724.00	\$549.00	\$696.00	\$202.00	\$200.00	\$2,689.00
Mobile Home	Dwelling Unit	\$451.00	\$1,027.00	\$779.00	\$986.00	\$286.00	\$284.00	\$3,813.00
Senior Unit	Dwelling Unit	\$304.00	\$691.00	\$524.00	\$664.00	\$193.00	\$191.00	\$2,567.00
<i>Nonresidential (per 1,000 Sq Ft, Hotel Room or Car Wash Tunnel)</i>								
Commercial: Retail and Services	1,000 sq ft	\$421.00	\$1,196.00	\$727.00	\$0.00	\$0.00	\$0.00	\$2,344.00
Car Wash	Lane	\$731.00	\$987.00	\$1,262.00	\$0.00	\$0.00	\$0.00	\$2,980.00
Hotel/Lodging	Room	\$146.00	\$316.00	\$251.00	\$0.00	\$0.00	\$0.00	\$713.00

LAND USE	DEMAND UNIT	GOVERNMENT, JAILS AND CONSTITUTIONAL FACILITIES ¹	FIRE AND RESCUE FACILITIES ²	LAW ENFORCEMENT FACILITIES ³	COMMUNITY PARKS ⁴	REGIONAL PARK FACILITIES ¹	LIBRARY AND CULTURAL FACILITIES ¹	TOTAL
Office	1,000 sq ft	\$354.00	\$1,839.00	\$611.00	\$0.00	\$0.00	\$0.00	\$2,804.00
Industrial	1,000 sq ft	\$122.00	\$654.00	\$211.00	\$0.00	\$0.00	\$0.00	\$987.00
Institutional	1,000 sq ft	\$374.00	\$874.00	\$647.00	\$0.00	\$0.00	\$0.00	\$1,895.00
Nursing Home	1,000 sq ft	\$234.00	\$1,151.00	\$404.00	\$0.00	\$0.00	\$0.00	\$1,789.00

¹ Applicable Countywide.

² Applicable in unincorporated areas and all cities except for the Town of Orange Park.

³ Applicable in unincorporated areas plus the Cities of Keystone Heights and Penney Farms.

⁴ Applicable in unincorporated areas.

Comprehensive Plan Amendments

Comp. Plan Amendment - Large Scale *	\$2,500.00, plus \$5.00 per acre
Comp. Plan Amendment - Small Scale	\$1,500.00
Comp. Plan Amendment - Text Amendment	\$2,500.00

* Fee is due in full with application. The County Manager is authorized to refund any portion of the unused fee.

Comprehensive Plan DRI Change

Map Change	\$1,500.00, plus \$50.00 each acre over 20 acres
Text Change	\$1,500.00

Development Agreements

(application fees only)

Alt. Impact Fee Analysis	\$3,000.00
Cancellation of Development Agreement	\$750.00
Development Agreement	\$1,500.00 + \$10.00 per acre over the first 5 acres
Development Agreement (Type III)	\$750.00
Development Agreement Amendment	\$500.00
Memorandum of Agreement	\$100.00

Development Review Related Fees

Adequate Public Facilities (APF) Branam Field	5% of developable land acreage for public facilities or a fee equal to 5% of developable land value
Adequate Public Facilities (APF) Lake Asbury	1.35% of developable land acreage for APF ROW (dashed line roads) or a fee equal to 1.35% of developable land value
Clearance Sheet Re-Issuance	\$25.00

Community Development District Review:	
Community Development District less than 2,500 acres or Amendment	\$500.00
Community Development District 2,500 acres or greater	\$15,000.00
DRC Fee	\$250.00
Nonresidential:	
As-Built Plan Review (includes one resubmittal)	\$150.00
Additional As-Built Submittals	\$100.00 per submittal
Landscape Review Fee (developable acres) – one acre or less	\$150.00
Landscape Review Fee (developable acres) – more than one acre	\$150.00, plus \$25.00 per acre or fraction thereof after first acre
Major Development Review - less than 1 acre (includes one resubmittal)	\$500.00
Major Development Review - 1 to 5 acres (includes one resubmittal)	\$750.00
Major Development Review - greater than 5 acres (includes one resubmittal)	\$1,000.00
Minor Development Review (includes one resubmittal)	\$250.00
Additional Development Review Submittals	\$100.00 per submittal
Plan Revisions (post final approval)	\$150.00 per submittal
Site Modification Review Fee	\$250.00
Residential:	
As-Built Plan Review (includes one resubmittal)	\$150.00
Additional As-Built Resubmittals	\$100.00 per submittal
Final Plat Review (includes one resubmittal)	
Under 5 lots or minor modification	\$250.00
All other final plats	\$750.00, plus \$20.00 per lot
Additional Final Plat Review Resubmittals	\$100.00 per submittal
Landscape Review Fee (developable acres) – one acre or less	\$150.00
Landscape Review Fee (developable acres) – more than one acre	\$150.00, plus \$25.00 per acre or fraction thereof after first acre
Major Subdivision Review Plans and Preliminary Plats (includes one resubmittal)	\$1,200.00, plus \$50.00 per lot

Minor Subdivision Review Plans and Preliminary Plats (includes one resubmittal)	\$500.00
Additional Review Plan Submittals	\$100.00 per submittal
Plan Revisions (post final approval)	\$100.00 per submittal
Site Modification Review	\$150.00

DRI Fees	
Annual Report Review	\$500.00
Development Order Amendment	\$2,000.00

Electronic Game Promotions/Adult Arcade Amusement Centers	
Administrative Appeal Filing Fee (denial of permit)	\$1,500.00
Administrative Appeal Filing Fee (revocation of permit)	\$1,500.00
Adult Arcade Amusement Center Annual Permit Fee	\$50.00 per machine
De Minimis Electronic Game Promotion Center Application Fee	\$250.00
Electronic Game Promotion Center Annual Permit Fee	\$50.00 per piece of electronic equipment
Electronic Game Promotion Center Application Fee	\$2,000.00

FEMA & Flood Applications	
FEMA Flood Map Determination Letters	\$25.00
No Rise Certification	\$250.00

**Land Use
Code Mobility Fee Subsidy**

Mobility Fees			
* Subsidies are applicable only if listed in this table.			
Branan Field and Oakleaf District			
Carwash	947	\$17,993.00	\$0.00
Continuing Care Retirement Community	253	\$1,250.00	\$0.00
Discount Club	857	\$16,515.00	\$0.00
Electronics Superstore	863	\$12,896.00	\$0.00
Fast Food Restaurant	934	\$11,860.00	\$0.00
Furniture Store	890	\$2,999.00	\$0.00
General Office Building	710	\$4,636.00	* \$1,064.00

	Land Use Code	Mobility Fee	Subsidy
Hardware Store	816	\$3,219.00	\$0.00
High Turnover (Sit Down) Restaurant	932	\$11,860.00	\$0.00
Hospital	610	\$5,103.00	\$0.00
Hotel	310	\$3,979.00	\$0.00
Manufacturing	140	\$1,871.00	\$0.00
Marina	420	\$1,148.00	\$0.00
Mini-Warehouse	151	\$719.00	\$0.00
Mobile Home	240	3,094.00	\$0.00
Motel	320	\$1,595.00	\$0.00
Multiple Family (apartment)	220	\$4,529.00	\$0.00
Multiple Family (mid-rise)	221	\$3,367.00	\$0.00
Nursery (Garden Center)	817	\$23,989.00	\$0.00
Nursery (Wholesale)	818	\$13,738.00	\$0.00
Nursing Home	620	\$3,161.00	\$0.00
Pharmacy / Drugstore	880	\$20,153.00	\$0.00
Place of Worship	560	\$3,308.00	\$0.00
Private School, K-12	536	\$1,685.00	\$0.00
Quality Restaurant	931	\$11,860.00	* \$2,602.00
Recreational Home / Vehicle	260	\$2,147.00	\$0.00
Research & Development Center	760	\$5,360.00	* \$1,658.00
Retail Shopping Center	820	\$11,860.00	\$0.00
Single Family (less than 1,500 sq. ft.)	210.3	\$3,855.00	\$0.00
Single Family (less than 1,500 sq. ft.) & Low Income	210.2	\$2,556.00	\$0.00
Single Family (less than 1,500 sq. ft.) & Very Low Income	210.1	\$1,702.00	\$0.00
Single Family (1,500 sq. ft. to 2,499 sq. ft.)	210	\$4,833.00	\$0.00
Single Family (greater than 2,499 sq. ft.)	210.4	\$5,458.00	\$0.00
Tire Superstore	849	\$6,981.00	\$0.00
University / College / Jr College	550	\$645.00	\$0.00
Warehouse	150	\$828.00	\$0.00

	Land Use Code	Mobility Fee	Subsidy
Keystone Heights and South Clay District			
Carwash	947	\$3,245.00	\$0.00
Continuing Care Retirement Community	253	\$211.00	\$0.00
Discount Club	857	\$2,978.00	\$0.00
Electronics Superstore	863	\$2,325.00	\$0.00
Fast Food Restaurant	934	\$2,139.00	\$0.00
Furniture Store	890	\$541.00	\$0.00
General Office Building	710	\$836.00	\$0.00
Hardware Store	816	\$581.00	\$0.00
High Turnover (Sit-Down) Restaurant	932	\$2,139.00	\$0.00
Hospital	610	\$921.00	\$0.00
Hotel	310	\$718.00	\$0.00
Manufacturing	140	\$338.00	\$0.00
Marina	420	\$206.00	\$0.00
Mini-Warehouse	151	\$130.00	\$0.00
Mobile Home	240	\$524.00	\$0.00
Motel	320	\$287.00	\$0.00
Multiple Family (apartment)	220	\$767.00	\$0.00
Multiple Family (mid-rise)	221	\$569.00	\$0.00
Nursery (Garden Center)	817	4,326.00	\$0.00
Nursery (Wholesale)	818	2,477.00	\$0.00
Nursing Home	620	\$570.00	\$0.00
Pharmacy / Drugstore	880	\$3,635.00	\$0.00
Place of Worship	560	\$597.00	\$0.00
Private School, K-12	536	\$303.00	\$0.00
Quality Restaurant	931	\$2,139.00	\$0.00
Recreational Home / Vehicle	260	\$364.00	\$0.00
Research & Development Center	760	\$966.00	\$0.00
Retail Shopping Center	820	\$2,139.00	\$0.00
Single Family (less than 1,500 sq. ft.)	210.3	\$653.00	\$0.00
Single Family (less than 1,500 sq. ft.) & Low Income	210.2	\$432.00	\$0.00

	Land Use Code	Mobility Fee	Subsidy
Single Family (less than 1,500 sq. ft.) & Very Low Income	210.1	\$287.00	\$0.00
Single Family (1,500 sq. ft. to 2,499 sq. ft.)	210	\$818.00	\$0.00
Single Family (greater than 2,499 sq. ft.)	210.4	\$924.00	\$0.00
Tire Superstore	849	\$1,259.00	\$0.00
University / College / Jr College	550	\$116.00	\$0.00
Warehouse	150	\$149.00	\$0.00
Lake Asbury and Green Cove Springs District			
Carwash	947	\$29,038.00	\$0.00
Continuing Care Retirement Community	253	\$1,862.00	\$0.00
Discount Club	857	\$26,653.00	\$0.00
Electronics Superstore	863	\$20,813.00	\$0.00
Fast Food Restaurant	934	\$19,140.00	\$0.00
Furniture Store	890	\$4,839.00	\$0.00
General Office Building	710	\$7,483.00	* \$3,559.00
Hardware Store	816	\$5,195.00	\$0.00
High Turnover (Sit-Down) Restaurant	932	\$19,140.00	\$0.00
Hospital	610	\$8,235.00	\$0.00
Hotel	310	\$6,422.00	\$0.00
Manufacturing	140	\$3,019.00	\$0.00
Marina	420	\$1,852.00	\$0.00
Mini-Warehouse	151	\$1,160.00	\$0.00
Mobile Home	240	\$4,609.00	\$0.00
Motel	320	\$2,574.00	\$0.00
Multiple Family (apartment)	220	\$6,748.00	\$0.00
Multiple Family (mid-rise)	221	\$5,015.00	\$0.00
Nursery (Garden Center)	817	\$38,714.00	\$0.00
Nursery (Wholesale)	818	\$22,170.00	\$0.00
Nursing Home	620	\$5,101.00	\$0.00
Pharmacy / Drugstore	880	\$32,524.00	\$0.00
Place of Worship	560	\$5,339.00	\$0.00
Private School, K-12	536	\$2,720.00	\$0.00

	Land Use Code	Mobility Fee	Subsidy
Quality Restaurant	931	\$19,140.00	* \$5,792.00
Recreational Home / Vehicle	260	\$3,199.00	\$0.00
Research & Development Center	760	\$8,650.00	* \$4,582.00
Retail Shopping Center	820	\$19,140.00	\$0.00
Single Family (less than 1,500 sq. ft.)	210.3	\$5,743.00	\$0.00
Single Family (less than 1,500 sq. ft.) & Low Income	210.2	\$3,807.00	\$0.00
Single Family (less than 1,500 sq. ft.) & Very Low Income	210.1	\$2,535.00	\$0.00
Single Family (1,500 sq. ft. to 2,499 sq. ft.)	210	7,200.00	\$0.00
Single Family (greater than 2,499 sq. ft.)	210.4	\$8,131.00	\$0.00
Tire Superstore	849	\$11,267.00	\$0.00
University / College / Jr College	550	\$1,040.00	\$0.00
Warehouse	150	\$1,337.00	\$0.00
Middleburg and West Clay District			
Carwash	947	\$13,100.00	\$0.00
Continuing Care Retirement Community	253	\$826.00	\$0.00
Discount Club	857	\$12,023.00	\$0.00
Electronics Superstore	863	\$9,389.00	\$0.00
Fast Food Restaurant	934	\$8,635.00	\$0.00
Furniture Store	890	\$2,184.00	\$0.00
General Office Building	710	\$3,376.00	\$0.00
Hardware Store	816	\$2,344.00	\$0.00
High Turnover (Sit-Down) Restaurant	932	\$8,635.00	\$0.00
Hospital	610	\$3,715.00	\$0.00
Hotel	310	\$2,898.00	\$0.00
Manufacturing	140	\$1,362.00	\$0.00
Marina	420	\$835.00	\$0.00
Mini-Warehouse	151	\$524.00	\$0.00
Mobile Home	240	\$2,044.00	\$0.00
Motel	320	\$1,161.00	\$0.00
Multiple Family (apartment)	220	\$2,994.00	\$0.00
Multiple Family (mid-rise)	221	\$2,225.00	\$0.00

	Land Use Code	Mobility Fee	Subsidy
Nursery (Garden Center)	817	\$17,464.00	\$0.00
Nursery (Wholesale)	818	\$10,002.00	\$0.00
Nursing Home	620	\$2,301.00	\$0.00
Pharmacy / Drugstore	880	\$14,672.00	\$0.00
Place of Worship	560	\$2,408.00	\$0.00
Private School, K-12	536	1,226.00	\$0.00
Quality Restaurant	931	\$8,635.00	* \$1,188.00
Recreational Home / Vehicle	260	\$1,419.00	\$0.00
Research & Development Center	760	\$3,903.00	* \$421.00
Retail Shopping Center	820	\$8,635.00	\$0.00
Single Family (less than 1,500 sq. ft.)	210.3	\$2,548.00	\$0.00
Single Family (less than 1,500 sq. ft.) & Low Income	210.2	\$1,688.00	\$0.00
Single Family (less than 1,500 sq. ft.) & Very Low Income	210.1	\$1,125.00	\$0.00
Single Family (1,500 sq. ft. to 2,499 sq. ft.)	210	\$3,194.00	\$0.00
Single Family (greater than 2,499 sq. ft.)	210.4	\$3,607.00	\$0.00
Tire Superstore	849	\$5,082.00	\$0.00
University / College / Jr College	550	\$470.00	\$0.00
Warehouse	150	\$604.00	\$0.00
Orange Park, Lakeside and Fleming Island District			
Carwash	947	\$4,561.00	\$0.00
Continuing Care Retirement Community	253	\$298.00	\$0.00
Discount Club	857	\$4,187.00	\$0.00
Electronics Superstore	863	\$3,270.00	\$0.00
Fast Food Restaurant	934	\$3,006.00	\$0.00
Furniture Store	890	\$760.00	\$0.00
General Office Building	710	\$1,175.00	\$0.00
Hardware Store	816	\$816.00	\$0.00
High Turnover (Sit-Down) Restaurant	932	\$3,006.00	\$0.00
Hospital	610	\$1,294.00	\$0.00
Hotel	310	\$1,009.00	\$0.00
Manufacturing	140	\$475.00	\$0.00

	Land Use Code	Mobility Fee	Subsidy
Marina	420	\$291.00	\$0.00
Mini-Warehouse	151	\$183.00	\$0.00
Mobile Home	240	\$736.00	\$0.00
Motel	320	\$404.00	\$0.00
Multiple Family (apartment)	220	\$1,078.00	\$0.00
Multiple Family (mid-rise)	221	\$801.00	\$0.00
Nursery (Garden Center)	817	\$6,081.00	\$0.00
Nursery (Wholesale)	818	\$3,483.00	\$0.00
Nursing Home	620	\$801.00	\$0.00
Pharmacy/Drugstore	880	\$5,109.00	\$0.00
Place of Worship	560	\$839.00	\$0.00
Private School, K-12	536	\$427.00	\$0.00
Quality Restaurant	931	\$3,006.00	\$0.00
Recreational Home / Vehicle	260	\$511.00	\$0.00
Research & Development Center	760	\$1,359.00	\$0.00
Retail Shopping Center	820	\$3,006.00	\$0.00
Single Family (less than 1,500 sq. ft.)	210.3	\$917.00	\$0.00
Single Family (less than 1,500 sq. ft.) & Low Income	210.2	\$608.00	\$0.00
Single Family (less than 1,500 sq. ft.) & Very Low Income	210.1	\$405.00	\$0.00
Single Family (1,500 sq. ft. to 2,499 sq. ft.)	210	\$1,150.00	\$0.00
Single Family (greater than 2,499 sq. ft.)	210.4	\$1,298.00	\$0.00
Tire Superstore	849	1,769.00	\$0.00
University/College/Jr College	550	\$163.00	\$0.00
Warehouse	150	\$210.00	\$0.00

Planning Maps

Standard Maps (Land Dev., FLU, DRI, etc.)	\$10.00
8.5 x 11 map	\$2.00
11 x 17 map	\$3.00
36 x 36 map	\$5.00
34 x 44 map	\$10.00
Custom map	Minimum of \$40.00 or \$28.00 per hour

Rezoning	
Conditional Use with Public Hearing	\$1,000.00
PUD Rezoning (Amendment to Written Statement Only)	\$750.00
Rezoning 5 Acre or less	\$1,000.00
Rezoning PUD, PCD, PID *	\$3,000.00, plus \$10.00 per acre
Signs	\$20.00 each
Standard Rezoning Greater than 5 Acres *	\$1,000.00, plus \$20.00 per acre over the first 5
Text Amendments to Land Development Code	\$1,000.00
* Fee is due in full with application. The County Manager is authorized to refund any portion of the unused fee.	

Sign Permits (Does not include Building Permit Fee)	
Digital Billboard Permit	\$215.00 per billboard
Freestanding Sign Permit	\$75.00 per sign
Temporary Signs	\$30.00 per sign
Wall Sign Permit	\$50.00 per sign

Zoning Applications and Inspections	
Accessory Dwelling Unit	\$150.00
Borrow Pit Application	\$100.00 per acre of borrow pit
Conditional Use Verification	\$50.00
Group Home Verification	\$25.00
Heirs Exemption	\$250.00 per created lot
Homestead Exemption	\$250.00 per created lot
Land Clearing Debris Disposal Facility Application	\$1,000.00
Landscape Inspection Fee:	
Nonresidential and Multifamily	\$150.00
Residential Subdivision	\$300.00
Re-Inspection (each)	\$75.00
Medical Hardship Annual Renewal	No charge
Medical Hardship Application	\$25.00
Mobile Business Application	\$200.00

Private Pond Application	\$100.00 per acre of pond area
Temporary Events (BSC Zoning Only)	\$25.00 per event
Transient Merchant Application	\$200.00

Zoning Building Permit Fees (In addition to Building Permit Application Fee)	
Building Permit Technology Fee	\$20.00 per permit
Business Name Change	No charge
Change in Occupant	\$25.00
Change in Use	\$50.00
Clearance Sheet Re-Issuance	\$25.00
Residential Building Permit Zoning Review	\$65.00 per permit

Zoning Verification Letters	
Verification of Land Use/Zoning Letters	\$50.00 per parcel
Verification of Pending Code Enforcement Action	\$10.00 per parcel

