

CLAY COUNTY, FLORIDA

Single/Sole Source Request

Vendor: Command Counseling Center

Goods/Services: Clinical/Mental Health Services for First Responders

Estimated annual expenditure for the above goods or service: \$75,000.00

Initial all entries below that apply to the proposed purchase. Attach a memorandum containing complete justification and support documentation as directed in initialed entry. (more than one entry may apply).

1. _____ SINGLE/SOLE SOURCE REQUEST IS FOR THE ORIGINAL MANUFACTURER OR PROVIDER. (Attach the manufacturer's written certification as to single/sole source.)
2. _____ SINGLE/SOLE SOURCE REQUEST IS FOR THE ONLY REGIONAL DISTRIBUTOR OF THE ORIGINAL MANUFACTURER OR PROVIDER. (Attach the manufacturer's — not the distributor's — written certification that identifies all regional distributors.)
3. _____ THE PARTS/EQUIPMENT ARE NOT INTERCHANGEABLE WITH SIMILAR PARTS OF ANOTHER MANUFACTURER. (Attach memorandum describing basis for this request.)
4. X _____ THIS IS THE ONLY KNOWN ITEM OR SERVICE THAT WILL MEET THE SPECIALIZED NEEDS OF THIS DEPARTMENT OR PERFORM THE INTENDED FUNCTION. (Attach memorandum describing basis for this request.)
5. _____ THE PARTS/EQUIPMENT ARE REQUIRED FROM THIS SOURCE TO PERMIT STANDARDIZATION. (Attach memorandum describing basis for this request.)
6. _____ NONE OF THE ABOVE APPLY. A DETAILED EXPLANATION AND JUSTIFICATION FOR THIS SINGLE/SOLE SOURCE REQUEST IS CONTAINED IN ATTACHED MEMORANDUM.

The undersigned requests that the vendor identified as the supplier of the goods or services described herein be authorized and approved as a single/sole source provider.

D. E. Motes
D. E. Motes (Jun 14, 2022 15:33 EDT)

DEPARTMENT/DIVISION SIGNATURE

COUNTY MANAGER SIGNATURE

PUBLIC SAFETY

DEPT./DIV.

DATE

For any anticipated Single Source or Sole Source purchases in an amount equal to or greater than \$50,000, a Notice of Intent to Single/Sole Source shall be posted on the County's website for at least seven (7) Business Days. If it is determined after reviewing information received from prospective Vendors that the Goods or Services are available only from a Single/Sole Source, a Notice of Intended Decision to Enter a Single/Sole Source Purchase shall be posted and brought before the Finance and Audit Committee for a recommendation to the Board.

(PURCHASING USE ONLY) SINGLE/SOLE SOURCE AUTHORIZATION

NOTICE OF INTENT DATE: _____

BCC APPROVAL DATE: _____

866-UCOMAND
1375 GATEWAY BLVD #8
BOYNTON BEACH, FL 33426
marie@commandcounseling.com



Acting Fire Chief David E. Motes
Clay County Department of Public Safety
P.O. Box 1366
Green Cove Springs, FL 32043

May 29, 2022

Dear Chief Motes,

This letter is in response to your County's request for a Sole Source letter from our company.

Command Counseling Center, LLC (CCC) is a private company that contracts with cities, counties, fire and police departments and/or fire and police unions to run the behavioral health program of their first responders. CCC meets the National Fire Protection Association's (NFPA) 1500 standards for providers. All of our therapists have been trained in the first responder culture and trauma exposure.

NFPA 1500

Chapter 13 Occupational Exposure to Atypically Stressful Events

13.1.1.2 The behavioral health specialist shall have knowledge and experience working with the fire department culture and traumatic exposure.

Additionally, CCC is the only culturally competent mental health provider in Florida that was built on years of feedback from first responders' needs, thus adding specialized criteria to our program: Sense of Urgency (call backs within 24 hours, appointments within 48 hours, Crisis Interventions within 1 hour) No Insurance (keeping the first responder from attaining a diagnosis that can later place them at risk of not being qualified for life insurance) We have created and established a proprietary program that supplies a Behavioral Health Manager (BHM) to every department. The role of the BHM is to be on call 24/7/365 for the department's employees and their families. The BHM also conducts yearly "check-ins" with all of the staff, giving all the employees an opportunity to be exposed to a mental health professional. The BHM's goal is not to provide therapy, but to become acclimated into the department as a friendly and trusted resource in order to break the stigma on asking for support and changing the culture of ignoring their mental health. It is this concept in our program that has made the largest dent within other departments.

We greatly appreciate your interest in Command Counseling Center and promise to deliver mental health's best practices to your first responders.

With high regard,

Marie Guma, PsyD (ABD)

Marie Guma, PsyD (ABD)
Command Counseling Center
Founder
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marie@commandcounseling.com