

**CONTRACT BETWEEN
CLAY COUNTY BOARD OF COUNTY COMMISSIONERS
AND
STATE OF FLORIDA DEPARTMENT OF HEALTH
FOR OPERATION OF THE
CLAY COUNTY HEALTH DEPARTMENT
CONTRACT YEAR 2023-2024**

This contract is made and entered into between the State of Florida, Department of Health (“State”), and the Clay County Board of County Commissioners (“County”), through their undersigned authorities, effective October 1, 2023. State and County are jointly referred to as the “parties”.

RECITALS

A. Pursuant to Chapter 154, Florida Statutes, the intent of the legislature is to “promote, protect, maintain, and improve the health and safety of all citizens and visitors of this state through a system of coordinated county health department services.”

B. County Health Departments were created throughout Florida to satisfy this legislative intent through the “promotion of the public’s health, the control and eradication of preventable diseases, and the provision of primary health care for special populations.”

C. Clay County Health Department (“CHD”) is one of the created County Health Departments.

D. It is necessary for the parties hereto to enter this contract to ensure coordination between the State and the County in the operation of the CHD.

NOW, THEREFORE, in consideration of the mutual promises set forth herein, the sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. RECITALS. The parties mutually agree that the foregoing recitals are true and correct and incorporated herein by reference.

2. TERM. The parties mutually agree that this contract shall be effective from October 1, 2023, through September 30, 2024, or until a written contract replacing this contract is entered into between the parties, whichever is later, unless this contract is otherwise terminated according to the termination provisions outlined in paragraph 8. below.

3. SERVICES MAINTAINED BY THE CHD. The parties mutually agree that the CHD shall provide those services as outlined in Part III of Attachment II hereof, to maintain the following three levels of service pursuant to section 154.01(2), Florida Statutes, as defined below:

a. “Environmental health services” are those services that are organized and operated to protect the health of the general public by monitoring and regulating activities in the environment that may contribute to the occurrence or transmission of disease. Environmental health services shall be supported by available federal, state, and local funds and shall include

those services mandated on a state or federal level. Examples of environmental health services include but are not limited to, food hygiene, safe drinking water supply, sewage, and solid waste disposal, swimming pools, group care facilities, migrant labor camps, toxic material control, radiological health, and occupational health.

b. "Communicable disease control services" are those services that protect the health of the general public through the detection, control, and eradication of diseases that are transmitted primarily by human beings. Communicable disease services shall be supported by available federal, state, and local funds and shall include those services mandated on a state or federal level. Such services include, but are not limited to, epidemiology, sexually transmissible disease detection and control, HIV/AIDS, immunization, tuberculosis control, and maintenance of vital statistics.

c. "Primary care services" are acute care and preventive services that are made available to well and sick persons who are unable to obtain such services due to lack of income or other barriers beyond their control. These services are provided to benefit individuals, improve the collective health of the public, and prevent and control the spread of disease. Primary health care services are provided at home, in group settings, or in clinics. These services shall be supported by available federal, state, and local funds and shall include services mandated on a state or federal level. Examples of primary health care services include but are not limited to first contact acute care services; chronic disease detection and treatment; maternal and child health services; family planning; nutrition; school health; supplemental food assistance for women, infants, and children; home health; and dental services.

4. FUNDING. The parties further agree that funding for the CHD will be handled as follows:

a. The funding to be provided by the parties and any other sources is outlined in Part II of Attachment II hereof. This funding will be used as shown in Part I of Attachment II.

i. The State's appropriated responsibility (*direct contribution excluding any state fees, Medicaid contributions, or any other funds not listed on the Schedule C*) as provided in Attachment II, Part II is an amount not to exceed \$ 4,120,749.00 (*State General Revenue, State Funds, Other State Funds and Federal Funds listed on the Schedule C*). The State's obligation to pay under this contract is contingent upon an annual appropriation by the Legislature.

ii. The County's appropriated responsibility (*direct contribution excluding any fees, other cash, or local contributions*) as provided in Attachment II, Part II is an amount not to exceed \$1,059,097.00 (*amount listed under the "Board of County Commissioners Annual Appropriations section of the revenue attachment*).

b. Overall expenditures will not exceed available funding or budget authority, whichever is less, (either the current year or from surplus trust funds) in any service category. Unless requested otherwise, any surplus at the end of the term of this contract in the County Health Department Trust Fund that is attributed to the CHD shall be carried forward to the next contract period.

c. Either party may establish service fees as allowed by law to fund activities of the CHD. Where applicable, such fees shall be automatically adjusted to at least the Medicaid fee schedule.

d. Either party may increase or decrease funding of this contract during the term hereof by notifying the other party in writing of the amount and purpose for the change in funding. If the State initiates the increase or decrease, the CHD will revise Attachment II and send a copy of the revised pages to the County and the State's Office of Budget and Revenue Management. If the County initiates the increase or decrease, the County shall notify the CHD in writing. The CHD will then revise Attachment II and send a copy of the revised pages to the State's Office of Budget and Revenue Management.

e. The name and address of the official payee to whom payments shall be made is:

County Health Department Trust Fund
Clay County Health Department
P.O. Box 578
Green Cove Springs, FL 32043

5. CHD DIRECTOR or ADMINISTRATOR. Both parties agree the director or administrator of the CHD shall be a State employee or under contract with the State and will be under the day-to-day direction of the State's Deputy Secretary for County Health Systems. The director or administrator shall be selected by the State with the concurrence of the County. The director or administrator of the CHD shall ensure that non-categorical sources of funding are used to fulfill public health priorities in the community and the Long-Range Program Plan.

6. ADMINISTRATIVE POLICIES AND PROCEDURES. The parties hereto agree that the following standards should apply in the operation of the CHD:

a. The CHD and its personnel shall follow all State policies and procedures, except to the extent permitted for the use of County purchasing procedures as outlined in subparagraph b., below. All CHD employees shall be State or State-contract personnel subject to State personnel laws, rules, and procedures. Employees will report time in the Health Management System compatible format by program component as specified by the State.

b. The CHD shall comply with all applicable provisions of federal and state laws and regulations relating to its operation with the exception that the use of County purchasing procedures shall be allowed when it will result in a better price or service and no statewide purchasing contract has been implemented for those goods or services. In such cases, the CHD director or administrator must sign a justification, therefore, and all County purchasing procedures must be followed in their entirety, and such compliance shall be documented. Such justification and compliance documentation shall be maintained by the CHD following the terms of this contract. State procedures must be followed for all leases on facilities not enumerated in Attachment IV.

c. The CHD shall maintain books, records, and documents following the Generally Accepted Accounting Principles, as promulgated by the Governmental Accounting Standards Board, and the requirements of federal or state law. These records shall be maintained as

required by the State's Policies and Procedures for Records Management and shall be open for inspection at any time by the parties and the public, except for those records that are not otherwise subject to disclosure as provided by law which is subject to the confidentiality provisions of paragraphs 6.i. and 6.k., below. Books, records, and documents must be adequate to allow the CHD to comply with the following reporting requirements:

- i.* The revenue and expenditure requirements in the Florida Accounting Information Resource System; and
- ii.* The client registration and services reporting requirements of the minimum data set as specified in the most current version of the Client Information System/Health Management Component Pamphlet; and
- iii.* Financial procedures specified in the State's Accounting Procedures Manuals, Accounting memoranda, and Comptroller's memoranda; and
- iv.* The CHD is responsible for assuring that all contracts with service providers include provisions that all subcontracted services be reported to the CHD in a manner consistent with the client registration and service reporting requirements of the minimum data set as specified in the Client Information System/Health Management Component Pamphlet.

d. All funds for the CHD shall be deposited in the County Health Department Trust Fund maintained by the state treasurer. These funds shall be accounted for separately from funds deposited for other CHDs and shall be used only for public health purposes in Clay County.

e. That any surplus or deficit funds, including fees or accrued interest, remaining in the County Health Department Trust Fund account at the end of the contract year shall be credited or debited to the State or County, as appropriate, based on the funds contributed by each and the expenditures incurred by each. Expenditures will be charged to the program accounts by State and County based on the ratio of planned expenditures in this contract and funding from all sources is credited to the program accounts by State and County. The equity share of any surplus or deficit funds accruing to the State and County is determined each month and at the contract year-end. Surplus funds may be applied toward the funding requirements of each party in the following year. However, in each such case, all surplus funds, including fees and accrued interest, shall remain in the trust fund until accounted for in a manner that clearly illustrates the amount which has been credited to each party. The planned use of surplus funds shall be reflected in Attachment II, Part I of this contract, with special capital projects explained in Attachment V.

f. There shall be no transfer of funds between the three levels of services without a contract amendment unless the CHD director or administrator determines that an emergency exists wherein a time delay would endanger the public's health and the State's Deputy Secretary for County Health Systems have approved the transfer. The State's Deputy Secretary for County Health Systems shall forward written evidence of this approval to the CHD within 30 days after an emergency transfer.

g. The CHD may execute subcontracts for services necessary to enable the CHD to carry out the programs specified in this contract. Any such subcontract shall include all aforementioned audit and record-keeping requirements.

h. At the request of either party, an audit may be conducted by an independent certified public accountant on the financial records of the CHD, and the results made available to the parties within 180 days after the close of the CHD fiscal year. This audit will follow requirements contained in OMB Circular A-133, as revised, and may be in conjunction with audits performed by the County government. If audit exceptions are found, then the director or administrator of the CHD will prepare a corrective action plan and a copy of that plan and monthly status reports will be furnished to the contract managers for the parties.

i. The CHD shall not use or disclose any information concerning a recipient of services except as allowed by federal or state law or policy.

j. The CHD shall retain all client records, financial records, supporting documents, statistical records, and any other documents (including electronic storage media) pertinent to this contract for five years after termination of this contract. If an audit has been initiated and audit findings have not been resolved at the end of five years, the records shall be retained until the resolution of the audit findings.

k. The CHD shall maintain the confidentiality of all data, files, and records that are confidential under the law or are otherwise exempted from disclosure as a public record under Florida law. The CHD shall implement procedures to ensure the protection and confidentiality of all such records and shall comply with sections 384.29, 381.004, 392.65, and 456.057, Florida Statutes, and all other state and federal laws regarding confidentiality. All confidentiality procedures implemented by the CHD shall be consistent with the State's Information Security Policies, Protocols, and Procedures. The CHD shall further adhere to any amendments to the State's security requirements and shall comply with any applicable professional standards of practice concerning client confidentiality.

l. The CHD shall abide by all State policies and procedures, which by this reference are incorporated herein as standards to be followed by the CHD.

m. The CHD shall establish a system through which applicants for services and current clients may present grievances over denial, modification, or termination of services. The CHD will advise applicants of the right to appeal a denial or exclusion from services, of failure to take account of a client's choice of service, and right to a fair hearing to the final governing authority of the CHD. Specific references to existing laws, rules, or program manuals are included in Attachment I of this contract.

n. The CHD shall comply with the provisions contained in the Civil Rights Compliance and Non-Discrimination Certificate, hereby incorporated into this contract as Attachment III.

o. The CHD shall submit quarterly reports to the County that shall include at least the following:

- i.* The DE385L1 Contract Management Variance Report and the DE580L1 Analysis of Fund Equities Report; and
- ii.* A written explanation to the County of service variances reflected in the year-end DE385L1 report if the variance exceeds or falls below 25 percent of the planned expenditure amount for the contract year. However, if the amount of the service-specific variance between actual and planned expenditures does not exceed three percent of the total planned expenditures for the level of service in which the type of service is included, a variance explanation is not required. A copy of the written explanation shall be sent to the State's Office of Budget and Revenue Management.

p. The dates for the submission of quarterly reports to the County shall be as follows unless the generation and distribution of reports are delayed due to circumstances beyond the CHD's control:

- i.* March 1, 2024, for the reporting period of October 1, 2023, through December 31, 2023; and
- ii.* June 1, 2024, for the reporting period of October 1, 2023, through March 31, 2024; and
- iii.* September 1, 2024, for the reporting period of October 1, 2023 through June 30, 2024; and
- iv.* December 1, 2024, for the reporting period of October 1, 2023 through September 30, 2024.

7. FACILITIES AND EQUIPMENT. The parties mutually agree that:

a. CHD facilities shall be provided as specified in Attachment IV to this contract and the County shall own the facilities used by the CHD unless otherwise provided in Attachment IV.

b. The County shall ensure adequate fire and casualty insurance coverage for County-owned CHD offices and buildings and all furnishings and equipment in CHD offices through either a self-insurance program or insurance purchased by the County.

c. All vehicles will be transferred to the ownership of the County and registered as County vehicles. The County shall ensure insurance coverage for these vehicles is available through either a self-insurance program or insurance purchased by the County. All vehicles will be used solely for CHD operations. Vehicles purchased through the County Health Department Trust Fund shall be sold at fair market value when they are no longer needed by the CHD and the proceeds returned to the County Health Department Trust Fund.

8. TERMINATION.

a. Termination at Will. This contract may be terminated by either party without cause upon no less than 180 calendar days' notice in writing to the other party unless a lesser time is mutually agreed upon in writing by both parties.

b. Termination Because of Lack of Funds. In the event funds to finance this contract become unavailable, either party may terminate this contract upon no less than 24 hours' notice.

c. Termination for Breach. This contract may be terminated by either party for a material breach of an obligation hereunder, upon no less than 30 days' notice. Waiver of a breach of any provisions of this contract shall not be deemed to be a waiver of any other breach and shall not be construed to be a modification of the terms of this contract.

9. MISCELLANEOUS. The parties further agree:

a. Availability of Funds. If this contract, any renewal hereof, or any term, performance, or payment hereunder, extends beyond the CHD fiscal year beginning July 1, 2024, it is agreed that the performance and payment under this contract are contingent upon an annual appropriation by the Legislature, under section 287.0582, Florida Statutes.

b. Contract Managers. The name and addresses of the contract managers for the parties under this contract are as follows:

For the State:

Amy G. Alvarado
Name
Assistant CHD Director
Title
P.O. Box 578

Green Cove Springs, FL 32043
Address

Amy.Alvarado@flhealth.gov
Email Address
904-529-2811
Telephone

For the County:

Karen Smith
Name
Dir. Of Admin and Contractual Svcs.
Title
P.O. Box 1366

Green Cove Springs, FL 32043
Address

Karen.Thomas@claycountygov.com
Email Address
904-278-3735
Telephone

If different contract managers are designated after the execution of this contract, the name, address, email address, and telephone number of the new representative shall be furnished in writing to the other parties and attached to the originals of this contract.

c. Captions. The captions and headings contained in this contract are for the convenience of the parties only and do not in any way modify, amplify, or give additional notice of the provisions hereof.

d. Notices. Any notices provided under this contract must be delivered by certified mail, return receipt requested, in person with proof of delivery, or by email to the email address of the respective party identified in Section 9.b., above.

In WITNESS THEREOF, the parties hereto have caused this 8 page contract, with its attachments as referenced, including Attachment I (two pages), Attachment II (6 pages), Attachment III (1 page), Attachment IV (1 page), and Attachment V (1 page), to be executed by their undersigned officials as duly authorized effective the 1st day of October 2023.

**BOARD OF COUNTY COMMISSIONERS
FOR CLAY COUNTY**

**STATE OF FLORIDA
DEPARTMENT OF HEALTH**

SIGNED BY: _____
NAME: Betsy Condon
TITLE: Chairman
DATE: October 10, 2023

SIGNED BY: _____
NAME: Joseph A. Ladapo, M.D., Ph.D.
TITLE: State Surgeon General
DATE: _____

ATTESTED TO:

SIGNED BY: _____
NAME: Tara S. Green
Clay County Clerk of Court and Comptroller
TITLE: Ex Officio Clerk to the Board
DATE: October 10, 2023

SIGNED BY: _____
NAME: Heather E. Huffman
TITLE: CHD Health Officer & Administrator
DATE: _____

- levels as documented in Florida SHOTS and supported by CHD Guidebook policies and technical assistance guidance.
7. Environmental Health
Requirements as specified in Environmental Health Programs Manual 150-4* and DHP 50-21*
 8. HIV/AIDS Program
Requirements as specified in F.S. 384.25 and F.A.C. 64D-3.030 and 64D-3.031. Case reporting should be on Adult HIV/AIDS Confidential Case Report CDC Form DH2139 and Pediatric HIV/AIDS Confidential Case Report CDC Form DH2140.

Requirements as specified in F.A.C. 64D-2 and 64D-3, F.S. 381 and F.S. 384. Socio-demographic and risk data on persons tested for HIV in CHD clinics should be reported on Lab Request DH Form 1628 in accordance with the Forms Instruction Guide. Requirements for the HIV/AIDS Patient Care programs are found in the Patient Care Contract Administrative Guidelines.
 9. School Health Services
Requirements as specified in the Florida School Health Administrative Guidelines (May 2012). Requirements as specified in F.S. 381.0056, F.S. 381.0057, F.S. 402.3026 and F.A.C. 64F-6.
 10. Tuberculosis
Tuberculosis Program Requirements as specified in F.A.C. 64D-3 and F.S. 392.
 11. General Communicable Disease Control
Carry out surveillance for reportable communicable and other acute diseases, detect outbreaks, respond to individual cases of reportable diseases, investigate outbreaks, and carry out communication and quality assurance functions, as specified in F.A.C. 64D-3, F.S. 381, F.S. 384 and the CHD Epidemiology Guide to Surveillance and Investigations.
 12. Refugee Health Program
Programmatic and financial requirements as specified by the program office.

*or the subsequent replacement if adopted during the contract period.

ATTACHMENT II
CLAY COUNTY HEALTH DEPARTMENT
PART I. PLANNED USE OF COUNTY HEALTH DEPARTMENT TRUST FUND BALANCES

	Estimated State Share of CHD Trust Fund Balance	Estimated County Share of CHD Trust Fund Balance	Total
1. CHD Trust Fund Ending Balance 09/30/23	0	1085642	1085642
2. Drawdown for Contract Year October 1, 2023 to September 30, 2024	0	-246299	-246299
3. Special Capital Project use for Contract Year October 1, 2023 to September 30, 2024	0	0	0
4. Balance Reserved for Contingency Fund October 1, 2023 to September 30, 2024	0	839343	839343

Special Capital Projects are new construction or renovation projects and new furniture or equipment associated with these projects, and mobile health vans.

ATTACHMENT II

CLAY COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2023 to September 30, 2024

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
1. GENERAL REVENUE - STATE					
015040 AIDS PREVENTION & SURVEILLANCE - GENERAL REVENUE	21,288	0	21,288	0	21,288
015040 CHD - TB COMMUNITY PROGRAM	30,596	0	30,596	0	30,596
015040 FAMILY PLANNING GENERAL REVENUE	87,543	0	87,543	0	87,543
015040 PRIMARY CARE PROGRAM	170,450	0	170,450	0	170,450
015040 RACIAL & ETHNIC DISPARITIES - CHD EXPENSES	52,000	0	52,000	0	52,000
015040 SCHOOL HEALTH SERVICES	170,611	0	170,611	0	170,611
015050 CHD GENERAL REVENUE NON-CATEGORICAL	1,390,583	0	1,390,583	0	1,390,583
GENERAL REVENUE TOTAL	1,926,071	0	1,926,071	0	1,926,071
2. NON GENERAL REVENUE - STATE					
015010 ENVIRONMENTAL BIOMEDICAL WASTE PROGRAM	7,757	0	7,757	0	7,757
NON GENERAL REVENUE TOTAL	7,757	0	7,757	0	7,757
3. FEDERAL FUNDS - STATE					
007000 AIDS DRUG ASSISTANCE PROGRAM ADMIN HQ	114,057	0	114,057	0	114,057
007000 WIC BREASTFEEDING PEER COUNSELING PROG	54,999	0	54,999	0	54,999
007000 CRISIS RESPONSE COOPERATIVE AGREEMENT COVID 19	50,000	0	50,000	0	50,000
007000 COMPREHENSIVE COMMUNITY CARDIO - PHBG	35,000	0	35,000	0	35,000
007000 STRENGTHENING STD PREVENTION AND CONTROL	41,644	0	41,644	0	41,644
007000 ELC COVID ENHANCED DETECTION EXPANSION GRANT	195,295	0	195,295	0	195,295
007000 ELC COVID HAIAR	39,560	0	39,560	0	39,560
007000 ELCCOVID NURSING HOME & LTC FACILITY STRIKE TEAM	39,560	0	39,560	0	39,560
007000 ELC COVID OTHER & LONG TERM CARE FAC STRIKE TEAM	39,560	0	39,560	0	39,560
007000 FAMILY PLANNING TITLE X - GRANT	84,486	0	84,486	0	84,486
007000 HEALTH DISPARITIES GRANT COVID-19	63,502	0	63,502	0	63,502
007000 PUBLIC HLTH INFRASTRUCTURE & WORKFORCE CENTRAL 1	127,366	0	127,366	0	127,366
007000 IMMUNIZATION & VACCINES CHILDREN COVID 19 RESPON	161,413	0	161,413	0	161,413
007000 INFANT MORTALITY	19,999	0	19,999	0	19,999
007000 IMMUNIZATION ACTION PLAN	35,888	0	35,888	0	35,888
007000 MICH SPECIAL PRJCT UNPLANNED PREGNANCY	17,402	0	17,402	0	17,402
007000 OVERDOSE DATA TO ACTION	277,092	0	277,092	0	277,092
007000 BASE COMMUNITY PREPAREDNESS CAPABILITY	131,465	0	131,465	0	131,465
007000 BASE PUB HLTH SURVEILLANCE & EPI INVESTIGATION	119,650	0	119,650	0	119,650
007000 RYAN WHITE TITLE II GRANT CHD CONSORTIUM	167,867	0	167,867	0	167,867
007000 TB CONTROL PROJECT	1,524	0	1,524	0	1,524
007000 WIC PROGRAM ADMINISTRATION	1,042,206	0	1,042,206	0	1,042,206
015075 SCHOOL HEALTH SERVICES	177,919	0	177,919	0	177,919
FEDERAL FUNDS TOTAL	3,037,454	0	3,037,454	0	3,037,454
4. FEES ASSESSED BY STATE OR FEDERAL RULES - STATE					
001020 CHD STATEWIDE ENVIRONMENTAL FEES	141,265	0	141,265	0	141,265
001092 ON SITE SEWAGE DISPOSAL PERMIT FEES	170,000	0	170,000	0	170,000
001092 CHD STATEWIDE ENVIRONMENTAL FEES	3,300	0	3,300	0	3,300
001206 ON SITE SEWAGE DISPOSAL PERMIT FEES	15,470	0	15,470	0	15,470

ATTACHMENT II

CLAY COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2023 to September 30, 2024

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
001206 SANITATION CERTIFICATES (FOOD INSPECTION)	2,870	0	2,870	0	2,870
001206 SEPTIC TANK RESEARCH SURCHARGE	1,488	0	1,488	0	1,488
001206 PUBLIC SWIMMING POOL PERMIT FEES-10% HQ TRANSFER	2,000	0	2,000	0	2,000
001206 DRINKING WATER PROGRAM OPERATIONS	650	0	650	0	650
001206 REGULATION OF BODY PIERCINGS/SALONS	129	0	129	0	129
001206 TANNING FACILITIES	370	0	370	0	370
001206 ONSITE SEWAGE TREATMENT CENTER	840	0	840	0	840
001206 TATTOO PROGRAM ENVIRONMENTAL HEALTH	1,504	0	1,504	0	1,504
001206 MOBILE HOME & RV PARK FEES	334	0	334	0	334
FEES ASSESSED BY STATE OR FEDERAL RULES TOTAL	340,220	0	340,220	0	340,220
5. OTHER CASH CONTRIBUTIONS - STATE:					
	0	0	0	0	0
090004 DRAW DOWN FROM PUBLIC HEALTH UNIT	0	0	0	0	0
OTHER CASH CONTRIBUTION TOTAL	0	0	0	0	0
6. MEDICAID - STATE/COUNTY:					
001057 CHD CLINIC FEES	0	74,300	74,300	0	74,300
MEDICAID TOTAL	0	74,300	74,300	0	74,300
7. ALLOCABLE REVENUE - STATE:					
	0	0	0	0	0
ALLOCABLE REVENUE TOTAL	0	0	0	0	0
8. OTHER STATE CONTRIBUTIONS NOT IN CHD TRUST FUND - STATE					
ADAP	0	0	0	529,778	529,778
PHARMACY DRUG PROGRAM	0	0	0	3,870	3,870
WIC PROGRAM	0	0	0	4,119,454	4,119,454
BUREAU OF PUBLIC HEALTH LABORATORIES	0	0	0	24,774	24,774
IMMUNIZATIONS	0	0	0	395,725	395,725
OTHER STATE CONTRIBUTIONS TOTAL	0	0	0	5,073,601	5,073,601
9. DIRECT LOCAL CONTRIBUTIONS - BCC/TAX DISTRICT					
008005 CHD LOCAL REVENUE & EXPENDITURES	0	1,059,097	1,059,097	0	1,059,097
DIRECT COUNTY CONTRIBUTIONS TOTAL	0	1,059,097	1,059,097	0	1,059,097
10. FEES AUTHORIZED BY COUNTY ORDINANCE OR RESOLUTION - COUNTY					
001077 CHD CLINIC FEES	0	94,900	94,900	0	94,900
001094 CHD LOCAL ENVIRONMENTAL FEES	0	94,500	94,500	0	94,500
001110 VITAL STATISTICS CERTIFIED RECORDS	0	250,000	250,000	0	250,000
FEES AUTHORIZED BY COUNTY TOTAL	0	439,400	439,400	0	439,400
11. OTHER CASH AND LOCAL CONTRIBUTIONS - COUNTY					
001029 CHD CLINIC FEES	0	3,220	3,220	0	3,220
001090 CHD CLINIC FEES	0	150	150	0	150
010300 MIGRANT LABOR HOUSING INSPECTION H-2A PROGRAM	0	266	266	0	266

ATTACHMENT II

CLAY COUNTY HEALTH DEPARTMENT

Part II. Sources of Contributions to County Health Department

October 1, 2023 to September 30, 2024

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
010400 CHD SALE OF SERVICES IN OR OUTSIDE OF STATE GOVT	0	21,844	21,844	0	21,844
010500 CHD SALE OF SERVICES IN OR OUTSIDE OF STATE GOVT	0	4,816	4,816	0	4,816
012020 CHD LOCAL ENVIRONMENTAL FEES	0	20	20	0	20
090002 DRAW DOWN FROM PUBLIC HEALTH UNIT	0	246,299	246,299	0	246,299
OTHER CASH AND LOCAL CONTRIBUTIONS TOTAL	0	276,615	276,615	0	276,615
 12. ALLOCABLE REVENUE - COUNTY					
	0	0	0	0	0
COUNTY ALLOCABLE REVENUE TOTAL	0	0	0	0	0
 13. BUILDINGS - COUNTY					
ANNUAL RENTAL EQUIVALENT VALUE	0	0	0	522,650	522,650
OTHER (Specify)	0	0	0	0	0
UTILITIES	0	0	0	0	0
BUILDING MAINTENANCE	0	0	0	2,400	2,400
GROUNDS MAINTENANCE	0	0	0	8,000	8,000
INSURANCE	0	0	0	0	0
OTHER (Specify)	0	0	0	0	0
OTHER (Specify)	0	0	0	0	0
BUILDINGS TOTAL	0	0	0	533,050	533,050
 14. OTHER COUNTY CONTRIBUTIONS NOT IN CHD TRUST FUND - COUNTY					
EQUIPMENT / VEHICLE PURCHASES	0	0	0	0	0
VEHICLE INSURANCE	0	0	0	0	0
VEHICLE MAINTENANCE	0	0	0	7,000	7,000
OTHER COUNTY CONTRIBUTION (SPECIFY)	0	0	0	0	0
OTHER COUNTY CONTRIBUTION (SPECIFY)	0	0	0	0	0
OTHER COUNTY CONTRIBUTIONS TOTAL	0	0	0	7,000	7,000
 GRAND TOTAL CHD PROGRAM	5,311,502	1,849,412	7,160,914	5,613,651	12,774,565

ATTACHMENT II

CLAY COUNTY HEALTH DEPARTMENT

**Part III. Planned Staffing, Clients, Services and Expenditures By Program Service Area Within Each Level of Service
October 1, 2023 to September 30, 2024**

	FTE's (0.00)	Clients Units	Services/ Visits	Quarterly Expenditure Plan				State	County	Grand Total
				1st	2nd (Whole dollars only)	3rd	4th			
A. COMMUNICABLE DISEASE CONTROL:										
IMMUNIZATION (101)	5.34	1,907	1,539	121,358	104,027	121,358	105,746	197,301	255,188	452,489
SEXUALLY TRANS. DIS. (102)	5.25	901	1,360	120,527	103,315	120,527	105,023	41,614	407,748	449,392
HIV/AIDS PREVENTION (03A1)	0.02	0	0	672	570	672	587	0	2,507	2,507
HIV/AIDS SURVEILLANCE (03A2)	0.84	0	1	17,764	15,227	17,764	15,480	66,235	0	66,235
HIV/AIDS PATIENT CARE (03A3)	2.43	200	520	62,095	53,228	62,095	54,108	231,526	0	231,526
ADAP (03A4)	1.59	167	190	49,328	33,712	49,328	34,208	146,636	0	146,636
TUBERCULOSIS (104)	1.50	171	255	48,549	33,044	48,549	33,501	32,120	111,613	143,733
COMM. DIS. SURV. (106)	9.25	0	1,336	307,042	177,475	307,042	180,409	771,968	0	771,968
HEPATITIS (109)	0.03	0	0	872	747	872	759	0	3,250	3,250
PREPAREDNESS AND RESPONSE (116)	3.40	0	0	73,220	62,794	73,220	63,801	273,005	0	273,005
REFUGEE HEALTH (118)	0.00	0	0	0	0	0	0	0	0	0
VITAL RECORDS (180)	1.81	7,884	29,063	47,531	32,174	47,534	32,707	0	139,949	139,949
COMMUNICABLE DISEASE SUBTOTAL	31.46	13,230	37,279	718,961	616,280	718,961	626,479	1,760,435	920,255	2,680,690
B. PRIMARY CARE:										
CHRONIC DISEASE PREVENTION PRO (210)	1.16	421	41	92,140	78,982	92,140	80,287	343,549	0	343,549
WIC (21W1)	16.74	7,578	44,741	375,988	322,295	375,988	327,022	1,401,893	0	1,401,893
TOBACCO USE INTERVENTION (212)	0.00	9	0	0	0	0	0	0	0	0
WIC BREASTFEEDING PEER COUNSELING (21W2)	3.49	0	8,121	45,772	39,235	45,772	39,884	170,663	0	170,663
FAMILY PLANNING (223)	3.46	681	1,125	82,193	70,455	82,193	71,619	189,431	117,029	306,460
IMPROVED PREGNANCY OUTCOME (225)	0.00	0	0	669	574	669	583	2,494	0	2,494
HEALTHY START PRENATAL (227)	0.00	0	0	0	0	0	0	0	0	0
COMPREHENSIVE CHILD HEALTH (229)	2.41	1,261	1,309	58,863	50,457	58,863	51,292	0	219,475	219,475
HEALTHY START CHILD (231)	0.00	0	0	0	0	0	0	0	0	0
SCHOOL HEALTH (234)	5.89	0	522,478	140,215	120,191	140,215	122,178	348,530	174,269	522,799
COMPREHENSIVE ADULT HEALTH (237)	1.51	255	468	39,081	33,500	39,081	34,053	139,027	6,688	145,715
COMMUNITY HEALTH DEVELOPMENT (238)	7.58	0	898	183,431	157,239	183,434	159,839	619,137	64,809	683,946
DENTAL HEALTH (240)	0.06	0	0	502	430	502	438	0	1,872	1,872
PRIMARY CARE SUBTOTAL	42.32	10,196	579,181	1,018,857	873,357	1,018,857	887,795	3,214,724	584,142	3,798,866
C. ENVIRONMENTAL HEALTH:										
Water and Onsite Sewage Programs										
COSTAL BEACH MONITORING (347)	0.00	0	0	0	0	0	0	0	0	0
LIMITED USE PUBLIC WATER SYSTEMS (357)	0.49	101	350	12,386	10,617	12,386	10,794	7,100	39,083	46,183
PUBLIC WATER SYSTEM (358)	0.03	0	12	928	790	928	809	0	3,461	3,461
PRIVATE WATER SYSTEM (359)	0.31	81	1,532	6,804	5,832	6,804	5,929	23,366	2,003	25,369
ONSITE SEWAGE TREATMENT & DISPOSAL (361)	1.04	1,288	1,972	91,478	78,415	91,478	79,710	170,000	171,081	341,081
Group Total	1.87	1,470	3,866	111,596	95,660	111,596	97,242	200,466	215,628	416,094
Facility Programs										
TATTOO FACILITY SERVICES (341)	0.23	92	47	4,337	3,717	4,337	3,729	15,000	1,170	16,170
FOOD HYGIENE (348)	0.56	155	358	11,917	10,215	11,917	10,385	25,800	18,634	44,434

ATTACHMENT II

CLAY COUNTY HEALTH DEPARTMENT

**Part III. Planned Staffing, Clients, Services and Expenditures By Program Service Area Within Each Level of Service
October 1, 2023 to September 30, 2024**

	FTE's (0.00)	Clients Units	Services/ Visits	Quarterly Expenditure Plan				State	County	Grand Total
				1st	2nd (Whole dollars only)	3rd	4th			
BODY PIERCING FACILITIES SERVICES (349)	0.08	11	17	1,752	1,502	1,752	1,527	1,200	5,333	6,533
GROUP CARE FACILITY (351)	0.32	224	217	6,850	5,872	6,850	5,969	170	25,371	25,541
MIGRANT LABOR CAMP (352)	0.11	7	33	2,739	2,348	2,739	2,385	125	10,086	10,211
HOUSING & PUB BLDG (353)	0.00	0	0	0	0	0	0	0	0	0
MOBILE HOME AND PARK (354)	0.07	67	88	1,510	1,294	1,510	1,315	4,270	1,359	5,629
POOLS/BATHING PLACES (360)	0.54	114	485	11,662	9,997	11,662	10,163	30,800	12,684	43,484
BIOMEDICAL WASTE SERVICES (364)	0.69	291	309	14,694	12,595	14,694	12,803	29,757	25,029	54,786
TANNING FACILITY SERVICES (369)	0.08	24	22	1,616	1,385	1,616	1,409	3,100	2,926	6,026
Group Total	2.68	985	1,576	57,077	48,925	57,077	49,735	110,222	102,592	212,814
Groundwater Contamination										
STORAGE TANK COMPLIANCE SERVICES (355)	0.00	0	0	0	0	0	0	0	0	0
SUPER ACT SERVICES (356)	0.00	0	0	0	0	0	0	0	0	0
Group Total	0.00	0	0	0	0	0	0	0	0	0
Community Hygiene										
COMMUNITY ENVIR HEALTH (345)	0.03	0	204	866	742	866	754	0	3,228	3,228
INJURY PREVENTION (346)	0.00	0	0	0	0	0	0	0	0	0
LEAD MONITORING SERVICES (350)	0.02	4	4	583	500	583	508	0	2,174	2,174
PUBLIC SEWAGE (362)	0.00	0	0	0	0	0	0	0	0	0
SOLID WASTE DISPOSAL SERVICE (363)	0.00	0	0	0	0	0	0	0	0	0
SANITARY NUISANCE (365)	0.02	0	0	703	602	703	612	0	2,620	2,620
RABIES SURVEILLANCE (366)	0.01	0	0	422	362	422	367	0	1,573	1,573
ARBOVIRUS SURVEIL (367)	0.00	0	0	0	0	0	0	0	0	0
RODENT/ARTHROPOD CONTROL (368)	0.00	0	0	0	0	0	0	0	0	0
WATER POLLUTION (370)	0.01	0	0	422	362	422	367	0	1,573	1,573
INDOOR AIR (371)	0.01	0	0	422	362	422	367	0	1,573	1,573
RADIOLOGICAL HEALTH (372)	0.00	0	0	0	0	0	0	0	0	0
TOXIC SUBSTANCES (373)	0.16	0	69	3,591	3,078	3,591	3,130	0	13,390	13,390
Group Total	0.26	4	277	7,009	6,008	7,009	6,105	0	26,131	26,131
ENVIRONMENTAL HEALTH SUBTOTAL	7.81	2,462	5,719	175,682	150,593	175,682	153,082	310,688	344,351	655,039
D. NON-OPERATIONAL COSTS:										
NON-OPERATIONAL COSTS (599)	0.00	0	0	0	0	0	0	0	0	0
ENVIRONMENTAL HEALTH SURCHARGE (399)	0.00	0	0	7,052	6,045	7,052	6,145	25,655	639	26,291
MEDICAID BUYBACK (611)	0.00	0	0	7	6	7	5	0	25	25
NON-OPERATIONAL COSTS SUBTOTAL	0.00	0	0	7,059	6,051	7,059	6,150	25,655	664	26,319
TOTAL CONTRACT	81.59	25,888	622,179	1,920,559	1,646,290	1,920,559	1,673,506	5,311,502	1,849,412	7,160,914

ATTACHMENT III

CLAY COUNTY HEALTH DEPARTMENT

CIVIL RIGHTS COMPLIANCE AND NON-DISCRIMINATION CERTIFICATE

1. The CHD agrees to complete the Civil Rights Compliance Questionnaire, DH Forms 946 A and B (or the subsequent replacement if adopted during the contract period), if so requested by the Department.
2. The CHD assures that it will comply with the Omnibus Budget Reconciliation Act of 1981, P.L. 97-35, which prohibits discrimination on the basis of sex and religion in programs and activities receiving or benefiting from federal financial assistance.
3. Assurance of Civil Rights Compliance: The CHD hereby agrees that it will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d *et seq.*); Title IX of the Education Amendments of 1972 (20 U.S.C. 1681 *et seq.*); Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794); the Age Discrimination Act of 1975 (42 U.S.C. 6101 *et seq.*); Title II and Title III of the Americans with Disabilities Act (ADA) of 1990, as amended by the ADA Amendment Act of 2008 (42 U.S.C. 12131-12189) and as implemented by Department of Justice regulations at 28 CFR Parts 35 and 36; Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency" (August 11, 2000); all provisions required by the implementing regulations of the U.S. Department of Agriculture (7 CFR Part 15 *et seq.*); and FNS directives and guidelines to the effect that no person shall, on the ground of race, color, national origin, age, sex, or disability, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity for which the agency receives Federal financial assistance from FNS; and hereby gives assurance that it will immediately take measures necessary to effectuate this agreement.

By providing this assurance, the CHD agrees to compile data, maintain records and submit records and reports as required to permit effective enforcement of the nondiscrimination laws, and to permit Department personnel during normal working hours to review and copy such records, books and accounts, access such facilities, and interview such personnel as needed to ascertain compliance with the non-discrimination laws. If there are any violations of this assurance, the Department of Agriculture shall have the right to seek judicial enforcement of this assurance.

This assurance is given in consideration of and for the purpose of obtaining any and all Federal financial assistance, grants, and loans of Federal funds, reimbursable expenditures, grant or donation of Federal property and interest in property, the detail of Federal personnel, the sale and lease of, and the permission to use Federal property or interest in such property or the furnishing of services without consideration or at a nominal consideration, or at a consideration that is reduced for the purpose of assisting the recipient, or in recognition of the public interest to be served by such sale, lease, or furnishing of services to the recipient, or any improvements made with Federal financial assistance extended to the Program applicant by USDA. This includes any Federal agreement, arrangement, or other contract that has as one of its purposes the provision of cash assistance for the purchase of food, and cash assistance for purchase or rental of food service equipment or any other financial assistance extended in reliance on the representations and agreements made in this assurance.

This assurance is binding on the CHD, its successors, transferees, and assignees as long as it receives or retains possession of any assistance from the Department. The person or persons whose signatures appear below are authorized to sign this assurance on the behalf of the CHD.

4. Confidentiality of Data, Files, and Records: The CHD agrees to restrict the use and disclosure of confidential USDA, Women, Infant, and Children (WIC) applicant and participant information as specified in 7 CFR § 246.26(d)(1)(i) in accordance with 7 CFR § 246.26(d)(1)(ii), as applicable.

**ATTACHMENT V
CLAY COUNTY HEALTH DEPARTMENT
SPECIAL PROJECTS SAVINGS PLAN**

CASH RESERVED OR ANTICIPATED TO BE RESERVED FOR PROJECTS

<u>CONTRACT YEAR</u>	<u>STATE</u>	<u>COUNTY</u>	<u>TOTAL</u>
2022-2023*	\$ <u>0</u>	\$ <u>337920</u>	\$ <u>337920</u>
2023-2024**	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>
2024-2025***	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>
2025-2026***	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>
PROJECT TOTAL	\$ <u>0</u>	\$ <u>337920</u>	\$ <u>337920</u>

SPECIAL PROJECTS CONSTRUCTION/RENOVATION PLAN

PROJECT NUMBER: 82310100

PROJECT NAME: Generator Installation

LOCATION/ADDRESS: 1845 Town Center Blvd., Fleming Island, FL 32003

PROJECT TYPE:

NEW BUILDING	<u> </u> ROOFING	<u> </u>
RENOVATION	<u> </u> PLANNING STUDY	<u> </u>
NEW ADDITION	<u> </u> OTHER	<u> X </u>

SQUARE FOOTAGE: 0

PROJECT SUMMARY: *Describe scope of work in reasonable detail.*
 Installation of new emergency power generator at new CHD location currently being renovated by the counties facility management group. Expected occupation of building will be in the November/Decemebr 2023 time frame.