



BID RECOMMENDATION FORM

TITLE:

DATE OF RECOMMENDATION:

RFQ 23/24-014 Professional Architectural Continuing +

2/6/2024

BIDDERS

BID TOTAL

Bhide & Hall Architects

TBD

Brame Heck Architects, Inc

No Bid

CPH, LLC

TBD

Dasher Hurst Architects, PA

TBD

DLZ Florida, LLC

TBD

Harvard Jolly, Inc. d/b/a Harvard Jolly | PBK

TBD

Passero Associates

TBD

Pond & Company

TBD

PQH Group Design, Inc.

TBD

Unipak Corp.

No Bid

Walker Architects

TBD

FUNDING SOURCE: VARIOUS

RECOMMENDATION:

Accept staff's ranking and selection of top seven (7) Firms: Bhide & Hall Architects, Dasher Hurst Architects, P.A., Passero Associates, PQH Group Design, Inc., Walker Architects, CPH, LLC, Pond & Company

If only one Bid is received, state reason why accepted and not rebidding:

Staff Assigned to Tabulate Bids and Make Recommendations:

NAME/TITLE:

SIGNATURE:

Gene R. Price / Director of Facilities

Gene Price

Digitally signed by Gene Price
Date: 2024.02.06 16:29:07 -05'00'

BID TABULATION FORM

BidRFQ 23/24-014

Date:

January 9, 2024

Proj: **Professional Architectural Continuing Services**

Time Open: 9:00 A.M.

Ad: Clay Today, November 30, 2024

Time Close: 9:05 A.M

This is a generic Bid Tabulation Form; all required bid documents will be verified prior to bid recommendation.

Bids to be evaluated based on evaluation criteria established in bid document

	Bidder	Bid Bond	Addendum	Base Bid Total
1	Bhide & Hall Architects	N/A	N/A	TBD
2	Brame Heck Architects	N/A	No Bid	No Bid
3	CPH, LLC	N/A	N/A	TBD
4	Dasher Hurst Architects, PA	N/A	N/A	TBD
5	DLZ Florida, LLC	N/A	N/A	TBD
6	Harvard Jolly, Inc. d/b/a Harvard Jolly PBK	N/A	N/A	TBD
7	Passero Associates	N/A	N/A	TBD
8	Pond & Company	N/A	N/A	TBD
9	PQH Group Design, Inc	N/A	N/A	TBD
10	Unipak Corp	N/A	No Bid	No Bid
11	Walker Architects	N/A	N/A	TBD
12				



Clay County
Purchasing / Administrative and Contractual Services

477 Houston Street, Green Cove Springs, FL 32043

EVALUATION TABULATION

RFQ No. No. 23/24-014

Professional Architectural Continuing Services

RESPONSE DEADLINE: January 8, 2024 at 4:00 pm

CONSENSUS SCORECARD SUMMARY

Vendor	COMPETENCE: Firm Capabilities; Professional, Technical, Educational Achievements - 4 POINTS Points Based 4 Points	COMPETENCE: Accuracy of Engineer's Estimates on Recent Projects - 1 POINT Points Based 1 Points	COMPETENCE: Licensure & Training - 1 POINT Points Based 1 Points	COMPETENCE: Description of Equipment and Facilities - 1 POINT Points Based 1 Points	COMPETENCE: Applicable Experience of Proposed Staff Gained on Similar Projects - 3 POINTS Points Based 3 Points	CURRENT WORK LOAD: Number and Size of Current Projects - 1 POINT Points Based 1 Points	CURRENT WORK LOAD: Personnel Assigned - 0.5 POINTS Points Based 1 Points	CURRENT WORK LOAD: Stage of Completion - 0.5 POINTS Points Based 1 Points	CURRENT WORK LOAD: Status Relative to Deadlines; Reasons for Tardiness - 1 POINT Points Based 1 Points
Bhide & Hall Architects	4	1	1	1	2	1	0.5	0.33	1
CPH, LLC.	4	0	1	1	3	1	0.5	0.5	1
Dasher Hurst Architects, PA	4	1	1	1	3	1	0.5	0.5	1
DLZ Florida, LLC	2.67	1	0	1	2	0	0	0	0
Harvard Jolly, Inc. d/b/a Harvard Jolly PBK	2.67	0	1	0	2	1	0.5	0.5	0.33

Vendor	COMPETENCE: Firm Capabilities; Professional, Technical, Educational Achievements - 4 POINTS Points Based 4 Points	COMPETENCE: Accuracy of Engineer's Estimates on Recent Projects - 1 POINT Points Based 1 Points	COMPETENCE: Licensure & Training - 1 POINT Points Based 1 Points	COMPETENCE: Description of Equipment and Facilities - 1 POINT Points Based 1 Points	COMPETENCE: Applicable Experience of Proposed Staff Gained on Similar Projects - 3 POINTS Points Based 3 Points	CURRENT WORK LOAD: Number and Size of Current Projects - 1 POINT Points Based 1 Points	CURRENT WORK LOAD: Personnel Assigned - 0.5 POINTS Points Based 1 Points	CURRENT WORK LOAD: Stage of Completion - 0.5 POINTS Points Based 1 Points	CURRENT WORK LOAD: Status Relative to Deadlines; Reasons for Tardiness - 1 POINT Points Based 1 Points
Passero Associates	4	0	1	0	3	1	0.5	0.5	1
Pond & Company	4	1	1	1	3	0.67	0.5	0.5	1
PQH Group Design, Inc.	4	1	1	1	3	1	0.5	0.5	1
Walker Architects	4	1	1	1	2	1	0.5	0.5	1

Vendor	CURRENT WORK LOAD: Projected Personnel Availability - 7 POINTS Points Based 7 Points	FINANCIAL RESPONSIBILITY: Years in Business - 4 POINTS Points Based 4 Points	FINANCIAL RESPONSIBILITY: Bank Reference - 1 POINTS Points Based 1 Points	FINANCIAL RESPONSIBILITY: Balance Sheet - 5 POINTS Points Based 5 Points	ABILITY: Ability and Experience of Consultant and Assigned Personnel in Observing and Monitoring Construction Projects - 6 POINTS Points Based 6 Points	ABILITY: Ensuring that Construction is Proceeding in Accordance With The Plans and Specifications - 2 POINTS Points Based 2 Points	ABILITY: Ability to Interpret Specifications as Evidenced by Response to this Request for Qualifications - 2 POINTS Points Based 2 Points	VOLUME OF WORK FOR CLAY COUNTY - 5 POINTS Points Based 5 Points	PROFESSIONAL ACCOMPLISHMENTS: Significant List of Completed Projects Similar In Scope, Including References and Outstanding Accomplishments - 10 POINTS Points Based 10 Points
Bhide & Hall Architects	5.67	4	1	5	5.67	2	2	3	7.5

EVALUATION TABULATION

Request For Qualification - Professional Architectural Continuing Services

Vendor	CURRENT WORK LOAD: Projected Personnel Availability - 7 POINTS Points Based 7 Points	FINANCIAL RESPONSIBILITY: Years in Business - 4 POINTS Points Based 4 Points	FINANCIAL RESPONSIBILITY: Bank Reference - 1 POINTS Points Based 1 Points	FINANCIAL RESPONSIBILITY: Balance Sheet - 5 POINTS Points Based 5 Points	ABILITY: Ability and Experience of Consultant and Assigned Personnel in Observing and Monitoring Construction Projects - 6 POINTS Points Based 6 Points	ABILITY: Ensuring that Construction is Proceeding in Accordance With The Plans and Specifications - 2 POINTS Points Based 2 Points	ABILITY: Ability to Interpret Specifications as Evidenced by Response to this Request for Qualifications - 2 POINTS Points Based 2 Points	VOLUME OF WORK FOR CLAY COUNTY - 5 POINTS Points Based 5 Points	PROFESSIONAL ACCOMPLISHMENTS: Significant List of Completed Projects Similar In Scope, Including References and Outstanding Accomplishments - 10 POINTS Points Based 10 Points
CPH, LLC.	6.67	4	1	4	5.67	2	2	5	3.7
Dasher Hurst Architects, PA	6	4	1	5	6	2	2	1	8.6
DLZ Florida, LLC	4	4	1	0	4.67	1.67	1.67	5	3.5
Harvard Jolly, Inc. d/b/a Harvard Jolly PBK	6.33	4	1	4	5	2	2	5	3.5
Passero Associates	6.67	4	1	5	6	2	2	5	3.7
Pond & Company	3	4	1	5	6	2	2	5	3.8
PQH Group Design, Inc.	6	4	1	1	3.67	1.67	1	5	3.8
Walker Architects	6.33	4	1	5	5.67	2	2	1	8

EVALUATION TABULATION

Request For Qualification - Professional Architectural Continuing Services

Vendor	LOCATION - 10 POINTS Points Based 10 Points	SMALL AND MINORITY BUSINESSES & CONTRIBUTIONS TOWARD A DIVERSE MARKET PLACE (A.) - 3 POINTS Points Based 3 Points	SMALL AND MINORITY BUSINESSES & CONTRIBUTIONS TOWARD A DIVERSE MARKET PLACE (B.) - 2 POINTS Points Based 2 Points	SMALL AND MINORITY BUSINESSES & CONTRIBUTIONS TOWARD A DIVERSE MARKET PLACE (C.) - 5 POINTS Points Based 5 Points	APPROACH AND WORK PLAN: Understanding of Scope and Objectives - 15 POINTS Points Based 15 Points	APPROACH AND WORK PLAN: Approach To The Services Required / Workplan - 5 POINTS Points Based 5 Points	APPROACH AND WORK PLAN: Organization, Management, and the Responsibilities - 5 POINTS Points Based 5 Points	TIME AND BUDGET(A.) - 3 POINTS Points Based 3 Points	TIME AND BUDGET(B.) - 7 POINTS Points Based 7 Points
Bhide & Hall Architects	10	3	2	5	13.67	4.67	3.67	3	7
CPH, LLC.	1	3	2	4	14.33	4.67	5	3	6.67
Dasher Hurst Architects, PA	8	3	2	5	14	5	5	2.67	6
DLZ Florida, LLC	3	3	2	5	14.33	4.67	4.67	3	5.33
Harvard Jolly, Inc. d/b/a Harvard Jolly PBK	2	3	2	0	12	4	4	1.67	2.67
Passero Associates	8	3	2	4	14.67	5	5	3	5.67
Pond & Company	1	3	2	5	14.67	5	5	3	5.67
PQH Group Design, Inc.	8	3	2	5	14.67	5	5	3	6
Walker Architects	8	3	2	0	12.33	5	4.33	2	6.67

EVALUATION TABULATION

Request For Qualification - Professional Architectural Continuing Services

Vendor	Total Score (Max Score 111)
Bhide & Hall Architects; Headquarters – Orange Park, Florida	99.7
CPH, LLC.; Headquarters – Sanford, Florida	89.7
Dasher Hurst Architects, PA; Headquarters – Jacksonville, Florida	99.3
DLZ Florida, LLC; Headquarters – Columbus, Ohio	77.2
Harvard Jolly, Inc. d/b/a Harvard Jolly PBK; Headquarters - St. Petersburg, FL	72.2
Passero Associates; Headquarters – St. Augustine, Florida	96.7
Pond & Company; Headquarters – Peachtree Corner, Georgia	88.8
PQH Group Design, Inc.; Headquarters – Jacksonville, Florida	91.8
Walker Architects; Headquarters – Gainesville, Florida	90.3

EVALUATORS

Name	Title	Agreement Accepted On
Charles LeRoy	Deputy Chief	Jan 26, 2024 8:06 PM
Pat Mcquiston	Deputy Building Official	Jan 23, 2024 2:51 PM
Gene Price	Facilities Director	Jan 26, 2024 11:07 AM

EVALUATION CRITERIA

Criteria	Scoring Method	Weight (Points)
COMPETENCE: Firm Capabilities; Professional, Technical, Educational Achievements - 4 POINTS	Points Based	4

Description:

Detailed description of comparable projects, not to exceed three (3) contracts, similar in scope of services to those requested herein, which the prime Consultant or its principals is either performing or has completed within the past ten (10) years..

Prime Consultant qualifications and experience in the management of comparable projects in size and scope.

The specific role of the firm in any project, which is referred to with regard to the firm's experience.

EVALUATION TABULATION

Request For Qualification - Professional Architectural Continuing Services

The following information was also included: client name, address, telephone, contact person, description of work, contract period, a statement as to whether the firm was the prime consultant or subconsultant, and the result of the project.

Criteria	Scoring Method	Weight (Points)
COMPETENCE: Accuracy of Engineer's Estimates on Recent Projects - 1 POINT	Points Based	1

Description:

Engineers Estimate and Actual Cost were accurate.

Criteria	Scoring Method	Weight (Points)
COMPETENCE: Licensure & Training - 1 POINT	Points Based	1

Description:

Documentation which demonstrates that the Consultant is licensed under Florida Statutes to perform the professional services sought in this Request for Qualifications.

A photocopy of a current license issued by the State of Florida Department of Professional Regulation, or other written documentation which authorizes the Consultant in accordance with Florida Statutes to perform the services required by this Request for Qualifications.

Criteria	Scoring Method	Weight (Points)
COMPETENCE: Description of Equipment and Facilities - 1 POINT	Points Based	1

Description:

Description of Consultant's equipment and facilities, which will be used to perform these services.

Criteria	Scoring Method	Weight (Points)
COMPETENCE: Applicable Experience of Proposed Staff Gained on Similar Projects - 3 POINTS	Points Based	3

Description:

Number and size of staff, names and resumes of those individuals to be assigned to these services.

Overall experience of staff as it relates to the services being sought.

Name and office locations of any subconsultants proposed to be used on these services and the estimated percentage of the work, which will be done by each such sub-consultant..

Criteria	Scoring Method	Weight (Points)
CURRENT WORK LOAD: Numb and Size of Current Projects - 1 POINT	Points Based	1

Description:

Number and size of projects currently being performed in the Consultant's office was provided.

Criteria	Scoring Method	Weight (Points)
CURRENT WORK LOAD: Persoel Assigned - 0.5 POINTS	Points Based	1

Description:

Personnel assigned to the projects listed above was provided.

Criteria	Scoring Method	Weight (Points)
CURRENT WORK LOAD: Stage of Completion - 0.5 POINTS	Points Based	1

Description:

Stage of completion of the projects listed was provided.

EVALUATION TABULATION

Request For Qualification - Professional Architectural Continuing Services

Criteria	Scoring Method	Weight (Points)
CURRENT WORK LOAD: Status Relative to Deadlines; Reasons for Tardiness - 1 POINT	Points Based	1

Description:

Status of each project relative to completion schedules and a list of reasons for any delayed projects.

Criteria	Scoring Method	Weight (Points)
CURRENT WORK LOAD: Projected Personnel Availability - 7 POINTS	Points Based	7

Description:

Projected personnel availability for the services being sought.

Criteria	Scoring Method	Weight (Points)
FINANCIAL RESPONSIBILITY: Years in Business - 4 POINTS	Points Based	4

Description:

>10 Years = (4) 5-10 Years = (3) 4-5 Years = (2) <4 Years = (1)

The form of business, i.e., proprietorship, partnership, corporation; years in business, changes in ownership.

Criteria	Scoring Method	Weight (Points)
FINANCIAL RESPONSIBILITY: Bank Reference - 1 POINTS	Points Based	1

Description:

YES = 1 NO = 0

EVALUATION TABULATION

Request For Qualification - Professional Architectural Continuing Services

Bank Reference(s) were provided.

Criteria	Scoring Method	Weight (Points)
FINANCIAL RESPONSIBILITY: Balance Sheet - 5 POINTS	Points Based	5

Description:

7 Figures = (5) HIGH 6 Figures= (3) LOW 6 Figures. = (2) 5 Figures. = (1) NONE = (0)

Criteria	Scoring Method	Weight (Points)
ABILITY: Ability and Experience of Consultant and Assigned Personnel in Observing and Monitoring Construction Projects - 6 POINTS	Points Based	6

Description:

The ability and experience of Consultant and assigned personnel in observing and monitoring construction projects.

Criteria	Scoring Method	Weight (Points)
ABILITY: Ensuring that Construction is Proceeding in Accordance With The Plans and Specifications - 2 POINTS	Points Based	2

Description:

Ability and experience of Consultant ensuring that construction is proceeding in accordance with the plans and specifications, and other construction phase services.

Criteria	Scoring Method	Weight (Points)
ABILITY: Ability to Interpret Specifications as Evidenced by Response to this Request for Qualifications - 2 POINTS	Points Based	2

Description:

Consultant's ability to interpret specifications as evidenced by the preparation of a response to this Request for Qualifications.

Criteria	Scoring Method	Weight (Points)
VOLUME OF WORK FOR CLAY COUNTY - 5 POINTS	Points Based	5

Description:

The volume of current and prior work performed for Clay County shall be considered a minus factor, with the objective of effecting an equitable distribution of contracts among qualified firms, provided such distribution does not violate the principle of selection of the most highly qualified Consultants.

Provide a list of all Clay County Board of County Commissioners (BCC) projects on which Consultant has been awarded fees during the past five (5) years. Include only those in which consultant was the prime consultant (do not delete fees paid to subconsultants or others) If the Consultant has not performed work for the BCC during the past five (5) years, the response should so clearly state.

FACTOR: FY18/19(0.2) FY19/20 (0.4) FY20/21 (0.6) FY21/22 (0.8) FY22/23 (1.0)

The FACTOR is multiplied by the monetary amount of work done by the Consultant for the County during that specific Fiscal Year, giving you the VOLUME. All of the VOLUMES are combined and provide an ADJUSTED TOTAL.

The ADJUSTED TOTAL is then reviewed to see what TOTAL POINTS will be given.

The ADJUST TOTAL(s) provide the following Points:

\$1,000,000.00 to \$875,000.00 = 1 Point

\$625,000.00 to \$875,000.00 = 2 Points

\$375,000.00 to \$625,000.00 = 3 Points

\$125,000.00 to \$375,000.00 = 4 Points

\$0.00 to \$125,000.00 = 5 Points

Criteria	Scoring Method	Weight (Points)
PROFESSIONAL ACCOMPLISHMENTS: Significant List of Completed Projects Similar In Scope, Including References and Outstanding Accomplishments - 10 POINTS	Points Based	10

Description:

Completed projects similar in scope to the projects under consideration, previously performed by Consultant, and references to include owner's contact person and telephone number.

Any outstanding accomplishments of the Consultant that relates to the specific services being sought.

A description of all projects on which the Consultant has performed work during the past 5 years for Clay County as the Prime Consultant.

If the Consultant has performed no work for Clay County in the past five (5) years, the response should so clearly state.

$(\text{EMPLOYEE 1 \& 2} / 2) = \text{"AVERAGE"}$

$(\text{PROFESSIONAL ACCOMPLISHMENTS} + \text{WEIGHTED AVERAGE}) / 2 = \text{"TOTAL"}$

Determined in "VOLUME OF WORK FOR CLAY COUNTY SECTION"

	A	B	C			D		E	F	G	H
1	FIRM	PROFESSIONAL ACCOMPLISHMENTS	TOTAL (Ave. of Professional Accomplishments and Past Performance)	PAST PERFORMANCE USING AGENCY			Employee 1	Employee 2			
2		SIGNIFICANT LIST OF COMPLETED PROJECTS SIMILAR IN SCOPE, INCLUDING REFERENCES AND OUTSTANDING ACCOMPLISHMENTS (10)		AVERAGE	VOLUME	WEIGHTED AVERAGE					
3	Firm 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
4	Firm 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
5	Firm 3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
6	Firm 4	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
7	Firm 5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

If Volume = 1-2, Add 2 Points to Average
 If Volume = 3, No Adjustment
 If Volume = 4, Deduct 2 Points from Average
 If Volume = 5, Weighted Average = 1

Criteria	Scoring Method	Weight (Points)
LOCATION - 10 POINTS	Points Based	10

Description:

The location of the Consultant 's corporate headquarters was disclosed.

If Consultant's corporate headquarters are located in Clay County, no further information is required under this criterion and maximum points will be awarded.

If Consultant 's corporate headquarters are not located in Clay County, please indicate whether Consultant maintains a branch office in Clay County. If so, please indicate how long the Clay County branch office has been in existence and the number of qualifying employees in the branch office.

The following consideration will be given for location:

EVALUATION TABULATION

Request For Qualification - Professional Architectural Continuing Services

- Consultant’s Headquarters in Clay County shall receive the maximum score of ten (10) points (regardless of the size of the staff or the number of years in business).
- If a Consultant is Headquartered in surrounding counties, award the score of eight (8) points. (regardless of the size of the staff or the number of years in business).
- If a Consultant is not Headquartered in Clay or surrounding counties, award the minimum score of one (1) point.
- If a Consultant does have a local branch office in Clay County, award three (3) points plus additional points based on the chart below.
- If a Consultant does have a local branch office in surrounding counties, award one (1) point plus additional points based on the chart below.

Maximum score for a Consultant with a local branch office in Clay County is 3 + 6 = 9 points

Maximum score for a Consultant with a local branch office in surrounding counties is 1 + 6 = 7 points

Table - Local Branch Office	Number of Years with Local Office									
	1	2	3	4	5	6	7	8	9	10
Number of Employees*										
1	0	0	0	0	1	1	1	1	1	1
2	0	0	1	1	1	1	1	2	2	2
3	0	1	1	1	2	2	2	2	3	3
4	0	1	1	2	2	2	3	3	4	4
5	1	1	2	2	3	3	4	4	5	5
over 5	1	1	2	2	3	4	4	5	5	6

*Note: Qualifying employees are those who have been assigned to the local office and have lived in Clay County over the previous 12 months.

Criteria	Scoring Method	Weight (Points)
SMALL AND MINORITY BUSINESSES & CONTRIBUTIONS TOWARD A DIVERSE MARKET PLACE (A.) - 3 POINTS	Points Based	3

Description:

PRIME CONSULTANT

Past and present commitment to minority, women-owned, small businesses or utilization of firms located in Clay County was indicated. The responses to this evaluation criterion included, statements that document the Firms:

A.) Commitment to diversity among the directors, officers, members and/or employees that make up its firm.

Criteria	Scoring Method	Weight (Points)
SMALL AND MINORITY BUSINESSES & CONTRIBUTIONS TOWARD A DIVERSE MARKET PLACE (B.) - 2 POINTS	Points Based	2

Description:

B.) Commitment to diversity within Clay County community and beyond.

Criteria	Scoring Method	Weight (Points)
SMALL AND MINORITY BUSINESSES & CONTRIBUTIONS TOWARD A DIVERSE MARKET PLACE (C.) - 5 POINTS	Points Based	5

Description:

SUB-CONSULTANT

C.) Utilization of minority, women-owned, small business and/or utilizing a firm located in Clay County for the project solicitation in question. Responses must include the percent of work being performed by Sub-Consultants.

Criteria	Scoring Method	Weight (Points)
APPROACH AND WORK PLAN: Understanding of Scope and Objectives - 15 POINTS	Points Based	15

Description:

EVALUATION TABULATION

Request For Qualification - Professional Architectural Continuing Services

A narrative to show the Consultants understands the scope and objectives to be performed.

Criteria	Scoring Method	Weight (Points)
APPROACH AND WORK PLAN: Approach To The Services Required / Workplan - 5 POINTS	Points Based	5

Description:

The approach to the services as required and the specific work plan to be employed to complete the work.

Criteria	Scoring Method	Weight (Points)
APPROACH AND WORK PLAN: Organization, Management, and the Responsibilities - 5 POINTS	Points Based	5

Description:

The approach to organization, management, and the responsibilities of the management staff and personnel that will perform the work on the project.

Criteria	Scoring Method	Weight (Points)
TIME AND BUDGET(A.) - 3 POINTS	Points Based	3

Description:

Statements and references demonstrating that the proposer met both time and budget requirements on seven (7) projects of similar size and scope that were completed by the proposer within the past three (3) years and that the proposer is meeting both time and budget requirements on multiple concurrent projects of similar size and scope that are currently being performed by the proposer (“Reference Projects”). As part of its response to this evaluation criterion, the proposer:

A.) Must submit an expressed statement of its overall willingness to meet both time and budget requirements for the projects in question; and

Criteria	Scoring Method	Weight (Points)
TIME AND BUDGET(B.) - 7 POI	Points Based	7

Description:

B.) Should submit, without limitation, project narratives, schedules, design and construction cost and fee summaries and owner references for any Reference Projects. Any Reference Project which has been completed or for which construction is underway will segregate and identify any design-related schedule or budget impacts. Design schedule and budget information will include both the original and the current or completed schedule and cost data.

AGGREGATE SCORES SUMMARY

Vendor	Charles LeRoy	Pat Mcquiston	Gene Price	Total Score (Max Score 111)
Bhide & Hall Architects	98.9	101.9	98.4	99.71
Dasher Hurst Architects, PA	98.3	100.3	99.3	99.3
Passero Associates	98	95	97	96.67
PQH Group Design, Inc.	92	92.5	91	91.83
Walker Architects	90.8	91.8	88.3	90.3
CPH, LLC.	87.5	90	91.5	89.67
Pond & Company	90.5	84	92	88.83
DLZ Florida, LLC	74.5	78.5	78.5	77.17
Harvard Jolly, Inc. d/b/a Harvard Jolly PBK	75	74	67.5	72.17

VENDOR SCORES BY EVALUATION CRITERIA

Vendor	COMPETENCE: Firm Capabilities; Professional, Technical, Educational Achievements - 4 POINTS Points Based 4 Points	COMPETENCE: Accuracy of Engineer's Estimates on Recent Projects - 1 POINT Points Based 1 Points	COMPETENCE: Licensure & Training - 1 POINT Points Based 1 Points	COMPETENCE: Description of Equipment and Facilities - 1 POINT Points Based 1 Points	COMPETENCE: Applicable Experience of Proposed Staff Gained on Similar Projects - 3 POINTS Points Based 3 Points	CURRENT WORK LOAD: Number and Size of Current Projects - 1 POINT Points Based 1 Points	CURRENT WORK LOAD: Personnel Assigned - 0.5 POINTS Points Based 1 Points	CURRENT WORK LOAD: Stage of Completion - 0.5 POINTS Points Based 1 Points	CURRENT WORK LOAD: Status Relative to Deadlines; Reasons for Tardiness - 1 POINT Points Based 1 Points
Bhide & Hall Architects	4	1	1	1	2	1	0.5	0.3	1
Dasher Hurst Architects, PA	4	1	1	1	3	1	0.5	0.5	1
Passero Associates	4	0	1	0	3	1	0.5	0.5	1
PQH Group Design, Inc.	4	1	1	1	3	1	0.5	0.5	1
Walker Architects	4	1	1	1	2	1	0.5	0.5	1
CPH, LLC.	4	0	1	1	3	1	0.5	0.5	1
Pond & Company	4	1	1	1	3	0.7	0.5	0.5	1
DLZ Florida, LLC	2.7	1	0	1	2	0	0	0	0
Harvard Jolly, Inc. d/b/a Harvard Jolly PBK	2.7	0	1	0	2	1	0.5	0.5	0.3

EVALUATION TABULATION

Request For Qualification - Professional Architectural Continuing Services

Vendor	CURRENT WORK LOAD: Projected Personnel Availability - 7 POINTS Points Based 7 Points	FINANCIAL RESPONSIBILITY: Years in Business - 4 POINTS Points Based 4 Points	FINANCIAL RESPONSIBILITY: Bank Reference - 1 POINTS Points Based 1 Points	FINANCIAL RESPONSIBILITY: Balance Sheet - 5 POINTS Points Based 5 Points	ABILITY: Ability and Experience of Consultant and Assigned Personnel in Observing and Monitoring Construction Projects - 6 POINTS Points Based 6 Points	ABILITY: Ensuring that Construction is Proceeding in Accordance With The Plans and Specifications - 2 POINTS Points Based 2 Points	ABILITY: Ability to Interpret Specifications as Evidenced by Response to this Request for Qualifications - 2 POINTS Points Based 2 Points	VOLUME OF WORK FOR CLAY COUNTY - 5 POINTS Points Based 5 Points	PROFESSIONAL ACCOMPLISHMENTS: Significant List of Completed Projects Similar In Scope, Including References and Outstanding Accomplishments - 10 POINTS Points Based 10 Points
Bhide & Hall Architects	5.7	4	1	5	5.7	2	2	3	7.5
Dasher Hurst Architects, PA	6	4	1	5	6	2	2	1	8.6
Passero Associates	6.7	4	1	5	6	2	2	5	3.7
PQH Group Design, Inc.	6	4	1	1	3.7	1.7	1	5	3.8
Walker Architects	6.3	4	1	5	5.7	2	2	1	8
CPH, LLC.	6.7	4	1	4	5.7	2	2	5	3.7
Pond & Company	3	4	1	5	6	2	2	5	3.8
DLZ Florida, LLC	4	4	1	0	4.7	1.7	1.7	5	3.5

EVALUATION TABULATION

Request For Qualification - Professional Architectural Continuing Services

Vendor	CURRENT WORK LOAD: Projected Personnel Availability - 7 POINTS Points Based 7 Points	FINANCIAL RESPONSIBILITY: Years in Business - 4 POINTS Points Based 4 Points	FINANCIAL RESPONSIBILITY: Bank Reference - 1 POINTS Points Based 1 Points	FINANCIAL RESPONSIBILITY: Balance Sheet - 5 POINTS Points Based 5 Points	ABILITY: Ability and Experience of Consultant and Assigned Personnel in Observing and Monitoring Construction Projects - 6 POINTS Points Based 6 Points	ABILITY: Ensuring that Construction is Proceeding in Accordance With The Plans and Specifications - 2 POINTS Points Based 2 Points	ABILITY: Ability to Interpret Specifications as Evidenced by Response to this Request for Qualifications - 2 POINTS Points Based 2 Points	VOLUME OF WORK FOR CLAY COUNTY - 5 POINTS Points Based 5 Points	PROFESSIONAL ACCOMPLISHMENTS: Significant List of Completed Projects Similar In Scope, Including References and Outstanding Accomplishments - 10 POINTS Points Based 10 Points
Harvard Jolly, Inc. d/b/a Harvard Jolly PBK	6.3	4	1	4	5	2	2	5	3.5

Vendor	LOCATION - 10 POINTS Points Based 10 Points	SMALL AND MINORITY BUSINESSES & CONTRIBUTIONS TOWARD A DIVERSE MARKET PLACE (A.) - 3 POINTS Points Based 3 Points	SMALL AND MINORITY BUSINESSES & CONTRIBUTIONS TOWARD A DIVERSE MARKET PLACE (B.) - 2 POINTS Points Based 2 Points	SMALL AND MINORITY BUSINESSES & CONTRIBUTIONS TOWARD A DIVERSE MARKET PLACE (C.) - 5 POINTS Points Based 5 Points	APPROACH AND WORK PLAN: Understanding of Scope and Objectives - 15 POINTS Points Based 15 Points	APPROACH AND WORK PLAN: Approach To The Services Required / Workplan - 5 POINTS Points Based 5 Points	APPROACH AND WORK PLAN: Organization, Management, and the Responsibilities - 5 POINTS Points Based 5 Points	TIME AND BUDGET(A.) - 3 POINTS Points Based 3 Points	TIME AND BUDGET(B.) - 7 POINTS Points Based 7 Points
Bhide & Hall Architects	10	3	2	5	13.7	4.7	3.7	3	7
Dasher Hurst Architects, PA	8	3	2	5	14	5	5	2.7	6

EVALUATION TABULATION

Request For Qualification - Professional Architectural Continuing Services

Vendor	LOCATION - 10 POINTS Points Based 10 Points	SMALL AND MINORITY BUSINESSES & CONTRIBUTIONS TOWARD A DIVERSE MARKET PLACE (A.) - 3 POINTS Points Based 3 Points	SMALL AND MINORITY BUSINESSES & CONTRIBUTIONS TOWARD A DIVERSE MARKET PLACE (B.) - 2 POINTS Points Based 2 Points	SMALL AND MINORITY BUSINESSES & CONTRIBUTIONS TOWARD A DIVERSE MARKET PLACE (C.) - 5 POINTS Points Based 5 Points	APPROACH AND WORK PLAN: Understanding of Scope and Objectives - 15 POINTS Points Based 15 Points	APPROACH AND WORK PLAN: Approach To The Services Required / Workplan - 5 POINTS Points Based 5 Points	APPROACH AND WORK PLAN: Organization, Management, and the Responsibilities - 5 POINTS Points Based 5 Points	TIME AND BUDGET(A.) - 3 POINTS Points Based 3 Points	TIME AND BUDGET(B.) - 7 POINTS Points Based 7 Points
Passero Associates	8	3	2	4	14.7	5	5	3	5.7
PQH Group Design, Inc.	8	3	2	5	14.7	5	5	3	6
Walker Architects	8	3	2	0	12.3	5	4.3	2	6.7
CPH, LLC.	1	3	2	4	14.3	4.7	5	3	6.7
Pond & Company	1	3	2	5	14.7	5	5	3	5.7
DLZ Florida, LLC	3	3	2	5	14.3	4.7	4.7	3	5.3
Harvard Jolly, Inc. d/b/a Harvard Jolly PBK	2	3	2	0	12	4	4	1.7	2.7

Vendor	Total Score (Max Score 111)
Bhide & Hall Architects	99.71
Dasher Hurst Architects, PA	99.3
Passero Associates	96.67

EVALUATION TABULATION

Request For Qualification - Professional Architectural Continuing Services

Vendor	Total Score (Max Score 111)
PQH Group Design, Inc.	91.83
Walker Architects	90.3
CPH, LLC.	89.67
Pond & Company	88.83
DLZ Florida, LLC	77.17
Harvard Jolly, Inc. d/b/a Harvard Jolly PBK	72.17

INDIVIDUAL PROPOSAL SCORES

Bhide & Hall Architects

COMPETENCE: Firm Capabilities; Professional, Technical, Educational Achievements - 4 POINTS | Points Based | 4 Points

Charles LeRoy: 4

Pat Mcquiston: 4

Gene Price: 4

COMPETENCE: Accuracy of Engineer's Estimates on Recent Projects - 1 POINT | Points Based | 1 Points

Charles LeRoy: 1

Pat Mcquiston: 1

Gene Price: 1

COMPETENCE: Licensure & Training - 1 POINT | Points Based | 1 Points

Charles LeRoy: 1

Pat Mcquiston: 1

Gene Price: 1

COMPETENCE: Description of Equipment and Facilities - 1 POINT | Points Based | 1 Points

Charles LeRoy: 1

Pat Mcquiston: 1

Gene Price: 1

COMPETENCE: Applicable Experience of Proposed Staff Gained on Similar Projects - 3 POINTS | Points Based | 3 Points

Charles LeRoy: 2

sub consultants were missing information

Pat Mcquiston: 2

No specific sub-consultant information

Gene Price: 2

CURRENT WORK LOAD: Number and Size of Current Projects - 1 POINT | Points Based | 1 Points

Charles LeRoy: 1

Pat Mcquiston: 1

Gene Price: 1

CURRENT WORK LOAD: Personnel Assigned - 0.5 POINTS | Points Based | 1 Points

Charles LeRoy: 0.5

for grading

Pat Mcquiston: 0.5

To match system score

Gene Price: 0.5

CURRENT WORK LOAD: Stage of Completion - 0.5 POINTS | Points Based | 1 Points

Charles LeRoy: 0

Pat Mcquiston: 0.5

To match system score

Gene Price: 0.5

CURRENT WORK LOAD: Status Relative to Deadlines; Reasons for Tardiness - 1 POINT | Points Based | 1 Points

Charles LeRoy: 1

Pat Mcquiston: 1

Gene Price: 1

CURRENT WORK LOAD: Projected Personnel Availability - 7 POINTS | Points Based | 7 Points

Charles LeRoy: 6

Pat Mcquiston: 6

Small staff large workload

Gene Price: 5

FINANCIAL RESPONSIBILITY: Years in Business - 4 POINTS | Points Based | 4 Points

Charles LeRoy: 4

Pat Mcquiston: 4

Gene Price: 4

FINANCIAL RESPONSIBILITY: Bank Reference - 1 POINTS | Points Based | 1 Points

Charles LeRoy: 1

Pat Mcquiston: 1

Gene Price: 1

FINANCIAL RESPONSIBILITY: Balance Sheet - 5 POINTS | Points Based | 5 Points

Charles LeRoy: 5

Met all requirements

Pat Mcquiston: 5

Met all requirements

Gene Price: 5

Met all requirements

ABILITY: Ability and Experience of Consultant and Assigned Personnel in Observing and Monitoring Construction Projects - 6 POINTS | Points Based | 6 Points

Charles LeRoy: 5

Pat Mcquiston: 6

Gene Price: 6

ABILITY: Ensuring that Construction is Proceeding in Accordance With The Plans and Specifications - 2 POINTS | Points Based | 2 Points

Charles LeRoy: 2

Pat Mcquiston: 2

Gene Price: 2

ABILITY: Ability to Interpret Specifications as Evidenced by Response to this Request for Qualifications - 2 POINTS | Points Based | 2 Points

Charles LeRoy: 2

Pat Mcquiston: 2

Gene Price: 2

VOLUME OF WORK FOR CLAY COUNTY - 5 POINTS | Points Based | 5 Points

Charles LeRoy: 3

Totals were calculated by liquidated amount each fiscal year

Pat Mcquiston: 3

Totals were calculated by liquidated amount each fiscal year

Gene Price: 3

Totals were calculated by liquidated amount each fiscal year

PROFESSIONAL ACCOMPLISHMENTS: Significant List of Completed Projects Similar In Scope, Including References and Outstanding Accomplishments - 10 POINTS | Points Based | 10 Points

Charles LeRoy: 7.4

Pat Mcquiston: 6.9

Gene Price: 8.4

LOCATION - 10 POINTS | Points Based | 10 Points

Charles LeRoy: 10

Headquarters is located in Clay County

Pat Mcquiston: 10

Headquarters is located in Clay County

Gene Price: 10

Headquarters is located in Clay County

SMALL AND MINORITY BUSINESSES & CONTRIBUTIONS TOWARD A DIVERSE MARKET PLACE (A.) - 3 POINTS | Points Based | 3 Points

Charles LeRoy: 3

Met all requirements

Pat Mcquiston: 3

Met all requirements

Gene Price: 3

Met all requirements

SMALL AND MINORITY BUSINESSES & CONTRIBUTIONS TOWARD A DIVERSE MARKET PLACE (B.) - 2 POINTS | Points Based | 2 Points

Charles LeRoy: 2

Met all requirements

Pat Mcquiston: 2

Met all requirements

Gene Price: 2

Met all requirements

SMALL AND MINORITY BUSINESSES & CONTRIBUTIONS TOWARD A DIVERSE MARKET PLACE (C.) - 5 POINTS | Points Based | 5 Points

Charles LeRoy: 5

Met all requirements

Pat Mcquiston: 5

Met all requirements

Gene Price: 5

Met all requirements

APPROACH AND WORK PLAN: Understanding of Scope and Objectives - 15 POINTS | Points Based | 15 Points

Charles LeRoy: 14

Pat Mcquiston: 15

Gene Price: 12

APPROACH AND WORK PLAN: Approach To The Services Required / Workplan - 5 POINTS | Points Based | 5 Points

Charles LeRoy: 4

Pat Mcquiston: 5

Gene Price: 5

APPROACH AND WORK PLAN: Organization, Management, and the Responsibilities - 5 POINTS | Points Based | 5 Points

Charles LeRoy: 4

Pat Mcquiston: 4

Needs more detail

Gene Price: 3

TIME AND BUDGET(A.) - 3 POINTS | Points Based | 3 Points

Charles LeRoy: 3

Pat Mcquiston: 3

Gene Price: 3

TIME AND BUDGET(B.) - 7 POINTS | Points Based | 7 Points

Charles LeRoy: 7

Pat Mcquiston: 7

Gene Price: 7

CPH, LLC.

COMPETENCE: Firm Capabilities; Professional, Technical, Educational Achievements - 4 POINTS | Points Based | 4 Points

Charles LeRoy: 4

Pat Mcquiston: 4

Gene Price: 4

COMPETENCE: Accuracy of Engineer's Estimates on Recent Projects - 1 POINT | Points Based | 1 Points

Charles LeRoy: 0

no information provided in proposal

Pat Mcquiston: 0

No information

Gene Price: 0

COMPETENCE: Licensure & Training - 1 POINT | Points Based | 1 Points

Charles LeRoy: 1

Pat Mcquiston: 1

Gene Price: 1

COMPETENCE: Description of Equipment and Facilities - 1 POINT | Points Based | 1 Points

EVALUATION TABULATION

Request For Qualification - Professional Architectural Continuing Services

Charles LeRoy: 1

Pat Mcquiston: 1

Gene Price: 1

COMPETENCE: Applicable Experience of Proposed Staff Gained on Similar Projects - 3 POINTS | Points Based | 3 Points

Charles LeRoy: 3

Pat Mcquiston: 3

Gene Price: 3

CURRENT WORK LOAD: Number and Size of Current Projects - 1 POINT | Points Based | 1 Points

Charles LeRoy: 1

Pat Mcquiston: 1

Gene Price: 1

CURRENT WORK LOAD: Personnel Assigned - 0.5 POINTS | Points Based | 1 Points

Charles LeRoy: 0.5

Pat Mcquiston: 0.5

To match system score

Gene Price: 0.5

CURRENT WORK LOAD: Stage of Completion - 0.5 POINTS | Points Based | 1 Points

Charles LeRoy: 0.5

Pat Mcquiston: 0.5

To match system score

Gene Price: 0.5

CURRENT WORK LOAD: Status Relative to Deadlines; Reasons for Tardiness - 1 POINT | Points Based | 1 Points

Charles LeRoy: 1

Pat Mcquiston: 1

Gene Price: 1

CURRENT WORK LOAD: Projected Personnel Availability - 7 POINTS | Points Based | 7 Points

Charles LeRoy: 6

Pat Mcquiston: 7

Gene Price: 7

FINANCIAL RESPONSIBILITY: Years in Business - 4 POINTS | Points Based | 4 Points

Charles LeRoy: 4

Pat Mcquiston: 4

Gene Price: 4

FINANCIAL RESPONSIBILITY: Bank Reference - 1 POINTS | Points Based | 1 Points

Charles LeRoy: 1

Pat Mcquiston: 1

Gene Price: 1

FINANCIAL RESPONSIBILITY: Balance Sheet - 5 POINTS | Points Based | 5 Points

Charles LeRoy: 4

Did not supply 2023 balance sheet

Pat Mcquiston: 4

Did not supply 2023 balance sheet

Gene Price: 4

Did not supply 2023 balance sheet

ABILITY: Ability and Experience of Consultant and Assigned Personnel in Observing and Monitoring Construction Projects - 6 POINTS | Points Based | 6 Points

Charles LeRoy: 5

Pat Mcquiston: 6

Gene Price: 6

ABILITY: Ensuring that Construction is Proceeding in Accordance With The Plans and Specifications - 2 POINTS | Points Based | 2 Points

Charles LeRoy: 2

Pat Mcquiston: 2

Gene Price: 2

ABILITY: Ability to Interpret Specifications as Evidenced by Response to this Request for Qualifications - 2 POINTS | Points Based | 2 Points

Charles LeRoy: 2

Pat Mcquiston: 2

Gene Price: 2

VOLUME OF WORK FOR CLAY COUNTY - 5 POINTS | Points Based | 5 Points

Charles LeRoy: 5

Totals were calculated by liquidated amount each fiscal year

Pat Mcquiston: 5

Totals were calculated by liquidated amount each fiscal year

Gene Price: 5

Totals were calculated by liquidated amount each fiscal year

PROFESSIONAL ACCOMPLISHMENTS: Significant List of Completed Projects Similar In Scope, Including References and Outstanding Accomplishments - 10 POINTS | Points Based | 10 Points

Charles LeRoy: 4.5

Pat Mcquiston: 2

Gene Price: 4.5

LOCATION - 10 POINTS | Points Based | 10 Points

Charles LeRoy: 1

Headquarters in Sanford, local office in Jacksonville; did not provide staff listing for Clay County

Pat Mcquiston: 1

Headquarters in Sanford, local office in Jacksonville; did not provide staff listing for Clay County

Gene Price: 1

Headquarters in Sanford, local office in Jacksonville; did not provide staff listing for Clay County

SMALL AND MINORITY BUSINESSES & CONTRIBUTIONS TOWARD A DIVERSE MARKET PLACE (A.) - 3 POINTS | Points Based | 3 Points

Charles LeRoy: 3

Met all requirements

Pat Mcquiston: 3

Met all requirements

Gene Price: 3

Met all requirements

SMALL AND MINORITY BUSINESSES & CONTRIBUTIONS TOWARD A DIVERSE MARKET PLACE (B.) - 2 POINTS | Points Based | 2 Points

Charles LeRoy: 2

Met all requirements

Pat Mcquiston: 2

Met all requirements

Gene Price: 2

Met all requirements

SMALL AND MINORITY BUSINESSES & CONTRIBUTIONS TOWARD A DIVERSE MARKET PLACE (C.) - 5 POINTS | Points Based | 5 Points

Charles LeRoy: 4

Percentage of work to be performed was not given

Pat Mcquiston: 4

Percentage of work to be performed was not given

Gene Price: 4

Percentage of work to be performed was not given

APPROACH AND WORK PLAN: Understanding of Scope and Objectives - 15 POINTS | Points Based | 15 Points

Charles LeRoy: 14

Pat Mcquiston: 15

Gene Price: 14

APPROACH AND WORK PLAN: Approach To The Services Required / Workplan - 5 POINTS | Points Based | 5 Points

Charles LeRoy: 4

Pat Mcquiston: 5

Gene Price: 5

APPROACH AND WORK PLAN: Organization, Management, and the Responsibilities - 5 POINTS | Points Based | 5 Points

Charles LeRoy: 5

Pat Mcquiston: 5

Gene Price: 5

TIME AND BUDGET(A.) - 3 POINTS | Points Based | 3 Points

Charles LeRoy: 3

Pat Mcquiston: 3

Gene Price: 3

TIME AND BUDGET(B.) - 7 POINTS | Points Based | 7 Points

Charles LeRoy: 6

Pat Mcquiston: 7

Gene Price: 7

Dasher Hurst Architects, PA

COMPETENCE: Firm Capabilities; Professional, Technical, Educational Achievements - 4 POINTS | Points Based | 4 Points

Charles LeRoy: 4

Pat Mcquiston: 4

Gene Price: 4

COMPETENCE: Accuracy of Engineer's Estimates on Recent Projects - 1 POINT | Points Based | 1 Points

Charles LeRoy: 1

Pat Mcquiston: 1

Gene Price: 1

COMPETENCE: Licensure & Training - 1 POINT | Points Based | 1 Points

Charles LeRoy: 1

Pat Mcquiston: 1

Gene Price: 1

COMPETENCE: Description of Equipment and Facilities - 1 POINT | Points Based | 1 Points

Charles LeRoy: 1

Pat Mcquiston: 1

Gene Price: 1

COMPETENCE: Applicable Experience of Proposed Staff Gained on Similar Projects - 3 POINTS | Points Based | 3 Points

Charles LeRoy: 3

Pat Mcquiston: 3

Gene Price: 3

CURRENT WORK LOAD: Number and Size of Current Projects - 1 POINT | Points Based | 1 Points

Charles LeRoy: 1

Pat Mcquiston: 1

Gene Price: 1

CURRENT WORK LOAD: Personnel Assigned - 0.5 POINTS | Points Based | 1 Points

Charles LeRoy: 0.5

Pat Mcquiston: 0.5

To match system score

Gene Price: 0.5

CURRENT WORK LOAD: Stage of Completion - 0.5 POINTS | Points Based | 1 Points

Charles LeRoy: 0.5

Pat Mcquiston: 0.5

To match system score

Gene Price: 0.5

CURRENT WORK LOAD: Status Relative to Deadlines; Reasons for Tardiness - 1 POINT | Points Based | 1 Points

Charles LeRoy: 1

Pat Mcquiston: 1

Gene Price: 1

CURRENT WORK LOAD: Projected Personnel Availability - 7 POINTS | Points Based | 7 Points

Charles LeRoy: 6

Pat Mcquiston: 6

Large workload

Gene Price: 6

FINANCIAL RESPONSIBILITY: Years in Business - 4 POINTS | Points Based | 4 Points

Charles LeRoy: 4

Pat Mcquiston: 4

Gene Price: 4

FINANCIAL RESPONSIBILITY: Bank Reference - 1 POINTS | Points Based | 1 Points

Charles LeRoy: 1

Pat Mcquiston: 1

Gene Price: 1

FINANCIAL RESPONSIBILITY: Balance Sheet - 5 POINTS | Points Based | 5 Points

Charles LeRoy: 5

Met all requirements

Pat Mcquiston: 5

Met all requirements

Gene Price: 5

Met all requirements

ABILITY: Ability and Experience of Consultant and Assigned Personnel in Observing and Monitoring Construction Projects - 6 POINTS | Points Based | 6 Points

Charles LeRoy: 6

Pat Mcquiston: 6

Gene Price: 6

ABILITY: Ensuring that Construction is Proceeding in Accordance With The Plans and Specifications - 2 POINTS | Points Based | 2 Points

Charles LeRoy: 2

Pat Mcquiston: 2

Gene Price: 2

ABILITY: Ability to Interpret Specifications as Evidenced by Response to this Request for Qualifications - 2 POINTS | Points Based | 2 Points

Charles LeRoy: 2

Pat Mcquiston: 2

Gene Price: 2

VOLUME OF WORK FOR CLAY COUNTY - 5 POINTS | Points Based | 5 Points

Charles LeRoy: 1

Totals were calculated by liquidated amount each fiscal year

Pat Mcquiston: 1

Totals were calculated by liquidated amount each fiscal year

Gene Price: 1

Totals were calculated by liquidated amount each fiscal year

PROFESSIONAL ACCOMPLISHMENTS: Significant List of Completed Projects Similar In Scope, Including References and Outstanding Accomplishments - 10 POINTS | Points Based | 10 Points

Charles LeRoy: 8.3

Pat Mcquiston: 8.3

Gene Price: 9.3

LOCATION - 10 POINTS | Points Based | 10 Points

Charles LeRoy: 8

Headquarters in Jacksonville

Pat Mcquiston: 8

Headquarters in Jacksonville

Gene Price: 8

Headquarters in Jacksonville

SMALL AND MINORITY BUSINESSES & CONTRIBUTIONS TOWARD A DIVERSE MARKET PLACE (A.) - 3 POINTS | Points Based | 3 Points

Charles LeRoy: 3

Met all requirements

Pat Mcquiston: 3

Met all requirements

Gene Price: 3

Met all requirements

SMALL AND MINORITY BUSINESSES & CONTRIBUTIONS TOWARD A DIVERSE MARKET PLACE (B.) - 2 POINTS | Points Based | 2 Points

Charles LeRoy: 2

Met all requirements

Pat Mcquiston: 2

Met all requirements

Gene Price: 2

Met all requirements

SMALL AND MINORITY BUSINESSES & CONTRIBUTIONS TOWARD A DIVERSE MARKET PLACE (C.) - 5 POINTS | Points Based | 5 Points

Charles LeRoy: 5

Met all requirements

Pat Mcquiston: 5

Met all requirements

Gene Price: 5

Met all requirements

APPROACH AND WORK PLAN: Understanding of Scope and Objectives - 15 POINTS | Points Based | 15 Points

Charles LeRoy: 14

Pat Mcquiston: 15

Gene Price: 13

APPROACH AND WORK PLAN: Approach To The Services Required / Workplan - 5 POINTS | Points Based | 5 Points

Charles LeRoy: 5

Pat Mcquiston: 5

Gene Price: 5

APPROACH AND WORK PLAN: Organization, Management, and the Responsibilities - 5 POINTS | Points Based | 5 Points

Charles LeRoy: 5

Pat Mcquiston: 5

Gene Price: 5

TIME AND BUDGET(A.) - 3 POINTS | Points Based | 3 Points

Charles LeRoy: 2

Pat Mcquiston: 3

Gene Price: 3

TIME AND BUDGET(B.) - 7 POINTS | Points Based | 7 Points

Charles LeRoy: 6

Pat Mcquiston: 6

Gene Price: 6

Only six projects

DLZ Florida, LLC

COMPETENCE: Firm Capabilities; Professional, Technical, Educational Achievements - 4 POINTS | Points Based | 4 Points

Charles LeRoy: 3

Pat Mcquiston: 3

Less experience in FL.

Gene Price: 2

COMPETENCE: Accuracy of Engineer's Estimates on Recent Projects - 1 POINT | Points Based | 1 Points

Charles LeRoy: 1

Pat Mcquiston: 1

Gene Price: 1

COMPETENCE: Licensure & Training - 1 POINT | Points Based | 1 Points

Charles LeRoy: 0

no license shown

Pat Mcquiston: 0

Do not see an architect license in this application

Gene Price: 0

COMPETENCE: Description of Equipment and Facilities - 1 POINT | Points Based | 1 Points

Charles LeRoy: 1

Pat Mcquiston: 1

Gene Price: 1

COMPETENCE: Applicable Experience of Proposed Staff Gained on Similar Projects - 3 POINTS | Points Based | 3 Points

Charles LeRoy: 2

Pat Mcquiston: 2

Information in other cat.

Gene Price: 2

CURRENT WORK LOAD: Number and Size of Current Projects - 1 POINT | Points Based | 1 Points

Charles LeRoy: 0

no staff assigned

Pat Mcquiston: 0

no staff assigned

Gene Price: 0

CURRENT WORK LOAD: Personnel Assigned - 0.5 POINTS | Points Based | 1 Points

Charles LeRoy: 0

no staff assigned

Pat Mcquiston: 0

No staff assigned

Gene Price: 0

CURRENT WORK LOAD: Stage of Completion - 0.5 POINTS | Points Based | 1 Points

Charles LeRoy: 0

Do not see information

Pat Mcquiston: 0

Gene Price: 0

CURRENT WORK LOAD: Status Relative to Deadlines; Reasons for Tardiness - 1 POINT | Points Based | 1 Points

Charles LeRoy: 0

lack of information

Pat Mcquiston: 0

Do not see information

Gene Price: 0

CURRENT WORK LOAD: Projected Personnel Availability - 7 POINTS | Points Based | 7 Points

Charles LeRoy: 4

no statistics

Pat Mcquiston: 4

Do not see complete information

Gene Price: 4

FINANCIAL RESPONSIBILITY: Years in Business - 4 POINTS | Points Based | 4 Points

Charles LeRoy: 4

Pat Mcquiston: 4

Gene Price: 4

FINANCIAL RESPONSIBILITY: Bank Reference - 1 POINTS | Points Based | 1 Points

Charles LeRoy: 1

Pat Mcquiston: 1

Gene Price: 1

FINANCIAL RESPONSIBILITY: Balance Sheet - 5 POINTS | Points Based | 5 Points

Charles LeRoy: 0

Did not supply any financials to verify

Pat Mcquiston: 0

Did not supply any financials to verify

Gene Price: 0

Did not supply any financials to verify

ABILITY: Ability and Experience of Consultant and Assigned Personnel in Observing and Monitoring Construction Projects - 6 POINTS | Points Based | 6 Points

Charles LeRoy: 4

Pat Mcquiston: 5

Local vs national

Gene Price: 5

ABILITY: Ensuring that Construction is Proceeding in Accordance With The Plans and Specifications - 2 POINTS | Points Based | 2 Points

Charles LeRoy: 2

Pat Mcquiston: 2

Gene Price: 1

ABILITY: Ability to Interpret Specifications as Evidenced by Response to this Request for Qualifications - 2 POINTS | Points Based | 2 Points

Charles LeRoy: 2

Pat Mcquiston: 2

Gene Price: 1

VOLUME OF WORK FOR CLAY COUNTY - 5 POINTS | Points Based | 5 Points

Charles LeRoy: 5

Totals were calculated by liquidated amount each fiscal year

Pat Mcquiston: 5

Totals were calculated by liquidated amount each fiscal year

Gene Price: 5

Totals were calculated by liquidated amount each fiscal year

PROFESSIONAL ACCOMPLISHMENTS: Significant List of Completed Projects Similar In Scope, Including References and Outstanding Accomplishments - 10 POINTS | Points Based | 10 Points

Charles LeRoy: 2.5

Pat Mcquiston: 3.5

Gene Price: 4.5

LOCATION - 10 POINTS | Points Based | 10 Points

Charles LeRoy: 3

Headquarters in Columbus, Ohio, local branch in Green Cove Springs

Pat Mcquiston: 3

Headquarters in Columbus, Ohio, local branch in Green Cove Springs

Gene Price: 3

Headquarters in Columbus, Ohio, local branch in Green Cove Springs

SMALL AND MINORITY BUSINESSES & CONTRIBUTIONS TOWARD A DIVERSE MARKET PLACE (A.) - 3 POINTS | Points Based | 3 Points

Charles LeRoy: 3

Met all requirements

Pat Mcquiston: 3

Met all requirements

Gene Price: 3

Met all requirements

SMALL AND MINORITY BUSINESSES & CONTRIBUTIONS TOWARD A DIVERSE MARKET PLACE (B.) - 2 POINTS | Points Based | 2 Points

Charles LeRoy: 2

Met all requirements

Pat Mcquiston: 2

Met all requirements

Gene Price: 2

Met all requirements

SMALL AND MINORITY BUSINESSES & CONTRIBUTIONS TOWARD A DIVERSE MARKET PLACE (C.) - 5 POINTS | Points Based | 5 Points

Charles LeRoy: 5
Met all requirements

Pat Mcquiston: 5
Met all requirements

Gene Price: 5
Met all requirements

APPROACH AND WORK PLAN: Understanding of Scope and Objectives - 15 POINTS | Points Based | 15 Points

Charles LeRoy: 13

Pat Mcquiston: 15

Gene Price: 15

APPROACH AND WORK PLAN: Approach To The Services Required / Workplan - 5 POINTS | Points Based | 5 Points

Charles LeRoy: 4

Pat Mcquiston: 5

Gene Price: 5

APPROACH AND WORK PLAN: Organization, Management, and the Responsibilities - 5 POINTS | Points Based | 5 Points

Charles LeRoy: 4

Pat Mcquiston: 5

Gene Price: 5

TIME AND BUDGET(A.) - 3 POINTS | Points Based | 3 Points

Charles LeRoy: 3

Pat Mcquiston: 3

Gene Price: 3

TIME AND BUDGET(B.) - 7 POINTS | Points Based | 7 Points

Charles LeRoy: 6

Pat Mcquiston: 4

Do not see original schedule and budget information

Gene Price: 6

Harvard Jolly, Inc. d/b/a Harvard Jolly | PBK

COMPETENCE: Firm Capabilities; Professional, Technical, Educational Achievements - 4 POINTS | Points Based | 4 Points

Charles LeRoy: 3

Pat Mcquiston: 3

Need more information

Gene Price: 2

COMPETENCE: Accuracy of Engineer's Estimates on Recent Projects - 1 POINT | Points Based | 1 Points

Charles LeRoy: 0

no information provided

Pat Mcquiston: 0

Do not see this information

Gene Price: 0

COMPETENCE: Licensure & Training - 1 POINT | Points Based | 1 Points

Charles LeRoy: 1

Pat Mcquiston: 1

Gene Price: 1

COMPETENCE: Description of Equipment and Facilities - 1 POINT | Points Based | 1 Points

Charles LeRoy: 0

no entry uploaded doc was same as 18.1

Pat Mcquiston: 0

Do not see this information

Gene Price: 0

COMPETENCE: Applicable Experience of Proposed Staff Gained on Similar Projects - 3 POINTS | Points Based | 3 Points

Charles LeRoy: 2

Pat Mcquiston: 2

Need more information

Gene Price: 2

CURRENT WORK LOAD: Number and Size of Current Projects - 1 POINT | Points Based | 1 Points

Charles LeRoy: 1

Pat Mcquiston: 1

Gene Price: 1

CURRENT WORK LOAD: Personnel Assigned - 0.5 POINTS | Points Based | 1 Points

Charles LeRoy: 0.5

Pat Mcquiston: 0.5

To match system score

Gene Price: 0.5

CURRENT WORK LOAD: Stage of Completion - 0.5 POINTS | Points Based | 1 Points

Charles LeRoy: 0.5

Pat Mcquiston: 0.5

To match system score

Gene Price: 0.5

CURRENT WORK LOAD: Status Relative to Deadlines; Reasons for Tardiness - 1 POINT | Points Based | 1 Points

Charles LeRoy: 1

Pat Mcquiston: 0

No information

Gene Price: 0

CURRENT WORK LOAD: Projected Personnel Availability - 7 POINTS | Points Based | 7 Points

Charles LeRoy: 6

Pat Mcquiston: 7

Gene Price: 6

Adjusted score based on information provided

FINANCIAL RESPONSIBILITY: Years in Business - 4 POINTS | Points Based | 4 Points

Charles LeRoy: 4

Pat Mcquiston: 4

Gene Price: 4

FINANCIAL RESPONSIBILITY: Bank Reference - 1 POINTS | Points Based | 1 Points

Charles LeRoy: 1

Pat Mcquiston: 1

Gene Price: 1

FINANCIAL RESPONSIBILITY: Balance Sheet - 5 POINTS | Points Based | 5 Points

Charles LeRoy: 4

Did not supply 2023 balance sheet

Pat Mcquiston: 4

Did not supply 2023 balance sheet

Gene Price: 4

Did not supply 2023 balance sheet

ABILITY: Ability and Experience of Consultant and Assigned Personnel in Observing and Monitoring Construction Projects - 6 POINTS | Points Based | 6 Points

Charles LeRoy: 4

Pat Mcquiston: 6

Gene Price: 5

ABILITY: Ensuring that Construction is Proceeding in Accordance With The Plans and Specifications - 2 POINTS | Points Based | 2 Points

Charles LeRoy: 2

Pat Mcquiston: 2

Gene Price: 2

ABILITY: Ability to Interpret Specifications as Evidenced by Response to this Request for Qualifications - 2 POINTS | Points Based | 2 Points

Charles LeRoy: 2

Pat Mcquiston: 2

Gene Price: 2

VOLUME OF WORK FOR CLAY COUNTY - 5 POINTS | Points Based | 5 Points

Charles LeRoy: 5

Totals were calculated by liquidated amount each fiscal year

Pat Mcquiston: 5

Totals were calculated by liquidated amount each fiscal year

Gene Price: 5

Totals were calculated by liquidated amount each fiscal year

PROFESSIONAL ACCOMPLISHMENTS: Significant List of Completed Projects Similar In Scope, Including References and Outstanding Accomplishments - 10 POINTS | Points Based | 10 Points

EVALUATION TABULATION

Request For Qualification - Professional Architectural Continuing Services

Charles LeRoy: 4

Pat Mcquiston: 2

Gene Price: 4.5

LOCATION - 10 POINTS | Points Based | 10 Points

Charles LeRoy: 2

Headquarters in St. Petersburg; local branch in Jacksonville, and listed one employee that lives in Clay County

Pat Mcquiston: 2

Headquarters in St. Petersburg; local branch in Jacksonville, and listed one employee that lives in Clay County

Gene Price: 2

Headquarters in St. Petersburg; local branch in Jacksonville, and listed one employee that lives in Clay County

SMALL AND MINORITY BUSINESSES & CONTRIBUTIONS TOWARD A DIVERSE MARKET PLACE (A.) - 3 POINTS | Points Based | 3 Points

Charles LeRoy: 3

Met all requirements

Pat Mcquiston: 3

Met all requirements

Gene Price: 3

Met all requirements

SMALL AND MINORITY BUSINESSES & CONTRIBUTIONS TOWARD A DIVERSE MARKET PLACE (B.) - 2 POINTS | Points Based | 2 Points

Charles LeRoy: 2

Met all requirements

Pat Mcquiston: 2

Met all requirements

Gene Price: 2

Met all requirements

SMALL AND MINORITY BUSINESSES & CONTRIBUTIONS TOWARD A DIVERSE MARKET PLACE (C.) - 5 POINTS | Points Based | 5 Points

EVALUATION TABULATION

Request For Qualification - Professional Architectural Continuing Services

Charles LeRoy: 0

No minority sub consultants listed; no Clay County sub consultants

Pat Mcquiston: 0

No minority sub consultants listed; no Clay County sub consultants

Gene Price: 0

No minority sub consultants listed; no Clay County sub consultants

APPROACH AND WORK PLAN: Understanding of Scope and Objectives - 15 POINTS | Points Based | 15 Points

Charles LeRoy: 13

Pat Mcquiston: 13

General

Gene Price: 10

APPROACH AND WORK PLAN: Approach To The Services Required / Workplan - 5 POINTS | Points Based | 5 Points

Charles LeRoy: 4

Pat Mcquiston: 4

General

Gene Price: 4

APPROACH AND WORK PLAN: Organization, Management, and the Responsibilities - 5 POINTS | Points Based | 5 Points

Charles LeRoy: 4

Pat Mcquiston: 5

Gene Price: 3

TIME AND BUDGET(A.) - 3 POINTS | Points Based | 3 Points

Charles LeRoy: 2

Pat Mcquiston: 2

Only see six projects

Gene Price: 1

TIME AND BUDGET(B.) - 7 POINTS | Points Based | 7 Points

Charles LeRoy: 4

vague information

Pat Mcquiston: 2

Do not see this information in time and budget

Gene Price: 2

Passero Associates

COMPETENCE: Firm Capabilities; Professional, Technical, Educational Achievements - 4 POINTS | Points Based | 4 Points

Charles LeRoy: 4

Pat Mcquiston: 4

Gene Price: 4

COMPETENCE: Accuracy of Engineer's Estimates on Recent Projects - 1 POINT | Points Based | 1 Points

Charles LeRoy: 0

no information

Pat Mcquiston: 0

Do not see this information

Gene Price: 0

COMPETENCE: Licensure & Training - 1 POINT | Points Based | 1 Points

Charles LeRoy: 1

Pat Mcquiston: 1

Gene Price: 1

COMPETENCE: Description of Equipment and Facilities - 1 POINT | Points Based | 1 Points

Charles LeRoy: 0

only information provided was on drones

Pat Mcquiston: 0

Do not see this information

Gene Price: 0

COMPETENCE: Applicable Experience of Proposed Staff Gained on Similar Projects - 3 POINTS | Points Based | 3 Points

Charles LeRoy: 3

Pat Mcquiston: 3

Gene Price: 3

CURRENT WORK LOAD: Number and Size of Current Projects - 1 POINT | Points Based | 1 Points

Charles LeRoy: 1

Pat Mcquiston: 1

Gene Price: 1

CURRENT WORK LOAD: Personnel Assigned - 0.5 POINTS | Points Based | 1 Points

Charles LeRoy: 0.5

Pat Mcquiston: 0.5

To match system score

Gene Price: 0.5

CURRENT WORK LOAD: Stage of Completion - 0.5 POINTS | Points Based | 1 Points

Charles LeRoy: 0.5

Pat Mcquiston: 0.5

To match system score

Gene Price: 0.5

CURRENT WORK LOAD: Status Relative to Deadlines; Reasons for Tardiness - 1 POINT | Points Based | 1 Points

Charles LeRoy: 1

Pat Mcquiston: 1

Gene Price: 1

CURRENT WORK LOAD: Projected Personnel Availability - 7 POINTS | Points Based | 7 Points

Charles LeRoy: 7

Pat Mcquiston: 7

Gene Price: 6

FINANCIAL RESPONSIBILITY: Years in Business - 4 POINTS | Points Based | 4 Points

Charles LeRoy: 4

Pat Mcquiston: 4

Gene Price: 4

FINANCIAL RESPONSIBILITY: Bank Reference - 1 POINTS | Points Based | 1 Points

Charles LeRoy: 1

Pat Mcquiston: 1

Gene Price: 1

FINANCIAL RESPONSIBILITY: Balance Sheet - 5 POINTS | Points Based | 5 Points

Charles LeRoy: 5

Met all requirements

Pat Mcquiston: 5

Met all requirements

Gene Price: 5

Met all requirements

ABILITY: Ability and Experience of Consultant and Assigned Personnel in Observing and Monitoring Construction Projects - 6 POINTS | Points Based | 6 Points

Charles LeRoy: 6

Pat Mcquiston: 6

Gene Price: 6

ABILITY: Ensuring that Construction is Proceeding in Accordance With The Plans and Specifications - 2 POINTS | Points Based | 2 Points

Charles LeRoy: 2

Pat Mcquiston: 2

Gene Price: 2

ABILITY: Ability to Interpret Specifications as Evidenced by Response to this Request for Qualifications - 2 POINTS | Points Based | 2 Points

Charles LeRoy: 2

Pat Mcquiston: 2

Gene Price: 2

VOLUME OF WORK FOR CLAY COUNTY - 5 POINTS | Points Based | 5 Points

Charles LeRoy: 5

Totals were calculated by liquidated amount each fiscal year

Pat Mcquiston: 5

Totals were calculated by liquidated amount each fiscal year

Gene Price: 5

Totals were calculated by liquidated amount each fiscal year

PROFESSIONAL ACCOMPLISHMENTS: Significant List of Completed Projects Similar In Scope, Including References and Outstanding Accomplishments - 10 POINTS | Points Based | 10 Points

Charles LeRoy: 4

Pat Mcquiston: 2

Gene Price: 5

LOCATION - 10 POINTS | Points Based | 10 Points

Charles LeRoy: 8

Headquarters in St. Augustine

Pat Mcquiston: 8

Headquarters in St. Augustine

Gene Price: 8

Headquarters in St. Augustine

SMALL AND MINORITY BUSINESSES & CONTRIBUTIONS TOWARD A DIVERSE MARKET PLACE (A.) - 3 POINTS | Points Based | 3 Points

Charles LeRoy: 3

Met all requirements

Pat Mcquiston: 3

Met all requirements

Gene Price: 3

Met all requirements

SMALL AND MINORITY BUSINESSES & CONTRIBUTIONS TOWARD A DIVERSE MARKET PLACE (B.) - 2 POINTS | Points Based | 2 Points

Charles LeRoy: 2

Met all requirements

Pat Mcquiston: 2

Met all requirements

Gene Price: 2

Met all requirements

EVALUATION TABULATION

SMALL AND MINORITY BUSINESSES & CONTRIBUTIONS TOWARD A DIVERSE MARKET PLACE (C.) - 5 POINTS | Points Based | 5 Points

Charles LeRoy: 4
Percentage of work to be performed was not given

Pat Mcquiston: 4
Percentage of work to be performed was not given

Gene Price: 4
Percentage of work to be performed was not given

APPROACH AND WORK PLAN: Understanding of Scope and Objectives - 15 POINTS | Points Based | 15 Points

Charles LeRoy: 15

Pat Mcquiston: 15

Gene Price: 14

APPROACH AND WORK PLAN: Approach To The Services Required / Workplan - 5 POINTS | Points Based | 5 Points

Charles LeRoy: 5

Pat Mcquiston: 5

Gene Price: 5

APPROACH AND WORK PLAN: Organization, Management, and the Responsibilities - 5 POINTS | Points Based | 5 Points

Charles LeRoy: 5

Pat Mcquiston: 5

Gene Price: 5

TIME AND BUDGET(A.) - 3 POINTS | Points Based | 3 Points

Charles LeRoy: 3

Pat Mcquiston: 3

Gene Price: 3

TIME AND BUDGET(B.) - 7 POINTS | Points Based | 7 Points

Charles LeRoy: 6

Pat Mcquiston: 5

will include both the original and the current or completed schedule and cost data.

Gene Price: 6

Pond & Company

COMPETENCE: Firm Capabilities; Professional, Technical, Educational Achievements - 4 POINTS | Points Based | 4 Points

Charles LeRoy: 4

Pat Mcquiston: 4

Gene Price: 4

COMPETENCE: Accuracy of Engineer's Estimates on Recent Projects - 1 POINT | Points Based | 1 Points

Charles LeRoy: 1

Pat Mcquiston: 1

Gene Price: 1

COMPETENCE: Licensure & Training - 1 POINT | Points Based | 1 Points

Charles LeRoy: 1

Pat Mcquiston: 1

Gene Price: 1

COMPETENCE: Description of Equipment and Facilities - 1 POINT | Points Based | 1 Points

Charles LeRoy: 1

Pat Mcquiston: 1

Gene Price: 1

COMPETENCE: Applicable Experience of Proposed Staff Gained on Similar Projects - 3 POINTS | Points Based | 3 Points

Charles LeRoy: 3

Pat Mcquiston: 3

Gene Price: 3

CURRENT WORK LOAD: Number and Size of Current Projects - 1 POINT | Points Based | 1 Points

Charles LeRoy: 1

Pat Mcquiston: 0

Do not see size of projects

Gene Price: 1

CURRENT WORK LOAD: Personnel Assigned - 0.5 POINTS | Points Based | 1 Points

Charles LeRoy: 0.5

Pat Mcquiston: 0.5

To match system score

Gene Price: 0.5

CURRENT WORK LOAD: Stage of Completion - 0.5 POINTS | Points Based | 1 Points

Charles LeRoy: 0.5

Pat Mcquiston: 0.5

To match system score

Gene Price: 0.5

CURRENT WORK LOAD: Status Relative to Deadlines; Reasons for Tardiness - 1 POINT | Points Based | 1 Points

Charles LeRoy: 1

Pat Mcquiston: 1

Gene Price: 1

CURRENT WORK LOAD: Projected Personnel Availability - 7 POINTS | Points Based | 7 Points

Charles LeRoy: 4

lack of information

Pat Mcquiston: 0

Do not see this information

Gene Price: 5

FINANCIAL RESPONSIBILITY: Years in Business - 4 POINTS | Points Based | 4 Points

Charles LeRoy: 4

Pat Mcquiston: 4

Gene Price: 4

FINANCIAL RESPONSIBILITY: Bank Reference - 1 POINTS | Points Based | 1 Points

Charles LeRoy: 1

Pat Mcquiston: 1

Gene Price: 1

FINANCIAL RESPONSIBILITY: Balance Sheet - 5 POINTS | Points Based | 5 Points

Charles LeRoy: 5

Met all requirements

Pat Mcquiston: 5

Met all requirements

Gene Price: 5

Met all requirements

ABILITY: Ability and Experience of Consultant and Assigned Personnel in Observing and Monitoring Construction Projects - 6 POINTS | Points Based | 6 Points

Charles LeRoy: 6

Pat Mcquiston: 6

Gene Price: 6

ABILITY: Ensuring that Construction is Proceeding in Accordance With The Plans and Specifications - 2 POINTS | Points Based | 2 Points

Charles LeRoy: 2

Pat Mcquiston: 2

Gene Price: 2

ABILITY: Ability to Interpret Specifications as Evidenced by Response to this Request for Qualifications - 2 POINTS | Points Based | 2 Points

Charles LeRoy: 2

Pat Mcquiston: 2

Gene Price: 2

VOLUME OF WORK FOR CLAY COUNTY - 5 POINTS | Points Based | 5 Points

Charles LeRoy: 5

Totals were calculated by liquidated amount each fiscal year

Pat Mcquiston: 5

Totals were calculated by liquidated amount each fiscal year

Gene Price: 5

Totals were calculated by liquidated amount each fiscal year

PROFESSIONAL ACCOMPLISHMENTS: Significant List of Completed Projects Similar In Scope, Including References and Outstanding Accomplishments - 10 POINTS | Points Based | 10 Points

Charles LeRoy: 4.5

Pat Mcquiston: 2

Gene Price: 5

LOCATION - 10 POINTS | Points Based | 10 Points

Charles LeRoy: 1

Headquarters in Peachtree Corner, Ga; local branch in Jacksonville

Pat Mcquiston: 1

Headquarters in Peachtree Corner, Ga; local branch in Jacksonville

Gene Price: 1

Headquarters in Peachtree Corner, Ga; local branch in Jacksonville

SMALL AND MINORITY BUSINESSES & CONTRIBUTIONS TOWARD A DIVERSE MARKET PLACE (A.) - 3 POINTS | Points Based | 3 Points

Charles LeRoy: 3

Met all requirements

Pat Mcquiston: 3

Met all requirements

Gene Price: 3

Met all requirements

SMALL AND MINORITY BUSINESSES & CONTRIBUTIONS TOWARD A DIVERSE MARKET PLACE (B.) - 2 POINTS | Points Based | 2 Points

Charles LeRoy: 2

Met all requirements

Pat Mcquiston: 2

Met all requirements

Gene Price: 2

Met all requirements

SMALL AND MINORITY BUSINESSES & CONTRIBUTIONS TOWARD A DIVERSE MARKET PLACE (C.) - 5 POINTS | Points Based | 5 Points

Charles LeRoy: 5

Met all requirements

Pat Mcquiston: 5

Met all requirements

Gene Price: 5

Met all requirements

APPROACH AND WORK PLAN: Understanding of Scope and Objectives - 15 POINTS | Points Based | 15 Points

Charles LeRoy: 14

Pat Mcquiston: 15

Gene Price: 15

APPROACH AND WORK PLAN: Approach To The Services Required / Workplan - 5 POINTS | Points Based | 5 Points

Charles LeRoy: 5

Pat Mcquiston: 5

Gene Price: 5

APPROACH AND WORK PLAN: Organization, Management, and the Responsibilities - 5 POINTS | Points Based | 5 Points

Charles LeRoy: 5

Pat Mcquiston: 5

Gene Price: 5

TIME AND BUDGET(A.) - 3 POINTS | Points Based | 3 Points

Charles LeRoy: 3

Pat Mcquiston: 3

Gene Price: 3

TIME AND BUDGET(B.) - 7 POINTS | Points Based | 7 Points

Missing information

Charles LeRoy: 6

Pat Mcquiston: 6

Gene Price: 5

PQH Group Design, Inc.

COMPETENCE: Firm Capabilities; Professional, Technical, Educational Achievements - 4 POINTS | Points Based | 4 Points

Charles LeRoy: 4

Pat Mcquiston: 4

Gene Price: 4

COMPETENCE: Accuracy of Engineer's Estimates on Recent Projects - 1 POINT | Points Based | 1 Points

Charles LeRoy: 1

Pat Mcquiston: 1

Gene Price: 1

COMPETENCE: Licensure & Training - 1 POINT | Points Based | 1 Points

Charles LeRoy: 1

Pat Mcquiston: 1

Gene Price: 1

COMPETENCE: Description of Equipment and Facilities - 1 POINT | Points Based | 1 Points

Charles LeRoy: 1

Pat Mcquiston: 1

Gene Price: 1

COMPETENCE: Applicable Experience of Proposed Staff Gained on Similar Projects - 3 POINTS | Points Based | 3 Points

Charles LeRoy: 3

Pat Mcquiston: 3

Gene Price: 3

CURRENT WORK LOAD: Number and Size of Current Projects - 1 POINT | Points Based | 1 Points

Charles LeRoy: 1

Pat Mcquiston: 1

Gene Price: 1

CURRENT WORK LOAD: Personnel Assigned - 0.5 POINTS | Points Based | 1 Points

Charles LeRoy: 0.5

Pat Mcquiston: 0.5

Gene Price: 0.5

To match system score

CURRENT WORK LOAD: Stage of Completion - 0.5 POINTS | Points Based | 1 Points

Charles LeRoy: 0.5

Pat Mcquiston: 0.5

Gene Price: 0.5

To match system score

CURRENT WORK LOAD: Status Relative to Deadlines; Reasons for Tardiness - 1 POINT | Points Based | 1 Points

Charles LeRoy: 1

Pat Mcquiston: 1

Gene Price: 1

CURRENT WORK LOAD: Projected Personnel Availability - 7 POINTS | Points Based | 7 Points

Charles LeRoy: 6

Pat Mcquiston: 6

Large workload

Gene Price: 6

FINANCIAL RESPONSIBILITY: Years in Business - 4 POINTS | Points Based | 4 Points

Charles LeRoy: 4

Pat Mcquiston: 4

Gene Price: 4

FINANCIAL RESPONSIBILITY: Bank Reference - 1 POINTS | Points Based | 1 Points

Charles LeRoy: 1

Pat Mcquiston: 1

Gene Price: 1

FINANCIAL RESPONSIBILITY: Balance Sheet - 5 POINTS | Points Based | 5 Points

Charles LeRoy: 1

Scored balance sheet based on the figures provided

Pat Mcquiston: 1

Scored balance sheet based on the figures provided

Gene Price: 1

Scored balance sheet based on the figures provided

ABILITY: Ability and Experience of Consultant and Assigned Personnel in Observing and Monitoring Construction Projects - 6 POINTS | Points Based | 6 Points

Charles LeRoy: 4

availability

One person monitoring

Pat Mcquiston: 4

Gene Price: 3

ABILITY: Ensuring that Construction is Proceeding in Accordance With The Plans and Specifications - 2 POINTS | Points Based | 2 Points

Charles LeRoy: 2

Pat Mcquiston: 2

Gene Price: 1

ABILITY: Ability to Interpret Specifications as Evidenced by Response to this Request for Qualifications - 2 POINTS | Points Based | 2 Points

missing scope information

Charles LeRoy: 1

Missing scope

Pat Mcquiston: 1

Gene Price: 1

VOLUME OF WORK FOR CLAY COUNTY - 5 POINTS | Points Based | 5 Points

Totals were calculated by liquidated amount each fiscal year

Charles LeRoy: 5

Totals were calculated by liquidated amount each fiscal year

Pat Mcquiston: 5

Totals were calculated by liquidated amount each fiscal year

Gene Price: 5

PROFESSIONAL ACCOMPLISHMENTS: Significant List of Completed Projects Similar In Scope, Including References and Outstanding Accomplishments - 10 POINTS | Points Based | 10 Points

Charles LeRoy: 4

Pat Mcquiston: 3.5

Gene Price: 4

LOCATION - 10 POINTS | Points Based | 10 Points

Headquarters in Jacksonville Charles LeRoy: 8

Headquarters in Jacksonville Pat Mcquiston: 8

Headquarters in Jacksonville Gene Price: 8

SMALL AND MINORITY BUSINESSES & CONTRIBUTIONS TOWARD A DIVERSE MARKET PLACE (A.) - 3 POINTS | Points Based | 3 Points

Met all requirements Charles LeRoy: 3

Met all requirements Pat Mcquiston: 3

Met all requirements Gene Price: 3

SMALL AND MINORITY BUSINESSES & CONTRIBUTIONS TOWARD A DIVERSE MARKET PLACE (B.) - 2 POINTS | Points Based | 2 Points

Met all requirements Charles LeRoy: 2

Met all requirements Pat Mcquiston: 2

Met all requirements Gene Price: 2

SMALL AND MINORITY BUSINESSES & CONTRIBUTIONS TOWARD A DIVERSE MARKET PLACE (C.) - 5 POINTS | Points Based | 5 Points

Met all requirements Charles LeRoy: 5

Pat Mcquiston: 5

Met all requirements

Gene Price: 5

Met all requirements

APPROACH AND WORK PLAN: Understanding of Scope and Objectives - 15 POINTS | Points Based | 15 Points

Charles LeRoy: 14

Pat Mcquiston: 15

Gene Price: 15

APPROACH AND WORK PLAN: Approach To The Services Required / Workplan - 5 POINTS | Points Based | 5 Points

Charles LeRoy: 5

Pat Mcquiston: 5

Gene Price: 5

APPROACH AND WORK PLAN: Organization, Management, and the Responsibilities - 5 POINTS | Points Based | 5 Points

Charles LeRoy: 5

Pat Mcquiston: 5

Gene Price: 5

TIME AND BUDGET(A.) - 3 POINTS | Points Based | 3 Points

Charles LeRoy: 3

Pat Mcquiston: 3

Gene Price: 3

TIME AND BUDGET(B.) - 7 POINTS | Points Based | 7 Points

Charles LeRoy: 6

Information for all seven projects

Pat Mcquiston: 6

Gene Price: 6

Walker Architects

COMPETENCE: Firm Capabilities; Professional, Technical, Educational Achievements - 4 POINTS | Points Based | 4 Points

Charles LeRoy: 4

Pat Mcquiston: 4

Gene Price: 4

COMPETENCE: Accuracy of Engineer's Estimates on Recent Projects - 1 POINT | Points Based | 1 Points

Charles LeRoy: 1

Pat Mcquiston: 1

Gene Price: 1

COMPETENCE: Licensure & Training - 1 POINT | Points Based | 1 Points

Charles LeRoy: 1

Pat Mcquiston: 1

Gene Price: 1

COMPETENCE: Description of Equipment and Facilities - 1 POINT | Points Based | 1 Points

Charles LeRoy: 1

Pat Mcquiston: 1

Gene Price: 1

COMPETENCE: Applicable Experience of Proposed Staff Gained on Similar Projects - 3 POINTS | Points Based | 3 Points

sub consultants Charles LeRoy: 2

Missing sub consultants information Pat Mcquiston: 2

Gene Price: 2

CURRENT WORK LOAD: Number and Size of Current Projects - 1 POINT | Points Based | 1 Points

Charles LeRoy: 1

Pat Mcquiston: 1

Gene Price: 1

CURRENT WORK LOAD: Personnel Assigned - 0.5 POINTS | Points Based | 1 Points

Charles LeRoy: 0.5

Pat Mcquiston: 0.5

To match system score

Gene Price: 0.5

CURRENT WORK LOAD: Stage of Completion - 0.5 POINTS | Points Based | 1 Points

Charles LeRoy: 0.5

Pat Mcquiston: 0.5

To match system score

Gene Price: 0.5

CURRENT WORK LOAD: Status Relative to Deadlines; Reasons for Tardiness - 1 POINT | Points Based | 1 Points

Charles LeRoy: 1

Pat Mcquiston: 1

Gene Price: 1

CURRENT WORK LOAD: Projected Personnel Availability - 7 POINTS | Points Based | 7 Points

Charles LeRoy: 6

Pat Mcquiston: 7

Gene Price: 6

FINANCIAL RESPONSIBILITY: Years in Business - 4 POINTS | Points Based | 4 Points

Charles LeRoy: 4

Pat Mcquiston: 4

Gene Price: 4

FINANCIAL RESPONSIBILITY: Bank Reference - 1 POINTS | Points Based | 1 Points

Charles LeRoy: 1

Pat Mcquiston: 1

Gene Price: 1

FINANCIAL RESPONSIBILITY: Balance Sheet - 5 POINTS | Points Based | 5 Points

Charles LeRoy: 5

Met all requirements

Pat Mcquiston: 5

Met all requirements

Gene Price: 5

Met all requirements

ABILITY: Ability and Experience of Consultant and Assigned Personnel in Observing and Monitoring Construction Projects - 6 POINTS | Points Based | 6 Points

Charles LeRoy: 5

Pat Mcquiston: 6

Gene Price: 6

ABILITY: Ensuring that Construction is Proceeding in Accordance With The Plans and Specifications - 2 POINTS | Points Based | 2 Points

Charles LeRoy: 2

Pat Mcquiston: 2

Gene Price: 2

ABILITY: Ability to Interpret Specifications as Evidenced by Response to this Request for Qualifications - 2 POINTS | Points Based | 2 Points

Charles LeRoy: 2

Pat Mcquiston: 2

Gene Price: 2

VOLUME OF WORK FOR CLAY COUNTY - 5 POINTS | Points Based | 5 Points

Charles LeRoy: 1

Totals were calculated by liquidated amount each fiscal year

Pat Mcquiston: 1

Totals were calculated by liquidated amount each fiscal year

Gene Price: 1

Totals were calculated by liquidated amount each fiscal year

PROFESSIONAL ACCOMPLISHMENTS: Significant List of Completed Projects Similar In Scope, Including References and Outstanding Accomplishments - 10 POINTS | Points Based | 10 Points

Charles LeRoy: 7.8

Pat Mcquiston: 6.8

Gene Price: 9.3

LOCATION - 10 POINTS | Points Based | 10 Points

Headquarters in Gainesville Charles LeRoy: 8

Headquarters in Gainesville Pat Mcquiston: 8

Headquarters in Gainesville Gene Price: 8

SMALL AND MINORITY BUSINESSES & CONTRIBUTIONS TOWARD A DIVERSE MARKET PLACE (A.) - 3 POINTS | Points Based | 3 Points

Met all requirements Charles LeRoy: 3

Met all requirements Pat Mcquiston: 3

Met all requirements Gene Price: 3

SMALL AND MINORITY BUSINESSES & CONTRIBUTIONS TOWARD A DIVERSE MARKET PLACE (B.) - 2 POINTS | Points Based | 2 Points

Met all requirements Charles LeRoy: 2

Met all requirements Pat Mcquiston: 2

Met all requirements Gene Price: 2

SMALL AND MINORITY BUSINESSES & CONTRIBUTIONS TOWARD A DIVERSE MARKET PLACE (C.) - 5 POINTS | Points Based | 5 Points

No sub consultants listed Charles LeRoy: 0

No sub consultants listed Pat Mcquiston: 0

No sub consultants listed Gene Price: 0

No sub consultants listed

APPROACH AND WORK PLAN: Understanding of Scope and Objectives - 15 POINTS | Points Based | 15 Points

Charles LeRoy: 13

Pat Mcquiston: 13

Vague

Gene Price: 11

APPROACH AND WORK PLAN: Approach To The Services Required / Workplan - 5 POINTS | Points Based | 5 Points

Charles LeRoy: 5

Pat Mcquiston: 5

Gene Price: 5

APPROACH AND WORK PLAN: Organization, Management, and the Responsibilities - 5 POINTS | Points Based | 5 Points

Charles LeRoy: 5

Pat Mcquiston: 5

Gene Price: 3

TIME AND BUDGET(A.) - 3 POINTS | Points Based | 3 Points

Charles LeRoy: 3

Pat Mcquiston: 2

Need willingness statement

Gene Price: 1

TIME AND BUDGET(B.) - 7 POINTS | Points Based | 7 Points

Charles LeRoy: 6

Pat Mcquiston: 7



Clay County
Purchasing / Administrative and Contractual Services

477 Houston Street, Green Cove Springs, FL 32043

PROPOSAL DOCUMENT REPORT

RFQ No. No. 23/24-014

Professional Architectural Continuing Services

RESPONSE DEADLINE: January 8, 2024 at 4:00 pm

Bhide & Hall Architects Proposal

CONTACT INFORMATION

Company:

Bhide & Hall Architects

Email:

bsawyer@bhide-hall.com

Contact:

Brian Sawyer

Address:

1329-C Kingsley Avenue

Suite C

Orange Park, FL 32073

Phone:

(904) 264-1919

Website:

www.bhide-hall.com

Submission Date:

Jan 8, 2024 11:46 AM

ADDENDA CONFIRMATION

No addenda issued



Clay County
Purchasing / Administrative and Contractual Services

477 Houston Street, Green Cove Springs, FL 32043

PROPOSAL DOCUMENT REPORT

RFQ No. No. 23/24-014

Professional Architectural Continuing Services

RESPONSE DEADLINE: January 8, 2024 at 4:00 pm

CPH, LLC. Proposal

CONTACT INFORMATION

Company:

CPH, LLC.

Email:

njindal@cphcorp.com

Contact:

Nik Jindal

Address:

5200 Belfort Road, Suite 220
Jacksonville, FL 32256

Phone:

(407) 322-6841

Website:

N/A

Submission Date:

Jan 8, 2024 2:49 PM

ADDENDA CONFIRMATION

No addenda issued



Clay County
Purchasing / Administrative and Contractual Services

477 Houston Street, Green Cove Springs, FL 32043

PROPOSAL DOCUMENT REPORT

RFQ No. No. 23/24-014

Professional Architectural Continuing Services

RESPONSE DEADLINE: January 8, 2024 at 4:00 pm

Dasher Hurst Architects, PA Proposal

CONTACT INFORMATION

Company:

Dasher Hurst Architects, PA

Email:

thurst@dasherhurst.com

Contact:

Thomas Hurst

Address:

1022 Park Street
Ste 208
Jacksonville, FL 32204

Phone:

(904) 425-1189

Website:

www.DasherHurst.com

Submission Date:

Jan 8, 2024 11:06 AM

ADDENDA CONFIRMATION

No addenda issued



Clay County
Purchasing / Administrative and Contractual Services

477 Houston Street, Green Cove Springs, FL 32043

PROPOSAL DOCUMENT REPORT

RFQ No. No. 23/24-014

Professional Architectural Continuing Services

RESPONSE DEADLINE: January 8, 2024 at 4:00 pm

DLZ Florida, LLC Proposal

CONTACT INFORMATION

Company:

DLZ Florida, LLC

Email:

sjurgenson@dlz.com

Contact:

Sarah Jurgensno

Address:

401 Bay Street
Green Cove Springs, FL 32043

Phone:

N/A

Website:

www.dlz.com

Submission Date:

Jan 8, 2024 11:47 AM

No addenda issued



Clay County
Purchasing / Administrative and Contractual Services

477 Houston Street, Green Cove Springs, FL 32043

PROPOSAL DOCUMENT REPORT

RFQ No. No. 23/24-014

Professional Architectural Continuing Services

RESPONSE DEADLINE: January 8, 2024 at 4:00 pm

Harvard Jolly, Inc. d/b/a Harvard Jolly | PBK Proposal

CONTACT INFORMATION

Company:

Harvard Jolly, Inc. d/b/a Harvard Jolly | PBK

Email:

marketing@harvardjolly.com

Contact:

Gina Tecilla

Address:

6196 Lake Gray Blvd
Suite 105
Jacksonville, FL 32244

Phone:

(727) 896-4611

Website:

www.harvardjolly.com

Submission Date:

Jan 8, 2024 12:46 PM

No addenda issued



Clay County
Purchasing / Administrative and Contractual Services

477 Houston Street, Green Cove Springs, FL 32043

PROPOSAL DOCUMENT REPORT

RFQ No. No. 23/24-014

Professional Architectural Continuing Services

RESPONSE DEADLINE: January 8, 2024 at 4:00 pm

Passero Associates Proposal

CONTACT INFORMATION

Company:

Passero Associates

Email:

lpassey@passero.com

Contact:

Lauren Passey

Address:

4730 Casa Cola Way
Suite 200
St. Augustine, FL 32095

Phone:

N/A

Website:

<https://www.passero.com/>

Submission Date:

Jan 8, 2024 2:31 PM

ADDENDA CONFIRMATION

No addenda issued



Clay County
Purchasing / Administrative and Contractual Services

477 Houston Street, Green Cove Springs, FL 32043

PROPOSAL DOCUMENT REPORT

RFQ No. No. 23/24-014

Professional Architectural Continuing Services

RESPONSE DEADLINE: January 8, 2024 at 4:00 pm

Pond & Company Proposal

CONTACT INFORMATION

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Pond & Company

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Submission Date:

Jan 8, 2024 6:55 AM

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Clay County
Purchasing / Administrative and Contractual Services

477 Houston Street, Green Cove Springs, FL 32043

PROPOSAL DOCUMENT REPORT

RFQ No. No. 23/24-014

Professional Architectural Continuing Services

RESPONSE DEADLINE: January 8, 2024 at 4:00 pm

PQH Group Design, Inc. Proposal

CONTACT INFORMATION

Company:

PQH Group Design, Inc.

Email:

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Website:

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Submission Date:

Jan 8, 2024 3:59 PM

ADDENDA CONFIRMATION

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Clay County
Purchasing / Administrative and Contractual Services

477 Houston Street, Green Cove Springs, FL 32043

PROPOSAL DOCUMENT REPORT

RFQ No. No. 23/24-014

Professional Architectural Continuing Services

RESPONSE DEADLINE: January 8, 2024 at 4:00 pm

Walker Architects Proposal

CONTACT INFORMATION

Company:

Walker Architects

Email:

acellini@walker-arch.com

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Andrea Cellini

Address:

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Gainesville, FL 32609

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Website:

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Submission Date:

Jan 8, 2024 11:47 AM

ADDENDA CONFIRMATION

No addenda issued

3. Scope of Work

3.1. Purpose

The Clay County Board of County Commissioners (County) is requesting Statements of Qualifications from one or more interested and qualified Firm(s) who will offer professional architectural continuing services on an ongoing basis. The selected Firm(s) shall provide and perform the following professional services which shall constitute the general scope under the covenants, terms, and provisions of this request for qualifications. The continuing contract(s) will be used for general architectural design services for the County and will cover all aspects of project design including but not limited to: future County facilities, renovations to existing facilities, necessary planning and/or studies, chiller replacement projects, HVAC replacement projects, roof replacement/repairs, and other various facility repairs. Anticipated services required but not limited to: projects, studies and master planning, design services, plan updates, and preparation and distribution of bid/contract documents. The Firm(s) will also be required to provide an engineer's estimate (construction cost) during each design phase. Individual projects assigned by work order will be miscellaneous in scope, of varied size and complexity as required by Clay County. The successful Firm(s) will be required to have the ability to take these projects from initial identification through the completion of construction. There is no guaranteed amount of work for this solicitation. Contract(s) can be utilized by any and all County Departments.

3.2. Anticipated Types of Projects include, but are not limited to:

- **Architectural Services**
 - Project studies and master planning
 - Design services
 - Landscape architecture
 - Preparing proposal documents
 - Coordination and cooperation with select Construction Manager at Risk (CMAR) Firms
- **Engineering Services**
 - Road and parking design
 - Storm water design
 - Geotechnical reports
 - Other structural and / or civil services as needed
- **Environmental Services**
 - Wetland assessment and mapping
 - Regulatory and jurisdiction line delineation
 - Mitigation plan and design
 - Site evaluation
 - Phase I, II and III environmental assessments
 - Soil and Ground water testing and evaluation

- Contamination assessment reports and remedial action plans
- Baseline and continuing vegetative and wildlife surveys
- **Mechanical Electrical and Plumbing Services (MEP)**
 - Plumbing
 - Heating, ventilation, air conditioning (HVAC)
 - Electrical - lightning protection
- **Planning Services**
 - Site management plans
 - Master plans
 - Space analysis
 - User and needs assessment surveys
 - Satisfaction surveys
- **Networking and Data Designs**
 - Cell booster systems
 - WIFI coverage
 - Bi-directional amplifier (BDA0 for buildings over 7k sqft
 - Public Safety radio
 - Radio system antennas - Fire Stations
 - Internet service provider coordination and integration / cable tv & distribution
 - Audio and visual systems
 - Security cameras and video management system
 - Access control systems
 - Structured cabling system
 - Overhead paging
 - Any 3rd party telephone integrations
 - Fire Station alerting
 - UPS for network equipment

3.3. Scope

The selected Firm(s) will be required to provide professional architectural and consulting services to be specified more fully in a continuing contract agreement to be negotiated after selection and Project Work Orders. For each individual project, the exact scope of work and fee will be issued and described by Work Order. It shall be understood, prior to the authorization of any project, the Architect will prepare a detailed scope of work, consulting fee, and project schedule for the County's consideration.

Plans Submittals for Individual Projects:

The Firm(s) shall furnish plans and documents as required in this bid and the contract so the County may adequately review, coordinate, and approve the documents.

The Firm(s) shall prepare all plans and permit applications for all required permits, as well as respond to the permitting agency's requests for additional information.

The Firm(s) shall assist the County in all negotiations and communications required during the processing of these permits.

The Firm(s) shall distribute phase submittals as shown:

Phase I - 30% & 60% Submittal

- Submit three (3) copies of 11"x17" plans and specifications (all required components)
- Submit three (3) copies of draft of all permits, which will need to be acquired to construct the project along with any application fee
- All design documents, specifications & CADD drawing files shall also be submitted in digital format on a flash drive
- All quality control plans (QC) and documents for each component shall be electronic in .pdf format
- Provide initial cost estimate based on 30% plans and updated cost estimate based on 60% plans
- Provide construction schedule

Phase II - 90% Submittal

- Submit three (3) copies of 11"x17" plans (all required components).
- Submit two (2) copies of all design documents, specifications & CADD drawing files shall also be submitted in digital format on a flash drive
- All QC plans and documents for each component shall be electronic in .pdf format
- Provide updated cost estimate based on 90% plans

Phase III (Final) - 100% Submittal

- Submit three (3) signed and sealed 11"x17" plans (all required components)
- Submit two (2) signed and sealed cost estimates

- Submit signed and sealed technical special provisions (if applicable)
- Submit two (2) copies of all design documents, specifications & CADD drawing files shall also be submitted in digital format on a flash drive
- Provide an engineer's estimate along with an approximate timeline for construction completion
- All QC plans and documents for each component shall be electronic in .pdf format
- Provide updated cost estimate based on 100% plans

Utility Coordination

The Firm(s) shall provide a Utility Agency Owner (UAO) Identification / Sunshine 811 "Design" Ticket prior to the first plans submitted. The Firm(s) shall develop utility conflict information to be provided to the County Project Manager. The Firm(s) shall review the Utility Work Schedules provided by the UAO versus the project design and the estimated construction time.

The Firm(s) shall be responsible for identifying utility conflicts and new service needs, coordination and attending a utility pre-design meeting at the County's office. The purpose of this meeting will be to determine the effects the project has on existing and proposed facilities. This allows the utility representative to provide input into the development of the project plans.

Post Design Services

Post Design Services may include, but not limited to, meetings, site visits, construction assistance, plans revisions, shop drawing review, survey services, as-built drawings and construction invoice reviews. Post Design Services are not intended for instances of Consultant errors and / or omissions.

3.4. Project Bidding and Negotiating

The Firm(s) will coordinate with the County's Purchasing Department the preparation of a bid package and specifications for the bidding of this project. Said bidding shall be in accordance with the County's normal bidding procedures. The Firm(s) shall assist with answering questions and clarifications during the bidding phase of the project and shall anticipate processing one or more addendums to the bid. The Firm(s) shall be available to attend any scheduled pre-bid meetings. Upon bid submittal, the Firm(s) shall assist with bid tabulations and prepare a recommendation of the lowest qualified bidder. The entire bidding process shall be coordinated between the Firm(s) and Clay County Purchasing Department.

3.5. Term

The Contract term shall be for a period of twenty-four (24) months, with the County reserving the right and option to extend the Contract for an additional two (2) periods of twelve (12) months each if such is agreeable with the successful Firm.

3.6. Additional Services

If the County and/or Firm(s) identifies any additional services to be provided by the Firm(s) that are not covered under the Agreement but are beneficial to the County, such additional services shall be mutually negotiated between the County and the Firm(s).

The Internal Review Committee (IRC) and the Development Review Committee (DRC) will be utilized for reviewing all plans, specifications, services, etc. to ensure compliance that all applicable codes and regulations are adhered to.

Firm(s) are required to coordinate review and permitting requirements with any state, city and / or municipalities pending location of the projects.

3.7. Performance Evaluation

A work performance evaluation will be conducted periodically to ensure compliance with the Contract.

Financial consequences may be assessed should the Firm(s) fail to perform as specified in the Work Order or fail to meet the deliverables schedule. These consequences would impose a monetary damage assessment on the Firm(s) for failure to perform under the agreement. If applicable, any financial consequences will be specified in the Work Order.

3.8. Cancellation of Contract

If the awarded Firm(s) fails to maintain acceptable product quality or to perform adequately in accordance with the terms, conditions, and specifications established in this Request for Qualifications, the County reserves the right to cancel the awarded Contract upon thirty (30) day written notice to the Firm(s).

3.9. Selection Criteria / Evaluation Committee

The Evaluation Committee shall determine qualifications, interest and availability by reviewing all submittals received that express an interest in performing these services, and when deemed necessary, by conducting formal interviews of selected Firm(s) that are determined to be best qualified based upon the evaluation of the submittals. Firms are advised that lengthy or overly verbose or redundant submissions are not necessary. Compliance with all requirements will be solely the responsibility of the Firm(s). Failure to provide adequate information on any criterion will result in lower scores and could result in rejection of the submittal as non-responsive. The response to each of the criteria will be evaluated relative to the other responses received and the RFQ shall be awarded to the most qualified Firm(s) that meet all requirements of the RFQ. Firms are encouraged to arrange their submittals in a format that will offer a ready review and evaluation of each criterion. The Board of County Commissioners reserves the right to request oral presentations from one or more selected Firms. Unless there is a clear statement that the Firm is a joint venture, it will be assumed the Firm shown on the transmittal will be the primary with whom the County would enter into a Contract

Unless there is a clear statement provided within the Firm(s) Submittal, all other Consultants listed will be considered as Subconsultants.

Please note **Project Approach** and **Work Plan** has 25 points maximum, **Volume of Work for Clay County** has 5 points maximum, and all other categories have 10 points maximum.