



## BOARD OF COUNTY COMMISSIONERS MEETING MINUTES

August 13, 2024  
Administration Building,  
4th Floor, BCC Meeting Room,  
477 Houston Street,  
Green Cove Springs, FL 32043  
4:00 PM

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### **INVOCATION**

Commissioner Kristen Burke, District 5, gave the Invocation.

### **PLEDGE**

US Army Specialist Cher Malta led the Pledge of Allegiance.

Chairman James Renninger said Specialist Malta served in the United States Army from 2018 to 2021 and served at Fort Sill, Oklahoma. She joined the military to gain career experience as a Logistics Specialist and to further her education. During her service, Specialist Malta received certifications in planning and logistics and obtained a Bachelor's degree in Project Management. Her favorite service memories include the invaluable camaraderie with her fellow soldiers and their families and the friendships she made along the way. Specialist Malta is a decorated Veteran holding two Army achievement medals and an Army Civilian Commendation Medal (during Federal employment on Hunter Army Airfield), among many others. Specialist Malta currently works as the Marketing Manager for the Clay County Tourism Department.

Specialist Malta thanked the Board for the invite and all their support to veterans. She spoke about her career in the military and serving the county.

### **CALL TO ORDER**

Chairman James Renninger called the meeting to order at 4:05 pm.

### **ROLL CALL**

**Present:** Commissioner District 3 James Renninger, Chairman  
Commissioner District 1 Mike Cella, Vice-Chairman  
Commissioner District 2 Alexandra Compere  
Commissioner District 4 Betsy Condon  
Commissioner District 5 Dr. Kristen T. Burke

**Absent:** None

**Staff Present:** County Manager Howard Wanamaker  
County Attorney Courtney K. Grimm  
Commission Auditor Heather Boucher

## **PET ADOPTIONS**

Teresa Capo, Executive Assistant, presented a PowerPoint presentation of pets available for adoption - Harlo (dog) - Buster (dog) - Nacho (cat) - Emerald (cat). If you are interested in adopting a pet, contact [clayadoptions@claycountygov.com](mailto:clayadoptions@claycountygov.com) or call (904) 269-6342. Ms. Capo stated that Clay County Animal Services also offers community rabies and microchip clinics every month from 3:00 pm to 5:00 pm on the first Thursday of every month. The "Kitten Crew" is always looking for fosters. If you are interested, please contact [clayfosters@claycountygov.com](mailto:clayfosters@claycountygov.com). If you are interested in helping our furry friends but cannot take one home, please look at our Amazon wish list. (Amazon.com). We always need items for our foster kittens and shelter animals. See Attachment A.

## **SPECIAL STAFF RECOGNITION**

### Leadership Clay

*Leadership Clay Recognition can be seen at [www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/August 13, 2024](http://www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC%20Agenda/August%2013,%202024), beginning at 7:06 and ending at 10:20. Below is a summary of the discussion.*

Chairman James Renninger said we recognize the Clay Chamber's 2024 Leadership Clay class participants. Leadership Clay brings together promising young leaders in our community for this nine-month program that enriches their knowledge of Clay County and creates lifelong connections with top-level business, municipal, and county leaders. Class participants enjoyed various high-level experiences, including tours focusing on local businesses and industries - historical resources - Camp Blanding, and County facilities.

In attendance for the Recognition:

- Jon Cantrell
- Ginger Lee
- Cheryl Kennedy
- Megan Covey
- Alberta Garcon
- Michelle Riley
- Rachel Blankenbiller
- Stacy Wase
- Jason Gill
- Martha Baudenistel
- Mike Connors
- Lorelei Stephens
- Heather Obermiller

- Marsha Garcia
- Michelle Sjogren
- Laura Hardegree
- Catharine Wells
- JoLynn Carter
- Matthew Weaver
- Bonnie Vande Velde

Mr. Cantrell thanked the Board for the recognition and said being a part of the program was an honor.

### Animal Services Recognition of Award

*Animal Services Recognition can be seen at [www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/August 13, 2024](http://www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC%20Agenda/August%2013,%202024), beginning at 10:37 and ending at 13:50. Below is a summary of the discussion.*

Chairman James Renninger said Clay County Animal Services recently received an award from the Best Friends Animal Society in recognition of maintaining no-kill status during calendar year 2023 by exceeding a 90% save rate for cats and dogs at the shelter. The accomplishment represents so much more than a statistic – it represents a culture of caring and compassion. Clay County Animal Services has joined an elite group of organizations across the country that are leading the way toward making us a no-kill nation. This award recognizes the tireless efforts of shelter staff - passionate volunteers and supporters and the extraordinary leadership within our organization, all working together to advance the animal welfare movement.

In attendance for the recognition:

- Ernest Hagan - Animal Services Director
- Courtney Sumner - Shelter Manager
- Troy Nagel - Assistant County Manager

Mr. Hagan spoke about the honor of receiving the award and the recognition from the Board. Mr. Hagan also acknowledged Ms. Sumner, staff, and volunteers for all their hard work.

### 2024 Excellence in Community Development Award

*Community Development Award can be seen at [www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/August 13, 2024](http://www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC%20Agenda/August%2013,%202024), beginning at 14:02 and ending at 16:48. Below is a summary of the discussion.*

Chairman James Renninger said we would like to recognize the outstanding achievement of some of our staff members who worked tirelessly to develop the 2024-2028 Clay County Strategic Plan. Our Assistant County Manager - Troy Nagle,

Community and Social Services Director - Gabrielle Gunn, and Community Development Extension Agent - Peyton Beattie were recently recognized with the Excellence in Community Development Award for the Clay County Strategic Plan. The National Association of Community Development Extension Professionals awarded this honor for their community-centered approach in developing and implementing our first county-wide strategic plan.

In Attendance for the recognition:

- Troy Nagle - Assistant County Manager
- Gabrielle Gunn - Director of Community and Social Services
- Peyton Beattie - Community Development Extension Agent

Mr. Nagle thanked the Board for the recognition and expressed his gratitude to Ms. Gunn and Beattie for their hard work.

Commissioner Betsy Condon also expressed her appreciation to Ms. Gunn and Ms. Beattie for a job well done and spoke about their efforts regarding the High Ridge initiative. She congratulated Ms. Beattie on her new job at the University of Florida and wished her the best of luck.

## **PROCLAMATIONS/RESOLUTIONS**

### 1. Recognition of St Johns Country Day School Spartans Baseball Team

*School Recognition can be seen at [www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/August 13, 2024](http://www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC%20Agenda/August%2013,%202024), beginning at 16:51 and ending at 22:00. Below is a summary of the discussion and vote.*

Chairman James Renninger welcomed the Spartans Baseball Team, which recently won the FHSAA Class 2A Baseball State Championship and brought the trophy back to Clay County! St. Johns Country Day School is the first-ever high school in Clay County to win a baseball state championship. We want to recognize their accomplishment and congratulate these student-athletes and staff on this great win!

In attendance for the Proclamation:

Athletic Director:

- John Sgromolo

Coaches:

- Tom Lucas - Varsity Baseball - Head Coach
- Jordan Rooks
- Tom Marsh

Players:

- Ethan Bissell
- Gavin Coffey
- Preston Cole

- Hudson Dantzler
- Gibby Gilliland
- Austin Stratmann
- Camden Brown
- Hunter Rodgers
- Nick Bowden
- Madden Williams
- Chandler Dantzler
- TJ Sunderhaus
- Brayden Harris
- Drew Erickson
- George Gilson
- Kody Daneault
- Jack Ensell
- Trevor Bradley
- Connor O'Steen
- Seth Alford
- Erick Williams

Vice-Chairman Mike Cella read the Proclamation to recognize the St. Johns Country Day High School - Spartans Baseball Team.

Chairman James Renninger made a motion for approval of the Proclamation, seconded by Commissioner Betsy Condon, which carried 5-0.

Coach Lucas spoke about the privilege of representing the county to be the first team to win a State Championship in Clay County and thanked the Board for the recognition.

John Sgromolo, Athletic Director and Commissioner Elect, congratulated the players and coaches on their win, spoke about the significance of their accomplishments, and expressed his gratitude for the acknowledgment by the Board.

## **CONSTITUTIONAL OFFICERS**

Chairman James Renninger thanked Sheriff Michelle Cook, Undersheriff Ron Lendvay, and Clay County Tax Collector Diane Hutchings for their attendance.

There were no Constitutional Officer comments.

## **APPROVAL OF MINUTES**

2. Board of County Commissioners Budget Workshop Meeting Minutes, July 23, 2024.
3. Board of County Commissioners Meeting Minutes, July 23, 2024.

Commissioner Betsy Condon made a motion for approval of the July 23, 2024, BCC

Budget Workshop, and the July 23, 2024, BCC Meeting minutes, seconded by Vice-Chairman Mike Cella, which carried 5-0.

## **PUBLIC COMMENTS**

*Public Comment can be seen at [www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/August 13, 2024](http://www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC%20Agenda/August%2013,%202024), beginning at 24:18 and ending at 29:05. Below is a summary of the discussion.*

Chairman James Renninger opened the floor for public comment at 4:26 pm.

Brigadier General Mike Fleming, Chairman of the Fire Watch Council of Northeast Florida, addressed the Board to provide information regarding the progress of the Fire Watch program created to address Veteran suicide and upcoming plans for the program.

Hearing no other comments, Chairman James Renninger closed public comment at 4:30 pm.

## **CONSENT AGENDA**

### 4. Finance Business

The Finance Department business is submitted to request approval and ratification by the Board for various warrants and disbursements in order to meet the requirements of Ch. 136.06 (1) FL Statute. Acceptance and disposal of various Board property and various documents are submitted for the Board's information. At times, approval is requested for various finance related issues.

### 5. Bid No. 23/24-110, Positive Pressure Ventilation Fans (C. LeRoy)

Approval to post Notice of Intent to Award Bid No. 23/24-110, Positive Pressure Ventilation Fans to Ten-8 Fire & Safety, LLC in the amount of \$85,613.87. Approval of award will be effective after the 72-hour protest period has expired. Delivery date shall be by September 15, 2024.

#### Funding Sources:

- Fire Control MSTU Fund - Fire Control MSTU - Electric PPV Fans - Machinery and Equipment - Capitalized
- General Fund - Rescue Services - Electric PPV Fans - Machinery and Equipment Capitalized

### 6. MOA with the Clay County Tax Collector (C. Grimm)

Approval of Memorandum of Agreement with the Clay County Tax Collector regarding Tax Collector Branch Improvement Projects for Orange Park and Keystone Office Buildings.

Funding Source:

N/A

7. Florida Rugby Classic II TDC Grant Request (K. Morgan)  
TDC unanimously (7-0 vote) recommends Florida Rugby Classic II - October 12-13, 2024 at Thunderbolt Park/Plantation Sports Complex. \$10,000 Sports Marketing Grant.  
(K. Morgan)
8. Whistling Death 5k & 10k TDC Grant Request (K. Morgan)  
TDC unanimously (7-0 vote) recommends Whistling Death 5k & 10k - October 5, 2024 at Historic Lee Field. \$1,600 Sports Marketing Grant.  
(K. Morgan)
9. UFFL Weekend Warrior TDC Grant Request (K. Morgan)  
TDC unanimously (7-0 vote) recommends UFFL Weekend Warrior Tournament - October 26-27, 2025 at the Clay County Regional Sports Complex. \$17,000 Sports Marketing Grant.  
(K. Morgan)
10. Second Renewal to Agreement No. 2021/2022-196 with OpenGov Software Services (K. Smith)  
A) Approval of the First Renewal to Agreement No. 2021/2022-196 with OpenGov Software Services in the amount of \$45,294.01 for the annual subscription for the solicitation development, supplier engagement, and awarding software for a period of one (1) year beginning on October 1, 2024.  
  
B) Approval of advanced payment in the amount of \$45,294.01

**Funding Source:**

General Fund - Management Information Systems Department - Computer Software

11. First Renewal to Agreement No. 2022/2023-253 for Staff Certifications and Training Software with Target Solutions Learning, LLC dba Vector Solutions (D. Hane/T. Salazar)  
A) Approval of the First Renewal to Agreement No. 2022/2023-253 for Staff Certifications and Training Software with Target Solutions Learning, LLC dba Vector Solutions in the amount of \$50,901.25 for the term beginning on 10/1/2024 through 9/30/2025.  
  
B) Approval of advanced payment for the annual maintenance and user

fees.

**Funding Source:**

General Fund - MIS - Software Subscription/Repairs & Maintenance

12. Third Amendment to Agreement No. 2022/2023-66 for Security System and Video Surveillance System Upgrades with Miller Electric Company (D. Hane)

Third Amendment to Agreement No. 2022/2023-66 for Security System and Video Surveillance System Upgrades with Miller Electric Company for the purchase and installation of CCTV/video surveillance/IP based Video Management Systems. This amendment allows for Security System and Video Surveillance System Upgrades at the County Administration Building and County Libraries in the amount of \$355,744.45 to be completed on or before October 31, 2024.

**Funding Source:**

American Rescue Plan Fund - Video Storage and Camera System Upgrades-MIS - M&E Cap

13. Request to use alternative procedure to notice public hearings for the consideration of potential purchase and sale agreement for the purchase of real property (C. Risinger)

Approval to use alternative procedure to notice public hearings for the consideration of potential purchase and sale agreement for the purchase of real property located adjacent to the Lake Geneva boat ramp in Keystone Heights.

14. Satisfaction of Mortgages for Clay County Habitat for Humanity, Feliks Kaprielov, LaVerne King and Faye Rollings (T. Sumner)

15. SHIP Program Annual Report Closeout for Fiscal Year 2021/2022 and Interim Fiscal Year 2022/2023 and Certification (T. Sumner)

Approval of the SHIP Program Annual Report Closeout for Fiscal Year 2021/2022 and Interim Fiscal Year 2022/2023 and Certification.

16. Acceptance for Final Plat for Recording - Creekview Trail Area 5B (District 5, Comm. Burke)(R. Smith)

The Staff has reviewed and recommends that the Board accept and approve the final plat of Creekview Trail Area 5B for recording.

17. Construction Management at Risk (CMAR) Construction Agreement with Scorpio Re: Economic Development Facility (K. Smith)

Approval of Phase 2 Construction Management at Risk (CMAR)



Construction Agreement with D.E. Scorpio Corporation for the construction of the Economic Development Facility at the guaranteed maximum price (GMP) of 18,142,896.00. Final completion will be achieved no later than October 16, 2025.

Funding Source:

Building Fund - Building Department Building - Buildings

18. Approval of Resolution terminating the Interlocal Agreement regarding the Northeast Florida Fire Watch Council and transfer of any remaining non-monetary assets to the Florida not for profit corporation, The Fire Watch Project, Inc. (C. Grimm)
19. Approval of Amendment to Deed of Conveyance for Fire Station #22 (Arena Road) (C. Grimm)
20. Approval of Termination of Monitoring Well Easement (C. Grimm)
21. Approval of Deed of Dedication Right-of-Way from Meritage Homes of Florida, Inc. (Portion of North/South Road) (C. Grimm)
22. Solicitation for Solid Waste Franchise Applications (C. Roken)  
Approval for staff to solicit Solid Waste Franchise Applications, evaluate the applicants received, and develop Franchise Agreement(s) with the qualified companies. Such Franchise Agreement(s) will be brought back before the Board for approval.

*Consent Agenda discussion can be seen at [www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/August 13, 2024](http://www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC%20Agenda/August%2013,%202024), beginning at 29:07 and ending at 44:24. Below is a summary of the discussion and vote.*

Vice-Chairman Mike Cella requested to pull item 13 - Request to use the alternative procedure to notice public hearings for consideration of potential purchase and sale agreement for the purchase of real property.

Vice-Chairman Mike Cella made a motion for approval of the Consent Agenda except item 13, seconded by Commissioner Alexandra Compere, which carried 5-0.

Vice-Chairman Mike Cella expressed concern with item 13 being on the Consent Agenda vs. as a discussion item and the unclear direction at a previous meeting on moving forward regarding the property in question.

There were comments, questions, and discussions regarding the intent of the request, costs/price, process and procedure, negotiating/acquiring the property, the need and use of the property, direction moving forward, requirements, parcel size, and boat ramp

needs.

Following all discussions, Commissioner Betsy Condon made a motion for approval of item 13, seconded by Commissioner Kristen Burke. There were comments regarding purchasing property, funding, the need for improvements to other boat ramps, and clarification of how to move forward; the motion carried 4-1, with Chairman James Renninger in opposition.

## **DISCUSSION/UPDATES**

### 23. Progress Report on the Bonded Transportation Program (E. Dendor)

*Progress Report update can be seen at [www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/August 13, 2024](http://www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC%20Agenda/August%2013,%202024), beginning at 44:35 and ending at 52:55. Below is a summary of the discussion.*

Ed Dendor, Program Administrator of the Bonded Transportation Program addressed the Board to give a brief overview of the progress report attached to the agenda for the BTP on the following projects:

- **Project #1 – CR 218 from Masters Road to Pine Tree Lane:** The County's team and Anderson Columbia (AC) continued their bi-monthly status meetings. AC and their subcontractors cleared the ROW along the north side of the project and started the installation of the temporary lane on the same side along the shoulder in preparation for shifting the traveling lanes to the north. This effort will allow the installation of stormwater pipes and relocation of underground utilities. AC started installing stormwater structures.
- **CMAR Group #2 Projects - #2, #5 and #6A:** Appraisals and offers continue for ponds sites and ROW acquisitions. Some ROW acquisitions continued to be pursued through the Eminent Domain proceedings.
  - **Project #2 (CR209):** Utility adjustments continued throughout the corridor. Superior continued the installation of the drainage system. Planning with all agencies continued for the detour and closure of the CR209 Railroad crossing. The closure will start on September 9, 2024, and last approximately eight weeks.
  - **Project #5 (CR220):** Due to the Federal injunction caused by the FDEP 404 permit delay - the team continues to work with the USACOE to complete this effort. Plans remain complete and, await ARMY Corp of Engineer permit approval. CCUA agreed to the price for including their water/sewer utility relocation work into the overall plan set. The Team is working with CCUA on the agreement to complete the design.
  - **Project #6A (CR315):** The Team approved final plans containing the modified version of the operational improvements. This budget and work includes, a signalized intersection at CR315 & CR315B and an additional southbound left turn lane on CR315B.
- **CMAR Group #1 Projects - #3 and #4:** Bi-Monthly meetings were held.
  - **Project #3A (CR209 AKA Russell Rd):** The contractor, Kirby Development, for the CR209 section from just north of Oak Stream Road to

just south of Watkins Road continued with the operational and safety improvements and the sidewalk along the eastern side of CR209. The Sidewalks are now complete. The stormwater management system is now complete. Asphaltting of the roadway began on July 30, 2024, and is forecast to complete in August 9th. This project is now ahead of schedule, 73% of the project is completed with respect to time and 58% has been paid out.

- **Project #3B (Connecting the east-end of project #4 on Sandridge Road and runs through the roundabout to CR 209B)**: Kiewit continued their pre-mobilization activities and held their bi-monthly 4-week look ahead status meetings. Clay Electric completed their underground electrical relocation at the intersection of CR209 and CR209B. Comcast and AT&T will begin their utility relocations. Drainage structure shop drawings have been approved for manufacturing. We received the SJRWMD permit on July 12, 2024, while the team is still waiting on the US ARMY Corp of Engineers permit to begin pond excavation. Permit exempt portions of this project have been released for construction.
- **Project #4 (CR739B AKA Sandridge Road)**: Kiewit Infrastructure South Co. continues construction activities along both sides and across Sandridge Road to include installation of sidewalk, curbing, road base and asphalt. On July 26, 2024, traffic patterns were shifted to the outside east and west bound lanes. Guardrails were installed along both sides of the roadway at the Bradley Creek crossing. This project is on schedule with 71% paid out and 64% of time used.
- **Project #6B (AKA Cathedral Oak Parkway (COP & CR216), FKA the First Coast Connector)**: The County's Team and Superior Construction Company Southeast, LLC (SCC) with their designer RS&H continued to hold bi-monthly status meetings. Cut and fill operations continues throughout the roadway corridor from SR23 at the far west-end of this project to CR315 and Maryland Ave at the far east end. Pile cap installation continued at the bridge while Superior continued setting beams on the completed pile caps and continued to place rebar for placing the bridge deck and pedestrian railing. Installation continued from west to east with stormwater cross drainpipes, sub-base, limestone base, sidewalks, joint use path and curbing. CCUA utility relocation continued at the interface of projects #6A and #6B.

There were questions and discussions regarding the photos provided in the backup and to clarify the status of the project at Oak Stream and installation for the "flashing light" at Ronnie Van Zant Park.

## 24. Solid Waste Contract Brief (C. Latham)

*Solid Waste update can be seen at [www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/August 13, 2024](http://www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC%20Agenda/August%2013,%202024), beginning at 52:59 and ending at 1:25:05. Below is a summary of the discussion.*

Charlie Latham, Assistant County Manager, introduced Charles Merkley - Corporate Vice-President of FCC Environmental Services, to present a PowerPoint presentation regarding the solid waste contact brief.

Before the presentation, Mr. Barkley addressed the Board to provide information and discuss issues with technology failure with service in St. Johns County and how they will address any issues in Clay County.

There were questions and discussions to address concerns raised by the Commission and Constituents.

- Training/Practice
- New Location in Green Cove Springs
- Status for Service to be 100%
- Camera Coverage and the Purpose for the Cameras
- Privacy

Following the discussion, Doug Phillip, FCC Operations Performance Manager, began the PowerPoint presentation regarding the solid waste contract brief. See Attachment B.

There were more questions and discussions regarding counties and states serviced by FCC, 95-gallon cans, the need for more cans, number of people that would need a second can, costs for additional supplies - stickers or cans, tablets, manual vs. automated services, pros and cons, efficiency with automated service, third-eye and privacy concerns, trucks used for dirt roads, routes, placement for cans without a curb and extra bags, 40lbs of trash can be in bags, contingency plan, FCCs footprint within Clay County, provisions in the contract, smaller cans to accommodate elderly and executing and transitioning to the new plan.

## 25. Governors Park Road Naming Discussion

*Road Naming discussion can be seen at [www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/August 13, 2024](http://www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC%20Agenda/August%2013,%202024), beginning at 2:35:53 and ending at 2:47:39. Below is a summary of the discussion.*

Dean Hane, Clay County MIS Director, addressed the Board to provide an overview, information, and a map for reference regarding the Governors Park Road naming. See Attachment F.

There were comments, questions, and discussions regarding Commission participation in naming the road, procedure and requirements, recommendations or suggestions, polling tool, internal feedback, and how to move forward.

Following all discussions, the Board gave direction to staff to give feedback and suggestions along with the Commission and bring back the information to the BCC at a later date.

**TIME CERTAIN - 5:00 p.m. or as soon thereafter as can be heard.**

26. Public Hearing on Ordinance and Resolution to Amend the Capital Improvement Plan and Other Budget Adjustments (R.Kantor)
- A) Public Hearing to consider approval of Ordinance amending the Capital Improvement Element (CIE) portion of the Clay County Capital Improvement Plan.
  - B) Approval of Resolution amending the Non-CIE portion of the Clay County Capital Improvement Plan.
  - C) Approval of Budget Resolution amending the FY23/24 budget.

Funding Sources: Various

*Public Hearing - Item 26 can be seen at [www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/August 13, 2024](http://www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC%20Agenda/August%2013,%202024), beginning at 1:26:20 and ending at 1:29:38. Below is a summary of the discussion and vote for this agenda item.*

Reginald Kantor, Budget Manager, addressed the Board to provide details and information regarding the below request to amend the Capital Improvement Plan and other budget adjustments.

- A : Public Hearing to consider approval of Ordinance amending the Capital Improvement Element (CIE) portion of the Clay County Capital Improvement Plan.

Chairman James Renninger opened the floor for the public hearing at 5:29 pm.

Hearing no comments, Chairman James Renninger closed the public hearing at 5:29 pm.

Commissioner Alexandra Compere made a motion for approval, seconded by Commissioner Kristen Burke, which carried 5-0.

- B : Approval of Resolution amending the Non-CIE portion of the Clay County Capital Improvement Plan.

Commissioner Betsy Condon made a motion for approval, seconded by Vice-Chairman Mike Cella, which carried 5-0.

- C: Approval of Budget Resolution amending the FY23/24 budget.

Commissioner Alexandra Compere made a motion for approval, seconded by Vice-Chairman Mike Cella, which carried 5-0.

27. Bid No. 23/24-042, CR 220 Widening Phase 1 (K. Smith)

Approval to post Notice of Intent to Award Bid No. 23/24-042, CR 220 Widening Phase 1 to Kirby Development, Inc. in the amount of \$11,753,640.68. Approval of award will be effective after the 72-hour protest period has expired.

Funding Source:

- Capital Improvement Plan (CIP) Projects Fund - Capital Improvement Element - SR21 to Henley - State-Funded Grant Agreement - CR 220 from SR 21 to W of Henley - Infrastructure
- Capital Improvement Plan (CIP) Projects Fund - Capital Improvement Element - CR220 Quadrant Intersection - Infrastructure

*Bid #: 23/24-042 can be seen at [www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/August 13, 2024](http://www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC%20Agenda/August%2013,%202024), beginning at 1:29:39 and ending at 1:31:27 Below is a summary of the discussion and vote for this agenda item.*

Jessica Loos, Senior Purchasing Agent, addressed the Board to provide details and information for the request approval to post Notice of Intent to Award Bid Number 23/24-042, CR 220 Widening Phase One to Kirby Development, Inc.

Vice-Chairman Mike Cella made a motion for approval, seconded by Commissioner Kristen Burke, which carried 5-0.

28. RFQ No. 23/24-009, Construction Engineering and Inspection Services for CR 220 Widening Phase I (K. Smith)

Approval to accept Staff's ranking and selection of the top ranked Consultant for RFQ No. 23/24-009, Construction Engineering and Inspection Services for CR 220 Widening Phase I. Approval of award will be effective after the 72 hour protest period has expired.

1. GAI Consultants, Inc. - 82.35
2. VIA Consulting Services, Inc. - 79.42
3. Jacobs Engineering Group, Inc. - 77.27
4. Kisinger Campo & Associates, Corp - 75.08

A committee consisting of the Senior Construction Manager for Engineering, Projects Manager for Engineering, and Plans Examiner IV performed the evaluation and ranking of the responses received. The Consultants were evaluated and ranked based on a maximum of 91 points. If desired, the Board may request presentations from the Consultants. Agreement will be negotiated and brought back to the Board for approval.

Funding Sources:

- Capital Improvement Plan (CIP) Projects Fund - Capital Improvement Element - CR220 Quadrant Intersection - Infrastructure
- Capital Improvement Plan (CIP) Projects Fund - Capital Improvement Element - State-Funded Grant Agreement CR 220 from SR 21 to W of Henley - CR220 SR21 to Henley - Infrastructure

*RFQ#: 23/24-009 can be seen at [www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/August 13, 2024](http://www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC%20Agenda/August%2013,%202024), beginning at 1:31:29 and ending at 1:32:29. Below is a summary of the discussion and vote for this agenda item.*

Jessica Loos, Senior Purchasing Agent, addressed the Board to provide details and information for the request of approval to accept staffs ranking and selection of the to ranked consultant - GAI Consultants, Inc. for the construction engineering and inspection services for CR220 widening - Phase 1.

Vice-Chairman Mike Cella made a motion for approval, seconded by Commissioner Betsy Condon, which carried 5-0.

29. Bid No. 23/24-029, CR 220 Widening Phase 2 (K. Smith)

Approval to post Notice of Intent to Award Bid No. 23/24-029, CR 220 Widening Phase 2 to Reeves Construction Company in the amount of \$16,889,804.91. Approval of award will be effective after the 72-hour protest period has expired.

Funding Source: Capital Improvement Plan (CIP) Projects Fund - Capital Improvement Element - CR220 Henley Road to Knight Boxx - Infrastructure

*BID#: 23/24-029 can be seen at [www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/August 13, 2024](http://www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC%20Agenda/August%2013,%202024), beginning at and ending at 1:34:12. Below is a summary of the discussion and vote for this agenda item.*

Jessica Loos, Senior Purchasing Agent, addressed the Board to provide details and information to request approval to post notice of intent to award BID number 23/24-029 - CR220 Widening Phase Two to Reeves Construction Company.

Vice-Chairman Mike Cella made a motion for approval, seconded by Commissioner Betsy Condon, which carried 5-0.

There were comments and discussions to clarify the improvements taking place and funding.

30. RFQ No. 23/24-053, Construction Engineering and Inspection Services for CR 220 Widening Phase 2 (K. Smith)

Approval to accept Staff's ranking and selection of the top ranked Consultant for RFQ No. 23/24-053, Construction Engineering and Inspection Services for CR 220 Widening Phase 2. Approval of award will be effective after the 72 hour protest period has expired.

1. GAI Consultants, Inc. - 82.83
2. KCI Technologies, Inc. - 81.50
3. Halff Associates, Inc. - 77.33
4. Kisinger, Campo & Associates, Inc. - 76.00

A committee consisting of Deputy Director of Engineering, Public Works Director, and Building Division Director performed the evaluation and ranking of the responses received. The Consultants were evaluated and ranked based on a maximum of 91 points. If desired, the Board may request presentation from the Firms. Agreement will be negotiated and brought back to the Board for approval.

Funding Source:

Capital Improvement Plan (CIP) Projects Fund - Capital Improvement Element - CR220 Henley Road to Knight Boxx - Infrastructure

*RFQ#:23/24-053 can be seen at [www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/August 13, 2024](http://www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC%20Agenda/August%2013,%202024), beginning at 1:34:20 and ending at 1:35:27. Below is a summary of the discussion and vote for this agenda item.*

Jessica Loos, Senior Purchasing Agent, addressed the Board to provide details and information to request approval of staff ranking and selection of the consultant for RFQ Number 23/24-053 - GAI Consultant's, Inc., for construction engineering and inspection services for widening CR220 Phase Two.

Commissioner Kristen Burke made a motion for approval, seconded by Commissioner Betsy Condon, which carried 5-0.

31. First Supplement to the Local Agency Program Agreement re: Construction and CEI of the widening of CR 220 from CR 209 (Henley Road to CR 220B (Knight Boxx Road), with the State of Florida Department of Transportation (R. Smith)

Approval of the First Supplement to the Local Agency Program Agreement re: Construction and CEI of the widening of CR 220 from CR 209 (Henley Road to CR 220B (Knight Boxx Road), FPN 430719-3-58-01, 68-01, 68-02, with the State of Florida Department of Transportation to provide additional funding in the amount of



\$3,500,000.00 for construction of this project.

Funding Source:

Revenue

*Local Agency Program can be seen at [www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/August 13, 2024](http://www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC%20Agenda/August%2013,%202024), beginning at 1:25:12 and ending at 1:26:16. Below is a summary of the discussion and vote for this agenda item.*

Jessica Loos, Senior Purchasing Agent, addressed the Board to provide details and information to request approval of the first supplement to the local agency program agreement regarding construction and CEI for widening of CR220 - Henley Road to Knight Boxx Road.

Commissioner Kristen Burke made a motion for approval, seconded by Vice-Chairman Mike Cella, which carried 5-0.

32. Final Public Hearing to consider adoption of COMP 24-0008 and ZON 24-0013. (District 5, Comm. Burke) (D. Selig)

A. COMP 24-0008

This application is a FLUM Amendment to change a portion of a single parcel of land (12.74 acres) from LA VC (Lake Asbury Village Center) to LA MPC (Lake Asbury Master Planned Community) and another portion of the same parcel (also 12.74 acres) from LA MPC (Lake Asbury Master Planned Community) to LA VC (Lake Asbury Village Center).

B. ZON 24-0013

This application is a Rezoning to change a portion of a single parcel of land (12.74 acres) from LA VC (Lake Asbury Village Center) to LA MPC (Lake Asbury Master Planned Community) and another portion of the same parcel (also 12.74 acres) from LA MPC (Lake Asbury Master Planned Community) to LA VC (Lake Asbury Village Center).

This item was continued by the Board on July 23, 2024 at the request of the applicant.

*Public Hearing for Item 32 can be seen at [www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/August 13, 2024](http://www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC%20Agenda/August%2013,%202024), beginning at 1:35:28 and ending at 1:39:10. Below is a summary of the discussion and vote for this agenda item.*

Courtney Grimm, County Attorney, addressed the Board to provide details and information regarding the applicant's written request for a continuance. However, there would need to be a public hearing.

Chairman James Renninger opened the floor for the public hearing at 5:37 pm.

Hearing no comments, Chairman James Renninger closed the public hearing at 5:37 pm.

There were questions and discussions regarding the item being continued before and the date to have the item presented again.

Following the discussion, Vice-Chairman Mike Cella made a motion for approval of a continuance until the September 10, 2024, BCC meeting, seconded by Commissioner Kristen Burke, which carried 5-0.

33. 6:00 p.m. PRIVATE MEETING - A Private Meeting between the Board of County Commissioners and its attorneys held under the authority of Section 286.011(8), F.S. (C. Grimm)

Private Meeting between the Board and its attorneys for the purpose of providing advice to the attorneys concerning Bridgette Adams v. Clay County Board of County Commissioners, Clay County Circuit Court Case No. 2023-CA-404.

*Private meeting discussion can be seen at [www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/August 13, 2024](http://www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC%20Agenda/August%2013,%202024), beginning at 2:20:20 and ending at 2:22:20. Below is a summary of the discussion.*

Chairman James Renninger provided details and information regarding the private meeting between the Board and its attorneys for the purpose of providing advice to the attorneys concerning Bridgette Adams v. Clay County Board of County Commissioners, Clay County Circuit Court Case Number 2023-CA-404. The private session is being held under the authority of 286.011(8) Florida Statutes and will upon immediate recess of the public meeting. The conference is expected to last thirty minutes, and those in attendance will be:

- Chairman James Renninger
- Vice-Chairman Mike Cella
- Commissioner Kristen Burke
- Commissioner Alexandra Compere
- Commissioner Betsy Condon
- County Manager Howard Wanamaker
- County Attorney Courtney Grimm
- Clay County Counsel Austin Sherman - Carr Allison Law Firm

Chairman James Renninger called recess at 6:22 pm for the private meeting and reconvened the meeting at 7:02 pm.

34. Public Hearing on Petition to Vacate a Portion of Long Branch City Plat (R. Smith/C. Grimm)

*Public Hearing for Item 34 can be seen at [www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/August 13, 2024](http://www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC%20Agenda/August%2013,%202024), beginning at 1:39:40 and ending at 1:47:29. Below is a summary of the discussion and vote for this agenda item.*

Susan Fraser, SLF Consultants, 1375 Park Street, Jacksonville, Florida, representing the petitioners, presented a PowerPoint presentation regarding the public hearing regarding the petition to vacate a portion of Long Branch City Plat. See Attachment C - Long Branch City PB 2 PG 26.

Chairman James Renninger opened the floor for the public hearing at 5:47 pm.

Janis Fleet, Fleet and Associates Architects, 11557 Hidden Harbor Way, Jacksonville, Florida, addressed the Board with no opposition to the request.

Hearing no other comments, Chairman James Renninger closed the public hearing at 5:48 pm.

Vice-Chairman Mike Cella made a motion for approval, seconded by Commissioner Betsy Condon, which carried 5-0.

### **35. Public Hearing on Petition to Vacate a Portion of Florida Farms and Industries Company's Property Plats (R. Smith/C. Grimm)**

*Public Hearing for Item 35 can be seen at [www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/August 13, 2024](http://www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC%20Agenda/August%2013,%202024), beginning at 1:47:32 and ending at 1:51:09. Below is a summary of the discussion and vote for this agenda item.*

Susan Fraser, SLF Consultants, 1375 Park Street, Jacksonville, Florida, representing the petitioners, presented a PowerPoint presentation regarding the public hearing regarding the petition to vacate a portion of Long Branch City Plat. See Attachment C - Florida Farms and Industries Company's Property Plats.

Chairman James Renninger opened the floor for the public hearing at 5:51 pm.

Janis Fleet, Fleet and Associates Architects, 11557 Hidden Harbor Way, Jacksonville, Florida, addressed the Board with no opposition to the request.

Hearing no other comments, Chairman James Renninger closed the public hearing at 5:52 pm.

Commissioner Betsy Condon made a motion for approval, seconded by Commissioner Kristen Burke, which carried 5-0.

### **36. Deeds of Dedication Right-of-Way for (1) Paso Fino Road and (2) Little Dairy Road and (3) Deed of Dedication to County and Release of Lands**

## by County for Saunders Road (C. Grimm)

*Public Hearing for Item 35 can be seen at [www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/August 13, 2024](http://www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC%20Agenda/August%2013,%202024), beginning at 1:47:30 and ending at 2:20:18. Below is a summary of the discussion and vote for this agenda item.*

Susan Fraser, SLF Consultants, 1375 Park Street, Jacksonville, Florida, representing the petitioners, presented a PowerPoint presentation regarding the public hearing regarding the petition to vacate a portion of Long Branch City Plat. See Attachment C - Dedication of Certain Road ROW.

- Paso-Fino Road
- Little Dairy Road
- Deed of Dedication to County and Release of Lands - Saunders Road

Janis Fleet, Fleet and Associates Architects, 11557 Hidden Harbor Way, Jacksonville, Florida, addressed the Board to provide details and information regarding concerns with the requested change. See Attachment D.

There were questions and discussions regarding the location of the water and sewer lines, ownership, access, easement, splitting or homesteading the property, maintenance of the ROW by the County, taxes, clarification of the request and concerns, parties having continued discussions, and benefit to each party.

Following all discussions, Commissioner Kristen Burke made a motion for approval, seconded by Commissioner Betsy Condon. There were comments regarding resolving a civil matter later, if needed, regarding ownership of ROW - the motion carried 5-0.

## 37. Public Hearing on Petition to Vacate a Portion of Long Island Avenue Right of Way (C. Grimm)

*Public Hearing for Item 37 can be seen at [www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/August 13, 2024](http://www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC%20Agenda/August%2013,%202024), beginning at 2:23:08 and ending at 2:24:40. Below is a summary of the discussion and vote for this agenda item.*

Courtney Grimm, County Attorney, addressed the Board to provide details and information regarding the request to vacate a portion of Long Island Avenue ROW.

Chairman James Renninger opened the floor for the public hearing at 7:03 pm.

Hearing no comments, Chairman James Renninger closed the public hearing at 7:03 pm.

Commissioner Betsy Condon made a motion for approval, seconded by Commissioner Kristen Burke, which carried 5-0.

38. Propose New Conditional Use of Rural Event Venue (M. Brown)  
Land Development Code Change to add a new Conditional Use of Rural Event Venue.

*Rural Event Venue discussion can be seen at [www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/August 13, 2024](http://www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC%20Agenda/August%2013,%202024), beginning at 2:24:41 and ending at 2:35:52. Below is a summary of the discussion.*

Mike Brown, Zoning Chief, presented a PowerPoint presentation regarding the proposed new Conditional Use of Rural Event Venue discussion. The presentation is for information purposes only, as the Land Development Code Change will add a new conditional use of rural event venues. See Attachment E.

There were comments, questions, and discussions regarding water and sewer, requirements, algorithms for tourism regarding campsites on the website, vacancies, inquiries for availability to hold events, code, zoning, and buffering for noise.

## **LETTERS OF DOCUMENTATION**

39. Tourist Development Council Meeting Minutes May 8, 2024  
TDC meeting minutes from 5.8.24
40. Bid Opening Tabulations (K. Smith)  
Bid Opening Tabulation for July 30, 2024:  
A. RFQ No. 23/24-080, Clay County Judicial Facility Master Plan

Chairman James Renninger acknowledged the Letters of Documentation.

Chairman James Renninger clarified the purpose of the RCQ Number 23/24-80 - Clay County Judicial Facility Master Plan.

## **PUBLIC COMMENTS**

*Public Comment can be seen at [www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/August 13, 2024](http://www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC%20Agenda/August%2013,%202024), beginning at 2:49:21 and ending at 2:55:25. Below is a summary of the discussion.*

Chairman James Renninger opened the floor for public comment at 7:28 pm.

Remington Dean Buskill, Middleburg, Florida, addressed the Board to express his concerns regarding the FCC contract and trash management.

Hearing no other comments, Chairman James Renninger closed public comment at

7:33 pm.

## **COMMISSION AUDITOR**

Heather Boucher, Commission Auditor, had no comment.

## **COUNTY ATTORNEY**

Courtney Grimm, County Attorney, had no comment.

## **COUNTY MANAGER**

*County Manager Comments can be seen at [www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/August 13, 2024](http://www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC%20Agenda/August%2013,%202024), beginning at 2:55:36 and ending at 3:12:24. Below is a summary of the discussion.*

Howard Wanamaker, County Manager, spoke about the Veteran's Pledge guidelines provided to the Board and requested guidance regarding active duty military leading the Pledge. See Attachment G.

Following discussion regarding the policy, the Board agreed to allow active duty military to conduct the Pledge at BCC meetings.

Tim Devin, Emergency Management Director, addressed the Board to provide details and information regarding the Hurricane Debby update and thanked all those involved in responding to the hurricane. See Attachment H.

Chairman James Renninger commented about being in the EOC and the agency's efficiency.

County Manager Wanamaker provided an update regarding Ernesto, thanked the entire team for a well-done job, and said teams are working to get the cleanup done from the effects of Hurricane Debby.

There were questions and discussions to clarify forms for assistant - 18 vs. IA (Individual Assistance) - PA (Public Assistance), the process, getting notifications, and comments on how the County reacts to a hurricane. Sign Up for alerts at: [alert.claycountygov.com](http://alert.claycountygov.com)

## **COMMISSIONERS' COMMENTS**

*Commissioners Comments can be seen at [www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/August 13, 2024](http://www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC%20Agenda/August%2013,%202024), beginning at 3:12:26 and ending at 3:25:39. Below is a summary of the discussion.*

Commissioner Betsy Condon thanked the Emergency Management and staff for their

efforts during Hurricane Debby. Commissioner spoke about attending the Sheriff Safety Net meeting and the information that was provided at that meeting and complimented CCSO for the work they are doing in all areas. Commissioner Condon provide details for the work beginning in the City of Keystone Heights to prepare for the Centennial Celebration in 2025.

Commissioner Alexandra Compere spoke about attending the Fire Fighter Awards Ceremony and how compelling it was to hear the lengths that citizens and our emergency personnel would go to diffuse a crisis. Commissioner Compere requested to look into the polling process for the next time there is an opportunity for community involvement. Commissioner Compere then wished all students from VPK to Post Graduate Programs abundant success and safety for the school year and go do great things!

Vice-Chairman Mike Cella echoed the sentiments regarding staff working during Hurricane Debby and said Mr. Devin did a great job for his first event. Vice-Chairman Cella recognized staff and Ms. Annaleasa Winter for their hard work and expressed his appreciation. Vice-Chairman Cella commented on the funding opportunities passed today for the work to be done on CR220 that are long overdue and thanked all those involved in making it happen - FDOT - State Delegation - Governor. A public meeting will be held on September 19, 2024, at RideOut Elementary to provide information for the plan. Vice-Chairman Cella noted that the Impact Clay Train will be at Clay Hill Elementary on Saturday from 11:00 am to 1:00 pm. Vice-Chairman Cella provided details and information for a request to assist the Way Free Clinic from the ARPA funds with unexpected fees - \$6,310.69.

There were questions and discussions regarding the process, procedure, and services the Way Free Clinic provides and their impact on the community.

The Board agreed to allow County Manager Wanamaker to proceed with the request as discussed.

Commissioner Kristen Burke spoke about attending the Fire-Rescue Award Ceremony and how touching it was to watch. Commissioner Burke said she appreciated Commissioner Comperes comments about school and spoke about her children attending school.

Chairman James Renninger reiterated their responsibilities as a Board, discussed the array of items covered at tonight's meeting, and emphasized that early voting is open and the Primary is open on August 20, 2024.

Hearing no further business, Chairman James Renninger adjourned the meeting at 8:05 pm.

Attest:

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Tara S. Green  
Clay County Clerk of Court and Comptroller

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Chairman or Vice-Chairman

### **Acronym Definitions**

AC – Anderson Columbia

ARPA – American Rescue Plan Act

BCC- Board of County Commissioners

BTP – Bonded Transportation Program

CCSO – Clay County Sheriff's Office

CCTC – Clay County Tax Collector

CCUA – Clay County Utility Authority

CEI – Construction Engineering Improvements

CIE – Capital Improvement Plan

CR – County Road

FDEP – Federal Department of Environmental Protection

FY – Fiscal Year

POW – Prisoner of War

ROW – Right of Way

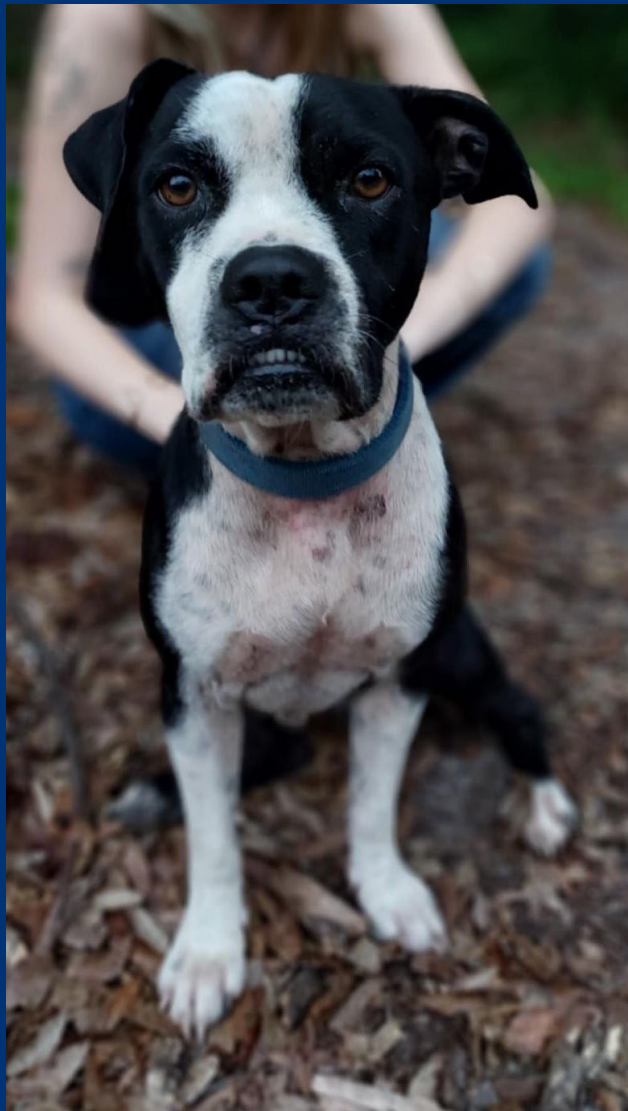
TDC – Tourist Development Council

USACOE – United States Army Corps of Engineers

ZON – Rezone



**Attachment**  
**“A”**  
**Pet Adoptions**



# Harlo

**ANIMAL ID:** A0056486516

**SEX:** Neutered Male

**BREED:** Mixed Breed, 2 year old; 40 pounds; Heartworm Positive (treatment sponsored)

**LOCATION:** CCACC Main Shelter in Green Cove Springs

**ABOUT:** Meet Harlo: The Ultimate Sidekick with a Smile!

At 40 pounds, he's like a giant Boston Terrier with an underbite that'll melt your heart. He's great with school-age kids (his best pals are 11 and 9), loves people, and has top-notch manners. Harlo's been crashing at a foster home, where he's shown he's house-trained and a pro at cuddling under the covers. Harlo prefers proper introductions with other dogs, and while cats and chickens give him the spooks (those danger mittens are no joke!), he's the perfect fit for a smaller home where he can stay by your side, always ready to make you smile.



[claycountygov.com/adopt](http://claycountygov.com/adopt)



# Buster

**ANIMAL ID:** A0055958011

**SEX:** Neutered Male

**BREED:** Mix Breed, 8 years old, 65 pounds

**LOCATION:** CCACC Main Shelter in Green Cove Springs

**ABOUT:** Buster is a distinguished older gentleman with a simple life philosophy: *People = Awesome. Other Dogs = Meh.* If you're looking for a low-medium energy companion who's mastered the art of leisurely walks, fetch, and being your number one fan, Buster's your guy.

Why Buster? Because life's too short to spend it alone, and Buster's too awesome to let someone else have all the fun. Adopt Buster, and you'll have a friend who's equal parts pep, love, and a dash of old man charm!



[claycountygov.com/adopt](http://claycountygov.com/adopt)

# Nacho

**ANIMAL ID:** A0056487334

**SEX:** Neutered Male

**BREED:** Domestic Short Hair, 4 Years Old

**LOCATION:** CCACC Main Shelter in Green Cove Springs

**ABOUT:** Meet Nacho, the ultimate snack bandit and cuddle connoisseur! This affectionate furball is so obsessed with his cat neighbors that he regularly stages jailbreaks just to raid their snacks—because sharing is caring, right? When he's not busy being the Robin Hood of kibble, Nacho is glued to your side, demanding non-stop attention and belly rubs. If you're looking for a lovable, snack-loving sidekick with a heart of gold (and a stomach of steel), Nacho is your guy!



[claycountygov.com/adopt](http://claycountygov.com/adopt)



# Emerald

**ANIMAL ID:** A0055928310

**SEX:** Spayed female

**BREED:** Domestic Short Hair, 2 years old

**LOCATION:** CCACC Main Shelter in Green Cove Springs

**ABOUT:** Meet Emerald, the queen of sass and luxury! This diva has a strict rule: three pets and only on her terms. She demands a throne (a.k.a. a comfy bed), daily feedings, and absolutely no interruptions to her royal rest. With a face that says, "I'm too fabulous for this," Emerald is looking for a chilled-out home where she can reign supreme. If you're ready to pamper this glamorous feline and follow her every command, her staff will be here eagerly waiting her adoption!



[claycountygov.com/adopt](http://claycountygov.com/adopt)



We are still in need of foster parents for dogs, cats and kittens. Please consider opening your home temporarily.

If interested please contact  
**[clayfosters@claycountygov.com](mailto:clayfosters@claycountygov.com)**

*\*Pictured. Pinky A0056398921*

**[claycountygov.com/adopt](http://claycountygov.com/adopt)**



If you are interested in helping our furry friends but can't bring one home, please take a look at our Amazon wish list. We are always in need of items for our foster kittens and our shelter animals.

[Amazon.com](https://www.amazon.com)

[claycountygov.com/adopt](https://claycountygov.com/adopt)

B

**Attachment**  
**“B”**  
**Solid Waste Contract**  
**Update**



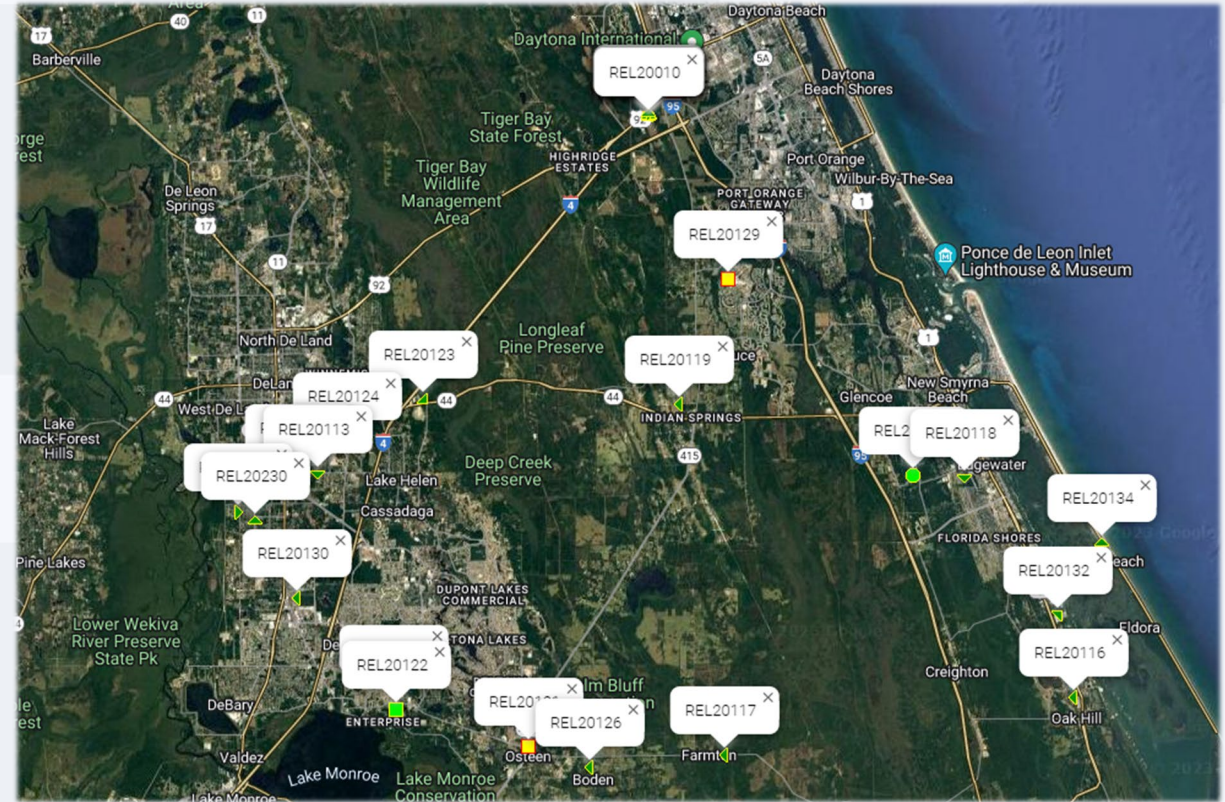
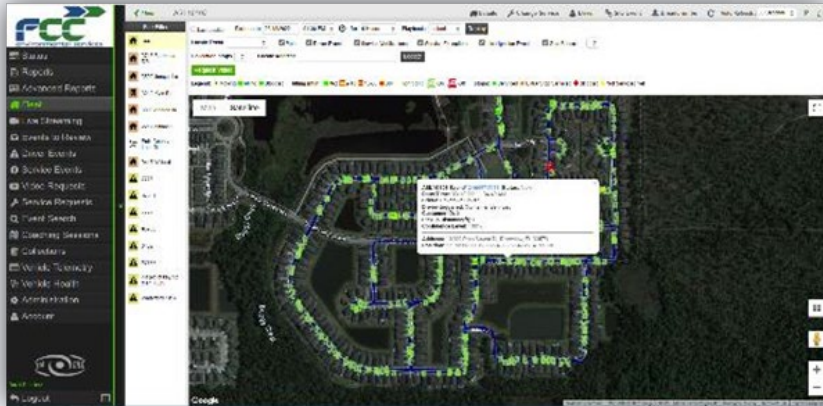


environmental services

# AWTI 3rdEye System

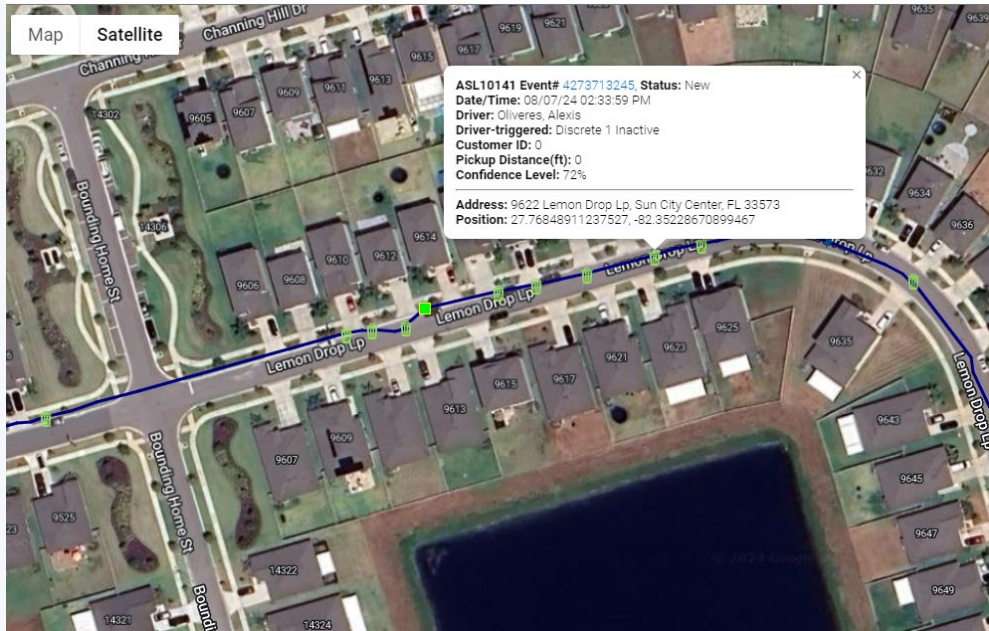
## 3rd Eye

- FCC installs all its trucks with the AWTI 3rdEye Camera system.
- Track Vehicles' live location, travel history
- A.I. recognition of safety events that exceed set thresholds
- Positive Service Verification
- **Untethered Access to County Staff**



# AWTI 3rdEye System

## GPS Service Time/Verification



## Still Image Capture of Service Event



# AWTI 3rdEye System

## Escalation – Video Request



# Clay County – Specialized Equipment

International Curbtender 4x4 – 9 total



# Clay County – Specialized Equipment

## Breast Cancer Awareness



# **Attachment**

**“C”**

**Vacate Certain Ports of:  
Long Branch City, Plat  
Florida Farms and Industries  
Dedication of Certain Road  
ROW**

**PRESENTATION TO  
CLAY COUNTY BOARD OF COMMISSIONERS**

**Vacate Certain Portions of:**

1. Long Branch City plat  
and
2. Florida Farms and Industries Company's plats
3. Dedication of certain road ROW



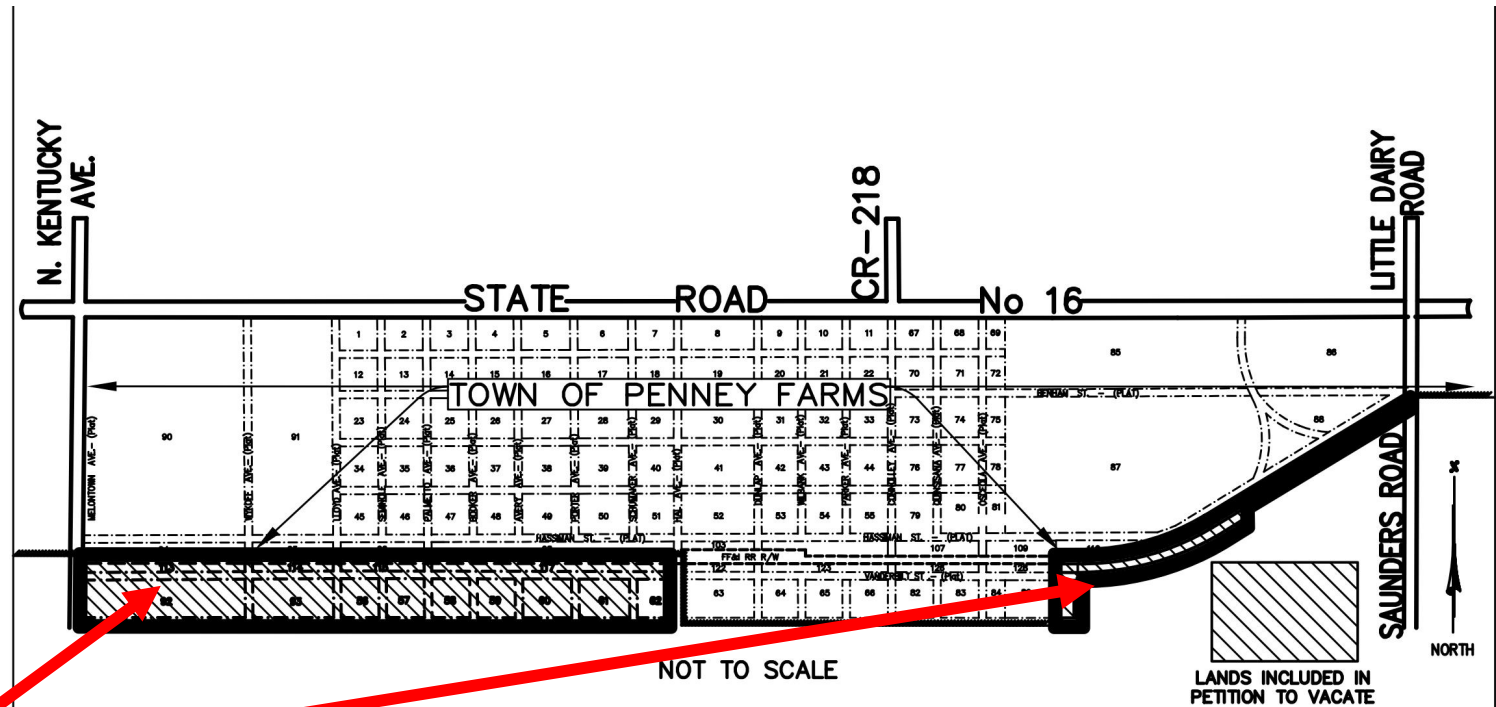
# LONG BRANCH CITY PB 2 PG 26

Recorded in PB 2 PG 26 on January 5, 1922

Town of Penney Farms was incorporated by the State of Florida in 1927. Approx. 467 acres of the Long Branch City Plat lies within the Town Limits. The balance, approx. 90 acres, lies within unincorporated Clay County.

Petition to Vacate applies only to portion of LBC within unincorporated Clay.

# LONG BRANCH CITY PB 2 PG 26



Long Branch City Plat  
outside of the Town of  
Penney Farms in  
unincorporated Clay  
County

Area Included In Petition To Vacant Lying South of  
Town of Penney Farms within Unincorporated Clay County

# LONG BRANCH CITY PB 2 PG 26

Area within unincorporated Clay County to be vacated includes portions of the following roads (*never opened or improved*). Approval of the Petition to Vacate will close the sections of these roads listed in the legal description:

Vanderbilt Street

Wycoff Avenue

Palmetto Avenue

Porter Avenue

Jackson Street

Seminole Ave

Avery Avenue

Schumacher Avenue

# FLORIDA FARMS AND INDUSTRIES COMPANY'S PROPERTY PLATS

## **Plats recorded in**

PB 2 PG 27 on January 20, 1922

PB 2 PG 28 on March 6, 1922

PB 2 PG 29 on April 4, 1922

## **Replats recorded in**

PB 2 PG 32 on April 13, 1923

PB 2 PG 33 on March 14, 1922

PB 2 PG 35 on April 13, 1922

PB 2 PG 36 on May 5, 1923

PB 2 PG 37 on June 2, 1923

DEDICATION OF CERTAIN ROAD ROW WITHIN  
FLORIDA FARMS AND INDUSTRIES COMPANIES  
PLATS

# DEDICATION OF CERTAIN ROAD ROW

No Roads were dedicated to the public under the FFI Plats. The existing County Roads within the FFI Plats are 1) County Road 218, 2) Cathedral Oak Parkway, and 3) a 50 foot right of way for Saunders Road that was deeded to Clay County in 1939.

County has historically maintained sections of three (3) dirt roads within portions of the undedicated 'streets' within the FFI Plats:

Paso Fino Road

Little Dairy Road

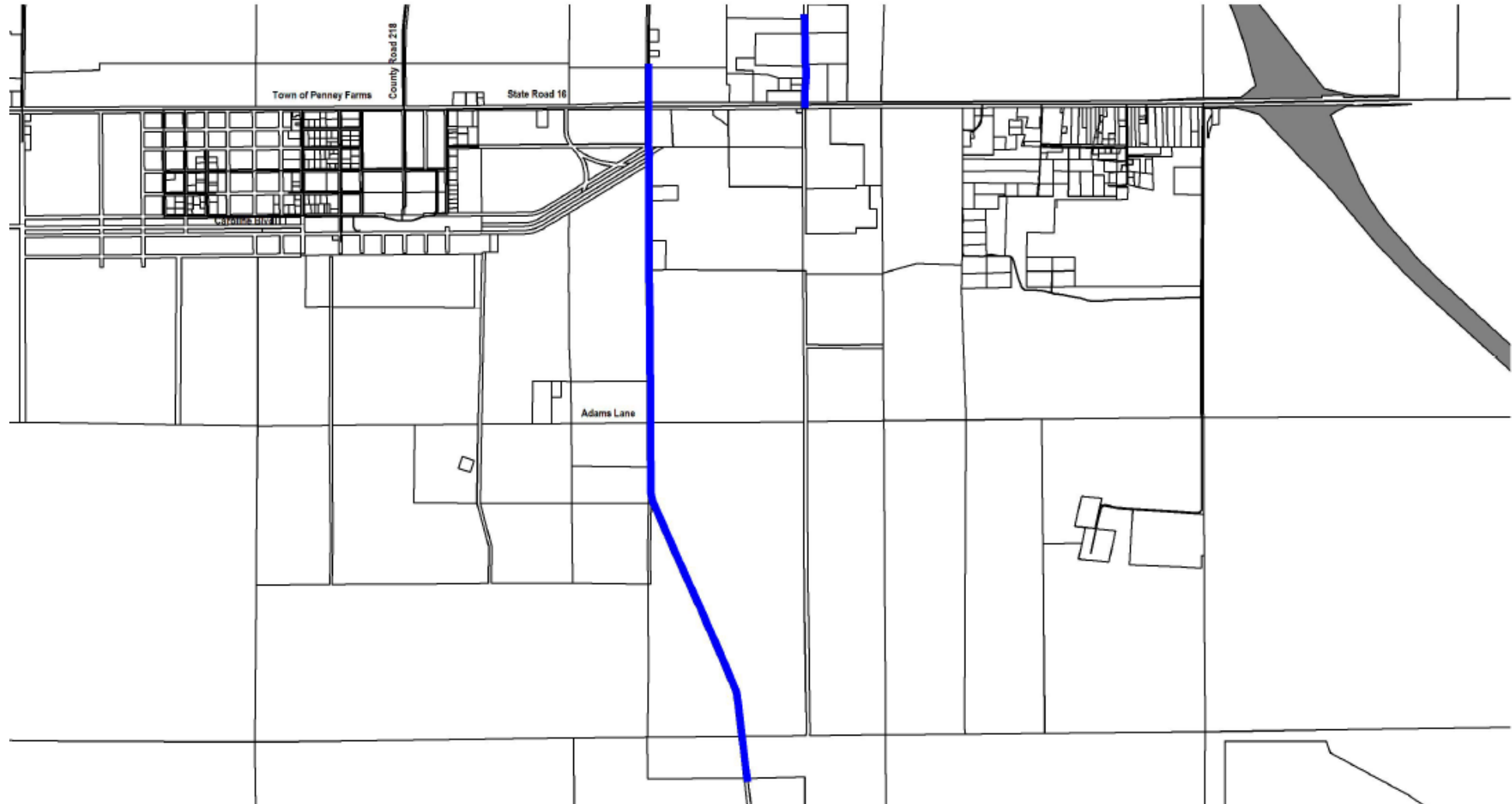
Saunders Road

# DEDICATION OF CERTAIN ROAD ROW

Petitioners are dedicating a 60' right of way for the portion of Paso Fino and Little Dairy Roads that have been historically maintained, expanding the current right of way controlled by the County under its Maintenance Rights in the Statute.

Petitioners are dedicating a 60' right of way for Saunders Road between SR 16 and Greens Creek, expanding the current right of way deeded in 1939.

# DEDICATION OF ROAD ROW





**Attachment**  
**“D”**  
**Maps for Clarification –**  
**Item 36**

Legend

- 200 ft
- PF Water Main**
- Material
- (blank) —
- Galvanized —
- Poly Flex —
- polyflex —
- PVC —
- PVC - Steel —
- PVC schedule 80 —
- Sch 80 pvc —
- Steel —
- Town Boundary**
- 
- Parcels**
- 



**Legend** 

100 ft 

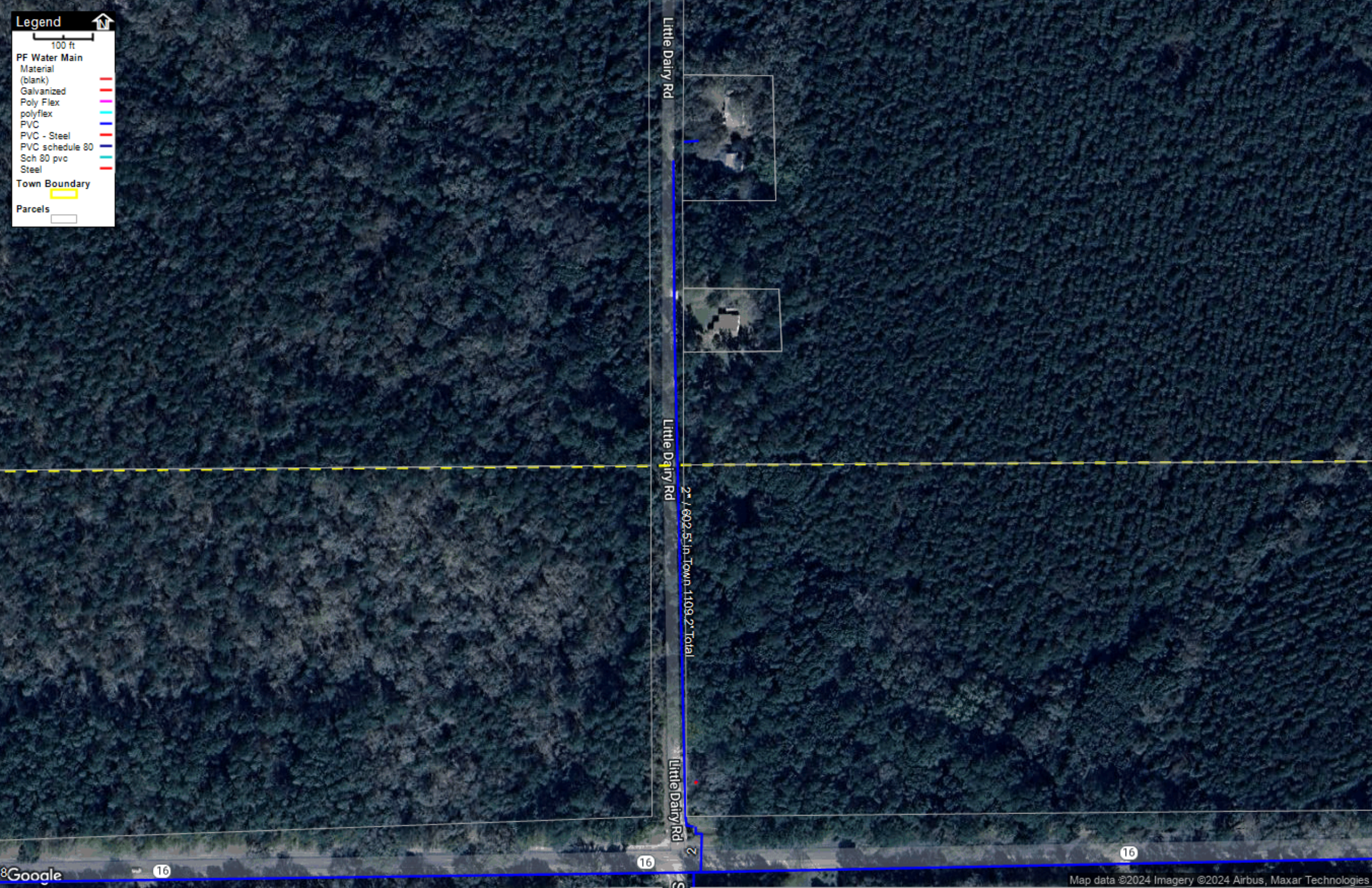
**PF Water Main**

Material

- (blank) 
- Galvanized 
- Poly Flex 
- polyflex 
- PVC 
- PVC - Steel 
- PVC schedule 80 
- Sch 80 pvc 
- Steel 

**Town Boundary** 

**Parcels** 



Little Dairy Rd

Little Dairy Rd

Little Dairy Rd

2" / 602.5" in Town / 1109.2" Total

16

16

**Legend**

50 ft

**PF Water Main**

Material

- (blank) —
- Galvanized —
- Poly Flex —
- polyflex —
- PVC —
- PVC - Steel —
- PVC schedule 80 —
- Sch 80 pvc —
- Steel —

**Town Boundary** —

**Parcels**



1.25'

1.25" / 338' Total

S Paso Fino Rd

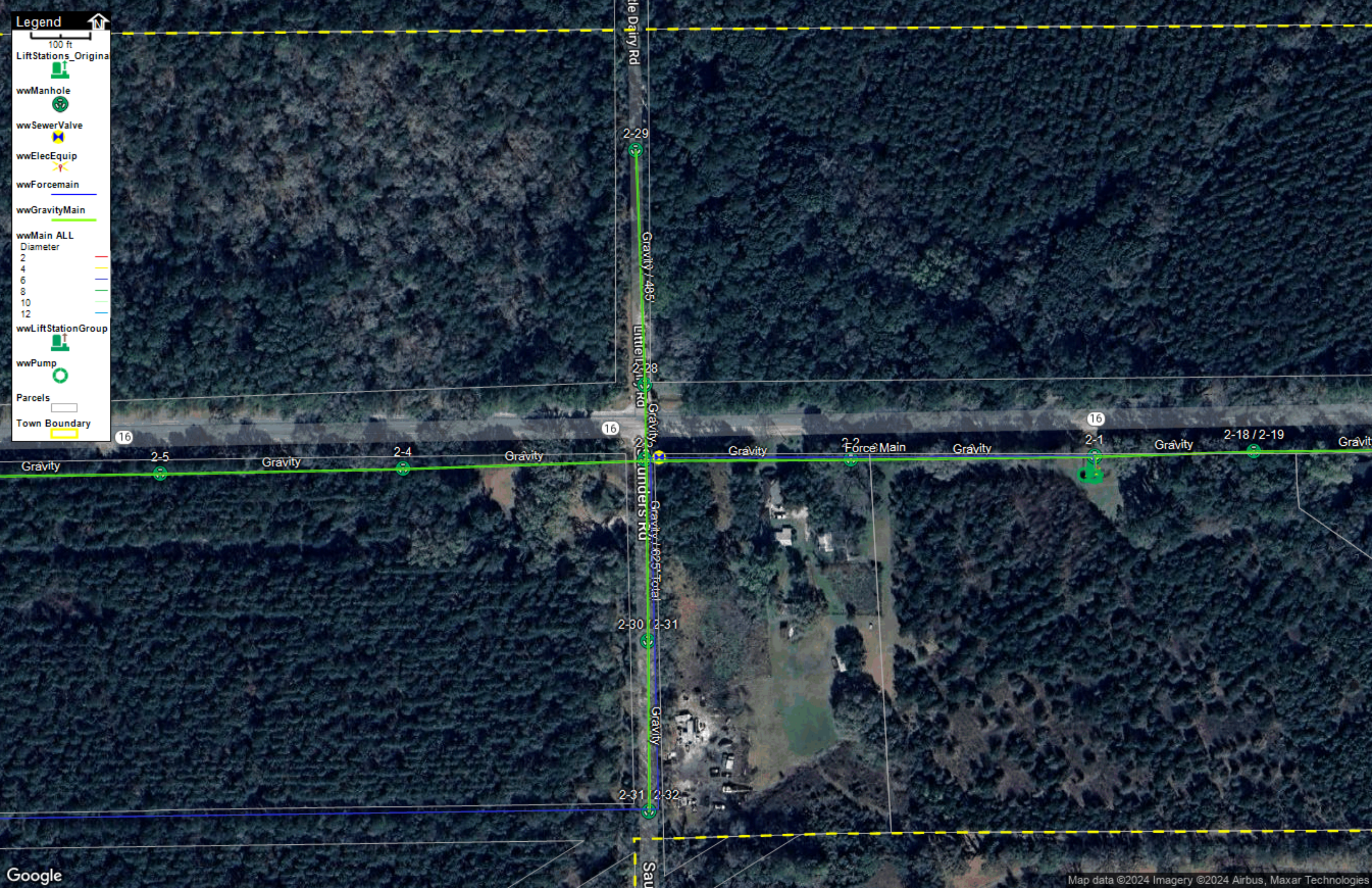
S Paso Fino Rd

16

16

16

16



**Legend**

100 ft

LiftStations\_Original

wwManhole

wwSewerValve

wwElecEquip

wwForceMain

wwGravityMain

wwMain ALL

Diameter

2

4

6

8

10

12

wwLiftStationGroup

wwPump

Parcels

Town Boundary

Little Dairy Rd

Little Run Rd

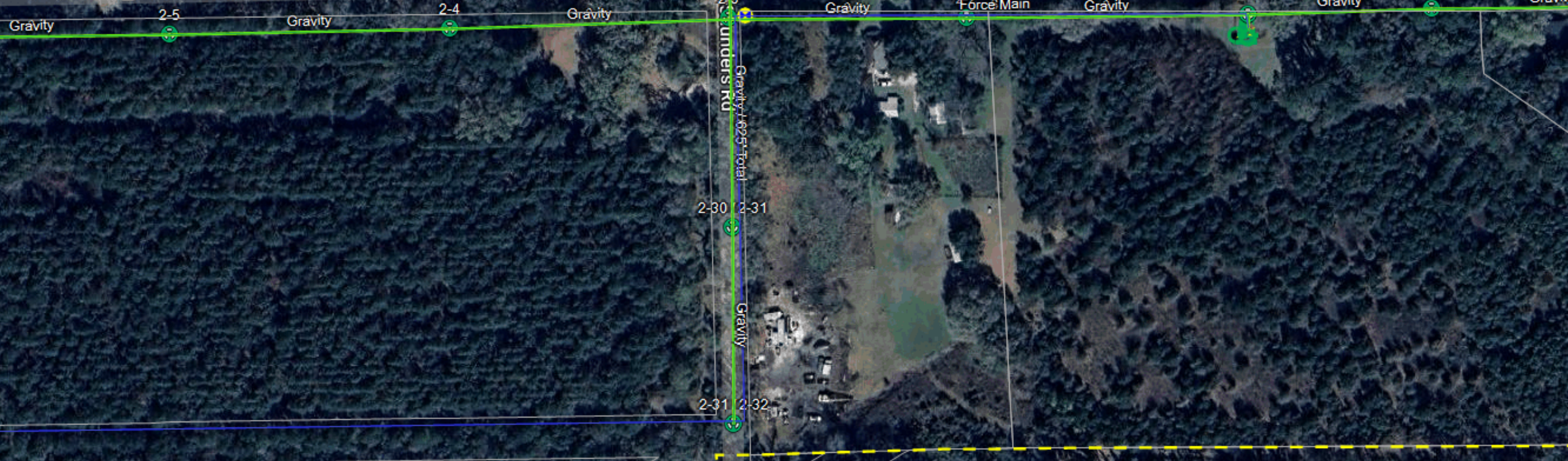
Saunder's Rd

Saunder's Rd

16

16

16



**Legend**

50 ft

wwManhole

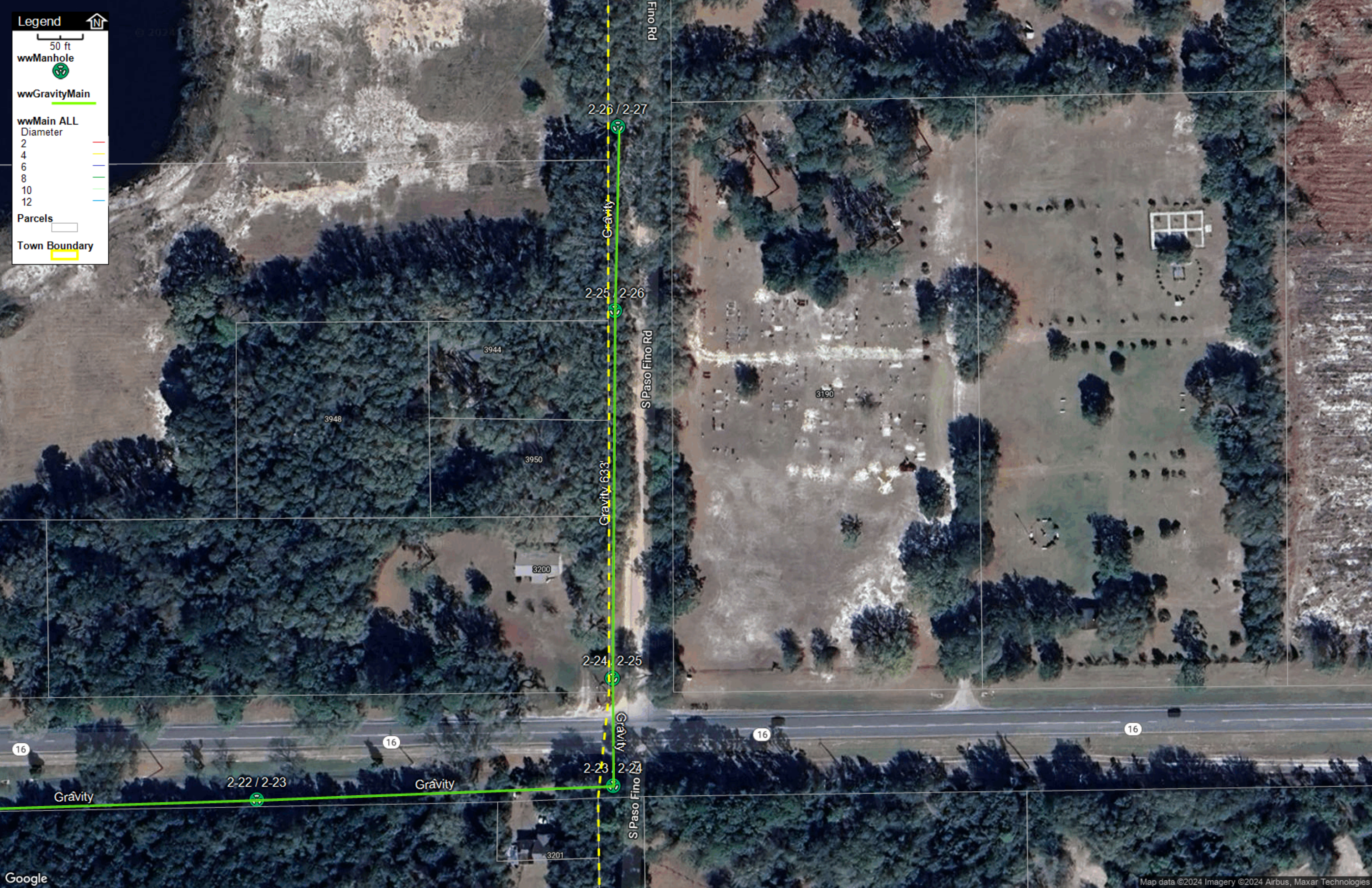
wwGravityMain

wwMain ALL  
Diameter

- 2
- 4
- 6
- 8
- 10
- 12

Parcels

Town Boundary



2-26 / 2-27



Gravity

2-25 2-26



Gravity

Gravity 633'

2-24 2-25



Gravity

2-23 2-24



Gravity

2-22 / 2-23



Gravity

Gravity

Fino Rd

S Paso Fino Rd

S Paso Fino S

16

16

16

16

3944

3948

3950

3200

3190

3201

**Attachment**  
**“E”**  
**Rural Event Venue**



# BOARD OF COUNTY COMMISSIONERS

ZON-24-0020

Code Change LDC

Informational Item

August 13, 2024



# APPLICATION INFORMATION

Applicant: Clay County Department of Economic and Development Services

Request: Add New Conditional Use – Rural Event Venue

# RURAL EVENT VENUE

Would allow uses associated with Rural Event Center, Youth Camp, and/or Retreat Center. Ownership could be for-profit or not-for-profit.

Conditional use allowed in:

- Branan Field Rural Suburbs
- Lake Asbury Rural Community
- Agricultural Zoning District
- Agricultural/Residential Zoning District.

# STANDARDS FOR RURAL EVENT VENUE

Minimum 50 acres in size.

Access by paved road.

Perimeter buffer min. width 75 ft. Type B buffer requirements.

Must receive approval as Rural Event Venue prior to commencing operations.

RV site can comprise 20% of property (max density of 12 RV sites per acre).

RV design guidelines same as in Campground and Youth Camp conditional use.

Held events must comply with the requirements of the Clay County Event Ordinance where applicable.

Provisions of Sec. 15-5 of the Clay County Code (Noise) will apply for amplified or percussive sound except for Thursday between 5 p.m. and 10 p.m., Friday and Saturdays between 9:00 a.m. and 11:00 p.m. and Sundays between 10 a.m. and 5:00 p.m.

# RURAL EVENT VENUE

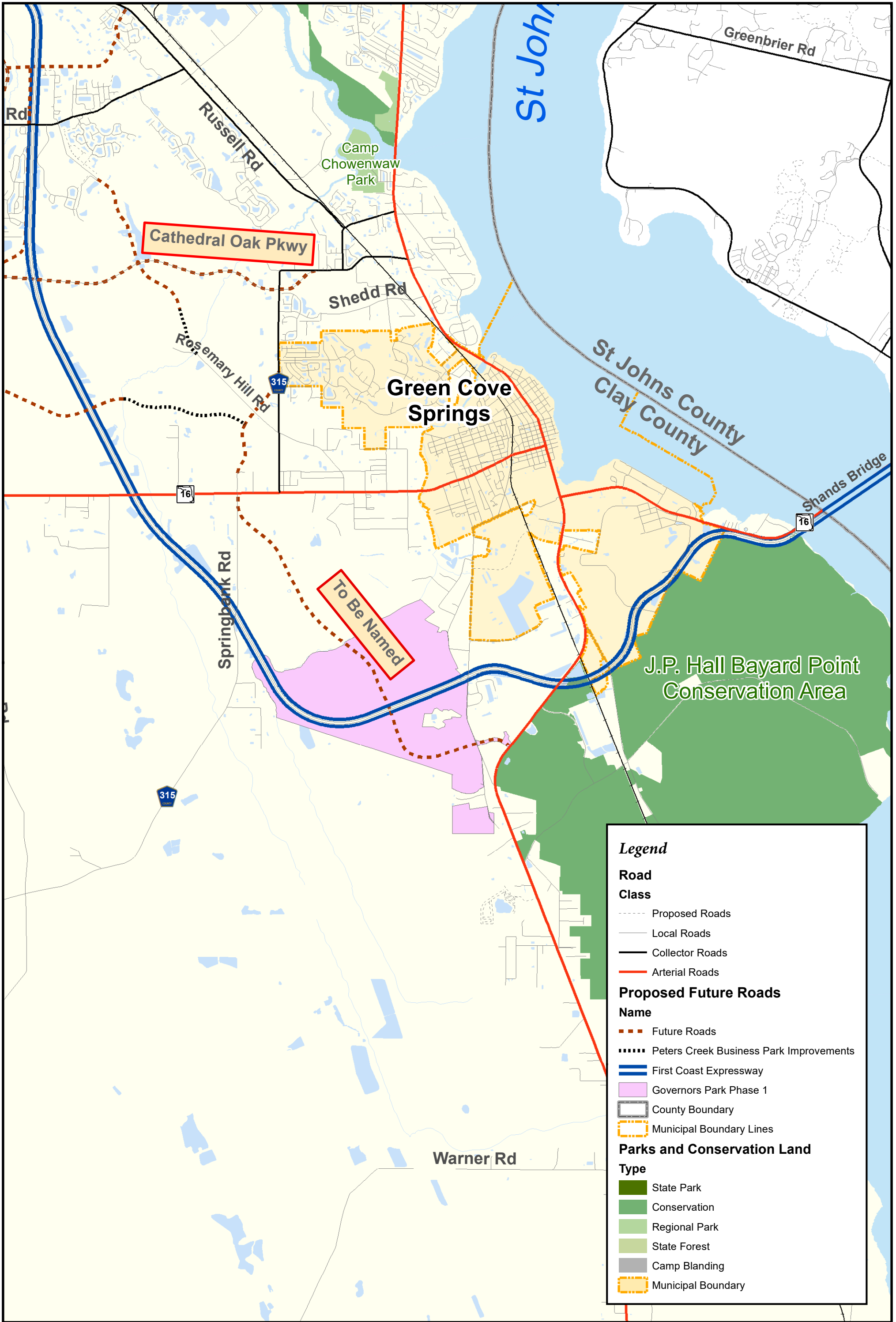
- Have received some interest from land owners for such a use.
- Rural Event Center no longer option outside of Agritourism.
- Youth Camp and Retreat Center is required to be operated by non-profit organizations.
- Tourism Division has indicated a desire for such a use in the County.

# QUESTIONS/DISCUSSION

# **Attachment**

**“F”**

## **Maps for Road Naming Governors Park**



**Legend**

**Road Class**

- Proposed Roads
- Local Roads
- Collector Roads
- Arterial Roads

**Proposed Future Roads**

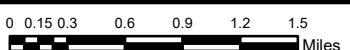
**Name**

- Future Roads
- Peters Creek Business Park Improvements
- First Coast Expressway
- Governors Park Phase 1
- County Boundary
- Municipal Boundary Lines

**Parks and Conservation Land**

**Type**

- State Park
- Conservation
- Regional Park
- State Forest
- Camp Blanding
- Municipal Boundary



This information is provided as a visual representation only and is not intended to be used as legal or official representation of legal boundaries. The Clay County Board of County Commissioners assumes no responsibility associated with its use.

File Name: Green\_Cove\_Bypass\_Map\_11x17

# Future Road to be Named



Created By: GIS Department  
Map Prepared: 8/7/2024



**Attachment**  
**“G”**  
**Veteran Pledge**



**Veteran-led Pledge of Allegiance**  
Board Approved Sept. 24, 2019

**Program:**

A local veteran may volunteer to lead the Pledge of Allegiance at each regular Commission meeting. For special meetings, such as workshops and joint meetings, or when no veteran is available to participate at a regular meeting, a Commissioner will lead the Pledge.

At each meeting for which a veteran has agreed to participate, the Chair will call the veteran to the front of the dais; introduce the veteran, reading from provided talking points; and request the veteran to lead the Pledge. Following the Pledge, the meeting will proceed based on the meeting agenda.

As a token of thanks, a Certificate of Appreciation will be provided to each participating veteran.

**Process:**

1. Veterans Services will provide a single point of contact for this program.
2. Veterans Services will be provided a list of regular meeting dates for each calendar year for which a veteran is requested to lead the Pledge of Allegiance.
3. Veterans Services will maintain a list of Clay County veterans who are interested in leading the Pledge at Commission meetings.
4. At least one week prior to each meeting, Veterans Services will provide to the County Manager information on the veteran who has committed to lead the Pledge for the meeting the following week. This information shall include the following:
  - a. Full name
  - b. Contact information (phone, email, and mailing address)
  - c. Military branch and rank
  - d. Years of service
  - e. Awards and medals received *or*
  - f. Current volunteer service *or*
  - g. An interesting fact about his/her military service, i.e. notable deployment location, service during wartime or conflict
5. Veterans Services will ensure the selected veteran is available, provide the veteran the time and location of the meeting, and familiarize him/her with the basic process.
6. A Certificate of Appreciation will be prepared for each participating veteran as a token of thanks.
7. On the day of the meeting, Veterans Services staff will greet the veteran and review the process (i.e. where to stand, timing, etc.).

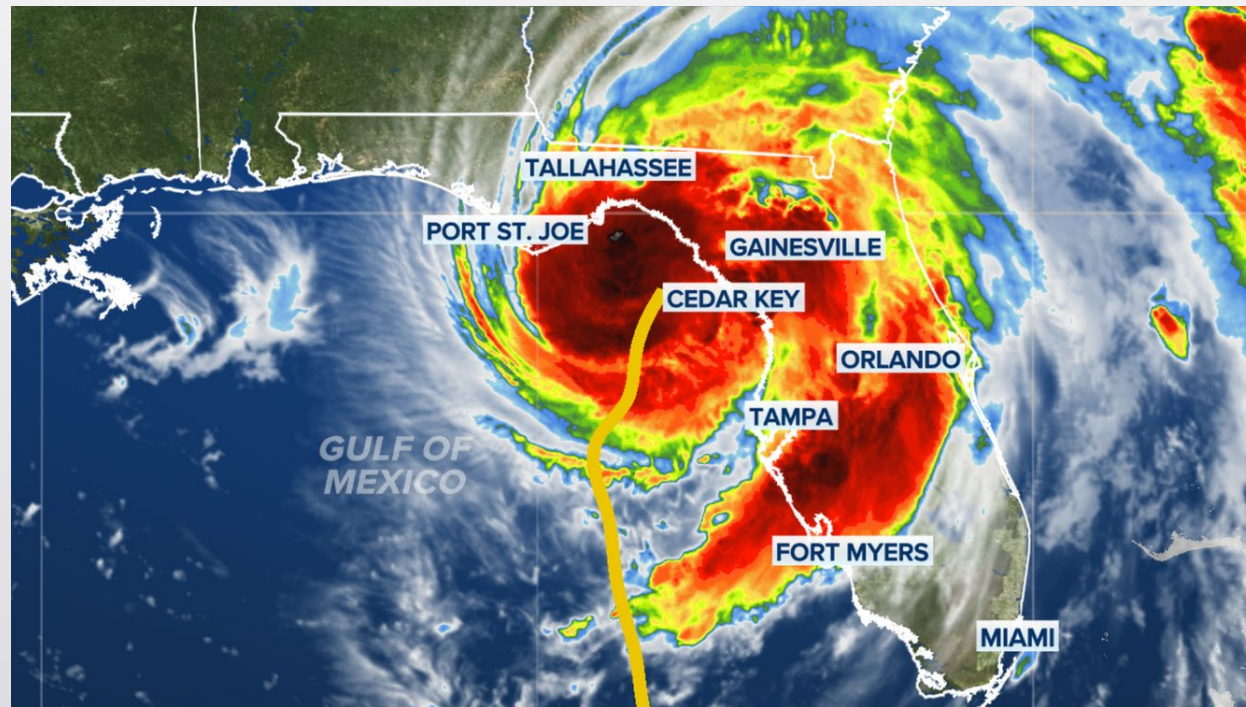
8. Following the invocation:
  - a. The Chair will ask the selected veteran to stand in front of the dais, introduce the veteran using the provided information, and ask him/her to lead the Pledge.
  - b. The veteran will face the flag and begin the Pledge.
9. The Chair will thank the veteran for his/her service, for participating, and provide the Certificate of Appreciation.

**Attachment**  
**“H”**  
**Hurricane Debby**  
**Update**

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# Hurricane Debby

After Action Review





# Hurricane Debby:

- Clay County began the activation of our Emergency Operations Center on Saturday, August 3<sup>rd</sup> at 08:00 and gradually upgraded to a level two, then level one by Monday morning
- In anticipation of a heavy rain event due to Hurricane Debby, the North and South Prongs of Black Creek were closely monitored throughout the duration of this activation
- Messaging began to the community through social media and multiple streams of communication
- The Emergency operations center was activated in total 5 days for this event



# Hurricane Debby Timeline:

- Preparation: Wednesday, July 31<sup>st</sup> – Friday, August 2<sup>nd</sup>
- Activation: Saturday, August 3<sup>rd</sup> – Wednesday, August 7<sup>th</sup>
- Damage assessment: Thursday, August 8<sup>th</sup> – Friday, August 9<sup>th</sup>
- Recovery: Saturday, August 10<sup>th</sup> – Current
- State of Emergency: Friday, August 2<sup>nd</sup> at 12:00
- Local State of Emergency: Saturday, August 3<sup>rd</sup> at 08:00
- Federal State of Emergency: Saturday, August 3<sup>rd</sup>



# Hurricane Debby Expectations

- Tropical storm-force winds
- Rainfall totals of 6 to 12 inches, with maximum amounts of 18 inches across portions of central and northern Florida causing considerable flash and urban flooding
- Black Creek water levels to quickly rise into flood stage
- Tornadic activity was highly likely over central and northern Florida on Monday and Tuesday
- Slowing motion of Hurricane Debby and possible stalling over NE Florida SE Georgia
- Storm Wind field and precipitation was very lopsided (asymmetrical) to the East of the center

# Hurricane Debby

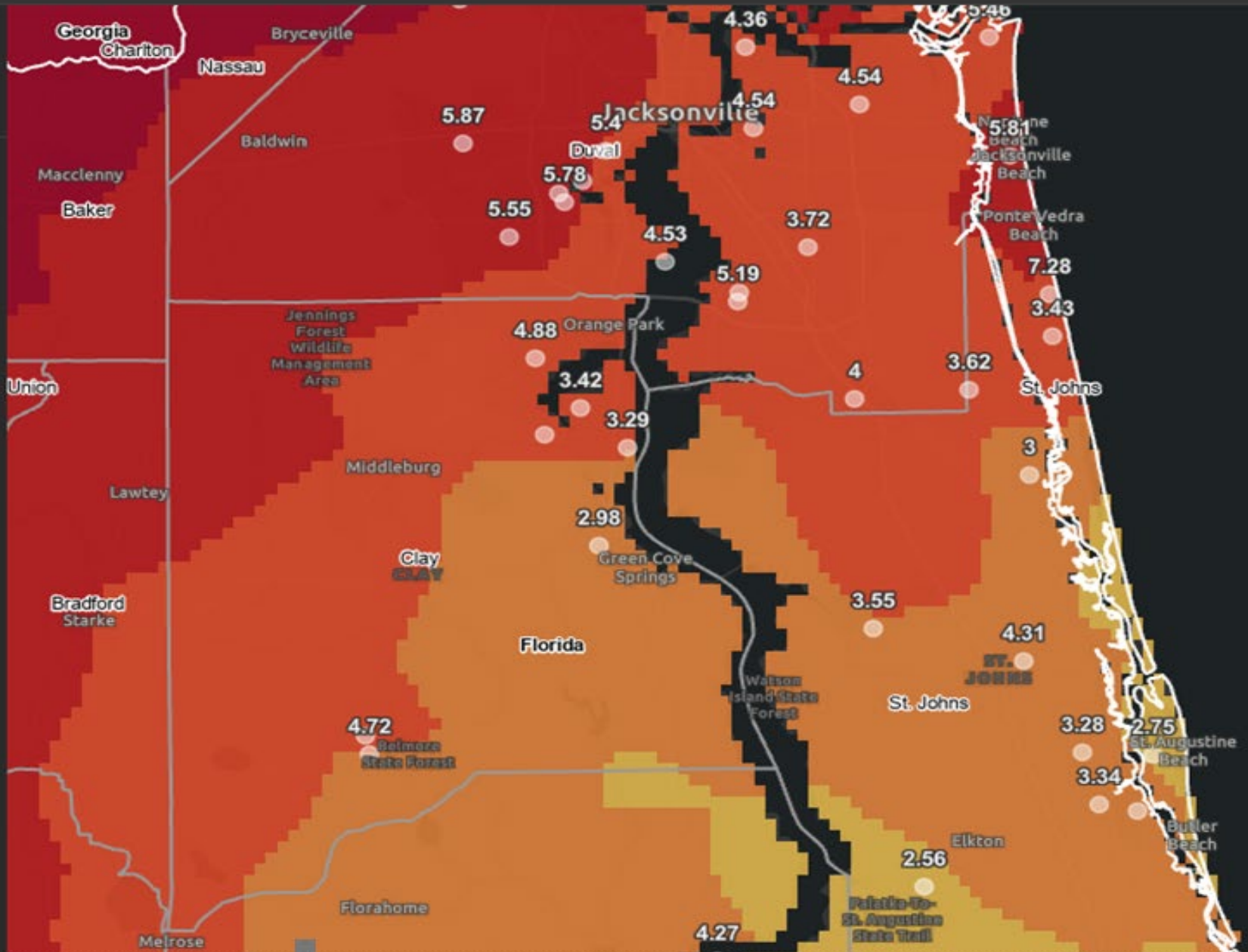
NWS Field GIW | GIS Mutual Aid

2024 ▾

## 96 Hour Rainfall Observations

## Rainfall 96 Hour Analysis

Rainfall Analysis 0" - 50"





# External Communications:

- 375.5k impressions on social media (amount of times content was shown)
- Emergency Management participated in:
  - 5 Recorded Social Media Briefings
  - 3 Live Social Media Briefings
  - 10 External Interviews (TV, Radio, and Print)
- 8,996 citizens were reached in each newsletter briefing
- Clay County Sheriff's Office:
  - 20 social media postings
  - 3 SaferWatch postings



# In Preparation for:

- Sandbag operations began Saturday, August 3rd
  - Omega Park
  - Clay County Soccer Complex
  - Orange Park Athletic Association
- 3 Shelters were opened
  - Orange Park High School (GP/PF)
  - Lake Asbury Junior High (SPND)
  - Keystone Elementary (GP/PF)
- After the storm Middleburg Baptist opened on Tuesday, August 6<sup>th</sup> as a Host Shelter and closed on Wednesday, August 7<sup>th</sup>
- Government closures were put into place for Monday, August 5<sup>th</sup> in an abundance of caution
- Voluntary Evacuations were announced for those residing on the North and South prongs of Black Creek early Sunday, August 4<sup>th</sup>





## Everbridge Notifications for the Black Creek:

- On Friday, August 2<sup>nd</sup> a general notice of the potential risk of flooding was sent out to 6,097 citizens through Everbridge
- On Sunday, August 4<sup>th</sup> separate notifications were sent out due to the National Weather Service issuing a River Flood Warning to both South and North Prong
  - North Prong: 1,567 citizen notifications
  - South Prong: 4,532 citizen notifications
- On Tuesday, August 6<sup>th</sup> a final notification went out to 1,569 citizens due to the rapid rise of the North prong of Black Creek



# Black Creek South Prong:

- South Prong Benchmarks:
  - 20ft – significant flooding of homes (Creek St., Black Creek Dr., Lightning Ln., Thunder Road, and other main roads are impassable)
  - 17.5ft – flooding begins to impact homes on Creek St., Black Creek Dr., Lightning Ln., and access to homes is cut off
  - 16ft – flooding of low-lying structures on Creek St. begins. Driveways on Creek St and Black Creek Dr. become impassable. Movement of property to higher ground is recommended
  - 14.5ft – flooding begins to impact low-lying driveways and access roads along Creek St., Black Creek Dr., Lightning Ln. Docks and low-lying properties begin to flood
  - 10ft – should levels continue to rise, precautions should begin
- Between 06:00 Monday, August 5<sup>th</sup> and 06:00 Tuesday, August 6<sup>th</sup> we experienced an 11.85 ft rise on the South Prong of Black Creek which typically sits at around 3.5ft
- Due to the quick rise overnight evacuation the Animal Shelter was of great concern, however, we reached our peak at 15.42ft and the water started to recede



## Black Creek North Prong:

- North Prong Benchmarks
  - 22ft – significant flooding of homes
  - 19ft – water begins to move into homes
  - 16ft – Lazy Acres rd begins to flood, lowlands flood, docks are affected
  - 16ft – South Side of Scenic Dr begins to flood
- Between 06:00 Monday, August 5<sup>th</sup> and 06:00 Tuesday, August 6<sup>th</sup> we experienced a 15.73 ft rise on the North Prong of Black Creek
- The peak for this event was met at 18:00 on Tuesday, August 6<sup>th</sup>, reaching 20.21 ft, just below major flood stage



## Black Creek North Prong:

- Due to flooding of roadways and properties, on Tuesday, August 6<sup>th</sup> road closures were made on Lazy Acre Rd. and Scenic Rd.
- With these closures came major detours for citizens due to these roadways being major ingress and egress points for residents in the area
- Home access affected by road closures and flooding:
  - Lazy Acre: 66 residents
  - Scenic 11 residents