

**CONTRACT BETWEEN
CLAY COUNTY BOARD OF COUNTY COMMISSIONERS
AND
STATE OF FLORIDA DEPARTMENT OF HEALTH
FOR OPERATION OF THE
CLAY COUNTY HEALTH DEPARTMENT
CONTRACT YEAR 2025-2026**

This contract is made and entered into between the State of Florida, Department of Health ("State"), and the Clay County Board of County Commissioners ("County"), through their undersigned authorities, effective October 1, 2025. State and County are jointly referred to as the "parties".

RECITALS

A. Pursuant to Chapter 154, Florida Statutes, the intent of the legislature is to "promote, protect, maintain, and improve the health and safety of all citizens and visitors of this state through a system of coordinated county health department services."

B. County Health Departments were created throughout Florida to satisfy this legislative intent through the "promotion of the public's health, the control and eradication of preventable diseases, and the provision of primary health care for special populations."

C. Clay County Health Department ("CHD") is one of the created County Health Departments.

D. It is necessary for the parties hereto to enter into this contract to ensure coordination between the State and the County in the operation of the CHD.

NOW, THEREFORE, in consideration of the mutual promises set forth herein, the sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. RECITALS. The parties mutually agree that the foregoing recitals are true and correct and incorporated herein by reference.

2. TERM. The parties mutually agree that this contract shall be effective from October 1, 2025, through September 30, 2026, or until a written contract replacing this contract is entered into between the parties, whichever is later, unless this contract is otherwise terminated according to the termination provisions outlined in paragraph 8. below.

3. SERVICES MAINTAINED BY THE CHD. The parties mutually agree that the CHD shall provide those services as outlined in Part III of Attachment II hereof, to maintain the following three levels of service pursuant to section 154.01(2), Florida Statutes, as defined below:

a. "Environmental health services" are those services that are organized and operated to protect the health of the general public by monitoring and regulating activities in the environment that may contribute to the occurrence or transmission of disease. Environmental health services shall be supported by available federal, state, and local funds and shall include

those services mandated on a state or federal level. Examples of environmental health services include but are not limited to, food hygiene, safe drinking water supply, sewage, and solid waste disposal, swimming pools, group care facilities, migrant labor camps, toxic material control, radiological health, and occupational health.

b. "Communicable disease control services" are those services that protect the health of the general public through the detection, control, and eradication of diseases that are transmitted primarily by human beings. Communicable disease services shall be supported by available federal, state, and local funds and shall include those services mandated on a state or federal level. Such services include, but are not limited to, epidemiology, sexually transmissible disease detection and control, HIV/AIDS, immunization, tuberculosis control, and maintenance of vital statistics.

c. "Primary care services" are acute care and preventive services that are made available to well and sick persons who are unable to obtain such services due to lack of income or other barriers beyond their control. These services are provided to benefit individuals, improve the collective health of the public, and prevent and control the spread of disease. Primary health care services are provided at home, in group settings, or in clinics. These services shall be supported by available federal, state, and local funds and shall include services mandated on a state or federal level. Examples of primary health care services include but are not limited to first contact acute care services; chronic disease detection and treatment; maternal and child health services; family planning; nutrition; school health; supplemental food assistance for women, infants, and children; home health; and dental services.

4. FUNDING. The parties further agree that funding for the CHD will be handled as follows:

a. The funding to be provided by the parties and any other sources is outlined in Part II of Attachment II hereof. This funding will be used as shown in Part I of Attachment II.

i. The State's appropriated responsibility (*direct contribution excluding any state fees, Medicaid contributions, or any other funds not listed on the Schedule C*) as provided in Attachment II, Part II is an amount not to exceed \$ 4,890,395 (*State General Revenue, State Funds, Other State Funds and Federal Funds listed on the Schedule C*). The State's obligation to pay under this contract is contingent upon an annual appropriation by the Legislature.

ii. The County's appropriated responsibility (*direct contribution excluding any fees, other cash, or local contributions*) as provided in Attachment II, Part II is an amount not to exceed \$ 1,059,097.00 (*amount listed under the "Board of County Commissioners Annual Appropriations section of the revenue attachment*).

b. Overall expenditures will not exceed available funding or budget authority, whichever is less, (either the current year or from surplus trust funds) in any service category. Unless requested otherwise, any surplus at the end of the term of this contract in the County Health Department Trust Fund that is attributed to the CHD shall be carried forward to the next contract period.

c. Either party may establish service fees as allowed by law to fund activities of the CHD. Where applicable, such fees shall be automatically adjusted to at least the Medicaid fee schedule.

d. Either party may increase or decrease funding of this contract during the term hereof by notifying the other party in writing of the amount and purpose for the change in funding. If the State initiates the increase or decrease, the CHD will revise Attachment II and send a copy of the revised pages to the County and the State's Office of Budget and Revenue Management. If the County initiates the increase or decrease, the County shall notify the CHD in writing. The CHD will then revise Attachment II and send a copy of the revised pages to the State's Office of Budget and Revenue Management.

e. The name and address of the official payee to whom payments shall be made is:

County Health Department Trust Fund
Clay County Health Department
1845 Town Center Blvd., Bldg. 600, Box #15
Fleming Island, FL 32003

5. CHD DIRECTOR or ADMINISTRATOR. Both parties agree the director or administrator of the CHD shall be a State employee or under contract with the State and will be under the day-to-day direction of the State's Deputy Secretary for County Health Systems. The director or administrator shall be selected by the State with the concurrence of the County. The director or administrator of the CHD shall ensure that non-categorical sources of funding are used to fulfill public health priorities in the community and the Long-Range Program Plan.

6. ADMINISTRATIVE POLICIES AND PROCEDURES. The parties hereto agree that the following standards should apply in the operation of the CHD:

a. The CHD and its personnel shall follow all State policies and procedures, except to the extent permitted for the use of County purchasing procedures as outlined in subparagraph b., below. All CHD employees shall be State or State-contract personnel subject to State personnel laws, rules, and procedures. Employees will report time in the Health Management System compatible format by program component as specified by the State.

b. The CHD shall comply with all applicable provisions of federal and state laws and regulations relating to its operation with the exception that the use of County purchasing procedures shall be allowed when it will result in a better price or service and no statewide purchasing contract has been implemented for those goods or services. In such cases, the CHD director or administrator must sign a justification, therefore, and all County purchasing procedures must be followed in their entirety, and such compliance shall be documented. Such justification and compliance documentation shall be maintained by the CHD following the terms of this contract. State procedures must be followed for all leases on facilities not enumerated in Attachment IV.

c. The CHD shall maintain books, records, and documents following the Generally Accepted Accounting Principles, as promulgated by the Governmental Accounting Standards Board, and the requirements of federal or state law. These records shall be maintained as

required by the State's Policies and Procedures for Records Management and shall be open for inspection at any time by the parties and the public, except for those records that are not otherwise subject to disclosure as provided by law which is subject to the confidentiality provisions of paragraphs 6.i. and 6.k., below. Books, records, and documents must be adequate to allow the CHD to comply with the following reporting requirements:

- i.* The revenue and expenditure requirements in the Florida Accounting Information Resource System; and
- ii.* The client registration and services reporting requirements of the minimum data set as specified in the most current version of the Client Information System/Health Management Component Pamphlet; and
- iii.* Financial procedures specified in the State's Accounting Procedures Manuals, Accounting memoranda, and Comptroller's memoranda; and
- iv.* The CHD is responsible for assuring that all contracts with service providers include provisions that all subcontracted services be reported to the CHD in a manner consistent with the client registration and service reporting requirements of the minimum data set as specified in the Client Information System/Health Management Component Pamphlet.

d. All funds for the CHD shall be deposited in the County Health Department Trust Fund maintained by the state treasurer. These funds shall be accounted for separately from funds deposited for other CHDs and shall be used only for public health purposes in Clay County.

e. That any surplus or deficit funds, including fees or accrued interest, remaining in the County Health Department Trust Fund account at the end of the contract year shall be credited or debited to the State or County, as appropriate, based on the funds contributed by each and the expenditures incurred by each. Expenditures will be charged to the program accounts by State and County based on the ratio of planned expenditures in this contract and funding from all sources is credited to the program accounts by State and County. The equity share of any surplus or deficit funds accruing to the State and County is determined each month and at the contract year-end. Surplus funds may be applied toward the funding requirements of each party in the following year. However, in each such case, all surplus funds, including fees and accrued interest, shall remain in the trust fund until accounted for in a manner that clearly illustrates the amount which has been credited to each party. The planned use of surplus funds shall be reflected in Attachment II, Part I of this contract, with special capital projects explained in Attachment V.

f. There shall be no transfer of funds between the three levels of services without a contract amendment unless the CHD director or administrator determines that an emergency exists wherein a time delay would endanger the public's health and the State's Deputy Secretary for County Health Systems have approved the transfer. The State's Deputy Secretary for County Health Systems shall forward written evidence of this approval to the CHD within 30 days after an emergency transfer.

g. The CHD may execute subcontracts for services necessary to enable the CHD to carry out the programs specified in this contract. Any such subcontract shall include all aforementioned audit and record-keeping requirements.

h. At the request of either party, an audit may be conducted by an independent certified public accountant on the financial records of the CHD, and the results made available to the parties within 180 days after the close of the CHD fiscal year. This audit will follow requirements contained in OMB Circular A-133, as revised, and may be in conjunction with audits performed by the County government. If audit exceptions are found, then the director or administrator of the CHD will prepare a corrective action plan and a copy of that plan and monthly status reports will be furnished to the contract managers for the parties.

i. The CHD shall not use or disclose any information concerning a recipient of services except as allowed by federal or state law or policy.

j. The CHD shall retain all client records, financial records, supporting documents, statistical records, and any other documents (including electronic storage media) pertinent to this contract for five years after termination of this contract. If an audit has been initiated and audit findings have not been resolved at the end of five years, the records shall be retained until the resolution of the audit findings.

k. The CHD shall maintain the confidentiality of all data, files, and records that are confidential under the law or are otherwise exempted from disclosure as a public record under Florida law. The CHD shall implement procedures to ensure the protection and confidentiality of all such records and shall comply with sections 384.29, 381.004, 392.65, and 456.057, Florida Statutes, and all other state and federal laws regarding confidentiality. All confidentiality procedures implemented by the CHD shall be consistent with the State's Information Security Policies, Protocols, and Procedures. The CHD shall further adhere to any amendments to the State's security requirements and shall comply with any applicable professional standards of practice concerning client confidentiality.

l. The CHD shall abide by all State policies and procedures, which by this reference are incorporated herein as standards to be followed by the CHD.

m. The CHD shall establish a system through which applicants for services and current clients may present grievances over denial, modification, or termination of services. The CHD will advise applicants of the right to appeal a denial or exclusion from services, of failure to take account of a client's choice of service, and right to a fair hearing to the final governing authority of the CHD. Specific references to existing laws, rules, or program manuals are included in Attachment I of this contract.

n. The CHD shall comply with the provisions contained in the Civil Rights Compliance and Non-Discrimination Certificate, hereby incorporated into this contract as Attachment III.

o. The CHD shall submit quarterly reports to the County that shall include at least the following:

- i.* The DE385L1 Contract Management Variance Report and the DE580L1 Analysis of Fund Equities Report; and
- ii.* A written explanation to the County of service variances reflected in the year-end DE385L1 report if the variance exceeds or falls below 25 percent of the planned expenditure amount for the contract year. However, if the amount of the service-specific variance between actual and planned expenditures does not exceed three percent of the total planned expenditures for the level of service in which the type of service is included, a variance explanation is not required. A copy of the written explanation shall be sent to the State's Office of Budget and Revenue Management.

p. The dates for the submission of quarterly reports to the County shall be as follows unless the generation and distribution of reports are delayed due to circumstances beyond the CHD's control:

- i.* March 1, 2026, for the reporting period of October 1, 2025, through December 31, 2025; and
- ii.* June 1, 2026, for the reporting period of October 1, 2025, through March 31, 2026; and
- iii.* September 1, 2026, for the reporting period of October 1, 2025 through June 30, 2026; and
- iv.* December 1, 2026, for the reporting period of October 1, 2025 through September 30, 2026.

7. FACILITIES AND EQUIPMENT. The parties mutually agree that:

a. CHD facilities shall be provided as specified in Attachment IV to this contract and the County shall own the facilities used by the CHD unless otherwise provided in Attachment IV.

b. The County shall ensure adequate fire and casualty insurance coverage for County-owned CHD offices and buildings and all furnishings and equipment in CHD offices through either a self-insurance program or insurance purchased by the County.

c. All vehicles will be transferred to the ownership of the County and registered as County vehicles. The County shall ensure insurance coverage for these vehicles is available through either a self-insurance program or insurance purchased by the County. All vehicles will be used solely for CHD operations. Vehicles purchased through the County Health Department Trust Fund shall be sold at fair market value when they are no longer needed by the CHD and the proceeds returned to the County Health Department Trust Fund.

8. TERMINATION.

a. Termination at Will. This contract may be terminated by either party without cause upon no less than 180 calendar days' notice in writing to the other party unless a lesser time is mutually agreed upon in writing by both parties.

b. Termination Because of Lack of Funds. In the event funds to finance this contract become unavailable, either party may terminate this contract upon no less than 24 hours' notice.

c. Termination for Breach. This contract may be terminated by either party for a material breach of an obligation hereunder, upon no less than 30 days' notice. Waiver of a breach of any provisions of this contract shall not be deemed to be a waiver of any other breach and shall not be construed to be a modification of the terms of this contract.

9. MISCELLANEOUS. The parties further agree:

a. Availability of Funds. If this contract, any renewal hereof, or any term, performance, or payment hereunder, extends beyond the CHD fiscal year beginning July 1, 2026, it is agreed that the performance and payment under this contract are contingent upon an annual appropriation by the Legislature, under section 287.0582, Florida Statutes.

b. Contract Managers. The name and addresses of the contract managers for the parties under this contract are as follows:

For the State:

Amy Alvarado
Name
Assistant Director
Title
1845 Town Center Blvd
Fleming Island, FL 32003
Address
amy.alvarado@flhealth.gov
Email Address
(904) 529-2811
Telephone

For the County:

Karen Smith
Name
Director, A&CS
Title
P. O. Box 1366
Green Cove Springs, FL 32043
Address
karen.thomas@claycountygov.com
Email Address
(904) 278-3735
Telephone

If different contract managers are designated after the execution of this contract, the name, address, email address, and telephone number of the new representative shall be furnished in writing to the other parties and attached to the originals of this contract.

c. Captions. The captions and headings contained in this contract are for the convenience of the parties only and do not in any way modify, amplify, or give additional notice of the provisions hereof.

d. Notices. Any notices provided under this contract must be delivered by certified mail, return receipt requested, in person with proof of delivery, or by email to the email address of the respective party identified in Section 9.b., above.

In WITNESS THEREOF, the parties hereto have caused this eight page contract, with its attachments as referenced, including Attachment I (two pages), Attachment II (six pages), Attachment III (one page), Attachment IV (one page), and Attachment V (one page), to be executed by their undersigned officials as duly authorized effective the 1st day of October 2025.

**BOARD OF COUNTY COMMISSIONERS
FOR CLAY COUNTY**

**STATE OF FLORIDA
DEPARTMENT OF HEALTH**

SIGNED BY: _____

SIGNED BY: _____

NAME: Betsy Condon

NAME: Joseph A. Ladapo, M.D., Ph.D.

TITLE: Chairman

TITLE: State Surgeon General

DATE: _____

DATE: _____

ATTESTED TO:

SIGNED BY: _____

SIGNED BY: _____

NAME: _____

NAME: Heather E. Huffman, MS, RDN,
LD/N, IBCLC

TITLE: _____

TITLE: CHD Director or Administrator

DATE: _____

DATE: _____

ATTACHMENT I
CLAY COUNTY HEALTH DEPARTMENT
PROGRAM SPECIFIC REPORTING REQUIREMENTS AND PROGRAMS REQUIRING
COMPLIANCE WITH THE PROVISIONS OF SPECIFIC MANUALS

Some health services must comply with specific program and reporting requirements in addition to the Personal Health Coding Pamphlet (DHP 50-20), Environmental Health Coding Pamphlet (DHP 50-21) and FLAIR requirements because of federal or state law, regulation or rule. If a county health department is funded to provide one of these services, it must comply with the special reporting requirements for that service. The services and the reporting requirements are listed below:

<u>Service</u>	<u>Requirement</u>
1. Sexually Transmitted Disease Program	Requirements as specified in F.A.C. 64D-3, F.S. 381 and F.S. 384.
2. Dental Health	Periodic financial and programmatic reports as specified by the program office.
3. Special Supplemental Nutrition Program for Women, Infants and Children (including the WIC Breastfeeding Peer Counseling Program)	Service documentation and monthly financial reports as specified in DHM 150-24* and all federal, state and county requirements detailed in program manuals and published procedures.
4. Healthy Start/ Improved Pregnancy Outcome	Requirements as specified in the 2007 Healthy Start Standards and Guidelines and as specified by the Healthy Start Coalitions in contract with each county health department.
5. Family Planning	Requirements as specified in Public Law 91-572, 42 U.S.C. 300, et seq., 42 CFR part 59, subpart A, 45 CFR parts 74 & 92, 2 CFR 215 (OMB Circular A-110) OMB Circular A-102, F.S. 381.0051, F.A.C. 64F-7, F.A.C. 64F-16, and F.A.C. 64F-19. Requirements and Guidance as specified in the Program Requirements for Title X Funded Family Planning Projects (Title X Requirements)(2014) and the Providing Quality Family Planning Services (QFP): Recommendations of CDC and the U.S. Office of Population Affairs published on the Office of Population Affairs website. Programmatic annual reports as specified by the program office as specified in the annual programmatic Scope of Work for Family Planning and Maternal Child Health Services, including the Family Planning Annual Report (FPAR), and other minimum guidelines as specified by the Policy Web Technical Assistance Guidelines.
6. Immunization	Periodic reports as specified by the department pertaining to immunization levels in kindergarten and/or seventh grade pursuant to instructions contained in the Immunization Guidelines-Florida Schools, Childcare Facilities and Family Daycare Homes (DH Form 150-615) and Rule 64D-3.046, F.A.C. In addition, periodic reports as specified by the department pertaining to the surveillance/investigation of reportable vaccine-preventable diseases, adverse events, vaccine accountability, and assessment of immunization

- levels as documented in Florida SHOTS and supported by CHD Guidebook policies and technical assistance guidance.
7. Environmental Health
Requirements as specified in Environmental Health Programs Manual 150-4* and DHP 50-21*
 8. HIV/AIDS Program
Requirements as specified in F.S. 384.25 and F.A.C. 64D-3.030 and 64D-3.031. Case reporting should be on Adult HIV/AIDS Confidential Case Report CDC Form DH2139 and Pediatric HIV/AIDS Confidential Case Report CDC Form DH2140.

Requirements as specified in F.A.C. 64D-2 and 64D-3, F.S. 381 and F.S. 384. Socio-demographic and risk data on persons tested for HIV in CHD clinics should be reported on Lab Request DH Form 1628 in accordance with the Forms Instruction Guide.
Requirements for the HIV/AIDS Patient Care programs are found in the Patient Care Contract Administrative Guidelines.
 9. School Health Services
Requirements as specified in the Florida School Health Administrative Guidelines (May 2012). Requirements as specified in F.S. 381.0056, F.S. 381.0057, F.S. 402.3026 and F.A.C. 64F-6.
 10. Tuberculosis
Tuberculosis Program Requirements as specified in F.A.C. 64D-3 and F.S. 392.
 11. General Communicable Disease Control
Carry out surveillance for reportable communicable and other acute diseases, detect outbreaks, respond to individual cases of reportable diseases, investigate outbreaks, and carry out communication and quality assurance functions, as specified in F.A.C. 64D-3, F.S. 381, F.S. 384 and the CHD Epidemiology Guide to Surveillance and Investigations.
 12. Refugee Health Program
Programmatic and financial requirements as specified by the program office.

*or the subsequent replacement if adopted during the contract period.

ATTACHMENT II
CLAY COUNTY HEALTH DEPARTMENT
PART I. PLANNED USE OF COUNTY HEALTH DEPARTMENT TRUST FUND BALANCES

	Estimated State Share of CHD Trust Fund Balance	Estimated County Share of CHD Trust Fund Balance	Total
1. CHD Trust Fund Ending Balance 09/30/25	0	460870	460870
2. Drawdown for Contract Year October 1, 2025 to September 30, 2026	0	-18346	-18346
3. Special Capital Project use for Contract Year October 1, 2025 to September 30, 2026	0	0	0
4. Balance Reserved for Contingency Fund October 1, 2025 to September 30, 2026	0	442524	442524

Special Capital Projects are new construction or renovation projects and new furniture or equipment associated with these projects, and mobile health vans.

ATTACHMENT II

CLAY COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2025 to September 30, 2026

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
1. GENERAL REVENUE - STATE					
015040 AIDS PREVENTION & SURVEILLANCE - GENERAL REVENUE	24,288	0	24,288	0	24,288
015040 CHD - TB COMMUNITY PROGRAM	50,027	0	50,027	0	50,027
015040 FAMILY PLANNING GENERAL REVENUE	62,491	0	62,491	0	62,491
015040 PRIMARY CARE PROGRAM	174,754	0	174,754	0	174,754
015040 RACIAL & ETHNIC DISPARITIES - CHD EXPENSES	52,000	0	52,000	0	52,000
015040 SCHOOL HEALTH SERVICES	170,611	0	170,611	0	170,611
015050 CHD GENERAL REVENUE NON-CATEGORICAL	1,874,531	0	1,874,531	0	1,874,531
GENERAL REVENUE TOTAL	2,408,702	0	2,408,702	0	2,408,702
2. NON GENERAL REVENUE - STATE					
015010 ENVIRONMENTAL BIOMEDICAL WASTE PROGRAM	9,257	0	9,257	0	9,257
015010 TOBACCO STATE & COMMUNITY HEALTHY BABY	10,000	0	10,000	0	10,000
NON GENERAL REVENUE TOTAL	19,257	0	19,257	0	19,257
3. FEDERAL FUNDS - STATE					
007000 AIDS DRUG ASSISTANCE PROGRAM ADMIN HQ	137,416	0	137,416	0	137,416
007000 WIC BREASTFEEDING PEER COUNSELING PROG	57,500	0	57,500	0	57,500
007000 COMPREHENSIVE COMMUNITY CARDIO - PHBG	35,000	0	35,000	0	35,000
007000 ELC COVID HAI/AR	51,981	0	51,981	0	51,981
007000 FAMILY PLANNING TITLE X - GRANT	75,891	0	75,891	0	75,891
007000 PUBLIC HLTH INFRASTRUCTURE & WORKFORCE/CENTRAL 1	172,475	0	172,475	0	172,475
007000 INFANT MORTALITY	12,781	0	12,781	0	12,781
007000 IMMUNIZATION ACTION PLAN	36,965	0	36,965	0	36,965
007000 MCH SPECIAL PROJECT PRAMS	12,781	0	12,781	0	12,781
007000 OVERDOSE TO ACTION - PREVENTION	84,073	0	84,073	0	84,073
007000 BASE COMMUNITY PREPAREDNESS CAPABILITY	129,509	0	129,509	0	129,509
007000 BASE PUB HLTH SURVEILLANCE & EPI INVESTIGATION	119,650	0	119,650	0	119,650
007000 RYAN WHITE TITLE II GRANT/CHD CONSORTIUM	181,939	0	181,939	0	181,939
007000 WIC PROGRAM ADMINISTRATION	1,162,632	0	1,162,632	0	1,162,632
015075 SCHOOL HEALTH SERVICES	124,295	0	124,295	0	124,295
015075 REFUGEE HEALTH SCREENING REIMBURSEMENT SERVICES	67,548	0	67,548	0	67,548
FEDERAL FUNDS TOTAL	2,462,436	0	2,462,436	0	2,462,436
4. FEES ASSESSED BY STATE OR FEDERAL RULES - STATE					
001020 CHD STATEWIDE ENVIRONMENTAL FEES	114,729	0	114,729	0	114,729
001092 ON SITE SEWAGE DISPOSAL PERMIT FEES	175,501	0	175,501	0	175,501
001092 CHD STATEWIDE ENVIRONMENTAL FEES	2,154	0	2,154	0	2,154
001206 ON SITE SEWAGE DISPOSAL PERMIT FEES	14,948	0	14,948	0	14,948
001206 SANITATION CERTIFICATES (FOOD INSPECTION)	2,403	0	2,403	0	2,403
001206 SEPTIC TANK RESEARCH SURCHARGE	1,370	0	1,370	0	1,370
001206 PUBLIC SWIMMING POOL PERMIT FEES-10% HQ TRANSFER	1,000	0	1,000	0	1,000
001206 DRINKING WATER PROGRAM OPERATIONS	824	0	824	0	824
001206 REGULATION OF BODY PIERCING SALONS	476	0	476	0	476
001206 TANNING FACILITIES	350	0	350	0	350

ATTACHMENT II

CLAY COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2025 to September 30, 2026

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
001206 ONSITE SEWAGE TRAINING CENTER	1,275	0	1,275	0	1,275
001206 TATTO PROGRAM ENVIRONMENTAL HEALTH	1,526	0	1,526	0	1,526
001206 MOBILE HOME & RV PARK FEES	422	0	422	0	422
FEES ASSESSED BY STATE OR FEDERAL RULES TOTAL	316,978	0	316,978	0	316,978
5. OTHER CASH CONTRIBUTIONS - STATE:					
031005 CHD CLINIC FEES	60	0	60	0	60
031005 GENERAL CLINIC RABIES SERVICES & DRUG PURCHASES	4,319	0	4,319	0	4,319
090001 DRAW DOWN FROM PUBLIC HEALTH UNIT	0	0	0	0	0
OTHER CASH CONTRIBUTION TOTAL	4,379	0	4,379	0	4,379
6. MEDICAID - STATE/COUNTY:					
001057 CHD CLINIC FEES	0	110,772	110,772	0	110,772
MEDICAID TOTAL	0	110,772	110,772	0	110,772
7. ALLOCABLE REVENUE - STATE:					
004010 CHD GENERAL REVENUE NON-CATEGORICAL	2	0	2	0	2
018000 CHD CLINIC FEES	25	0	25	0	25
018000 CHD STATEWIDE ENVIRONMENTAL FEES	85	0	85	0	85
ALLOCABLE REVENUE TOTAL	112	0	112	0	112
8. OTHER STATE CONTRIBUTIONS NOT IN CHD TRUST FUND - STATE					
ADAP	0	0	0	444,529	444,529
PHARMACY DRUG PROGRAM	0	0	0	2,425	2,425
WIC PROGRAM	0	0	0	4,963,502	4,963,502
BUREAU OF PUBLIC HEALTH LABORATORIES	0	0	0	4,552	4,552
IMMUNIZATIONS	0	0	0	345,076	345,076
OTHER STATE CONTRIBUTIONS TOTAL	0	0	0	5,760,084	5,760,084
9. DIRECT LOCAL CONTRIBUTIONS - BCC/TAX DISTRICT					
008005 CHD LOCAL REVENUE & EXPENDITURES	0	1,059,097	1,059,097	0	1,059,097
DIRECT COUNTY CONTRIBUTIONS TOTAL	0	1,059,097	1,059,097	0	1,059,097
10. FEES AUTHORIZED BY COUNTY ORDINANCE OR RESOLUTION - COUNTY					
001077 CHD CLINIC FEES	0	87,015	87,015	0	87,015
001077 GENERAL CLINIC RABIES SERVICES & DRUG PURCHASES	0	856	856	0	856
001094 CHD LOCAL ENVIRONMENTAL FEES	0	137,232	137,232	0	137,232
001110 VITAL STATISTICS CERTIFIED RECORDS	0	232,000	232,000	0	232,000
FEES AUTHORIZED BY COUNTY TOTAL	0	457,103	457,103	0	457,103
11. OTHER CASH AND LOCAL CONTRIBUTIONS - COUNTY					
001029 CHD CLINIC FEES	0	1,650	1,650	0	1,650
001029 GENERAL CLINIC RABIES SERVICES & DRUG PURCHASES	0	100	100	0	100
010500 MIGRANT LABOR HOUSING INSPECTION H-2A PROGRAM	0	125	125	0	125
010500 CHD SALE OF SERVICES IN OR OUTSIDE OF STATE GOVT	0	6,000	6,000	0	6,000
090002 DRAW DOWN FROM PUBLIC HEALTH UNIT	0	18,346	18,346	0	18,346

ATTACHMENT II

CLAY COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department
October 1, 2025 to September 30, 2026

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
OTHER CASH AND LOCAL CONTRIBUTIONS TOTAL	0	26,221	26,221	0	26,221
12. ALLOCABLE REVENUE - COUNTY					
004010 CHD GENERAL REVENUE NON-CATEGORICAL	0	2	2	0	2
018000 CHD CLINIC FEES	0	25	25	0	25
018000 CHD STATEWIDE ENVIRONMENTAL FEES	0	85	85	0	85
COUNTY ALLOCABLE REVENUE TOTAL	0	112	112	0	112
13. BUILDINGS - COUNTY					
ANNUAL RENTAL EQUIVALENT VALUE	0	0	0	522,650	522,650
OTHER (Specify)	0	0	0	0	0
UTILITIES	0	0	0	0	0
BUILDING MAINTENANCE	0	0	0	2,400	2,400
GROUNDS MAINTENANCE	0	0	0	8,000	8,000
INSURANCE	0	0	0	0	0
OTHER (Specify)	0	0	0	0	0
OTHER (Specify)	0	0	0	0	0
BUILDINGS TOTAL	0	0	0	533,050	533,050
14. OTHER COUNTY CONTRIBUTIONS NOT IN CHD TRUST FUND - COUNTY					
EQUIPMENT / VEHICLE PURCHASES	0	0	0	0	0
VEHICLE INSURANCE	0	0	0	0	0
VEHICLE MAINTENANCE	0	0	0	7,000	7,000
OTHER COUNTY CONTRIBUTION (SPECIFY)	0	0	0	0	0
OTHER COUNTY CONTRIBUTION (SPECIFY)	0	0	0	0	0
OTHER COUNTY CONTRIBUTIONS TOTAL	0	0	0	7,000	7,000
GRAND TOTAL CHD PROGRAM	5,211,864	1,653,305	6,865,169	6,300,134	13,165,303

ATTACHMENT II

CLAY COUNTY HEALTH DEPARTMENT

Part III, Planned Staffing, Clients, Services and Expenditures By Program Service Area Within Each Level of Service

October 1, 2025 to September 30, 2026

	FTE's (0.00)	Clients Units	Services/ Visits	Quarterly Expenditure Plan				State	County	Grand Total
				1st	2nd (Whole dollars only)	3rd	4th			
A. COMMUNICABLE DISEASE CONTROL:										
IMMUNIZATION (101)	3.09	1,976	2,545	68,753	58,935	68,753	59,909	41,344	215,006	256,350
SEXUALLY TRANS. DIS. (102)	5.77	546	853	131,286	112,538	131,286	114,398	100,000	389,508	489,508
HIV/AIDS PREVENTION (03A1)	0.11	0	0	2,180	1,868	2,180	1,899	8,127	0	8,127
HIV/AIDS SURVEILLANCE (03A2)	0.70	0	1	13,987	11,990	13,987	12,187	52,151	0	52,151
HIV/AIDS PATIENT CARE (03A3)	2.81	232	430	71,738	61,493	71,738	62,509	265,578	1,900	267,478
ADAP (03A4)	1.72	127	152	44,001	37,718	44,001	38,342	164,062	0	164,062
TUBERCULOSIS (104)	2.03	109	510	55,620	47,678	55,620	48,466	202,571	4,813	207,384
COMM. DIS. SURV. (106)	5.01	0	2,160	110,738	94,924	110,738	96,492	412,883	9	412,892
HEPATITIS (109)	0.03	63	75	841	721	841	731	0	3,134	3,134
PREPAREDNESS AND RESPONSE (116)	3.34	0	5	79,061	67,771	79,061	68,892	294,785	0	294,785
REFUGEE HEALTH (118)	0.33	29	80	22,037	18,890	22,037	19,202	82,166	0	82,166
VITAL RECORDS (180)	1.93	9,649	29,554	39,980	34,271	39,980	34,836	0	149,067	149,067
COMMUNICABLE DISEASE SUBTOTAL	26.87	12,731	36,365	640,222	548,797	640,222	557,863	1,623,667	763,437	2,387,104
B. PRIMARY CARE:										
CHRONIC DISEASE PREVENTION PRO (210)	1.60	0	176	37,723	32,336	37,723	32,870	52,001	88,651	140,652
WIC (21W1)	18.30	8,079	55,420	431,214	369,635	431,214	375,744	1,607,794	13	1,607,807
TOBACCO USE INTERVENTION (212)	0.04	0	1	2,991	2,564	2,991	2,606	11,152	0	11,152
WIC BREASTFEEDING PEER COUNSELING (21W2)	2.72	0	10,753	46,361	39,741	46,361	40,397	172,858	2	172,860
FAMILY PLANNING (223)	3.95	386	691	90,986	77,993	90,986	79,283	138,385	200,863	339,248
IMPROVED PREGNANCY OUTCOME (225)	0.43	1	41	10,587	9,075	10,587	9,224	39,473	0	39,473
HEALTHY START PRENATAL (227)	0.00	0	0	0	0	0	0	0	0	0
COMPREHENSIVE CHILD HEALTH (229)	2.46	847	902	59,332	50,859	59,332	51,700	54,756	166,467	221,223
HEALTHY START CHILD (231)	0.00	0	0	0	0	0	0	0	0	0
SCHOOL HEALTH (234)	6.11	0	567,606	152,473	130,699	152,473	132,860	562,501	6,004	568,505
COMPREHENSIVE ADULT HEALTH (237)	0.60	88	151	14,078	12,067	14,078	12,266	32,005	20,484	52,489
COMMUNITY HEALTH DEVELOPMENT (238)	6.03	0	101	162,586	139,368	162,586	141,670	606,210	0	606,210
DENTAL HEALTH (240)	0.00	0	0	0	0	0	0	0	0	0
PRIMARY CARE SUBTOTAL	42.24	9,401	635,842	1,008,331	864,337	1,008,331	878,620	3,277,135	482,484	3,759,619
C. ENVIRONMENTAL HEALTH:										
Water and Onsite Sewage Programs										
COSTAL BEACH MONITORING (347)	0.00	0	0	0	0	0	0	0	0	0
LIMITED USE PUBLIC WATER SYSTEMS (357)	0.39	85	339	11,787	10,104	11,787	10,270	7,336	36,612	43,948
PUBLIC WATER SYSTEM (358)	0.01	0	0	468	401	468	409	0	1,746	1,746
PRIVATE WATER SYSTEM (359)	0.18	65	903	5,321	4,561	5,321	4,636	603	19,236	19,839
ONSITE SEWAGE TREATMENT & DISPOSAL (361)	3.70	1,255	1,331	100,344	86,015	100,344	87,437	175,546	198,594	374,140
Group Total	4.28	1,405	2,573	117,920	101,081	117,920	102,752	183,485	256,188	439,673
Facility Programs										
TATTOO FACILITY SERVICES (344)	0.24	140	55	6,182	5,299	6,182	5,387	15,353	7,697	23,050
FOOD HYGIENE (348)	0.73	158	436	19,093	16,366	19,093	16,636	23,185	48,003	71,188

ATTACHMENT II

CLAY COUNTY HEALTH DEPARTMENT

Part III, Planned Staffing, Clients, Services and Expenditures By Program Service Area Within Each Level of Service

October 1, 2025 to September 30, 2026

	FTE's (0.00)	Clients Units	Services/ Visits	Quarterly Expenditure Plan				State	County	Grand Total
				1st	2nd (Whole dollars only)	3rd	4th			
BODY PIERCING FACILITIES SERVICES (349)	0.07	12	16	1,802	1,544	1,802	1,570	2,126	4,592	6,718
GROUP CARE FACILITY (351)	0.17	102	223	4,391	3,764	4,391	3,825	2	16,369	16,371
MIGRANT LABOR CAMP (352)	0.02	2	18	724	621	724	632	125	2,576	2,701
HOUSING & PUB. BLDG. (353)	0.00	0	0	0	0	0	0	0	0	0
MOBILE HOME AND PARK (354)	0.05	30	37	1,324	1,135	1,324	1,155	4,198	740	4,938
POOLS/BATHING PLACES (360)	0.46	131	489	12,248	10,499	12,248	10,672	33,131	12,536	45,667
BIOMEDICAL WASTE SERVICES (364)	0.71	392	461	18,422	15,791	18,422	16,053	36,320	32,368	68,688
TANNING FACILITY SERVICES (369)	0.07	21	28	1,572	1,347	1,572	1,370	3,188	2,673	5,861
Group Total	2.52	988	1,763	65,758	56,366	65,758	57,300	117,628	127,554	245,182
Groundwater Contamination										
STORAGE TANK COMPLIANCE SERVICES (355)	0.00	0	0	0	0	0	0	0	0	0
SUPER ACT SERVICES (356)	0.00	0	0	0	0	0	0	0	0	0
Group Total	0.00	0	0	0	0	0	0	0	0	0
Community Hygiene										
COMMUNITY ENVIR. HEALTH (345)	0.04	0	448	1,239	1,062	1,239	1,079	1	4,618	4,619
INJURY PREVENTION (346)	0.04	0	0	919	788	919	801	0	3,427	3,427
LEAD MONITORING SERVICES (350)	0.01	0	0	187	161	187	164	0	699	699
PUBLIC SEWAGE (362)	0.00	0	0	0	0	0	0	0	0	0
SOLID WASTE DISPOSAL SERVICE (363)	0.00	0	0	0	0	0	0	0	0	0
SANITARY NUISANCE (365)	0.02	114	10	801	686	801	698	0	2,986	2,986
RABIES SURVEILLANCE (366)	0.00	0	0	181	155	181	157	0	674	674
ARBORVIRUS SURVEIL. (367)	0.00	0	0	0	0	0	0	0	0	0
RODENT/ARTHROPOD CONTROL (368)	0.00	0	0	0	0	0	0	0	0	0
WATER POLLUTION (370)	0.01	0	0	202	173	202	175	0	752	752
INDOOR AIR (371)	0.01	0	0	309	265	309	268	0	1,151	1,151
RADIOLOGICAL HEALTH (372)	0.00	0	0	0	0	0	0	0	0	0
TOXIC SUBSTANCES (373)	0.08	0	30	2,504	2,146	2,504	2,182	1	9,335	9,336
Group Total	0.21	114	488	6,342	5,436	6,342	5,524	2	23,642	23,644
ENVIRONMENTAL HEALTH SUBTOTAL	7.01	2,507	4,824	190,020	162,883	190,020	165,576	301,115	407,384	708,499
D. NON-OPERATIONAL COSTS:										
NON-OPERATIONAL COSTS (599)	0.00	0	0	0	0	0	0	0	0	0
ENVIRONMENTAL HEALTH SURCHARGE (399)	0.00	0	0	2,668	2,287	2,668	2,324	9,947	0	9,947
MEDICAID BUYBACK (611)	0.00	0	0	0	0	0	0	0	0	0
NON-OPERATIONAL COSTS SUBTOTAL	0.00	0	0	2,668	2,287	2,668	2,324	9,947	0	9,947
TOTAL CONTRACT	76.12	24,639	677,031	1,841,241	1,578,304	1,841,241	1,604,383	5,211,864	1,653,305	6,865,169

ATTACHMENT III
TRAINING COUNTY HEALTH DEPARTMENT
CIVIL RIGHTS COMPLIANCE AND NON-DISCRIMINATION CERTIFICATE

1. The CHD agrees to complete the Civil Rights Compliance Questionnaire, DH Forms 946 A and B (or the subsequent replacement if adopted during the contract period), if so requested by the Department.
2. The CHD assures that it will comply with the Omnibus Budget Reconciliation Act of 1981, P.L. 97-35, which prohibits discrimination on the basis of sex and religion in programs and activities receiving or benefiting from federal financial assistance.
3. Assurance of Civil Rights Compliance: The CHD hereby agrees that it will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.); Title IX of the Education Amendments of 1972 (20 U.S.C. 1681 et seq.); Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794); the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.); Title II and Title III of the Americans with Disabilities Act (ADA) of 1990, as amended by the ADA Amendment Act of 2008 (42 U.S.C. 12131-12189) and as implemented by Department of Justice regulations at 28 CFR Parts 35 and 36; Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency" (August 11, 2000); all provisions required by the implementing regulations of the U.S. Department of Agriculture (7 CFR Part 15 et seq.); and FNS directives and guidelines to the effect that no person shall, on the ground of race, color, national origin, age, sex, or disability, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity for which the agency receives Federal financial assistance from FNS; and hereby gives assurance that it will immediately take measures necessary to effectuate this agreement.

By providing this assurance, the CHD agrees to compile data, maintain records and submit records and reports as required to permit effective enforcement of the nondiscrimination laws, and to permit Department personnel during normal working hours to review and copy such records, books and accounts, access such facilities, and interview such personnel as needed to ascertain compliance with the non-discrimination laws. If there are any violations of this assurance, the Department of Agriculture shall have the right to seek judicial enforcement of this assurance.

This assurance is given in consideration of and for the purpose of obtaining any and all Federal financial assistance, grants, and loans of Federal funds, reimbursable expenditures, grant or donation of Federal property and interest in property, the detail of Federal personnel, the sale and lease of, and the permission to use Federal property or interest in such property or the furnishing of services without consideration or at a nominal consideration, or at a consideration that is reduced for the purpose of assisting the recipient, or in recognition of the public interest to be served by such sale, lease, or furnishing of services to the recipient, or any improvements made with Federal financial assistance extended to the Program applicant by USDA. This includes any Federal agreement, arrangement, or other contract that has as one of its purposes the provision of cash assistance for the purchase of food, and cash assistance for purchase or rental of food service equipment or any other financial assistance extended in reliance on the representations and agreements made in this assurance. This assurance is binding on the CHD, its successors, transferees, and assignees as long as it receives or retains possession of any assistance from the Department. The person or persons whose signatures appear below are authorized to sign this assurance on the behalf of the CHD.

4. Confidentiality of Data, Files, and Records: The CHD agrees to restrict the use and disclosure of confidential USDA, Women, Infant, and Children (WIC) applicant and participant information as specified in 7 CFR § 246.26(d)(1)(i) in accordance with 7 CFR § 246.26(d)(1)(ii), as applicable.

