



County Attorney's Office
Board of County Commissioners
Post Office Box 1366
477 Houston Street, 2nd Fl.
Green Cove Springs, FL
32043-1366

Phone (904) 269-6377
(904) 284-6377
Fax (904) 269-6346
(904) 284-6346

County Attorney
Courtney K. Grimm
Courtney.Grimm@claycountygov.com

Assistant County Attorney
Kelli E. Lueckert
Kelli.Lueckert@claycountygov.com

Assistant County Attorney
T. James Hovda III
Theodore.Hovda@claycountygov.com

Commissioners
Mike Cella
District 1

Wayne Bolla
District 2

Jim Renninger
District 3

Betsy Condon
District 4

Kristen Burke, DC
District 5

www.claycountygov.com

June 9, 2022

MEMORANDUM

To: Board of County Commissioners

From: Courtney K. Grimm, County Attorney 

Re: Presentation of Report to the Clay County Board of County Commissioners from the 2021-2022 Clay County Charter Review Commission and proposed Resolution acknowledging receipt of the report approved by the 2021-2022 Charter Review Commission including three proposed amendments to the Clay County Home Rule Charter, calling a special election, directing placement of referenda for the proposed amendments on the ballot, and providing for publication of notice of the referenda as required under Section 100.342, Florida Statutes

At its meeting of May 31, 2022, the 2021-2022 Charter Review Commission (the CRC) approved a Report to the Board which included the proposal of three amendments to the Clay County Home Rule Charter (the Charter). The CRC Report is attached. Under Charter Section 4.2.B(5) the Board is required to place the proposed amendments (referenda) on the November 8, 2022, General Election ballot, as the CRC proposals are being delivered to the Board not later than 90 days prior to the General Election. The Board is authorized under Section 125.01(1)(y), Florida Statutes, to call a special election for such purpose.

Section 100.151, Florida Statutes, requires that before the Board may call a special election, it must give notice to the Supervisor of Elections and obtain his consent as to the date upon which the voter registration books will be available for the purpose of conducting such special election. I advised the Supervisor of Elections of the Board's upcoming consideration of a Resolution calling a special election concurrent with the General Election scheduled for November 8, 2022, in accordance with the requirements of the law. A copy of my correspondence to the Supervisor of Elections dated June 7, 2022, is attached, along with the Supervisor of Elections' response letter dated June 7, 2022, consenting to the same.

Attached is a Resolution that upon adoption would (i) acknowledge receipt of the CRC Report; (ii) call a special election concurrent with the General Election scheduled for November 8, 2022; (iii) place the referenda on the ballot as provided in the CRC Report; and (iv) provide for and direct the publication of the special election notice required under Section 100.342, Florida Statutes, in the *Clay Today*.

The proposed Resolution is submitted to the Board for its consideration.

CKG/dpr
Attachments