



## BOARD OF COUNTY COMMISSIONERS MEETING MINUTES

May 26, 2026

Administration Building,  
4th Floor, BCC Meeting Room,  
477 Houston Street,  
Green Cove Springs, FL 32043  
4:00 PM

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### **INVOCATION**

Commissioner Jim Renninger gave the Invocation.

### **PLEDGE**

US Marine Corps Sergeant Matthew Lippincott led the Pledge of Allegiance.

Chairman Kristen Burke said United States Marine Corps Sergeant Matthew Lippincott served 8 years and 4 months as a Rifleman in the 1st Battalion, 6th Marine Regiment and the 2nd Battalion, 2nd Marine Regiment, with assignments at Camp Lejeune, North Carolina, and in Fallujah and Ramadi, Iraq. A Decorated Veteran, he earned the Combat Action Medal, the Iraq Campaign Medal, and three Sea Service Deployment ribbons. Sergeant Lippincott joined the military in response to September 11, 2001 -- and learned during his service that life is short -- so it's important to enjoy every day and make the most of the time you have. His favorite military memory is the camaraderie and brotherhood among his fellow Marines. Sergeant Lippincott is a resident of Middleburg, Florida, and continues to serve his community as a Range Safety Officer at the Clay County Outdoor Adventure Park.

Sergeant Lippincott thanked the Board for the invitation to lead the Pledge of Allegiance and for their service to the Veterans of Clay County and the Community.

### **CALL TO ORDER**

Chairman Kristen Burke called the meeting to order at 4:02 pm.

### **ROLL CALL**

**Present:** Commissioner District 5 Dr. Kristen T. Burke, Chairman  
Commissioner District 1 John Sgromolo, Vice-Chairman  
Commissioner District 2 Alexandra Compere  
Commissioner District 3 Jim Renninger  
Commissioner District 4 Betsy Condon

**Absent:** None

**Staff Present:** County Manager Howard Wanamaker  
County Attorney Courtney K. Grimm  
Commission Auditor Heather Boucher

## **PET ADOPTIONS**

Teresa Capo, executive Assistant, presented a PowerPoint presentation to provide details and information for the pets available for adoption: Bubbles (dog), Bobbi Jean (cat), Russel (dog), Ray (cat). Ready to meet your new best friend and see who is available - visit our website to meet our adorable crew looking for their fur-ever home at [clayadoptions@claycountygov.com](mailto:clayadoptions@claycountygov.com), or call (904) 269-6342. Pictured is Auggie (kitten) who is in need of a foster home. If you are interested in helping our furry friends but cannot take one home, please look at our Amazon wish list at Amazon.com. We always need items for our foster kittens and shelter animals. See Attachment A.

## **PROCLAMATIONS/RESOLUTIONS**

### 1. Older Americans Month (May 2026)

*Item One (1) can be seen at [www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/May 26, 2026](http://www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC%20Agenda/May%2026), beginning at 5:38 and ending at 9:55. Below is a summary of the discussion and the vote for this agenda item.*

Chairman Kristen Burke said Older Americans Month is observed in May. Honoring the invaluable contributions of older adults, recognizing the dedication of caregivers, and promoting healthy aging and strong community connections, allowing older adults to live with dignity, independence, and purpose.

#### **Present for the Proclamation:**

- Linda Levin - CEO of ElderSource
- Alex Moore - CEO of YouMeCare
- Dr. Courtney Connor - Board Member of ElderSource
- Sam Hall - CEO of Aging True

Vice-Chairman John Sgromolo read the Proclamation for the Older American Month - May 2026.

Commissioner Jim Renninger made a motion for approval of the Proclamation, seconded by Commissioner Alexandra Compere, which carried 5-0.

Ms. Levin thanked the Board for the Proclamation and spoke about the importance of recognizing Older Americans Month.

## 2. Mental Health Awareness Month (May 2026)

*Item Two (2) can be seen at [www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/May 26, 2026](http://www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC%20Agenda/May%2026), beginning at 10:23 and ending at 15:00. Below is a summary of the discussion and the vote for this agenda item.*

Chairman Kristen Burke said Mental Health Awareness Month is recognized in May to raise awareness, reduce stigma, and encourage individuals and communities to prioritize mental health and seek support when needed.

### **Present for the Proclamation:**

- Irene Toto - CEO - Clay Behavioral Health Center
- Suzanne Mailloux - Executive Director of National Alliance on Mental Health
- Aaron McCrocklin - Peer Specialist of National Alliance on Mental Health
- Cheryl Virta - Advocacy Liaison of National Alliance on Mental Health

Commissioner Betsy Condon read the Proclamation for Mental Health Awareness Month - May 2026.

Chairman Kristen Burke made a motion for approval of the Proclamation, seconded by Commissioner Jim Renninger, which carried 5-0.

Ms. Mailloux thanked the Board for the recognition and for bringing awareness to mental illness. Ms. Mailloux spoke about positive statistics showing that more people have received the care they needed and expressed her gratitude for partnerships with other agencies, such as Clay Behavioral.

Ms. Toto thanked the Board for the Proclamation and spoke about the importance of increasing awareness, which brings more conversations, understanding, support, and greater access to care.

## 3. Orange Park Charter Chapter of the American Business Women's Association 50th Anniversary (May 16, 2026)

*Item Three (3) can be seen at [www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/May 26, 2026](http://www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC%20Agenda/May%2026), beginning at 15:42 and ending at 22:00. Below is a summary of the discussion and the vote for this agenda item.*

Chairman Kristen Burke said the Orange Park Charter Chapter of the American Business Women's Association celebrated 50 years of service and impact in Clay County on May 16, 2026. We are pleased to help recognize their five decades of empowering women in business today with a Proclamation.

### **Present for the Proclamation:**

CCSO:

- Undersheriff Ron Lendvay
- Assistant Chief Stacy Wase
- Assistant Chief Ashley Barber

American Business Women's Association:

- Talitha Chestnut - President
- LaTasha Alcorn - Secretary
- Lynn McCarthy - Past President
- Paula Stevens - Past Secretary/Tresurer
- Rebekah Powers - Member
- Emily Pate - Past President
- Sarah Grant - Member
- Mary Estevez - Member
- Kris Whitman - Member

Commissioner Alexandra Compere read the Proclamation for OP Charter - Chapter of the American Business Women's Association 50th Anniversary - May 16, 2026.

Vice-Chairman John Sgromolo made a motion for approval of the Proclamation, seconded by Chairman Kristen Burke, which carried 5-0.

Ms. Chestnut thanked the Board for the recognition and invited the ladies to visit Club Continental on any third Tuesday of the month from 6:00 pm to 8:00 pm.

Assistant Chief Barber read a letter on behalf of Sheriff Cook, who could not attend the meeting but wanted to express her gratitude to the AWBA, which she credits for her success.

## **PRESENTATIONS**

### Waste Management Scholarship Presentation

*WM Scholarship can be seen at [www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/May 26, 2026](http://www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC%20Agenda/May%2026,%202026), beginning at 22:30 and ending at 26:06. Below is a summary of the discussion.*

Chairman Kristen Burke said we are pleased to announce that Waste Management is joining us today to award \$50,000 in post-secondary educational scholarships to five Clay County High School Seniors! We received 49 applications this year, up from last year's 35, which is exciting to see so many students interested in this great scholarship opportunity.

Greg Huntington, Senior Account Executive of Waste Management, addressed the Board to present the Waste Management Scholarship Award. Mr. Huntington spoke about the services provided by WM and the honor of giving back to the community, and thanked county staff for all their hard work.

### **Scholarship Recipients:**

- Caroline Alexander - Middleburg High School
- Brenna Finnegan - Ridgeview High School
- Savannah Garriot - Fleming Island High School
- Shamyra St. Hilaire - Oakleaf High School
- Chloe Toney - Middleburg High School

### Division of Inspector General Audit Plan for FY 2026 (N. Miller)

*IG Audit Plan can be seen at [www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/May 26, 2026](http://www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC%20Agenda/May%2026), beginning at 26:58 and ending at 31:14. Below is a summary of the discussion.*

Nick Miller, Inspector General, presented a PowerPoint Presentation to provide details and information for the Inspector General Audit Report. The presentation is attached to the agenda.

There were questions and discussions regarding the timeline for completing projects in the plan, grants, the procedure for auditing the Constitutionals, and the scope of work.

### Presentation of the Clay County Popular Annual Financial Report (D. Averett)

*Presentation of the PAFR can be seen at [www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/May 26, 2026](http://www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC%20Agenda/May%2026), beginning at 31:18 and ending at 43:00. Below is a summary of the discussion.*

Dillion Averett, Assistant Finance Director, presented a PowerPoint Presentation to provide details and information for the Popular Annual Financial Report. The presentation is attached to the agenda.

There were comments to compliment the Clay County Clerk and Comptroller's Office for their hard work in providing the details in the PAFR, request to receive clarification of tax revenue vs. cost, availability of the information and clarification of the Miscellaneous revenue source.

### **CONSTITUTIONAL OFFICERS**

*Constitutional Officer comments can be seen at [www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/May 26, 2026](http://www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC%20Agenda/May%2026), beginning at 43:07 and ending at 44:12. Below is a summary of the discussion.*

Tara S. Green, Clay County Clerk of Court and Comptroller, addressed the Board to

provide details regarding the current scam/spam - suspicious texts seeming to come from Florida DHSMV.

## **APPROVAL OF MINUTES**

4. Board of County Commissioners Meeting Minutes, May 12, 2026.

Commissioner Jim Renninger made a motion for approval of the May 12, 2026, BoCC Meeting minutes, seconded by Commissioner Betsy Condon, which carried 5-0.

## **PUBLIC COMMENTS**

Chairman Kristen Burke opened the floor for public comment at 4:46 pm.

Hearing no other comments, Chairman Kristen Burke closed public comment at 4:46 pm.

## **CONSENT AGENDA**

5. Finance Business

The Finance Department business is submitted to request approval and ratification by the Board for various warrants and disbursements in order to meet the requirements of Ch. 136.06 (1) FL Statute. Acceptance and disposal of various Board property and various documents are submitted for the Board's information. At times, approval is requested for various finance related issues.

6. Bid No. 25/26-017, Jail Fire Alarm Upgrade (K. Smith)

Approval to post Notice of Intent to Award Bid No. 25/26-017, Jail Fire Alarm Replacement project to Firetrol Protection Systems, Inc. in the amount of \$265,476.00. Approval of award will be effective after the 72-hour protest period was expired.

Fire Sprinkler Services FL, LLC and Redwire, LLC failed to provide a proper Bid Bond, therefore deemed Non-Responsive. Proper bid bonds were received from Firetrol Protection Systems, Inc and Life Safety Designs, Inc. d/b/a Pye Barker Fire & Safety.

### **Funding Source:**

Sheriff Countywide Fund - Buildings Jail / Law Enforcement - Jail Fire Alarm - Buildings

7. Bid No. 25/26-074, Oakleaf Community Park Drainage Improvements (K. Smith)

Approval to post Notice of Intent to Award Bid No. 25/26-074, Oakleaf

Community Park Drainage Improvements to H&H Land and Marine, LLC in the amount of \$156,770.20. Approval of award will be effective after the 72-hour protest period was expired.

**Funding Source:**

General Fund - Parks & Recreation Administration - Drainage Oakleaf Sports Complex - Infrastructure

8. RFP No. 25/26-084, Mosquito Control Program (K. Smith)  
Review of Staff's ranking of the Proposals received for RFP No.25/26-084, Mosquito Control Program.
  1. Rentokil North America, Inc. dba Vector Disease Control International - 96.67
  2. Clarke Environmental Mosquito Management, Inc. - 87.67
  3. Daddy Rabbit Aviation - 27.33

A committee consisting of the Extension Agent III, Public Works Director, and Environmental Services Deputy Director, performed the evaluation and ranking of the responses received. If desired, the Board may request presentations from the Contractors.

If awarded, approval of award will be effective after the 72-hour protest period has expired. Agreements will be negotiated and brought back to the Board for approval.

9. TDC Event Marketing Grants (T. Meyer)  
TDC Grant Request - J.C. Kitaif Pro Rodeos | 2026 Clay County Pro Rodeo and Western Festival - \$22,400  
TDC Grant Request - Ignite Dance Competition | 2026 Nationals - \$19,000  
TDC Grant Request - Free Bird Classic - \$17,000  
TDC Grant Request - 2026 Seamark Rodeo at the Ranch - \$3,000  
TDC Grant Request - Moosehaven 2026 4th of July - \$2,000
10. Bid No. 25/26-041, Carl Pugh Park Drainage Improvements (K. Smith)  
Approval to post Notice of Intent to Award Bid No. 25/26-041, Carl Pugh Park Drainage Improvements to Kirby Development, Inc., in the amount of \$250,559.42. Approval of award will be effective after the 72-hour protest period has expired.

**Funding Source:**

General Fund - Parks & Recreation Administration - Carl Pugh Drainage

- Infrastructure

11. Approval of Memorandum of Understanding between Clay County and Florida Department of Law Enforcement regarding usage of Clay County Gun Range (C. Grimm)

12. Transfer from Fund Reserves \$25,000+ (M. Rood)

Approval of Budget Amendment-00002168 for the following operating budget adjustments for anticipated needs through the remainder of the fiscal year.

A) Transfer from General Fund Reserve - Contingency in the amount of \$1,400,000 for fuel needs.

B) Transfer from \$2 Recording Fee Fund Reserve - Unassigned in the amount of \$37,500 for personnel needs.

Funding Sources: General Fund Reserve - Contingency and \$2 Recording Fee Fund Reserve - Unassigned

13. Grant Agreement with the State of Florida, Department of State for the Design and Construction of the Clay County Archives Building (J. Hysler)

Approval of the Grant Agreement Number 26.h.sc.900.137 with the State of Florida, Department of State for the design and construction of the Clay County Archives Building in the amount of \$1,000,000.00. This project is to be completed by June 30, 2027.

Funding Source:  
Revenue

14. Approval to set Public Hearing on Petition to Vacate Myrtle Boulevard, between Maryland Avenue and Manhattan Avenue, and adoption of Resolution to schedule the Public Hearing (R. Smith/C. Grimm)

Commissioner Betsy Condon made a motion for approval of the Consent Agenda, seconded by Commissioner Jim Renninger, which carried 5-0.

## **LETTERS FOR ACTION**

15. Discussion of Appointment to the Tourist Development Council

An application for appointment was received from Michael Fulker.

*Item Fifteen (15) can be seen at [www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/May 26, 2026](http://www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC%20Agenda/May%2026), beginning at 45:52 and ending at*

46:45. *Below is a summary of the discussion and the vote for this agenda item.*

Chairman Kristen Burke opened the floor for discussion of the appointment to the Tourist Development Council, as indicated above.

Vice-Chairman John Sgromolo made a motion for approval to appoint Michael Fulker, seconded by Commissioner Betsy Condon. Vice-Chairman spoke about Mr. Fulker's attendance at the TDC meeting and noted his involvement in the community. The motion carried 5-0.

## **LETTERS OF DOCUMENTATION**

16. Tourist Development Council Meeting Minutes March 4, 2026

17. Bid Opening Tabulations (K Smith)

Bid Opening Tabulations for May 8, 2026:

A. Bid No. 25/26-074, Oakleaf Community Park - Drainage Improvements

B. RFP No. 25/26-084, Mosquito Control Program

Chairman Kristen Burke acknowledged the Letters of Documentation.

## **PUBLIC COMMENTS**

Chairman Kristen Burke opened the floor for public comment at 4:48 pm.

Hearing no comments, Chairman Kristen Burke closed public comment at 4:48 pm.

## **COMMISSION AUDITOR**

Heather Boucher, Commission Auditor, had no comments.

## **COUNTY ATTORNEY**

*County Attorney can be seen at [www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/May 26, 2026](http://www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC%20Agenda/May%2026), beginning at 47:10 and ending at 49:20. Below is a summary of the discussion.*

Courtney Grimm, County Attorney, addressed the Board to provide details from the final CRC meeting and to speak about the charter process. County Attorney Grimm noted that the Land Conservation Committee is reviewing properties currently. County Attorney Grimm spoke about the process/procedure regarding the Canvassing Board ahead of the upcoming primary and general elections. County Attorney Grimm mentioned that the Data Center moratorium topic will be presented at the June 9, 2026, BoCC meeting.

## **COUNTY MANAGER**

*County Manager can be seen at [www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/May 26, 2026](http://www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC%20Agenda/May%2026,2026), beginning at 49:21 and ending at 50:25. Below is a summary of the discussion.*

Howard Wanamaker, County Manager, mentioned the upcoming Budget Workshop scheduled for Tuesday, June 9, 2026, from 9:00 am to 11:00 am in the BoCC Boardroom. County Manager Wanamaker noted that the Burn Ban is still in place and the county is under water use restrictions - you can only irrigate your lawn once a week.

## **COMMISSIONERS' COMMENTS**

### 18. John Radomski Retirement Recognition (A. Scott)

*Commissioners can be seen at [www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/May 26, 2026](http://www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC%20Agenda/May%2026,2026), beginning at 50:27 and ending at 1:33:17. Below is a summary of the discussion.*

Commissioner Jim Renninger requested clarification on how to move forward with a Data Center moratorium. County Attorney Grimm provided information based on the Board's direction at the last BoCC Meeting to follow Nassau County's lead, which has a study group.

There were brief comments regarding upcoming meetings to discuss how to move forward, the initial intent to address data centers, and clarification of the Nassau County ordinance regarding the moratorium.

Commissioner Renninger mentioned concerns regarding the operations of a mulch plant on Blanding Boulevard. Commissioner Renninger raised concerns about E-Bikes and indicated that action is needed to establish rules to address them.

Undersheriff Ron Lendvay stated that the technology has landed upon us and outpaced the regulatory and legal environment. Until there are legal, enforceable laws, it is difficult to regulate.

There were discussions and comments regarding actions by other counties (the ordinance in Orange County), establishing a working group to address the issue, incidents involving E-Bikes, bike speed, implementing requirements/rules, the importance of public safety, and the party responsible for children's actions.

Commissioner Renninger spoke about the 161 blue/green algae health cautions, which are less than a health alert, issued by the Health Department for Doctors Lake, and mentioned that a health alert means do not get on the water, do not fish, do not recreate

in the water. Commissioner Renninger talked about a meeting attended with Moleaer that addresses Nanobubbles to try to clean up lakes. Commissioner Renninger requested that the grants department seek FDEP grants to fund an exploratory project for Doctors Lake.

County Manager Wanamaker mentioned that roughly \$ 10 M –\$11M in funds are being awarded by the FDEP to such projects through the state budget.

Commissioner Alexandra Compere made no comments.

Vice-Chairman John Sgromolo provided information for the TDC update, commended the TDC staff for their hard work, and mentioned all the positive things happening, spots tourism vendor is back, events are firing - great things happening at the Regional Sports Complex. Vice-Chairman Sgromolo spoke about the success of the Seamark Event - Rodeo at the Ranch. Vice-Chairman Sgromolo congratulated all the Clay County High School graduates - Class of 2026. Vice-Chairman Sgromolo spoke about attending the Riverfest at Spring Park and noted that he is always reminded that Freedom isn't Free, and he is forever grateful for the sacrifices people make so that we have those freedoms.

Commissioner Betsy Condon shared information from a conversation with Austin Nichols of the Northeast Florida Builders Association regarding NEFBA's apprenticeship program. Commissioner Condon mentioned the standing rules for the Clay County Board of County Commissioners, which were adopted in June of 2007 and revised in May 2021, spoke about following those rules, and noted changes she was unaware of regarding recognitions and Rule 1.121 - Commissioners' request for information, analysis, or research. See Attachment B.

There Board and staff had comments, questions and discussions regarding the best way for recognizing staff/community, goal of the meetings, recognitions that have taken place, following the process/procedure, influx of Proclamation request, clarification of duties performed by the Commission Auditor, Proclamation vs. Recognitions, and scheduling commissioners for visits with outside organizations and forms/ways for recognitions - Proclamation/Declaration/Recognition/Certificate, reviewing the standing rules, and changing the way for communication.

Chairman Kristen Burke mentioned attending the Memorial Day Ceremony at the Historic Triangle before attending Riverfest at Spring Park. Chairman Burke also spoke about attending her daughter's graduation.

Lastly, Chairman Burke recognized John Radomski on his retirement, honoring more than 21 years of outstanding commitment and service to the county, beginning on May 19, 2004. Throughout his career as an inventory control foreman, John served as the backbone of the fleet division. He has been the quiet professional behind the scenes whose hard work, attention to detail, and exceptional management skills have helped ensure the fleet division operates efficiently every day. Highly respected throughout the parts, community, and industry, Mr. Radomski's lifelong knowledge of parts and supplies played a critical role in keeping county vehicles and equipment moving. Beyond his career, he is a devoted family man and avid outdoorsman who looks forward to spending more time with his family and eventually relocating to North Georgia.

Hearing no further business, Chairman Kristen Burke adjourned the meeting at 5:34 pm.

Attest:

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Tara S. Green  
Clay County Clerk of Court and Comptroller  
Ex Officio Clerk of the Board

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Chairman or Vice-Chairman