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June 18, 2026

MEMORANDUM

To: Board of County Commissioners

From: Courtney K. Grimm, County Attorney

Re: Presentation of Report to the Clay County Board of County Commissioners from the 2025-2026 Clay County Charter Review Commission and proposed Resolution acknowledging receipt of the report approved by the 2025-2026 Charter Review Commission including a proposed amendment to the Clay County Home Rule Charter, calling a special election, directing placement of the referendum for the proposed amendment on the ballot, and providing for publication of notice of the referendum as required under Section 100.342, Florida Statutes

At its meeting of May 18, 2026, the 2025-2026 Charter Review Commission (the CRC) approved a Report to the Board which included the proposal of one amendment to the Clay County Home Rule Charter (the Charter). The CRC Report is attached.

Under Charter Section 4.2.B(5), the Board is required to place the proposed amendment (referendum) on the November 3, 2026, General Election ballot, as the CRC proposal is being delivered to the Board not later than 90 days prior to the General Election. The Board is authorized under Section 125.01(1)(y), Florida Statutes, to call a special election for such purpose.

Section 100.151, Florida Statutes, requires that before the Board may call a special election, it must give notice to the Supervisor of Elections and obtain his consent as to the date upon which the voter registration books will be available for the purpose of conducting such special election. I advised the Supervisor of Elections of the Board's upcoming consideration of a Resolution calling a special election concurrent with the General Election scheduled for November 3, 2026, in accordance with the requirements of the law. A copy of my correspondence to the Supervisor of Elections dated June 17, 2026, is attached, along with the Supervisor of Elections' response letter dated June 17, 2026, consenting to the same.

Attached is a Resolution that upon adoption would (i) acknowledge receipt of the CRC Report; (ii) call a special election concurrent with the General Election scheduled for November 3, 2026; (iii) place the referendum on the ballot as provided in the CRC Report; and (iv) provide for and direct the publication of the special election notice required under Section 100.342, Florida Statutes, in the *Clay Today*.

The proposed Resolution is submitted to the Board for its consideration.

CKG/dpr
Attachments