



FINANCE AND AUDIT COMMITTEE MEETING AGENDA

April 18, 2017

Administration Building,
4th Floor, BCC Meeting Room, 477 Houston
Street,
Green Cove Springs, FL 32043
3:00 PM

PUBLIC COMMENTS

1. SHIP Rehabilitation Projects - Policy Waiver
Approval to waive the purchasing policy and award two SHIP Rehabilitation Projects in the total amount of \$43,100.00 to the second lowest bidder, Libert Homes, Inc. due to ongoing concerns regarding the lowest contractor. Quotes were received for both projects. Funding Source: 116-0110-549800 (SHIP Program Fund - SHIP Program - Program Services) (H. Coyle)
2. Discussion Regarding the County's Recycling Program
Discussion regarding the County's curb side recycling program. (A. Altman)
3. First Amendment to Agreement #2014/15-155 - Bus Bench Siting
Approval of the first amendment to Agreement #2014/15-155 with PUSH Media, LLC, regarding the amendment of the bus bench siting locations, with no other change to the terms and conditions of the Agreement. Funding Source: Not Applicable (H. Coyle)
4. SunGard Public Sector Add-On #7 Personnel Budgeting Module
Approval of Add-On #7 to Agreement #96/97-106 and advance payment with SunGard Public Sector, for support of FinancePlus and adding the Personnel Budgeting Module, for a period ending September 30, 2019, at the cost of \$27,765.00 for the first year, then the prevailing rate will take effect. Funding Sources: 001-0107-546100, 549300 & 552700 (General Fund - MIS - Repairs & Maintenance, Training & Certification & Computer Software) (T. Nagle)
5. Development Agreement - Linda Lakes Subdivision
Approval of the Development Agreement with Old Jennings Estates Investment, Inc., regarding the Linda Lakes Subdivision, for a period of two years at no cost to the County. Funding Source: Not Applicable (D. Smith)
6. Proposed Grant Acceptance - Hurricane Shelter Retrofits
Acceptance of the proposed hurricane shelter retrofit grant from the State of Florida Division of Emergency Management, comprising six facilities as described in the backup documentation attached hereto, totaling \$560,500.00,

with no matching requirement. Funding Source: Revenue (L. Mock)

7. First Amendment to Agreement #2013/2014-97 - Northeast Florida Dressage Association, Inc.

Approval of the First Amendment to Agreement #2013/2014-97 with Northeast Florida Dressage Association, Inc., (NFDA). This amendment is necessary to correct the name of the Association, all other contractual terms remain the same. Funding Source: Not Applicable (J. Householder)

8. Second Renewal to Agreement #14/15-117 - Camp Chowenwaw Swimming Pool

Approval of the Second Renewal to Agreement #14/15-117 with YMCA of Florida's First Coast, Inc., for the management, operation and maintenance of the Camp Chowenwaw swimming pool facility, for the contract term of April 25, 2017 through April 24, 2018, with a maximum cost of \$47,325.00. This renewal establishes the pool activities as May 26, 2017-September 30, 2017. Funding Source: 001-3201-534600 CHOW (General Fund - Parks & Rec - Temporary Labor, Billing, Collection, Management - Camp Chow Project) (J. Householder)

9. Addendum to Agreement No. 12/13-112, with Ambulance Medical Billing for Billing and Claims Management Services

Approval of Addendum to Agreement No. 12/13-112, with Ambulance Medical Billing company for Billing and Claims Management Services. This addendum allows for a six month extension. Funding Source: 001-0201-534600 (General Fund - Finance - Temp Labor/Billing/Collections/Mgmt) (C. Meng)

10. Update to the Non-CIE Portion of the Capital Improvement Program

Approval of a Resolution to update the Non-CIE portion of the Capital Improvement Program and implementing budget transfers. This amendment will move \$72,770 in matching funds to the Fleming Island Multipurpose Fields, combine \$19,215 with the Fleming Island Baseball Park project, move \$75,000 from the Parks and Recreation Matching project to the Omega Park Project for concession stands/bathrooms, move \$195,050 from the Moody Park Special Needs project to the Oakleaf Parking Lot, move the remaining \$170,000 from the Parks and Recreation Matching project to the Oakleaf Parking Lot, and move \$21,261 from the Moody Ave/Ball Park Drainage project to the Oakleaf Parking Lot project. Funding Sources: CIP Fund 305 - Various - Infrastructure (C. Meng)

COUNTY MANAGER/CLERK OF THE BOARD

11. County Project Update

Update on County projects.

In accordance with the Americans with Disabilities Act, any person needing a special

accommodation to participate in this matter should contact the Clay County ADA Coordinator by mail at Post Office Box 1366, Green Cove Springs, FL 32043, or by telephone at number (904) 269-6347 no later than three (3) days prior to the hearing or proceeding for which this notice has been given. Hearing impaired persons can access the foregoing telephone number by contacting the Florida Relay Service at 1-800-955-8770 (Voice), or 1-800-955-8771 (TDD).



Agenda Item
Clay County Board of County Commissioners

Clay County Administration Building
Tuesday, April 18 3:00 PM

TO: Finance and Audit Committee

DATE: 3/15/2017

FROM: Karen Thomas,
Administrative & Contractual
Services

SUBJECT:

Approval to waive the purchasing policy and award two SHIP Rehabilitatin Projects in the total amount of \$43,100.00 to the second lowest bidder, Libert Homes, Inc. due to ongoing concerns regarding the lowest contractor. Quotes were received for both projects. Funding Source: 116-0110-549800 (SHIP Program Fund - SHIP Program - Program Services) (H. Coyle)

AGENDA ITEM TYPE:

BACKGROUND INFORMATION:

SHIP Rehabilitation Projects:

1. 1844 Mackenzie Court, Middleburg, Florida 32068 in the amount of \$22,950.00 (low bid was \$21,208.00; a difference of \$1,742.00)
2. 3318 Westfield Dr., Green Cove Springs, Florida 32043 in the amount of \$20,150.00 (low bid was \$20,056.00; a difference of \$94.00)

Is Funding Required (Yes/No):

Yes

If Yes, Was the item budgeted

(Yes\No\N/A):

Yes

Funding Source: SHIP Program Fund - SHIP Program - Program Services

Account # 116-0110-549800 Amount - \$22,950.00 Mackenzie Ct.

Account # 116-0110-549800 Amount - \$20,150.00 Westfield Dr.

<u>Sole Source (Yes\No):</u>	<u>Advanced Payment</u>
No	<u>(Yes\No):</u>
	No

ATTACHMENTS:

Description

- ▣ Mackenzie Ct
- ▣ Westfield Dr
- ▣ Memo - Waive policy

REVIEWERS:

Department	Reviewer	Action	Date	Comments
Budget Office	Goodermote, Angela	Approved	4/4/2017 - 3:41 PM	Item Pushed to Agenda



CLAY COUNTY FLORIDA

State Housing Initiative Partnership Program

PO Box 1366
477 Houston Street
Green Cove Springs, FL
32043

Area code: 904
Phone: 529-4700
278-4700
Fax: 278-4786

County Manager
Stephanie C. Kopelousos

Commissioners:
Mike Cella
District 1

Wayne Bolla
District 2

Diane Hutchings
District 3

Buck Burney
District 4

Gayward Hendry
District 5

Switchboard:
GCS (904) 284-6300
KH (352) 473-3711
KL (904) 533-2111
OP/MBG (904) 269-6300

www.claycountygov.com

MEMORANDUM

TO: Holly Coyle, Director of Economic and Development Services

FROM: Theresa Sumner, SHIP Program Administrator

DATE: February 28, 2017

SUBJECT: Waiver to Award Bid

Twenty-one contractors were invited to attend a SHIP walkthrough on January 26, 2017. Four contractors attended the walkthrough. Two presented valid bids on the bid due date of February 13, 2017.

After careful thought and consideration, I am requesting a waiver from awarding the bid to the lowest bidder which would allow the SHIP award to Libert Homes, Inc., who is the second lowest bidder. Libert Homes, Inc. is the most responsible and reliable bidder. The factual support for this waiver request is as follows:

The SHIP Program received numerous complaints relating to other SHIP projects worked on by Bernard Development, Inc. These complaints were verified through on-site inspection(s) and relate primarily to unsatisfactory workmanship, incomplete work and lack of professionalism or care as required by the SHIP Program. Ongoing efforts are being made to try and resolve the homeowner(s) and inspector's concerns without success.

Due to the severity and volume of complaints, of which there has not been an acceptable resolution, the recommendation is to award the work to another responsible bidder at this time. The above representations and recommendations are made in an effort to ensure the best interest of the residents of Clay County, their home and the integrity of the SHIP program.

CLAY COUNTY, FLORIDA

VERBAL/WRITTEN QUOTE COMPARISON SHEET

Homeowner Name/Address	Informal Bid Process			Emergency Rehab	
Don & Kathy Eckert	Yes			No	
1844 Mackenzie Court					
Middleburg, FL 32068					

VENDOR INFORMATION	
Bernard Development, Inc.	Vendor #904652
1708 Muirfield Drive	
Green Cove Springs, FL 32043	Quote Amount:
Phone # (904) 529-5104	\$21,208.00
Fax # (866) 762-7597	
Contact name: Bob Bernard	

QUOTE INFORMATION
Date quote received: 2/24/17
Date quote expires: 3/24/17

DEPT./DIV. INFORMATION
Dept/Div seeking quotes: Comm Svcs/SHIP
Contact name: Theresa Sumner

VENDOR INFORMATION	
Fleming Island Home Services, Inc.	Vendor #905841
2285 Eagle Harbor Parykwy	
Fleming Island, FL 32003	Quote Amount:
Phone # (904) 616-5814	No Bid
Fax #	
Contact name: Sophia Ferranti	

QUOTE INFORMATION
Date quote received:
Date quote expires:

DEPT./DIV. INFORMATION
Dept/Div seeking quotes: Comm Svcs/SHIP
Contact name: Theresa Sumner

VENDOR INFORMATION	
Chad Willhite, Inc.	Vendor #905706
6276 Baker Road	
Keystone Heights, FL 32656	Quote Amount:
Phone # (352) 473-0095	\$25,600.00
Fax # (352) 473-0094	
Contact name: Chad Willhite	

QUOTE INFORMATION
Date quote received: 2/24/17
Date quote expires: 3/24/17

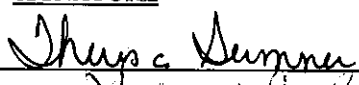
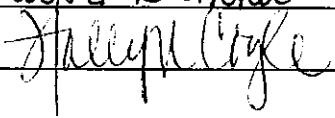
DEPT./DIV. INFORMATION
Dept/Div seeking quotes: Comm Svcs/SHIP
Contact name: Theresa Sumner

VENDOR INFORMATION	
Libert Homes, Inc.	Vendor #09901298
4655 Antelope Street	
Middleburg, FL 32068	Quote Amount:
Phone # (904) 838-1262	\$22,950.00
Fax # (904) 282-7406	
Contact name: Rich Libert	

QUOTE INFORMATION
Date quote received: 2/24/17
Date quote expires: 3/24/17

DEPT./DIV. INFORMATION
Dept/Div seeking quotes: Comm Svcs/SHIP
Contact name: Theresa Sumner

Staff assigned to tabulate bids and make recommendations:

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
Theresa Sumner	SHIP Program Administrator	
Holly Coyle	Director, Economic and Development Services	
RECOMMENDATION:	Please see Memo to Holly Coyle	

SPECS BY LOCATION/TRADE

2/10/2017

Pre-Bid Site Visit: _____
 Bidding Open Date: _____
 Bidding Close Date: _____
 Initial: _____

Case Number: **5884**
 Project Manager: _____
 Phone: _____

Address: **1844 Mackenzie - Eckert**

Unit: **5884**

Location: 1 - General Requirements		Approx. Wall SF: 0		Ceiling/Floor SF: 0	
Spec #	Spec	Quantity	Units	Unit Price	Total Price

Trade: **1 General Requirements**

14 CONTRACTOR ACCEPTS SCOPE OF WORK

1.00 DU

The undersigned contractor certifies that he/she has carefully reviewed & agrees to perform the work described in this Work Write Up (WWU) with the "Date Inspected" date of _____ & referred to as Exhibit 1. The contractor shall initial & date each page of the WWU.

X _____
 Contractor Date

THERE ARE NO COSTS ASSOCIATED WITH THE SPECIFICATION. COSTS SHOULD BE INCLUDED IN BASE BID.
 THIS IS A GENERAL NOTIFICATION OF INFORMATION OR WORK TO BE DONE WITH THIS PROJECT

35 VERIFY QUANTITIES/MEASUREMENTS

1.00 GR

All Quantities stated in the attached specifications for this address using Units of Measure other than Each (EA), Room (RM) or Dwelling Unit (DU) (e.g. SF of Drywall) are for the contractor's convenience and must be verified by the contractor at a mandatory site inspection prior to bid submission. All quantities stated in the Units of Measure Each (EA), Room (RM) or Dwelling Unit (DU) are as stated. Discrepancies in Quantities found by the contractor must be communicated to the Housing Rehabilitation Specialist prior to the submission of a bid. Claims for additional funds due to discrepancies in Quantities shall not be honored if submitted after the bid submission.

THERE ARE NO COSTS ASSOCIATED WITH THE SPECIFICATION. COSTS SHOULD BE INCLUDED IN BASE BID.
 THIS IS A GENERAL NOTIFICATION OF INFORMATION OR WORK TO BE DONE WITH THIS PROJECT

77 NEW MATERIALS REQUIRED

1.00 GR

All materials used in connection with this work write-up are to be new, of first quality and without defects - unless stated otherwise or pre-approved by Owner and Construction Specialist.

THERE ARE NO COSTS ASSOCIATED WITH THE SPECIFICATION. COSTS SHOULD BE INCLUDED IN BASE BID.
 THIS IS A GENERAL NOTIFICATION OF INFORMATION OR WORK TO BE DONE WITH THIS PROJECT

78 WORKMANSHIP STANDARDS

1.00 GR

All work shall be performed by mechanics both licensed and skilled in their particular trade as well as the tasks assigned to them. Workers shall protect all surfaces as long as required to eliminate damage.

THERE ARE NO COSTS ASSOCIATED WITH THE SPECIFICATION. COSTS SHOULD BE INCLUDED IN BASE BID.
 THIS IS A GENERAL NOTIFICATION OF INFORMATION OR WORK TO BE DONE WITH THIS PROJECT

80 CODES AND ORDINANCES COMPLIANCE

1.00 GR

In the execution of the itemized scope of work, the contractor shall facilitate inspection and comply with all governing codes and ordinances of the local municipality, for that job site, and the State of Florida, pertaining to building construction, zoning, environmental protection, energy efficiency, and worker safety.

THERE ARE NO COSTS ASSOCIATED WITH THE SPECIFICATION. COSTS SHOULD BE INCLUDED IN BASE BID.
 THIS IS A GENERAL NOTIFICATION OF INFORMATION OR WORK TO BE DONE WITH THIS PROJECT

85 CLOSE-IN INSPECTIONS REQUIRED

1.00 GR

Call the agency for inspection of all work that will be concealed from view before it is closed in. This type of inspection frequently includes, but is not limited to footings, roof sheathing & flashing prior to installation of new felt & shingles, and repaired framing & decking prior to installation of underlayment & floor coverings, prior to insulation and prior to drywall.

THERE ARE NO COSTS ASSOCIATED WITH THE SPECIFICATION. COSTS SHOULD BE INCLUDED IN BASE BID.

Address: 1844 Mackenzie - Eckert

Unit: 5884

Location: 1 - General Requirements

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
--------	------	----------	-------	------------	-------------

Trade: 1 General Requirements

THIS IS A GENERAL NOTIFICATION OF INFORMATION OR WORK TO BE DONE WITH THIS PROJECT

90 1 YEAR GENERAL WARRANTY

1.00 DU

Contractor shall remedy any defect due to faulty material or workmanship and pay for all damage to other work resulting therefrom, which appear within one year from final inspection. Further, contractor shall furnish owner with all manufacturers' and suppliers' written warranties covering items furnished under this contract prior to release of the final payment.

THERE ARE NO COSTS ASSOCIATED WITH THE SPECIFICATION. COSTS SHOULD BE INCLUDED IN BASE BID.
THIS IS A GENERAL NOTIFICATION OF INFORMATION OR WORK TO BE DONE WITH THIS PROJECT

Location Total:

Location: 2 - Exterior

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
--------	------	----------	-------	------------	-------------

Trade: 4 Site Work

461 TRIM TREE LIMBS--ROOF

1.00 EA

850

Cut tree limbs, to give approximately 5 feet clearance from structures' roof, fascia, and soffit. Remove debris from roof. Remove all debris, and rake clean.

Define costs per tree.

Front yard and over driveway

Trade: 10 Carpentry

2585 SIDING--CLAPBOARD REPLACE

220.00 SF

1750

Remove damaged siding to the joint over nearest stud. Apply matching pine siding to walls with galvanized nails. Break all seams over studs. Prime ready for top coat.

FRONT OF HOUSE// SIDING ABOVE GARAGE ROOF AT GABLE END

2600 SIDING--T1-11

476.00 SF

2500

Install rough sawn fir, 3/8" thick, factory stained, T1-11 siding sheets, 1"x 3" trim at corners. Use lap flashing on horizontal seams. Flash or install silicone caulking along entire top edge, and under windows or other openings.

CUT SIDING ON SIDES AND REAR OF HOUSE AT 4'. INSTALL Z FLASHING AND INSTALL NEW SIDING

PAINT BACK AND BOTTOM EDGE PRIOR TO INSTALL TO AVOID FUTURE ROT

SEAL BETWEEN BOTTOM SOLE PLATE AND SIDING

PAINT SIDING TO MATCH AS CLOSE AS POSSIBLE. REPLACE CORNER BOARDS AS LISTED ABOVE.

2610 SIDING--HARDBOARD

200.00 SF

750

Remove siding and flashing. Nail 1/2"x10" primed hardboard siding with galvanized or aluminum siding nails penetrating at least 1" into stud. Stagger joints in adjacent pieces and center all butt joints over studs. Install flashing over doors and windows. Include 1"x4" pine molding at all openings and corners.

BAY WINDOWS// CORNERS ARE COVERED ON SPEC#4030.

Install house wrap.

Prime and paint

4030 1"X4" EXT. CORNER TRIM--WOOD

190.00 LF

425

Install 1"x 4" pine corner board with aluminum or galvanized nails.

INCLUDES WINDOWS. INSTALL HEAD FLASHING AT TOPS OF DOORS AND WINDOWS

APPROXIMATELY 11 OPENINGS

4490 WALL SHEATHING 1/2"

220.00 SF

550

FRONT OF HOUSE// SIDING ABOVE GARAGE ROOF AT GABLE END

Address: 1844 Mackenzie - Eckert

Unit: 5884

Location: 2 - Exterior

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
--------	------	----------	-------	------------	-------------

Trade: 10 Carpentry

Install 1/2" CDX plywood or OSB sheathing nailed per local code and manufactures specifications.

Trade: 15 Roofing

4580 TEAR OFF AND REROOF--SHINGLES

14.00 SQ

5600

Remove and dispose of all roofing & defective sheathing offsite, in a code-legal dump. Replace up to 5 sf of damaged sheathing per 100 sf of roof using pine board or plywood to matching existing decking thickness. Install fasteners to re-nail all roof decking to meet current codes. Remove and replace all damaged fascia and soffit, with comparable material, primed and top coated, in homeowner's choice of color, or to match existing.

Install 15 lb felt per local code. With comparable or better to existing products, install all new vent pipe boots, roof vents, flashing, 1"x2" PT drip edge holdout, and preformed white aluminum drip edge. Install 220 lb fiberglass asphalt, dimensional shingles with a 30 yr warranty. Magnetically sweep for fasteners, and dispose of all debris from roof and yard.

Verify local codes prior to starting work. Roofing requires a separate permit by a Florida licensed roofing contractor.

REMOVE ALL SKYLIGHTS ON ROOF// DECK OVER ROOF OPENING

Trade: 19 Paint & Wallpaper

5656 PREP & PAINT EXTERIOR

1,680.00 SF

3400

Cover ground with drop cloth. Scrape all loose, cracked, peeling and blistered paint from siding. Feather edges and dull gloss with sandpaper. Dispose of chips properly. Rinse all surfaces with a hose. Caulk and fill holes. Spot prime and top coat siding with owner's choice of premixed acrylic latex.

In case of homeowners association, paint same color as existing.

Trade: 24 Extermination

8305 EXTERMINATE TERMITES

1.00 DU

750

Exterminate for termites, injecting strongest legal insecticide down to footer ever 16". Drill and patch pavement where necessary to maintain interval. Exterminator must be licensed and provide a 5 year guarantee.

Location Total: 16,575

Location: 3 - Bathroom // Hall

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
--------	------	----------	-------	------------	-------------

Trade: 10 Carpentry

3940 TUB/SHOWER GRAB BAR SET

1.00 EA

525

Install 3 grab bars within the bathroom. Two horizontal grab bars shall be provided on the back wall, one installed in a horizontal position, 33 inches minimum and 36 inches maximum above the floor of the tub measured to the top of the gripping surface and the other 9 inches above the rim of the bathtub. Each grab bar shall be 24 inches minimum in length, located 24 inches maximum from the head end wall and extend to 12 inches maximum from the control end wall. Two grab bars shall be installed on the control end wall. A horizontal grab bar 24 inches minimum in length shall be provided on the control end wall beginning near the front edge of the bathtub and extend toward the inside corner of the bathtub. A vertical grab bar 18 inches minimum in length shall be provided on the control end wall 3 inches minimum to 6 inches maximum above the horizontal grab bar, and 4 inches maximum inward from the front edge of the bathtub. One horizontal grab bar 12 inches minimum in length shall be provided on the head end wall at the front edge of the bathtub. All bars shall be 1.25" diameter, type 304, 18 gauge (.049), brushed satin stainless steel, with round snap on covers and welded 3" flanges and a 1.5" space between the bar and wall. Bars must be fastened securely to the wall framing.

INSTALL 3 GRAB BARS IN BATHROOM LOCATED AT CLIENTS CONVENIENCE

Location Total: 525

Address: 1844 Mackenzie - Eckert

Unit: 5884

Location: 4 - Whole House

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
--------	------	----------	-------	------------	-------------

Trade: 9 Environmental Rehab

9163 STABILIZE CEILING

55.00 SF 1200

After establishing any required floor containment with polyethylene sheeting, mist defective paint with water to the point of saturation. Aggressively scrape all loose paint, wall paper and plaster with a draw scraper. Feather edges with a wet, 100-grit, sponge sanding block. Detergent wash, rinse, allow to dry, and HEPA vacuum all visible chips. Spot prime, caulk seams and top coat with premium acrylic latex per manufacturer's instructions.

Add new texture//popcorn

Multiple locations/ Hall-Livingroom

Trade: 10 Carpentry

3080 THRESHOLD--METAL

1.00 EA 400

Install metal threshold with an interlocking vinyl insert. Trim door as necessary to create a snug fit.

Location--Garage to house door

Trade: 21 HVAC

6075 HEATER, SERVICE/RPR

1.00 EA 500

Clean, inspect and adjust heating equipment and controls. Replace filter. Report any recommended replacement parts to owner.

Includes coils on condenser and A frame. Vacuum any dust from unit.

6415 DRYER VENT

1.00 EA 450

Install 4" round rigid galvanized ductwork from the specified dryer location to a wall mounted Vent Closure outlet. Do not fasten with nails, screws or other fasteners that protrude into the interior of the exhaust duct. Use pop rivets to connect sections of duct. Seal all joints and seams with duct mastic, not duct tape. Secure duct and hood to framing.

Trade: 23 Electric

7810 SMOKE DETECTOR--HARD WIRED--BATTERY BACK-UP

4.00 EA 350

Install a UL approved, ceiling mounted smoke and heat detector permanently wired into a receptacle box with battery back-up.

Trade: 27 Fire Protection

8721 CARBON MONOXIDE DETECTOR

1.00 EA 150

Install a hard wired or plug-in carbon monoxide detector in same room as fuel burning appliance.

location--near door to garage

Location Total: 3050

Location: 5 - Kitchen

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
--------	------	----------	-------	------------	-------------

Trade: 23 Electric

7835 RANGE HOOD EXTERIOR VENTED

1.00 EA 450

Install an exterior ducted enameled range hood with integral controls and light capable of 100 cfm at 70 sones. Attach hood to cabinet with screws. Include metal vent and roof or wall cap/damper assembly, using #14 copper Romex. Owner's choice of color.

Location Total: 450

Location: 6 - Bathroom Master

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Address: 1844 Mackenzie - Eckert

Unit: 5884

Location: 6 - Bathroom Master

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
--------	------	----------	-------	------------	-------------

Trade: 18 Ceramic Tile

5410 CERAMIC TILE--REPAIR

55.00 SF

1600

Remove damaged tiles. Cut and thin set ceramic tile of matching color and size. RegROUT entire surface and apply mildew resistant white silicone caulk to all seams, fixture lips and pipe penetrations.

remove loose tile, repair backer board using dura-rock or similar waterproof board, install new tile match as close as possible. Grout and caulk.

Location Total: 1600

Location: 7 - Hall

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
--------	------	----------	-------	------------	-------------

Trade: 17 Drywall & Plaster

5210 DRYWALL--PATCH--LARGE

25.00 SF

750

Cut back defective gypsum to expose half of the studs on each side of the hole. Cut and tightly fit drywall patch. Glue and nail or screw patch. Apply tape and 3 coats of compound feathered out at least 8". Wet sand ready for paint.

SKYLIGHT OPENING. COVER WITH DRYWALL/INSULATE ABOVE. BLEND WITH EXISTING CEILING AND TEXTURE.

Location Total: 750

Unit Total for 1844 Mackenzie - Eckert , Unit 5884:

Address Grand Total for 1844 Mackenzie - Eckert : 22,950

Bidder: LIBERT HOMES, INC

SPECS BY LOCATION/TRADE

11063

2/10/2017

Pre-Bid Site Visit: 2/9/2017
 Bidding Open Date: 2/10/2017
 Bidding Close Date: 2/24/2017
 Initial: RCB

Case Number: 5884
 Project Manager: Bernard Development, Inc.
 Phone: (904) 529-5104

Address: 1844 Mackenzie - Eckert Unit: 5884

Location: 1 - General Requirements Approx. Wall SF: 0 Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
--------	------	----------	-------	------------	-------------

Trade: 1 General Requirements

14	CONTRACTOR ACCEPTS SCOPE OF WORK	1.00	DU		N/A
----	----------------------------------	------	----	--	-----

The undersigned contractor certifies that he/she has carefully reviewed & agrees to perform the work described in this Work Write Up (WWU) with the "Date Inspected" date of 2/9/17 & referred to as Exhibit 1. The contractor shall initial & date each page of the WWU.

x Robert Bernard 2.24.17
 Contractor Date

THERE ARE NO COSTS ASSOCIATED WITH THE SPECIFICATION. COSTS SHOULD BE INCLUDED IN BASE BID.
 THIS IS A GENERAL NOTIFICATION OF INFORMATION OR WORK TO BE DONE WITH THIS PROJECT

35	VERIFY QUANTITIES/MEASUREMENTS	1.00	GR		N/A
----	--------------------------------	------	----	--	-----

All Quantities stated in the attached specifications for this address using Units of Measure other than Each (EA), Room (RM) or Dwelling Unit (DU) (e.g. SF of Drywall) are for the contractor's convenience and must be verified by the contractor at a mandatory site inspection prior to bid submission. All quantities stated in the Units of Measure Each (EA), Room (RM) or Dwelling Unit (DU) are as stated. Discrepancies in Quantities found by the contractor must be communicated to the Housing Rehabilitation Specialist prior to the submission of a bid. Claims for additional funds due to discrepancies in Quantities shall not be honored if submitted after the bid submission.

THERE ARE NO COSTS ASSOCIATED WITH THE SPECIFICATION. COSTS SHOULD BE INCLUDED IN BASE BID.
 THIS IS A GENERAL NOTIFICATION OF INFORMATION OR WORK TO BE DONE WITH THIS PROJECT

77	NEW MATERIALS REQUIRED	1.00	GR		N/A
----	------------------------	------	----	--	-----

All materials used in connection with this work write-up are to be new, of first quality and without defects - unless stated otherwise or pre-approved by Owner and Construction Specialist.

THERE ARE NO COSTS ASSOCIATED WITH THE SPECIFICATION. COSTS SHOULD BE INCLUDED IN BASE BID.
 THIS IS A GENERAL NOTIFICATION OF INFORMATION OR WORK TO BE DONE WITH THIS PROJECT

78	WORKMANSHIP STANDARDS	1.00	GR		N/A
----	-----------------------	------	----	--	-----

All work shall be performed by mechanics both licensed and skilled in their particular trade as well as the tasks assigned to them. Workers shall protect all surfaces as long as required to eliminate damage.

THERE ARE NO COSTS ASSOCIATED WITH THE SPECIFICATION. COSTS SHOULD BE INCLUDED IN BASE BID.
 THIS IS A GENERAL NOTIFICATION OF INFORMATION OR WORK TO BE DONE WITH THIS PROJECT

80	CODES AND ORDINANCES COMPLIANCE	1.00	GR		900
----	---------------------------------	------	----	--	-----

In the execution of the itemized scope of work, the contractor shall facilitate inspection and comply with all governing codes and ordinances of the local municipality, for that job site, and the State of Florida, pertaining to building construction, zoning, environmental protection, energy efficiency, and worker safety.

THERE ARE NO COSTS ASSOCIATED WITH THE SPECIFICATION. COSTS SHOULD BE INCLUDED IN BASE BID.
 THIS IS A GENERAL NOTIFICATION OF INFORMATION OR WORK TO BE DONE WITH THIS PROJECT

85	CLOSE-IN INSPECTIONS REQUIRED	1.00	GR		N/A
----	-------------------------------	------	----	--	-----

Call the agency for inspection of all work that will be concealed from view before it is closed in. This type of inspection frequently includes, but is not limited to footings, roof sheathing & flashing prior to installation of new felt & shingles, and repaired framing & decking prior to installation of underlayment & floor coverings, prior to insulation and prior to drywall.

THERE ARE NO COSTS ASSOCIATED WITH THE SPECIFICATION. COSTS SHOULD BE INCLUDED IN BASE BID.

Address: 1844 Mackenzie - Eckert

Unit: 5884

Location: 1 - General Requirements

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 1	General Requirements				

THIS IS A GENERAL NOTIFICATION OF INFORMATION OR WORK TO BE DONE WITH THIS PROJECT

90 1 YEAR GENERAL WARRANTY

1.00 DU

N/A

Contractor shall remedy any defect due to faulty material or workmanship and pay for all damage to other work resulting therefrom, which appear within one year from final inspection. Further, contractor shall furnish owner with all manufacturers' and suppliers' written warranties covering items furnished under this contract prior to release of the final payment.

THERE ARE NO COSTS ASSOCIATED WITH THE SPECIFICATION. COSTS SHOULD BE INCLUDED IN BASE BID.
THIS IS A GENERAL NOTIFICATION OF INFORMATION OR WORK TO BE DONE WITH THIS PROJECT

Location Total: 900 ✓

Location: 2 - Exterior

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 4	Site Work				

461 TRIM TREE LIMBS--ROOF

1.00 EA

1,080

Cut tree limbs, to give approximately 5 feet clearance from structures' roof, fascia, and soffit. Remove debris from roof. Remove all debris, and rake clean.

Define costs per tree.

Front yard and over driveway

Trade: 10 Carpentry

2585 SIDING--CLAPBOARD REPLACE

220.00 SF

1,680

Remove damaged siding to the joint over nearest stud. Apply matching pine siding to walls with galvanized nails. Break all seams over studs. Prime ready for top coat.

FRONT OF HOUSE// SIDING ABOVE GARAGE ROOF AT GABLE END

2600 SIDING--T1-11

476.00 SF

2,400

Install rough sawn fir, 3/8" thick, factory stained, T1-11 siding sheets, 1"x 3" trim at corners. Use lap flashing on horizontal seams. Flash or install silicone caulking along entire top edge, and under windows or other openings.

CUT SIDING ON SIDES AND REAR OF HOUSE AT 4'. INSTALL Z FLASHING AND INSTALL NEW SIDING

PAINT BACK AND BOTTOM EDGE PRIOR TO INSTALL TO AVOID FUTURE ROT

SEAL BETWEEN BOTTOM SOLE PLATE AND SIDING

PAINT SIDING TO MATCH AS CLOSE AS POSSIBLE. REPLACE CORNER BOARDS AS LISTED ABOVE.

2610 SIDING--HARDBOARD

200.00 SF

1,560

Remove siding and flashing. Nail 1/2"x10" primed hardboard siding with galvanized or aluminum siding nails penetrating at least 1" into stud. Stagger joints in adjacent pieces and center all butt joints over studs. Install flashing over doors and windows. Include 1"x4" pine molding at all openings and corners.

BAY WINDOWS// CORNERS ARE COVERED ON SPEC#4030.

Install house wrap.

Prime and paint

4030 1"x4" EXT. CORNER TRIM--WOOD

190.00 LF

720

Install 1"x 4" pine corner board with aluminum or galvanized nails.

INCLUDES WINDOWS. INSTALL HEAD FLASHING AT TOPS OF DOORS AND WINDOWS

APPROXIMATELY 11 OPENINGS

4490 WALL SHEATHING 1/2"

220.00 SF

1,080

FRONT OF HOUSE// SIDING ABOVE GARAGE ROOF AT GABLE END

Address: 1844 Mackenzie - Eckert

Unit: 5884

Location: 2 - Exterior

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
--------	------	----------	-------	------------	-------------

Trade: 10 Carpentry

Install 1/2" CDX plywood or OSB sheathing nailed per local code and manufactures specifications.

Trade: 15 Roofing

4580 TEAR OFF AND REROOF--SHINGLES

14.00 SQ

4,800

Remove and dispose of all roofing & defective sheathing offsite, in a code-legal dump. Replace up to 5 sf of damaged sheathing per 100 sf of roof using pine board or plywood to matching existing decking thickness. Install fasteners to re-nail all roof decking to meet current codes. Remove and replace all damaged fascia and soffit, with comparable material, primed and top coated, in homeowner's choice of color, or to match existing.

Install 15 lb felt per local code. With comparable or better to existing products; install all new vent pipe boots, roof vents, flashing, 1"x2" PT drip edge holdout, and preformed white aluminum drip edge. Install 220 lb fiberglass asphalt, dimensional shingles with a 30 yr warranty. Magnetically sweep for fasteners, and dispose of all debris from roof and yard.

Verify local codes prior to starting work. Roofing requires a separate permit by a Florida licensed roofing contractor.

REMOVE ALL SKYLIGHTS ON ROOF// DECK OVER ROOF OPENING

Trade: 19 Paint & Wallpaper

5656 PREP & PAINT EXTERIOR

1,680.00 SF

2,183

Cover ground with drop cloth. Scrape all loose, cracked, peeling and blistered paint from siding. Feather edges and dull gloss with sandpaper. Dispose of chips properly. Rinse all surfaces with a hose. Caulk and fill holes. Spot prime and top coat siding with owner's choice of premixed acrylic latex.

In case of homeowners association, paint same color as existing.

Trade: 24 Extermination

8305 EXTERMINATE TERMITES

1.00 DU

720

Exterminate for termites, injecting strongest legal insecticide down to footer ever 16". Drill and patch pavement where necessary to maintain interval. Exterminator must be licensed and provide a 5 year guarantee.

Location Total: 16,223

Location: 3 - Bathroom // Hall

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
--------	------	----------	-------	------------	-------------

Trade: 10 Carpentry

3940 TUB/SHOWER GRAB BAR SET

1.00 EA

420

Install 3 grab bars within the bathroom. Two horizontal grab bars shall be provided on the back wall, one installed in a horizontal position, 33 inches minimum and 36 inches maximum above the floor of the tub measured to the top of the gripping surface and the other 9 inches above the rim of the bathtub. Each grab bar shall be 24 inches minimum in length, located 24 inches maximum from the head end wall and extend to 12 inches maximum from the control end wall. Two grab bars shall be installed on the control end wall. A horizontal grab bar 24 inches minimum in length shall be provided on the control end wall beginning near the front edge of the bathtub and extend toward the inside corner of the bathtub. A vertical grab bar 18 inches minimum in length shall be provided on the control end wall 3 inches minimum to 6 inches maximum above the horizontal grab bar, and 4 inches maximum inward from the front edge of the bathtub. One horizontal grab bar 12 inches minimum in length shall be provided on the head end wall at the front edge of the bathtub. All bars shall be 1.25" diameter, type 304, 18 gauge (.049), brushed satin stainless steel, with round snap on covers and welded 3" flanges and a 1.5" space between the bar and wall. Bars must be fastened securely to the wall framing.

INSTALL 3 GRAB BARS IN BATHROOM LOCATED AT CLIENTS CONVENIENCE

Location Total: 420

Address: 1844 Mackenzie Eckert

Unit: 5884

Location: 4 - Whole House

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 9	Environmental Rehab				

9163 STABILIZE CEILING

55.00 SF 480

After establishing any required floor containment with polyethylene sheeting, mist defective paint with water to the point of saturation. Aggressively scrape all loose paint, wall paper and plaster with a draw scraper. Feather edges with a wet, 100-grit, sponge sanding block. Detergent wash, rinse, allow to dry, and HEPA vacuum all visible chips. Spot prime, caulk seams and top coat with premium acrylic latex per manufacturer's instructions.

Add new texture//popcorn

Multiple locations/ Hall-Livingroom

Trade: 10 Carpentry

3080 THRESHOLD--METAL

1.00 EA 180

Install metal threshold with an interlocking vinyl insert. Trim door as necessary to create a snug fit.

Location--Garage to house door

Trade: 21 HVAC

6075 HEATER, SERVICE/RPR

1.00 EA 450

Clean, inspect and adjust heating equipment and controls. Replace filter. Report any recommended replacement parts to owner.

Includes coils on condenser and A frame. Vacuum any dust from unit.

6415 DRYER VENT

1.00 EA 240

Install 4" round rigid galvanized ductwork from the specified dryer location to a wall mounted Vent Closure outlet. Do not fasten with nails, screws or other fasteners that protrude into the interior of the exhaust duct. Use pop rivets to connect sections of duct. Seal all joints and seams with duct mastic, not duct tape. Secure duct and hood to framing.

Trade: 23 Electric

7810 SMOKE DETECTOR--HARD WIRED--BATTERY BACK-UP

4.00 EA 720

Install a UL approved, ceiling mounted smoke and heat detector permanently wired into a receptacle box with battery back-up.

Trade: 27 Fire Protection

8721 CARBON MONOXIDE DETECTOR

1.00 EA 210

Install a hard wired or plug-in carbon monoxide detector in same room as fuel burning appliance.

location--near door to garge

Location Total: 2,280 ✓

Location: 5 - Kitchen

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 23	Electric				

7835 RANGE HOOD EXTERIOR VENTED

1.00 EA 725

Install an exterior ducted enameled range hood with integral controls and light capable of 100 cfm at 70 sones. Attach hood to cabinet with screws. Include metal vent and roof or wall cap/damper assembly, using #14 copper Romex. Owner's choice of color.

Location Total: 725 ✓

Location: 6 - Bathroom Master

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Address: 1844 Mackenzie - Eckert

Unit: 5884

Location: 6 - Bathroom Master

Approx Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
--------	------	----------	-------	------------	-------------

Trade: 18 Ceramic Tile

5410 CERAMIC TILE--REPAIR

55.00 SF 240

Remove damaged tiles. Cut and thin set ceramic tile of matching color and size. RegROUT entire surface and apply mildew resistant white silicone caulk to all seams, fixture lips and pipe penetrations.

remove loose tile, repair backer board using dura-rock or similar waterproof board, install new tile match as close as possible. Grout and caulk.

Location Total: 240 ✓

Location: 7 - Hall

Approx Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
--------	------	----------	-------	------------	-------------

Trade: 17 Drywall & Plaster

5210 DRYWALL--PATCH--LARGE

25.00 SF 420

Cut back defective gypsum to expose half of the studs on each side of the hole. Cut and tightly fit drywall patch. Glue and nail or screw patch. Apply tape and 3 coats of compound feathered out at least 8". Wet sand ready for paint.

SKYLIGHT OPENING. COVER WITH DRYWALL//INSULATE ABOVE. BLEND WITH EXISTING CEILING AND TEXTURE.

Location Total: 420 ✓

Unit Total for 1844 Mackenzie - Eckert , Unit 5884: 21,208

Address Grand Total for 1844 Mackenzie - Eckert : 21,208 ✓

Bidder: Bernard Development, Inc.

ACB

SPECS BY LOCATION/TRADE

2/10/2017

Pre-Bid Site Visit: _____
Bidding Open Date: _____
Bidding Close Date: _____
Initial: _____

Case Number: 5884
Project Manager: _____
Phone: _____

Address: 1844 Mackenzie - Eckert

Unit: 5884

Location: 1 - General Requirements

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 1	General Requirements				

14 CONTRACTOR ACCEPTS SCOPE OF WORK

1.00 DU

The undersigned contractor certifies that he/she has carefully reviewed & agrees to perform the work described in this Work Write Up (WWU) with the "Date Inspected" date of 2-9-17 & referred to as Exhibit 1. The contractor shall initial & date each page of the WWU.

x CHAD WILLIAMS 2-23-17
Contractor Date

THERE ARE NO COSTS ASSOCIATED WITH THE SPECIFICATION. COSTS SHOULD BE INCLUDED IN BASE BID.
THIS IS A GENERAL NOTIFICATION OF INFORMATION OR WORK TO BE DONE WITH THIS PROJECT

35 VERIFY QUANTITIES/MEASUREMENTS

1.00 GR

All Quantities stated in the attached specifications for this address using Units of Measure other than Each (EA), Room (RM) or Dwelling Unit (DU) (e.g. SF of Drywall) are for the contractor's convenience and must be verified by the contractor at a mandatory site inspection prior to bid submission. All quantities stated in the Units of Measure Each (EA), Room (RM) or Dwelling Unit (DU) are as stated. Discrepancies in Quantities found by the contractor must be communicated to the Housing Rehabilitation Specialist prior to the submission of a bid. Claims for additional funds due to discrepancies in Quantities shall not be honored if submitted after the bid submission.

THERE ARE NO COSTS ASSOCIATED WITH THE SPECIFICATION. COSTS SHOULD BE INCLUDED IN BASE BID.
THIS IS A GENERAL NOTIFICATION OF INFORMATION OR WORK TO BE DONE WITH THIS PROJECT

77 NEW MATERIALS REQUIRED

1.00 GR

All materials used in connection with this work write-up are to be new, of first quality and without defects - unless stated otherwise or pre-approved by Owner and Construction Specialist.

THERE ARE NO COSTS ASSOCIATED WITH THE SPECIFICATION. COSTS SHOULD BE INCLUDED IN BASE BID.
THIS IS A GENERAL NOTIFICATION OF INFORMATION OR WORK TO BE DONE WITH THIS PROJECT

78 WORKMANSHIP STANDARDS

1.00 GR

All work shall be performed by mechanics both licensed and skilled in their particular trade as well as the tasks assigned to them. Workers shall protect all surfaces as long as required to eliminate damage.

THERE ARE NO COSTS ASSOCIATED WITH THE SPECIFICATION. COSTS SHOULD BE INCLUDED IN BASE BID.
THIS IS A GENERAL NOTIFICATION OF INFORMATION OR WORK TO BE DONE WITH THIS PROJECT

80 CODES AND ORDINANCES COMPLIANCE

1.00 GR

200⁰⁰

In the execution of the itemized scope of work, the contractor shall facilitate inspection and comply with all governing codes and ordinances of the local municipality, for that job site, and the State of Florida, pertaining to building construction, zoning, environmental protection, energy efficiency, and worker safety.

THERE ARE NO COSTS ASSOCIATED WITH THE SPECIFICATION. COSTS SHOULD BE INCLUDED IN BASE BID.
THIS IS A GENERAL NOTIFICATION OF INFORMATION OR WORK TO BE DONE WITH THIS PROJECT

85 CLOSE-IN INSPECTIONS REQUIRED

1.00 GR

Call the agency for inspection of all work that will be concealed from view before it is closed in. This type of inspection frequently includes, but is not limited to footings, roof sheathing & flashing prior to installation of new felt & shingles, and repaired framing & decking prior to installation of underlayment & floor coverings, prior to insulation and prior to drywall.

THERE ARE NO COSTS ASSOCIATED WITH THE SPECIFICATION. COSTS SHOULD BE INCLUDED IN BASE BID.

Address: 1844 Mackenzie - Eckert

Unit: 5884

Location: 1 - General Requirements

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 1	General Requirements				

THIS IS A GENERAL NOTIFICATION OF INFORMATION OR WORK TO BE DONE WITH THIS PROJECT

90 1 YEAR GENERAL WARRANTY

1.00 DU

Contractor shall remedy any defect due to faulty material or workmanship and pay for all damage to other work resulting therefrom, which appear within one year from final inspection. Further, contractor shall furnish owner with all manufacturers' and suppliers' written warranties covering items furnished under this contract prior to release of the final payment.

THERE ARE NO COSTS ASSOCIATED WITH THE SPECIFICATION. COSTS SHOULD BE INCLUDED IN BASE BID.
THIS IS A GENERAL NOTIFICATION OF INFORMATION OR WORK TO BE DONE WITH THIS PROJECT

Location Total:

200⁰⁰ ✓

Location: 2 - Exterior

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 4	Site Work				

461 TRIM TREE LIMBS-ROOF

1.00 EA

400⁰⁰

Cut tree limbs, to give approximately 5 feet clearance from structures' roof, fascia, and soffit. Remove debris from roof. Remove all debris, and rake clean.

Define costs per tree.

Front yard and over driveway

Trade: 10 Carpentry

2585 SIDING--CLAPBOARD REPLACE

220.00 SF

1700⁰⁰

Remove damaged siding to the joint over nearest stud. Apply matching pine siding to walls with galvanized nails. Break all seams over studs. Prime ready for top coat.

FRONT OF HOUSE// SIDING ABOVE GARAGE ROOF AT GABLE END

2600 SIDING--T1-11

476.00 SF

3420⁰⁰

Install rough sawn fir, 3/8" thick, factory stained, T1-11 siding sheets, 1"x 3" trim at corners. Use lap flashing on horizontal seams. Flash or install silicone caulking along entire top edge, and under windows or other openings.

CUT SIDING ON SIDES AND REAR OF HOUSE AT 4'. INSTALL Z FLASHING AND INSTALL NEW SIDING
PAINT BACK AND BOTTOM EDGE PRIOR TO INSTALL TO AVOID FUTURE ROT

SEAL BETWEEN BOTTOM SOLE PLATE AND SIDING

PAINT SIDING TO MATCH AS CLOSE AS POSSIBLE. REPLACE CORNER BOARDS AS LISTED ABOVE.

2610 SIDING--HARDBOARD

200.00 SF

1500⁰⁰

Remove siding and flashing. Nail 1/2"x10" primed hardboard siding with galvanized or aluminum siding nails penetrating at least 1" into stud. Stagger joints in adjacent pieces and center all butt joints over studs. Install flashing over doors and windows. Include 1"x4" pine molding at all openings and corners.

BAY WINDOWS// CORNERS ARE COVERED ON SPEC#4030.

Install house wrap.

Prime and paint

4030 1"x4" EXT. CORNER TRIM--WOOD

190.00 LF

600⁰⁰

Install 1"x 4" pine corner board with aluminum or galvanized nails.

INCLUDES WINDOWS. INSTALL HEAD FLASHING AT TOPS OF DOORS AND WINDOWS
APPROXIMATELY 11 OPENINGS

4490 WALL SHEATHING 1/2"

220.00 SF

750⁰⁰

FRONT OF HOUSE// SIDING ABOVE GARAGE ROOF AT GABLE END

Address: 1844 Mackenzie - Eckert

Unit: 5884

Location: 2 - Exterior

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
--------	------	----------	-------	------------	-------------

Trade: 10 Carpentry

Install 1/2" CDX plywood or OSB sheathing nailed per local code and manufactures specifications.

Trade: 15 Roofing

4580 TEAR OFF AND REROOF-SHINGLES

14.00 SQ

7000⁰⁰

Remove and dispose of all roofing & defective sheathing offsite, in a code-legal dump. Replace up to 5 sf of damaged sheathing per 100 sf of roof using pine board or plywood to matching existing decking thickness. Install fasteners to re-nail all roof decking to meet current codes. Remove and replace all damaged fascia and soffit, with comparable material, primed and top coated, in homeowner's choice of color, or to match existing.

Install 15 lb felt per local code. With comparable or better to existing products, install all new vent pipe boots, roof vents, flashing, 1"x2" PT drip edge holdout, and preformed white aluminum drip edge. Install 220 lb fiberglass asphalt, dimensional shingles with a 30 yr warranty. Magnetically sweep for fasteners, and dispose of all debris from roof and yard.

Verify local codes prior to starting work. Roofing requires a separate permit by a Florida licensed roofing contractor.

REMOVE ALL SKYLIGHTS ON ROOF// DECK OVER ROOF OPENING

Trade: 19 Paint & Wallpaper

5656 PREP & PAINT EXTERIOR

1,680.00 SF

5100⁰⁰

Cover ground with drop cloth. Scrape all loose, cracked, peeling and blistered paint from siding. Feather edges and dull gloss with sandpaper. Dispose of chips properly. Rinse all surfaces with a hose. Caulk and fill holes. Spot prime and top coat siding with owner's choice of premixed acrylic latex.

In case of homeowners association, paint same color as existing.

Trade: 24 Extermination

8305 EXTERMINATE TERMITES

1.00 DU

750⁰⁰

Exterminate for termites, injecting strongest legal insecticide down to footer ever 16". Drill and patch pavement where necessary to maintain interval. Exterminator must be licensed and provide a 5 year guarantee.

Location Total:

21,230 ✓

Location: 3 - Bathroom // Hall

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
--------	------	----------	-------	------------	-------------

Trade: 10 Carpentry

3940 TUB/SHOWER GRAB BAR SET

1.00 EA

Install 3 grab bars within the bathroom. Two horizontal grab bars shall be provided on the back wall, one installed in a horizontal position, 33 inches minimum and 36 inches maximum above the floor of the tub measured to the top of the gripping surface and the other 9 inches above the rim of the bathtub. Each grab bar shall be 24 inches minimum in length, located 24 inches maximum from the head end wall and extend to 12 inches maximum from the control end wall. Two grab bars shall be installed on the control end wall. A horizontal grab bar 24 inches minimum in length shall be provided on the control end wall beginning near the front edge of the bathtub and extend toward the inside corner of the bathtub. A vertical grab bar 18 inches minimum in length shall be provided on the control end wall 3 inches minimum to 6 inches maximum above the horizontal grab bar, and 4 inches maximum inward from the front edge of the bathtub. One horizontal grab bar 12 inches minimum in length shall be provided on the head end wall at the front edge of the bathtub. All bars shall be 1.25" diameter, type 304, 18 gauge (.049), brushed satin stainless steel, with round snap on covers and welded 3" flanges and a 1.5" space between the bar and wall. Bars must be fastened securely to the wall framing.

INSTALL 3 GRAB BARS IN BATHROOM LOCATED AT CLIENTS CONVENIENCE

Location Total:

340⁰⁰ ✓

Address: 1844 Mackenzie - Eckert

Unit: 5884

Location: 4 - Whole House

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
--------	------	----------	-------	------------	-------------

Trade: 9 Environmental Rehab

9163 STABILIZE CEILING

55.00 SF

550⁰⁰

After establishing any required floor containment with polyethylene sheeting, mist defective paint with water to the point of saturation. Aggressively scrape all loose paint, wall paper and plaster with a draw scraper. Feather edges with a wet, 100-grit, sponge sanding block. Detergent wash, rinse, allow to dry, and HEPA vacuum all visible chips. Spot prime, caulk seams and top coat with premium acrylic latex per manufacturer's instructions.

Add new texture//popcorn

Multiple locations/ Hall-Livingroom

Trade: 10 Carpentry

3080 THRESHOLD-METAL

1.00 EA

190⁰⁰

Install metal threshold with an interlocking vinyl insert. Trim door as necessary to create a snug fit.

Location--Garage to house door

Trade: 21 HVAC

6075 HEATER, SERVICE/RPR

1.00 EA

300⁰⁰

Clean, inspect and adjust heating equipment and controls. Replace filter. Report any recommended replacement parts to owner.

Includes coils on condenser and A frame. Vacuum any dust from unit.

6415 DRYER VENT

1.00 EA

100⁰⁰

Install 4" round rigid galvanized ductwork from the specified dryer location to a wall mounted Vent Closure outlet. Do not fasten with nails, screws or other fasteners that protrude into the interior of the exhaust duct. Use pop rivets to connect sections of duct. Seal all joints and seams with duct mastic, not duct tape. Secure duct and hood to framing.

Trade: 23 Electric

7810 SMOKE DETECTOR--HARD WIRED--BATTERY BACK-UP

4.00 EA

1100⁰⁰

Install a UL approved, ceiling mounted smoke and heat detector permanently wired into a receptacle box with battery back-up.

Trade: 27 Fire Protection

8721 CARBON MONOXIDE DETECTOR

1.00 EA

200⁰⁰

Install a hard wired or plug-in carbon monoxide detector in same room as fuel burning appliance.

location--near door to garage

Location Total: 2390⁰⁰

Location: 5 - Kitchen

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
--------	------	----------	-------	------------	-------------

Trade: 23 Electric

7835 RANGE HOOD EXTERIOR VENTED

1.00 EA

650⁰⁰

Install an exterior ducted enameled range hood with integral controls and light capable of 100 cfm at 70 sones. Attach hood to cabinet with screws. Include metal vent and roof or wall cap/damper assembly, using #14 copper Romex. Owner's choice of color.

Location Total: 650⁰⁰

Location: 6 - Bathroom Master

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Address: 1844 Mackenzie - Eckert

Unit: 5884

Location: 6 - Bathroom Master

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
--------	------	----------	-------	------------	-------------

Trade: 18 Ceramic Tile

5410 CERAMIC TILE--REPAIR

55.00 SF

450⁰⁰

Remove damaged tiles. Cut and thin set ceramic tile of matching color and size. RegROUT entire surface and apply mildew resistant white silicone caulk to all seams, fixture lips and pipe penetrations.

remove loose tile, repair backer board using dura-rock or similar waterproof board, install new tile match as close as possible. Grout and caulk.

Location Total:

450⁰⁰

Location: 7 - Hall

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
--------	------	----------	-------	------------	-------------

Trade: 17 Drywall & Plaster

5210 DRYWALL--PATCH--LARGE

25.00 SF

350⁰⁰

Cut back defective gypsum to expose half of the studs on each side of the hole. Cut and tightly fit drywall patch. Glue and nail or screw patch. Apply tape and 3 coats of compound feathered out at least 8". Wet sand ready for paint.

SKYLIGHT OPENING. COVER WITH DRYWALL/INSULATE ABOVE. BLEND WITH EXISTING CEILING AND TEXTURE.

Location Total:

350⁰⁰

Unit Total for 1844 Mackenzie - Eckert , Unit 5884:

Address Grand Total for 1844 Mackenzie - Eckert :

25,600⁰⁰

Bidder:

CHAD WILLHITE

Holly MacLean

From: sophia.fihs@yahoo.com
Sent: Friday, February 24, 2017 1:42 PM
To: Holly MacLean
Cc: 'tsumner@tsumner.com'
Subject: Re: Error on specs

We will not be bidding on this work order.

Thanks,
Sophia Ferranti
904-616-5814

On Friday, February 10, 2017 3:09 PM, Holly MacLean <Holly.MacLean@claycountygov.com> wrote:

Please review the e-mail message below. This information will be helpful as you firm up your bid.

Please confirm receipt of this message.

Thank you

From: Thomas Stauffacher [mailto:thomas.creativeenterprise@gmail.com]
Sent: Friday, February 10, 2017 2:39 PM
To: Theresa Sumner; Holly MacLean; BDI - Bob
Subject: Error on specs

Hey all,

Bob found an error on my specifications, I added skylights to the bid and did not add the removal of skylights from the bid. Can you please resend this with the correction to the contractors. Sorry for the mess up.

--
Thomas Stauffacher
Creative Contracting and Consultation
thomas.creativeenterprise@gmail.com
904.466.7601
RR 282811866



CLAY COUNTY FLORIDA

State Housing Initiative Partnership Program

PO Box 1366
477 Houston Street
Green Cove Springs, FL
32043

Area code: 904
Phone: 529-4700
278-4700
Fax: 278-4786

County Manager
Stephanie C. Kopelousos

Commissioners:
Mike Cella
District 1

Wayne Bolla
District 2

Diane Hutchings
District 3

Buck Burney
District 4

Gayward Hendry
District 5

Switchboard:
GCS (904) 284-6300
KH (352) 473-3711
KL (904) 533-2111
OP/MBG (904) 269-6300

www.claycountygov.com

MEMORANDUM

TO: Holly Coyle, Director of Economic and Development Services
FROM: Theresa Sumner, SHIP Program Administrator *Theresa Sumner*
DATE: February 28, 2017
SUBJECT: Waiver to Award Bid

Twenty-one contractors were invited to attend a SHIP walkthrough on January 26, 2017. Four contractors attended the walkthrough. Two presented valid bids on the bid due date of February 13, 2017.

After careful thought and consideration, I am requesting a waiver from awarding the bid to the lowest bidder which would allow the SHIP award to Libert Homes, Inc., who is the second lowest bidder. Libert Homes, Inc. is the most responsible and reliable bidder. The factual support for this waiver request is as follows:

The SHIP Program received numerous complaints relating to other SHIP projects worked on by Bernard Development, Inc. These complaints were verified through on-site inspection(s) and relate primarily to unsatisfactory workmanship, incomplete work and lack of professionalism or care as required by the SHIP Program. Ongoing efforts are being made to try and resolve the homeowner(s) and inspector's concerns without success.

Due to the severity and volume of complaints, of which there has not been an acceptable resolution, the recommendation is to award the work to another responsible bidder at this time. The above representations and recommendations are made in an effort to ensure the best interest of the residents of Clay County, their home and the integrity of the SHIP program.

CLAY COUNTY, FLORIDA

VERBAL/Written QUOTE COMPARISON SHEET

Homeowner Name/Address	Informal Bid Process			Emergency Rehab	
Joyce Westbrook	Yes			No	
3318 Westfield Drive					
Green Cove Springs, FL 32043					

VENDOR INFORMATION	
Bernard Development, Inc.	Vendor #904652
1708 Muirfield Drive	
Green Cove Springs, FL 32043	Quote Amount:
Phone # (904) 529-5104	\$20,056.00
Fax # (866) 762-7597	
Contact name: Bob Bernard	

QUOTE INFORMATION
Date quote received: 2/13/17
Date quote expires: 3/13/17

DEPT./DIV. INFORMATION
Dept/Div seeking quotes: Comm Svcs/SHIP
Contact name: Theresa Sumner

VENDOR INFORMATION	
Fleming Island Home Services, Inc.	Vendor #905841
2285 Eagle Harbor Parykwy	
Fleming Island, FL 32003	Quote Amount:
Phone # (904) 616-5814	\$31,680.00
Fax #	
Contact name: Sophia Ferranti	

QUOTE INFORMATION
Date quote received: 2/13/17
Date quote expires: 3/13/17

DEPT./DIV. INFORMATION
Dept/Div seeking quotes: Comm Svcs/SHIP
Contact name: Theresa Sumner

VENDOR INFORMATION	
American Coastal Builders	Vendor #905706
2950 Halcyon Lane	
Jacksonville, FL 32223	Quote Amount:
Phone # (904) 800-9180	No Bid
Fax # (904) 527-8531	
Contact name: Ray Nagy	

QUOTE INFORMATION
Date quote received:
Date quote expires:

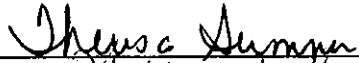
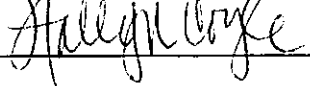
DEPT./DIV. INFORMATION
Dept/Div seeking quotes: Comm Svcs/SHIP
Contact name: Theresa Sumner

VENDOR INFORMATION	
Libert Homes, Inc.	Vendor #09901298
Post Office Box 829	
Middleburg, FL 32050	Quote Amount:
Phone # (904) 838-1262	\$20,150.00
Fax # (904) 282-7406	
Contact name: Rich Libert	

QUOTE INFORMATION
Date quote received: 2/13/17
Date quote expires: 3/13/17

DEPT./DIV. INFORMATION
Dept/Div seeking quotes: Comm Svcs/SHIP
Contact name: Theresa Sumner

Staff assigned to tabulate bids and make recommendations:

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
Theresa Sumner	SHIP Program Administrator	
Holly Coyle	Director, Economic and Development Services	

RECOMMENDATION: Please see Memo to Holly Coyle

SPECS BY LOCATION/TRADE

1/30/2017

Pre-Bid Site Visit: _____
 Bidding Open Date: _____
 Bidding Close Date: _____
 Initial: _____

Case Number: **5881**
 Project Manager: _____
 Phone: _____

Address: **3318 Westfield** Unit: **Westbrook 5881**

Location: **1 - General Requirements** Approx. Wall SF: **0** Ceiling/Floor SF: **0**

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 1	General Requirements				

14 CONTRACTOR ACCEPTS SCOPE OF WORK 1.00 DU _____

The undersigned contractor certifies that he/she has carefully reviewed & agrees to perform the work described in this Work Write Up (WWU) with the "Date Inspected" date of _____ & referred to as Exhibit 1. The contractor shall initial & date each page of the WWU.

X _____
 Contractor Date

THERE ARE NO COSTS ASSOCIATED WITH THE SPECIFICATION. COSTS SHOULD BE INCLUDED IN BASE BID.
 THIS IS A GENERAL NOTIFICATION OF INFORMATION OR WORK TO BE DONE WITH THIS PROJECT

35 VERIFY QUANTITIES/MEASUREMENTS 1.00 GR _____

All Quantities stated in the attached specifications for this address using Units of Measure other than Each (EA), Room (RM) or Dwelling Unit (DU) (e.g. SF of Drywall) are for the contractor's convenience and must be verified by the contractor at a mandatory site inspection prior to bid submission. All quantities stated in the Units of Measure Each (EA), Room (RM) or Dwelling Unit (DU) are as stated. Discrepancies in Quantities found by the contractor must be communicated to the Housing Rehabilitation Specialist prior to the submission of a bid. Claims for additional funds due to discrepancies in Quantities shall not be honored if submitted after the bid submission.

THERE ARE NO COSTS ASSOCIATED WITH THE SPECIFICATION. COSTS SHOULD BE INCLUDED IN BASE BID.
 THIS IS A GENERAL NOTIFICATION OF INFORMATION OR WORK TO BE DONE WITH THIS PROJECT

37 ELECTRICAL PERMIT REQUIRED 1.00 EA _____

Prior to the start of work, the contractor shall create any documentation necessary to apply for, pay for and receive an electrical permit on behalf of the owner.

THERE ARE NO COSTS ASSOCIATED WITH THE SPECIFICATION. COSTS SHOULD BE INCLUDED IN BASE BID.
 THIS IS A GENERAL NOTIFICATION OF INFORMATION OR WORK TO BE DONE WITH THIS PROJECT

39 HVAC PERMIT REQUIRED 1.00 EA _____

Prior to the start of the heating/cooling work, the contractor shall create a heating distribution layout and perform heat/cooling loss calculations and all other documentation needed to apply for, pay for and receive an HVAC permit on behalf of the owner.

THERE ARE NO COSTS ASSOCIATED WITH THE SPECIFICATION. COSTS SHOULD BE INCLUDED IN BASE BID.
 THIS IS A GENERAL NOTIFICATION OF INFORMATION OR WORK TO BE DONE WITH THIS PROJECT

45 CONTRACTOR PRE-BID SITE VISIT 1.00 DU _____

The contractor must inspect the property. Submission of a bid is presumptive evidence that the bidder has thoroughly examined the site and is conversant with the requirements of the local jurisdiction.

THERE ARE NO COSTS ASSOCIATED WITH THE SPECIFICATION. COSTS SHOULD BE INCLUDED IN BASE BID.
 THIS IS A GENERAL NOTIFICATION OF INFORMATION OR WORK TO BE DONE WITH THIS PROJECT

77 NEW MATERIALS REQUIRED 1.00 GR _____

All materials used in connection with this work write-up are to be new, of first quality and without defects - unless stated otherwise or pre-approved by Owner and Construction Specialist.

THERE ARE NO COSTS ASSOCIATED WITH THE SPECIFICATION. COSTS SHOULD BE INCLUDED IN BASE BID.
 THIS IS A GENERAL NOTIFICATION OF INFORMATION OR WORK TO BE DONE WITH THIS PROJECT

80 CODES AND ORDINANCES COMPLIANCE 1.00 GR _____

In the execution of the itemized scope of work, the contractor shall facilitate inspection and comply with all governing codes and ordinances of the local municipality, for that job site, and the State of Florida, pertaining to building

Address: 3318 Westfield

Unit: Westbrook 5881

Location: 1 - General Requirements

Approx Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 1	General Requirements				

construction, zoning, environmental protection, energy efficiency, and worker safety.

85 CLOSE-IN INSPECTIONS REQUIRED

1.00 GR

Call the agency for inspection of all work that will be concealed from view before it is closed in. This type of inspection frequently includes, but is not limited to footings, roof sheathing & flashing prior to installation of new felt & shingles, and repaired framing & decking prior to installation of underlayment & floor coverings, prior to insulation and prior to drywall.

THERE ARE NO COSTS ASSOCIATED WITH THE SPECIFICATION. COSTS SHOULD BE INCLUDED IN BASE BID.
THIS IS A GENERAL NOTIFICATION OF INFORMATION OR WORK TO BE DONE WITH THIS PROJECT

90 1 YEAR GENERAL WARRANTY

1.00 DU

Contractor shall remedy any defect due to faulty material or workmanship and pay for all damage to other work resulting therefrom, which appear within one year from final inspection. Further, contractor shall furnish owner with all manufacturers' and suppliers' written warranties covering items furnished under this contract prior to release of the final payment.

THERE ARE NO COSTS ASSOCIATED WITH THE SPECIFICATION. COSTS SHOULD BE INCLUDED IN BASE BID.
THIS IS A GENERAL NOTIFICATION OF INFORMATION OR WORK TO BE DONE WITH THIS PROJECT

Location Total:

Location: 2 - Exterior

Approx Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 5	Demolition & Disposal				

800 DUMPSTER--20 CUBIC YARDS

2.00 EA

After procuring all required permits, place a 20 cubic yard, roll-off dumpster without damaging the site. Collect construction debris using dust control methods.

550

Trade: 10 Carpentry

2825 GLASS REPLACE--SKYLIGHT

2.00 SF

Dispose of broken or cracked skylight. Install fire rated, wire reinforced glass and a silicone or polyurethane bedding putty.

450

Repair roof around new skylight and rotted decking.

2940 WINDOW--ALUMINUM FIXED SASH

1.00 EA

Field measure, fabricate, and install a white, enameled aluminum, double glazed, thermal break, moveable sash including all necessary panning, caulk and trim.

495

Location: window adjacent to front door in entryway. Replace broken window.

2950 WINDOW--ALUM SLIDER DBL GLZ

1.00 EA

Remove and replace sliding glass door handle

200

Trade: 15 Roofing

4580 TEAR OFF AND REROOF--SHINGLES

28.00 SQ

Remove and dispose of all roofing & defective sheathing offsite, in a code-legal dump. Replace up to 5 sf of damaged sheathing per 100 sf of roof using pine board or plywood to matching existing decking thickness. Install fasteners to re-nail all roof decking to meet current codes. Remove and replace all damaged fascia and soffit, with comparable material, primed and top coated, in homeowner's choice of color, or to match existing.

9500

Install 15 lb felt per local code. With comparable or better to existing products, install all new vent pipe boots, roof vents, flashing, 1"x2" PT drip edge holdout, and preformed white aluminum drip edge. Install 220 lb fiberglass asphalt, dimensional shingles with a 30 yr warranty. Magnetically sweep for fasteners, and dispose of all debris from roof and yard.

Address: 3318 Westfield Unit: Westbrook 5881

Location: 2 - Exterior Approx. Wall SF: 0 Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 15	Roofing				

Verify local codes prior to starting work. Roofing requires a separate permit by a Florida licensed roofing contractor.

Determine reason for high decking at seams. Repair as needed.

4723 VENT-SOFFIT, CONTINUOUS

25.00 LF

275

Remove existing soffit on left side of home where existing has dropped. Re install "J" channel so it will not sag and reinstall soffit.

Location Total:

11,470 ✓

Location: 3 - Bathroom // Hall Approx. Wall SF: 0 Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 16	Conservation				

4920 INSULATE CEILING, R-30 KRAFT FACED BATT

150.00 SF

200

After air sealing (Spec # 16-4903) install 12" thick R-30 unfaced fiberglass batts between the ceiling joists carefully fitting the fiberglass around obstructions such as wires, pipes ductwork and building components to insure a consistent and continuous R30 rating. Staple flanges to the interior faces of the studs. Notify Owner when the installation is ready for inspection. The inspection will include spot checks for quality, pulling some of the facing away from the studs. The contractor will reinstall areas accessed for inspection. Insulation must be inspected before the ceiling finish is installed.

INSULATE SKYLIGHT CHASE AFTER REPAIR

Trade: 17 Drywall & Plaster

5210 DRYWALL-PATCH-LARGE

150.00 SF

950

Cut back defective gypsum to expose half of the studs on each side of the hole. Cut and tightly fit drywall patch. Glue and nail or screw patch. Apply tape and 3 coats of compound feathered out at least 8". Wet sand ready for paint.

Includes area up to skylight.

Trade: 19 Paint & Wallpaper

5600 TEXTURE-SPRAY

150.00 SF

550

Remove all loose and chipped paint, tape all seams and major cracks with fiberglass mesh joint tape. Mask/cover all surfaces not to be textured to eliminate overspray. Spray with a latex paint based medium texture per the manufacturer's recommended procedure.

Location Total:

1700 ✓

Location: 4 - Whole House Approx. Wall SF: 0 Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 1	General Requirements				

100 FURNITURE REMOVAL/REPLACEMENT

5.00 RM

550

Move furniture allowance for flooring.

Trade: 20 Floor Coverings

5958 RESILIENT VINYL PLANK FLOORING--INSTALL

1,136.00 SF

5000

Secure existing underlayment if present. Fill seams, holes and other defects with a manufacturer approved filler to create a smooth surface. Install resilient vinyl plank flooring, such as TrafficMASTER Allure, in 6" width x 36" length, with a minimum 3.8mm thickness, and 4mil wear layer, per manufacturer's recommendations. Install metal transition strips in openings. Owner's choice of pattern and color.

Address: 3318 Westfield

Unit: Westbrook 5881

Location: 4 - Whole House

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 20	Floor Coverings				

Approximate Measurements:: Contractor must verify quantities

Front right bedroom - 12x14
Front middle bedroom - 10x14
Back right bedroom - 11x12
Hall - 3x10
Dining/Living - 18x16
Master bed - 14x16
Master closet - 6x9

5965 CARPET AND PAD-REMOVE

7.00 RM

550

Remove carpet, pad, metal edge strips and tack strips to a recycling center if available. If recycling is not possible remove to a code legal dump.

Trade: 23 Electric

7560 RECEPTACLE REPLACE

30.00 EA

600

Replace receptacle with ivory or white duplex receptacle and ivory or white cover plate.

7583 REPLACE RECEPTACLE WITH GFCI DEVICE

7.00 EA

280

Replace existing receptacle with an ivory or white surfaced mounted ground fault circuit interrupt receptacle with ivory or white cover plate.

In both bathrooms, garage, and kitchen

Location Total:

6980 ✓

Unit Total for 3318 Westfield , Unit Westbrook 5881:

Address Grand Total for 3318 Westfield :

20,150 ✓

Bllder:

LIBERT HOMES, INC

11017

1/30/2017

SPECS BY LOCATION/TRADE

Pre-Bid Site Visit: 1/26/2017
 Bidding Open Date: 1/31/2017
 Bidding Close Date: 2/13/2017
 Initial: RLB

Case Number: 5881
 Project Manager: Bernard Development, Inc.
 Phone: (904) 529-5104

Address: 3318 Westfield Unit: Westbrook 5881
 Location: 1 - General Requirements Approx. Wall SF: 0 Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 1	General Requirements				

14 CONTRACTOR ACCEPTS SCOPE OF WORK

1.00 DU N/A N/A

The undersigned contractor certifies that he/she has carefully reviewed & agrees to perform the work described in this Work Write Up (WWU) with the "Date Inspected" date of 1/26/17 & referred to as Exhibit 1. The contractor shall initial & date each page of the WWU.

x Michael Bernard 2-13-17
 Contractor Date

THERE ARE NO COSTS ASSOCIATED WITH THE SPECIFICATION. COSTS SHOULD BE INCLUDED IN BASE BID.
 THIS IS A GENERAL NOTIFICATION OF INFORMATION OR WORK TO BE DONE WITH THIS PROJECT

35 VERIFY QUANTITIES/MEASUREMENTS

1.00 GR N/A N/A

All Quantities stated in the attached specifications for this address using Units of Measure other than Each (EA), Room (RM) or Dwelling Unit (DU) (e.g. SF of Drywall) are for the contractor's convenience and must be verified by the contractor at a mandatory site inspection prior to bid submission. All quantities stated in the Units of Measure Each (EA), Room (RM) or Dwelling Unit (DU) are as stated. Discrepancies in Quantities found by the contractor must be communicated to the Housing Rehabilitation Specialist prior to the submission of a bid. Claims for additional funds due to discrepancies in Quantities shall not be honored if submitted after the bid submission.

THERE ARE NO COSTS ASSOCIATED WITH THE SPECIFICATION. COSTS SHOULD BE INCLUDED IN BASE BID.
 THIS IS A GENERAL NOTIFICATION OF INFORMATION OR WORK TO BE DONE WITH THIS PROJECT

37 ELECTRICAL PERMIT REQUIRED

1.00 EA 323 323

Prior to the start of work, the contractor shall create any documentation necessary to apply for, pay for and receive an electrical permit on behalf of the owner.

THERE ARE NO COSTS ASSOCIATED WITH THE SPECIFICATION. COSTS SHOULD BE INCLUDED IN BASE BID.
 THIS IS A GENERAL NOTIFICATION OF INFORMATION OR WORK TO BE DONE WITH THIS PROJECT

39 HVAC PERMIT REQUIRED

1.00 EA N/A N/A

Prior to the start of the heating/cooling work, the contractor shall create a heating distribution layout and perform heat/cooling loss calculations and all other documentation needed to apply for, pay for and receive an HVAC permit on behalf of the owner.

THERE ARE NO COSTS ASSOCIATED WITH THE SPECIFICATION. COSTS SHOULD BE INCLUDED IN BASE BID.
 THIS IS A GENERAL NOTIFICATION OF INFORMATION OR WORK TO BE DONE WITH THIS PROJECT

45 CONTRACTOR PRE-BID SITE VISIT

1.00 DU N/A N/A

The contractor must inspect the property. Submission of a bid is presumptive evidence that the bidder has thoroughly examined the site and is conversant with the requirements of the local jurisdiction.

THERE ARE NO COSTS ASSOCIATED WITH THE SPECIFICATION. COSTS SHOULD BE INCLUDED IN BASE BID.
 THIS IS A GENERAL NOTIFICATION OF INFORMATION OR WORK TO BE DONE WITH THIS PROJECT

77 NEW MATERIALS REQUIRED

1.00 GR N/A N/A

All materials used in connection with this work write-up are to be new, of first quality and without defects - unless stated otherwise or pre-approved by Owner and Construction Specialist.

THERE ARE NO COSTS ASSOCIATED WITH THE SPECIFICATION. COSTS SHOULD BE INCLUDED IN BASE BID.
 THIS IS A GENERAL NOTIFICATION OF INFORMATION OR WORK TO BE DONE WITH THIS PROJECT

80 CODES AND ORDINANCES COMPLIANCE

1.00 GR N/A N/A

In the execution of the itemized scope of work, the contractor shall facilitate inspection and comply with all governing codes and ordinances of the local municipality, for that job site, and the State of Florida, pertaining to building

Address: 3318 Westfield Unit: Westbrook 5881

Location: 1 - General Requirements Approx. Wall SF: 0 Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
--------	------	----------	-------	------------	-------------

Trade: 1 General Requirements

construction, zoning, environmental protection, energy efficiency, and worker safety.

85 CLOSE-IN INSPECTIONS REQUIRED

1.00 GR N/A N/A

Call the agency for inspection of all work that will be concealed from view before it is closed in. This type of inspection frequently includes, but is not limited to footings, roof sheathing & flashing prior to installation of new felt & shingles, and repaired framing & decking prior to installation of underlayment & floor coverings, prior to insulation and prior to drywall.

THERE ARE NO COSTS ASSOCIATED WITH THE SPECIFICATION. COSTS SHOULD BE INCLUDED IN BASE BID. THIS IS A GENERAL NOTIFICATION OF INFORMATION OR WORK TO BE DONE WITH THIS PROJECT

90 1 YEAR GENERAL WARRANTY

1.00 DU N/A N/A

Contractor shall remedy any defect due to faulty material or workmanship and pay for all damage to other work resulting therefrom, which appear within one year from final inspection. Further, contractor shall furnish owner with all manufacturers' and suppliers' written warranties covering items furnished under this contract prior to release of the final payment.

THERE ARE NO COSTS ASSOCIATED WITH THE SPECIFICATION. COSTS SHOULD BE INCLUDED IN BASE BID. THIS IS A GENERAL NOTIFICATION OF INFORMATION OR WORK TO BE DONE WITH THIS PROJECT

Location Total: 323

Location: 2 - Exterior Approx. Wall SF: 0 Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
--------	------	----------	-------	------------	-------------

Trade: 5 Demolition & Disposal

800 DUMPSTER--20 CUBIC YARDS

2.00 EA 452 452

After procuring all required permits, place a 20 cubic yard, roll-off dumpster without damaging the site. Collect construction debris using dust control methods.

Trade: 10 Carpentry

2825 GLASS REPLACE--SKYLIGHT

2.00 SF 565 565

Dispose of broken or cracked skylight. Install fire rated, wire reinforced glass and a silicone or polyurethane bedding putty.

Repair roof around new skylight and rotted decking.

2940 WINDOW--ALUMINUM FIXED SASH

1.00 EA 221 221

Field measure, fabricate, and install a white, enameled aluminum, double glazed, thermal break, moveable sash including all necessary panning, caulk and trim.

Location: window adjacent to front door in entryway. Replace broken window.

2950 WINDOW--ALUM SLIDER DBL GLZ

1.00 EA 113 113

Remove and replace sliding glass door handle

Trade: 15 Roofing

4580 TEAR OFF AND REROOF--SHINGLES

28.00 SQ 8,193 8,193

Remove and dispose of all roofing & defective sheathing offsite, in a code-legal dump. Replace up to 5 sf of damaged sheathing per 100 sf of roof using pine board or plywood to matching existing decking thickness. Install fasteners to re-nail all roof decking to meet current codes. Remove and replace all damaged fascia and soffit, with comparable material, primed and top coated, in homeowner's choice of color, or to match existing.

Install 15 lb felt per local code. With comparable or better to existing products, install all new vent pipe boots, roof vents, flashing, 1"x2" PT drip edge holdout, and preformed white aluminum drip edge. Install 220 lb fiberglass asphalt, dimensional shingles with a 30 yr warranty. Magnetically sweep for fasteners, and dispose of all debris from roof and yard.

Address: 3318 Westfield

Unit: Westbrook 5881

Location: 2 - Exterior

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 15	Roofing				

Verify local codes prior to starting work. Roofing requires a separate permit by a Florida licensed roofing contractor.

Determine reason for high decking at seams. Repair as needed.

4723 VENT--SOFFIT, CONTINUOUS

25.00 LF 204 204

Remove existing soffit on left side of home where existing has dropped. Re install "J" channel so it will not sag and reinstall soffit.

Location Total: 9,748 ✓

Location: 3 - Bathroom // Hall

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 16	Conservation				

4920 INSULATE CEILING, R-30 KRAFT FACED BATT

150.00 SF 226 226

After air sealing (Spec # 16-4903) install 12" thick R-30 unfaced fiberglass batts between the ceiling joists carefully fitting the fiberglass around obstructions such as wires, pipes ductwork and building components to insure a consistent and continuous R30 rating. Staple flanges to the interior faces of the studs. Notify Owner when the installation is ready for inspection. The inspection will include spot checks for quality, pulling some of the facing away from the studs. The contractor will reinstall areas accessed for inspection. Insulation must be inspected before the ceiling finish is installed.

INSULATE SKYLIGHT CHASE AFTER REPAIR

Trade: 17 Drywall & Plaster

5210 DRYWALL--PATCH--LARGE

150.00 SF 961 961

Cut back defective gypsum to expose half of the studs on each side of the hole. Cut and tightly fit drywall patch. Glue and nail or screw patch. Apply tape and 3 coats of compound feathered out at least 8". Wet sand ready for paint.

Includes area up to skylight.

Trade: 19 Paint & Wallpaper

5600 TEXTURE--SPRAY

150.00 SF 249 249

Remove all loose and chipped paint, tape all seams and major cracks with fiberglass mesh joint tape. Mask/cover all surfaces not to be textured to eliminate overspray. Spray with a latex paint based medium texture per the manufacturer's recommended procedure.

Location Total: 1,436 ✓

Location: 4 - Whole House

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 1	General Requirements				

100 FURNITURE REMOVAL/REPLACEMENT

5.00 RM 565 565

Move furniture allowance for flooring.

Trade: 20 Floor Coverings

5956 RESILIENT VINYL PLANK FLOORING--INSTALL

1,136.00 SF 5,876 5,876

Secure existing underlayment if present. Fill seams, holes and other defects with a manufacturer approved filler to create a smooth surface. Install resilient vinyl plank flooring, such as TrafficMASTER Allure, in 6" width x 36" length, with a minimum 3.8mm thickness, and 4mil wear layer, per manufacturer's recommendations. Install metal transition strips in openings. Owner's choice of pattern and color.

Address: 3318 Westfield Unit: Westbrook 5881

Location: 4 - Whole House Approx. Wall SF: 0 Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
--------	------	----------	-------	------------	-------------

Trade: 20 Floor Coverings

Approximate Measurements:: Contractor must verify quantities

Front right bedroom - 12x14
Front middle bedroom - 10x14
Back right bedroom - 11x12
Hall - 3x10
Dining/Living - 18x16
Master bed - 14x16
Master closet - 6x9

5965 CARPET AND PAD--REMOVE

7.00 RM 565 565

Remove carpet, pad, metal edge strips and tack strips to a recycling center if available. If recycling is not possible remove to a code legal dump.

Trade: 23 Electric

7560 RECEPTACLE REPLACE

30.00 EA 1,187 1,187

Replace receptacle with ivory or white duplex receptacle and ivory or white cover plate.

7583 REPLACE RECEPTACLE WITH GFCI DEVICE

7.00 EA 356 356

Replace existing receptacle with an ivory or white surfaced mounted ground fault circuit interrupt receptacle with ivory or white cover plate.

In both bathrooms, garage, and kitchen

Location Total: 8,549 ✓

Unit Total for 3318 Westfield , Unit Westbrook 5881: 20,056

Address Grand Total for 3318 Westfield : 20,056 ✓

Bidder: Bernard Development, Inc.

REB

SPECS BY LOCATION/TRADE

1/30/2017

Pre-Bid Site Visit: _____
Bidding Open Date: _____
Bidding Close Date: _____
Initial: _____

Case Number: 5881
Project Manager: _____
Phone: _____

Address: **3318 Westfield**

Unit: **Westbrook 5881**

Location: **1 - General Requirements**

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
--------	------	----------	-------	------------	-------------

Trade: **1 General Requirements**

14 CONTRACTOR ACCEPTS SCOPE OF WORK

1.00 DU

The undersigned contractor certifies that he/she has carefully reviewed & agrees to perform the work described in this Work Write Up (WWU) with the "Date Inspected" date of 1-26-17 & referred to as Exhibit 1. The contractor shall initial & date each page of the WWU.

x Nicholas Ferrante 2-13-17
Contractor Date

THERE ARE NO COSTS ASSOCIATED WITH THE SPECIFICATION. COSTS SHOULD BE INCLUDED IN BASE BID. THIS IS A GENERAL NOTIFICATION OF INFORMATION OR WORK TO BE DONE WITH THIS PROJECT

35 VERIFY QUANTITIES/MEASUREMENTS

1.00 GR

All Quantities stated in the attached specifications for this address using Units of Measure other than Each (EA), Room (RM) or Dwelling Unit (DU) (e.g. SF of Drywall) are for the contractor's convenience and must be verified by the contractor at a mandatory site inspection prior to bid submission. All quantities stated in the Units of Measure Each (EA), Room (RM) or Dwelling Unit (DU) are as stated. Discrepancies in Quantities found by the contractor must be communicated to the Housing Rehabilitation Specialist prior to the submission of a bid. Claims for additional funds due to discrepancies in Quantities shall not be honored if submitted after the bid submission.

THERE ARE NO COSTS ASSOCIATED WITH THE SPECIFICATION. COSTS SHOULD BE INCLUDED IN BASE BID. THIS IS A GENERAL NOTIFICATION OF INFORMATION OR WORK TO BE DONE WITH THIS PROJECT

37 ELECTRICAL PERMIT REQUIRED

1.00 EA

Prior to the start of work, the contractor shall create any documentation necessary to apply for, pay for and receive an electrical permit on behalf of the owner.

THERE ARE NO COSTS ASSOCIATED WITH THE SPECIFICATION. COSTS SHOULD BE INCLUDED IN BASE BID. THIS IS A GENERAL NOTIFICATION OF INFORMATION OR WORK TO BE DONE WITH THIS PROJECT

39 HVAC PERMIT REQUIRED

1.00 EA

Prior to the start of the heating/cooling work, the contractor shall create a heating distribution layout and perform heat/cooling loss calculations and all other documentation needed to apply for, pay for and receive an HVAC permit on behalf of the owner.

THERE ARE NO COSTS ASSOCIATED WITH THE SPECIFICATION. COSTS SHOULD BE INCLUDED IN BASE BID. THIS IS A GENERAL NOTIFICATION OF INFORMATION OR WORK TO BE DONE WITH THIS PROJECT

45 CONTRACTOR PRE-BID SITE VISIT

1.00 DU

The contractor must inspect the property. Submission of a bid is presumptive evidence that the bidder has thoroughly examined the site and is conversant with the requirements of the local jurisdiction.

THERE ARE NO COSTS ASSOCIATED WITH THE SPECIFICATION. COSTS SHOULD BE INCLUDED IN BASE BID. THIS IS A GENERAL NOTIFICATION OF INFORMATION OR WORK TO BE DONE WITH THIS PROJECT

77 NEW MATERIALS REQUIRED

1.00 GR

All materials used in connection with this work write-up are to be new, of first quality and without defects - unless stated otherwise or pre-approved by Owner and Construction Specialist.

THERE ARE NO COSTS ASSOCIATED WITH THE SPECIFICATION. COSTS SHOULD BE INCLUDED IN BASE BID. THIS IS A GENERAL NOTIFICATION OF INFORMATION OR WORK TO BE DONE WITH THIS PROJECT

80 CODES AND ORDINANCES COMPLIANCE

1.00 GR

In the execution of the itemized scope of work, the contractor shall facilitate inspection and comply with all governing codes and ordinances of the local municipality, for that job site, and the State of Florida, pertaining to building

872/13/17

Address: 3318 Westfield

Unit: Westbrook 5881

Location: 1 - General Requirements

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
--------	------	----------	-------	------------	-------------

Trade: 1 General Requirements

construction, zoning, environmental protection, energy efficiency, and worker safety.

85 CLOSE-IN INSPECTIONS REQUIRED

1.00 GR

Call the agency for inspection of all work that will be concealed from view before it is closed in. This type of inspection frequently includes, but is not limited to footings, roof sheathing & flashing prior to installation of new felt & shingles, and repaired framing & decking prior to installation of underlayment & floor coverings, prior to insulation and prior to drywall.

THERE ARE NO COSTS ASSOCIATED WITH THE SPECIFICATION. COSTS SHOULD BE INCLUDED IN BASE BID. THIS IS A GENERAL NOTIFICATION OF INFORMATION OR WORK TO BE DONE WITH THIS PROJECT

90 1 YEAR GENERAL WARRANTY

1.00 DU

Contractor shall remedy any defect due to faulty material or workmanship and pay for all damage to other work resulting therefrom, which appear within one year from final inspection. Further, contractor shall furnish owner with all manufacturers' and suppliers' written warranties covering items furnished under this contract prior to release of the final payment.

THERE ARE NO COSTS ASSOCIATED WITH THE SPECIFICATION. COSTS SHOULD BE INCLUDED IN BASE BID. THIS IS A GENERAL NOTIFICATION OF INFORMATION OR WORK TO BE DONE WITH THIS PROJECT

Location Total:

Location: 2 - Exterior

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
--------	------	----------	-------	------------	-------------

Trade: 5 Demolition & Disposal

800 DUMPSTER--20 CUBIC YARDS

2.00 EA

\$500

After procuring all required permits, place a 20 cubic yard, roll-off dumpster without damaging the site. Collect construction debris using dust control methods.

Trade: 10 Carpentry

2825 GLASS REPLACE--SKYLIGHT

2.00 SF

\$2800

Dispose of broken or cracked skylight. Install fire rated, wire reinforced glass and a silicone or polyurethane bedding putty.

Repair roof around new skylight and rotted decking.

2940 WINDOW--ALUMINUM FIXED SASH

1.00 EA

\$600

Field measure, fabricate, and install a white, enameled aluminum, double glazed, thermal break, moveable sash including all necessary panning, caulk and trim.

Location: window adjacent to front door in entryway. Replace broken window.

2950 WINDOW--ALUM SLIDER DBL GLZ

1.00 EA

\$100

Remove and replace sliding glass door handle

Trade: 15 Roofing

4580 TEAR OFF AND REROOF--SHINGLES

28.00 SQ

\$14600

Remove and dispose of all roofing & defective sheathing offsite, in a code-legal dump. Replace up to 5 sf of damaged sheathing per 100 sf of roof using pine board or plywood to matching existing decking thickness. Install fasteners to re-nail all roof decking to meet current codes. Remove and replace all damaged fascia and soffit, with comparable material, primed and top coated, in homeowner's choice of color, or to match existing.

Install 15 lb felt per local code. With comparable or better to existing products, install all new vent pipe boots, roof vents, flashing, 1"x2" PT drip edge holdout, and preformed white aluminum drip edge. Install 220 lb fiberglass asphalt, dimensional shingles with a 30 yr warranty. Magnetically sweep for fasteners, and dispose of all debris from roof and yard.

87 2/13/17

Address: 3318 Westfield

Unit: Westbrook 5881

Location: 2 - Exterior

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec # Spec

Quantity Units Unit Price Total Price

Trade: 15 Roofing

Verify local codes prior to starting work. Roofing requires a separate permit by a Florida licensed roofing contractor.

Determine reason for high decking at seams. Repair as needed.

4723 VENT--SOFFIT, CONTINUOUS

25.00 LF

\$400

Remove existing soffit on left side of home where existing has dropped. Re install "J" channel so it will not sag and reinstall soffit.

Location Total:

\$19,000-

Location: 3 - Bathroom // Hall

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec # Spec

Quantity Units Unit Price Total Price

Trade: 16 Conservation

4920 INSULATE CEILING, R-30 KRAFT FACED BATT

150.00 SF

\$2,000

After air sealing (Spec # 16-4903) install 12" thick R-30 unfaced fiberglass batts between the ceiling joists carefully fitting the fiberglass around obstructions such as wires, pipes ductwork and building components to insure a consistent and continuous R30 rating. Staple flanges to the interior faces of the studs. Notify Owner when the installation is ready for inspection. The inspection will include spot checks for quality, pulling some of the facing away from the studs. The contractor will reinstall areas accessed for inspection. Insulation must be inspected before the ceiling finish is installed.

INSULATE SKYLIGHT CHASE AFTER REPAIR

Trade: 17 Drywall & Plaster

5210 DRYWALL--PATCH--LARGE

150.00 SF

\$1,000

Cut back defective gypsum to expose half of the studs on each side of the hole. Cut and tightly fit drywall patch. Glue and nail or screw patch. Apply tape and 3 coats of compound feathered out at least 8". Wet sand ready for paint.

Includes area up to skylight.

Trade: 19 Paint & Wallpaper

5600 TEXTURE--SPRAY

150.00 SF

\$800

Remove all loose and chipped paint, tape all seams and major cracks with fiberglass mesh joint tape. Mask/cover all surfaces not to be textured to eliminate overspray. Spray with a latex paint based medium texture per the manufacturer's recommended procedure.

Location Total:

\$3,800-

Location: 4 - Whole House

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec # Spec

Quantity Units Unit Price Total Price

Trade: 1 General Requirements

100 FURNITURE REMOVAL/REPLACEMENT

5.00 RM

\$250

Move furniture allowance for flooring.

Trade: 20 Floor Coverings

5956 RESILIENT VINYL PLANK FLOORING--INSTALL

1,136.00 SF

\$7,000

Secure existing underlayment if present. Fill seams, holes and other defects with a manufacturer approved filler to create a smooth surface. Install resilient vinyl plank flooring, such as TrafficMASTER Allure, in 6" width x 36" length, with a minimum 3.8mm thickness, and 4mil wear layer, per manufacturer's recommendations. Install metal transition strips in openings. Owner's choice of pattern and color.

272/13/17

Address: 3318 Westfield

Unit: Westbrook 5881

Location: 4 - Whole House

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
--------	------	----------	-------	------------	-------------

Trade: 20 Floor Coverings

Approximate Measurements:: Contractor must verify quantities

Front right bedroom - 12x14
Front middle bedroom - 10x14
Back right bedroom - 11x12
Hall - 3x10
Dining/Living - 18x16
Master bed - 14x16
Master closet - 6x9

5965 CARPET AND PAD--REMOVE

7.00 RM

\$250

Remove carpet, pad, metal edge strips and tack strips to a recycling center if available. If recycling is not possible remove to a code legal dump.

Trade: 23 Electric

7580 RECEPTACLE REPLACE

30.00 EA

\$680

Replace receptacle with ivory or white duplex receptacle and ivory or white cover plate.

7583 REPLACE RECEPTACLE WITH GFCI DEVICE

7.00 EA

\$700

Replace existing receptacle with an ivory or white surfaced mounted ground fault circuit interrupt receptacle with ivory or white cover plate.

In both bathrooms, garage, and kitchen

Location Total:

\$8,880-

Unit Total for 3318 Westfield , Unit Westbrook 5881:

Address Grand Total for 3318 Westfield :

\$31,680-

Bidder:

Fleming Island Home
Services, Inc.

8/2/13/17

Holly MacLean

From: rnagy@american-coastal.com
Sent: Monday, February 13, 2017 1:36 PM
To: Holly MacLean
Cc: Theresa Sumner
Subject: Ship Bids

Hello Holly & Theresa,

I just wanted to inform that unfortunately we will not be able to submit bids for the SHIP jobs and will hopefully be on the lookout for future walks. Thank you.

Ray Nagy

Cell: 904-710-9545
rnagy@american-coastal.com
American Coastal Builders
www.american-coastal.com/
Lic# CGC1507130
2950 Halcyon Lane, suite 503. Jacksonville, FL 32223
Office: 904-800-9180



Budget, Personnel & Policy Committee Report May 19, 2014

The Budget, Personnel & Policy Committee met on Monday, May 19, 2014 at 3:06 p.m. in the BCC Meeting Room. Those in attendance are listed on the attached attendance log. After review and discussion, the committee recommended the following:

PUBLIC COMMENTS No public comments were made.

1. Recommended approval of two agreements with Vision Internet Providers, Inc:

A) Recommended approval of the Website Design Agreement with Vision Internet Providers, Inc. in the amount of \$34,889.17. Further approval of advance payment is requested. The contract amount provided is based off the GSA authorized Federal supply schedule contract #GS-07F-0509W. The term of the agreement is for one year. Funding Source: 001-0107-531000

B) Recommended approval of the Website Hosting Agreement with Vision Internet Providers, Inc. in the total amount of \$33,618.98 (which includes an annual 5% increase for the 4 year term). Recommended additional approval of advancement payment to be paid annually is requested. The term of the agreement is for 4 years. Funding Source: 001-0107-554000
2. Recommended approval of Budget Transfer #14-079 in the amount of \$5,650.00 to allocate funds in Green Cove Springs Library Division's budget to cover health insurance costs through the end of the fiscal year. The funds are being transferred within the department from the Orange Park Library Division's health insurance account. The transfer is between cost centers within the same fund. Funding Source: 001-3302-523000
3. Recommended approval to rescind award of Bid No. 13/14-18, Limerock Base, to Beaver Bulk and award to next lowest and responsible bidder, Liberty Trucking, LLC. On March 25, 2014 the BCC approved award of Bid No. 13/14-18 to Beaver Bulk as an annual bid for purchase of limerock as needed. On April 24, 2014 Beaver Bulk notified the County that they were unable to perform and meet the requirements of the bid. At this time staff is requesting approval to rescind bid award and award to next lowest and responsible bidder, Liberty Trucking, LLC. Approval will be effective after 72-hour bid protest period has expired, assuming no protests are received. Submittals are available for review in the Purchasing Division. Funding Sources: 101-3701-553000 & 101-3701-546100
4. Recommended approval of Budget Transfer #14-080 in the amount of \$4,200.00 to allocate funds in the Board of Tax Adjustment's budget to cover reimbursement costs to the Clay County Tax Collector pertaining to mailing of 2013 tax notices. This transfer is necessary due to the facts that (1) actual mailing costs exceeded estimated costs and (2) budget transfers within the cost center to cover higher than expected VAB attorney and Special Magistrate costs. This transfer is between cost centers within the same fund. Funding Source: 001-0101-531000

5. Recommended approval of Resolution of revised Health Department fees. Periodically, the Clay County Health Department reviews its fees and determines whether the fees should be changed based on the cost of services. Attached is a resolution revising the fees included therein. This is the first revision since 2004.
6. Recommended approval of Clay County Economic Development Corporation proposal for new economic development incentive based on increase in ad valorem tax solely from tangible personal property. Qualifiers that are to be added are (1) that the Property Appraiser's Office is to provide tangible personal property certified values, and, (2) to restrict the types of jobs created to those that also comply with the State of Florida's Qualified Target Industry Incentive.
7. Recommended approval to waive the Purchasing Policy Formal and Competitive Bids requirement as it relates to SHIP Rehabilitation projects. Written quotes will still be required for these projects.

PUBLIC COMMENTS No public comments were made.

There being no further business to come before the committee, the meeting adjourned at 3:27 p.m.

Diane Hutchings
Committee Chair

Angela Goodermote
Recording Secretary

ten percent (10%) of the maximum threshold amount defined above or \$1,000, whichever is less. If the amount of the change is less than \$100, the invoice may be processed without a change order.

c.) In the event the purchasing agent does not select the lowest verbal quote, then the explanation therefore must be approved by the County Manager, submitted with the requisition, and submitted for information to the Board of County Commissioners.

(9) a.) All purchases equal to or greater than \$15,000 and less than \$25,000 must be reviewed and approved by the County Manager and must follow the procedures outlined in Chapter 5 (A) and (B) above. In addition to these requirements, the requesting department shall, with all due diligence, obtain from the vendor on the vendor's letterhead 3 written quotes to be attached to each Purchase Requisition and forwarded to the Purchasing Officer and Finance department. Written quotes shall contain the following information at minimum: 1) Date quote was received; 2) Vendor Business name; 3) Vendor telephone number; 4) Item description; 5) Total purchase price quote; 6) Name of vendor employee who prepared the quote. 7) Date upon which the quote becomes void (i.e.: the last day that the vendor will honor the quote, or "good through" statement). Copies of this documentation shall be attached to the Purchase Requisition and filed with the Purchase/Blanket Order in the Finance department. Due to impracticality the repair of heavy equipment is exempt from the written quotes requirement. The repairs must be approved by the County Manager, and submitted for information to the Board of County Commissioners under the County Manager's Business at its next regular meeting. An official list of such equipment as defined below shall be maintained and provided by the Fleet Maintenance Division and approved by the County Manager.

Heavy Equipment – Shall be defined as follows:

- (1) Public Safety, Construction and Material Handling Equipment with a rating of more than 85 horsepower.
- (2) Transportation Equipment with a GVWR (Gross Vehicle Weight Rating) of more than 10,000 pounds.
- (3) Fire and Rescue Vehicles with a GVWR (Gross Vehicle Weight Rating) of more than 10,000 pounds.

b.) It shall be the policy of the Board that goods and services within this cost range shall be purchased from responsible vendors offering the best value for the most conforming goods or services at lowest quoted written price. If three written quotes cannot be obtained and documented, the agent must attach a written explanation to the requisition. The requisition can be approved and the purchase made without three written quotes if the agent's written explanation why three written quotes could not reasonably be obtained is adequate and approved by County Manager or his or her designee. Additionally, in the event of an unanticipated cost overrun or increase occurring in good faith and subsequent to issuing of the purchase order, the County Manager may approve a one-time change order increasing the maximum threshold defined in this paragraph by an amount not to exceed ten percent (10%) of the maximum threshold amount defined above or \$1,000, whichever is less. If the amount of the change is less than \$100, the invoice may be processed without a change order.

c.) In the event the purchasing agent does not select the lowest written quote, then the explanation therefore must be approved by the County Manager, submitted with the requisition, and submitted for information to the Board of County Commissioners under "County Manager's Business" at its next regular meeting.

(10)(a) Formal and competitive bids are required for all purchases equal to or greater than \$25,000 and shall be made and otherwise governed in accordance with the formal bid process in this Purchasing Manual. Notwithstanding anything else to the contrary in this Purchasing Manual: Due to impracticality the repair of heavy equipment is exempt from the competitive bids requirement. The repairs must be approved by the County Manager, and submitted for information to the Board of County Commissioners under the County Manager's Business at its next regular meeting. An official list of such equipment as defined below shall be maintained and provided by the Fleet Maintenance Division and approved by the County Manager.

Heavy Equipment – Shall be defined as follows:

- (1) Public Safety, Construction and Material Handling Equipment with a rating of more than 85 horsepower.
- (2) Transportation Equipment with a GVWR (Gross Vehicle Weight Rating) of more than 10,000 pounds.
- (3) Fire and Rescue Vehicles with a GVWR (Gross Vehicle Weight Rating) of more than 10,000 pounds.



Agenda Item
Clay County Board of County Commissioners

Clay County Administration Building
Tuesday, April 18 3:00 PM

TO: Committee

DATE: 4/12/2017

FROM: Alan Altman

SUBJECT: Discussion regarding the County's curb side recycling program. (A. Altman)

AGENDA ITEM TYPE:

BACKGROUND INFORMATION:

See attached memo and advantages and disadvantages comparison.

Is Funding Required (Yes/No):

No

If Yes, Was the item budgeted

(Yes/No/N/A):

No

Funding Source: Not Applicable

Sole Source (Yes/No):

No

Advanced Payment

(Yes/No):

No

ATTACHMENTS:

Description

- ▣ memo
- ▣ advan vs disadvan

REVIEWERS:

Department	Reviewer	Action	Date	Comments
Administrative and				

Contractual Services	Thomas, Karen	Approved	4/12/2017 - 2:29 PM
County Manager	Kopelousos, Stephanie	Approved	4/13/2017 - 3:23 PM



CLAY COUNTY FLORIDA

Environmental Services Department

3545 Rosemary Hill Road
Green Cove Springs, FL
32043-8562

Area Code: 904
Phone: 284-6374
269-6374
Fax: 284-0345

County Manager

Stephanie C. Kopelousos

Commissioners:

Mike Cella
District 1

Wayne Bolla
District 2

Diane Hutchings
District 3

Gavin Rollins
District 4

Gayward Hendry
District 5

Switchboard:

GCS (904) 284-6300
KH (352) 473-3711
KL (904) 533-2111
OP/MBG (904) 269-6300

www.claycountygov.com

MEMORANDUM

TO: Finance and Audit Committee

FROM: Alan Altman
Environmental Services

SUBJECT: Single Stream versus Dual Stream Recycling

DATE: April 11, 2017

This is to provide an overview of the single stream versus dual stream recycling, and to outline advantages and disadvantages to each collection system. It addresses cost, contamination of recyclables and convenience to the user.

Clay County provides residential collection of recyclables through a dual stream source separated program using bins. Residents must separate their household recyclable materials into two streams by material type. One bin for rigid containers such as cans, jugs bottles etc. (commingle) and one bin for paper products such as newspaper, cardboard etc. (fiber). A single stream system does not require the resident to separate materials for collection. Most single stream programs utilize a large wheeled cart for collection.

At first glance, single stream seems simple with one main advantage, convenience. It is easier than sorting the paper items from the containers. While this convenience may lead to more participation, it can also significantly increase the amount of regular garbage put into recycling containers, which results in contamination. Even with today's latest technology, Material Recovery Facilities (MRF) cannot separate recyclables as well as if they had never been mixed from the beginning. Food residues from regular household garbage and glass which is separated into the commingle bin are the two largest contaminants of fiber material. Paper and cardboard is most affected by single stream recycling because the glass shards and food from un-rinsed containers contaminates paper products rendering them useless or reduced value as recyclable material. The rates of 'residuals', garbage and would be recyclables that end up in the landfill, are significantly higher with single stream recycling than for source separated material. Due to these and other factors, single stream is, ultimately, more expensive than dual stream.

Dual stream cannot match single stream's convenience for those who are not concerned with the end result of recycling. Dual Stream can result in a lower overall participation rate because of the added step of sorting. Dual stream

collection also requires more time per stop and is therefore less efficient during collection. However, this added time is also an advantage as the collector is able to provide a level of quality control at the curb so that household garbage is not collected with the recyclables. Because the recyclables are kept separated in the truck and at the MRF, the containers and fiber are sorted independently. This also prevents the problem of glass and food contamination of fiber. Dual stream MRFs are better able to produce commodities that are more pure which leads to a higher market value when the material is sold. Residual rates are also low, 2% - 5% versus 25% or higher for single stream, thus more recycling is captured and kept out of landfills.

So, which is better? While single stream is more convenient, it is also more expensive. The community pays for the convenience. Source separation is less costly and boosts the quality of recyclables, yet it could have lower participation. There is no right way to recycle and no single system is a fit for every community. An expanded list of the advantages and disadvantages of each recycling collection system along with other items of note and estimated costs associated with implementing single stream in Clay County is attached.

Comparison Dual Stream and Single Stream

Advantages & Disadvantages

Dual Stream Recycling Collection (bins)	
Advantages	Disadvantages
Lower implementation costs (bins & vehicles)	Potential for lower collection efficiency as manual collection increases collection time per stop when compared to automated collection systems
Higher level of participant responsibility	May be regarded as less convenient by customers
Greater quality control during collection	Difficult to control scavenging
Less contamination potential for unsolicited items	Some potential to collect less materials by volume resulting in lower diversion rate
Higher recovery rates for recyclables, especially glass	Higher worker injury costs with manual collection
Less cross contamination of recyclables	
Higher market revenues for higher quality recovered materials	
Lower processing costs	
Lower % of processing residue (garbage & unsorted recyclables)	
Reduced loss of materials to residue disposal and lower disposal costs for residuals	
Potential for lower net recycling system costs per household and per ton marketed	
Long 30+ year track record of successful recycling collection and processing system used worldwide	

Single Stream Recycling Collection (carts)	
Advantages	Disadvantages
Potential for increased program participation	Higher implementation and maintenance costs (carts & vehicles)
May be regarded as convenient by many customers	Reduces quality control during collection
Potential to collect more materials by volume	Increased contamination by unsolicited items
Potential to reduce scavenging and litter	Higher cross contamination
Single operator automated collection vehicles increase collection efficiency and lowers stop times	May produce lower quality materials that reduce market value, some end markets will not accept single stream
Reduced worker injury costs for automated collection	Higher processing costs
	Reduced glass recovery and lowered paper grade
	Higher % processing residue and garbage
	Increased loss of materials to residue disposal and disposal costs for residuals
	Potential for higher net recycling program costs per household and per ton marketed
	Mixed track record in North America, system not used in Europe
	Only one single-stream processor in North Florida
	Cart issues for Residents: -Space constraint (HOAs may require to keep indoors) -Large cart may be hard to handle -Some will prefer to keep bins and may refuse cart
	Cart Issues for County: -Offer residents 1, 2 or 3 cart sizes (35gl, 65gl, 95gl) -Negotiate amendment to collection contract -Cart purchase, ownership & maintenance -Larger automated vehicles cannot access many roads requiring use of manual cart tippers (less productivity than current system - more time per stop)

Other items of note:

- Single stream pushed by solid waste hauling companies, not recycling processors
- Case studies prove major flaws with single-stream recycling
- Convenience is the greatest advantage of single-stream – convenience that significantly increases the amount of refuse residents put in recycling bins
- What single stream gains in volume is sacrificed in loss of quality. Approximately 25% of what is picked up ends up going to the landfill vs 2-5% for dual stream
- Municipality must spend money on carts to realize significant collection savings at curb.(est. \$3.8 mil)
- Savings on collection may be wiped out by the lower value for contaminated materials. Fiber contaminated with glass is an ongoing problem for paper mills. Many single stream programs ban glass
- China's 'Green Fence' increased quality standards for exported materials. Some single stream MRFs shut their doors when they could not meet the standards
- Paper mills in process of creating new grades for material from single-stream plants. While single stream fiber is already less marketable, these new grades will also be lower in value than the higher quality material grades from dual-stream MRFs
- Can achieve recycling goals more cheaply with a volume based or pay as you throw (PAYT) garbage collection system and/or by alternating fiber and container collection every other week
- Must be willing to spend time & money annually for ongoing public education in regards to quality issues.
- Single stream is simply not for everyone. It will be beneficial in some places and not in others.
 - A number of communities have steered clear of single stream (Palm Beach County, FL; Alachua County, FL; Kalamazoo, MI; Portland, OR; Roseville, MN; University of Colorado-Boulder; Ottawa, Canada; London, Ontario; North Shore, British Columbia). Others who tried it have eliminated glass due to quality issues (Houston, TX; Decatur, GA; Kansas City, MO; Knoxville, TN; Sioux City, IA; Summit County, CO; Rock Island and Moline, IL) or landfill the glass (Chattanooga, TN). Auburn, Maine switched back to source separated recycling after trying single stream.

Estimated costs:

\$4.2 million – Recycling carts (64,000 homes) plus ongoing purchase, repair and delivery costs

\$3.9 million – ASL collection vehicles (11)

\$50,000 - \$75,000 annually – Public Education Campaign (ongoing to deal with quality issues)

Estimated (\$260,000) loss in recycling revenues for fiber & OCC (If receive \$20/ton single-stream vs higher fiber prices)

Anticipated additional per ton processing cost at MRF (can exceed revenues in down commodity markets)



Agenda Item
Clay County Board of County Commissioners

Clay County Administration Building
Tuesday, April 18 3:00 PM

TO: Finance and Audit Committee

DATE: 4/7/2017

FROM: Administrative and
Contractual Services

SUBJECT: Approval of the first amendment to Agreement #2014/15-155 with PUSH Media, LLC, regarding the amendment of the bus bench siting locations, with no other change to the terms and conditions of the Agreement. Funding Source: Not Applicable (H. Coyle)

AGENDA ITEM TYPE:

BACKGROUND INFORMATION:

This Amendment provides a revision to the existing bus bench locations exhibit. The term of the Agreement remains August 11, 2015 through September 30, 2025.

Is Funding Required (Yes/No):
No

If Yes, Was the item budgeted
(Yes/No/N/A):
No

Funding Source: Not Applicable

Sole Source (Yes/No):
No

Advanced Payment
(Yes/No):
No

Planning Requirements:
Public Hearing Required (Yes/No):
No

Hearing Type:

Initiated By:

Not Applicable

ATTACHMENTS:

Description

- ▣ First Amendment to Agreement #2014/15-155, Bus Bench Sitings

REVIEWERS:

Department	Reviewer	Action	Date	Comments
Administrative and Contractural Services	Thomas, Karen	Approved	4/12/2017 - 12:12 PM	
County Manager	Kopelousos, Stephanie	Approved	4/13/2017 - 3:23 PM	

AGREEMENT/CONTRACT REVIEW FORM		MEETING DATE BCC FIN 4-18-17
DO NOT PLACE ITEMS ON AN AGENDA UNTIL REVIEW IS COMPLETED		
DATE:	March 24, 2017	
Staff Member Preparing Form:	Holly Coyle	
Department Submitting Contract:	Economic and Development Services	
Vendor Name:	PUSH Media, LLC	
Contract Title:	First Amendment to Agreement Contract 2014/15-155 Bus Bench Siting Agreement	
SUMMARY (TO BE COMPLETED BY DEPARTMENT)		
1. New Contract	Y	(N)
2. Renewal/Amend./Supplement	(Y)	N
3. Sole Source ** (explain below)	Y**	(N)
4. Quotes/bid policy met	Y	(N/A)
5. Need to waive bid policy	Y	(N)
6. Automatic renewal	n/a	(N)
7. Standard Addendum Executed	Y	(N)
8. Advance Payment Required	Y	(N)
9. Contract Amount (*Detail negotiation efforts below) N/A		
10. Last Year's Price (*If increase explain below) N/A		
11. Date of Original Contract – August 11, 2015		
12. Number of Renewals – None		
13. Length of Term – August 11, 2015 to September 30, 2025		
Requested Action: Approval to amend Exhibit A, Approved Bus Bench Locations		
Funding Source		
Account Number: N/A	Background/Purpose: TO APPROVE BUS BENCH LOCATIONS W/IN COUNTY	
Account Name: N/A		

RECEIVED

MAR 31 2017

Clay County Attorney's Office

Approvals

Purchasing: JL	No Changes	With Changes
Review Date: 3-30-17		✓

Budget: JL	No Changes	With Changes
Review Date: 3/30/17	N/A	

Finance: lm	No Changes	With Changes
Review Date: 3/31/17	✓	

County Attorney: 3-31-17	No Changes	With Changes
Review Date:		Em

** Sole Source Explanation:

OK, 4/7/17
Recommended Changes: *What is the "background/purpose" above? *The original Agreement was not routed through staff review and as such does not contain the Standard Addendum or Scrutinized Companies Certification, these should be incorporated and attached. * See handwritten comments on page pages 1 & 3.

*Price Negotiation Efforts:

see changes on p1 plus
Darius Changes and comments

RECEIVED
PURCHASING DIVISION
2017 MAR 24 A 10:32
CLAY COUNTY BOARD OF
COMMISSIONERS

In Re: Clay County Agreement/Contract No. 2014/15-155

**First Amendment to Agreement/Contract #2014/15-155
Bus Bench Siting Agreement
[Push Media, L.L.C.]**

This First Amendment to Agreement/Contract 2014/15-155 (this Instrument) is made and entered into by and between Clay County, a political subdivision of the State of Florida (the County), and Push Media, L.L.C. a qualified private supplier of bus benches within the meaning of the Statute, as of the _____ day of _____, 2017.

Recitals

WHEREAS, the parties have heretofore entered into that certain Agreement/Contract dated as of the 11th day of August, 2015, and designated by the County as Agreement/Contract No. 2014/15-155 (the Agreement); and,

WHEREAS, the parties desire to amend Exhibit A of the Agreement to add additional locations to the list of approved bus benches.

WHEREAS, the County's Standard Addendum to all Contracts and Agreements and the Scrutinized Companies Certification are attached hereto and by reference its terms incorporated herein.

IN CONSIDERATION OF the foregoing Recitals, the mutual covenants and promises herein set forth, and for other good and valuable consideration, including the sum of ten dollars (\$10.00) in hand paid, the receipt of which is hereby acknowledged and all objections to the sufficiency and adequacy of which are hereby waived, the parties hereby agree as follows:

1. Effective as of the first day of the calendar month following the date first above-written (_____, 2017), the document attached to this Instrument as Exhibit A shall be substituted for the current Exhibit A to Clay County Agreement/Contract 2014/15-155.
2. The Recitals set forth hereinabove form an integral part of this Instrument. When construing this Instrument, all resort shall be had to the Recitals to the extent necessary to give the fullest effect to the manifest intent of the parties set forth in this Instrument.
3. Except as amended pursuant to paragraph 1 of this Instrument, the Agreement remains in full force and effect in accordance with its terms.

(The remainder of this page is intentionally left blank.)

IN WITNESS WHEREOF, the parties hereto have caused this Instrument to have been executed on its behalf by the proper officers thereof as of the day and year first above-written.

County:

Clay County, a political subdivision of the State of Florida, by and through its Board of County Commissioners:

By: _____
Wayne Bolla
Its Chairman

Attest:

S. C. Kopelousos
County Manager and Clerk of the
Board of County Commissioners

Push Media:

Push Media, L.L.C., a Florida limited liability company

By: _____
Its _____

Exhibit A
[Approved Bus Bench Locations]

County Application ID	Push Media ID	Location	Cross Street/Business
2015000001	CC-1015	Wells Road	New Balance Shoe Store
2015000002	CC-1007	College Drive	St. Johns River State College
2015000003	CC-1014	Kingsley Avenue	Orange Park Medical Center
2015000004	CC-1008	College Drive	Kangaroo Convenience Store at Old Jennings
2015000005	CC-1010	Town Center Boulevard	Worksource
2015000006	CC-1016	Blanding Boulevard	Winn Dixie at Edson Street
2015000007	CC-1023	Town Center Boulevard	Winn Dixie
2015000008	CC-1001	Blanding Boulevard	Academy Sports at Bolton Road
2015000009	CC-1006	County Road 218	Winn Dixie
2015000011	CC-1022	County Road 220	Whitey's Fish Camp
2015000012	CC-1019	Blanding Boulevard	Blanding Square at Jefferson Avenue
2015000013	CC-1004	Blanding Boulevard	Walgreens at Oak Lane
2015000014	CC-1002	Blanding Boulevard	Walmart
2015000015	CC-1018	Blanding Boulevard	Advance Auto Parts at Madison Avenue
2015000016	CC-1021	County Road 220	Paul Armstrong Park
2015000017	CC-1009	County Road 220	Walmart Neighborhood Market
2015000018	CC-1020	Blanding Boulevard	Taco Bell at Polk Avenue
2015000019	CC-1017	Blanding Boulevard	Fortis College at Twelve Oaks Drive
2015000020	CC-1000	Blanding Boulevard	Old Time Pottery at Loch Rane Boulevard
2015000021	CC-1003	Blanding Boulevard	Winn Dixie at Knight Boxx Road
2015000023	CC-1012	State Road 16	Pier Station Road
2015000024	CC-1013	Wells Road	Chick-Fil-A
2015000025	CC-1025	Blanding Boulevard	Auto Zone at Parsonage Street
2015000026	CC-1027	Wells Road	Yamaha Marine Center at Corporate Way
2015000027	CC-1026	Blanding Boulevard	Wells Fargo at Palmetto Street

<u>Push Media ID</u>	<u>Location</u>	<u>Cross-Street</u>	<u>Route</u>
CC-16-1002	<u>Blanding Blvd</u>	<u>Arora Blvd</u>	<u>Red Line</u>
CC-16-1004	<u>Blanding Blvd</u>	<u>Edson Dr</u>	<u>Red Line</u>
CC-16-1006	<u>Blanding Blvd</u>	<u>Blairmore Blvd W</u>	<u>Red Line</u>
CC-16-1007	<u>Blanding Blvd</u>	<u>Blairmore Blvd E</u>	<u>Red Line</u>
CC-16-1008	<u>Blanding Blvd</u>	<u>Spencer Rd</u>	<u>Red Line</u>
CC-16-1011	<u>Blanding Blvd</u>	<u>Belmont Blvd</u>	<u>Red Line</u>
CC-16-1012	<u>Blanding Blvd</u>	<u>Suzanne Ave</u>	<u>Red Line</u>
CC-16-1013	<u>Blanding Blvd</u>	<u>Suzanne Ave</u>	<u>Red Line</u>
CC-16-1014	<u>Blanding Blvd</u>	<u>Constitution Dr</u>	<u>Red Line</u>
CC-16-1016	<u>Blanding Blvd</u>	<u>Constitution Dr</u>	<u>Red Line</u>
CC-16-1018	<u>Blanding Blvd</u>	<u>Foxridge Rd</u>	<u>Red Line</u>
CC-16-1021	<u>Blanding Blvd</u>	<u>Camp Francis Johnson Rd</u>	<u>Red Line</u>
CC-16-1022	<u>Blanding Blvd</u>	<u>Camp Francis Johnson Rd</u>	<u>Red Line</u>
CC-16-1023	<u>Blanding Blvd</u>	<u>Ridgecrest Ave</u>	<u>Red Line</u>
CC-16-1024	<u>Blanding Blvd</u>	<u>Londonderry Dr</u>	<u>Red Line</u>
CC-16-1026	<u>Blanding Blvd</u>	<u>Jefferson Ave</u>	<u>Red Line</u>
CC-16-1036	<u>Blanding Blvd</u>	<u>Tanglewood Blvd</u>	<u>Red Line</u>
CC-16-1046	<u>Blanding Blvd</u>	<u>Old Jennings Rd</u>	<u>Red Line</u>
CC-16-1047	<u>Blanding Blvd</u>	<u>Henley Rd</u>	<u>Red Line</u>
CC-16-1051	<u>Blanding Blvd</u>	<u>Palmetto Ave</u>	<u>Red Line</u>
CC-16-1106	<u>Wells Rd</u>	<u>Debarry Ave</u>	<u>Orange Line</u>
CC-16-1107	<u>Wells Rd</u>	<u>Debarry Ave</u>	<u>Orange Line</u>
CC-16-1108	<u>Wells Rd</u>	<u>Crossing Blvd</u>	<u>Orange Line</u>
CC-16-1109	<u>Wells Rd</u>	<u>Crossing Blvd</u>	<u>Orange Line</u>
CC-16-1111	<u>Wells Rd</u>	<u>Corporate Way</u>	<u>Orange Line</u>
CC-16-1201	<u>College Dr</u>	<u>Peoria Rd</u>	<u>Purple Line</u>
CC-16-1202	<u>College Dr</u>	<u>Peoria Rd</u>	<u>Purple Line</u>
CC-16-1203	<u>College Dr</u>	<u>Jefferson Ave</u>	<u>Purple Line</u>
CC-16-1204	<u>College Dr</u>	<u>Jefferson Ave</u>	<u>Purple Line</u>
CC-16-1301	<u>Doctors Inlet Rd</u>	<u>Plantation Dr</u>	<u>Green Line</u>
CC-16-1305	<u>Doctors Inlet Rd</u>	<u>Hutchinson Rd</u>	<u>Purple Line</u>
CC-16-1307	<u>Doctors Inlet Rd</u>	<u>Southlake Dr</u>	<u>Green Line</u>
CC-16-1308	<u>Doctors Inlet</u>	<u>Heritage Farms Blvd</u>	<u>Green Line</u>
CC-16-1309	<u>Doctors Inlet</u>	<u>Heritage Farms Blvd</u>	<u>Green Line</u>
CC-16-1501	<u>Town Center Blvd</u>	<u>Town Center Blvd</u>	<u>Green Line</u>
CC-16-1502	<u>Town Center Blvd</u>	<u>East West Pkwy</u>	<u>Green Line</u>
CC-16-1510	<u>Town Center Blvd</u>	<u>Village Square Pkwy</u>	<u>Green Line</u>
CC-16-1515	<u>Village Square Pkwy</u>	<u>Chubby Wings</u>	<u>Green Line</u>
CC-16-1616	<u>CR 218</u>	<u>Masters Rd</u>	<u>Purple Line</u>
CC-16-1720	<u>Hwy 16</u>	<u>Everington Rd</u>	<u>Green Line</u>
CC-16-1800	<u>Hwy 17</u>	<u>Heath Rd</u>	<u>Green Line</u>
CC-16-1801	<u>Hwy 17</u>	<u>Heath Rd</u>	<u>Green Line</u>
CC-16-1805	<u>Hwy 17</u>	<u>Mahama Bluff Rd</u>	<u>Blue Line</u>
CC-16-2001	<u>Branan Field Rd</u>	<u>Home Depot</u>	<u>Red Line</u>
CC-16-2300	<u>Hwy 100</u>	<u>Hebron Ave</u>	<u>Teal Line</u>

**STANDARD ADDENDUM TO ALL CONTRACTS
AND AGREEMENTS**
[General]

Any other provisions of the contract or agreement (the Agreement) to which this document is attached to the contrary notwithstanding, the provisions hereof take precedence over the provisions of the Agreement regardless of whether the matters addressed herein are also addressed in the Agreement, and shall be deemed an integral part of the Agreement as if set forth therein, having a force and effect of equal or superior dignity, as applicable, with the provisions thereof; provided, if provisions of the Agreement address a matter in a manner which results in a lower cost to the County than would prevail hereunder, then such provisions shall control and supersede the applicable provisions hereof. As used herein, the term "Contractor" means the vendor or other party to the Agreement providing construction, labor, materials, professional services, and/or equipment to the County thereunder; the term "County" means Clay County, a political subdivision of the State of Florida, its Board of County Commissioners, or any other name or label set forth in the Agreement identifying such entity; and the term "Parties" means the County and the Contractor together.

1. As used in this paragraph, the term "Act" means the Local Government Prompt Payment Act set forth in Part VII of Chapter 218, Florida Statutes; the term "Invoice" means a statement, invoice, bill, draw request or payment request submitted by the Contractor under the Agreement; the term "Manager" means the County Manager of the County; the term "Paying Agent" means the agent of the County to whom Invoices must be submitted if identified in the Agreement, or, if not so identified, the County's Finance Director; the term "Submittal Date" means, with respect to an Invoice, the submittal date thereof to the Paying Agent; and the term "Work" means the services rendered, or supplies, materials, equipment and the like constructed, delivered or installed under the Agreement. All payments for the Work shall be made by the County in accordance with the Act. Upon receipt of a proper Invoice, the County shall have the number of days provided in the Act in which to make payment.

(a) Promptly upon receipt of an Invoice submitted under this paragraph, the Paying Agent shall date stamp the same as received. Thereafter, the Paying Agent shall review the Invoice and may also review the Work as delivered, installed or performed to determine whether the quantity and quality of the Work is as represented in the Invoice and is as required by this Agreement. If the Paying Agent determines that the Invoice does not conform with the applicable requirements of the Agreement or this paragraph or that the Work within the scope of the Invoice has not been properly delivered, installed or performed in full accordance with the Agreement, the Paying Agent shall notify the Contractor in writing within 10 days after the improper Invoice is received that the Invoice is improper and indicate what corrective action on the part of the Contractor is needed to make the Invoice proper. The County shall pay each proper Invoice in accordance with the applicable provisions of the Act.

(b) By the submittal of an Invoice hereunder, the Contractor shall have been deemed to have warranted to the County that all Work for which payments have been previously received from the County shall be free and clear of liens, claims, security interests or other encumbrances in favor of the Contractor or any other person or entity for failure to make payment.

(c) The Parties will attempt to settle any payment dispute arising under this paragraph through consultation and a spirit of mutual cooperation. The dispute will be escalated to appropriate higher-level managers of the Parties, if necessary. If the dispute remains unresolved within 30 calendar days following the Submittal Date, then the Paying Agent shall schedule a meeting with the Manager between the Contractor's representative and the Paying Agent, to be held no later 45 calendar days following the Submittal Date, and shall provide written notice to the Contractor regarding the date, time and place of the meeting no less than 7 calendar days prior thereto. At the meeting, the

Contractor's representative and the Paying Agent shall submit to the Manager their respective positions regarding the dispute, including any testimony and documents in support thereof. The Manager shall issue a written decision resolving the dispute within 60 calendar days following the Submittal Date, and serve copies thereof on the Contractor's representative and the Paying Agent.

2. To the extent not otherwise expressly provided in the Agreement, any work or professional services subcontracted for by the Contractor for which the County has agreed to reimburse the Contractor shall not be marked-up, but shall be payable by the County only in the exact amount reasonably incurred by the Contractor. No other such subcontracted services shall be reimbursed.

3. To the extent not otherwise expressly provided in the Agreement, in the event the Agreement is for professional services, charged on a time basis, the County shall not be billed or invoiced for time spent traveling to and from the Contractor's offices or other points of dispatch of its subcontractors, employees, officers or agents in connection with the services being rendered.

4. To the extent not otherwise expressly provided in the Agreement, the County shall not be liable to reimburse the Contractor for any courier service, telephone, facsimile or postage charges incurred by the Contractor, except as follows, and then only in the exact amount incurred by the Contractor [if the space below is left blank then "NONE" is deemed to have been inserted therein]:

5. To the extent not otherwise expressly provided in the Agreement, the County shall not be liable to reimburse the Contractor for any copying expenses incurred by the Contractor except as follows, and then only at \$0.05 per page [if the space below is left blank then "NONE" is deemed to have been inserted therein]:

6. If and only if travel and per diem expenses are addressed in the Agreement in a manner which expressly provides for the County to reimburse the Contractor for the same, then the County shall reimburse the Contractor only for those travel and per diem expenses reasonably incurred and only in accordance with the provisions of Section 112.061, Florida Statutes. In the event the Contractor has need to utilize hotel accommodations or common carrier services, the County shall reimburse the Contractor for his, her or its reasonable expense incurred thereby provided prior approval of the Manager or his or her designee is obtained.

7. With respect to drawings and/or plans prepared on behalf of the County by the Contractor under the Agreement, unless specifically provided otherwise therein, complete sets of such drawings and/or plans shall be reproduced by the Contractor without cost to the County for all bidders requesting the same, and five complete sets of such drawings and/or plans shall be reproduced and delivered to the County without cost.

8. With respect to any indemnification by the County provided under the Agreement, any such indemnification shall be subject to and within the limitations set forth in Section 768.28, Florida Statutes, and to any other limitations, restrictions and prohibitions that may be provided by law, and shall not be deemed to operate as a waiver of the County's sovereign immunity.

9. In that the County is a governmental agency exempt from sales and use taxes, the County shall pay no such taxes, any other provisions of the Agreement to the contrary notwithstanding. The County shall provide proof of its exempt status upon reasonable request.

10. Any pre-printed provisions of the Agreement to the contrary notwithstanding, the same shall not automatically renew but shall be renewed only upon subsequent agreement of the Parties.

11. The Contractor acknowledges that in the budget for each fiscal year of the County during which the term of the Agreement is in effect a limited amount of funds are appropriated which are available to make payments arising under the Agreement. Any other provisions of the Agreement to the contrary notwithstanding, and pursuant to the provisions of Section 129.07, Florida Statutes, the maximum payment that the County is obligated to make under the Agreement from the budget of any fiscal year shall not exceed the appropriation for said fiscal year.

12. PUBLIC RECORDS LAW: The Contractor acknowledges the County's obligation under Art. I, Section 24, Florida Constitution, and Chapter 119, Florida Statutes, as from time to time amended (together, the Public Records Laws), to release public records to members of the public upon request. The Contractor acknowledges that the County is required to comply with the Public Records Laws in the handling of the materials created under the Agreement and that the Public Records Laws control over any contrary terms in the Agreement. In accordance with the requirements of Section 119.0701, Florida Statutes, the Contractor covenants to comply with the Public Records Laws, and in particular to:

- (a) Keep and maintain public records required by the County to perform the services required under the Agreement;
- (b) Upon request from the County's custodian of public records, provide the County with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law;
- (c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement term and following completion of the Agreement if the Contractor does not transfer the records to the County; and,
- (d) Upon completion of the Agreement, transfer, at no cost, to the County all public records in possession of the Contractor or keep and maintain public records required by the County to perform the services. If the Contractor transfers all public records to the County upon completion of the Agreement, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the Agreement, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the County, upon request from the County's custodian of public records, in a format that is compatible with the information technology systems of the County.

13. The Contractor's failure to comply with the requirements of paragraph 12 shall be deemed a material breach of the Agreement, for which the County may terminate the Agreement immediately upon written notice to the Contractor.

14. The Contractor acknowledges the provisions of Section 119.0701(3)(a), Florida Statutes, which, as applicable to the County and the Contractor, require as follows:

- (a) A request to inspect or copy public records relating to the Agreement must be made directly to the County. If the County does not possess the requested records, the County shall immediately notify the Contractor of the request, and the Contractor must provide the records to the County or allow the records to be inspected or copied within a reasonable time.
- (b) If the Contractor does not comply with the County's request for records, the County shall enforce the contract provisions in accordance with the Agreement.

(c) If the Contractor fails to provide the public records to the County within a reasonable time, the Contractor may be subject to penalties under Section 119.10, Florida Statutes.

15. IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THE AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (904) 269-6352, Ann.Mitchell@claycountygov.com, POST OFFICE BOX 1366, GREEN COVE SPRINGS, FLORIDA 32043.

16. As used in this paragraph, the term "Statute" means Section 287.135, Florida Statutes; the term "Certification" means a certification submitted by the Contractor under subsection (5) of the Statute in connection with submitting a bid or proposal for the Agreement or entering into or renewing the Agreement; and the term "Qualified Contract" means a contract with the County for goods or services of \$1 million or more.

(a) If the Agreement is a Qualified Contract entered into or renewed on or before September 30, 2016, then the County shall have the option of terminating the Agreement if the Contractor:

- (i) is found to have submitted a false Certification;
- (ii) has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as referred to in subsection (2) of the Statute; or,
- (iii) has been engaged in business operations in Cuba or Syria as defined in subsection (1) of the Statute.

(b) If the Agreement is a Qualified Contract entered into or renewed on or after October 1, 2016, then the County shall have the option of terminating the Agreement if the Contractor:

- (i) is found to have submitted a false Certification;
- (ii) has been placed on the Scrutinized Companies that Boycott Israel List as referred to in subsection (2) of the Statute, or is engaged in a boycott of Israel as defined in subsection (1) of the Statute;
- (iii) has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as referred to in subsection (2) of the Statute; or,
- (iv) has been engaged in business operations in Cuba or Syria as defined in subsection (1) of the Statute.

[The remainder of this page is intentionally blank.]

ATTEST FOR CLAY COUNTY:

S. C. Kopelousos, County Manager and Clerk of
the Board of County Commissioners

(Corporate Seal)

County:

Clay County, a political subdivision of the State
of Florida, by its Board of County
Commissioners

By: _____
Wayne Bolla
Its Chairman

Contractor Name: Push Media LLC

By: _____

Printed Name: _____

Title: _____

Scrutinized Companies Certification

[Clay County: Bus Bench Siting Agreement
INSERT PROJECT NAME]

Name of Company:¹ Push Media, LLC

In compliance with subsection (5) of Section 287.135(5), Florida Statutes (the Statute), the undersigned hereby certifies that the company named above is not participating in a boycott of Israel as defined in subsection (1) of the Statute; is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as referred to in subsection (2) of the Statute; and does not have business operations in Cuba or Syria as defined in subsection (1) of the Statute.

Insert Name of Company:

Push Media LLC

(Seal)

By: _____

Its _____

¹ "Company" means a sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, limited liability company, or other entity or business association, including all wholly owned subsidiaries, majority-owned subsidiaries, parent companies, or affiliates of such entities or business associations, that exists for the purpose of making profit.



Agenda Item
Clay County Board of County Commissioners

Clay County Administration Building
Tuesday, April 18 3:00 PM

TO: Finance and Audit Committee

DATE: 4/4/2017

FROM: Administrative and
Contractual Services

SUBJECT: Approval of Add-On #7 to Agreement #96/97-106 and advance payment with SunGard Public Sector, for support of FinancePlus and adding the Personnel Budgeting Module, for a period ending September 30, 2019, at the cost of \$27,765.00 for the first year, then the prevailing rate will take effect. Funding Sources: 001-0107-546100, 549300 & 552700 (General Fund - MIS - Repairs & Maintenance, Training & Certification & Computer Software) (T. Nagle)

AGENDA ITEM TYPE:

BACKGROUND INFORMATION:

The purpose of this item is to upgrade to SunGard 5.1 and add the personnel budgeting module. The Board previously approved Sungard as a sole source for maintenance and upgrades to the Finance System.

Is Funding Required (Yes/No):
Yes

If Yes, Was the item budgeted
(Yes\No\N/A):
Yes

Funding Sources: General Fund / MIS

Account # 001-0107-546100	Amount - \$16,205.00	Repairs & Maintenance
Account # 001-0107-549300	Amount - \$7,680.00	Training & Certification
Account # 001-0107-552700	Amount - \$3,880.00	Computer Software

Advanced Payment

Sole Source (Yes\No): (Yes\No):
Yes **Yes**

Planning Requirements:
Public Hearing Required (Yes\No):
No

Hearing Type:

Initiated By:

Not Applicable

ATTACHMENTS:

Description

- ▣ SunGard Add-On #7 Agreement
- ▣ SunGard Sole Source Documentation

REVIEWERS:

Department	Reviewer	Action	Date	Comments
Administrative and Contractural Services	Thomas, Karen	Approved	4/5/2017 - 12:13 PM	
County Manager	Kopelousos, Stephanie	Approved	4/6/2017 - 1:04 PM	

AGREEMENT/CONTRACT REVIEW FORM		MEETING DATE BCC FIN 4-18-17
DO NOT PLACE ITEMS ON AN AGENDA UNTIL REVIEW IS COMPLETED		
DATE:	03/15/2017	
Staff Member Preparing Form:	M. Sturdivant/ T. Nagle	
Department Submitting Contract:	MIS	
Vendor Name:	Sungard Public Sector	
Contract Title:	Add On to Provide Support	
SUMMARY (TO BE COMPLETED BY DEPARTMENT)		
1. New Contract	Y	N
2. Renewal/Amend./Supplement	Y	N
3. Sole Source **(explain below)	Y**	N
4. Quotes/bid policy met	Y	N
5. Need to waive bid policy	Y	N
6. Automatic renewal	n/a	N
7. Standard Addendum Executed	Y	N
8. Advance Payment Required	Y	N
9. Contract Amount (*Detail negotiation efforts below): \$27,765.00		
10. Last Year's Price (*If increase explain below): N/A		
11. Date of Original Contract: 1996		
12. Number of Renewals: N/A		
13. Length of Term: 1 YEAR		
Requested Action: Agreement #96/97-106 Add On #7		
Funding Source Account Number: 001-0107-546100 001-0107-549300 001-0107-552700 Account Name: General Fund MIS REPAIR AND MAINTENANCE TRAINING COMPUTER SOFTWARE		
Background/Purpose: Upgrade to Sungard 5.1 and addition of personnel budgeting module		
$\$525.00 + \$11,200.00 + \$4,480.00 = \$16,205.00$ $\$7,040.00 + \$640.00 = \$7680.00$ $\$3,630.00 + \$250.00 = \$3,880.00$		

Approvals

Purchasing:	No Changes	With Changes
Review Date:	OK 4-4-17	

Recommended Changes: Received 3-16-17 & Returned to MIS as the staff review comments have not been addressed or if so, review staff have not been advised of the results. Also, are the last 4 pages to be part of your Add-on #7?

Original Review sheet has been re-attached Jan et.

Budget:	No Changes	With Changes
Review Date:		

Finance:	No Changes	With Changes
Review Date:		

*Price Negotiation Efforts:

County Attorney:	No Changes	With Changes

** Sole Source Explanation:

RECEIVED
PURCHASING DIVISION
2017 MAR 16 A 10:47
CLAY COUNTY BOARD OF COMMISSIONERS

AGREEMENT/CONTRACT REVIEW FORM		MEETING DATE BCC FIN
DO NOT PLACE ITEMS ON AN AGENDA UNTIL REVIEW IS COMPLETED		
DATE:	01/10/2017	
Staff Member Preparing Form:	M. Sturdivant/ T. Nagle	
Department Submitting Contract:	MIS	
Vendor Name:	Sungard Public Sector	
Contract Title:	Add On to provide support	
SUMMARY (TO BE COMPLETED BY DEPARTMENT)		
1. New Contract	Y <input checked="" type="radio"/> N <input type="radio"/>	9. Contract Amount (*Detail negotiation efforts below): 20,870.00
2. Renewal/Amend./Supplement	Y <input checked="" type="radio"/> N <input type="radio"/>	10. Last Year's Price (*If increase explain below) N/A
3. Sole Source ** (explain below)	Y <input checked="" type="radio"/> N <input type="radio"/>	11. Date of Original Contract: 1996
4. Quotes/bid policy met	Y <input checked="" type="radio"/> N <input type="radio"/>	12. Number of Renewals: N/A
5. Need to waive bid policy	Y <input checked="" type="radio"/> N <input type="radio"/>	13. Length of Term: 1 YEAR, 2 year 5 year 2 yrs
6. Automatic renewal	n/a <input checked="" type="radio"/> N <input type="radio"/>	
7. Standard Addendum Executed	Y <input checked="" type="radio"/> N <input type="radio"/>	Requested Action: Agreement #96/97-106 Add- On #7
8. Advance Payment Required	Y <input checked="" type="radio"/> N <input type="radio"/>	
Funding Source Account Number: 001-0107-546100 001-0107-549300 Account Name: REPAIR & MAINTENANCE TRAINING		
Background/Purpose: Upgrade to Sungard 5.1		
$\$9100.00 + 4,480.00 + 250.00 = 13,830.00$ $\$7,040.00$		

Approvals

Purchasing:	No Changes	With Changes
Review Date:		

Budget:	No Changes	With Changes
Review Date:		

Finance:	No Changes	With Changes
Review Date:		

County Attorney:	No Changes	With Changes
Review Date:		

STANDARD Addendum 5.1 Sungard 1200 Companies was attached to Last Addendum

Recommended Changes: *The previously executed Standard Addendum 5.1 was for Add-on 6; it did not modify previous add-ons or original Agreement. Would recommend attaching both documents & providing verbiage of the same within this Add-on. *Please provide Sole Source documentation. *What is the \$11,200.00 on page 3 of 4 for? *Page 3 of 4 para 3: shouldn't these extended terms be subject to written approval of both parties? *Page 3 of 4 para 4 refers to automatic renewals and at the then-prevailing rates. Do you want to agree to an unknown? *Page 4 of 4, para 1 refers to travel & living expenses being governed by Sungard's Public Sector Corporate Travel & Expense Reimbursement Policy; Is this acceptable? *Shouldn't an area for vendor execution be provided in the Agreement?

that was specifically for AD6...

DONE

*Price Negotiation Efforts:

** Sole Source Explanation: ON FILE

Agree - we usually pay at state & Florida rates; ditto Dan's comments. This should be signed by both parties

RECEIVED
PURCHASING DIVISION
2017 JAN 13 A 9:56
CLAY COUNTY BOARD OF COMMISSIONERS

CONTRACT/AGREEMENT # 96/97-106 Add On #7

This Contract For upgrading FinancePlus and adding the Personnel Budgeting Module onto FinancePlus is entered into this _____ day of _____, 2017, by and between the Board of County Commissioners of Clay County, Florida (hereinafter referred to as the "County"), whose address is 477 Houston Street, Green Cove Springs, FL 32043, and SunGard Public Sector (hereinafter referred to as the "Contractor") a Florida Corporation, with a place of business at 1000 Business Center Dr. Lake Mary, FL 32746

RECITALS

WHEREAS, the parties have previously entered into a Contract for the licensing, maintenance, and support of FinancePlus software as described in Agreement/ Contract # 96/97-106 ; and

WHEREAS, the County has continued to pay for maintenance on FinancePlus via purchase order; and

WHEREAS, the County wishes to enter into this service agreement, adding the Personnel Budgeting Module and the upgrade to the latest version from SunGard; and

WHEREAS, the Contractor's Quote and Statement of Work is attached hereto and made part hereof as Exhibit A; and

WHEREAS, Clay County's Standard Addendum to all Contracts and Agreements and the Scrutinized Companies Certification are both attached hereto and made part hereof as Composite Exhibit B; and

NOW THEREFORE, the parties agree as follows:

1. This Contract shall begin upon execution of both parties whichever is later, and shall end September 30, 2019 unless terminated earlier by either party hereto.
2. The total price for the licensing, maintenance and support of FinancePlus and the addition of the Personnel Budgeting Module will be 27,765 in year one as described in Exhibit A.

WITNESSETH

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be executed on their behalf by their duly authorized representatives, all as of the date and year first written above.

SunGard Public Sector
1000 Business Center Drive
Lake Mary, FL 32746

CLAY COUNTY, a political subdivision
of the State of Florida, by and through
it's Board of County Commissioners

By: _____

By: _____

Wayne Bolla, Chairman

(PRINT NAME)

Date _____

Date: _____

ATTEST FOR CLAY COUNTY:

S.C. Kopelousos, County Manager
and Clerk of the Board of County
Commissioners

SUNGARD®

PUBLIC SECTOR

Add-On Quote

Quote Prepared By:

Chris McAtee
1000 Business Center Drive
Lake Mary, FL 32746
Phone: (800) 727-8088 Fax: (407) 304-3301
Email: chris.mcatee@sungardps.com

Quote Prepared For:

Troy Nagle, MIS Manager \ 911 Coordinator
Clay County Board of Commissioners
1 Doctors Drive
Green Cove Springs, FL 32043
(904) 278-3771

Quote	Date	Valid Until
Q-00024552	01/06/2017	03/31/2017

License Fees

PLUS

Product Code	Product Name	Quantity	Ext Price	Maintenance
GFPPBS	PLUS Personnel Budgeting	1	3,630.00	630.02
Totals:			\$3,630.00	\$630.02

Third Party License Fees

Product Code	Product Name	Quantity	Ext Price	Maintenance
BICOREMDSPUP	BI Analytics PLUS Multi-Data Source Upgrade	1.00	-	-
OPTIO-TRANS	Optio ECI Transfer	1.00	250.00	-
Totals:			\$250.00	-

Professional Services

PLUS

Product Code	Product Name	Proj Mgmt	Installation	Tech Svcs	Training	Impl Svcs	Consulting	Development	Total Services
GFPPBS	PLUS Personnel Budgeting	Ext Price:	-	525.00	-	640.00	-	-	1,165.00
Totals:		-	\$525.00	-	\$640.00	-	-	-	\$1,165.00

Services

Product Code	Product Name	Proj Mgmt	Installation	Tech Svcs	Training	Impl Svcs	Consulting	Development	Total Services
BICOREMDSP-S	BI Analytics PLUS Multi-Data Source-Services	Ext Price:	-	2,100.00	-	3,200.00	-	-	5,300.00
PS-ETR	End User Training	Ext Price:	-	-	-	3,840.00	-	-	3,840.00
PS-IN	Installation	Ext Price:	-	9,100.00	-	-	-	-	9,100.00
PS-PM	Project Management	Ext Price:	4,480.00	-	-	-	-	-	4,480.00
Totals:		\$4,480.00	\$11,200.00	-	\$7,040.00	-	-	-	\$22,720.00

Product & Services

License Fees:	\$3,630.00
Professional Services:	\$23,885.00
Third Party License Fees:	\$250.00
Subtotal:	\$27,765.00

Discounts

Product & Services Totals

Net License Fees:	\$3,630.00
Net Professional Services:	\$23,885.00
Net Third Party License Fees:	\$250.00
Total:	\$27,765.00
Maintenance:	\$630.00

Product Notes

BICOREMDSPUP: This quote acknowledges the upgrade from Cognos 8 to Cognos 10, upgrade performed by SunGard Public Sector. Services are required and will apply under BI Analytics PLUS Multi-Data Source-Services (BICOREMDSP-S). Support will continue on current support term and will be referenced as: 1 BICOREMDS - Analytic Administrator license, includes unlimited Analytic Users.

Comments:

ALL SERVICES TO BE PROVIDED REMOTELY

This document outlines the suggested training and implementation plan for migrating the Clay County Board of Commissioners to our FinancePLUS 5.1 products. The projected conversion and training costs are estimates based on our current knowledge of your needs.

FinancePLUS Applications Currently Under Maintenance:

- Fund Accounting
- Fixed Assets
- Human Resources
- Position Control
- Workflow
- FL State Reporting

FinancePLUS Training:

We recommend a total of 3 days of training to be conducted via WebEx to cover new features and navigation changes for the FinancePLUS products currently under maintenance. A detailed training agenda regarding what will be covered during the training will be provided by your trainer.

Total Suggested FinancePLUS 5.1 Training Days= 3 days @ \$ 1,280/day webex

\$3,840

Total Suggested Cognos 10 BI Training Days= 2.5 days @ \$ 1,280/day webex

SunGard Public Sector

\$3,200

Total Suggested 5.1 Personnel Budgeting Training Day= 1/2 day @ \$ 1,280/day webex

\$640.

Training days are based upon an eight hour day, which includes setup time.

Any training required beyond those days indicated above will be performed at the then standard per diem or hourly training rate.

Modifications:

Software modifications defined during the implementation will be proposed and authorized using our standard custom programming process and are not included in this cost.

Installation:

Remote installation and configuration support for the following applications on a SQL server to meet the 5.1 specification provided. Line printers are not supported.

FinancePLUS 5.1

FOURJS Genero

Open Source

MKST Toolkit

OPTIO ECI

Cognos 10 BI

Personnel Budgeting 5.1

\$11,725

Project Management:

Management of all aspects of the migration process, including installation, conversions, modifications, and training.

\$ 4,480

ALL SERVICES TO BE PROVIDED REMOTELY

Payment terms as follows, unless otherwise notated below for Special Payment Terms by Product:

License, Project Management, Consulting, Technical Services, Conversion, Third Party Product Software and Hardware Fees are due upon execution of this Quote. Project Management Fees will be invoiced as one combined fee. Training fees and Travel & Living expenses are due as incurred monthly. Installation is due upon completion. Custom Modifications, System Change Requests or SOW's for customization, and Third Party Product Implementation Services fees are due 50% on execution of this Quote and 50% due upon invoice, upon completion. Unless otherwise provided, other Professional Services are due monthly, as such services are delivered. Additional services, if requested, will be invoiced at then-current rates. Any shipping charges shown are estimated only and actual shipping charges will be due upon invoice, upon delivery.

SunGard Public Sector Application Annual Support: Customer is committed to the initial term of Agreement and extends for a twelve (12) month period. Subsequent terms of support will be for twelve (12) month periods, commencing at the end of the prior support period. Support fees shown are for the second term of support and which shall be due prior to the start of that term. Fees for subsequent terms of support will be due prior to the start of each term at the then prevailing rate. Except for the second term of support for which SunGard Public Sector is committed.

Third Party Product Annual Support Fees: The support fee for the initial annual period is included in the applicable Third Party Product License fees(s) unless otherwise stated.

Additional Terms:

This Quote constitutes an Amendment to the Software License & Services Agreement and the Maintenance/Support Agreement (together, the "Contract and Agreement") by and between the parties hereto. The product and pricing information detailed above comprises the "Exhibit 1" schedule or "Supplement" attached to this Amendment. Except as otherwise provided herein, all terms and conditions of the Contract and Agreement shall remain in full force and effect.

Any interfaces listed above are interfaces only. Customer shall be responsible for obtaining the applicable software, hardware and system software from the appropriate third party vendor.

The Component Systems identified above are "Licensed Programs" or "Licensed Systems" licensed by SunGard Public Sector and are provided in and may be used in machine-readable object code form only.

Applicable taxes are not included, and, if applicable, will be added to the amount in the payment of invoice(s) being sent separately. ~~Travel and living expenses are in addition to the prices quoted above and shall be governed by the SunGard Public Sector Corporate Travel and Expense Reimbursement Policy.~~

The date of delivery is the date on which SunGard Public Sector delivers, F.O.B. SunGard Public Sector's place of shipment, the Component Systems to Customer.

The SunGard Public Sector application software warranty shall be for a period of one (1) year after delivery. There is no Testing and Acceptance period on the Licensed System(s) herein.

Preprinted conditions and all other terms not included in this Quote or in the Contract and Agreement, stated on any purchase order or other document submitted hereafter by Customer are of no force or effect, and the terms and conditions of the Contract and Agreement and any amendments thereto shall control unless expressly accepted in writing by SunGard Public Sector to Customer.

Third party hardware/software maintenance and/or warranty will be provided by the third party hardware and software manufacturer(s). SunGard Public Sector makes no representations as to expected performance, suitability, or the satisfaction of Customer's requirements with respect to the hardware or other third party products specified in this Quote. The return and refund policy of each individual third party hardware/software supplier shall apply.

This Agreement is based on the current licensing policies of each third party software manufacturer as well as all hardware manufacturers. In the event that a manufacturer changes any of these respective policies or prices, SunGard Public Sector reserves the right to adjust this proposal to reflect those changes.

Should Customer terminate this agreement per any "Term of Contract" Section of the Contract and Agreement, as may be applicable for certain customers, Customer agrees to pay, immediately upon termination, the remaining balance for all hardware, software, and services delivered prior to the termination date together with travel reimbursements, if any, related to the foregoing. Notwithstanding any language in the Contract and Agreement to the contrary, the purchase of support services is NOT necessary for the continuation of Customer's License.

Pricing for professional services provided under this quote is a good faith estimate based on the information available to SunGard Public Sector at the time of execution of this Quote. The total amount that Customer will pay for these services will vary based on the actual number of hours of services required to complete the services. If required, additional services will be provided on a time and materials basis at hourly rates equal to SunGard Public Sector's then-current rates for the services at issue.

For training and on-site project management sessions which are cancelled at the request of Customer within fourteen (14) days of the scheduled start date, Customer is responsible for entire price of the training or on-site project management plus incurred expenses.

Clay County Board of Commissioners

Authorized Signature:

Date:

Printed Name:

Ramundsen Public Sector, LLC
as successors in interest to SunGard Public Sector LLC

Authorized Signature:  DocuSigned by:
6F093AD3842F428...

Date: 3/27/2017

Printed Name: Tom Amburgey

SunGard Public Sector

Composite Exhibit B

STANDARD ADDENDUM TO ALL CONTRACTS AND AGREEMENTS [General]

Any other provisions of the contract or agreement (the Agreement) to which this document is attached to the contrary notwithstanding, the provisions hereof take precedence over the provisions of the Agreement regardless of whether the matters addressed herein are also addressed in the Agreement, and shall be deemed an integral part of the Agreement as if set forth therein, having a force and effect of equal or superior dignity, as applicable, with the provisions thereof; provided, if provisions of the Agreement address a matter in a manner which results in a lower cost to the County than would prevail hereunder, then such provisions shall control and supersede the applicable provisions hereof. As used herein, the term "Contractor" means the vendor or other party to the Agreement providing construction, labor, materials, professional services, and/or equipment to the County thereunder; the term "County" means Clay County, a political subdivision of the State of Florida, its Board of County Commissioners, or any other name or label set forth in the Agreement identifying such entity; and the term "Parties" means the County and the Contractor together.

1. As used in this paragraph, the term "Act" means the Local Government Prompt Payment Act set forth in Part VII of Chapter 218, Florida Statutes; the term "Invoice" means a statement, invoice, bill, draw request or payment request submitted by the Contractor under the Agreement; the term "Manager" means the County Manager of the County; the term "Paying Agent" means the agent of the County to whom Invoices must be submitted if identified in the Agreement, or, if not so identified, the County's Finance Director; the term "Submittal Date" means, with respect to an Invoice, the submittal date thereof to the Paying Agent; and the term "Work" means the services rendered, or supplies, materials, equipment and the like constructed, delivered or installed under the Agreement. All payments for the Work shall be made by the County in accordance with the Act. Upon receipt of a proper Invoice, the County shall have the number of days provided in the Act in which to make payment.

(a) Promptly upon receipt of an Invoice submitted under this paragraph, the Paying Agent shall date stamp the same as received. Thereafter, the Paying Agent shall review the Invoice and may also review the Work as delivered, installed or performed to determine whether the quantity and quality of the Work is as represented in the Invoice and is as required by this Agreement. If the Paying Agent determines that the Invoice does not conform with the applicable requirements of the Agreement or this paragraph or that the Work within the scope of the Invoice has not been properly delivered, installed or performed in full accordance with the Agreement, the Paying Agent shall notify the Contractor in writing within 10 days after the improper Invoice is received that the Invoice is improper and indicate what corrective action on the part of the Contractor is needed to make the Invoice proper. The County shall pay each proper Invoice in accordance with the applicable provisions of the Act.

(b) By the submittal of an Invoice hereunder, the Contractor shall have been deemed to have warranted to the County that all Work for which payments have been previously received from the County shall be free and clear of liens, claims, security interests or other encumbrances in favor of the Contractor or any other person or entity for failure to make payment.

(c) The Parties will attempt to settle any payment dispute arising under this paragraph through consultation and a spirit of mutual cooperation. The dispute will be escalated to appropriate higher-level managers of the Parties, if necessary. If the dispute remains unresolved within 30 calendar days following the Submittal Date, then the Paying Agent shall schedule a meeting with the Manager between the Contractor's representative and the Paying Agent, to be held no later 45 calendar days following the Submittal Date, and shall provide written notice to the Contractor regarding the date, time and place of the meeting no less than 7 calendar days prior thereto. At the meeting, the

Contractor's representative and the Paying Agent shall submit to the Manager their respective positions regarding the dispute, including any testimony and documents in support thereof. The Manager shall issue a written decision resolving the dispute within 60 calendar days following the Submittal Date, and serve copies thereof on the Contractor's representative and the Paying Agent.

2. To the extent not otherwise expressly provided in the Agreement, any work or professional services subcontracted for by the Contractor for which the County has agreed to reimburse the Contractor shall not be marked-up, but shall be payable by the County only in the exact amount reasonably incurred by the Contractor. No other such subcontracted services shall be reimbursed.

3. To the extent not otherwise expressly provided in the Agreement, in the event the Agreement is for professional services, charged on a time basis, the County shall not be billed or invoiced for time spent traveling to and from the Contractor's offices or other points of dispatch of its subcontractors, employees, officers or agents in connection with the services being rendered.

4. To the extent not otherwise expressly provided in the Agreement, the County shall not be liable to reimburse the Contractor for any courier service, telephone, facsimile or postage charges incurred by the Contractor, except as follows, and then only in the exact amount incurred by the Contractor [if the space below is left blank then "NONE" is deemed to have been inserted therein]:

5. To the extent not otherwise expressly provided in the Agreement, the County shall not be liable to reimburse the Contractor for any copying expenses incurred by the Contractor except as follows, and then only at \$0.05 per page [if the space below is left blank then "NONE" is deemed to have been inserted therein]:

6. If and only if travel and per diem expenses are addressed in the Agreement in a manner which expressly provides for the County to reimburse the Contractor for the same, then the County shall reimburse the Contractor only for those travel and per diem expenses reasonably incurred and only in accordance with the provisions of Section 112.061, Florida Statutes. In the event the Contractor has need to utilize hotel accommodations or common carrier services, the County shall reimburse the Contractor for his, her or its reasonable expense incurred thereby provided prior approval of the Manager or his or her designee is obtained.

7. With respect to drawings and/or plans prepared on behalf of the County by the Contractor under the Agreement, unless specifically provided otherwise therein, complete sets of such drawings and/or plans shall be reproduced by the Contractor without cost to the County for all bidders requesting the same, and five complete sets of such drawings and/or plans shall be reproduced and delivered to the County without cost.

8. With respect to any indemnification by the County provided under the Agreement, any such indemnification shall be subject to and within the limitations set forth in Section 768.28, Florida Statutes, and to any other limitations, restrictions and prohibitions that may be provided by law, and shall not be deemed to operate as a waiver of the County's sovereign immunity.

9. In that the County is a governmental agency exempt from sales and use taxes, the County shall pay no such taxes, any other provisions of the Agreement to the contrary notwithstanding. The County shall provide proof of its exempt status upon reasonable request.

10. Any pre-printed provisions of the Agreement to the contrary notwithstanding, the same shall not automatically renew but shall be renewed only upon subsequent agreement of the Parties.

11. The Contractor acknowledges that in the budget for each fiscal year of the County during which the term of the Agreement is in effect a limited amount of funds are appropriated which are available to make payments arising under the Agreement. Any other provisions of the Agreement to the contrary notwithstanding, and pursuant to the provisions of Section 129.07, Florida Statutes, the maximum payment that the County is obligated to make under the Agreement from the budget of any fiscal year shall not exceed the appropriation for said fiscal year.

12. **PUBLIC RECORDS LAW:** The Contractor acknowledges the County's obligation under Art. 1, Section 24, Florida Constitution, and Chapter 119, Florida Statutes, as from time to time amended (together, the Public Records Laws), to release public records to members of the public upon request. The Contractor acknowledges that the County is required to comply with the Public Records Laws in the handling of the materials created under the Agreement and that the Public Records Laws control over any contrary terms in the Agreement. In accordance with the requirements of Section 119.0701, Florida Statutes, the Contractor covenants to comply with the Public Records Laws, and in particular to:

(a) Keep and maintain public records required by the County to perform the services required under the Agreement;

(b) Upon request from the County's custodian of public records, provide the County with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law;

(c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement term and following completion of the Agreement if the Contractor does not transfer the records to the County; and,

(d) Upon completion of the Agreement, transfer, at no cost, to the County all public records in possession of the Contractor or keep and maintain public records required by the County to perform the services. If the Contractor transfers all public records to the County upon completion of the Agreement, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the Agreement, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the County, upon request from the County's custodian of public records, in a format that is compatible with the information technology systems of the County.

13. The Contractor's failure to comply with the requirements of paragraph 12 shall be deemed a material breach of the Agreement, for which the County may terminate the Agreement immediately upon written notice to the Contractor.

14. The Contractor acknowledges the provisions of Section 119.0701(3)(a), Florida Statutes, which, as applicable to the County and the Contractor, require as follows:

(a) A request to inspect or copy public records relating to the Agreement must be made directly to the County. If the County does not possess the requested records, the County shall immediately notify the Contractor of the request, and the Contractor must provide the records to the County or allow the records to be inspected or copied within a reasonable time.

(b) If the Contractor does not comply with the County's request for records, the County shall enforce the contract provisions in accordance with the Agreement.

(c) If the Contractor fails to provide the public records to the County within a reasonable time, the Contractor may be subject to penalties under Section 119.10, Florida Statutes.

15. IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THE AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (904) 269-6352, Ann.Mitchell@claycountygov.com, POST OFFICE BOX 1366, GREEN COVE SPRINGS, FLORIDA 32043.

16. As used in this paragraph, the term "Statute" means Section 287.135, Florida Statutes; the term "Certification" means a certification submitted by the Contractor under subsection (5) of the Statute in connection with submitting a bid or proposal for the Agreement or entering into or renewing the Agreement; and the term "Qualified Contract" means a contract with the County for goods or services of \$1 million or more.

(a) If the Agreement is a Qualified Contract entered into or renewed on or before September 30, 2016, then the County shall have the option of terminating the Agreement if the Contractor:

- (i) is found to have submitted a false Certification;
- (ii) has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as referred to in subsection (2) of the Statute; or,
- (iii) has been engaged in business operations in Cuba or Syria as defined in subsection (1) of the Statute.

(b) If the Agreement is a Qualified Contract entered into or renewed on or after October 1, 2016, then the County shall have the option of terminating the Agreement if the Contractor:

- (i) is found to have submitted a false Certification;
- (ii) has been placed on the Scrutinized Companies that Boycott Israel List as referred to in subsection (2) of the Statute, or is engaged in a boycott of Israel as defined in subsection (1) of the Statute;
- (iii) has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as referred to in subsection (2) of the Statute; or,
- (iv) has been engaged in business operations in Cuba or Syria as defined in subsection (1) of the Statute.

[The remainder of this page is intentionally blank.]

ATTEST FOR CLAY COUNTY:

S. C. Kopelousos, County Manager and Clerk of
the Board of County Commissioners

(Corporate Seal)

County:

Clay County, a political subdivision of the State
of Florida, by its Board of County
Commissioners

By: _____
Wayne Bolla
Its Chairman

Contractor Name:

SUNGARD PUBLIC SECTOR

By: _____

Printed Name: _____

Title: _____

Composite Exhibit B

Scrutinized Companies Certification

[Clay County: SUNGARD PUBLIC SECTOR]
INSERT PROJECT NAME

Name of Company:¹ SUNGARD PUBLIC SECTOR

In compliance with subsection (5) of Section 287.135(5), Florida Statutes (the Statute), the undersigned hereby certifies that the company named above is not participating in a boycott of Israel as defined in subsection (1) of the Statute; is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as referred to in subsection (2) of the Statute; and does not have business operations in Cuba or Syria as defined in subsection (1) of the Statute.

Insert Name of Company:
SUNGARD PUBLIC SECTOR

(Seal)

By: _____

Its _____

¹ "Company" means a sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, limited liability company, or other entity or business association, including all wholly owned subsidiaries, majority-owned subsidiaries, parent companies, or affiliates of such entities or business associations, that exists for the purpose of making profit.

CLAY COUNTY, FLORIDA

Sole Source Justification

Vendor: SunGard Public Sector (Pentamotion)

Commodity: Maintenance and Support

Estimated annual expenditure for the above commodity or service: \$ as needed

Initial all entries below that apply to the proposed purchase. Attach a memorandum containing complete justification and support documentation as directed in initialed entry. (more than one entry will apply to most sole source products/services requested).

1. X SOLE SOURCE REQUEST IS FOR THE ORIGINAL MANUFACTURER OR PROVIDER, THERE ARE NO REGIONAL DISTRIBUTORS. (Attach the manufacturer's written certification that no regional distributors exist. Item no. 4 also must be completed.)
2. _____ SOLE SOURCE REQUEST IS FOR THE ONLY STATE OF FLORIDA DISTRIBUTOR OF THE ORIGINAL MANUFACTURER OR PROVIDER. (Attach the manufacturer's — not the distributor's — written certification that identifies all regional distributors. Item no. 4 also must be completed.)
3. _____ THE PARTS/EQUIPMENT ARE NOT INTERCHANGEABLE WITH SIMILAR PARTS OF ANOTHER MANUFACTURER. (Explain in separate memorandum.)
4. X THIS IS THE ONLY KNOWN ITEM OR SERVICE THAT WILL MEET THE SPECIALIZED NEEDS OF THIS DEPARTMENT OR PERFORM THE INTENDED FUNCTION. (Attach memorandum with details of specialized function or application.)
5. _____ THE PARTS/EQUIPMENT ARE REQUIRED FROM THIS SOURCE TO PERMIT STANDARDIZATION. (Attach memorandum describing basis for standardization request.)
6. _____ NONE OF THE ABOVE APPLY. A DETAILED EXPLANATION AND JUSTIFICATION FOR THIS SOLE SOURCE REQUEST IS CONTAINED IN ATTACHED MEMORANDUM.

The undersigned requests that competitive procurement be waived and that the vendor identified as the supplier of the service or material described in this sole source justification be authorized as a sole source for the service or material.

DEPARTMENT

Karen Thomas
DEPARTMENT/DIVISION DIRECTOR

DIVISION

DATE

[Signature]
COUNTY MANAGER

(PURCHASING USE ONLY)

SOLE SOURCE AUTHORIZATION

APPROVED BY: BCC 2-9-10

DATE: _____

DISAPPROVED BY: _____

DATE: _____

REASON: _____



CLAY COUNTY
FLORIDA

Purchasing Division
P.O. Box 1366
477 Houston Street
4th Floor, Admin Building
Green Cove Springs, FL
32043-0367

Area Code: 904
Phone: 278-3761
528-3751
Fax: 278-3728

County Manager
Fritz A. Behring

Commissioners:
Wendell D. Davis, Chairman
District 1
Douglas P. Conkey
District 2
W. Travis Cummings
District 3
T. Chereese Stewart
District 4
Ronnie E. Robinson
District 5

Switchboard:
GCS (904) 284-6300
KH (352) 473-3711
KL (904) 533-2111
OP/MSG (904) 268-6300

www.claycountygov.com

Thursday, February 04, 2010

MEMORANDUM

TO: Fritz A. Behring,
County Manager

FROM: Karen Thomas,
Purchasing Manager

SUBJECT: BCC Agenda
02/09/10 Meeting

Please place the following item on the above referenced meeting agenda:

Request approval of SunGard Public Sector (Pentamotion) as a sole source provider for all routine maintenance and support to the County's Financial, HR, Community, Public Service, and any future applications. Funding Source: Various.

11. Approval (pending review) of Renewal Addendum and Amendment to Agreement #06/07-28 with Diversified Ambulance Billing, Inc. for the purpose of extending the agreement to April 30, 2010. The ambulance billing services have been re-bid and this four-month extension will cover service until such time as the bid award can be reviewed and put in place.
Funding Source: 001-0201-534600

12. Approval of a Resolution supporting bills to identify the Sheriff, Tax Collector, Property Appraiser, Supervisor of Elections and the Clerk of the Circuit Court as the legislative body of their respective employees and not the Board of County Commissioners.

13. Approval of 2010 Census Resolution

14. Approval of SunGard Public Sector (Pentamotion) as a sole source provider for all routine maintenance and support to the County's Financial, HR, Community, Public Service, and any future applications. Funding Source: Various

15. Finance Department

The Finance Department business is submitted to request approval and ratification by the Board for various warrants and disbursements in order to meet the requirements of Ch. 136.06 (1), FI Statute. Acceptance and disposal of various Board property and various documents are submitted for the Board's information. At times, approval is requested for various finance related issues.

16. Budget/Finance Committee Report of February 1, 2010. (Comm. Davis)

17. Policy, Rules and Human Services Committee of February 1, 2010 (Comm. Davis)

OLD BUSINESS

18. Discussion on Numeric Nutrient Resolution

NEW BUSINESS

19. Reappointment of Mary Cooperman, Lisa Daniels, Ralph Puckhaber, Rick Bebout, Carol O'Donoghue, and Jim Ryan to the Affordable Housing Advisory Committee

20. Robert L. Parks, P.E., District Production Engineer, FDOT, Re: St. Johns River Crossing Update

21. Discussion Regarding Changes to the Sign Code Relating to Educational Facility Signs

22. Discussion on Code Enforcement Lien Reductions and Safety Issues (Tanya George)

COUNTY MANAGER/CLERK OF THE BOARD - No Business

COUNTY ATTORNEY - No Business

LETTERS FOR ACTION - No Letters

LETTERS/DOCUMENTATION (For Information/For the Record)



Agenda Item
Clay County Board of County Commissioners

Clay County Administration Building
Tuesday, April 18 3:00 PM

TO: Finance and Audit Committee

DATE: 4/5/2017

FROM: Administrative and
Contractual Services

SUBJECT: Approval of the Development Agreement with Old Jennings Estates Investment, Inc., regarding the Linda Lakes Subdivision, for a period of two years at no cost to the County. Funding Source: Not Applicable (D. Smith)

AGENDA ITEM TYPE:

BACKGROUND INFORMATION:

The developer has completed the Linda Lakes Subdivision and opted to construct the roadways with a 1" thick wearing course. Prior to final approval, the developer will construct a secondary 1" course for final completion. This work will be done prior to the expiration of the two year warranty.

Is Funding Required (Yes/No):
No

If Yes, Was the item budgeted
(Yes/No/N/A):
No

Funding Source: Not Applicable

Sole Source (Yes/No):
No

Advanced Payment
(Yes/No):
No

Planning Requirements:
Public Hearing Required (Yes/No):
No

Hearing Type:

Initiated By:

Not Applicable

ATTACHMENTS:

Description

- ▣ Development Agreement-Linda Lakes Subdivision

REVIEWERS:

Department	Reviewer	Action	Date	Comments
Administrative and Contractural Services	Thomas, Karen	Approved	4/5/2017 - 12:15 PM	
County Manager	Kopelousos, Stephanie	Approved	4/6/2017 - 1:00 PM	

RECEIVED

MAR 17 2017

AGREEMENT/CONTRACT REVIEW FORM

MEETING DATE

BCC

FJA 4-18-17

DO NOT PLACE ITEMS ON AN AGENDA UNTIL REVIEW IS COMPLETED

Clay County Attorney's Office

DATE: March 9, 2017

Staff Member Preparing Form: Shawn D. Thomas **DRS**

Department Submitting Contract: Engineering

Vendor Name: Old Jennings Estates Investment, Inc.

Contract Title: Development Agreement for Linda Lakes Subdivision

SUMMARY (TO BE COMPLETED BY DEPARTMENT)

1. New Contract	(Y)	N	9. Contract Amount (*Detail negotiation efforts below) \$0.00
2. Renewal/Amend./Supplement	Y	(N)	10. Last Year's Price (*If increase explain below) N/A
3. Sole Source ** (explain below)	Y**	(N)	11. Date of Original Contract: N/A
4. Quotes/bid policy met	(Y)	N	12. Number of Renewals: N/A
5. Need to waive bid policy	Y	(N)	13. Length of Term: 2 years
6. Automatic renewal	(n/a)	N	
7. Standard Addendum Executed	Y	(N)	Requested Action: Approval of Development Agreement
8. Advance Payment Required	Y	(N)	

Funding Source

Account Number:

N/A

Account Name:

N/A

Background/Purpose: The developer has completed the Linda Lakes development and opted to construct the roadways with a 1" thick wearing course. Prior to final approval, the developer shall construct a secondary 1" course for final completion. This work shall be done prior to the two year warranty.

Approvals

Purchasing: OK	No Changes	With Changes
Review Date: 3-16-17		✓

OK 4-4-17 **Recommended Changes: *The 1st WHEREAS section will need to be completed. *Minor comment on signature page**

Budget: OK	No Changes	With Changes
Review Date: 3-16-17	✓	

Finance: OK	No Changes	With Changes
Review Date: 3/16/17	✓	

*Price Negotiation Efforts:

County Attorney: OK	No Changes	With Changes
Review Date: 3-17-17		✓

* see tabs/notes @ 3-20-17
 * See edits on Version 2 + Q 120
 2 yr warranty

** Sole Source Explanation:

RECEIVED
 PURCHASING DIVISION
 2017 MAR 13 A 9:15
 CLAY COUNTY BOARD OF COMMISSIONERS

**CLAY COUNTY
DEVELOPMENT AGREEMENT**

THIS DEVELOPMENT AGREEMENT (the "*Agreement*") is made and entered into this _____ day of _____, 20__, by and between Old Jennings Estates Investment, Inc., a Florida corporation, (the "*Developer*") and CLAY COUNTY, a political subdivision of the State of Florida (the "*County*"), by and through its Board of County Commissioners, as follows:

RECITALS:

WHEREAS, Old Jennings Estates Investment, Inc. is the developer of Linda Lakes Subdivision Unit 1 and Unit 2 (the "*Subdivision*"), Unit 1 platted in Plat Book 58, pages 59 through 67, in the public records of Clay County, Florida (the "*Plat*") and Unit 2 as described in the approved engineering plans dated November 8, 2016; and

WHEREAS, the *Plans for Linda Lakes* (the "*Development Plans*") were approved by the County on November 8, 2016 and

WHEREAS, pursuant to the County's Land Development Code and the Development Plans in effect, Developer is required to grade and install all roadways within the Subdivision (the "*Roadways*"); the Roadways are identified within the Plat, and the Plat provides for Roadways to be Private; phases are defined by acceptance of streets and drainage by the county within the Plat and are more particularly described as Phase 1 consisting of lots 1 thru 25, and 103 thru 122 (Phase 1), and as Phase 2 consisting of lots 26 thru 102 (Phase 2); and

WHEREAS, pending the final completion of the Roadways by the Developer and their acceptance by the County, the Developer has requested that the County continue to issue Certificates of Occupancy upon Developer's completion of single family residential houses within the Subdivision; yet, the County has requested assurance of completion of the Roadways; and

WHEREAS, the Developer desires to enter into this Agreement with the County so as to ensure the timely issuance of Certificates of Occupancy and installation and completion of the Roadways within the Subdivision, and such other related improvements as are necessary and/or agreed;

NOW, THEREFORE, in consideration of the mutual covenants set forth herein the receipt and sufficiency of which are hereby acknowledged, Developer and the County hereby agree as follows:

1. **DEVELOPMENT.** Developer shall install and complete development of the Roadways within the Subdivision in accordance with the requirements of the Land Development Code and the Development Plans. Developer shall be obligated to continue development in a consistent and orderly manner. Notwithstanding any contrary requirements of the Land Development Code, within Unit 1 the Developer shall have the option of constructing the Roadways therein prior to acceptance by the County with a 1" structural course of pavement. If the Developer exercises such option, then the Developer shall install a 1" wearing course using FDOT design mix and approved by the County on the Unit 1 Roadways prior to the one year warranty inspection or when Unit 1 is at 80% build-out whichever is sooner. For Unit 2, the Developer shall have the option of constructing the Roadways therein prior to acceptance by the County with a 1" structural course of pavement. If the Developer exercises such option, then the Developer shall install a 1" wearing course using FDOT design mix and approved by the County on the Unit 2 Roadways prior to the two year warranty inspection or at the County's discretion.

2. **REQUIRED IMPROVEMENTS BOND.**

(a) To secure the Developer's obligations to complete the Unit 1 Roadways, within 365 days of the effective date of this Agreement, the Developer shall deliver to the County an improvements bond Unit 1 (the "*Required Improvements Bond 1*"), issued by a nationally recognized surety authorized to do business in the State of Florida, in the principal amount of 115 percent of the value of the construction of Unit 1 **totaling** forty nine thousand five hundred thirty three and No/100 Dollars (\$49,533.00) in favor of the County as beneficiary. To secure the Developer's obligations to complete the Unit 2 Roadways, within 730 days of the effective date of this Agreement, the Developer shall deliver to the County an improvements bond Unit 2 (the "*Required Improvements Bond 2*"), issued by a nationally recognized surety authorized to do business in the State of Florida, in the principal amount of 115 percent of the value of the construction of Unit 2 **totaling** seventy three thousand one hundred ninety five and No/100 Dollars (\$73,195.00), in favor of the County as beneficiary. The Required Improvements Bonds shall be issued with an automatic renewal clause. At least sixty (60) days prior to the renewal date, the Developer may submit to the County an updated cost estimate to insure the adequacy of the existing Required Improvements Bond, at which time the County may authorize a reduction in the principal balance of the Required Improvements Bond. This bond may either be an amendment to the original Required Improvements Bond or a new bond. If a new bond is posted, the original bond will be returned immediately upon the County's receipt of the new bond.

(b) The Required Improvements Bonds are to be furnished to secure the completion of Phase 1 & 2 as a guarantee against faulty workmanship, construction and materials, third party damage to curb and gutter, asphalt pavement and application of the 1" wearing course of asphalt paving during the term of this Agreement. The Required Improvements Bonds shall be submitted by the Developer to the County for approval and shall remain in force until released as specified below, but in no case less than 24 months (the "*Bond Term*"). If the County notifies the Developer of any defects or deficiencies with the Roadways and the Developer fails to timely correct any such deficiencies, the County may elect to undertake such repair or remedial action to correct such deficiencies during the term of this Agreement or the Bond Term, whichever is longer, and the cost for such will be drawn from the Required Improvements Bonds.

3. **CERTIFICATES OF OCCUPANCY.** During the term of this Agreement, for new single family residential homes being constructed within the Subdivision, the County shall issue a Certificate of Occupancy upon the Developer's completion of construction of any single family residential home in compliance with the County's Land Development Code and any other state and local laws, codes, rules and regulations in effect, if and only if the construction thereof has been completed in compliance with the County's Land Development Code, such other state and local laws, codes, rules and regulations in effect, including the Florida Building Code, and all permits issued thereunder.

4. **SUBDIVISION COMPLETION / RELEASE OF BOND.** Prior to the first year warranty inspection of the subdivision, the County, upon the Developer's request, will inspect the Unit 1 Roadways for corrective items and roadway repairs. The Developer shall then correct all deficiencies to the satisfaction of the County and apply the 1" wearing course of asphalt where required on the Roadways. Upon satisfactory inspection of the repairs and the 1" wearing course of asphalt, the Required Improvements Bond 1 shall be returned to the Developer. Prior to the second year warranty inspection of the subdivision, the County, upon the Developer's request, will inspect the Unit 2 Roadways for corrective items and roadway repairs. The Developer shall then correct all deficiencies to the satisfaction of the County and apply the 1" wearing course of asphalt where required on the Roadways. Upon satisfactory inspection of the repairs and the 1" wearing course of asphalt, the Required Improvements Bond 2 shall be returned to the Developer.

5. **CONSTRUCTION REQUIREMENTS AND HOLD HARMLESS.** All construction undertaken by the Developer or its subcontractors or other agents pursuant to the terms of this Agreement shall be performed diligently and continuously to conclusion and shall meet or exceed all requirements of the County. The Developer agrees to relieve, indemnify and defend the County and hold the County harmless from any and all injury to the persons or property of others, and against all suits and costs and all damages, including reasonable attorneys' fees, to which the County or any of its employees, officers, agents or servants may be put by reason of or resulting from any transfer, pledge, allocation or any other action whatsoever taken with regard to the performance under this Agreement or arising from any other act taken by the Developer or its subcontractors or other agents pursuant to the terms of or under this Agreement.

6. The County and the Developer have voluntarily entered into this Agreement in consideration of the benefits and the rights of the parties arising thereunder.

7. The failure of this Agreement to address a particular permit, condition, term or restriction shall not relieve the Developer of the necessity of compliance with the appropriate land development regulation or law governing such permitting requirements, conditions, terms or restrictions.

8. If the Developer fails to perform any obligations under this Agreement, the County may, in addition to any other remedy available at law or in equity, terminate this Agreement upon thirty (30) days prior written notice to the Developer.

9. The burdens and benefits of this Agreement shall be binding upon all parties to the Agreement, their successors in interest, or their assigns.

10. **REPRESENTATIONS AND WARRANTIES.**

(a) Developer Representations. The Developer represents that it has the authority to enter into and perform under this Agreement and that this Agreement constitutes the valid, binding and enforceable obligation of the Developer.

(b) County Authority. The County represents that it has the full power and authority to enter into and perform this Agreement in accord with its terms.

11. All notices, demands, requests or replies provided for or permitted by this Agreement shall be in writing and may be delivered by any one of the following methods: (a) by personal delivery; (b) by deposit with the United States Postal Service, postage prepaid, to the addresses stated below; (c) by prepaid telegram; or (d) by deposit with an overnight express delivery service. Notices deposited with the United States Postal Service in the manner described above shall be deemed effective five (5) business days after deposit with the Postal Service. Notice by telegram or overnight express delivery service shall be deemed effective 24 hours after transmission to the telegraph company or after deposit with the express delivery service. Notice by personal delivery shall be deemed effective at the time of personal delivery.

For purposes of notice, the address of the County shall be:

Clay County Department of Engineering
ATTN: Dale Smith, Director
P.O. Box 1366
Green Cove Springs, Florida 32043

The address of the Developer shall be:

Old Jennings Estates Investment, Inc.
ATTN: John A. Semanik
2120 Corporate Square Blvd, Suite 3
Jacksonville, FL 32216

12. MISCELLANEOUS.

(a) This Agreement and the rights granted herein shall become effective as of the date this Agreement is fully executed by the parties.

(b) This Agreement incorporates and includes all prior negotiations, correspondence, conversations, agreements or understandings applicable to the matters contained herein and the parties agree that there are no commitments, agreements or understandings concerning the subject matter of this Agreement that are not contained in or incorporated into this document.

(c) No failure of any party to exercise any power given to such party hereunder or to insist upon strict compliance by any other party with its obligations hereunder and no custom or practice of the parties in variance with the terms hereof shall constitute a waiver of any party's right to demand compliance with the terms thereof.

(d) Invalidity of any of the provisions contained in this Agreement, or of the application hereof to any person or party by judgment or court order, shall in no way affect the application thereof to any other person or party or any of the other provisions hereof or the application thereof to any other person or party and the same shall remain in full force and effect. If any portion of this Agreement is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions.

(e) Venue for any action brought to enforce or interpret the terms of this Agreement shall be brought in Clay County, Florida, and no other jurisdiction. This Agreement shall be construed and interpreted under the laws of the State of Florida.

(f) The captions and headings contained in this Agreement are included only for convenience of reference and shall be disregarded in the construction and interpretation of this Agreement.

(g) This Agreement may be amended only by a mutually signed agreement of the parties hereto.

(h) In the event of any legal proceedings arising out of this Agreement, the prevailing party shall be entitled to recover from the non-prevailing party its attorney's fees and expenses and court costs.

(i) Capitalized words and phrases used in this Agreement shall have the same meaning as those capitalized words and phrases in the County's Land Development Code.

(j) This Agreement embodies the entire agreement between the parties regarding the subject matter hereof. There are no oral understandings or agreements between the parties.

(k) This Agreement may be executed in any number of identical counterparts, each of which shall constitute an original and shall together constitute one and the same instrument.

THE REMAINDER OF THE PAGE INTENTIONLLY LEFT BLANK

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first written above.

Developer

Old Jennings Estates Investment, Inc.

By: _____
Print Name: John A. Semanik
Its: _____

COUNTY

CLAY COUNTY, a political subdivision of the State of Florida, by and through its Board of County Commissioners

By: _____
Print Name: Wayne Bolla
Its: Chairman

ATTEST FOR COUNTY:

Print Name: S. C. Kopelousos
Its: County Manager and Clerk of the Board



Agenda Item
Clay County Board of County Commissioners

Clay County Administration Building
Tuesday, April 18 3:00 PM

TO: Finance and Audit Committee

DATE: 4/5/2017

FROM: Administrative and
Contractual Services

SUBJECT: Acceptance of the proposed hurricane shelter retrofit grant from the State of Florida Division of Emergency Management, comprising six facilities as described in the backup documentation attached hereto, totaling \$560,500.00, with no matching requirement.
Funding Source: Revenue (L. Mock)

AGENDA ITEM TYPE:

BACKGROUND INFORMATION:

Acceptance of these proposed grant funds will provide funding to conduct a combination of retrofits and a structural analysis on five county schools and one state college. This will aid in the creation of new shelter spaces and reinforcing and certifying existing shelter spaces in order to help eliminate the county's existing hurricane shelter deficit.

Is Funding Required (Yes/No):
No

If Yes, Was the item budgeted
(Yes/No/N/A):
No

Funding Source: Not Applicable (Proposed Grant)

Sole Source (Yes/No):
No

Advanced Payment
(Yes/No):
No

Planning Requirements:
Public Hearing Required (Yes/No):
No

Hearing Type:

Initiated By:

Not Applicable

ATTACHMENTS:

Description

- ▣ Proposed Grant Acceptance-Hurricane Shelter Retrofits

REVIEWERS:

Department	Reviewer	Action	Date	Comments
Administrative and Contractual Services	Thomas, Karen	Approved	4/5/2017 - 12:19 PM	
County Manager	Kopelousos, Stephanie	Approved	4/6/2017 - 1:03 PM	

GRANT APPLICATION/GRANT AGREEMENT REVIEW FORM

Meeting Date: 8cc F#A 4-18-17
Approved: Y N

RECEIVED

MAR 30 2017

Staff Member Preparing Form: Maria Haney <i>Maria Haney</i>		Date: 3/24/2017	
Department Submitting Application: Public Safety- Division of Emergency Management		Clay County Attorney's Office	
Grantor Name: Florida Division of Emergency Management		RECEIVED PURCHASING DIVISION	
Grant Title: Hurricane Shelter Retrofit Grant Funding Agreement		CLAY COUNTY BOARD OF COMMISSIONERS	
Funds: Federal/State/Other <u>State</u>		Grant Application Deadline: <u>N/A</u>	
SUMMARY (To be completed by Department)			
1. New Grant	<u>Y</u>	<u>N</u>	Amount \$ <u>560,500</u> Reimbursement <u>x</u> Advance <u> </u>
2. Modification/Extension	<u>Y</u>	<u>N</u>	
If Yes: Grant # <u> </u> County Contract # <u> </u> Amount \$ <u> </u>			
Matching Requirements:	<u>Y</u>	<u>N</u>	
If Yes: Amount: <u> </u> In-Kind Services: <u> </u>			
Recommended Source for Matching/Funding Source: <u>N/A</u>			
Purpose of Grant: To provide funding to conduct a combination of retrofits and a structural analysis on five county schools and one state college for the purposes of creating new shelter spaces and reinforcing and certifying existing shelter spaces in order to help eliminate the county's existing hurricane shelter deficit.			
Long-term Commitments/Obligations/Operational Cost: The county must enter into an inter-local agreement with the Clay County School Board and the St. Johns River State College Administration, which outlines their agreement to maintain assemblies, systems and products installed through this funding agreement in good repair and function condition for the expected life of the work, but not less than 15 years.			
Comments: <u> </u> <u> </u> <u> </u>			
1-PURCHASING: Initial <u> </u> Date <u>3-27-17</u> With Changes/No Changes <u> </u>	2-LEGAL: Initial <u> </u> Date <u>3-31-17</u> With Changes/No Changes <u> </u>	3-FINANCE: Initial <u> </u> Date <u>3-27-17</u> With Changes/No Changes <u> </u>	4-BUDGET: Initial <u> </u> Date <u>3-27-17</u> With Changes/No Changes <u> </u>



STATE OF FLORIDA

DIVISION OF EMERGENCY MANAGEMENT

RICK SCOTT
Governor

BRYAN W. KOON
Director

The Division of Emergency Management (division) is pleased to offer hurricane shelter retrofit (SR) grant funding to Clay County for the sites and projects listed above. The offer is based on recent survey work that identified the buildings as only needing retrofit (e.g., exterior fenestration and mechanical and electrical equipment protection) and limited civil and structural engineering analysis to meet the division's minimum hurricane shelter survey criteria: Standards for Hurricane Evacuation Shelter Selection (ARC 4496, January 2002). Buildings must be currently on the prioritized list of the 2016 Shelter Retrofit Report, or their inclusion is anticipated for the 2017 report. The initial funding Agreement's period of performance is through **December, 2018.**

Matching funds are not required for this grant. The funding agreement will be on a reimbursement basis. Eligible expenses may include but not limited to: management and administration of the grant (up to 5%), architectural and engineering services, construction management services (if needed), construction and related contractual services, envelope protection assemblies, systems and products, standby electrical system, material, labor, equipment, inspections, permitting and fees.

The recipient, or if applicable facility owner through inter-local agreement, agrees to maintain the assemblies, systems and products that are constructed or installed under the funding agreement in good repair and functional condition for the expected life of the work but not less than 15 years. The projects must also meet the ARC 4496 hurricane shelter selection guidelines upon completion of grant activities/scope-of-work.

Upon completion of the project, the facilities and respective new hurricane shelter space will be added to the statewide inventory of recognized ARC 4496 space. The inventory is published biennially in the Statewide Emergency Shelter Plan.

If you are interested in accepting the proposed grant, the division will need a recipient agency to be named (e.g., school district or local government agency) and a point of contact (i.e., name and contact information to be placed in the funding agreement).

If you are interested in the projects, please confirm with me by email. **If possible, please respond with an acceptance or declining e-mail by May 1, 2017.**

If you have any other questions or concerns just let me know.

Best regards,
Pamela Phillips
Senior Management Analyst I

(850) 815-4206 office
(850) 488-5777 Fax



STATE OF FLORIDA

DIVISION OF EMERGENCY MANAGEMENT

RICK SCOTT
Governor

BRYAN W. KOON
Director

March 17, 2017

Maria Haney, FPEM
Clay County Emergency Management Coordinator
2519 State Road 16 West
P.O. Box 1366
Green Cove Springs, FL 32043

RE: Potential State Funding (FY 2016/17) for Hurricane Shelter Retrofit Projects

Site Name	Bldg # / type	Year Built	Description of Work	Estimated Cost \$	Risk Capacity Gained (@ 20 SqFt each)
Orange Park High School	Cafeteria	multiple	Engineering Study, Fenestration Protection	\$29,000	932
Asbury Lake JHS	Cafeteria	1999	Genset Protection + Standby Electrical System Install	\$100,000	100 special needs spaces
Oakleaf High School	Cafeteria Portico, Gym and Gym Portico	2008	300 square feet of Fenestration Protection + outdoor permanent retractable screening for portico entrances	\$160,000	888 new spaces, pet friendly potential
Thrasher – Horne Building P	Conference Center and Theater	2003	Theater entrance and Conference Center Fenestration Protection	\$160,000	100 special needs spaces, in conference; 83 special needs, theater lobby; 250 general in mezzanine
Fleming Island High School	Gym	2008	100 square feet of Impact resistant Fenestration Protection	7,500	546
Keystone Heights High School	Gym	2000	Exterior glass on doors, door transoms and louver protection; Genset Protection + Standby Electrical System Install	\$104,000	No new spaces; protection to maintain usable space in inventory
Totals				\$560,500	2899



Agenda Item
Clay County Board of County Commissioners

Clay County Administration Building
Tuesday, April 18 3:00 PM

TO: Finance and Audit Committee

DATE: 4/6/2017

FROM: Administrative and
Contractual Services

SUBJECT: Approval of the First Amendment to Agreement #2013/2014-97 with Northeast Florida Dressage Association, Inc., (NFDA). This amendment is necessary to correct the name of the Association, all other contractual terms remain the same. Funding Source: Not Applicable (J. Householder)

AGENDA ITEM TYPE:

BACKGROUND INFORMATION:

It has been determined that the Lessee is referred to as the Northeast Florida vs. North Florida Dressage Association. This Association holds several events at the Fairgrounds through out the year.

Is Funding Required (Yes/No):
No

If Yes, Was the item budgeted
(Yes/No/N/A):
No

Funding Source: Not Applicable

Sole Source (Yes/No):
No

Advanced Payment
(Yes/No):
No

Planning Requirements:
Public Hearing Required (Yes/No):
No

Hearing Type:

Initiated By:

Not Applicable

ATTACHMENTS:

Description

- ▣ amendment NFDA

REVIEWERS:

Department	Reviewer	Action	Date	Comments
Administrative and Contractural Services	Thomas, Karen	Approved	4/12/2017 - 2:28 PM	
County Manager	Kopelousos, Stephanie	Approved	4/13/2017 - 3:23 PM	

IN RE: #2013/2014-97 AM 1

AGREEMENT/CONTRACT REVIEW FORM			MEETING DATE BCC FIN
DO NOT PLACE ITEMS ON AN AGENDA UNTIL REVIEW IS COMPLETED			
DATE:	April 4, 2017		
Staff Member Preparing Form:	Lynn Higgs		
Department Submitting Contract:	Parks and Recreation		
Vendor Name:	Northeast Florida Dressage Association, Inc.		
Contract Title:	Agreement/Contract No. 2013/2014-97 FAIRGROUNDS LEASE AGREEMENT BETWEEN CLAY COUNTY, FLORIDA AND THE NORTH FLORIDA DRESSAGE ASSOCIATION		
SUMMARY (TO BE COMPLETED BY DEPARTMENT)			
1. New Contract	Y	N	9. Contract Amount (*Detail negotiation efforts below) N/A
2. Renewal/Amend./Supplement	Y	N	10. Last Year's Price (*If increase explain below) N/A
3. Sole Source ** (explain below)	Y**	N	11. Date of Original Contract May 13, 2014
4. Quotes/bid policy met N/A	Y	N	12. Number of Renewals Two (2) one (1) year renewals.
5. Need to waive bid policy	Y	N	13. Length of Term May 1, 2014 through December 31, 2017.
6. Automatic renewal	n/a	N	
7. Standard Addendum Executed N/A	Y	N	Requested Action: Approval of the First Amendment to Lease Agreement #2013/2014-97 in order to properly set forth the name of the Lessee as Northeast Florida Dressage Association, Inc.
8. Advance Payment Required	Y	N	
Funding Source	Background/Purpose: The County has determined that the name of the Lessee was incorrectly set forth in the Lease and are requesting an Amendment to the Lease to correct the name. Original Agreement of information is attached.		
Account Number: N/A			
Account Name: N/A			

Approvals

Purchasing: <i>SH</i>	No Changes	With Changes
Review Date: 4-6-17	OK	

Budget:	No Changes	With Changes
Review Date:		

Finance:	No Changes	With Changes
Review Date:		

County Attorney:	No Changes	With Changes
Review Date:		

Recommended Changes: _____

*Price Negotiation Efforts: _____

** Sole Source Explanation: _____

RECEIVED
PURCHASING DIVISION
2017 APR -5 A 9:28
CLAY COUNTY BOARD OF COMMISSIONERS

IN RE: #2013/2014-97 Am1

AGREEMENT/CONTRACT REVIEW FORM			MEETING DATE BCC FVP
DO NOT PLACE ITEMS ON AN AGENDA UNTIL REVIEW IS COMPLETED			
RECEIVED			
DATE:	March 14, 2017		
Staff Member Preparing Form:	Lynn Higgs		
Department Submitting Contract:	Parks and Recreation		
Vendor Name:	Northeast Florida Dressage Association, Inc. <i>Clay County Attorney's Office</i>		
Contract Title:	Agreement/Contract No. 2013/2014-97 FAIRGROUNDS LEASE AGREEMENT BETWEEN CLAY COUNTY, FLORIDA AND THE NORTH FLORIDA DRESSAGE ASSOCIATION		
SUMMARY (TO BE COMPLETED BY DEPARTMENT)			
1. New Contract	Y	N	9. Contract Amount (*Detail negotiation efforts below) N/A
2. Renewal <u>Amend</u> /Supplement	Y	N	10. Last Year's Price (*If increase explain below) N/A
3. Sole Source ** (explain below)	Y**	N	11. Date of Original Contract <u>May 1, 2014</u> <i>May 13, 2014</i>
4. Quotes/bid policy met <i>N/A</i>	Y	N	12. Number of Renewals Two (2) one (1) year renewals.
5. Need to waive bid policy	Y	N	13. Length of Term May 1, 2014 through December 31, 2017.
6. Automatic renewal	n/a	N	
7. Standard Addendum Executed <i>N/A</i>	Y	N	<i>Approved of the First Amendment to Lease Agreement #2013/2014-97</i> Requested Action: Add the attached Amendment to the Lease in order to properly set forth the name of the Lessee as Northeast Florida Dressage Association, Inc.
8. Advance Payment Required	Y	N	
Funding Source	Background/Purpose: The County has determined that the name of the Lessee was incorrectly set forth in the Lease and are requesting an Amendment to the Lease to correct the name.		
Account Number: N/A	<i>Original lease is attached as Attachment A</i>		
Account Name: N/A			

Approvals

Purchasing: <i>SH</i>	No Changes	With Changes
Review Date: 3-17-17		✓

Budget: <i>SH</i>	No Changes	With Changes
Review Date: 3-17-17	N/A	

Finance: <i>SH</i>	No Changes	With Changes
Review Date: 3/2/17	✓	

County Attorney: <i>SH</i>	No Changes	With Changes
Review Date: 4-4-17	✓	

Recommended Changes: ** See changes above and on page 1 of the Amendment.*

*Price Negotiation Efforts: _____

** Sole Source Explanation: _____

RECEIVED
 PURCHASING DIVISION
 2017 MAR 15 A 8:01
 CLAY COUNTY BOARD OF COMMISSIONERS

In Re: Clay County Agreement/Contract No. 2013/2014-97

First Amendment to Lease

This First Amendment to Lease Agreement #2013/2014-97 (this Instrument) is made and entered into as of the ____ day of _____, 2017, between Clay County, a political subdivision of the State of Florida (the County), and Northeast Florida Dressage Association Inc., a Florida not-for-profit corporation (NFDA).

Recitals

WHEREAS, the County and NFDA (the Parties) have entered into that certain lease agreement dated as of the 13th day of May, 2014, and designated by the County as Clay County Agreement/Contract No. 2013/2014-97 (the Lease); and

WHEREAS, the Parties have become aware that the name of the Lessee NFDA was incorrectly set forth in the Lease as North Florida Dressage Association; and

WHEREAS, the Parties desire to amend the Lease in order to properly set forth the name of the Lessee as Northeast Florida Dressage Association, Inc.

W I T N E S S E T H

IN CONSIDERATION OF the foregoing Recitals, and for other good and valuable consideration, the receipt of which is hereby acknowledged, the Parties agree as follows:

1. The name of the Lessee as described in the Lease shall be changed from North Florida Dressage Association” to its proper name of “Northeast Florida Dressage Association, Inc.”
2. Except as amended hereby, the Lease shall remain in full force and effect in accordance with its terms.

[The remainder of this page is intentionally blank.]

IN WITNESS WHEREOF, each of the parties hereto has caused this Instrument to have been executed on its behalf as of the day and year first above written.

County:

Clay County, a political subdivision of the
State of Florida, by its Board of County
Commissioners

By: _____
Wayne Bolla
Its Chairman

S. C. Kopelousos
County Manager and Clerk of the Board

Lessee:

Northeast Florida Dressage Association,
Inc., a Florida not-for-profit corporation

By: _____

Its President



Agenda Item
Clay County Board of County Commissioners

Clay County Administration Building
Tuesday, April 18 3:00 PM

TO: Finance and Audit Committee

DATE: 4/10/2017

FROM: Administrative and
Contractual Services

SUBJECT: Approval of the Second Renewal to Agreement #14/15-117 with YMCA of Florida's First Coast, Inc., for the management, operation and maintenance of the Camp Chowenwaw swimming pool facility, for the contract term of April 25, 2017 through April 24, 2018, with a maximum cost of \$47,325.00. This renewal establishes the pool activities as May 26, 2017-September 30, 2017. Funding Source: 001-3201-534600 CHOW (General Fund - Parks & Rec - Temporary Labor, Billing, Collection, Management - Camp Chow Project) (J. Householder)

AGENDA ITEM TYPE:

BACKGROUND INFORMATION:

This second renewal provides for lifeguard staffing, swim lessons, management and maintenance of the pool at Camp Chowenwaw Park for the 2017 season. The maximum cost established based on the pool season is \$47,325.00, however this amount is reduced by the amount of entrance fees and lesson fees collected and retained by the YMCA.

Is Funding Required (Yes/No):

Yes

If Yes, Was the item budgeted

(Yes/No/N/A):

Yes

Funding Source:

General Fund - Parks & Rec - Temporary Labor, Billing, Collection, Management - Camp Chow Project

Account # 001-3201-534600 CHOW Amount - \$47,350.00

Sole Source (Yes\No): Advanced Payment
No (Yes\No):
No

Planning Requirements:
Public Hearing Required (Yes\No):
No

Hearing Type:

Initiated By:

Not Applicable

ATTACHMENTS:

Description

- ▣ Agreement #14/15/117 Second Renewal (Camp Chow Pool)

REVIEWERS:

Department	Reviewer	Action	Date	Comments
Administrative and Contractual Services	Thomas, Karen	Approved	4/12/2017 - 4:20 PM	
County Manager	Kopelousos, Stephanie	Approved	4/13/2017 - 3:23 PM	

RECEIVED

APR 10 2017

AGREEMENT/CONTRACT REVIEW FORM

MEETING DATE

BCC
FtA 4-18-17

DO NOT PLACE ITEMS ON AN AGENDA UNTIL REVIEW IS COMPLETED

DATE: Clay County Attorney's Office

April 5, 2017

Staff Member Preparing Form: Lynn Higgs

Department Submitting Contract: Parks and Recreation

Vendor Name: YMCA of Florida's First Coast, Inc.

Contract Title: Second Renewal to Agreement/Contract #14/15-117. To provide management, operation, and maintenance of the swimming pool facility at Camp Chowenwaw Park.

SUMMARY (TO BE COMPLETED BY DEPARTMENT)

1. New Contract	Y	N	9. Contract Amount (*Detail negotiation efforts below) <u>\$47,325.00</u> ^{Max} year. Fees for entrance, and lessons that are collected by YMCA and are subtracted from YMCA invoices to the County.
2. <u>Renewal</u> /Amend./Supplement	Y	N	10. Last Year's Price (*If increase explain below) <u>\$40,000.00</u>
3. Sole Source ** (explain below)	Y**	N	11. Date of Original Contract <u>April 14, 2015; (1st Renewal Jan. 12, 2016)</u>
4. Quotes/bid policy met	Y	N	12. Number of Renewals <u>Second of two renewals</u>
5. Need to waive bid policy	Y	N	13. Length of Term <u>One-year term - April 25, 2017 and expiring April 24, 2018; with 2nd Renewal activities from May 26, 2017 until September 30, 2017.</u>
6. Automatic renewal	n/a	N	
7. Standard Addendum Executed	Y	N	Requested Action: <u>Approval of additional one year contract (Second Renewal).</u>
8. Advance Payment Required	Y	N	

Funding Source

Account Number: 001-3201-534600 CHOW

Background/Purpose: Agreement/Contract #14/15-117 is for providing lifeguard staffing, swim lessons, management, and maintenance of the pool at Camp Chowenwaw Park for the 2017 season.

Account Name: General Fund/Parks & Rec. /Temporary Labor; Billing; Collection; Mana. & Operating Service.

Approvals

Purchasing: <u>[Signature]</u>	No Changes	With Changes
Review Date: <u>4-7-17</u>	✓	

Recommended Changes: _____

Budget: <u>[Signature]</u>	No Changes	With Changes
Review Date: <u>4-7-17</u>	✓	

*Price Negotiation Efforts: _____

Finance: <u>[Signature]</u>	No Changes	With Changes
Review Date: <u>4/14/17</u>	✓	

County Attorney: <u>[Signature]</u>	No Changes	With Changes
Review Date: <u>4-10-17</u>	✓	

** Sole Source Explanation: _____

**SECOND RENEWAL AND SUPPLEMENT TO
AGREEMENT/CONTRACT #14/15-117**

This renewal and supplement to Agreement/Contract #14/15-117 entered into this _____ day of _____, 2017, between CLAY COUNTY, a political subdivision of the State of Florida (hereinafter referred to as the "County"), by and through its Board of County Commissioners (hereinafter referred to as the "Board"), and YMCA of Florida's First Coast, Inc. (hereinafter referred to as the "Contractor"), whose address is, Barco Newton YMCA, 2075 Town Center Boulevard, Fleming Island, FL 32003.

WHEREAS, the parties entered into Agreement #14/15-117 on April 14, 2015, to provide for the management, operation, and maintenance of the swimming pool facility at Camp Chowenwaw Park, on behalf of the Division of Parks and Recreation, for the 2015 swimming season, a copy of said agreement is attached and made a part hereof (Attachment 4); and

WHEREAS, Section II. 2, of Agreement #14/15-117 provided the option for two (2) one-year renewals upon agreement by both parties; and

WHEREAS, the parties entered into the first one year renewal on January 12, 2016; and

WHEREAS, the parties wish to exercise the Second Renewal, extending the agreement for services as described, for one additional year, to include the 2017 swimming season, which is detailed on the attached calendar (Attachment 1); and

WHEREAS, the County desires to execute this Second Renewal and Supplement Agreement to offer those additional recreational activities at the rates stated in Attachment 2, revised from the original agreement to clarify the rate for Instructor Fees and fees for private pool rentals. Within this Second Renewal, (Attachments 2 and 3) the original agreement is further amended to increase Aquatic Instruction Fees and add a cancellation fee.

WHEREAS, the County's Standard Addendum to All Contracts and Agreements is attached hereto and made a part hereof, as Exhibit A.

WHEREAS, the Contractor has certification attached as Exhibit B, certifying that the Contractor is not participating in a boycott of Israel, is not on the Scrutinized Companies with Activities in Sudan list, is not on the Scrutinized Companies with activities in the Iran Petroleum Energy Sector list, and does not have business operations in Cuba or Syria.

[The remainder of this page is intentionally blank.]

WITNESSETH

NOW, THEREFORE, the parties agree as follows:

1. The original agreement's term is extended for one year commencing April 25, 2017 and expiring April 24, 2018. Activities under this Second Renewal however, will take place between May 26, 2017 and September 30, 2017.
2. The Contractor shall provide the daily management, operation, and maintenance of the swimming pool at Camp Chowenwaw Park as provided for in Agreement #14/15-117 and as amended by the Attachments 1 – 3 to this Second Renewal Agreement.
3. The Contractor and the Board agree that the Contractor may, if funding becomes available to the Contractor, advertise and provide swim instruction for children of low income families at no cost to the participants or to the County. It shall be up to the discretion of the Contractor to schedule the no-cost lessons during any time the pool is otherwise open to the public.
4. In the event of a conflict between any of the conditions of this Second Renewal and its Attachments and the original agreement, (14/15-117) the provisions of this Second Renewal and its Attachments shall prevail over any other inconsistent provision.
5. In all other respects the original terms and conditions of the Agreement #14/15-117 which is attached hereto as Attachment 4 shall remain in full force and effect.

[The remainder of this page is intentionally blank.]

IN WITNESS WHEREOF, the parties hereto have caused this Current Agreement to be executed on their behalf by their duly authorized representatives, all as of the date and year first written above.

CONTRACTOR

YMCA of Florida's First Coast, Inc.

CLAY COUNTY, a political subdivision of
the State of Florida, by and through its
Board of County Commissioners

Print Name: _____

Title: _____

DATE: _____

Wayne Bolla, Chairman

ATTEST:

S.C. Kopelousos, County Manager and
Clerk of the Board

DATE: _____

[The remainder of this page is intentionally blank.]

Attachment 1

May 2017

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26 3 - 7	27 10 - 7
28 1 - 5	29 11 - 5 (HOLIDAY)	30	31			

June 2017

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
				1	2 3 - 7	3 10 - 7 CLASS 1 Preschool and school age
4 1 - 5	5	6	7	8	9 10 - 7	10 10 - 7 CLASS 1 Preschool and school age
11 1 - 5	12 10 - 7 CLASS 2 Preschool and school age	13 10 - 7 CLASS 2 Preschool and school age	14 10 - 7 CLASS 2 Preschool and school age	15 10 - 7 CLASS 2 Preschool and school age	16 10 - 7	17 10 - 7 CLASS 1 Preschool and school age
18 1 - 5	19 10 - 7	20 10 - 7 CLASS 3 Preschool and school age	21 10 - 7	22 10 - 7 CLASS 3 Preschool and school age	23 10 - 7	24 10 - 7 CLASS 1 Preschool and school age
25 1 - 5	26 10 - 7	27 10 - 7 CLASS 3 Preschool and school age	28 10 - 7	29 10 - 7 CLASS 3 Preschool and school age	30 10 - 7	

July 2017

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
						1 10 – 7
2 1 – 5	3 10 – 7	4 11 – 5 (HOLIDAY)	5 10 – 7 CLASS 4 Preschool and school age	6 10 – 7	7 10 – 7 CLASS 4 Preschool and school age	8 10 – 7 CLASS 5 Preschool and school age
9 1 – 5	10 10 – 7	11 10 – 7	12 10 – 7 CLASS 4 Preschool and school age	13 10 – 7	14 10 – 7 CLASS 4 Preschool and school age	15 10 – 7 CLASS 5 Preschool and school age
16 1 – 5	17 10 – 7	18 10 – 7 CLASS 6 Preschool and school age	19 10 – 7	20 10 – 7 CLASS 6 Preschool and school age	21 10 – 7	22 10 – 7 CLASS 5 Preschool and school age
23 1 – 5	24 10 – 7	25 10 – 7 CLASS 6 Preschool and school age	26 10 – 7	27 10 – 7 CLASS 6 Preschool and school age	28 10 – 7	29 10 – 7 CLASS 5 Preschool and school age
30 1 – 5	31 10 – 7					

August 2017

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
		1 10 – 7 CLASS 7 Preschool and school age	2 10 – 7	3 10 – 7 CLASS 7 Preschool and school age	4 10 – 7	5 10 – 7
6 1 – 5	7 10 – 7	8 10 – 7 CLASS 7 Preschool and school age	9 10 – 7	10 10 – 7 CLASS 7 Preschool and school age	11 10 – 7	12 10 – 7
13 1 – 5	14	15	16	17	18 3 – 7	19 10 – 7
20 1 – 5	21	22	23	24	25 3 – 7	26 10 – 7
27 1 – 5	28	29	30	31		

September 2017

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
					1 3 - 7	2 10 - 7
3 1 - 5	4 11-5 (HOLIDAY)	5	6	7	8 3 - 7	9 10 - 7
10 1 - 5	11	12	13	14	15 3 - 7	16 10 - 7
17 1 - 5	18	19	20	21	22 3 - 7	23 10 - 7
24 1 - 5	25	26	27	28	29 3 - 7	30 10 - 7

Seasonal Hours, CONTRACTOR Charges for Labor, and Total Costs to COUNTY

	OPEN SWIM LIFEGUARD SERVICE	POOL MAINTENANCE	SWIM INSTRUCTION, 1 hour for each of 2 age levels per day of class	LIFEGUARD SERVICE FOR PRIVATE POOL RENTALS
Maximum Season Hours	702	UP TO 63, based on need	56	Up to 36, based on customer requests
Contractor's Hourly Fee	\$60.00	\$35.00	\$15.00	\$60.00
Maximum Total Cost to County	\$42,120.00	\$2,205.00	\$840.00	Up to \$2,160.00

[The remainder of this page is intentionally blank.]

Attachment 2

Swimming Fees for Patrons

Entrance Fees:

Adults -	\$4.00	16 – 64
Children-	\$3.00	2 – 15
Seniors-	\$2.00	65 and older

Season Pass:

\$140.00 per person

Group Entrance Fees:

As a convenience, large groups swimming during regularly scheduled pool hours may pay a single set fee in lieu of each individual paying separately.

1 – 30 persons-	\$75.00 per day
31 – 64 persons-	\$150.00 per day

Aquatic Instruction Fees:

Package of 4 lessons-	\$37.00
Package of 10 lessons-	\$90.00
Cancellation fee-	\$10.00

Private Pool Rental:

After-hours private pool rentals may be arranged for the following hourly fees:

Up to 30 persons-	\$75.00 per hour
31 – 64 persons-	\$150.00 per hour

Attachment 3



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

LEARN TO SWIM PROGRAMS

CAMP CHOWENWAW

SUMMER 2017

REGISTRATION FEES

Learn To Swim Classes (4)	\$37
---------------------------	------

PROGRAM INFORMATION

Preschool Lessons Ages 3-5 years RATIO 1: 4-6	Classes are 40 minutes each
School Age Lessons Ages 5-12 years RATIO 1: 5-7	Classes are 45 minutes each

CANCELLATION/CHANGE POLICY

A \$10 session change fee will be **required** to cancel or change a swim lesson session.

REFUND POLICY

A class **MUST** be cancelled one week prior to the first class in order to receive a refund. Refunds will be given and change fees waived in the case of an illness with a doctor's note.

PARENT ORIENTATION

A 5-minute orientation will be given on the first day of each session. It is recommended that a parent or guardian accompany their child to the orientation. The first class will also contain a swimmer evaluation. Please note, at the time of registration, classes will be based on age.

MAKE-UP POLICY

The Y will close the pool when lightening, thunder or heavy rain is in the area. Other unforeseen pool closures may also be necessary. The Y will guarantee all scheduled lessons per session. Make-up lessons will be held on Friday at the normal class time. If additional make-up lessons are needed, your instructor will schedule them. Classes will be made up as a class, **not** on an individual basis. Make-up lessons are only permitted when the Y cancels the class.

Decisions on cancellations due to weather will be made **no more** than 30 minutes prior to the scheduled lesson. If the weather is questionable, please call the Y at 904.278.9622 before leaving home for your lesson.

PRESCHOOL LESSONS (Ages 3-5 years)

Friday is our make-up day (please refer to our make-up policy).

*Session IV: Due to the July 4th weekend, this class has been shifted to Wednesday and Friday. Any make-up class will be determined by the instructor.

Summer Sessions	Dates	Time
I. SATURDAY	JUNE 3, 10, 17 & 24	10:15am
II. MONDAY THRU THURSDAY	JUNE 12 - 15	10:15am
III. TUESDAY & THURSDAY	JUNE 20, 22, 27 & 29	10:15am
IV. WEDNESDAY & FRIDAY	JULY 5, 7, 12 & 14	10:15am
V. SATURDAY	JULY 8, 15, 22, & 29	10:15am
VI. TUESDAY & THURSDAY	JULY 18, 20, 25 & 27	10:15am
VII. TUESDAY & THURSDAY	AUGUST 1, 3, 8 & 10	10:15am

SCHOOL AGE LESSONS (Ages 5-12 years)

Friday is our make-up day (please refer to our make-up policy).

*Session IV: Due to the July 4th weekend, this class has been shifted to Wednesday and Friday. Any make-up class will be determined by the instructor.

Summer Sessions	Dates	Time
I. SATURDAY	JUNE 3, 10, 17 & 24	11:00am
II. MONDAY THRU THURSDAY	JUNE 12 - 15	11:00am
III. TUESDAY & THURSDAY	JUNE 20, 22, 27 & 29	11:00am
IV. WEDNESDAY & FRIDAY	JULY 5, 7, 12 & 14	11:00am
V. SATURDAY	JULY 8, 15, 22, & 29	11:00am
VI. TUESDAY & THURSDAY	JULY 18, 20, 25 & 27	11:00am
VII. TUESDAY & THURSDAY	AUGUST 1, 3, 8 & 10	11:00am

BARCO-NEWTON YMCA
2075 Town Center Blvd
Fleming Island, FL 32003
904.278.9622

FirstCoastYMCA.org

Exhibit A

STANDARD ADDENDUM TO ALL CONTRACTS AND AGREEMENTS [General]

Any other provisions of the contract or agreement (the Agreement) to which this document is attached to the contrary notwithstanding, the provisions hereof take precedence over the provisions of the Agreement regardless of whether the matters addressed herein are also addressed in the Agreement, and shall be deemed an integral part of the Agreement as if set forth therein, having a force and effect of equal or superior dignity, as applicable, with the provisions thereof; provided, if provisions of the Agreement address a matter in a manner which results in a lower cost to the County than would prevail hereunder, then such provisions shall control and supersede the applicable provisions hereof. As used herein, the term "Contractor" means the vendor or other party to the Agreement providing construction, labor, materials, professional services, and/or equipment to the County thereunder; the term "County" means Clay County, a political subdivision of the State of Florida, its Board of County Commissioners, or any other name or label set forth in the Agreement identifying such entity; and the term "Parties" means the County and the Contractor together.

1. As used in this paragraph, the term "Act" means the Local Government Prompt Payment Act set forth in Part VII of Chapter 218, Florida Statutes; the term "Invoice" means a statement, invoice, bill, draw request or payment request submitted by the Contractor under the Agreement; the term "Manager" means the County Manager of the County; the term "Paying Agent" means the agent of the County to whom Invoices must be submitted if identified in the Agreement, or, if not so identified, the County's Finance Director; the term "Submittal Date" means, with respect to an Invoice, the submittal date thereof to the Paying Agent; and the term "Work" means the services rendered, or supplies, materials, equipment and the like constructed, delivered or installed under the Agreement. All payments for the Work shall be made by the County in accordance with the Act. Upon receipt of a proper Invoice, the County shall have the number of days provided in the Act in which to make payment.

(a) Promptly upon receipt of an Invoice submitted under this paragraph, the Paying Agent shall date stamp the same as received. Thereafter, the Paying Agent shall review the Invoice and may also review the Work as delivered, installed or performed to determine whether the quantity and quality of the Work is as represented in the Invoice and is as required by this Agreement. If the Paying Agent determines that the Invoice does not conform with the applicable requirements of the Agreement or this paragraph or that the Work within the scope of the Invoice has not been properly delivered, installed or performed in full accordance with the Agreement, the Paying Agent shall notify the Contractor in writing within 10 days after the improper Invoice is received that the Invoice is improper and indicate what corrective action on the part of the Contractor is needed to make the Invoice proper. The County shall pay each proper Invoice in accordance with the applicable provisions of the Act.

(b) By the submittal of an Invoice hereunder, the Contractor shall have been deemed to have warranted to the County that all Work for which payments have been previously received from the County shall be free and clear of liens, claims, security interests or other encumbrances in favor of the Contractor or any other person or entity for failure to make payment.

(c) The Parties will attempt to settle any payment dispute arising under this paragraph through consultation and a spirit of mutual cooperation. The dispute will be escalated to appropriate higher-level managers of the Parties, if necessary. If the dispute remains unresolved within 30 calendar days following the Submittal Date, then the Paying Agent shall schedule a meeting with the Manager between the Contractor's representative and the Paying Agent, to be held no later 45 calendar days following the Submittal Date, and shall provide written notice to the Contractor regarding the date, time and place of the meeting no less than 7 calendar days prior thereto. At the meeting, the

Contractor's representative and the Paying Agent shall submit to the Manager their respective positions regarding the dispute, including any testimony and documents in support thereof. The Manager shall issue a written decision resolving the dispute within 60 calendar days following the Submittal Date, and serve copies thereof on the Contractor's representative and the Paying Agent.

2. To the extent not otherwise expressly provided in the Agreement, any work or professional services subcontracted for by the Contractor for which the County has agreed to reimburse the Contractor shall not be marked-up, but shall be payable by the County only in the exact amount reasonably incurred by the Contractor. No other such subcontracted services shall be reimbursed.

3. To the extent not otherwise expressly provided in the Agreement, in the event the Agreement is for professional services, charged on a time basis, the County shall not be billed or invoiced for time spent traveling to and from the Contractor's offices or other points of dispatch of its subcontractors, employees, officers or agents in connection with the services being rendered.

4. To the extent not otherwise expressly provided in the Agreement, the County shall not be liable to reimburse the Contractor for any courier service, telephone, facsimile or postage charges incurred by the Contractor, except as follows, and then only in the exact amount incurred by the Contractor [if the space below is left blank then "NONE" is deemed to have been inserted therein]:

5. To the extent not otherwise expressly provided in the Agreement, the County shall not be liable to reimburse the Contractor for any copying expenses incurred by the Contractor except as follows, and then only at \$0.05 per page [if the space below is left blank then "NONE" is deemed to have been inserted therein]:

6. If and only if travel and per diem expenses are addressed in the Agreement in a manner which expressly provides for the County to reimburse the Contractor for the same, then the County shall reimburse the Contractor only for those travel and per diem expenses reasonably incurred and only in accordance with the provisions of Section 112.061, Florida Statutes. In the event the Contractor has need to utilize hotel accommodations or common carrier services, the County shall reimburse the Contractor for his, her or its reasonable expense incurred thereby provided prior approval of the Manager or his or her designee is obtained.

7. With respect to drawings and/or plans prepared on behalf of the County by the Contractor under the Agreement, unless specifically provided otherwise therein, complete sets of such drawings and/or plans shall be reproduced by the Contractor without cost to the County for all bidders requesting the same, and five complete sets of such drawings and/or plans shall be reproduced and delivered to the County without cost.

8. With respect to any indemnification by the County provided under the Agreement, any such indemnification shall be subject to and within the limitations set forth in Section 768.28, Florida Statutes, and to any other limitations, restrictions and prohibitions that may be provided by law, and shall not be deemed to operate as a waiver of the County's sovereign immunity.

9. In that the County is a governmental agency exempt from sales and use taxes, the County shall pay no such taxes, any other provisions of the Agreement to the contrary notwithstanding. The County shall provide proof of its exempt status upon reasonable request.

10. Any pre-printed provisions of the Agreement to the contrary notwithstanding, the same shall not automatically renew but shall be renewed only upon subsequent agreement of the Parties.

11. The Contractor acknowledges that in the budget for each fiscal year of the County during which the term of the Agreement is in effect a limited amount of funds are appropriated which are available to make payments arising under the Agreement. Any other provisions of the Agreement to the contrary notwithstanding, and pursuant to the provisions of Section 129.07, Florida Statutes, the maximum payment that the County is obligated to make under the Agreement from the budget of any fiscal year shall not exceed the appropriation for said fiscal year.

12. PUBLIC RECORDS LAW: The Contractor acknowledges the County's obligation under Art. 1, Section 24, Florida Constitution, and Chapter 119, Florida Statutes, as from time to time amended (together, the Public Records Laws), to release public records to members of the public upon request. The Contractor acknowledges that the County is required to comply with the Public Records Laws in the handling of the materials created under the Agreement and that the Public Records Laws control over any contrary terms in the Agreement. In accordance with the requirements of Section 119.0701, Florida Statutes, the Contractor covenants to comply with the Public Records Laws, and in particular to:

(a) Keep and maintain public records required by the County to perform the services required under the Agreement;

(b) Upon request from the County's custodian of public records, provide the County with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law;

(c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement term and following completion of the Agreement if the Contractor does not transfer the records to the County; and,

(d) Upon completion of the Agreement, transfer, at no cost, to the County all public records in possession of the Contractor or keep and maintain public records required by the County to perform the services. If the Contractor transfers all public records to the County upon completion of the Agreement, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the Agreement, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the County, upon request from the County's custodian of public records, in a format that is compatible with the information technology systems of the County.

13. The Contractor's failure to comply with the requirements of paragraph 12 shall be deemed a material breach of the Agreement, for which the County may terminate the Agreement immediately upon written notice to the Contractor.

14. The Contractor acknowledges the provisions of Section 119.0701(3)(a), Florida Statutes, which, as applicable to the County and the Contractor, require as follows:

(a) A request to inspect or copy public records relating to the Agreement must be made directly to the County. If the County does not possess the requested records, the County shall immediately notify the Contractor of the request, and the Contractor must provide the records to the County or allow the records to be inspected or copied within a reasonable time.

(b) If the Contractor does not comply with the County's request for records, the County shall enforce the contract provisions in accordance with the Agreement.

(c) If the Contractor fails to provide the public records to the County within a reasonable time, the Contractor may be subject to penalties under Section 119.10, Florida Statutes.

15. IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THE AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (904) 269-6352, Ann.Mitchell@claycountygov.com, POST OFFICE BOX 1366, GREEN COVE SPRINGS, FLORIDA 32043.

16. As used in this paragraph, the term "Statute" means Section 287.135, Florida Statutes; the term "Certification" means a certification submitted by the Contractor under subsection (5) of the Statute in connection with submitting a bid or proposal for the Agreement or entering into or renewing the Agreement; and the term "Qualified Contract" means a contract with the County for goods or services of \$1 million or more.

(a) If the Agreement is a Qualified Contract entered into or renewed on or before September 30, 2016, then the County shall have the option of terminating the Agreement if the Contractor:

- (i) is found to have submitted a false Certification;
- (ii) has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as referred to in subsection (2) of the Statute; or,
- (iii) has been engaged in business operations in Cuba or Syria as defined in subsection (1) of the Statute.

(b) If the Agreement is a Qualified Contract entered into or renewed on or after October 1, 2016, then the County shall have the option of terminating the Agreement if the Contractor:

- (i) is found to have submitted a false Certification;
- (ii) has been placed on the Scrutinized Companies that Boycott Israel List as referred to in subsection (2) of the Statute, or is engaged in a boycott of Israel as defined in subsection (1) of the Statute;
- (iii) has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as referred to in subsection (2) of the Statute; or,
- (iv) has been engaged in business operations in Cuba or Syria as defined in subsection (1) of the Statute.

[The remainder of this page is intentionally blank.]

ATTEST FOR CLAY COUNTY:

S. C. Kopelousos, County Manager and Clerk of
the Board of County Commissioners

(Corporate Seal)

County:

Clay County, a political subdivision of the State
of Florida, by its Board of County
Commissioners

By: _____
Wayne Bolla
Its Chairman

Contractor Name:

YMCA of Florida's First Coast, Inc.

By: _____

Printed Name: _____

Title: _____

Exhibit B
Scrutinized Companies Certification

[Clay County: Agreement/Contract #14/15-117 Second Renewal]

Name of Company:¹ YMCA of Florida's First Coast

In compliance with subsection (5) of Section 287.135(5), Florida Statutes (the Statute), the undersigned hereby certifies that the company named above is not participating in a boycott of Israel as defined in subsection (1) of the Statute; is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as referred to in subsection (2) of the Statute; and does not have business operations in Cuba or Syria as defined in subsection (1) of the Statute.

Insert Name of Company:

YMCA of Florida's First Coast, Inc.

(Seal)

By: _____

Its _____

¹ "Company" means a sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, limited liability company, or other entity or business association, including all wholly owned subsidiaries, majority-owned subsidiaries, parent companies, or affiliates of such entities or business associations, that exists for the purpose of making profit.

Attachment 4

AGREEMENT #14/15- 117
SWIMMING POOL MANAGEMENT AND LIFEGUARD STAFFING
(CAMP CHOWENWAW)

This Agreement is entered into as of the 14th day of April, 2015, between CLAY COUNTY, a political subdivision of the State of Florida (hereinafter referred to as the "County"), by and through its Board of County Commissioners (hereinafter referred to as the "Board"), and YMCA of Florida's First Coast (hereinafter referred to as the "Contractor"), whose address is, Barco Newton YMCA, 2075 Town Center Boulevard, Fleming Island, FL 32003

WHEREAS, Clay County intends to provide for the management, operation, and maintenance of the swimming pool facility at Camp Chowenwaw Park, on behalf of the Division of Parks, Recreation and Special Events, as defined in the (RFP) #14/15-20 "Swimming Pool Management & Lifeguard Staffing" including all addendums and clarifications issued; and

WHEREAS, the Contractor is licensed and qualified to provide professional services in the field of swimming pool management and operation; and

WHEREAS, Request for Proposals #14/15-20 and the Contractor's Proposal response is incorporated by reference and made a part hereof as Exhibit A; and

WHEREAS, this Agreement is subject to that certain Standard Addendum to All Contracts which is attached hereto and made a part hereof; and

WHEREAS, it has been determined that the execution of this Agreement is beneficial to the people of Clay County, Florida.

NOW THEREFORE, for and in consideration of the mutual promises and covenants hereinafter set forth and for other good and valuable consideration, the receipt, adequacy, and sufficiency of which are hereby acknowledged, the parties agree as follows:

I. BRIEF DESCRIPTION OF THE PROJECT

Work shall consist of the daily management, operation, and maintenance of the swimming pool at Camp Chowenwaw Park, Clay County, Florida, plus all other associated and allied miscellaneous tasks as defined in this Agreement, and as directed by the Park Ranger or Designee, and as outlined further in the Request for Proposals #14/15-20, along with all other details necessary to give effect to the manifest intent set forth in the referenced RFP #14/15-20.

II. TERM OF CONTRACT

1. The term of this Agreement shall be for a period commencing on 2 May 2015, and continuing through 27 September 2015, unless otherwise stipulated in the Notice of Award Letter and contingent upon the completion and submittal of all required pre-award documents. The foregoing period shall be regarded as the first year of the Agreement. The Contractor further agrees to provide additional services that the County may desire, and which shall be mutually negotiated regarding scope, timing, and fees, and described by written amendments to this Agreement.
2. The Agreement period will run one (1) year with an option for two (2) one (1) year renewals. Prior to, or upon completion, of the initial one year term of the Agreement, the County shall have the option to renew the agreement for an additional two (2) one (1) year periods. Prior to completion of each exercised Agreement term, the County may consider an adjustment to prices based on changes in the following pricing index: Consumer Price Index (CPI), as provided by Southern Urban Index.

III. COMPENSATION AND METHOD OF PAYMENT

1. Price and payment will be full compensation for all services specified, including all labor, at the hourly rate of \$60.00 for open swimming and \$35.00 for routine maintenance as indicated in the Contractor's proposal (Exhibit A). In the event the Contractor has utilized Subcontractors for suppliers for materials, release of liens from the Subcontractors and any suppliers shall be required before payment will be released. For purposes of calculating the hourly rate due the Contractor, in the event the pool is closed to the public part of a day, an hourly rate will be assessed to compensate the contractor for the actual hours worked.

- 2. The Park Ranger will be responsible for all pool maintenance to include any and all necessary pool chemicals, cleaning, and general maintenance up to opening of the swimming pool. After such time the Contractor will assume the responsibility for the maintenance and upkeep of the pool, minus any necessary pool chemicals. Pool maintenance will return to the Park Ranger once the season is over. The Contractor does hereby agree that any items purchased by its staff for the maintenance of the swimming pool will be done so at its sole expense with no compensation due from the Board.**
- 3. The Contractor agrees that it will present the Park Ranger either by email or fax, a breakdown of the fees collected from each week's activity within 5 business days from said week's activity. The report must include the days of service, number of participants per day, the fees charged for participants by age group, any fees collected for groups and parties and any pool closures.**
- 4. The Agreement requires that the Contractor submit an invoice and the above mentioned weekly collection reports to the Board by the end of each operating month. The Agreement acknowledges that inclement weather would result in the closure of the Swimming Pool.**
- 5. The Contractor shall notify the Park Ranger and Parks, Recreation and Special Events Coordinator immediately when the pool is deemed unsafe for usage.**
- 6. All invoices shall contain the Agreement and/or purchase order number, date and location of delivery or service, and confirmation of acceptance of the goods or services by the appropriate County representative. Failure to submit invoices in the prescribed manner will delay payment, and the vendor may be considered in default of the Agreement and its Agreement may be terminated. Payments shall be tendered in accordance with the Local Government Prompt Payment Act.**
- 7. The signature of the Contractor on any invoice submittal shall constitute the Contractor's certification to the County that (a) the Contractor has billed the County for all services rendered by it and any of the Contractor's consultants and subcontractors through the date of the invoice; (b) as of the date of the invoice, no other outstanding amounts are due from the County to the Contractor for services rendered; (c) that the amount requested is currently due and owing. Such invoice(s) shall be prepared by the Contractor and any supporting data as may be required by the County representative.**
- 8. By acceptance of County's payment of the invoiced amount, the Contractor releases the County from any and all claims by the Contractor and by subcontractors for services performed but not invoiced during the period for which payment was received.**

9. Additional aquatic services may be provided to the public as discussed in the RFP and Bid Proposal. The County reserves the right to negotiate these services, including fees. It is anticipated that the Management Facilitator will retain the fees collected from such activities but will, however, by a negotiated method reimburse the County for use of the pool. The County reserves the right to negotiate any and all terms related to additional activity services at the time such services are requested. Additional Services shall not interfere with normal pool operations. The County reserves the right to request that these additional services be terminated or rescheduled at a time that both the County and YMCA agree will accommodate those desiring these additional services.

IV. COUNTY REPRESENTATIVE

The services provided shall be under the direction of the authorized County representative, who shall be the Park Ranger or his/her designated representative, who shall have final decision authority on behalf of the County for all aspects of any project, including general direction, review and approval of the services provided.

V. INSURANCE

The Contractor shall maintain insurance coverage as specified in RFP #14/15-20, which said RFP #14/15-20 is incorporated by reference and made a part hereof. An insurance certificate consistent with the provisions of RFP #14/15-20 shall be provided to the County prior to the issuance of the Notice to Proceed and commencement of any work.

VI. CHOICE OF LAW/FORUM

The County and Contractor both expressly agree that the terms and conditions hereof, and the subsequent performance hereunder, shall be construed and controlled exclusively in accordance with the laws of the State of Florida, that jurisdiction shall be limited to the courts of the State of Florida, and that venue shall lie exclusively in Clay County, Florida.

In the event either party shall retain an attorney to litigate on its behalf against the other party regarding the enforcement or interpretation of the Agreement or regarding the rights, remedies, obligations or liabilities of the parties arising under this Agreement, the party prevailing on the majority of its claims, or which successfully defends against a majority of the other party's claims, shall

be entitled to an award of reasonable attorney's fees and costs against the other party, including fees and costs incurred from the date of referral of the dispute to the prevailing party's attorney through the conclusion of litigation, or incurred in bankruptcy or on appeal.

VII. INDEMNIFICATION STATEMENT

The YMCA of Florida's First Coast, Inc. agrees to defend, protect, indemnify and hold harmless the County and all its principals, employees, officers, agents and servant liabilities and costs and all damages, including reasonable attorney's fees and court costs, asserted against the Indemnities or any of them by reason of injury to the persons or property of others which is caused by the fault, acts, omissions or comparative negligence, whether active or passive, attributable to The YMCA of Florida's First Coast, Inc., in the performance of its duties and obligations under this Agreement, or to any of the employees, officers, agents or servants, or to any subcontractor of The YMCA of Florida's First Coast, Inc. The YMCA of Florida's First Coast, Inc., obligations under this paragraph shall also apply to actions by third parties performed on behalf of The YMCA of Florida's First Coast, Inc. pursuant to this Agreement.

VIII. FORCE MAJEURE

The parties will exercise every reasonable effort to meet their respective obligations hereunder, but shall not be liable for delays resulting from force majeure or other causes beyond their reasonable control, including, but not limited to, compliance with any Government law or regulation, acts of nature, acts or omissions of the other party, Government acts or omissions, fires, strikes, national disasters, wars, riots, transportation problems and/or any other cause whatsoever beyond the reasonable control of the parties. Any such cause will extend the performance of the delayed obligation to the extent of the delay so incurred.

IV. PUBLIC RECORDS LAW

The Contractor (as used herein, the term "Contractor" means the vendor or other party in the Agreement or Contract providing construction, labor, materials, professional services, and/or equipment to the County hereunder; the term "County" means Clay County, a political subdivision of the State of Florida, its Board of County Commissioners, or any other name or label set forth in the

Agreement or Contract identifying such entity), acknowledges the County's obligation under Art. 1, Section 24, Florida Constitution, and Chapter 119, Florida Statutes, as from time to time amended (together, the Public Records Laws), to release public records to members of the public upon request. The Contractor acknowledges that the County is required to comply with the Public Records Laws in the handling of the materials created under this Agreement or Contract and that the Public Records Laws control over any contrary terms in this Agreement or Contract. In accordance with the requirements of Section 119.0701, Florida Statutes, the Contractor covenants to comply with Public Records Laws, and in particular to:

- (a) Keep and maintain public records that ordinarily and necessarily would be required by the County in order to perform the services required under this Agreement or Contract;
- (b) Provide the public with access to public records on the same terms and conditions that the County would provide the records and at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law;
- (c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law; and,
- (d) Meet all requirements for retaining public records and transfer, at no cost, to the County all public records in possession of the Contractor upon termination of the Agreement or Contract and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the County in a format that is compatible with the information technology systems of the County.

Failure to comply with this section shall be deemed a material breach of this Agreement or Contract, for which the County may terminate this Agreement or Contract immediately upon written notice to the Contractor.

X. TERMINATION

The County may terminate this Agreement for its convenience. In this event, the Contractor shall be compensated for work satisfactorily completed and for irrevocable commitments made.

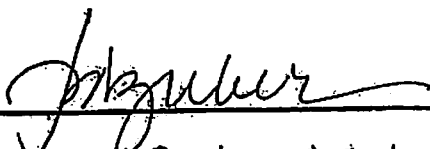
XI. GENERAL CONDITION

This Agreement constitutes the entire agreement between the County and the Contractor and supersedes all prior written or oral understandings between the parties. This Agreement may only be amended, supplemented, or modified by a written instrument signed by authorized representatives of each party.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on their behalf by their duly authorized representatives, all as of the date and year first written above.

CONTRACTOR

YMCA of Florida's First Coast, Inc.



Print Name: Penelope A. Tumber


Title: EVP-Coord CFO

Clay County, a political subdivision of
the State of Florida, by and through its
Board of County Commissioners



Diane Hutchings, Chairman

ATTEST:



S.C. Kopelousos, County Manager and
Clerk of the Board

COUNTY



Agenda Item
Clay County Board of County Commissioners

Clay County Administration Building
Tuesday, April 18 3:00 PM

TO: Committee

DATE:

FROM: Finance Dept.

SUBJECT: Approval of Addendum to Agreement No. 12/13-112, with Ambulance Medical Billing company for Billing and Claims Management Services. This addendum allows for a six month extension. Funding Source:001-0201-534600 (General Fund - Finance - Temp Labor/Billing/Collections/Mgmt) (C. Meng)

AGENDA ITEM TYPE:

BACKGROUND INFORMATION:

Staff recommends and vendor agrees to extending the term of the agreement for an additional six month period to allow staff time to issue a new Request For Proposals for ambulance billing services. These services have not been bid since 2013.

Is Funding Required (Yes/No):

Yes

If Yes, Was the item budgeted

(Yes/No/N/A):

Yes

Funding Source: General Fund - Finance - Temp Labor/Billing/Collections/Mgmt

Account # 001-0201-534600 Amount - As needed

Sole Source (Yes/No):

No

Advanced Payment

(Yes/No):

No

ATTACHMENTS:

Description

▫ Addendum

REVIEWERS:

Department	Reviewer	Action	Date	Comments
Administrative and Contractual Services	Thomas, Karen	Approved	4/13/2017 - 2:22 PM	
County Manager	Kopelousos, Stephanie	Approved	4/13/2017 - 3:23 PM	

AGREEMENT/CONTRACT REVIEW FORM		MEETING DATE
DO NOT PLACE ITEMS ON AN AGENDA UNTIL REVIEW IS COMPLETED		
DATE:	4/13/17	
Staff Member Preparing Form:	Clayton Meng	
Department Submitting Contract:	Finance	
Vendor Name:	Medical Accounts Receivable Systems	
Contract Title:	Addendum to Billing and Claims Management Agreement 12/13-1/2	
SUMMARY (TO BE COMPLETED BY DEPARTMENT)		
1. New Contract	Y	(N)
2. Renewal/Amend./Supplement	(Y)	N
3. Sole Source ** (explain below)	Y**	(N)
4. Quotes/bid policy met	Y	N
5. Need to waive bid policy	Y	(N)
6. Automatic renewal	n/a	(N)
7. Standard Addendum Executed	Y	N
8. Advance Payment Required	Y	(N)
9. Contract Amount (*Detail negotiation efforts below) 4.65 % (Estimated at 100K)		
10. Last Year's Price (*If increase explain below) 4.65 % (Estimated at 100K)		
11. Date of Original Contract May 1, 2017 - Oct 31, 2017		
12. Number of Renewals N/A		
13. Length of Term 6 months		
Requested Action: Approval of Addendum to extend our Ambulance Billing Services for 6 months. No change in contractual terms.		
Funding Source		
Account Number: 001-0201-534600		
Account Name: Temp Labor/Bill/Col/ Mgmt		
Background/Purpose: Ambulance Billing Service extension to allow for RFP.		

Approvals

Purchasing:	No Changes	With Changes
Review Date:	✓	

Recommended Changes: _____

Budget:	No Changes	With Changes
Review Date:	✓	

Finance:	No Changes	With Changes
Review Date:	Prepared by Finance	

*Price Negotiation Efforts: _____

County Attorney:	No Changes	With Changes
Review Date:	4/12/17	✓

** Sole Source Explanation: _____

ADDENDUM TO AGREEMENT #12/13-112

This Addendum to the BILLING AND CLAIMS MANAGEMENT AGREEMENT, Agreement #12/13 – 112, originally entered into on May 1, 2013 (the "Agreement") is made effective April 25, 2017, (the "Effective Date") and is entered into:

Between: Medical Accounts Receivable Systems, formally known as Credit Bureau Systems, Inc. and doing business as Ambulance Medical Billing ("AMB") ("CONTRACTOR"), a corporation organized and existing under the laws of the Commonwealth of Kentucky, with its head office located at:
100 Fulton Court
Paducah, KY 42001

And: Clay County, a political subdivision of the State of Florida, (the "CLIENT"), with its Department of Public Safety, with offices located at:
2519 State Road 16 West
Green Cove Springs, FL 32043

RECITALS

On May 1, 2013, a BILLING AND CLAIMS MANAGEMENT AGREEMENT, Agreement #12/13-112, was entered into between Fidelis EMS Billing, LLC and Clay County(the "Agreement").

On December 31, 2015, the Agreement was assigned by Fidelis EMS Billing, LLC to Credit Bureau Systems, Inc.

The Agreement was for a term of three years, May 1, 2013 to April 30, 2016, and then an automatic renewal for a successive one year period to April 30, 2017.

The parties hereto would like to extend the Agreement for an additional 6 month period, from May 1, 2017 to October 31, 2017.

Accordingly, the parties hereto agree to this Addendum to the Agreement as follows:

1. The Agreement is hereby amended by this Addendum to extend the term of the Agreement by six (6) months, from May 1, 2017 to October 31, 2017. The Agreement shall thereafter terminate effective as of midnight October 31, 2017.
2. As provided for in the Agreement, the proposed contingency rate shall be 4.65% of all net collected revenue.
3. All other terms, conditions, promises, and covenants contained in the Agreement not amended herein shall continue to apply as originally written and agreed upon.

For and in consideration of the agreements set forth herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, CLIENT and CONTRACTOR hereby enter into this Addendum as of April 25, 2017.

Clay County Board of County Commissioners

Medical Accounts Receivable Systems, formally known as Credit Bureau Systems, Inc. and doing business as Ambulance Medical Billing ("AMB") ("CONTRACTOR")

By: _____

By: _____

Title: _____ Date: _____

Title: _____ Date: _____ ATTEST:

S.C. Kopelousos
County Manager &
Ex-officio Clerk of the Board



Agenda Item
Clay County Board of County Commissioners

Clay County Administration Building
Tuesday, April 18 3:00 PM

TO: Finance & Audit Committee

DATE: 4/12/2017

FROM: Clayton Meng

SUBJECT:

Approval of a Resolution to update the Non-CIE portion of the Capital Improvement Program and implementing budget transfers. This amendment will move \$72,770 in matching funds to the Fleming Island Multipurpose Fields, combine \$19,215 with the Fleming Island Baseball Park project, move \$75,000 from the Parks and Recreation Matching project to the Omega Park Project for concession stands/bathrooms, move \$195,050 from the Moody Park Special Needs project to the Oakleaf Parking Lot, move the remaining \$170,000 from the Parks and Recreation Matching project to the Oakleaf Parking Lot, and move \$21,261 from the Moody Ave/Ball Park Drainage project to the Oakleaf Parking Lot project. Funding Sources: CIP Fund 305 - Various - Infrastructure (C. Meng)

AGENDA ITEM TYPE:

BACKGROUND INFORMATION:

The revised Capital Improvement Program is presented for BCC consideration in the form of a Resolution. Improvements addressed in the Capital Improvement Program which are non-comprehensive plan related are listed in Section II of Exhibit A.

Exhibit B of the Resolution identifies the funding sources for the improvements.

Is Funding Required (Yes/No):

Yes

If Yes, Was the item budgeted

(Yes/No/N/A):

Yes

Funding Sources: CIP Fund - Various - Infrastructure

ACCOUNT

PROJECT

AMOUNT

305-6038-563000	Parks & Recreation - Match	(245,000)
305-6047-563000	Fleming Island Ball Park	(72,770)
305-6048-563000	Moody Avenue Ball Field/Drainage	(21,261)
305-6052-563000	Fleming Island (Baseball Park)	(19,215)
305-6061-563000	Oakleaf Community Park	386,311
305-6062-563000	Multipurpose Field @ Fleming Island (FIAA)	72,770
305-6063-563000	Fleming Island Baseball Park	19,215
305-6068-563000	Omega Land Park	75,000
305-6075-563000	Moody Park - Special Needs	(195,050)

<u>Sole Source (Yes\No):</u>	<u>Advanced Payment</u>
No	<u>(Yes\No):</u>
	No

ATTACHMENTS:

Description

- ▣ Memorandum
- ▣ Schedule
- ▣ Resolution amending Non-CIE

REVIEWERS:

Department	Reviewer	Action	Date	Comments
Finance	Meng, Clayton	Approved	4/13/2017 - 2:39 PM	
Finance	Meng, Clayton	Approved	4/13/2017 - 2:40 PM	
County Manager	Kopelousos, Stephanie	Approved	4/13/2017 - 3:24 PM	



CLAY COUNTY FLORIDA

Finance Department

Mailing Address:

P.O. Box 988
Green Cove Springs, FL
32043

Physical Address:

477 Houston Street
4th Floor, Admin. Building
Green Cove Springs, FL
32043

Area Code: 904
Phone: 529-3646
278-3646
Fax: 278-4749

County Manager

Stephanie C. Kopelousos

Commissioners:

Mike Cella
District 1

Wayne Bolla
District 2

Diane Hutchings
District 3

Buck Burney
District 4

Gayward Hendry
District 5

Switchboard:

GCS (904) 284-6300
KH (352) 473-3711
KL (904) 533-2111
OP/MBG (904) 269-6300

www.claycountygov.com

MEMORANDUM

TO: Finance and Audit Committee

FROM: Clayton Meng, Finance Director

DATE: April 18, 2017

RE: Approval of Resolution Amending the Non-CIE Portion of the
Clay County Capital Improvement Program and implementing budget
transfers.

****REQUESTED ACTION:** Approval of a Resolution to update the Non-CIE portion of the
Capital Improvement Program and implementing budget transfers.

Background: This amendment will move \$72,770 in matching funds to the Fleming
Island Multipurpose Fields, combine \$19,215 with the Fleming Island Baseball Park
project, move \$75,000 from the Parks and Recreation Matching project to the Oakleaf
Park Project for concession stands/bathrooms, move \$195,050 from the Moody Park
Special Needs project to the Oakleaf Parking Lot, move the remaining \$170,000 from
the Parks and Recreation Matching project to the Oakleaf Parking Lot, and move
\$21,261 to from the Moody Ave/Ball Park Drainage project to the Oakleaf Parking Lot
project.

The revised Capital Improvement Program is presented for BCC consideration in the
form of a Resolution. Improvements addressed in the Capital Improvement Program
which are non-comprehensive plan related are listed in Section II of Exhibit A.

Exhibit B of the Resolution identifies the funding sources for the improvements.

CLAY COUNTY, FLORIDA
Revenue Analysis for Capital Improvement Element
Non-Bond Projects Only
FY 2015-16 TO FY 2020-21
BCC APPROVED 04/25/17

	2015-16 Actual	2016-17	2017-18	2018-19	2019-20	2020-21
Sales Tax Revenues						
Prior Year Carry Forward	21,544,461	20,213,587	2,313,993	10,088,129	24,782,335	44,447,693
Local Option Sales Tax Receipts	17,617,694	18,240,663	18,681,791	19,133,586	19,596,308	20,070,221
Interest Earnings	18,475	990	4,320	10,620	19,050.00	27,680
Subtotal	39,180,630	38,455,240	21,000,104	29,232,335	44,397,693	64,545,594
Other Revenues						
Other Revenue	44,277	50,000	50,000	50,000	50,000.00	50,000
Donation	682,547	-				
Subtotal	726,824	50,000	50,000	50,000	50,000.00	50,000
Total Funds	39,907,454	38,505,240	21,050,104	29,282,335	44,447,693	64,595,594
Less 5% of Revenues	-	914,583	936,806	959,710	983,268	1,007,395
Total Revenues Available to County	39,907,454	37,590,657	20,113,298	28,322,625	43,464,425	63,588,199
Expenditures						
Plan Improvements	-	7,500,000	1,000,000	3,000,000	-	-
Non-Plan Improvements	19,693,867	28,691,247	9,961,975	1,500,000	-	-
Total	19,693,867	36,191,247	10,961,975	4,500,000	-	-
Excess of Revenues Over Expenditures						
Annually (total funds less expenditures)	20,213,587	2,313,993	10,088,129	24,782,335	44,447,693	64,595,594
Over (Under) 95 Percent	20,213,587	1,399,410	9,151,323	23,822,625	43,464,425	63,588,199

CLAY COUNTY, FLORIDA
FY 2015-16 TO FY 2020-21
Non-Bond Projects Only
BCC APPROVED 04/25/17

Improvement	2015-16 Actual	2016-17	2017-18	2018-19	2019-20	2020-21
Section I COMPREHENSIVE PLAN CAPITAL IMPROVEMENTS						
<u>Traffic Circulation Element</u>						
6031 CR 218 Widening from Pine to Cosmos	-	4,500,000	-	-	-	-
6077 CR 218 Safety Improvements	-	3,000,000	-	-	-	-
6064 Tynes Blvd Ext. - Non-Bond	-	-	1,000,000	3,000,000	-	-
Total Capital Improvement Plan Improvements	-	7,500,000	1,000,000	3,000,000	-	-
Section II NON-PLAN CAPITAL IMPROVEMENTS						
<u>Transportation</u>						
6059 Equipment - Transportaton	177,400	415,000	-	-	-	-
<u>Parks and Recreation</u>						
6038 Parks & Recreation - Match	-	-		-	-	-
6047 Fleming Island (Ball Park)	-	-		-	-	-
6048 Moody Ave Ball Field/Drainage	-	78,739		-	-	-
6052 Fleming Island (Baseball Park)	-	-		-	-	-
6058 Parks and Recreation Equipment	-	27,000		-	-	-
6070 O.P.A.A. Park	20,000	-		-	-	-
<u>Environmental</u>						
6051 Equipment - Animal Care & Control	-	108,000	-	-	-	-
<u>Public Safety</u>						
6049 Sheriff Multipurpose	882,547	457,453	-	-	-	-
6054 800 MHz	4,565,612	8,636,969	7,000,000	-	-	-
6055 Station 11 Replacment	131,412	1,868,588	-	-	-	-
6057 Equipment - Public Safety Non-Bond	856,335	1,441,625	-	-	-	-
<u>Public Works</u>						
27 Road Resurfacing	662,465	5,000,000	1,000,000	1,000,000	-	-
6005 Road Paving	2,280,490	880,130	500,000	500,000	-	-
6024 Storm Water - Bear Run	606,305	-	-	-	-	-
6040 Drainage Storm Water	-	117,418	-	-	-	-
		-	-	-	-	-
<u>Other Projects</u>						
58 P.A. Equipment	49,226	50,000	-	-	-	-
6056 Building Maintenance	-	150,000	-	-	-	-
<u>Debt Service</u>						
4205 Debt Financing - transfer to Debt Service Fund	9,462,075	9,460,325	1,461,975	-	-	-
Total Non-Plan Improvements	19,693,867	28,691,247	9,961,975	1,500,000	-	-
Grand Total - Improvements	19,693,867	36,191,247	10,961,975	4,500,000	-	-

Clayton Meng:
Moved 72,770 to bond
project #6062.

Clayton Meng:
Moved 19,215 to bond
project #6063.

CLAY COUNTY, FLORIDA Revenue Analysis for Capital Improvement Element Bond Projects Only FY 2015-16 TO FY 2020-21 BCC APPROVED 04/25/17						
	2015-16 Actual	2016-17	2017-18	2018-19	2019-20	2020-21
Sales Tax Revenues						
Prior Year Carry Forward	20,942,137	19,380,294	4,979,868	995,868	1,002,868	1,009,868
Interest Earnings	111,458	65,000	16,000	5,000	5,000	5,000
Subtotal	21,053,595	19,445,294	4,995,868	1,000,868	1,007,868	1,014,868
Other Revenue						
FDOT Grant	-	404,929		-	-	-
Subtotal	-	404,929	-	-	-	-
Total Funds	21,053,595	19,844,223	4,995,868	1,002,868	1,009,868	1,016,868
Less 5% of Revenues	5,573	23,496	800	250	250	250
Total Revenues Available to County	21,048,022	19,820,727	4,995,068	1,002,618	1,009,618	1,016,618
Expenditures						
Plan Improvements	10,654	5,015,000	4,000,000	-	-	-
Non-Plan Improvements	1,662,647	9,849,355	-	-	-	-
Total	1,673,301	14,864,355	4,000,000	-	-	-
Excess of Revenues Over Expenditures						
Annually (total funds less expenditures)	19,380,294	4,979,868	995,868	1,002,868	1,009,868	1,016,868
Over (Under) 95 Percent	19,374,721	4,956,372	995,068	1,002,618	1,009,618	1,016,618

CLAY COUNTY, FLORIDA FY 2015-16 TO FY 2020-21 Bond Projects Only BCC APPROVED 04/25/17						
Improvement	2015-16 Actual	2016-17	2017-18	2018-19	2019-20	2020-21
Section I COMPREHENSIVE PLAN CAPITAL IMPROVEMENTS						
<u>Traffic Circulation Element</u>						
6076 Challenger Center Roadway	10,654	1,000,000	-	-	-	-
6065 CR 220 (CR209 to Knight Boxx)	-	955,000	4,000,000	-	-	-
6064B Tynes Blvd Ext. - Bond	-	3,060,000	-	-	-	-
Total Capital Improvement Plan Improvements	10,654	5,015,000	4,000,000	-	-	-
Section II NON-PLAN CAPITAL IMPROVEMENTS						
<u>Parks and Recreation</u>						
6061 Oakleaf Community Park	38,566	760,000	-	-	-	-
6062 Multipurpose Field @ Fleming Island (FIAA)	-	817,770	-	-	-	-
6063 Fleming Island Baseball Park	-	1,019,215	-	-	-	-
6066 Spring Park - Reno	187,735	512,265	-	-	-	-
6068 Omega Land Park	-	290,000	-	-	-	-
6069 OP Skate Park	360,000	-	-	-	-	-
6075 Moody Park -Special Needs	495	-	-	-	-	-
<u>Other Projects</u>						
6067 Fairgrounds Improvements	29,395	1,470,605	-	-	-	-
<u>Public Safety</u>						
6057B Equipment - Public Safety - Bond	-	1,630,000	-	-	-	-
<u>Public Works</u>						
6071 RR Crossing	12,500	849,500	-	-	-	-
6072 Sandridge Box Culvert	-	2,500,000	-	-	-	-
6073B Oakleaf Box Culvert - Bond	560,457	-	-	-	-	-
6074 Public Works Equipment	473,499	-	-	-	-	-
Total Non-Plan Improvements	1,662,647	9,849,355	-	-	-	-
Grand Total - Improvements	1,673,301	14,864,355	4,000,000	-	-	-

Clayton Meng:
Increased by 72,770 from
Non-bond #6047.

Clayton Meng:
Increased by 19,215 from
non-bond project 6052.

Clayton Meng:
Increased by 75K for
concession
stand/bathrooms.

Exhibit B
Table 2. Clay County Capital Program Revenue Sources

CLAY COUNTY, FLORIDA
Revenue Analysis for Capital Improvement Element
CIP Combined
FY 2015-16 TO FY 2020-21
BCC APPROVED 04/25/17

	2015-16 Actual	2016-17	2017-18	2018-19	2019-20	2020-21
Sales Tax Revenues						
Prior Year Carry Forward	42,486,598	39,593,881	7,293,861	11,083,997	25,785,203	45,457,562
Local Option Sales Tax Receipts	17,617,694	18,240,663	18,681,791	19,133,586	19,596,308	20,070,221
Interest Earnings	129,933	65,990	20,320	15,620	24,050	32,680
Subtotal	60,234,225	57,900,534	25,995,972	30,233,203	45,405,562	65,560,462
Other Revenues						
Other Revenue	44,277	50,000	50,000	50,000	50,000	50,000
FDOT Grant	-	404,929	-	-	-	-
Donation	682,547	-	-	-	-	-
Subtotal	726,824	454,929	50,000	50,000	50,000	50,000
Total Funds	60,961,049	58,355,463	26,045,972	30,283,203	45,455,562	65,610,462
Less 5% of Revenues		938,079	937,606	959,960	983,518	1,007,645
Total Revenues Available to County	60,961,049	57,417,384	25,108,366	29,323,243	44,472,044	64,602,817
Expenditures						
Plan Improvements	10,654	12,515,000	5,000,000	3,000,000	-	-
Non-Plan Improvements	21,356,514	38,540,602	9,961,975	1,500,000	-	-
Total	21,367,168	51,055,602	14,961,975	4,500,000	-	-
Excess of Revenues Over Expenditures						
Annually (total funds less expenditures)	39,593,881	7,299,861	11,083,997	25,783,203	45,455,562	65,610,462
Over (Under) 95 Percent	39,593,881	6,361,782	10,146,391	24,823,243	44,472,044	64,602,817

Exhibit A
Table 1. Clay County Capital Improvements

CLAY COUNTY, FLORIDA
FY 2015-16 TO FY 2020-21
CIP Combined

BCC APPROVED 04/25/17

Improvement		2015-16 Actual	2016-17	2017-18	2018-19	2019-20	2020-21
Section I COMPREHENSIVE PLAN CAPITAL IMPROVEMENTS							
<u>Traffic Circulation Element</u>							
6076	Challenger Center Roadway	10,654	1,000,000	-	-	-	-
6031	CR 218 Widening from Pine to Cosmos	-	4,500,000	-	-	-	-
6077	CR 218 Safety Improvements	-	3,000,000				
6065	CR 220 (CR209 to Knight Boxx)	-	955,000	4,000,000	-	-	-
6064B	Tynes Blvd Ext. - Bond	-	3,060,000	-	-	-	-
6064	Tynes Blvd Ext. - Non-Bond	-	-	1,000,000	3,000,000	-	-
Total Capital Improvement Plan Improvements		10,654	12,515,000	5,000,000	3,000,000	-	-
Section II NON-PLAN CAPITAL IMPROVEMENTS							
<u>Transportation</u>							
6059	Equipment - Transportaton	177,400	415,000	-	-	-	-
<u>Parks and Recreation</u>							
6038	Parks & Recreation - Match	-	-	-	-	-	-
6047	Fleming Island (Ball Park)	-	-	-	-	-	-
6048	Moody Ave Ball Field/Drainage	-	78,739	-	-	-	-
6052	Fleming Island (Baseball Park)	-	-	-	-	-	-
6058	Parks and Recreation Equipment	-	27,000	-	-	-	-
6061	Oakleaf Community Park	38,566	760,000	-	-	-	-
6062	Multipurpose Field @ Fleming Island (FIAA)	-	817,770	-	-	-	-
6063	Fleming Island Baseball Park	-	1,019,215	-	-	-	-
6066	Spring Park - Reno	187,735	512,265	-	-	-	-
6068	Omega Land Park	-	290,000	-	-	-	-
6069	OP Skate Park	360,000	-	-	-	-	-
6070	O.P.A.A. Park	20,000	-	-	-	-	-
6075	Moody Park -Special Needs	495	-	-	-	-	-
<u>Environmental</u>							
6051	Equipment - Animal Care & Control	-	108,000	-	-	-	-
<u>Public Safety</u>							
6049	Sheriff Multipurpose	882,547	457,453	-	-	-	-
6054	800 MHz	4,565,612	8,636,969	7,000,000	-	-	-
6055	Station 11 Replacment	131,412	1,868,588	-	-	-	-
6057	Equipment - Public Safety Non-Bond	856,335	1,441,625	-	-	-	-
6057B	Equipment - Public Safety - Bond	-	1,630,000	-	-	-	-
<u>Public Works</u>							
27	Road Resurfacing	662,465	5,000,000	1,000,000	1,000,000	-	-
6005	Road Paving	2,280,490	880,130	500,000	500,000	-	-
6024	Storm Water - Bear Run	606,305	-	-	-	-	-
6040	Drainage Storm Water	-	117,418	-	-	-	-
6071	RR Crossing	12,500	849,500	-	-	-	-
6072	Sandridge Box Culvert	-	2,500,000	-	-	-	-
6073B	Oakleaf Box Culvert - Bond	560,457	-	-	-	-	-
6074	Public Works Equipment	473,499	-	-	-	-	-
<u>Other Projects</u>							
58	P.A. Equipment	49,226	50,000	-	-	-	-
6056	Building Maintenance	-	150,000	-	-	-	-
6067	Fairgrounds Improvements	29,395	1,470,605	-	-	-	-
<u>Debt Service</u>							
4205	Debt Financing - transfer to Debt Service Fund	9,462,075	9,460,325	1,461,975	-	-	-
Total Non-Plan Improvements		21,356,514	38,540,602	9,961,975	1,500,000	-	-
Grand Total - Improvements		21,367,168	51,055,602	14,961,975	4,500,000	-	-

CLAY COUNTY RESOLUTION 16/17- _____

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CLAY COUNTY, FLORIDA, AMENDING SECTION II OF TABLE 1 COMPRISING NON-CAPITAL IMPROVEMENT ELEMENT IMPROVEMENTS; PROVIDING AN EFFECTIVE DATE.

Recitals

WHEREAS, The Table attached and incorporated herein as Exhibit A entitled "Clay County Capital Improvements," hereinafter referred to as "Table 1", contains CIE improvements in Section I and Non-CIE improvements in Section II, and changes to each type of improvement are accomplished in a different manner; and,

WHEREAS Amendments to the list of Non-CIE improvements in Section II of Table 1 may be accomplished by resolution; and

WHEREAS, When additions or deletions are made to Section II of Table 1, then changes must be made to Table 2 attached and incorporated herein as Exhibit B, and entitled "Clay County Capital Program Revenue Sources", to reflect and be consistent with the changes in Section II of Table 1; and,

WHEREAS, It is necessary to make changes to Section II of Table 1 by resolution.

Be It Resolved by the Board of County Commissioners of Clay County:

Section 1

Section II of Table 1 as depicted in Exhibit A attached hereto and incorporated herein is amended to make necessary changes as directed by the Clay County Board of County Commissioners.

Section 2.

Table 2 as depicted in Exhibit B which is attached hereto and incorporated by reference herein is amended to make it consistent with Table 1.

Section 3.

With respect to the Tables referenced in Section 1 above, the legal effect of this Resolution is that upon its effective date:

- (A) Funds for capital projects identified in the Tables shall only be expended consistent therewith; and,
- (B) To the extent that corrections, updates, and modifications concerning costs, revenue sources, acceptance of facilities pursuant to dedications which are inconsistent with the Tables, or a change in the date of construction of the capital projects identified in the Tables are proposed, such may only be implemented by amendment hereto.
- (C) Nothing in this Resolution shall have any effect on the improvements listed in Section I of Table 1. This Resolution shall be construed only to amend Section II of Table 1.

Section 4.

This resolution shall take effect immediately upon its adoption.

DULY ADOPTED, by the Board of County Commissioners, Clay County, Florida, this 25th day of April 2017.

BOARD OF COUNTY COMMISSIONERS
CLAY COUNTY, FLORIDA

Wayne Bolla
Its Chairman

ATTEST:

S. C. Kopelousos
County Manager and Clerk of the
Board of County Commissioners



Agenda Item
Clay County Board of County Commissioners

Clay County Administration Building
Tuesday, April 18 3:00 PM

TO: Finance &
Audit Committee

DATE: 4/5/2017

FROM: S.C.
Kopelousos

SUBJECT: Update on County projects.

AGENDA ITEM
TYPE:

REVIEWERS:

Department	Reviewer	Action	Date	Comments
Budget Office	Goodermote, Angela	Approved	4/5/2017 - 9:49 AM	Item Pushed to Agenda