



HISTORIC PRESERVATION BOARD

March 7, 2024

5:30 PM

Administration Building,
4th Floor, BCC Meeting Room, 477 Houston Street,
Green Cove Springs, FL 32043

Call to Order

Approval of Minutes

Minutes from the February 1, 2024 Historic Preservation Board Meeting

Minutes from the February 20, 2024 Fleming Estate Marker Subcommittee Meeting

Public Comment

Old Business

1. Update on Historic Marker Progress

Historic Preservation Board Members will provide progress update on the historic marker projects.

- A. Middleburg Colored School - Dr. Maureen Jung
- B. Fleming Estate - Randy Harris
- C. Fort 11 - Deirdre Murphy
- D. Keystone Heights - Deirdre Murphy
- E. St. Mary's Episcopal Church - Gerard Casale

New Business

Certificates of Approval

Public Comment

Staff Comments

Board Member's Comments

Adjournment

In accordance with the Americans with Disabilities Act, any person needing a special accommodation to participate in this matter should contact the Clay County ADA Coordinator by mail at Post Office Box 1366, Green Cove Springs, FL 32043, or by telephone at number (904) 269-6347 no later than three (3) days prior to the hearing or proceeding for which this notice has been given. Hearing impaired persons can access the foregoing telephone number by contacting the Florida Relay Service at 1-800-955-8770 (Voice), or 1-800-955-8771 (TDD).



Agenda Item
HISTORIC PRESERVATION BOARD

Clay County Administration Building
Thursday, March 7 5:30 PM

TO: Historic Preservation Board

DATE: 2/26/2024

FROM: Beth Carson, Deputy Director
of Planning

SUBJECT: Approval of minutes from the February 1, 2024 Historic Preservation Board meeting.

AGENDA ITEM TYPE:

ATTACHMENTS:

Description	Type	Upload Date	File Name
▫ Historic_Preservation_Board February_1,_2024_Meeting_Minutes	Backup Material	3/1/2024	Historic_Preservation_Board_Meeting_Minutes_February_1__2024.ADA.pdf



HISTORIC PRESERVATION BOARD MINUTES

February 1, 2024

5:30 PM

Administration Building,
4th Floor, BCC Meeting Room,
477 Houston Street,
Green Cove Springs, FL 32043

Call to Order

Present: Gerard Casale, Chairman
Deirdre Murphy, Vice-Chairman
Dr. Maureen Jung
Billy Gould
Melissa Clearman
Randy Harris

Absent: Gabriella "Bella" Franco

Staff Present: Beth Carson, Deputy Director of Planning

Chairman Gerard Casale called the meeting to order at 5:30 pm.

Approval of Minutes

Minutes from the January 4, 2024 Historic Preservation Board Meeting

Chairman Gerard Casale clarified that he had agreed to speak to the City of Green Cove Springs regarding funding for properties within the city limits.

Billy Gould made a motion for approval of the January 4, 2024, HPB meeting minutes, seconded by Deidre Murphy, which carried 6-0.

Public Comment

Chairman Gerard Casale opened the floor for public comment at 5:42 pm.

Hearing no comments, Chairman Gerard Casale closed public comment at 5:42 pm.

Old Business

1. Middleburg Colored School Historic Marker Status Update (M. Jung)

Historic Preservation Board Member, Dr. Maureen Jung, will provide an update on the status of the Middleburg Colored School Historic Marker.

Middleburg Colored Scholl update can be seen at www.claycountygov.com/government/clay-county-tv-and-video-archive/committees/Historic-Preservation-Board/February 1, 2024, beginning at 12:08 and ending at 20:10. Below is a summary of the discussion.

Dr. Maureen Jung addressed the Board to provide details and information regarding the update for the Middleburg Colored School Historic Marker. Dr. Jung spoke about the visit to the school with Ms. Jackson, architects, engineers, interns, and a historical architectural expert, and the status and

timeline of moving forward with the marker and the National Historic Register.

There were questions and discussions regarding the school's name on the Florida National Site File, the present location of the schoolhouse, the time frame the school was moved, and having a county "champion" for the project.

2. State Historic Marker Application for Consideration - Fleming Pool and Bath House (B. Gould)

Historic Preservation Board Member, Billy Gould, will provide an update on his site visit and the additional research into the Fleming Pool and Bath House being considered by the Board for a State Historic Marker project.

State Historic Marker Application discussion can be seen at www.claycountygov.com/government/clay-county-tv-and-video-archive/committees/Historic-Preservation-Board/February-1,-2024, beginning at 20:11 and ending at 49:22. Below is a summary of the discussion and vote.

Billy Gould addressed the Board to provide an overview and details regarding his visit to the property where the Fleming Pool and Bath House are located and give additional information regarding research for the State Historic Marker application. The applicant-provided photos and suggested language for the marker are attached to the agenda.

There were questions and discussions about the location of the marker and the pool, the language for the marker, information on tips for writing text, the home's historical significance, and having a marker for the home and pool.

During the conversation Ms. Leighton Tesche addressed the Board to provide more information about the property and the request for a marker.

More questions and discussions were had regarding the golf clubhouse, expanding the story for the property and details of the pool, and doing a search of the property on Google Earth for information and details, as well as suggestions for moving forward.

Following all the discussion, Deirdre Murphy made a motion of approval to research more for the Fleming property and pool for placement of a historical marker, seconded by Randy Harris, which carried 6-0.

There were comments and discussions to clarify what the marker would cover, forming a subcommittee for the project, and Randy Harris will be the lead for the project.

New Business

1. Clay County's Historical Archives Division Presentation

Archives Supervisor Vishi Garig will present information about the resources and services available through the County's Historical Archives office.

Historical Archives presentation can be seen at www.claycountygov.com/government/clay-county-tv-and-video-archive/committees/Historic-Preservation-Board/February-1,-2024, beginning at 2:01 and ending at 11:40. Below is a summary of the discussion.

Vishi Garig, Archives Supervisor, and Amelia Dixon, Archives Specialist, addressed the Board to provide an overview and details regarding the resources and services available at the Clay County Clerk of Court and Comptroller Archives Divisions and projects that they are working on for better research when visiting the Archives Division. See Attachment A.

There were questions and discussions regarding the timeline for the completion of the index project/finding aids and hours of operation.

Certificates of Approval

Clarification for Certificates of Approval can be seen at www.claycountygov.com/government/clay-county-tv-and-video-archive/committees/Historic-Preservation-Board/February-1,-2024, beginning at 49:35 and ending at 52:15. Below is a summary of the discussion.

There were no Certificates of Approval.

Randy Harris requested clarification on what a "Certificate of Approval" would pertain to, if any were on the agenda.

Beth Carson, Deputy Director of Planning, provided details and information regarding Certificates of Approval.

Public Comment

Chairman Gerard Casale opened the floor for public comment at 6:22 pm.

Hearing no comments, Chairman Gerard Casale closed public comment at 6:22 pm

Staff Comments

Staff Comments can be seen at www.claycountygov.com/Government/clay-county-tv-and-video-archive/committees/Historic-Preservation-Board/February 1,-2024, beginning at 52:27 and ending at 1:01:14. Below is a summary of the discussion.

Beth Carson, Deputy Director of Planning, updated the Board about the decision made by the BCC regarding the use of Historic Preservation Board funds and pursuing interlocal agreements for State Historical Markers located within the cities of Green Cove Springs for the church and Fort 11 in Keystone Heights and the process to move forward.

Chairman Gerard Casale spoke about his conversation with the City Attorney, Jim Arnold, and suggestions for moving forward.

There were questions and discussions regarding the process to move forward.

Ms. Carson addressed the Board to discuss meeting requirements and the timeline for the reorganization of the HPB.

Questions and discussions regarding the number of meetings, months skipped for meetings, and the business in front of the HPB.

Following all the discussions, the Board agreed to hold ten meetings yearly at this time.

Board Member's Comments

Board Member Comments can be seen at www.claycountygov.com/Government/clay-county-tv-and-video-archive/committees/Historic-Preservation-Board/February-1,-2024, beginning at 1:01:20 and ending at 1:43:43. Below is a summary of the discussion.

Maureen Jung addressed the Board to express her concerns about time spent on the objection to the sunshine law and marker funding guidelines. She spoke about various markers and how they were funded and the contributing sponsors and gave suggestions for getting support for markers. Ms. Jung spoke about the lack of a plan, budget, and process for marker projects, current projects in front of the HPB, and the duties of the HPB.

Deirdre Murphy addressed the Board to speak about moving forward with the Blue Angels marker, the process for moving forward with the other markers, requirements for markers, and having a marker in the City of Keystone Heights for Fort 11 and funding. Ms. Murphy volunteered to take the lead for the Fort 11 marker. Ms. Murphy also spoke about the lack of recognition or a marker for the City of Keystone Heights and the importance of having it. She volunteered to work on that marker, also. Mr. Gould offered to help with the City of Keystone Heights marker.

There were questions and discussions regarding holding subcommittee meetings and location, as well as clarification for the current markers approved, i.e., state historic or county historic.

Ms. Carson and Mr. Gould discussed a meeting held with Kimberly Morgan, Tourism and Development, regarding the process for moving forward with the county historic sign project, the new Commission being formed - Arts and Cultural Commission, and having representation on the Commission from the HPB, the approval to put the Halsey Plantation Battle Field sign back in place.

There were questions and discussions regarding having a county marker/sign for the City of Keystone Heights, the policy/plan for placing county signs, increasing the HPB budget, and the process/choice of which markers to approve and fund, suggestions or recommendations for a budget and plan and clarification of the markers already in the works.

- Middleburg Colored School
- Slim Whitman Marker
- Branan Field OLF (Blue Angels)
- St. Mary's Episcopal Church
- Fort 11
- Fleming Estate
- Middleburg Museum
- City of Keystone Heights
- Hibernia Golf Club House (Possibility)

There was continued discussion regarding how to move forward with markers and funding, the HPB budget and plan for funding markers, a process for applications, text/language for markers, suggestions for the HPB plan and budget, helping the public when applying for a marker, and location and time for holding subcommittee meetings.

Chairman Gerard Casale addressed the Board to provide information and details received from a meeting he attended that is a part of the National Bartram Trail Association - Florida Chapter.

Randy Harris requested to put the Slim Whitman Marker on hold due to the discussion for marker placement.

Mr. Gould requested clarification on the status of the Blue Angels marker, comments about the HPB budget, commitment for markers, and funding.

There were comments and discussions regarding the placement and timeline for the Blue Angels marker, partnership and funding for markers, encouraging community engagement, and procedure and timeline to move forward with current markers.

Adjournment

Hearing no further business, Chairman Gerard Casale adjourned the meeting at 7:14 pm.

Attest:

Committee Chairman

Recording Deputy Clerk

Attachment
“A”
Archives Division Resources

Archives Division Resources



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TARA S. GREEN

CLERK OF COURT
AND COMPTROLLER

CLAY COUNTY

Regardless of the type of project, you may find yourself wondering where to find the materials and how to gain access. Consider the Historical Archives Division of the Clerk's Office your one-stop resource for content involving the **1970s and older**—much older! Below, find examples of resources easily accessed for free through Archives personnel at the Historic Triangle site. *Records from the 1970s to present are available through the Clerk's Office Recording Department located inside the Clay County Courthouse, or online.

Online

- Public website = clayclerk.com (includes Archives section, Goldmine of Names database—great genealogical research tools)
- Ancestry.com, genealogybank.com, newspapers.com, Fold3.com (military records from the National Archives), Familysearch.org

Clay County's Original Official Records/Documents (1850s-1970s)

- Wills/probate
- Tax records
- Voting records
- Criminal & Civil records (lawsuits, divorces, etc.)
- Plat maps
- CCSO historical records ranging in date from pre-1900s to the 1990s
- Deed records
- Board of County Commissioners records

Additional Records

- Map collection
- Collections from a variety of community groups and notable citizens
- Newspaper collection
- Aerial photo collection (some years of Clay County photos that UF database does not have)
- Archives database (terabytes of data, photos, maps, documents preserved forever on the Clerk's servers)
- Vertical files (on just about every topic in Clay history including family histories)
- Florida and Clay County history library (reading room full of books, treatises, and genealogical materials)
- Much more!



Historical Archives Division staff can assist you at their offices, located inside the 1894 Jail located at 21 Gratio Place in Green Cove Springs.



Agenda Item
HISTORIC PRESERVATION BOARD

Clay County Administration Building
Thursday, March 7 5:30 PM

TO: Historic Preservation
Board

DATE: 2/28/2024

FROM: Beth Carson, Deputy
Director, Planning and Zoning

SUBJECT:

AGENDA ITEM TYPE:

ATTACHMENTS:

	Description	Type	Upload Date	File Name
▢	Minutes form Fleming Marker Subcommittee	Backup Material	3/1/2024	HPBSubNotes- Flem_2-20- 24.ADA.pdf

Subcommittee Meeting on Fleming Family/Fleming Estate Historic Marker

The meeting was held on February 20, 2024 at the Orange Park Library. Present were the following members of the subcommittee:

Randy Harris
Billy Gould
Gerard Casale
Melissa Clearman

The meeting officially started at 4:51 pm.

The subcommittee discussed the Fleming family state marker, including which events of the family could and/or should be highlighted in order to stay inside of the allotted character count space. It was pointed out that the first draft that was brought before the Historic Preservation Board by the applicant contained 1249 characters, but it gave the subcommittee something to work with.

Mr Harris mentioned the idea of submitting the subcommittee's final text to Scott Ritchie, who authored a book on the Fleming family, for his review, as well as Clay County archivist Vishi Garig. This would be done just prior to submitting it to Tallahassee.

It was determined that the subcommittee will need to investigate how far the current home on the property sits from the original house. An on-site visit in the near future may be required for those subcommittee members who have not visited the property recently.

Mr Harris discussed the idea of having members of the public who do not serve on the Historic Preservation Board and may be interested in the project, sit in on meetings so that they can follow along with the process.

A list of tasks were assigned to be completed prior to the next subcommittee meeting:

Mr Gould will get in touch with the new owners of the property and determine how far the current house sits from the road for marker placement purposes. He will also make sure the subcommittee receives all of the documentation he has collected from the applicant.

Mr Casale will reach out to Vishi Garig at the Clay County Archives and have her review the current text that the applicant submitted in order to get her opinions on what events should be highlighted.

Mr Harris will research at the Clay County Historical Museum in Green Cove Springs for pictures and articles of the Fleming family and estate.

The subcommittee as a whole will review and work on re-working the original submitted text. The original text will be used as a starting point.

The subcommittee agreed to meet again on March 19, 2024 at 4:30 pm. The location is to be determined and arranged by Beth Carson.

The meeting was adjourned at 5:57 pm.



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Director of Planning

SUBJECT:

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AGENDA ITEM TYPE:
