BOARD OF COUNTY COMMISSIONERS
MEETING AGENDA
November 25, 2025
Administration Building,
4th Floor, BCC Meeting Room, 477 Houston Street,
Green Cove Springs, FL 32043
4:00 PM

INVOCATION

Commissioner Sgromolo

PLEDGE

Ashley Gilmore (Specialist, US Army)

CALL TO ORDER

ROLL CALL

PET ADOPTIONS

PRESENTATIONS

Aging True Update

CONSTITUTIONAL OFFICERS

APPROVAL OF MINUTES

1. Board of County Commissioners Meeting Minutes November 10, 2025.

PUBLIC COMMENTS

CONSENT AGENDA

2. Finance Business

   The Finance Department business is submitted to request approval and ratification by the Board for various warrants and disbursements in order to meet the requirements of Ch. 136.06 (1) FL Statute. Acceptance and disposal of various Board property and various documents are submitted for the Board's information. At times, approval is requested for various finance related issues.

3. Bid No. 24/25-123, Old Jennings and Long Bay Traffic Signal and Intersection Improvements (K. Smith)

   Approval to post Notice of Intent to Award Bid No. 24/25-123 Old

Jennings and Long Bay Traffic Signal and Intersection Improvements to Chinchor Electric, Inc. in the amount of $1,777,268.93.

Funding Source:
Capital Improvements Plan CIP Projects Fund - Old Jennings and Long Bay Intersection Improvements - Infrastructure

4. Bid No. 24/25-126, Moody Park National Fitness Campaign Slab (K. Smith)

   Approval to post Notice of Intent to Award Bid No. 24/25-126, Moody Park National Fitness Campaign Slab to Jax Utilities Management in the amount of $56,409.25. Approval of award will be effective after the 72-hour protest period has expired.

   Funding Source:
   General Fund - Parks and Recreation - National Fitness Campaign Grant 2023 - Infrastructure

5. First Renewal of Master Agreement No. 2020/2021-91 with Workday Inc. (D. Hane/T. Nagle)

   A) Approval of the First Renewal of Master Agreement No. 2020/2021-91 with Workday Inc. beginning December 21, 2025 and thereafter renewing annually through December 20, 2030. Fees are paid annually pursuant to the attached payment schedule. Fees for the five-year term total $4,122,755.00.

   B) Approval of advanced payment of the annual fees.

   Funding Source:
   General Fund-Management Information Systems Department-Computer Software

6. Amendment to Agreement No. 2024-2025-68 with Stryker Procare Services for the Addition of Public Safety Equipment (C. Leroy)

   A) Approval of the Amendment to Agreement No. 2024-2025-68 with Stryker Procare Services to include fifty (50) LifePak 35 Monitors/Defibrillators to the Preventative Maintenance Agreement September 30, 2026 in the amount of $99,916.50.
   B) Approval of advanced payment.
   Funding Source(s):
   General Fund - Rescue Services - Repair & Maintenance
   Fire Control MSTU Fund - Fire Control MSTU - Repair & Maintenance

7. Second Modification to HMGP Grant Agreement with the Florida Division of Emergency Management Re: Indigo Branch, Erosion Control Phase1 (M. Covey)

Approval of the Second Modification to Federally Funded HMGP Subaward and Grant Agreement No. 2022/2023-255 (FDEM Agreement No.: H0971) with the Florida Division of Emergency Management Re: Indigo Branch, Erosion Control Phase1 reinstating and extending the agreement through June 30, 2026.

Funding Source:

Capital Improvement Plan (CIP) Projects Fund-All Grants Organization-FEMA Hazard Mitigation – Indigo Branch Drainage Design-Indigo Branch Drainage - Design-Infrastructure Expense

8. Fifth Amendment to Agreement No. 2021/2022-198 for the Development of an Adaptation Plan related to the Professional Engineering Services for Stormwater Modeling and Vulnerability Assessment with Jones Edmunds & Associates, Inc. (E. Boyd/C. Stewart)

   Approval of the Fifth Amendment to Agreement No. 2021/2022-198 for the Development of an Adaptation Plan related to the Professional Engineering Services for Stormwater Modeling and Vulnerability Assessment with Jones Edmunds & Associates, Inc. in the amount of $199,547.47. Plan to be completed no later than April 15, 2027.

9. Approval of Termination of Clay County Agreement No. 24/25 – 315 for FY 2025/2026 and for County Manager to execute termination notice (C. Grimm)

DISCUSSION/UPDATES

10. FY25 Grants Department End of Year Report
11. Mobility Fee Study Discussion

NEW BUSINESS

12. FY25 Consolidated Annual Performance and Evaluation Report (CAPER) for the Community Development Block Grant Program (M. Covey)

    Approval to submit the FY25 CAPER to the U.S. Department of Housing and Urban Development by the December 29, 2025 deadline.

TIME CERTAIN - 5:00 p.m. or as soon thereafter as can be heard.

13. RFQ No. 24/25-127, Construction Manager at Risk (CMAR) services for Substance Use Disorder Recovery Center Presentations (K. Smith)

    Presentations regarding RFQ No. 24/25-127, Construction Manager at Risk (CMAR) services for Substance Use Disorder Recovery Center from the following Contractors:

    1. Auld & White Constructors, LLC - 95.7

2. D.E. Scorpio Corporation dba Scorpio - 92.0
3. E. Vaughn Rivers, Inc. - 91.0

Selection approval will be effective after the 72-hour period for protest has expired. An Agreement with the selected Consultant will be brought back to the Board for approval.

Funding Source:
Opioid Settlement Fund - Substance Use Disorder Recovery Center - Buildings

14. Public Hearing on Ordinance and Resolution to Amend the Capital Improvement Plan and Other Budget Adjustments (R. Kantor)

    Approval of the following resolutions that provide budget adjustments for departmental needs:

    (1) Public Hearing to consider approval of Ordinance amending the Capital Improvement Element (CIE) portion of the Clay County Capital Improvement Plan.

    (2) Resolution amending the Non-Capital Improvement Element (Non-CIE) portion of the Clay County Capital Improvement Plan.

    (3) Resolution amending the FY 24/25 Budget.

    (4) Resolution amending the FY 25/26 Budget.

    Various Funding Sources

15. Public Hearing on Liberty Ambulance Service, Inc.'s Application for Renewal of a Certificate of Public Convenience and Necessity for Ambulance Service (J. Boree)

LETTERS FOR ACTION

16. Acceptance of Resignation from the Charter Review Commission

    Randy Bowman, District 3 member on the Charter Review Commission submitted his resignation. District 3 Alternate, Bill Englebrecht, will automatically assume the position and fill the vacancy.

17. Acceptance of Resignation from the Clay County Board of Adjustment

    Brandon Ludwig submitted his resignation from the Board.

LETTERS OF DOCUMENTATION

18. Bid Opening Tabulations (K Smith)

    Bid Opening Tabulation for November 4, 2025:

A. Bid No. 24/25-123, Old Jennings and Long Bay Traffic Signal and Intersection Improvements

REORGANIZATION OF THE BCC

Selection of Chair and Vice Chair

PUBLIC COMMENTS

COMMISSION AUDITOR

COUNTY ATTORNEY

COUNTY MANAGER

COMMISSIONERS' COMMENTS

In accordance with the Americans with Disabilities Act, any person needing accommodations to participate in this matter should contact Clay County Risk Management by mail at P.O. Box 1366, Green Cove Springs, Florida 32043, or by telephone at (904) 679-8596, no later than three (3) days prior to the hearing or proceeding for which this notice has been given. Deaf and hard-of-hearing persons can access the telephone number by contacting the Florida Relay Service at 1-800-955-8770 (Voice) or 1-800-955-8771 (TDD).

Agenda Item
Clay County Board of County Commissioners

Clay County Administration Building
Tuesday, November 25 4:00 PM

TO: DATE:

FROM:

SUBJECT:

AGENDA ITEM TYPE:

REVIEWERS:

Department	Reviewer	Action	Date	Comments
BCC	Streeper, Lisa	Approved	11/19/2025 - 4:15 PM	Item Pushed to Agenda

Agenda Item
Clay County Board of County Commissioners

Clay County Administration Building
Tuesday, November 25 4:00 PM

TO: Clay County Board of County Commissioners

DATE:

FROM:

SUBJECT:

AGENDA ITEM TYPE:

REVIEWERS:

Department	Reviewer	Action	Date	Comments
BCC	Streeper, Lisa	Approved	11/19/2025 - 4:16 PM	Item Pushed to Agenda

Agenda Item
Clay County Board of County Commissioners

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Tuesday, November 25 4:00 PM

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REVIEWERS:

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BCC	Streeper, Lisa	Approved	11/19/2025 - 4:16 PM	Item Pushed to Agenda

Agenda Item
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Clay County Administration Building
Tuesday, November 25 4:00 PM

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ATTACHMENTS:

	Description	Type	Upload Date	File Name
🗋	Board of County Commissioners Meeting Minutes November 10, 2025.	Backup Material	11/19/2025	Board_of_County_Commissioners_Meeting_Minutes_and_Attachments_November_10__2025rs_dsada.pdf

REVIEWERS:

Department	Reviewer	Action	Date	Comments
BCC	Streeper, Lisa	Approved	11/19/2025 - 4:16 PM	Item Pushed to Agenda

BOARD OF COUNTY COMMISSIONERS
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INVOCATION

Commissioner Kristen Burke, District 5, gave the Invocation.

PLEDGE

Lieutenant Commander Caleb Risinger, USN (Ret.)

Chairman Betsy Condon said Lieutenant Commander Risinger honorably served 20 years in the United States Navy with assignments across the nation and the globe. A highly Decorated Veteran - his commendations include the National Defense Service Medal, Afghanistan Campaign Medal, Iraq Campaign Medal, the Global War on Terrorism Expeditionary Medal, and the Sea Service Deployment Ribbon, among others. Following in the footsteps of his father, grandfather, and uncle, he joined the military to continue his family's proud tradition of service. Since retiring in 2019, Lieutenant Commander Risinger has continued his dedication to public service, currently working as Clay County's Real Estate and Land Conservation Manager.

Lieutenant Commander Risinger thanked the Board for the invitation to lead the Pledge of Allegiance and spoke briefly about his appreciation for his military and current career.

CALL TO ORDER

Chairman Betsy Condon called the meeting to order at 4:06 pm.

ROLL CALL

Present:	Commissioner District 4 Betsy Condon, Chairman Commissioner District 5 Dr. Kristen T. Burke, Vice-Chairman Commissioner District 1 John Sgromolo Commissioner District 2 Alexandra Compere Commissioner District 3 Jim Renninger
Absent:	None
Staff Present:	County Manager Howard Wanamaker

County Attorney Courtney K. Grimm
Commission Auditor Heather Boucher

PET ADOPTIONS

Teresa Capo, Executive Assistant, presented a PowerPoint on pets available for adoption: Grayson (cat), Sam (dog), Chubby (cat), and Princess (dog). Want to see who's available? Head over to our website to meet our adorable crew looking for their forever home, contact clayadoptions@claycountygov.com, or call (904) 269-6342. Also pictured is Dusk, who needs a foster home. Could you provide Dusk and one of her siblings a loving temporary home? If you are interested in helping our furry friends but cannot take one home, please look at our Amazon wish list at Amazon.com. We always need items for our foster kittens and shelter animals. See Attachment A.

PROCLAMATIONS/RESOLUTIONS

1. National Adoption Month (November 2025)

Item One (1) can be seen at www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/November 10, 2025, beginning at 7:47 and ending at 13:00. Below is a summary of the discussion and vote for this agenda item.

Chairman Betsy Condon said our first Proclamation is in recognition of National Adoption Month. We have representatives here from Kids First of Florida and Camelot Community Care to help us raise awareness in our community, and we also welcome the Cook family, including their adopted daughter, Alexandria.

Present for the Proclamation:

- Elizabeth Franco - CEO - Kids First of Florida Inc.
- Tanya Miller - Operations Director - Kids First of Florida, Inc.
- Kim Cole - Board Member - Kid First of Florida, Inc.
- Althea Crumpton - Adoption Supervisor - Camelot Community Care
- Dayna Harley, Family Finder - Adoptions
- Janet Morris, Adoption Specialist
- Kevin Battle, Adoption Specialist
- Amari Fulton, Post-Adoption Specialist
- Jon Cook - Parent

Commissioner Alexandra Compere read the Proclamation for National Adoption Month - November 2025.

Commissioner John Sgromolo made a motion for approval of the Proclamation, seconded by Vice-Chairman Kristen Burke, which carried 5-0.

Mr. Cook noted he was in attendance on behalf of his family, who could not attend due to

illness, spoke about the blessing of adopting their daughter, Allie, and thanked the Board for the Proclamation.

Ms. Franco thanked the Board for the Proclamation and emphasized the importance of adoption and raising awareness in the community.

2. National Hospice and Palliative Care Month (November 2025)

Item Two (2) can be seen at www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/November 10, 2025, beginning at 13:02 and ending at 17:03. Below is a summary of the discussion and vote for this agenda item.

Chairman Betsy Condon said the next Proclamation will recognize National Hospice and Palliative Care Month. We are joined by representatives from Haven Hospice and Palliative Care to help raise awareness in our community

Present for the Proclamation:

- Taryn Schultz - Patient Care Representative
- Heidi Forsythe - Lead Patient Care Representative
- Claudia Beureuse - Area Vice-President - Business Development

Commissioner Jim Renninger read the Proclamation for National Hospice and Palliative Care Month - November 2025.

Vice-Chairman Kristen Burke made a motion for approval of the Proclamation, seconded by Commissioner Alexandra Compere, which carried 5-0.

Ms. Beureuse thanked the Board for the Proclamation and spoke about the history of National Hospice and Palliative Care Month and the services offered.

3. Farm City Week (November 19-26, 2025)

Item Three (3) can be seen at www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/November 10, 2025, beginning at 17:41 and ending at 24:10. Below is a summary of the discussion and vote for this agenda item.

Chairman Betsy Condon Farm-City Week is recognized during the week leading up to Thanksgiving to celebrate the partnerships between farmers and their communities. We have representatives here today from the University of Florida – IFAS Extension and the Clay County Farm Bureau.

Present for the Proclamation:

- Wayne Hobbs - Interim County Extension Director - UF/IFAS Extension

Commissioner John Sgromolo read the Proclamation for Farm City Week - November 19 through 26, 2025.

Commissioner Jim Renninger made a motion for approval of the Proclamation, seconded by Vice-Chairman Kristen Burke, which carried 5-0.

Mr. Hobbs thanked the Board for the Proclamation and spoke about the presence and importance of farmers in our community.

Chairman Betsy Condon and the Board recognized and congratulated Judge Kristina Mobley for her appointment to the 4th Judicial Circuit and Judge Hector Garcia-Bustos for his appointment as county judge.

DECLARATIONS

4. Native American Heritage Month (November 2025)

Chairman Betsy Condon noted that there is also a Declaration on the agenda recognizing Native American Heritage Month and the history, culture, and contributions of these Indigenous Peoples. You are all encouraged to read the Declaration attached to the agenda.

PRESENTATIONS

Presentation of Outgoing Chair from the NEFRC to Commissioner Renninger

NEFRC recognition can be seen at www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/November 10, 2025, beginning at 25:19 and ending at 28:38. Below is a summary of the discussion.

Chairman Betsy Condon mentioned that she had requested recognition for Commissioner Jim Renninger for his service as President of the NEFRC and invited Beth Payne to present a plaque to Commissioner Renninger.

Ms. Payne addressed the Board to express gratitude on behalf of the Council and herself for all the work done and service by Commissioner Renninger and her honor in working with him.

Commissioner Jim Renninger expressed his appreciation for serving the region as President and thanked the Council for the opportunity.

Clay EDC Update (C. Powell)

EDC Update can be seen at www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/November 10, 2025, beginning at 28:40 and ending at 50:07. Below is a summary of the discussion.

Andre Wallace, President of JAX USA, and Crawford Powell, President of the Clay

County Economic Development Corporation, addressed the Board to provide details on the Clay EDC update. See Attachment B as well as the information attached to the agenda.

There were comments, questions and discussions regarding identifying careers at an early age and later in life, young adults competing with AI and what field of work they are choosing, factors that will drive growth, permitting to become operational the quickest, and clarification of the IKO structure shown.

Chairman Condon recognized Dr. Anna Lebesch and thanked her for attending.

CONSTITUTIONAL OFFICERS

Chairman Betsy Condon recognized Tara S. Green, Clay County Clerk and Comptroller, and thanked her for her attendance.

There were no Constitutional Officer comments.

Commissioner John Sgromolo welcomed guests from the Clay County Alumnae Chapter of Delta Sigma Theta Sorority—Dr. Holsey and her team — and thanked them for their service to the community.

Tatyana McCall Wimberly, President of the Chapter Signa Theta Sorority, 225 College Drive, Orange Park, Florida, addressed the Board to provide details regarding partnerships around the county and their five point programmatic thrust that includes: educational development, economic development, political awareness and involvement, physical and mental health, and social action. Ms. Wimberly also spoke about the scholarship program started for high school seniors in Clay County.

APPROVAL OF MINUTES

5. Board of County Commissioners Meeting Minutes October 28, 2025.

Commissioner Jim Renninger made a motion for approval of the October 28, 2025, BoCC meeting minutes, seconded by Commissioner John Sgromolo, which carried 5-0.

PUBLIC COMMENTS

Public Comment can be seen at www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/November 10, 2025, beginning at 53:31 and ending at 1:30:46. Below is a summary of the discussion..

Chairman Betsy Condon opened the floor for public comment at 4:57 pm.

Desiree Allen, Fleming Island, Florida, addressed the Board in opposition to item 33, Honorary designation of College Drive.

Scott Slater, 6596 Immokalee Road, Keystone Heights, Florida, President of Save Our Lakes Organization, addressed the Board to recognize former President, Ms. Vivian Katz-James, for her efforts and to express his support for item 9 on the consent agenda - Lake Geneva Restoration Project.

Chris Reedy, 2477 Creekfront Drive, Green Cove Springs, Florida, addressed the Board to express his gratitude for their work, to discuss his support for the Regional park, the possible need to mitigate risk with growth, and to suggest events to be held at the park.

Pastor Samuel Lee, St. Mark Missionary Baptist Church, addressed the Board in opposition to item 33, Honorary designation of College Drive.

Teresa Sanday, a Clay County resident, addressed the Board to express her opposition to development in the county.

Pat Jorgensen, 3545 Jim's Court, Green Cove Springs, Florida, addressed the Board to apologize publicly for a statement she made regarding Sheriff Michelle Cook at a previous meeting and to express her concerns regarding infrastructure and traffic.

Charles Barnes, 4419 Cedar Road, Orange Park, Florida, addressed the Board to express concerns regarding drainage issues in the Doctors Lake area.

Carter Freeze, 4397 Cedar Road, Green Cove Springs, Florida, addressed the Board to express concerns regarding drainage issues in the Doctors Lake area.

Al Lowry, 2135 Winchester Ally, Green Cove Springs, Florida, addressed the Board to express his concerns regarding unauthorized through traffic in his neighborhood.

Patricia Fernandez, a Green Cove Springs resident, waived her right to speak but noted her opposition in writing to Item 33.

Teresa Arellano, 765 Duart Drive, Orange Park, Florida, addressed the Board to express her opposition to item 33.

Hearing no other comments, Chairman Betsy Condon closed public comment at 5:33 pm.

CONSENT AGENDA

6. Finance Business

   The Finance Department business is submitted to request approval and ratification by the Board for various warrants and disbursements in order to meet the requirements of Ch. 136.06 (1) FL Statute. Acceptance and disposal of various Board property and various documents are submitted for the Board's information. At times, approval is requested for various finance related issues.

7. RFP No. 24/25-070, Conservation and Land Management Services (K. Smith)

   Review of Staff's ranking of the Proposals received for RFP No. 24/25-070, Conservation and Land Management Services.

   1. Revive Ecosystems, LLC - 97.7
   2. Bio-Tech Consulting, LLC - 85.3
   3. Gold Coast Land Management, LLC. - 74.7
   4. Forestland Management, Inc. - 71

   A committee consisting of the Director of Parks and Recreation, Real Estate and Land Conservation Manager, and the Chief Planner, performed the evaluation and ranking of the responses received. If desired, the Board may request presentations from the Consultants.

   If awarded, approval of award will be effective after the 72-hour protest period has expired. An agreement will be negotiated and brought back to the Board for approval.

   Funding Source:
   Conservation Lands Acquisition Program and Land Management Fund - Conservation Lands Acquisition Program and Land Management - Land

8. RFQ No. 24/25-127, Construction Manager at Risk (CMAR) services for Substance Use Disorder Recovery Center (K. Smith)

   Review of Staff's ranking of the submittals received for RFQ No. 24/25-127, Construction Manager at Risk (CMAR) services for Substance Use Disorder Recovery Center.

   1. Auld & White Constructors, LLC - 95.7
   2. D.E. Scorpio Corporation dba Scorpio - 92.0
   3. E. Vaughn Rivers, Inc. - 91.0
   4. Parrish McCall Constructors, Inc. - 90.3
   5. STG Contracting Group, Inc. - 90.0

   A Committee consisting of the Capital Projects Manager, Bureau Chief - Community Paramedicine, and Building Inspector I performed the evaluation and ranking of the submittals received. If desired, the Board may request presentations from the Contractors.

   If awarded, approval of award will be effective after the 72-hour protest period has expired. An Agreement will be negotiated and brought back to

the Board for approval for Phase I, CMAR Preconstruction Services. A Phase II Construction Agreement will be provided at a later date, which will include the Guaranteed Maximum Price (GMP).

Funding Source:
Opioid Settlement Fund - Substance Use Disorder Recovery Center - Buildings

9. Grant Agreement with the Florida Department of Environmental Protection for the Clay County Lake Geneva Restoration Project (M. Covey)

   A) Approval of Grant Agreement with the Florida Department of Environmental Protection in the amount of $250,000 to support the Lake Geneva Restoration Project in Keystone Heights.

   B) Approval of the accompanying Budget Resolution.

   Funding Source (Revenue):
   General Fund - All Grants Organization - Lake Geneva Restoration / Lake Geneva Restoration - Other Contractual Services

10. Multiple Franchise Agreements for Container Service with Existing Franchisees through March 31, 2030 (M. Towns)

    Approval of new Franchise Agreements for Container Service with existing Franchisees for a term commencing January 1, 2026 through March 31, 2030.
    1) CT Dumpster & Hauling, Inc. (current agreement expires December 31, 2025 with no more renewals)
    2) Dennis Junk Removal of Florida LLC dba JDog Junk Removal current agreement expires December 31, 2025 with no more renewals)

    Fees Deposited in Fund:
    Solid Waste Fund-Environmental Service-Franchise Fee - Solid Waste

11. Multiple Franchise Agreements for Container Service through March 31, 2030 (M. Towns)

    Approval of new Franchise Agreements for Container Service for a term commencing December 1, 2025 and continuing through March 31, 2030.
    1) American Rolloffs LLC
    2) Dump Trailers LLC dba 904 Dumpsters
    3) Grey Dumpster Inc.
    4) Meridian Waste Florida, LLC

5) Minuteman Recycling LLC

Approval of new Franchise Agreement for Container Service. for a term commencing 12/1/2025 through 3/31/2027 (with three 1-year renewals):
1) Shapells Inc

Fees Deposited in Fund:
Solid Waste Fund-Environmental Service-Franchise Fee - Solid Waste

12. Franchise Application for Container Service (M. Towns)

    Approval to deny entering into a new Franchise Agreement for Container Service due to failures to meet franchisee obligations under a franchise that ended 9/30/2023 and subsequent violations of the county's franchise ordinance:
    1) Nixon Outdoor Services LLC

    Fees Deposited in Fund:
    N/A

13. Approval of authorization to solicit solid waste franchisees (M. Towns)

    That the Board authorize staff to solicit applications for a solid waste franchise and direct staff to evaluate the applicants and to develop a franchise agreement with the qualified companies.

14. Resolution and Lease Agreement with the Youth Crisis Center (C. Risinger)

    A) Approval of a Resolution to sublease County-leased property to the Youth Crisis Center.

    B) Approval of Sublease Agreement with the Youth Crisis Center (YCC) to sublease two (2) offices in Suite 107 at 420 College Drive for a term beginning December 1, 2025 through August 20, 2027, in the following amounts:
    December 1, 2025 – June 30, 2026: $604.93 per month ($20.80 per square foot)
    July 1, 2026 – Expiration Date: $621.80 per month ($21.38 per square foot)

15. Approval of alternative procedure to notice public hearing for the consideration of potential purchase and sale agreement for the purchase of real property in connection with a potential Public Safety site (C. Risinger)

    Approval to use alternative procedure to notice public hearing for the

consideration of potential purchase and sale agreement for the purchase of real property in connection with Public Safety.

16. Affordable Housing Advisory Committee Annual Report (T. Sumner)

    Affordable Housing Advisory Committee Local Housing Incentive Strategies Report, which was adopted by the Committee during a public hearing held on October 16, 2025 in accordance with Section 420.9076, Florida Statutes.

17. Resolution 89-21R(G) - Planning Districts Map update (D. Selig)

    Resolution 89-21R(G) will amend the previous resolution by replacing Exhibit A (the Planning Districts Map) with an updated map in order to rename the Doctors Inlet/Ridgewood Planning District. The new name which was previously proposed by the Board is the “OakLeaf Branan-Ridge Planning District”.

18. Acceptance of Deed of Right of Way Dedication from TVC Fleming Island Co., L.L.C. to Clay County (C. Grimm)

19. Satisfaction of Mortgage Habitat August 21 2025 (T. Sumner)

20. Satisfaction of Mortgage Habitat Sept 17 2025 (T. Sumner)

21. Satisfaction of Mortgage OP Lifeline Sept 3 2025 (T. Sumner)

22. Satisfaction of Mortgage Branch (T. Sumner)

23. Interlocal Agreement between Clay County and Fleming Island Plantation Community Development District for repair to Town Center Boulevard (E. Pope / R. Smith)

24. Approval of Mobility Fee Credit Agreement and Adequate Public Facilities Agreement for Donation of Right of Way and Construction of a Portion of Feed Mill Road Re: Saratoga Sagebrook LLC (C. Grimm)

25. Fourteenth Amendment to Agreement No. 2019/2020-196 for Owner’s Representative Services for the Bonded Transportation Program with WGI, Inc. (E. Dendor)

    Approval of the Fourteenth Amendment to Agreement No. 2019/2020-196 for Owner’s Representative Services for the Bonded Transportation Program with WGI, Inc. to adjust the Cost Reimbursement Services rates based on the average annual percentage change in the Consumer Price Index in the amount of 2.6%.

Funding Source:
Multiple Funds (Bond Construction, CIP, Mobility Fees, Impact Fees) and projects in relation to the Bonded Road object 563000-Infrastructure.

26. Second Amendment to Agreement No. 2023/2024-168 for Construction of Roadway and Drainage Improvements along CR 218 from Cosmos Ave. to Pine Tree Lane for the Bonded Transportation Program Project 1 with Anderson Columbia Co., Inc. (E. Dendor)

    Approval of the Second Amendment to Agreement No. 2023/2024-168 for Construction of Roadway and Drainage Improvements along CR 218 from Cosmos Ave. to Pine Tree Lane for the Bonded Transportation Program Project 1 with Anderson Columbia Co., Inc. to adjust the price to include a modification in the scope of work in the amount of $136,250.62, and to extend the final completion date to January 8, 2026.

    Funding Sources:
    Bond Construction Fund - CR 218 Wide Pinetree Cosmos – Infrastructure
    Capital Improvement Plan (CIP) Fund-West Sector - CR 218 Wide Pinetree Cosmos - Infrastructure
    Impact Fee Dist 2, CIP and Mobility-Middleburg-West Clay

27. Second Amendment to Phase 2 Construction Agreement No. 2023/2024-78 for the Bonded Transportation Program CMAR Group #1, Project 3B with Kiewit Infrastructure South Co. (E. Dendor)

    Approval of the Second Amendment to Phase 2 Construction Agreement No. 2023/2024-78 for the Bonded Transportation Program CMAR Group #1, Project 3B with Kiewit Infrastructure South Co. for changes in work resulting in an increase of $262,522.39.

    Funding Source:
    Multiple Funds (CIP / 2020 Bond Construction / Mobility-Lake Asbury-GCS / Sandridge)

28. Equitable Sharing Agreement and Certification for CCSO for FY 2024/2025 (V. Adams)

    Approval of the Equitable Sharing Agreement and Certification for the fiscal year ending 9/30/2025. This document signifies equitable sharing of seized assets.

    Funding Source:
    N/A

29. FY 2025/2026 Clay County Sheriff Office Adopted Line-Item Budget (R. Kantor)

    Approval to submit written notification to the Clay County Sheriff Office (CCSO) of the FY 2025/2026 Adopted Line-Item Budget per Florida Statute 30.49(4).

Consent Agenda can be seen at www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/November 10, 2025, beginning at 2:41:45 and ending at 2:49:34. Below is a summary of the discussion and vote for this agenda item.

Commissioner John Sgromolo requested that item 7 be pulled for discussion.

Commissioner Jim Renninger requested that item 8 be pulled for discussion.

Commissioner John Sgromolo made a motion for approval of the Consent Agenda except items 7 and 8, seconded by Vice-Chairman Kristen Burke, which carried 5-0.

Commissioner Sgromolo requested clarification regarding item 7 - RFP 24/25-070, Conservation and Land Management Services - use of funds, or are the services to be rendered associated with something other than the Land Conservation Committee.

Dodie Selig, Chief Planner, and Karen Smith, Director of Administrative and Contractual Services, addressed the Board to provide information on the intent of the contract.

Questions and discussions were held regarding disruptions to funding and ways to increase revenues through the program.

Commissioner John Sgromolo made a motion for approval of item 7, seconded by Vice-Chairman Kristen Burke. There were comments regarding the Lake Geneva restoration and the use of retimbering examples to generate revenue. The motion carried 5-0.

Commissioner Jim Renninger noted his apprehension with item 8 - RFQ 24/25-127, Construction Manager at Risk (CMAR) services for the Substance Use Disorder Recovery Center, and mentioned having presentations from the top three contractors.

There were comments regarding the scope of work, the renovation of the existing structure, and the use of the building.

Commissioner Jim Renninger made a motion to have presentations from the top three, seconded by Commissioner John Sgromolo, which carried 5-0.

DISCUSSION/UPDATES

30. Progress Report on the Bonded Transportation Program and Other Capital Projects (Capital Projects Team)

Item Thirty (30) can be seen at www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/November 10, 2025, beginning at 2:49:45 and ending at 3:09:28. Below is a summary of the discussion.

Ed Dendor, Director of the Bonded Transportation Program, addressed the Board to give a brief overview of the progress report for the BTP and other capital projects. The information discussed is attached to the agenda. Below are projects highlighted:

- **Project #1 – CR218 from Masters Road to Pine Tree Lane:** The County's team and Anderson Columbia (AC) continued their bi-monthly status meetings. AC completed the placement of the lining material in Pond site #3. They continued the installation of drainage structures, pipes, demolition of existing driveways and continued pavement repairs for driveways and pipes along the south side of this project. AC continued placing sub-base, curbing, sidewalks and limestone base and placed tack coat within this area. This project is on schedule with 57% paid out and 91% of time used.
- **CMAR Group #2 Projects - #2, #5 and #6A:**
    - **Project #2 (CR209):** Traffic continued flowing on the northside east of the railroad tracks while Superior (SCC) continued the installation of sub-base & base material, installation of storm-drain pipe, as well as installation of curbing and sidewalk on the south side of this section of road. SCC also continued installing the storm-drain pipe and structures along with sidewalk and curbing along Russell Road, north of the CR315B intersection. Next traffic switch is anticipated for early to mid-December. This project is on schedule with 64% paid out and 49% of the time used.
    - **Project #5 (CR220):** The team continues to track the US ARMY Corps of Engineers (ACOE) permit application through their process while under their review. On October 29th, the team received the draft USACOE Section 404 LOP proffered permit package. USACOE regulations require we have an opportunity to review the terms and conditions prior to final signature. The team has reviewed and provided comments related to the mitigation credits back to the ACOE. Once the discrepancy is resolved on the ACOE side we will be able to process the permit and obtain final signatures. However, the government shut down may have an impact on when we will obtain final signature. Jacobs is completing final design for the revised pond location. Once the revised design is complete, WGI will review and finalize wetland impacts so the designer can request a permit modification. All plan sets will be signed and sealed for the county as soon as the final permits are issued.
    - **Project #6A (CR315):** The team is waiting final issuance of the ACOE permit after having submitted updated wetland functional scores and impact quantities. Plans will be finalized, signed and sealed for the county as soon as the permits are issued. Same permit delay applies to Project #6A as defined above in Project #5, the government shut down is affecting the permit approval process.
- **CMAR Group #1 Projects - #3A, #3B and #4:**
    - **Project #3A:** Complete.
    - **Project #3B (Connects the east-end of project #4 on Sandridge Road and runs through the roundabout to CR209B):** The County, GAI and

Kiewit held their bi-monthly status meetings. Kiewit continued working a majority of their work on night shifts while they continued the installation of stormwater structures and pipes. The contractors project schedule remains in dispute by Kiewit and the County. Discussions continue between the parties in hopes of a resolution. This project is 52.6% paid out and 111% of time elapsed.

- **Project #4:** Complete.

- **Project #6B (AKA Cathedral Oak Parkway (COP & CR216), FKA the First Coast Connector):** The County and SCC have worked through a disputed claim for resolution. On October 16th the project received the Region Merit Award in Transportation from the Florida Design-Build Institute of America (DBIA) Florida Region Merit Award in Transportation, this award will be presented to the County and the team on October 16 at their regional conference.

Following the BTP update, Richard Smith, Director of Engineering and Ed Dendor, Capital Projects Manager provided details and information for the update for the Capital Projects.

Mr. Dendor noted that the county's current project list consists of 262 items equaling $182,597,655.00.

Public Safety Bond:

- Spend Goal - $65M by June 2027
- Spent to Date - $11.4M or 17.5% of $65M

Capital Projects Highlighted:

- Animal Services Building
- Black Creek Trail Boardwalk
- Oakleaf Library
- Courthouse - 4th Floor Entry and Design
- Fire Station 14 - Kitchen Renovation
- Fire Station 18 - Front Parking Lot

Roadway/Trail and FDOT:

- Lakeshore Drive/Old Hard Road
- CR220 Widening - Knight Boxx to Hollars
- Dirt Road Paving
- Live Oak Lane/Greenway Trail
- US 17 Resurfacing - Restoration - Rehabilitation
- Blanding Boulevard @ Wells Road
- US301 @ CR218

There were comments, questions, and discussions regarding completion time for Radar Road, utility relocation, and Wells Road turn lane responsibility. The Board thanked Mr. Smith for his efforts regarding the Pine Ridge area, and Mr. Smith elaborated on and clarified the issue.

31. Active & Upcoming Formal Solicitations (K. Smith)

Item Thirty-One (31) can be seen at www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/November 10, 2025, beginning at 3:09:35 and ending at 3:11:57. Below is a summary of the discussion.

Karen Smith, Director of Administrative and Contractual Services, addressed the Board to provide details and information on the formal solicitations. The information discussed is attached to the agenda.

Following the update, the Board had no questions.

OLD BUSINESS

32. Stormwater Utility Analysis (T. Nagle)

    Discussion and update on Amendment with Jones Edmunds related to services for Stormwater Utility Analysis.

Item Thirty-Two (32) can be seen at www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/November 10, 2025, beginning at 3:11:59 and ending at 3:53:53. Below is a summary of the discussion and vote for this agenda item.

Troy Nagle, Assistant County Manager, and Mark Nelson, Jones-Edmunds provided a PowerPoint presentation to provide the details and information regarding the Stormwater analysis. See Attachment E.

Areas of Discussion:

- Why a Stormwater Utility
- Project Overview
- Scope Summary
- Key Technical Components
- Project Timeline
- Public and Board Engagement
- Summary and Next Steps

There were questions and discussions regarding the study in 2019 - internal analysis, time frame for study/fee put into place in Green Cove Springs or Orange Park, grant received in Orange Park based on the study, areas of examples with issues, clarifications for requirements for stormwater quality, discharging water into the St Johns River, dollar amount behind in the stormwater project – approximately $30M, repairs and maintenance, clarification of the request for tonights vote, importance of the study, and public safety.

Commissioner Jim Renninger made a motion for approval, seconded by Commissioner John Sgromolo. There were more comments and discussion regarding hesitance to

implement the plan, as well as clarification of the study's purpose and the reasons to move forward. The motion carried 4-1, with Commissioner Alexandra Compere in opposition.

33. Approval of a Resolution of the Board of County Commissioners of Clay County, Florida, Declaring the Honorary Designation of College Drive, From State Road 21 (Blanding Boulevard) to County Road 220, in Clay County, Florida as the "Charles James Kirk Memorial Drive".

Item Thirty-Three (33) can be seen at www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/November 10, 2025, beginning at 3:55:54 and ending at 4:06:58. Below is a summary of the discussion and vote for this agenda item.

Chairman Betsy Condon opened the floor for discussion of the resolution approving an honorary designation, as mentioned above.

There were comments and discussion from the Board regarding deferring the item pending the States' solution and the appropriateness of the designation.

Commissioner Jim Renninger made a motion for approval to defer the item. There was more discussion addressing statements made in public comments. Promoting division would never be supported by the Board. Vice-Chairman Kristen Burke seconded the motion. Following more comments from the Board regarding researching information to be fully informed, and clarification of the designation on College Drive: it is a Memorial Sign, not a renaming of the road. The motion carried 5-0.

A conversation was held to clarify when to reconsider the item and bring it back before the Board.

NEW BUSINESS

34. Approval for the Jacksonville Transportation Authority to continue to serve as the Community Transportation Coordinator for Clay County. (T. Nagle)

Item Thirty-Four (34) can be seen at www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/November 10, 2025, beginning at 3:53:54 and ending at 3:55:53. Below is a summary of the discussion and vote for this agenda item.

Summer Jones, JTA Transportation Disadvantaged Coordinator of the Northeast Florida Regional Council, addressed the Board to provide details for the request mentioned above.

Following clarification of the request, Vice-Chairman Kristen Burke made a motion for

approval, seconded by Commissioner Jim Renninger, which carried 5-0.

TIME CERTAIN - 5:00 p.m. or as soon thereafter as can be heard.

35. Public Hearing on Ordinance to Amend the Capital Improvement Plan (R. Kantor)

    Public Hearing to consider approval of Ordinance amending the Capital Improvement Element (CIE) portion of the Clay County Capital Improvement Plan.

Item Thirty-Five (35) can be seen at www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/November 10, 2025, beginning at 1:30:48 and ending at 1:32:29. Below is a summary of the discussion and vote for this agenda item.

Reginald Kantor, Budget Manager, addressed the Board to provide details and information for the public hearing regarding the Capital Improvement Element amendment as indicated above.

Chairman Betsy Condon opened the floor for the public hearing at 5:34 pm.

Hearing no comments, Chairman Betsy Condon closed the public hearing at 5:35 pm.

Commissioner Alexandra Compere made a motion for approval, seconded by Commissioner Jim Renninger, which carried 5-0.

36. Fourth Amendment to Agreement No. 2021/2022-151 for First Coast Connector (FCC) – SR 23 to intersection of CR 315 and Maryland Ave. (Cathedral Oak Parkway) Design-Build for the Bonded Transportation Program Project 6B with Superior Construction Company Southeast, LLC (E. Dendor)

    Approval of the Fourth Amendment to Agreement No. 2021/2022-151 for First Coast Connector (FCC) – SR 23 to intersection of CR 315 and Maryland Ave. (Cathedral Oak Parkway) Design-Build for the Bonded Transportation Program Project 6B with Superior Construction Company Southeast, LLC. extending the final completion date to October 14, 2025 and an increase in the final cost to $37,161,989.14.
    Funding Sources:
    Mobility-Lake Asbury-GCS Fund / Lake Asbury Adequate Public Facility Fund / First Coast Connector / Infrastructure

Item Thirty-Six (36) can be seen at www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/November 10, 2025, beginning at 1:32:31 and ending at 1:41:14. Below is a summary of the discussion and vote for this agenda item.

Ed Dendor, Manager of the BTP, addressed the Board to provide details and information regarding Agreement 2021/2022-151 - First Coast Connector FCC - SR23 as indicated above.

There were questions and discussions regarding maintenance responsibility, ownership clarifications, ROW, and landscaping.

Chairman Betsy Condon opened the floor for the public hearing at 5:34 pm.

Hearing no comments, Chairman Betsy Condon closed the public hearing at 5:35 pm.

Commissioner Alexandra Compere provided more clarity on the amendment and the costs incurred, and emphasized the importance of open dialogue with the State CFO.

Commissioner Alexandra Compere made a motion for approval, seconded by Commissioner Jim Renninger. Comments were made regarding consulting with the attorney to forward concerns to the state CFO. The motion carried 5-0.

37. Final Public Hearing to consider COMP 25-0012 and PUD 25-0005 (District 4, Comm Condon) (J. Bryla)

    A. COMP 25-0012
    This application is a FLUM Amendment to change 16.34+/- acres from Rural Residential (RR) to Urban Fringe (UF)
    B. PUD 25-0005
    This application is a Rezoning to change from Agricultural Residential (AR) to Planned Unit Development (PUD).

    This application was continued from the September Planning Commission
    Meeting.

Item Thirty-Seven (37) can be seen at www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/November 10, 2025, beginning at 1:41:19 and ending at 2:14:58. Below is a summary of the discussion and vote for this agenda item.

All those wishing to speak were sworn in.

Jenni Bryla, Zoning Chief, presented a PowerPoint presentation for the final public hearing to consider COMP-25-0012 and PUD-25-0005 as indicated above. See Attachment C.

Frank Miler, 1 Independent Drive, Jacksonville, Florida, Agent for the Applicant, addressed the Board to provide more details for the requested change.

Chairman Betsy Condon opened the floor for the public hearing at 5:55 pm.

Teresa Arellano, 765 Duart Drive, Orange Park, Florida, addressed the Board to express her opposition to the requested change.

Patricia Fernandez, a Green Cove Springs resident, waived her right to speak but noted her opposition to the requested change.

Helana Cornier, 2839 Woodbridge Crossing Court, Green Cove Springs, Florida, addressed the Board to express concerns about flooding on behalf of an interested party who owns adjacent property.

Hearing no other comments, Chairman Betsy Condon closed the public hearing at 5:56 pm.

Ex-Parte communication was disclosed.

There were comments, questions and discussions regarding previous proposed development, willingness of the applicant to work with the neighbors - CAC and staff, Live-Local Act, citizen participation, possible continuance, addressing drainage issues, undeveloped property used for drainage, clear cutting-building the property up, and what could be developed under the current zoning (with no change) - 256 townhomes/apartments.

Following all discussions, Vice-Chairman Kristen Burke made a motion for approval of COMP-25-0012, seconded by Commissioner John Sgromolo. More discussion was held regarding a continuance and clarification of Live-Local-Act, and the Board commended Mr. Miller for his professionalism and willingness to work with residents, CAC, and staff. The motion carried 3-2, with Commissioner Alexandra Compere and Chairman Betsy Condon in opposition.

Vice-Chairman Kristen Burke made a motion for approval of PUD-25-0005, seconded by Commissioner Jim Renninger, which carried 3-2, with Commissioner Alexandra Compere and Chairman Betsy Condon in opposition.

38. Final Public Hearing to consider PUD 25-0008 (District 5, Comm. Burke) (D. Selig)

    A. Consideration of an application to change the zoning of a portion of a County owned parcel of land.
    B. Consideration of the sale of said portion of County owned parcel, approval of the Purchase and Sale Agreement and authorization for the County Manager to execute all closing documents.
    C. Consideration of a rezoning application for the entirety of one parcel and a portion of a second parcel under the ownership of Larmac Development, LLC from Planned Unit Development (PUD) to Planned Unit Development (PUD and (pending approval of A. and B. above) of a portion of a third parcel currently under the ownership of Clay County, from Lake Asbury Rural Fringe (LA RF) to Planned Unit Development

(PUD).

Item Thirty-Eight (38) can be seen at www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/November 10, 2025, beginning at 2:14:59 and ending at 2:41:44. Below is a summary of the discussion and vote for this agenda item.

Dodie Selig, Chief Planner, presented a PowerPoint presentation to provide details and information regarding the public hearing to consider PUD-25-0008 and A, B, and C as indicated above. See Attachment D

The Board and staff discussed access, the addition of new uses, and the existing PUD —auto parts store.

Frank Miler, 1 Independent Drive, Jacksonville, Florida, Agent for the Applicant, addressed the Board to provide additional details regarding the requested change and to answer questions from the Board.

More questions, clarifications, and discussions were had regarding allowed uses and removing the auto parts store as a use.

Chairman Betsy Condon opened the floor for the public hearing at 6:32 pm.

Teresa Arellano, 765 Duart Drive, Orange Park, Florida, addressed the Board to express her opposition to the requested change.

Patricia Fernandez, a Green Cove Springs resident, waived her right to speak but noted her opposition to the requested change.

Helana Cormier, 2839 Woodbridge Crossing Court, Green Cove Springs, Florida, addressed the Board to state that she was available to answer questions as a member of the Lake Asbury CAC.

Hearing no other comments, Chairman Betsy Condon closed the public hearing at 6:33 pm.

Ex-Parte communication was disclosed.

Continued questions and discussions were had regarding voting on all discussion items, the county-owned parcel, and the purchase and sale agreement.

Commissioner Jim Renninger made a motion for approval of items A and B, seconded by Vice-Chairman Kristen Burke, which carried 5-0.

Before moving forward with the additional vote, discussions included allowable uses for a car wash, the impact on the surrounding neighborhood, recommendations from the CAC, and community complaints about other car washes.

Following all discussions, Vice-Chairman Kristen Burke made a motion for approval with revisions to eliminate the auto parts store and stand-alone car wash, seconded by Commissioner John Sgromolo, which carried 5-0.

LETTERS FOR ACTION

39. Discussion of Appointment to the Drs. Inlet/Ridgewood Citizen Advisory Committee (proposed to be renamed as OakLeaf Branan-Ridge)

    Applications for appointment were received from:

    - Ernie Dukes
    - Katherine Savage

Item Thirty-Nine (39) can be seen at www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/November 10, 2025, beginning at 4:07:05 and ending at 4:07:43. Below is a summary of the discussion and vote for this agenda item.

Chairman Betsy Condon opened the floor for discussion of the appointment of the Drs. Inlet/Ridgewood Citizen Advisory Committee - renamed Oakleaf Branan-Ridge, as mentioned above.

Commissioner Alexandra Compere made a motion for approval of the appointments, seconded by Commissioner John Sgromolo, the motion carried 5-0.

40. Acceptance of Resignations from the Charter Review Commission

    Charter Review Commission Alternates Mike Cella (D1) and Melissa Benes (D5) have submitted their resignations.

Item Forty (40) can be seen at www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/November 10, 2025, beginning at 4:07:44 and ending at 4:08:08. Below is a summary of the discussion and vote for this agenda item.

Chairman Betsy Condon opened the floor for discussion to accept the resignations from the Charter Review Commission as mentioned above.

Commissioner John Sgromolo made a motion for approval to accept the resignations, seconded by Commissioner Alexandra Compere, which carried 5-0.

41. Tourist Development Council Appointment of Cheryl Starnes

    At the October 28, 2025 BCC meeting the Board voted unanimously for Cheryl Starnes to replace Thomas M. Smith, Member 1 Municipal seat on the TDC. A correction needed to be made with regards to the seat appointment. Ms. Starnes' appointment was for the seat held by the elected municipal official from the most populous municipality, and not the

seat for the rotating elected municipal official.

Item Forty-One (41) can be seen at www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/November 10, 2025, beginning at 4:08:09 and ending at 4:08:54. Below is a summary of the discussion and vote for this agenda item.

Chairman Betsy Condon opened the floor for discussion regarding the clarification of the appointment to the Tourist Development Council as mentioned above.

Courtney Grimm, County Attorney, addressed the Board to provide clarification of the information given.

No vote is required by the Board.

LETTERS OF DOCUMENTATION

42. Charter Review Commission Meeting Minutes October 6, 2025.

Chairman Betsy Condon acknowledged the Letters of Documentation.

Chairman Condon mentioned feedback received from citizens.

PUBLIC COMMENTS

Public Comment can be seen at www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/November 10, 2025, beginning at 4:09:49 and ending at 4:13:52. Below is a summary of the discussion.

Chairman Betsy Condon opened the floor for public comment at 8:12 pm.

Steven Van Bloem, Cameron Oaks, Green Cove Springs, Florida, addressed the Board to speak about the public comments made earlier apologizing to Sherriff Cook, commended the Sheriff on the public event held in the Oakleaf area - taking action and addressing concerns made during the event, and mentioned item 33 and researching facts to get all the information before making judgment - deferring was a good decision to possible designate other areas as well as College Drive and Oakleaf area – Kindlewood/Cameron Oaks neighborhood being a good location for placement of a speed limit sign.

Hearing no other comments, Chairman Betsy Condon closed public comment at 8:16 pm.

COMMISSION AUDITOR

Heather Boucher, Commission Auditor had no comments.

COUNTY ATTORNEY

Attorney can be seen at www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/November 10, 2025, beginning at 4:13:56 and ending at 4:14:18. Below is a summary of the discussion and vote for this agenda item.

Courtney Grimm, County Attorney, mentioned that the next Charter Review Commission meeting would be held on November 17, 2025, at 5:00 pm and that staff is working with the CRC to narrow down the issues to be addressed.

COUNTY MANAGER

Manager can be seen at www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/November 10, 2025, beginning at 4:14:19 and ending at 4:15:49. Below is a summary of the discussion and vote for this agenda item.

Howard Wanamaker, County Manager, noted the agreement executed under the purchasing policy - Chapter 6/Emergency Purchases for the emergency repairs related to the installation of gas water heaters/boilers at the County Jail. County Manager Wanamaker wished all veterans a Happy Veterans Day, thanked them for their service, and spoke about the Veterans Day event at the Camp Blanding Museum on November 11, 2025, from 11:00 am to 3:00 pm.

COMMISSIONERS' COMMENTS

Commissioners can be seen at www.claycountygov.com/government/clay-county-tv-and-video-archive/BCC Agenda/November 10, 2025, beginning at 4:15:50 and ending at 4:41:46. Below is a summary of the discussion and vote for this agenda item.

Commissioner Jim Renninger mentioned other Veterans Day events to be held at the Orange Park Mall, Penney Farms, Orange Park Cemetery, as well as in Green Cove Springs, and there are quite a few discounts for Veterans - i.e., Publix, Home Depot, Lowe's. Commissioner Renninger spoke about the opportunity to visit the Grove and the event's takeaway. Commissioner Renninger spoke about the NEFRC, the importance of the Military Installation and Readiness Review, and the benefits Clay County receives.

Commissioner Alexandra Compere spoke about fake videos and posts and shared her experience with a fake/false post. Commissioner Compere noted that the hurricane season has ended and expressed gratitude that Clay County was spared. Commissioner Compere spoke about the Veterans Day 5K and the Commissioners who participated, thanked staff for their efforts and hard work, and spoke about the event's success. Commissioner Compere wished everyone a beautiful Thanksgiving and wished all well who are struggling during this time.

Vice-Chairman Kristen Burke wished everyone a Happy Veterans Day and spoke about the success of the Veterans Day 5K.

Commissioner John Sgromolo provided an update on the TDC meeting held last week and the success of the Orange Park Fall Festival, and mentioned upcoming events in Clay County and the approval of a grant for the Bartram Trail program. Commissioner Sgromolo gave his perspective of the Veterans Day 5K and thanked all the Veteran's for their service and sacrifice. Commissioner Sgromolo congratulated County Manager Wanamaker on his new "call" sign - as Grandpa.

Chairman Betsy Condon spoke about two issues that constituents requested be addressed:

- Donations to Food banks that are struggling due to the government shutdown

There were comments regarding the reopening of government, participation throughout the county to help one another, the closing/renovation of a local grocery store in Keystone Heights, the impact on the community, and resources for those struggling.

- E-Bike Issue in the City of Keystone Heights and Implementing an Ordinance

There were comments regarding E-Bikes as motorized vehicles, speed, public safety, taking action, legislative review, risk, and restrictions. The Board agreed to have staff research the issue.

Chairman Condon spoke about the success of the event held in Keystone Heights - Boo on the Boulevard, and spoke about the mural painted for the City of Keystone Heights' 100th Anniversary, which features Andy the Crane. Chairman Condon also mentioned the upcoming Mayor's Ball to be held at the RV Resort.

Hearing no further business, Chairman Betsy Condon adjourned the meeting at 8:44 pm.

Attest:

_____	_____
Tara S. Green Clay County Clerk of Court and Comptroller Ex Officio Clerk of the Board	Chairman or Vice-Chairman

Acronym Definitions

ACOE – Army Corp of Engineers
BCC- Board of County Commissioners
BTP – Bonded Transportation Program
CCUA – Clay County Utility Authority
CIE – Capital Improvement Element
CR – County Road
FDOT – Florida Department of Transportation
FY – Fiscal Year
JTA – Jacksonville Transportation Authority
NEFRC – Northeast Florida Regional Council
PUD – Planned Unit Development
SCC – Superior Construction Company
TDC – Tourist Development Council
UF/IFAS – University of Florida Institute of Food and Agricultural Sciences
USN – United States Navy
ZON – Rezone

Attachment
“A”
Pet Adoptions



Grayson

ANIMAL ID: A0059415206
SEX: Male

BREED: Domestic shorthair, 8 years old; 13 pounds

LOCATION: CCAS Main Shelter in Green Cove Springs

ABOUT: Looking for His Ray of Sunshine

At 8 years old, Grayson's perfected the art of cozy living — quiet naps, soft cuddles, and endless affection. He's on a mission to find someone to share his sunshine with and call his own. Come meet the cat who'll melt your heart… and steal your spot on the couch in the sweetest way possible!

claycountygov.com/adopt



SAM

ANIMAL ID: A0059653481
SEX: Neutered Male

BREED: Mixed Breed; 71 pounds
Heartworm Negative

LOCATION: CCAS Main Shelter in Green Cove Springs

ABOUT: He’s got a playful spark that will keep you on your toes—whether it’s a game of fetch, a zoom around the yard, or a goofy antic that makes you laugh out loud. Sam is looking for a family who’s ready to match his energy, spoil him with love, and enjoy every goofy, handsome moment together. Life with Sam is never boring! No chickens please.

claycountygov.com/adopt



Chubby

ANIMAL ID: A0059541429
SEX: Neutered Male

BREED: Domestic Shorthair, 7 years; 11 pounds

LOCATION: CCAS Main Shelter in Green Cove Springs

ABOUT: **Meet Chubby – Feather Toy Champ!**
Chubby is a playful, sweet cat who lives for feather toys and showing off his pounce! He's a survivor with a big heart, front declawed, and thriving after a rough start. Chubby loves attention, playful zoomies, and snuggles, and he's ready to bring joy, laughter, and endless love to his forever home.

claycountygov.com/adopt



Princess

ANIMAL ID: A0058677492
SEX: Spayed Female

BREED: Mixed Breed; 2 years old; 43 pounds
Heartworm Negative

LOCATION: CCAS Main Shelter in Green Cove Springs

ABOUT: Princess – Goofy, High-Energy Lovebug
Princess is a playful, affectionate, and confident girl who loves toys, cuddles, and rough-and-tumble fun. While working on her Canine Good Citizen skills in our PAWS prison dog program, she showed she plays well with other dogs when introduced properly. Smart, trainable, and full of energy, she's ready for an active home that can channel her enthusiasm into fun, focused adventures!

claycountygov.com/adopt



Ready to Meet Your New Best Friend?

Our adoptable animals are waiting to add some extra love and fun to your life. From wagging tails to purring kitties, we've got the perfect companion just for you. 🐶 😺
Want to see who's available? Head over to our website and meet our adorable crew looking for their forever homes.

Got questions? Drop us a line at **Clayadoptions@claycountygov.com** and let's chat!
Don't wait! Your new best friend is just a click away! 🏡 💖

**Pictured: Kittens like Dusk*, are always in need of foster homes. A0059652399 (and sibling), are looking for a foster home where they can grow, receive socialization, and get the care they needs until they are ready for adoption. Could you provide Dusk and one of her siblings a loving temporary home?

claycountygov.com/adopt



If you are interested in helping our furry friends but can't bring one home, please take a look at our Amazon wish list. We are always in need of items for the shelter animals.

Amazon.com

claycountygov.com/adopt

Attachment
“B”
Clay County EDC Update



JAX USA PARTNERSHIP

THE JACKSONVILLE REGION

MARKETING REPORT

JAX MARKS THE SPOT

OCTOBER 1, 2024 – SEPTEMBER 30, 2025

BAKER | CLAY | DUVAL | FLAGLER | NASSAU | PUTNAM | ST. JOHNS

JAXUSA PARTNERSHIP

Serves as the lead economic development organization for the Jacksonville region, driving business recruitment, talent attraction and workforce development across Northeast Florida.

A strong, strategic marketing program is essential to amplifying JAXUSA's efforts, ensuring that Northeast Florida's competitive advantages are clearly communicated to the right audiences. By raising awareness of the region's economic strengths, business-friendly environment, quality of life and career opportunities, the program helps attract new investment, retain local talent and position the Jacksonville region as a top choice for companies and professionals alike.

The marketing program uses an integrated approach to build awareness of Northeast Florida's business advantages to C-suite decision makers and site consultants with JAXUSA, attracting and retaining skilled talent through Find Your JAX and promoting the ample career pathways in the Jacksonville region to build our talent pipeline through Earn Up.

Annually, JAXUSA spends more than $1 million in funding on marketing efforts to reinforce Northeast Florida's reputation as a world-class destination for business and quality of life. JAXUSA uses Regional Partner and private funding for the following: website development, digital advertising, content marketing, public relations and social media to brand our region's key industries; outreach to potential and future local talent, site selectors and corporate decision makers; and global branding and awareness.

JAXUSA's strategic marketing efforts have helped position the region as a top choice for business and talent, leading to major project wins across a diverse range of industries. From October 2024-September 2025, JAXUSA announced 11 company relocations or expansions that created more than 2,600 jobs and $1 billion in capital investment for the Jacksonville region.

This report provides an overview of marketing initiatives that were implemented from October 2024 through September 2025.

Thanks to the community investment in our organization, JAXUSA's work has led the region to receive national recognition and top rankings - amplifying Northeast Florida's unique attributes, economic development strengths and overall value for business and talent.

2nd Hottest Job Market in the U.S. & #1 on the East Coast
- The Wall Street Journal

#3 Large City for Economic Growth
- Coworking Café

#2 County with the Most Corporate Facility Deals Along the I-95 Corridor
- Conway Projects Database

Top 5 City for Attracting College Graduates
- U.S. Census Bureau

Top 10 Moving Destination
- PODS Moving & Storage

10th Most Populous City & Top 10 Fastest-Growing City
- U.S. Census Bureau
(Ranked 12th Populous in 2019)

1 of 5 Supernova Cities
-Urban Land Institute (Since 2022)

JAXUSA PARTNERSHIP

BUSINESS RECRUITMENT

Companies are choosing to relocate, expand and stay in Northeast Florida thanks to our business-friendly climate, world-class infrastructure, available talent, quality of life and more – JAXUSA's marketing efforts promote these unmatched business advantages, capturing the attention of industry leaders across the globe. As a result, companies see the region as the desired destination to expand and succeed.

TOTAL WEBSITE ACTIVITY: 133K USERS

DIGITAL ADVERTISING

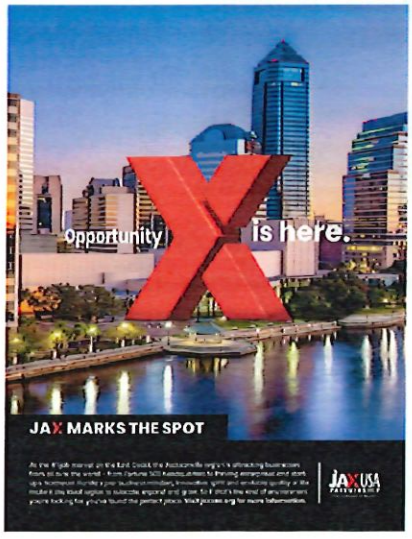
ANNUAL CAMPAIGN

JAXUSA runs an annual digital advertising campaign that builds awareness of the Jacksonville region as the desired destination to do business by generating impressions and driving quality traffic (C-suite executives & company decision makers) to the target industry pages on the JAXUSA website. In previous years, the campaign was industry-agnostic and ran throughout the East Coast. This year, the campaign was industry-specific and targeted select competitor cities for each industry.

Launched in May, the display campaign was designed to engage VP-level and above decision-makers across the region's six target industries: Advanced Manufacturing, Financial Services, Corporate Operations, Life Sciences, Technology Services and Transportation & Logistics.

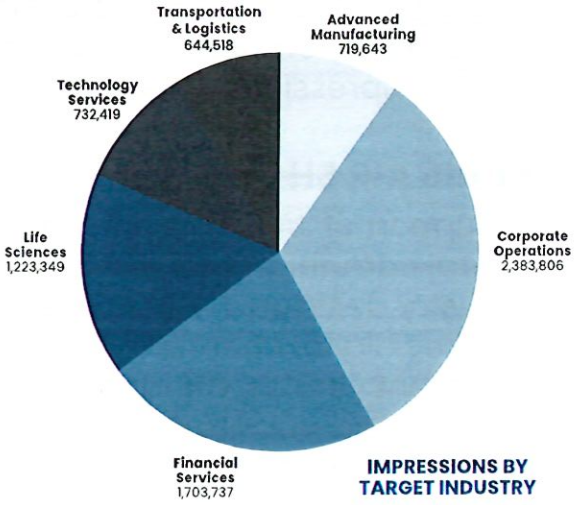
Overall performance exceeded standard B2B benchmarks, indicating strong audience engagement and efficient use of media spend. The campaign maintained a steady pacing, with impressions and engagement levels aligned proportionally with audience sizes across industries.

RESULTS | **7.4M** Impressions | **14.8K** Clicks to Site









IMPRESSIONS BY TARGET INDUSTRY

SPECIALIZED EVENT CAMPAIGNS

JAXUSA executed a variety of industry-focused digital advertising campaigns surrounding economic development missions and events. Event advertising resulted in 2.14 million impressions, 100,960 clicks to the JAXUSA website and exposure to key global industry business prospects.



UK ECONOMIC DEVELOPMENT MISSION 2024

In October 2024, JAXUSA launched a LinkedIn campaign in London to increase awareness and interest among finance and fintech business leaders about Jacksonville as a primary destination for US Operations. The goal was to position the region as the go-to hub for fintech operations in the US. Messaging was in market before, during and after the JAX delegation were in London and delivered 71,932 impressions & 202 clicks to jaxusa.org.

FOOD MANUFACTURING ROUNDTABLE

In February 2025, JAXUSA conducted a LinkedIn campaign surrounding the Roundtable. The goal was to increase awareness and interest among leaders in the food and beverage manufacturing industry. The JAXUSA brand was in the market before, during and after the event so that event attendees would have awareness of JAXUSA prior to meeting with JAXUSA team members at the event. The campaign resulted in 66,800 impressions & 464 clicks and reached 17.7% of the members in the target audience an average of 10 times.

UK FINTECH WEEK 2025

In April and May 2025, we returned to London for FinTech week. The goal was to position Northeast Florida as the go-to hub for fintech operations in the US, fostering meaningful connections and encourage strategic relocations or expansions. This LinkedIn campaign resulted in 19,425 impressions & 69 clicks.







PARIS AIR SHOW

In support of JAXUSA's presence at the 2025 Paris Air Show (June 16–22), a strategic digital campaign was executed to boost brand awareness among key transportation industry decision-makers attending or engaging with the event. The campaign utilized two key digital channels – LinkedIn and Geo-targeted Google display advertising around the event venues. Combined, these channels resulted in 1,983,750 impressions & 28,495 clicks to the website. In addition, the team handed out custom-made Challenge Coins during prospect and stakeholder meetings to drive home a memorable engagement with JAXUSA.

CONTENT & TARGET INDUSTRY MARKETING

BRAND REFRESH

As the number one job market on the East Coast and a booming destination for economic growth, the Jacksonville region is attracting businesses from all over the world. We knew our economic development organization needed to reflect the innovation and excitement happening in the region, so we took a look at our brand and realized we could benefit from a refresh.



At the heart of our new look is one powerful word: convergence. Why? Because it takes more than one factor to build a great business – it's the coming together of many that makes success possible. The Jacksonville region is the perfect convergence point, creating an environment where both business and talent can thrive. Here, businesses meet growth, visionaries meet prosperity and talent meets opportunity.



As we explored the idea of "convergence," we saw the perfect symbol hiding in plain sight: the "X" in our JAXUSA logo. The symbol "X" has stood for many things – "an unknown quantity" in algebra, the "power to multiply" in mathematics, a marker of something of great importance such as used on a map and even a visual symbol of a crossroads – while all of these are powerful, we decided to focus on the last two. The "X" found in "JAX" is visual shorthand for the nexus of, or connection to, a great many of our region's unique resources and a denotation of the perfect place to relocate or expand one's business to ensure success.



We first did a trial run of the "new look" during the 2024 London Economic Development Mission. We used it in our advertisements throughout Wembley Stadium during the Jaguars game, in our collateral shared during business meetings and in our digital advertisements to key fintech companies. With overwhelmingly positive feedback on an international stage, we knew that this was the direction we needed to go.

Since launching this creative expression of the brand, we've rolled out the identity through a series of campaigns nationally and internationally. All collateral has also been updated to keep a consistent look.

JAXUSA's new look reflects our modern economy and the leadership the region is playing in growth in the United States – because, when businesses are looking for a place to thrive and grow, "JAX Marks the Spot."

The brand will continue to evolve as the Jacksonville region attracts new businesses, investment, talent and opportunity.

JAGUARS ADVERTISING – LONDON 2024

In alignment with JAXUSA's annual UK economic development mission, we ran an advertising campaign surrounding the Jacksonville Jaguars game in London. JAXUSA advertisements ran during the game on the jumbotron and concourse televisions, which had the highest attendance ever for an NFL game at Wembley Stadium with more than 86,000 people.

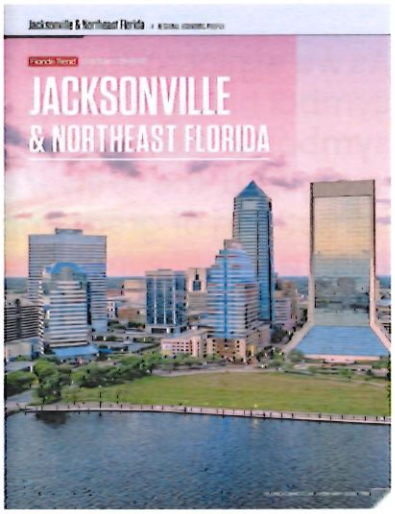


This international exposure placed Jacksonville and JAXUSA in front of a global audience, showcasing the region's strengths to business leaders, investors and fans from around the world. The campaign elevated brand awareness and positioned the region as a premier destination for business and talent.



FLORIDA TREND – NORTHEAST FLORIDA SPOTLIGHT

The February 2025 issue of Florida Trend features an in-depth look at the positive momentum taking place in the Jacksonville region in its "Jacksonville & Northeast Florida" regional economic profile. The 36-page spotlight highlights Northeast Florida's thriving industries, transportation infrastructure, health care, education and development.



Written from roundtable discussions with business and community leaders throughout the region, this spotlight was shared with prospect companies and site consultants throughout the country to show that Northeast Florida is a desired destination for business and talent alike. The piece was further amplified through distribution to Florida Trend's extensive audience of more than 292,000 readers.

SITE SELECTION MAGAZINE – DUVAL #2 COUNTY FOR PROJECT ACTIVITY ALONG I-95 CORRIDOR

In September, the Jacksonville region was featured in the I-95 Corridor Site Selection Report in Site Selection Magazine. After participating in interviews with the publication, JAXUSA was able to highlight the region's momentum in infrastructure, business expansion and innovation, reinforcing the region's position as a top destination for companies seeking long-term growth. JAXUSA also placed an ad in the publication, amplifying visibility to the publication's 41,000 corporate subscribers.



PRINT & DIGITAL ADVERTISEMENTS

Throughout the year, JAXUSA executed a strategic mix of digital and print advertising to reinforce brand identity and elevate visibility within the business community. Targeted, industry-specific placements included the 2025 Logistics Management special report about JAXPORT, the JAXPORT Directory and more. Broader business-focused outreach was achieved through placements in publications like Florida Trend or event programs.

PUBLIC RELATIONS

JAXUSA executes a media strategy highlighting the Jacksonville region's assets for business decision makers as well as young professionals. Included in this strategy is Jacksonville's top-ranking job market, key industries (such as financial technology and life sciences), affordability, a strong entrepreneurial ecosystem and more. JAXUSA developed several key storylines that showcased data and rankings surrounding the region's rapidly growing economy, local leaders and businesses that have recently relocated to the area. Outreach efforts to a combination of top-tier business, economic development and lifestyle outlets resulted in print and digital coverage reaching a diverse audience of talent, industry experts and c-suite executives across the country.

PROJECT ANNNOUNCEMENTS

JAXUSA Partnership serves as the convener when projects are ready to be announced, working with the company and government partners to draft a media release and coordinate any event related to the news. In December, JAXUSA worked with city and state leaders, along with company leadership to announce Intercontinental Exchange (ICE) coming to Jacksonville in a news conference on the front plaza of JAX Chamber in December 2024. We work with local media to generate coverage of the event and monitors the reach and estimated value of that coverage for JAXUSA.

Each project is different and is primarily driven by the company's goals in the immediate term with the announcement. Some companies, like the recently announced Sam's Club, have chosen to issue a news release shortly after City Council approval and then do a larger media event around the opening of the center. Planning the announcement is a balance of strategically working with the company on the right timing and exposure for them as they are entering the market or expanding, and at the same time getting positive media coverage for the city and state as a business-friendly destination for economic growth.

ICE - DECEMBER 2024



SAM'S CLUB - APRIL 2025



BAE SYSTEMS - JUNE 2025



IN-MARKET MEDIA

Branding Northeast Florida for economic development includes positioning leaders as experts in the field and highlighting the elements that make Jacksonville an attractive region for companies to invest. Some examples include working with JAXUSA President Aundra Wallace and the Jacksonville Daily Record on pieces including the strengths and latest developments in Transportation and Logistics, and highlighting efforts to attract and retain top talent. This also includes statewide work with Florida Trend for their annual look at the state economy, highlighting the strengths of our region.

Events and panel discussions are also part of the strategy, and we develop and maintain strong relationships with local media to stay in touch on opportunities. This year, JAXUSA President Aundra Wallace was featured on an Economic Outlook Panel hosted by the Jacksonville Business Journal with other local experts and more than 100 business leaders in attendance thanks to our media connections.

RESULTS	69 Articles	19.4M Reach	$179K Ad Equivalency

SPEAKING ENGAGEMENTS

JAXUSA leadership participated in more than 30 speaking engagements to raise awareness of the organization, share expertise and emphasize the importance of economic development to the region's long-term growth. Local organizations and events included the North Florida Association of Financial Planners, University of North Florida Employer Summit, Putnam County Chamber of Commerce Economic Development Luncheon, Jacksonville Business Journal's Advanced Manufacturing Roundtable and more. Beyond the region, JAXUSA showcased Jacksonville's innovative project wins on a panel at the Florida Chamber Summit and contributed to a national conversation on economic development trends at the IEDC Annual Conference in Detroit.

HOSTING GLOBAL BUSINESS LEADERS

JAXUSA regularly hosts international delegations, including representatives from countries such as Canada and Taiwan, to showcase the Jacksonville region as a premier destination for business. Through presentations and guided tours of the region, we highlight our strategic advantages, workforce, infrastructure and thriving economy. These visits help build global awareness and reinforce Northeast Florida's reputation as a dynamic hub for investment and growth.





UK ROUNDTABLES

In December, JAXUSA hosted a delegation of UK business leaders for a series of focused roundtables on the financial services industry and infrastructure here in the Jacksonville region. These meetings aligned with the MOU between the UK and the State of Florida that was signed in 2023 to increase business relationships, trade, bilateral investment and academic research, and was a timely follow up from the economic development mission to London.

ASSOCIATION OF BRITISH HEALTHTECH INDUSTRIES' US ACCELERATOR

In December, JAXUSA hosted a delegation of UK business leaders for a series of focused roundtables on the financial services industry and infrastructure here in the Jacksonville region. These meetings aligned with the MOU between the UK and the State of Florida that was signed in 2023 to increase business relationships, trade, bilateral investment and academic research, and was a timely follow up from the economic development mission to London.

ON THE GLOBAL STAGE: PARTNERSHIP WITH *THE WALL STREET JOURNAL*

In the summer of 2025, the explosion of AI coverage in news, industry and the public had reached levels that brought about an opportunity. Following the visit from the US Chamber of Commerce to experience the JAX Chamber Innovation Center, it became clear that Jacksonville's AI story was extremely relevant, timely and an impressive achievement that needed to be elevated to a larger audience.

Looking for a prominent media news source to help tell the story, we partnered with *The Wall Street Journal* digital team to execute a content partnership to host an article penned by President Aundra Wallace and Chief Innovation Officer Dr. Carlton Robinson. The article, titled "Jacksonville's AI-Powered Ascent: A Blueprint for Steady Growth," showcases how the AI initiatives led by the JAX Chamber, and JAXUSA's recent innovative project wins from companies like HOLON and Otto Aerospace, are attracting major investments, creating high-quality jobs, and positioning the region as a model for resilient, diversified growth in an unpredictable economic landscape.

Supported by traffic drivers across the WSJ ecosystem (including Apple News), the partnership has resulted in nearly 1 million impressions and more than 2,700 clicks to the article as of September 30th.



GLOBAL ENGAGEMENT THROUGH SELECTFLORIDA TRADE MISSIONS

Through participation in the SelectFlorida Partner Program this year, JAXUSA strengthened its international outreach and elevated Northeast Florida's profile on the global stage. The program provides access to premier domestic and international trade shows, site selector events and business development missions designed to expand networks, generate leads and enhance visibility for Florida communities. For JAXUSA, this partnership serves as a strategic platform to promote the region's competitive advantages and engage directly with global industry leaders exploring U.S. expansion opportunities.

In November, JAXUSA joined SelectFlorida in Italy for a transportation and logistics trade mission, further positioning the region as a strategic gateway for global commerce and investment. In June, a delegation from JAXUSA, JAX Chamber, Haskell and the Jacksonville Aviation Authority attended the Paris Air Show. In addition to co-hosting a booth highlighting the region's growing aviation and manufacturing ecosystem with the delegation, JAXUSA also participated in SelectFlorida's booth within the U.S. Pavilion. This dual presence increased Northeast Florida's visibility among global aerospace and advanced manufacturing leaders, establishing valuable connections and potential investment opportunities.

VIDEO PRODUCTION

JAX MARKS THE SPOT FOR FINANCIAL SERVICES

As part of JAXUSA's global business recruitment efforts, we placed a heavy focus on financial services, specifically fintech, during the 2024 annual economic development mission to London. We unveiled a new video promoting the financial services industry in the Jacksonville region titled "JAX Marks the Spot for Financial Services."

JAX MARKS THE SPOT FOR BUSINESS GROWTH

The 2025 Business Recruitment video showcases the Jacksonville region's new brand and highlights why the region is a premier destination for business growth. Featuring our highly skilled workforce, diverse industries and exceptional quality of life, the video emphasizes how Northeast Florida offers unmatched opportunities that drive long-term success. From strategic location advantages to a supportive business environment, it demonstrates why leading companies are choosing to relocate and expand in Northeast Florida because "JAX Marks the Spot."





AWARD-WINNING PROJECTS DRIVING REGIONAL GROWTH

FEDC AWARDS



JAXUSA Partnership and St. Johns County were both honored with "Deals of the Year" by the Florida Economic Development Council this year. The two projects had a combined investment of $245 million and a planned 550 jobs for Northeast Florida.



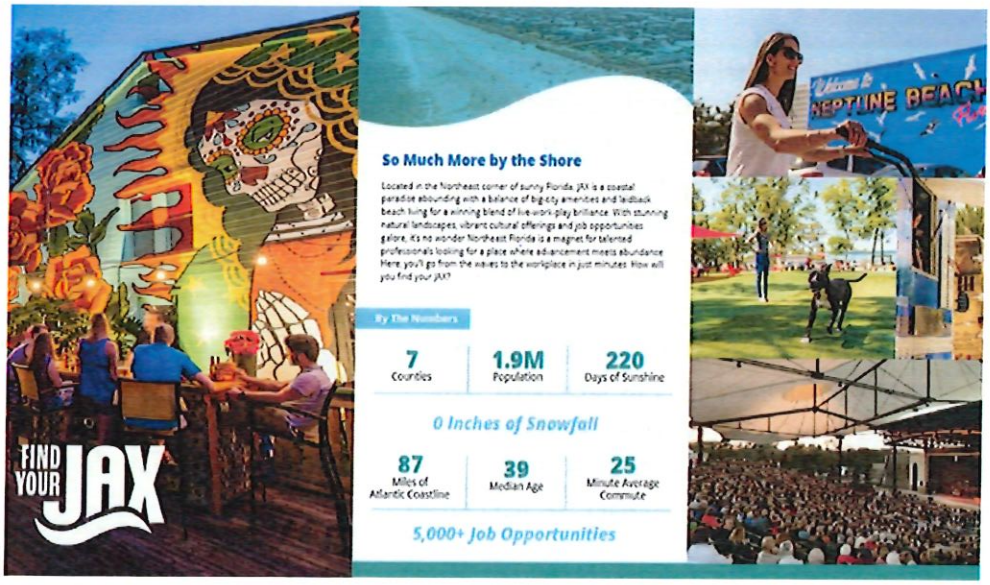
JAXUSA won the Regional Deal of the Year for HOLON, a planned 500,000-square-foot autonomous vehicle manufacturing facility in Jacksonville. St. Johns County was honored with the Urban Deal of the Year for the Publix Super Markets central fill pharmaceutical facility that will fill 500,000 prescriptions a week when it opens and up to 1 million weekly at full capacity.

FIND YOUR JAX

TALENT ATTRACTION

Find Your JAX, JAXUSA Partnership's talent attraction initiative, showcases why Northeast Florida is an ideal place to live and work. With multiple career opportunities across diverse industries and a great quality of life, the Jacksonville region is a top destination for professionals. JAX offers unique neighborhoods, attractions for all ages and a thriving job market.

To attract talent from outside the region and strengthen Northeast Florida's talent pipeline, Find Your JAX runs digital advertisements that highlight the initiative and encourage users to visit the website to learn more about living and working in the region. Beyond digital advertising, the program also creates compelling content, promotes local events, shares stories that showcase Northeast Florida's lifestyle and career opportunities and more to engage potential talent on multiple levels and build a stronger connection to encourage a relocation to the region.





SOCIAL MEDIA & DIGITAL ADVERTISING

ANNUAL CAMPAIGN

With talent supply cited among the top concerns for business leaders globally, JAXUSA continues to prioritize proactive talent attraction efforts. Grounded in a research-backed understanding of how professionals make decisions about where they live and work, JAXUSA continued to partner with national place-marketing DCI in 2025 to activate the Find Your JAX campaign.



The data-driven digital advertising program targets four strategic audience segments with tailored messaging: active job seekers and recent graduates demonstrating intent to relocate, residents of higher-cost metros where Jacksonville's affordability represents significant advantages, young professionals in peer markets who may not have the Jacksonville region on their radar and engaged prospects who have already explored FindYourJAX.com content.

TOP PAID FYJ MARKETS



RESULTS	13M+ Impressions	141.9K Clicks	29% Conversion Rate

EVENT ADVERTISING

TAXSLAYER GATOR BOWL

In January, JAXUSA ran a targeted advertising campaign around the TaxSlayer Gator Bowl to reach college students and young professionals visiting for the game, promoting Find Your JAX. The campaign included digital display ads, out-of-home video screens in high-traffic locations like bars, retail stores and casual dining spots, Google ads on YouTube and Gmail as well as a mobile billboard circulating key areas around the stadium before, during and after the game.





The campaign reached more than half a million people, with top-performing demographics including job seekers and college students, successfully intercepting thousands of potential residents and workers at a moment of peak receptivity, transforming a sporting event into a talent recruitment opportunity that showcased Northeast Florida's appeal beyond game day.



Although game attendance was down due to weather, our video ads were seen by more than 136,000 people, which is double the stadium's maximum capacity of 68,000. Similarly, the mobile billboard was viewed by more than 73,000 people, more than double the 31,300 in attendance, demonstrating strong reach and visibility throughout the community.

EVENTS

FIND YOUR JAX INTERN MIXER

JAXUSA Partnership hosted its inaugural Find Your JAX Intern Mixer in July and had more than 70 participants. Interns from 10 local companies in Northeast Florida gathered for a night of baseball, food and networking, discovering why the Jacksonville region is the ideal destination to live and work.



CONTENT DEVELOPMENT

WEBSITE UPDATES

The Find Your JAX website is continuously refreshed with new and relevant content, including regularly updated blogs that give users a deeper look into the lifestyle and culture of Northeast Florida. From highlighting popular events and seasonal activities to showcasing the distinctive qualities of each county, the site features a wide range of engaging topics. These blogs enhance Find Your JAX by providing timely, insider perspectives that go beyond the core information available on the site.



Blog Posts

The Hidden Speakeasies of JAX

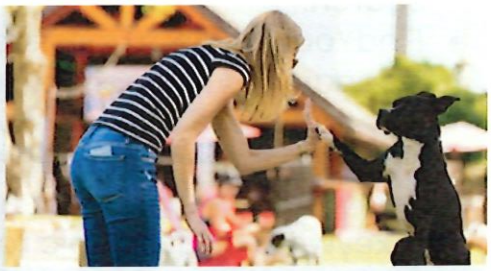
"What's the password?" Hidden bars, AKA speakeasies, are becoming more prevalent



Blog Posts

A Guide to Putnam County

If living right by the water sounds like a good time, Putnam County is the perfect spot to be. This county is home to multiple



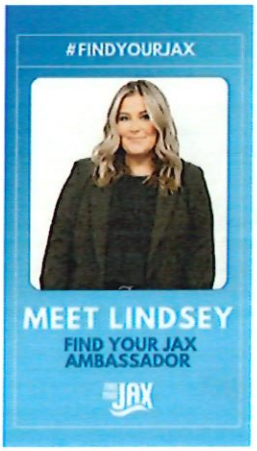
Blog Posts

Best Dog Parks Around JAX

Attention all dog parents! Don't let your pup miss out on Northeast Florida's 220 days of sunshine and ideal climate – take them out

FIND YOUR JAX AMBASSADOR PROGRAM

The Find Your JAX Ambassador Program was revamped and relaunched this year. The FYJ Ambassador program spotlights young professionals that live in Northeast Florida and are proud to call it their home. Each ambassador is featured on Find Your JAX's website and social media platforms, and they share their favorite attractions, what they do for work and why they believe other talent should move to the region. This program was created to encourage young professionals to make the move and to showcase why JAX is a great place to live and work.





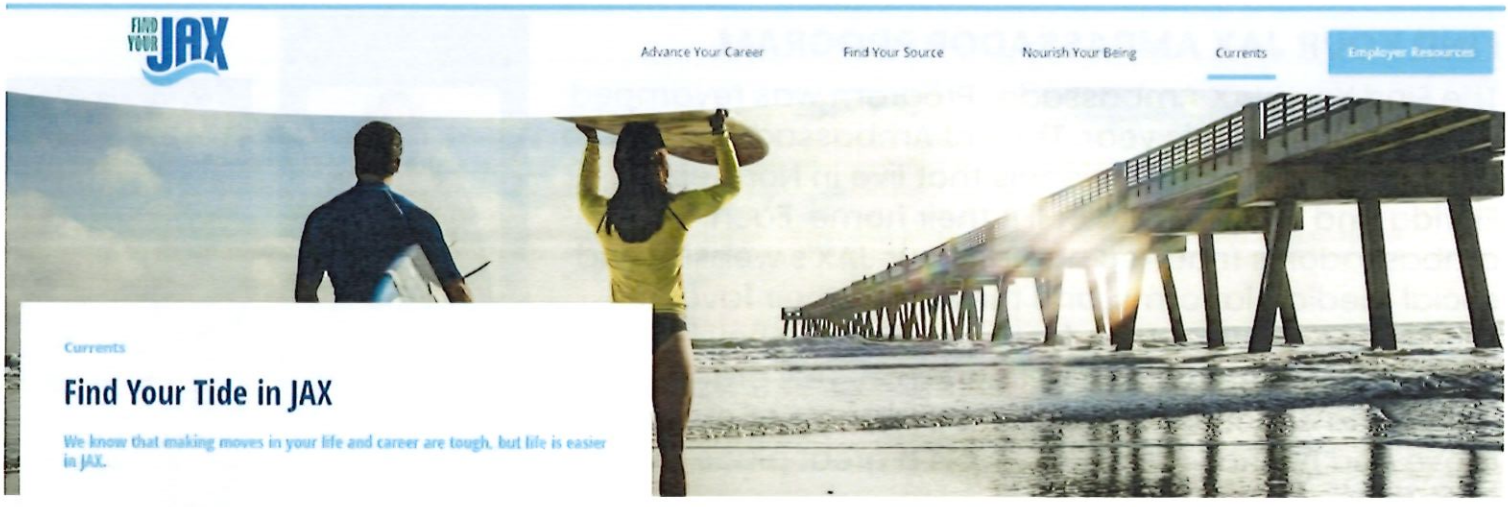
SEO OPTIMIZATION

JAXUSA's talent attraction SEO strategy is evolving to meet the fundamental shift in how people search for and consume information online. With the rise of AI-powered search features, the traditional metrics of SEO success are being redefined. Rather than simply driving clicks, our strategy now focuses on establishing FindYourJAX.com as the authoritative source on AI platforms and search engines reference when answering questions about Jacksonville and Northeast Florida as a place to live and work.
This past fiscal year, organic traffic drove 15,196 users to the site with an average engagement rate of 66%. September 2025 had a 69.98% engagement rate, compared to 62% in October 2024.

The true measure of SEO impact in this new landscape is visibility and authority, where FindYourJAX.com has achieved remarkable growth:

- Total impressions increased by over 1,000% (895.7K) compared to the previous year—meaning Jacksonville appears in search results exponentially more often.
- Average position improved by 8% (11), making it easier for active searchers to find content about the Jacksonville region.
- Total clicks increased 722% (15.1K), demonstrating that despite changing search behaviors, substantially more people are reaching the website through organic search.
- FindYourJAX.com consistently ranks in AI Overviews, ensuring Northeast Florida's story appears in AI-generated responses that shape searcher perceptions.
- Key topics like Cost-of-Living rank in the top 10 organic pages, indicating that our content optimization strategy aligns with the information that talent most wants to see when considering a relocation. The pages that continue to perform the best from a keyword and organic ranking standpoint continue to be in-depth blog posts that highlight the positive attributes of living in the Jacksonville region.

By positioning FindYourJAX.com as the definitive source for Jacksonville talent attraction content, our SEO strategy ensures that whether prospects click through to the full website or consume information through AI-generated summaries, they encounter Northeast Florida's compelling narrative at the critical moment of their search journey.



VIDEO PRODUCTION

LOVE WHERE YOU LIVE & WORK IN JAX

The 2025 Quality of Life video highlights JAXUSA's Find Your JAX initiative, which focuses on recruiting and retaining top talent to ensure the region's workforce remains a competitive advantage. The video showcases Northeast Florida's superior quality of life, vibrant communities and abundant opportunities, encouraging young professionals to make the move to Northeast Florida. By emphasizing the region's ideal work-life balance, it reinforces why young professionals can love where they live and work in the Jacksonville region.



EARN UP

TALENT DEVELOPMENT

Earn Up is JAXUSA's talent development initiative that provides a three-pronged approach of talent attraction, development and connection to the Jacksonville region. The talent ecosystem is a strategic partnership of educational institutions, businesses and community leaders that is focused on actualizing a vision of an optimized workforce that supports the long-term economic growth and prosperity of Northeast Florida.

The initiative fosters collaboration among regional stakeholders, aligning education and training, sharing best practices and supporting projects that advance talent. JAXUSA acts as a conduit, creating meaningful connections that raise awareness of Career Pathways and strengthens ties between the workforce and the business community.

The JAXUSA Talent Development Team actively engages with the region's talent development ecosystem to ensure a steady pipeline of skilled workers that is reflective of employer needs for years to come. These activities ranged from supporting regional high school and college career fairs, industry-specific functions, business networking events and more.

Between October 2024 and September 2025, the Earn Up team participated in 331 events, activities and communications, impacting more than 12,400 individuals from our local school districts, colleges and universities, community-based organizations and colleges outside of the region as well.



CAREER PATHWAYS

Earn Up's Career Pathways initiative educates current and future talent on career opportunities in the Jacksonville region, focusing on Northeast Florida's target industries – Advanced Manufacturing, Corporate Operations, Financial Services, Life Sciences, Technology Services and Transportation & Logistics – along with key subspecialties and support industries.

The initiative connects education, training and hands-on experience to help high school and college students, adult learners and veterans understand career options, succeed individually and stay in the region's workforce.

Career Pathways content includes industry-specific insights, workforce trends and spotlights on local professionals on the Earn Up website and social media. A bi-monthly e-newsletter is also distributed to keep business and community leaders informed on accomplishments, developments and programming.

The team attends career fairs at local colleges and universities to retain talent already living in the region and participates in career fairs at schools outside the region, such as Florida State University and the University of Florida, to attract new talent to the region.







EMPLOYER ENGAGEMENT

The Employer Engagement campaign creates a direct link between the region's employers and the talent that will drive their success now and in the future. JAXUSA facilitates employer engagement through an online form to participate in workforce initiatives, including work-based learning opportunities, classroom presentations, job fairs, job shadowing and internships, helping connect talent with meaningful career experiences in the region.



JAXUSA also serves as the voice of business providing data, research and employer connections to school districts, colleges, and community-based organizations ensuring alignment between our region's growth and the jobs of the future.



PARTNERSHIPS TO BUILD NORTHEAST FLORIDA'S TALENT PIPELINE

JAXUSA continues to strengthen connections between education, industry and the next generation of the Jacksonville region's workforce. Through a variety of programs and partnerships, Earn Up provides students, educators and young professionals with hands-on experiences, industry insights and career resources to prepare them for meaningful careers in the region.

EDUCATOR EXTERNSHIP

JAXUSA hosted an educator externship in June, aimed at increasing awareness of the transportation and logistics industry in collaboration with local industry leaders from throughout the region. The purpose of the externship was to strengthen the connection between education and industry to ensure classroom learning that reflects current and future workforce needs.



Partners included CSX, Jacksonville Aviation Authority, University of North Florida, The Suddath Companies, JAXPORT, Jacksonville Transportation Authority and Southeast Toyota Distributors.

LEVEL UP BOOTCAMP

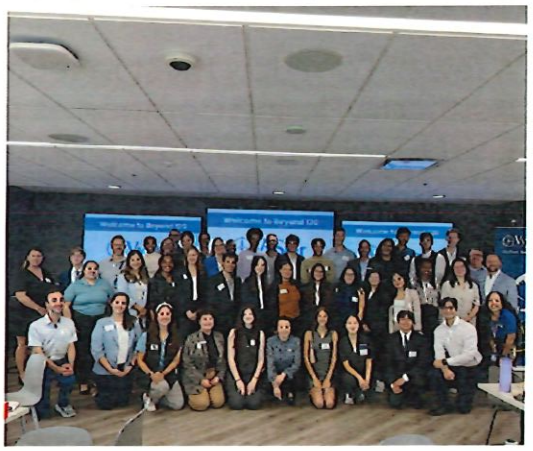
JAXUSA hosted an inaugural "Level Up Bootcamp" in July, in partnership with FSCJ, where high school juniors and seniors spent two weeks learning about the region's target industries and how to build a successful career in the Jacksonville region.



During the camp, students were exposed to Northeast Florida companies, ACT/SAT prep, FAFSA resources, student resources and programs at FSCJ and more.

UNIVERSITY OF FLORIDA'S BEYOND120

In September, JAXUSA hosted its third annual Beyond 120 event for a group of 35 students from the University of Florida's College of Arts & Sciences who traveled to Jacksonville from Gainesville to hear from corporate operations leaders, share resumes and explore new opportunities to grow and differentiate themselves as they get ready to enter the workforce.



A special thanks to host companies, Vystar and Haskell, as well as the panelists and recruiters from the region.

RETAINING EMERGING TALENT IN JAX

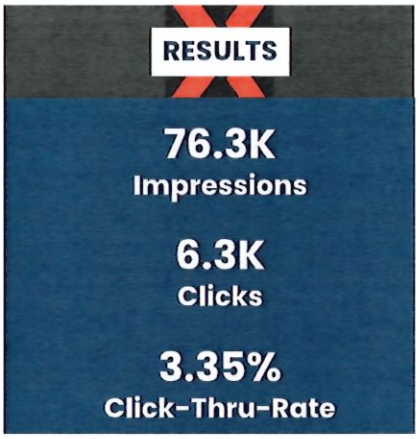
Throughout the summer, the JAXUSA talent development team shared career pathway information and resources with 10 intern groups from local companies. The team provides an overview of both Earn Up and Find Your JAX to supplement the experiential learning opportunities the companies are providing their interns.

The overall aim is to ensure interns have the most updated and specific information to build a meaningful career pathway in Northeast Florida, helping retain talent in the region.

SOCIAL MEDIA & DIGITAL ADVERTISING

ANNUAL CAMPAIGN

Earn Up amplified its social media presence with its annual campaign, reaching high school students, parents, adult learners, and veterans with content designed to guide key career milestones. Using Facebook and Instagram, the campaign highlighted Career Pathways, Connect to Companies, FAFSA, industry insights, job opportunities, and resources for veterans and their spouses.













CONTENT DEVELOPMENT

BLOGS

Earn up remains focused on supporting Northeast Florida's world-class talent pipeline. One way it accomplishes this goal is through its blog page, which serves as a strategic platform for sharing a variety of topics, such as career and technical education, career pathways and planning, and internships and apprenticeships.



A few of Earn Up's most recent blogs include a two-part series on top Northeast Florida Companies for young professionals, "Jacksonville, FL: A Rising Tech Hub of Note," "Career Paths for High School Graduates: Great Jobs Without a College Degree" and "Boost Your Portfolio: Technology Skills to Learn While Still in School."



By regularly updating and writing new blogs, Earn Up highlights the evolving needs of target and support industries and ultimately support the overall mission of building a strong talent pipeline within the region that meets current and future employer needs.

CAREER PATHWAYS QUIZ

Earn Up launched a new Career Pathways Quiz this year to help students, job seekers and career changers explore their strengths, interests and values. The quiz connects users with three of the region's target industries, providing personalized guidance and highlighting the region's thriving career opportunities. This is a fun, interactive way to discover the paths where users can grow, succeed, and make their mark in the local workforce.

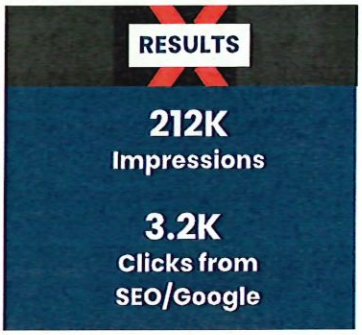


Since launching the quiz in March, nearly 2,000 users have taken the Career Pathways Quiz, discovering exciting opportunities where they can succeed across the Jacksonville region's thriving industries.



SEO OPTIMZATION

When people are looking for career and talent resources, search engines are often their first stop. Earn Up keeps EarnUp.org fresh by regularly adding new content based on trending topics and current events. By staying up-to-date and linking to trusted sites, the website stays easy to find and reaches even more users across the region.



WORKFORCE BRIEFINGS

Earn Up hosted an employer-driven briefing four times this past year, providing a target industry overview with current, region-specific data. Career Path Chats allow attendees to hear from industry leaders about growth, innovation and opportunities in Northeast Florida.



The audience includes talent stakeholders from across the region, such as secondary and post-secondary educators and community-based organization representatives. Attendees use these insights to update curriculum, deepen student awareness of industries and share knowledge with colleagues. Video recordings are then posted on the Earn Up YouTube channel.



SHOWCASING NORTHEAST FLORIDA'S WORKFORCE LEADERSHIP



In May, JAXUSA's talent development team shared our workforce development efforts at Florida College Access Network's Talent Strong Florida Summit, highlighting Earn Up's career pathways initiative, industry-education partnerships and more.

The Summit fosters collaboration by drawing lessons from the field, addressing pressing policy challenges and sparking meaningful change across Florida's education and workforce landscape. By sharing our region's success at the state level, we help showcase the Jacksonville region as a model for effective collaboration between business, education and community partners.

VIDEO PRODUCTION

EARN UP'S SUCCESS STORIES SERIES

The Success Stories series, launched this year with Earn Up, highlights local talent working at companies across Northeast Florida's key industries and shows how individuals can build successful careers in the region. By promoting the talent here in the region and real job opportunities, the series reinforces Northeast Florida as a hub for professional growth and talent development.







2024-2025 SUMMARY

JAXUSA's marketing program plays a critical role in business recruitment, talent attraction and workforce development for Northeast Florida. By promoting the region as a premier place to live, work and grow, the program helps attract new businesses, retain skilled talent and build a sustainable talent pipeline for the future.

The integrated approach ensures that both companies and professionals recognize Northeast Florida's value, supporting long-term economic growth and a dynamic, competitive regional economy.

JAXUSA PARTNERSHIP

JAXUSA.ORG

BUSINESS RECRTUITMENT

10 million C-suite executives & business decision makers reached through digital advertising and 15,000 explored relocating or expanding operations to Northeast Florida by visiting the JAXUSA website.

FIND YOUR JAX

FINDYOURJAX.COM

TALENT ATTRACTION

14 million young professionals reached through advertising & SEO optimization and 157,000 learned more about relocating to Northeast Florida and the region's quality of life by visiting the Find Your JAX website.

EARN UP
POWERED BY JAXUSA

EARNUP.ORG

TALENT DEVELOPMENT

288,000 students, parents, young professionals and veterans reached through advertising & SEO optimization and 9,500 learned how to build a successful career pathway in Northeast Florida by visiting the Earn Up website.

JAXUSA remains committed to advancing its strategic marketing initiatives that position Northeast Florida as a leading destination for business and talent, creating a lasting impact across the region.

Attachment
“C”
COMP-25-0012
PUD-25-0005

Small Scale Comprehensive Plan Future Land Use Map Amendment:

COMP 25-0012

Rezoning Application:

PUD 25-0005

Board of County Commissioners

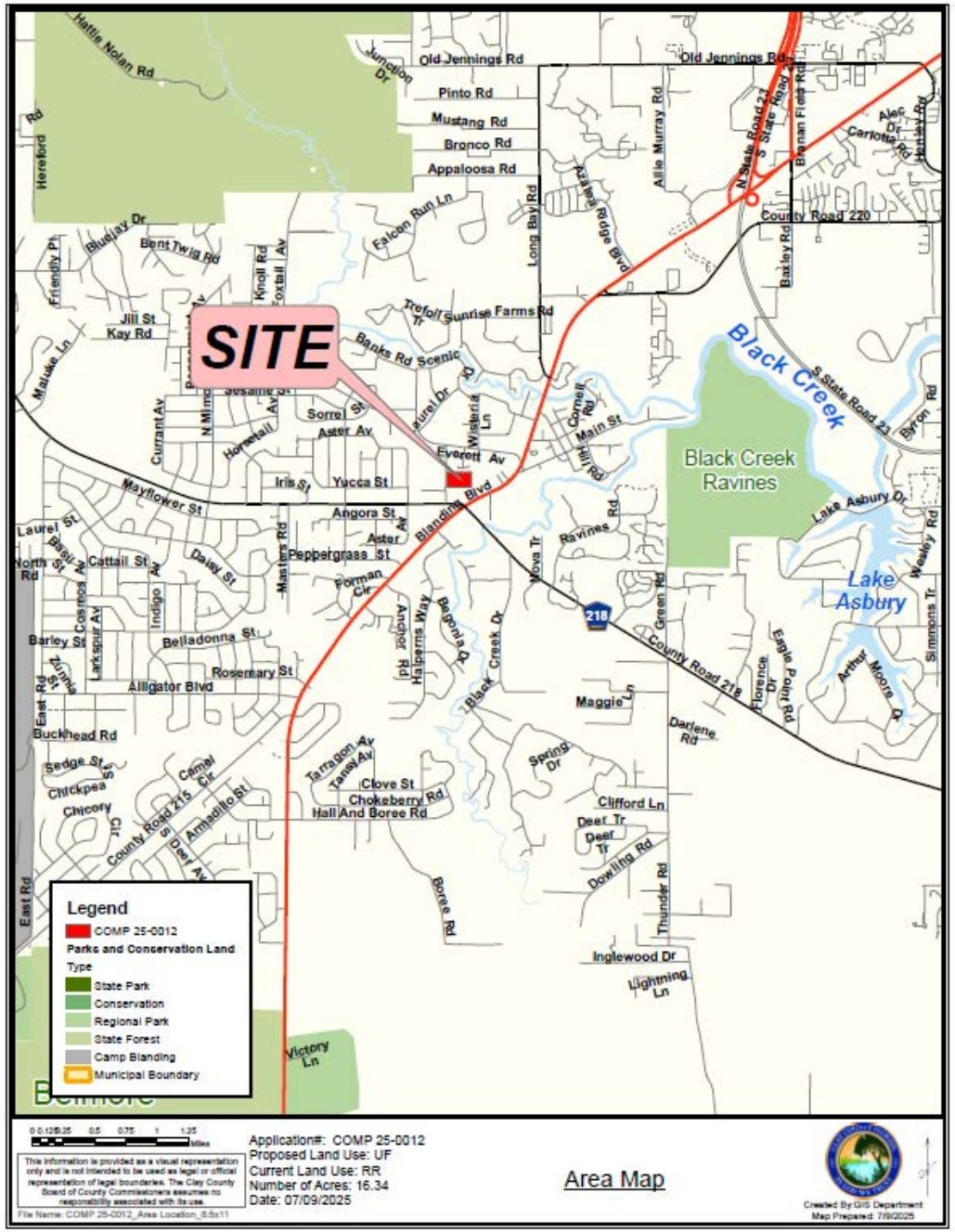
November 10, 2025

Application Information

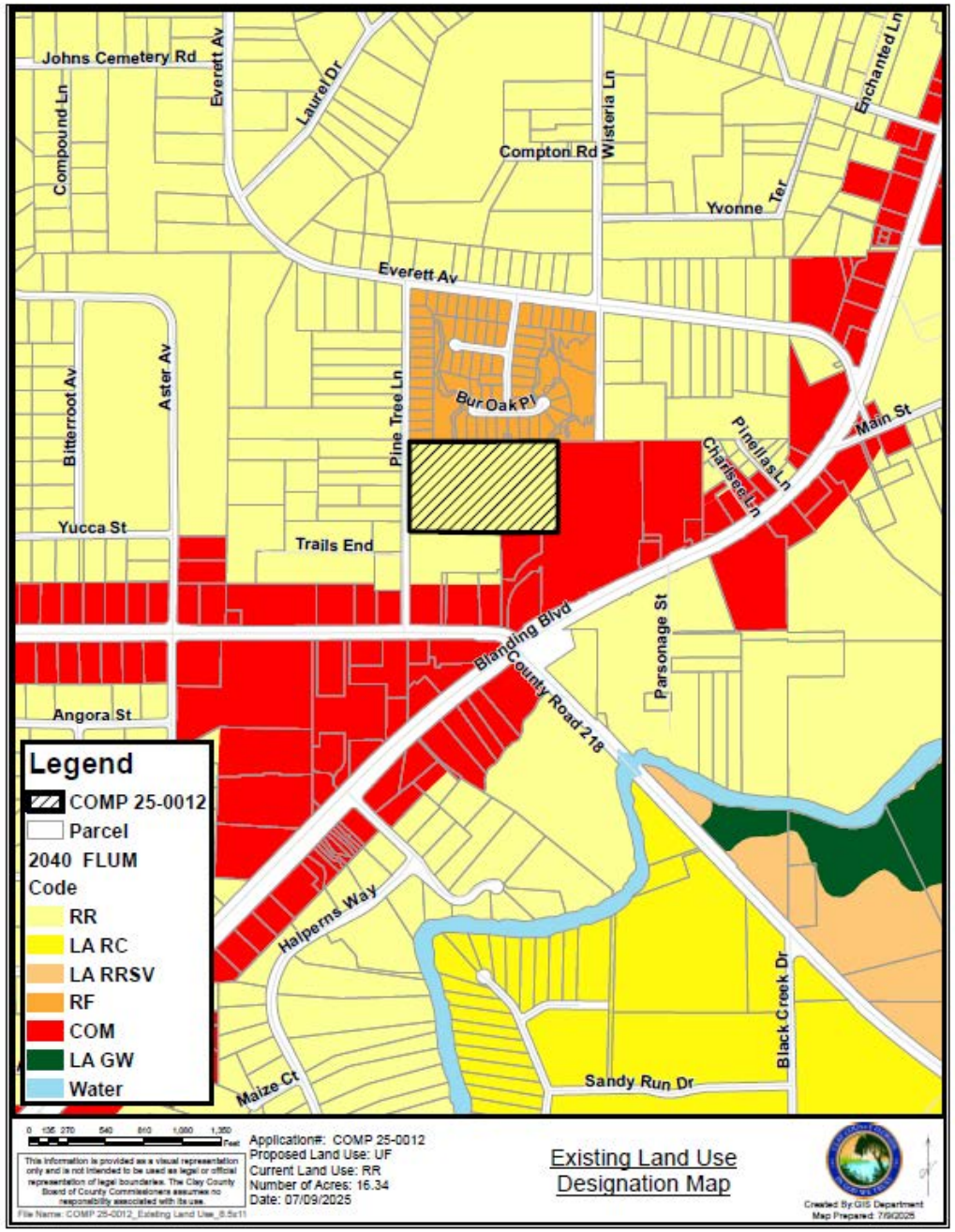
Agent:	Frank Miller
Location:	West of Blanding Blvd and north of CR 218.
Planning District:	Middleburg-Clay Hill District
Commission District:	4 Commissioner Condon
Parcel:	006355-000-00

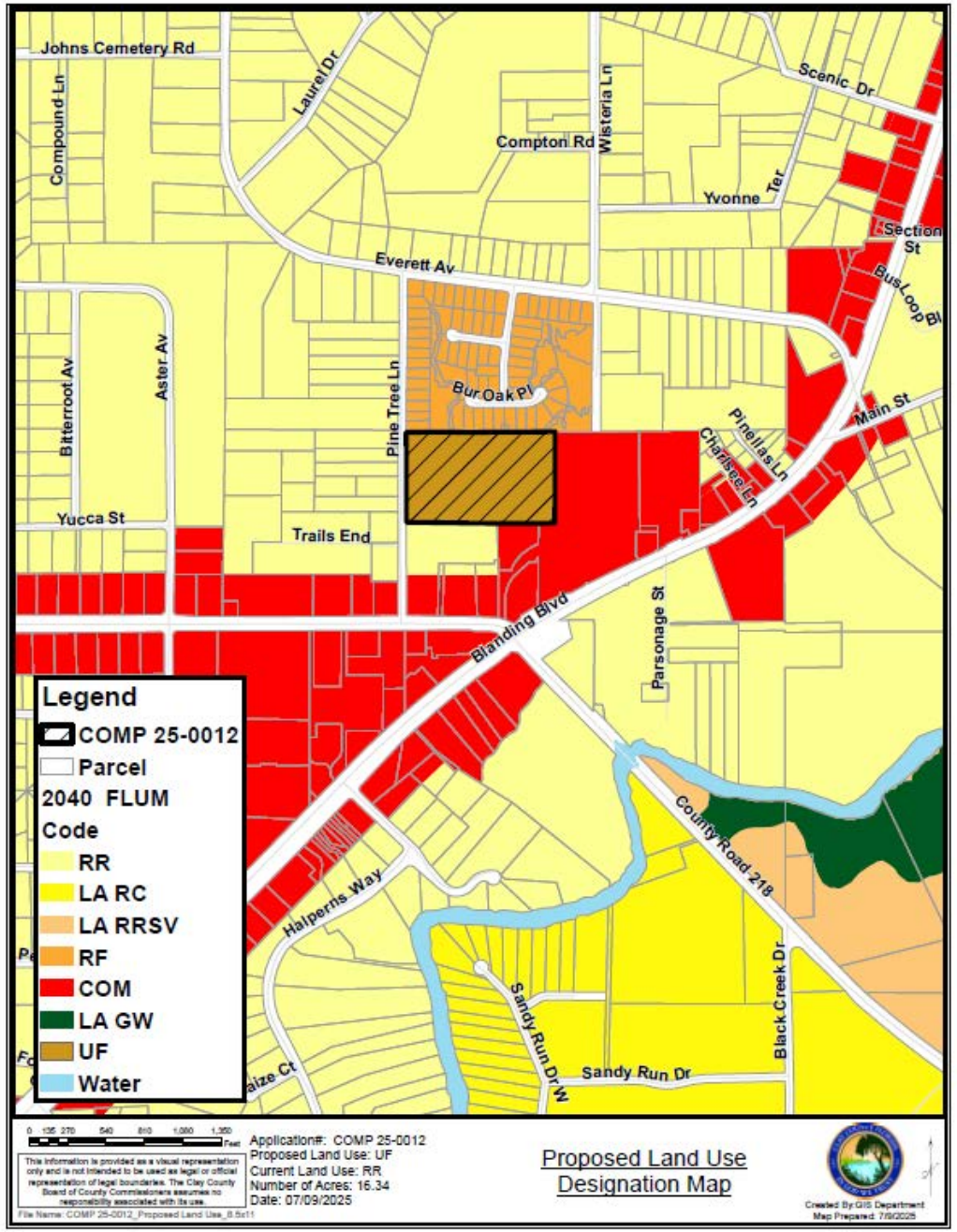
- COMP 25-0012 would change the Future Land Use (FLU) designation from Rural Residential (RR) to Urban Fringe (UF).

- PUD 25-0005 would change the zoning from Agricultural/Residential (AR) to Planned Unit Development (PUD).


SITE
Black Creek
Black Creek Ravines
Lake Asbury
Legend
COMP 25-0012
Parks and Conservation Land Type
State Park
Conservation
Regional Park
State Forest
Camp Blanding
Municipal Boundary
Application#: COMP 25-0012
Proposed Land Use: UF
Current Land Use: RR
Number of Acres: 16.34
Date: 07/09/2025
Area Map


SITE
Legend
COMP 25-0012
Parcel
Application#: COMP 25-0012
Proposed Land Use: UF
Current Land Use: RR
Number of Acres: 16.34
Date: 07/09/2025
Aerial Map


Johns Cemetery Rd
Compound Ln
Everett Av
Laurel Dr
Compton Rd
Wisteria Ln
Enchanted Ln
Yvonne Ter
Everett Av
Bitterroot Av
Aster Av
Pine Tree Ln
Bur Oak Pl
Main St
Pinellas Ln
Charisse Ln
Yucca St
Trails End
Blanding Blvd
County Road 218
Parsonage St
Angora St
Halperns Way
Black Creek Dr
Maize Ct
Sandy Run Dr
Legend
COMP 25-0012
Parcel
2040 FLUM
Code
RR
LA RC
LA RRSV
RF
COM
LA GW
Water
Application#: COMP 25-0012
Proposed Land Use: UF
Current Land Use: RR
Number of Acres: 16.34
Date: 07/09/2025
Existing Land Use
Designation Map


Johns Cemetery Rd
Compound Ln
Laurel Dr
Compton Rd
Wisteria Ln
Scenic Dr
Yvonne Ter
Section St
Everett Av
Bus Loop Bl
Bitterroot Av
Aster Av
Pine Tree Ln
Bur Oak Pl
Main St
Pinellas Ln
Charisse Ln
Yucca St
Trails End
Blanding Blvd
Parsonage St
County Road 218
Halperns Way
Sandy Run Dr W
Sandy Run Dr
Black Creek Dr
Legend
COMP 25-0012
Parcel
2040 FLUM
Code
RR
LA RC
LA RRSV
RF
COM
LA GW
UF
Water
Application#: COMP 25-0012
Proposed Land Use: UF
Current Land Use: RR
Number of Acres: 16.34
Date: 07/09/2025
Proposed Land Use
Designation Map

FLU Policy 1.4.1.6 Urban Fringe (UF)

This designation is reserved for land accessible to existing urban services and located in the immediate expansion area where extension of public services can be easily provided. Densities in this area shall be a minimum of two units per net acre and a maximum of four units per net acre. This density category is generally characterized by single-family attached/detached housing units.

FLU OBJ 1.5 Urban Service Area

The County shall discourage urban sprawl by directing urban growth to the Urban Service Area (USA) where public facilities and services are available or are anticipated to be available within the horizon of this Plan. FL U POL ICY 1 . 5 . 1 The County shall include an Urban Service Area boundary map in its Future Land Use Map Series.

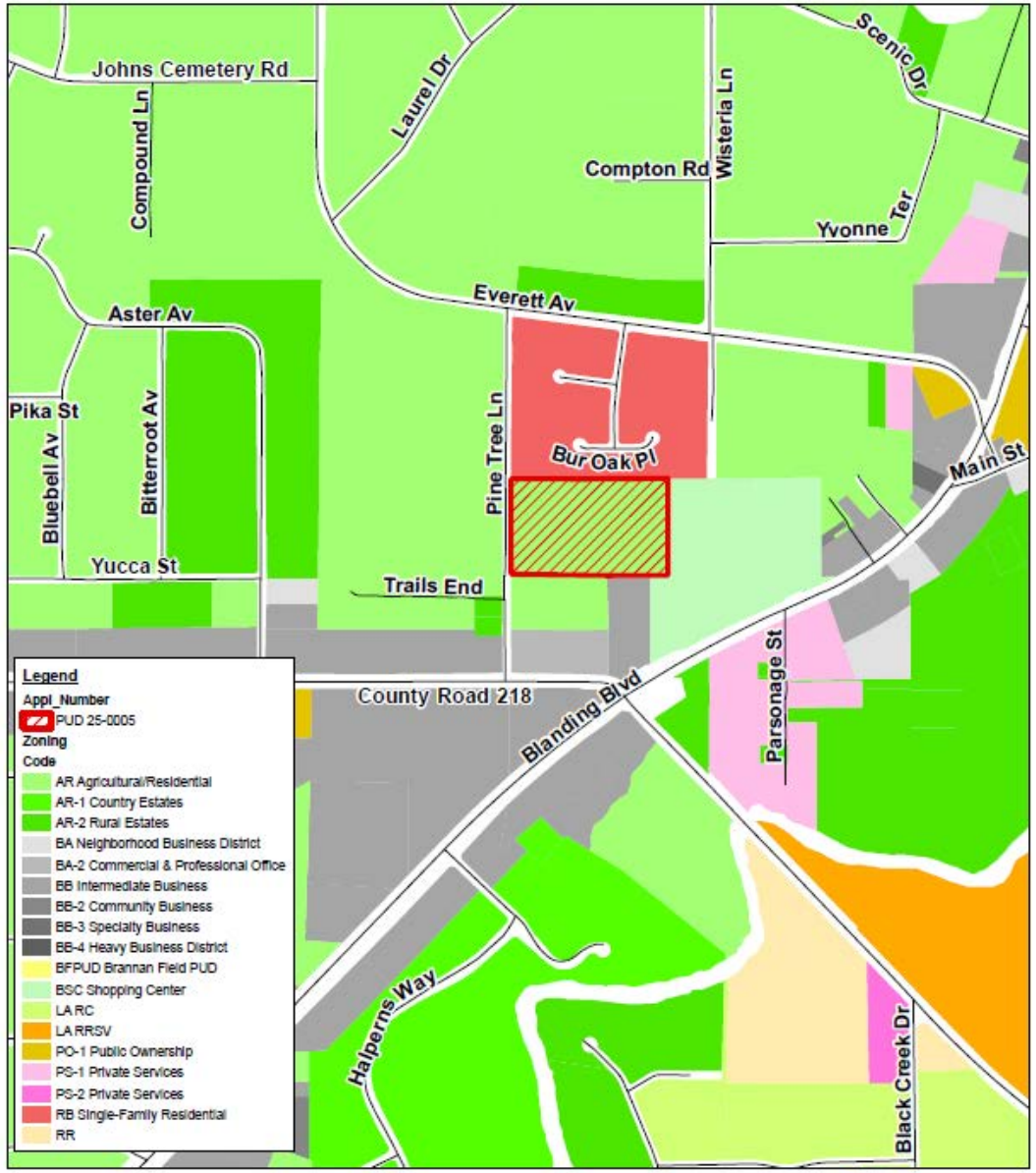
FLU POL ICY 1.6.2 Infill

Infill sites with plans of appropriate density and amenities are encouraged to be developed.

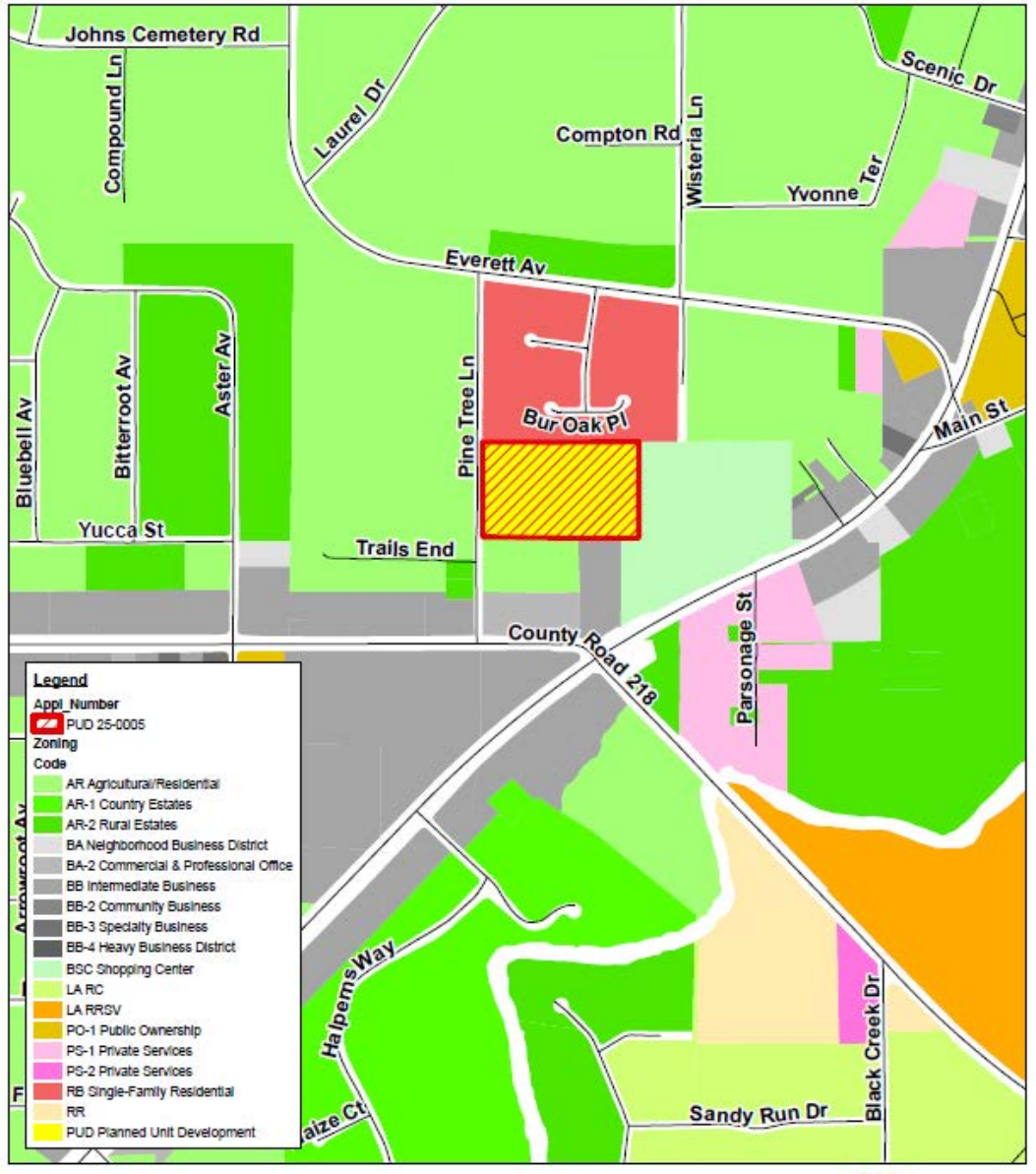
Sprawl Criteria

The Following findings prove the request is not sprawl as defined in F.S. 163.3177

- Directs economic growth and associated land development to geographic areas of the community in a manner that does not have an adverse impact on and protects natural resources and ecosystems.
- The proposed amendment is an infill development project located between another densely populated residential community within the urban service boundary and in close proximity to commercial land use parcels, emergency services and schools.
- Preserves agricultural areas and activities, including silviculture, and dormant, unique, and prime farmlands and soils by redeveloping existing infill parcels of land.
- Does not further impact open space and natural lands as it is developing in an area that has already had commercial and public services invested.



Existing Zoning
Rezoning: PUD 25-0005
from AR to PUD



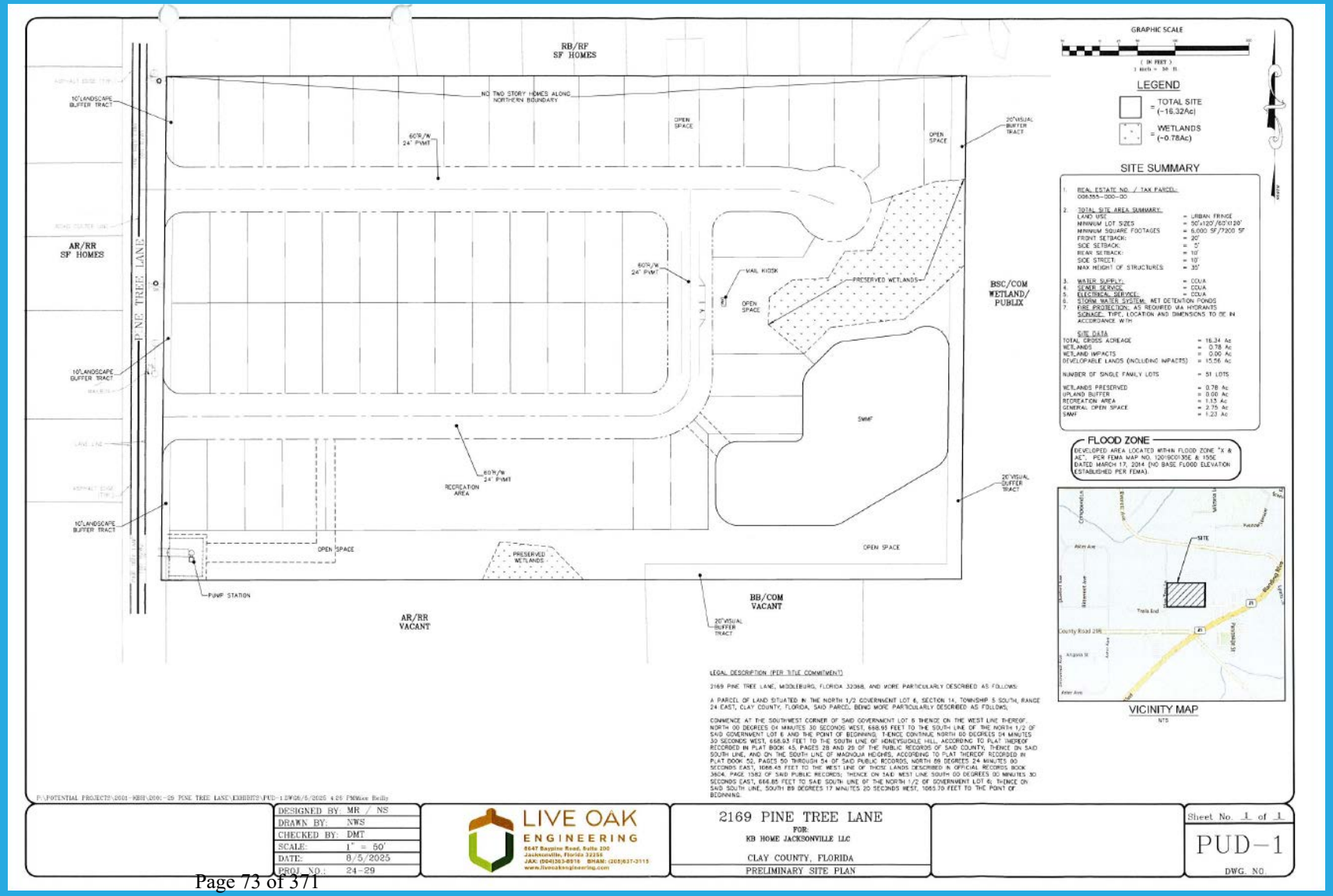
Proposed Zoning
Rezoning: PUD 25-0005
from AR to PUD

Proposed PUD

Front Setback:	25 feet
Side Setback:	5 feet
Rear Setback:	10 feet

- Maximum height is 35’ except the lots along the northern edge will be one story.
- Landscape Buffer: A type “B” landscaped buffer will be provided on all sides.
- Enhanced open space and preservation areas.

Proposed Site Plan



Recommendations

On August 18th, 2025, the Middleburg-Clay Hill CAC voted 7-0 to recommend approval.

COMP 24-0026

Staff finds that the criteria for the Comprehensive Plan Amendment have been met and recommends approval of COMP 25-0012.

PUD 25-0005

Based on the analysis in the Report, Staff finds that the request is consistent with the Comprehensive Plan and the intent of the Land Development Code and recommends approval of PUD 25-0005.

Questions?

Attachment
“D”
PUD-25-0008

Rezoning Application:

PUD 25-0008

Board of County Commissioners
November 10, 2025

Application Information

Applicant: Larmac Development, LLC

Agent: Frank Miller, Gunster, Yoakley & Stewart, P.A.

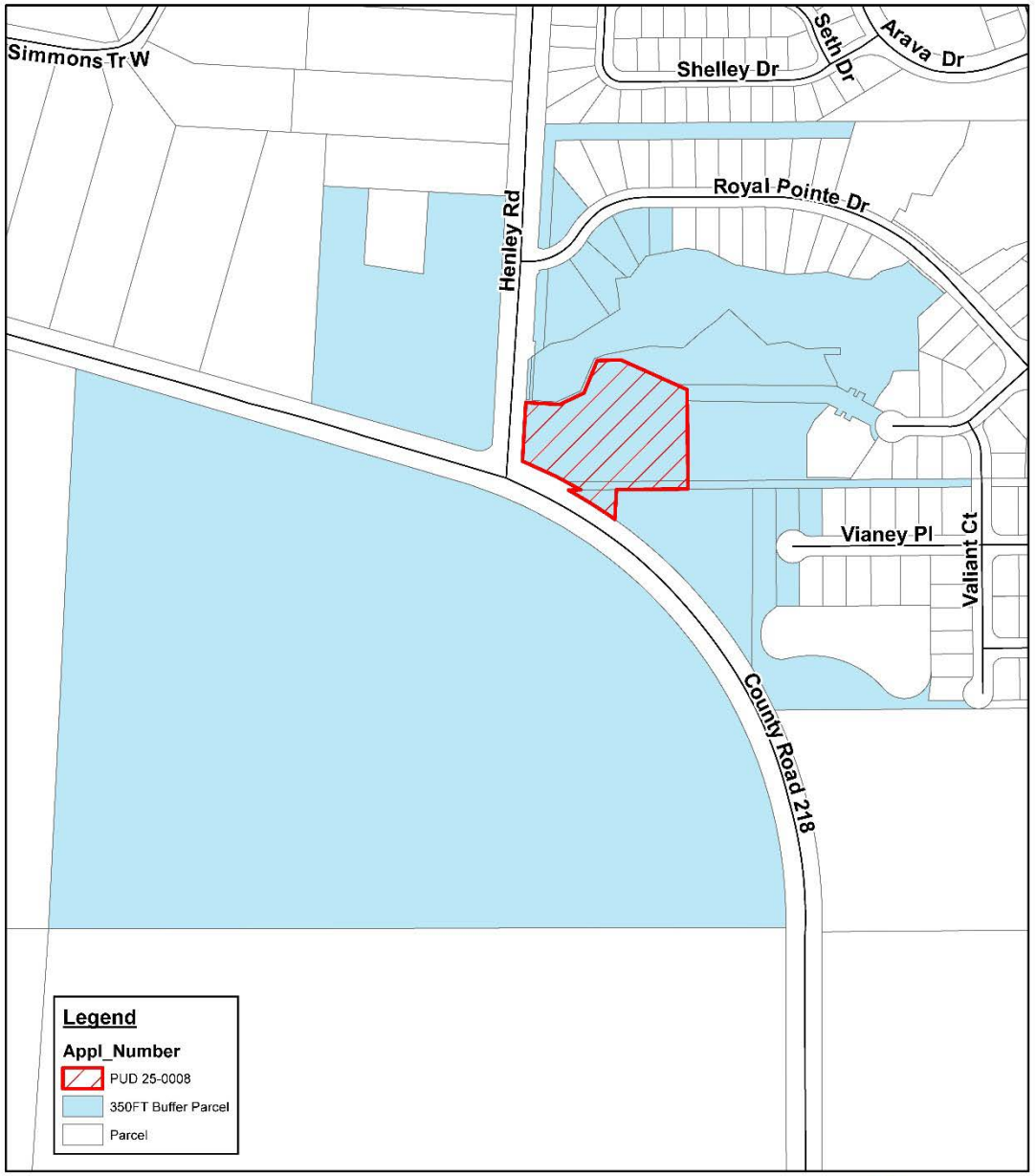
Location: on the east side of Henley Road at the CR 218 intersection

Planning District: Lake Asbury/Penney Farms

Commission District: 5 Commissioner Burke

- PUD 25-0008 would change the zoning from Planned Unit Development (PUD) and Lake Asbury Rural Fringe (LA RF) to Planned Unit Development (PUD).

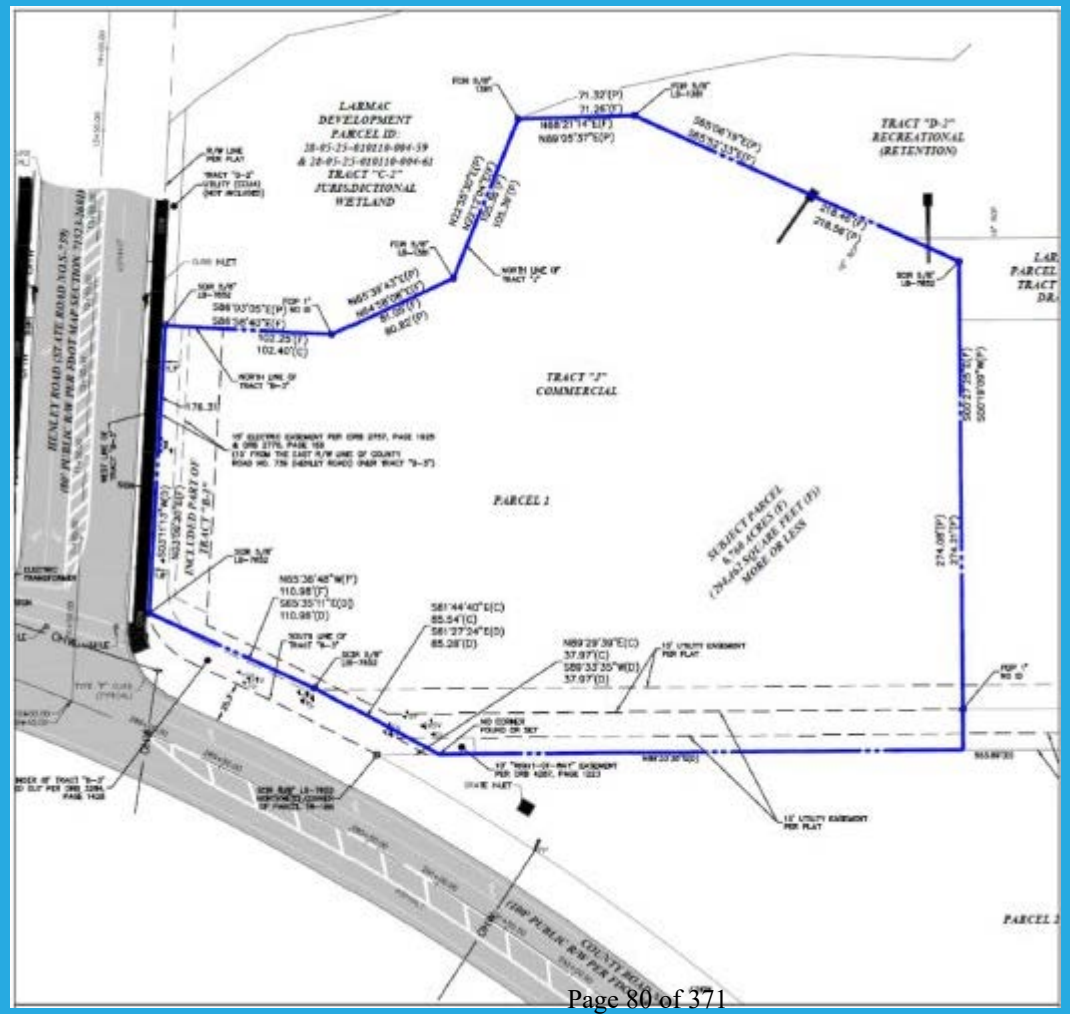


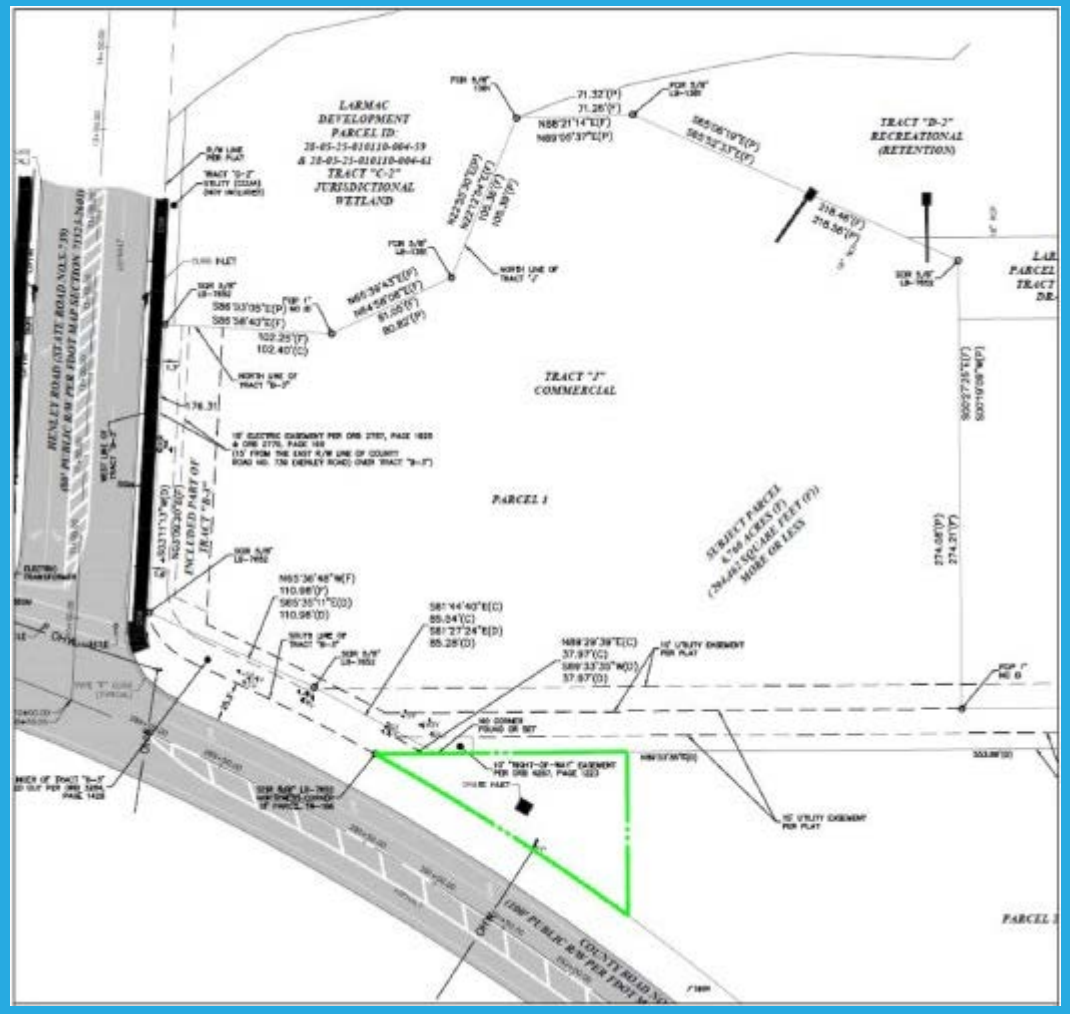


0 195 390 780 Feet

350' Parcel Notifications Map
PUD 25-0008

Parcel Number	Acreage	Ownership	Current Zoning District
28-05-25-010110-004-70	3.1 acres	Larmac Development, LLC	PUD
28-05-25-010110-004-57	0.19 acre portion	Larmac Development, LLC	PUD
28-05-25-010110-007-02	0.099 acre portion	Clay County	LA RF

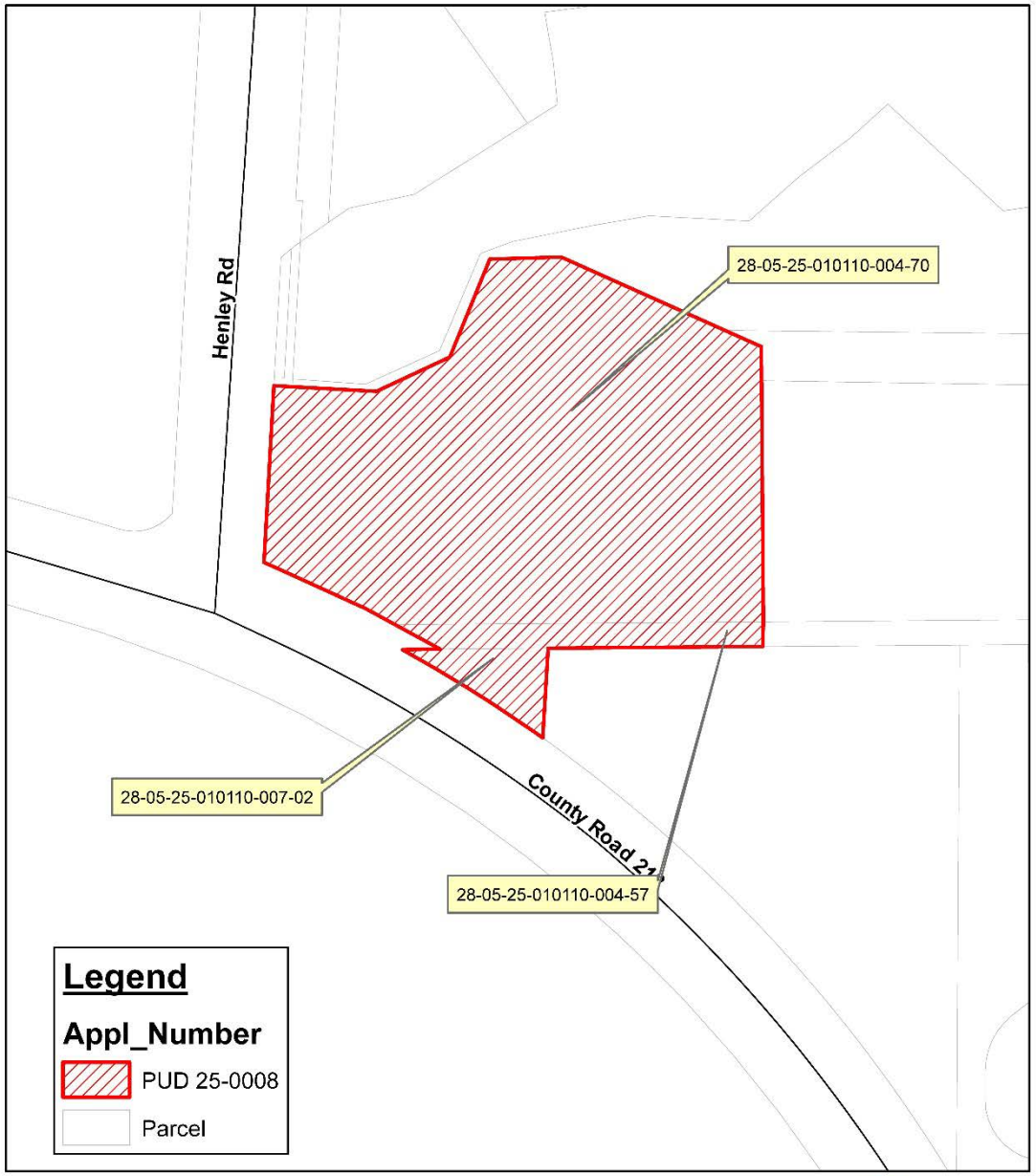






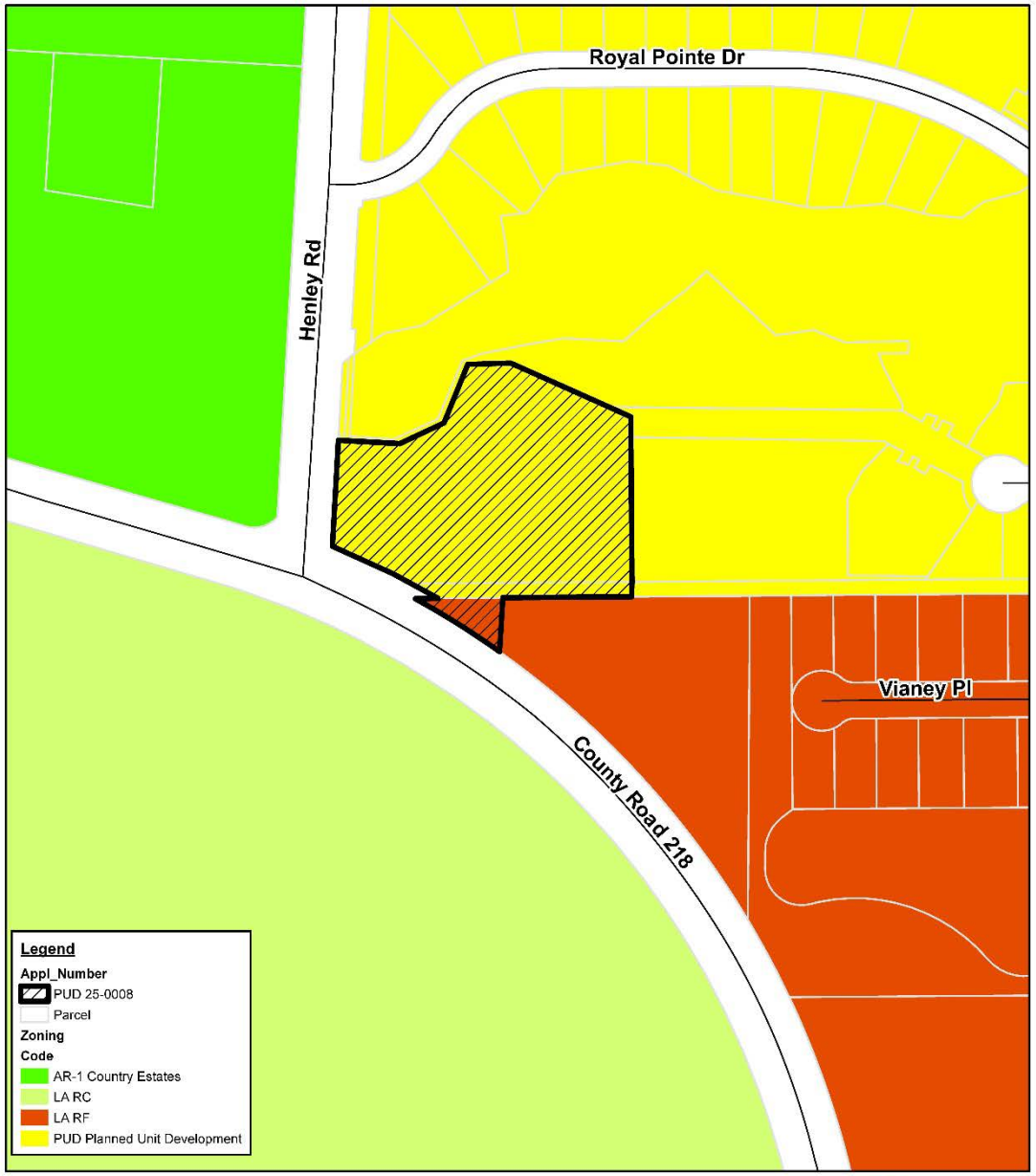
Feet
0 170 340 680

Rezoning: PUD 25-0008
from LA RF and PUD to PUD



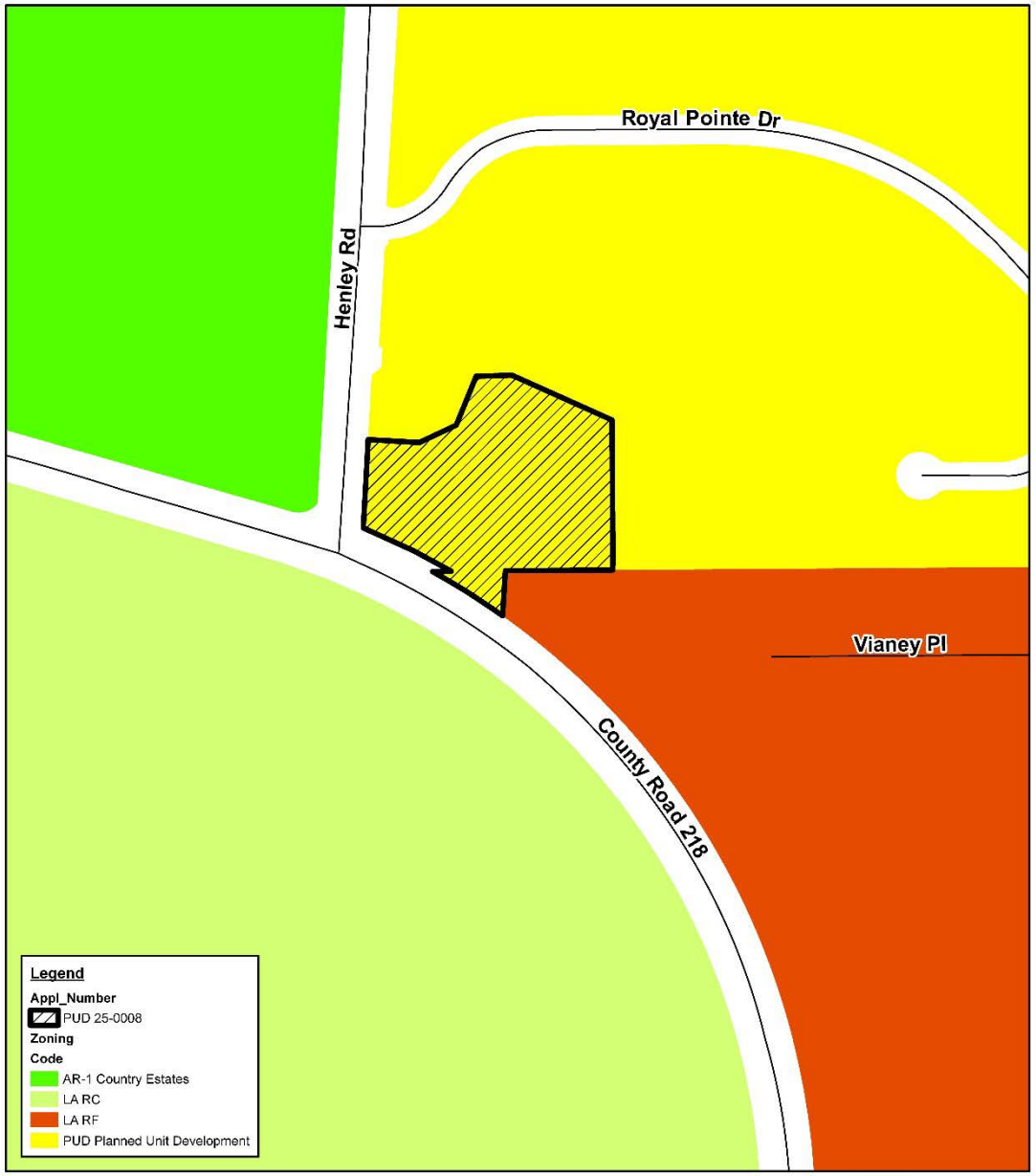
Feet
0 62.5 125 250

Parcel Location Map
PUD 25-0008



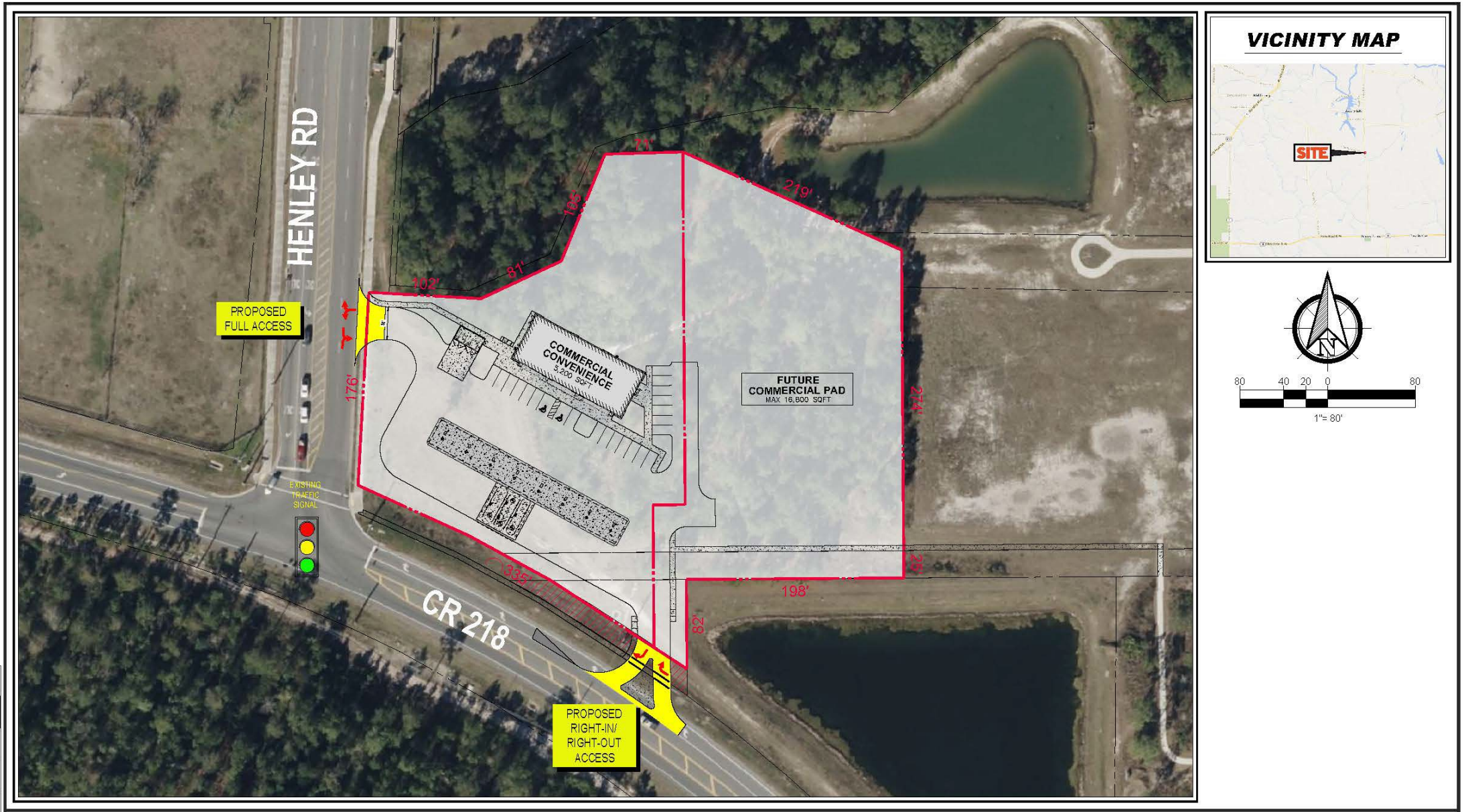
Feet
0 105 210 420

Existing Zoning
Rezoning: PUD 25-0008
from LA RF and PUD to PUD



Feet
0 125 250 500

Proposed Zoning
Rezoning: PUD 25-0008
LA RF and PUD to PUD



CONCEPTUAL SITE PLAN

NEC CR 218 & HENLEY RD
CLAY COUNTY, FL

9/4/2025 | Initials | 2025-08-04 CR 218 & HENLEY, CLAY COUNTY, FL - SITE PLAN

Exhibit "B-2"

PUD Information

	Existing PUD	Proposed PUD
Allowed Uses:	BB-3 zoning district	BA zoning district
Convenience store	Max. 4,000 sq.ft. building	Max. 5,200 sq.ft. building
Retail/commercial/office use	16,800 sq.ft.	(no change)
Gas sales use	2 pump islands with up to 4 (paired) gas pumps (16 pumps total)	16 pump total to be reconfigured from the older "2 pump islands" design
Car wash use		Car Wash use added
Restaurant w-alcohol use		Restaurant w-alcohol use added
Retail auto parts sales use		Retail auto parts sales use added
Conditional Uses:		Day Care use added

PUD Information

Setbacks:	Existing PUD	Proposed PUD
Front (west)	40 feet from Henley Road	(no change)
Side (north and south)	25 feet from CR 218 and from wetlands to the north	(no change)
Side (east)	25 foot landscaped buffer to be maintained on the park parcel	A 6 foot vinyl fence shall be installed along the eastern boundary with the park parcel

PUD Information

	Existing PUD	Proposed PUD
Roof	Buildings and island structures shall have pitched roofs.	Gas pump canopy may be a flat roof.
Building facade	Buildings shall have a porch or covered area facing the front of the building.	(no change)
Connectivity	Alley and sidewalks between commercial parcel and residential park.	Limited to one sidewalk connection for safety reasons.

Prior Actions

On October 9, 2025, the Lake Asbury/Penney Farms CAC voted 10-0 to recommend approval of this item with the inclusion of a fence or other separation on the east side next to the residential park.

On November 4, 2025, the Planning Commission voted 7-0 to recommend approval of this item.

Recommendations

Staff finds that the criteria for the Rezoning have been met and recommends approval of PUD 25-0008.

Agenda Item
Clay County Board of County Commissioners

Clay County Administration Building
Tuesday, November 25 4:00 PM

TO: Board of County Commissioners

DATE:

FROM: The Clerks Office

SUBJECT: The Finance Department business is submitted to request approval and ratification by the Board for various warrants and disbursements in order to meet the requirements of Ch. 136.06 (1) FL Statute. Acceptance and disposal of various Board property and various documents are submitted for the Board's information. At times, approval is requested for various finance related issues.

AGENDA ITEM TYPE:

BACKGROUND INFORMATION:

Backup documentation is available on request at the Clay County Administration Building, located at 477 Houston Street, Green Cove Springs.

ATTACHMENTS:

Description	Type	Upload Date	File Name

REVIEWERS:

Department	Reviewer	Action	Date	Comments
Budget Office	Streeper, Lisa	Approved	11/19/2025 - 4:17 PM	Item Pushed to Agenda

Agenda Item
Clay County Board of County Commissioners

Clay County Administration Building
Tuesday, November 25 4:00 PM

TO: Board of County Commissioners DATE: 10/28/2025

FROM: Administrative and
Contractual Services

SUBJECT:
Approval to post Notice of Intent to Award Bid No. 24/25-123 Old Jennings and Long Bay Traffic Signal and Intersection Improvements to Chinchor Electric, Inc. in the amount of $1,777,268.93.

Funding Source:
Capital Improvements Plan CIP Projects Fund - Old Jennings and Long Bay Intersection Improvements - Infrastructure

AGENDA ITEM TYPE:

BACKGROUND INFORMATION:

The County requested Bids for traffic signal and intersection improvements at the intersection of Old Jennings Road and Long Bay Road. The project is intended to enhance traffic operations, safety, drainage, pedestrian access, and overall infrastructure conditions within the project limits. Work performed under this project will ensure long-term serviceability of the roadway, compliance with applicable regulatory standards, and improved mobility for motorists and pedestrians.
The Engineering Department along with Engineer of Record and Design Firm GAI Consultants has reviewed and approved this Bid award.
1170 Suppliers were notified
61 Suppliers downloaded the Request for Bid
7 Bids were received
1 No-Bid was received
1 Contractors attended the Mandatory Pre-Bid meeting

Pursuant to Chapter 5, Section C of the Purchasing Policy, the County Manager is authorized to approve and execute the agreement on behalf of the Board following Board approval of the award.

Is Funding Required (Yes/No):	If Yes, Was the item budgeted (Yes\No\N/A):
Yes	**Yes**

Funding Source:
Capital Improvements Plan CIP Projects Fund - Old Jennings and Long Bay Intersection Improvements - Infrastructure

Account No.:
FD3003 - CC1232 - PRJ100572 - SC563000

Sole Source (Yes\No):	Advanced Payment (Yes\No):
No	**No**

Planning Requirements:
Public Hearing Required (Yes\No):

Hearing Type:

Initiated By:

N/A

ATTACHMENTS:

	Description	Type	Upload Date	File Name
🗋	Bid Backup	Cover Memo	11/20/2025	BidBackup_No._2425-123_PUBLIC_Final1.2ada.pdf

REVIEWERS:

Department	Reviewer	Action	Date	Comments
Purchasing	Streeper, Lisa	Approved	11/19/2025 - 4:20 PM	Item Pushed to Agenda

BID RECOMMENDATION FORM

TITLE:

Bid No. 24/25-123, Old Jennings and Long Bay Traffic Signal and Intersection Improvements

DATE OF RECOMMENDATION:

November 17, 2025

BIDDER	BID TOTAL
Beryl Project Engineering	No Bid
Besch and Smith Civil Group, Inc.	$2,274,829.34
C.W. Matthews Contracting Co, Inc.	$1,888,805.45
Chinchor Electric, Inc.	$1,777,268.93
DB Civil Construction, LLC.	$1,839,891.24
Jax Utilities Management, Inc.	$1,939,841.16
Kirby Development, Inc.	$2,386,474.12
Reeves Construction Company	$1,974,042.27

FUNDING SOURCE: Capital Improvement Plan (CIP) Project Fund -Non Capital

Improvement Element- Intersection Improvements - Infrastructure

RECOMMENDATION:

Award Bid No. 24/25-123, Old Jennings and Long Bay Traffic Signal and Intersection Improvements to the lowest bidder, Chinchor Electric, Inc.

If only one Bid is received, state reason why accepted and not rebidding:

Staff Assigned to Tabulate Bids and Make Recommendations:

NAME/TITLE:

Earl Boyd, Deputy Director - CEI

SIGNATURE:

Earl J. Boyd

Earl J. Boyd (Nov 17, 2025 13:06:05 EST)

Jesse Burford, Deputy Director of Traffic Operations

Jesse Burford

gai consultants

Jacksonville Office
12574 Flagler Center Blvd., Suite 202
Jacksonville, FL 32258

T 904.363.1110
F 904.363.1115

November 17, 2025

Jessica Loos
Senior Purchasing Officer
Clay County Board of County Commissioners

Bid Recommendation for RFB No. 24/25-123
Old Jennings and Long Bay Traffic Signal and Intersection Improvements

Dear Ms. Loos,

GAI Consultants has reviewed the bids for the subject project and recommends that the low bidder, Chinchor Electric, Inc., be awarded the contract.

Sincerely,

GAI Consultants, Inc.



Robert B Jamieson, PE
Assistant Vice-President

BID TABULATION FORM

Bid: 24/25-123

Proj: Old Jennings and Long Bay Traffic Signal and Intersection Improvements

Ad: Clay Today, September 25, 2025

Date: November 4, 2025

Time Open: 9:00 AM

Time Close: 9:07 AM

This is a generic Bid Tabulation Form; all required bid documents will be verified prior to bid recommendation.

Bids to be evaluated based on evaluation criteria established in bid document

	Bidder	Addendum	Bid Bond	Bid Total
1	Beryl Project Engineering	**No-Bid**		
2	Besch and Smith Civil Group, Inc.	Yes	Yes	$2,274,829.34
3	C.W.Matthews Contracting Co, Inc.	Yes	Yes	$1,888,805.45
4	Chinchor Electric, Inc.	Yes	Yes	$1,777,268.93
5	DB Civil Construction, LLC.	Yes	Yes	$1,839,891.24
6	Jax Utilities Management, Inc.	Yes	Yes	$1,939,841.16
7	Kirby Development, Inc.	Yes	Yes	$2,386,474.12
8	Reeves Construction Company	Yes	Yes	$1,974,042.27
9				
10				

EVALUATION TABULATION

RFB No. 24/25-123

Old Jennings and Long Bay Traffic Signal and Intersection Improvements

RESPONSE DEADLINE: November 3, 2025 at 4:00 pm

SELECTED VENDOR TOTALS

Vendor	Total
Kirby Development, Inc	$2,386,474.12
BESCH AND SMITH CIVIL GROUP INC.	$2,274,829.34
Reeves Construction Company	$1,974,042.27
Jax Utilities Management, Inc.	$1,939,841.16
C.W. Matthews Contracting Co., Inc.	$1,888,805.45
DB Civil Construction	$1,839,891.24
Chinchor Electric, Inc.	$1,777,268.93

EVALUATION TABULATION
RFB No. 24/25-123
Old Jennings and Long Bay Traffic Signal and Intersection Improvements

Old Jennings and Long Bay Traffic Signal and Intersections Improvements				BESCH AND SMITH CIVIL GROUP		Chinchor Electric, Inc.		C.W. Matthews Contracting		DB Civil Construction		Jax Utilities Management, Inc.		Kirby Development, Inc		Reeves Construction	
Bid Item No.	**Description**	**Qty**	**Unit**	**Rate**	**Total**	**Rate**	**Total**	**Rate**	**Total**	**Rate**	**Total**	**Rate**	**Total**	**Rate**	**Total**	**Rate**	**Total**
Mobilization																	
1	MOBILIZATION	1	LS	$357,370.28	$357,370.28	$173,245.46	$173,245.46	$186,859.04	$186,859.04	$180,000.00	$180,000.00	$62,093.21	$62,093.21	$254,541.27	$254,541.27	$289,820.00	$289,820.00
Maintenance of Traffic																	
2	MOT	1	LS	$94,173.30	$94,173.30	$110,631.63	$110,631.63	$227,995.88	$227,995.88	$100,000.00	$100,000.00	$55,355.10	$55,355.10	$295,438.50	$295,438.50	$215,000.00	$215,000.00
Erosion Control																	
3	SEDIMENT BARRIER	3600	LF	$6.30	$22,680.00	$4.71	$16,956.00	$3.33	$11,988.00	$1.50	$5,400.00	$4.39	$15,804.00	$2.33	$8,388.00	$1.90	$6,840.00
4	FLOATING TURBIDITY BARRIER	20	LF	$159.35	$3,187.00	$89.53	$1,790.60	$43.32	$866.40	$50.00	$1,000.00	$20.00	$400.00	$54.30	$1,086.00	$40.00	$800.00
5	STAKED TURBIDITY BARRIER- NYLON REINFORCED PVC	20	LF	$99.85	$1,997.00	$64.86	$1,297.20	8.44	$168.80	$8.00	$160.00	$23.44	$468.80	$31.03	$620.60	$6.00	$120.00
6	SOIL TRACKING PREVENTION DEVICE	3	EA	$8,028.36	$24,085.08	$5,543.50	$16,630.50	$6,901.98	$20,705.94	$1,000.00	$3,000.00	$7,389.90	$22,169.70	$3,878.75	$11,636.25	$2,500.00	$7,500.00
7	INLET PROTECTION SYSTEM	4	EA	$1,077.54	$4,310.16	$221.74	$886.96	$317.00	$1,268.00	$170.00	$680.00	$363.96	$1,455.84	$387.88	$1,551.52	$220.00	$880.00
8	LITTER REMOVAL	1.94	LS	$22,692.34	$44,023.1396	$1,330.44	$2,581.0536	$436.47	$846.7518	$120.00	$232.80	$143.41	$278.2154	$1,647.88	$3,196.8872	$225.00	$436.50
9	MOWING	1.94	LS	$22,120.66	$42,914.0804	$1,330.44	$2,581.0536	$380.47	$738.1118	$380.00	$737.20	$177.94	$345.2036	$4,943.63	$9,590.6422	$680.00	$1,319.20
Clearing and Earthwork																	
10	CLEARING & GRUBBING	1.94	AC	$39,478.89	$76,589.0466	$26,750.28	$51,895.5432	$72,567.52	$140,780.9888	$30,000.00	$58,200.00	$16,397.24	$31,810.6456	$49,423.35	$95,881.299	$24,000.00	$46,560.00
11	REGULAR EXCAVATION	280.9	CY	$159.60	$44,830.044	$40.00	$11,235.60	$27.89	$7,834.0221	$66.00	$18,538.74	$9.04	$2,539.2456	$30.57	$8,586.8073	$154.00	$43,257.06
12	EMBANKMENT	655.4	CY	$113.83	$74,605.3203	$59.64	$39,088.6524	$55.52	$36,388.3632	$90.00	$58,986.90	$3.97	$2,601.9777	$35.88	$23,516.1108	$55.00	$36,047.55
Pavement																	
13	TYPE B STABILIZATION	4167	SY	$18.99	$79,131.33	$17.86	$74,422.62	$14.69	$61,213.23	$27.00	$112,509.00	$11.78	$49,087.26	$20.05	$83,548.35	$20.50	$85,423.50
14	OPTIONAL BASE, BASE GROUP 01	622	SY	$24.60	$15,301.20	$20.95	$13,030.90	$29.31	$18,230.82	$31.00	$19,282.00	$14.93	$9,286.46	$37.27	$23,181.94	$34.00	$21,148.00
15	OPTIONAL BASE, BASE GROUP 06	1367	SY	$33.28	$45,493.76	$39.44	$53,914.48	$49.34	$67,447.78	$40.00	$54,680.00	$22.78	$31,140.26	$45.67	$62,430.89	$45.00	$61,515.00
16	MILLING EXISTING ASPHALT PAVEMENT, 1 1/2" AVG DEPTH	3963	SY	$8.79	$34,834.77	$10.31	$40,858.53	$9.14	$36,221.82	$9.00	$35,667.00	$9.68	$38,361.84	$17.73	$70,263.99	$8.25	$32,694.75
17	SUPERPAVE ASPHALTIC CONC, TRAFFIC C	437	TN	$213.70	$93,386.90	$413.32	$180,620.84	$201.80	$88,186.60	$200.00	$87,400.00	$240.39	$105,050.43	$249.49	$109,027.13	$194.00	$84,778.00
18	ASPHALT CONCRETE FRICTION COURSE,TRAFFIC C, FC-12.5, PG 76-22	489	TN	$252.56	$123,501.84	$328.51	$160,641.39	$268.84	$131,462.76	$270.00	$132,030.00	$260.23	$127,252.47	$293.20	$143,374.80	$260.00	$127,140.00
19	MISCELLANESOUS ASPHALT	18	TN	$499.46	$8,990.28	$1,678.57	$30,214.26	$403.85	$7,269.30	$440.00	$7,920.00	$390.00	$7,020.00	$444.67	$8,004.06	$810.00	$14,580.00
Drainage																	
20	INLETS, DT BOT, TYPE C,<10'	1	EA	$5,471.95	$5,471.95	$10,824.71	$10,824.71	$10,449.29	$10,449.29	$12,000.00	$12,000.00	$16,390.70	$16,390.70	$14,524.39	$14,524.39	$6,200.00	$6,200.00
21	INLETS, DITCH BOTTOM, TYPE C MODIFIED- BACK OF SIDEWALK, <10'	1	EA	$5,751.57	$5,751.57	$12,294.64	$12,294.64	$10,620.29	$10,620.29	$12,500.00	$12,500.00	$16,689.59	$16,689.59	$17,200.72	$17,200.72	$6,000.00	$6,000.00
22	PIPE CULVERT,OPTIONAL MATERIAL,ROUND, 18"S/CD	392	LF	$152.82	$59,905.44	$163.78	$64,201.76	$130.19	$51,034.48	$140.00	$54,880.00	$129.58	$50,795.36	$110.86	$43,457.12	$123.00	$48,216.00
23	MITERED END SECTION, OPTIONAL ROUND, 18" SD	9	EA	$2,455.00	$22,095.00	$3,394.03	$30,546.27	$3,661.15	$32,950.35	$4,800.00	$43,200.00	$2,960.30	$26,642.70	$3,462.29	$31,160.61	$2,900.00	$26,100.00
General Roadway																	
24	MAILBOX, F&I SINGLE (RELOCATE)	8	EA	$219.80	$1,758.40	$554.35	$4,434.80	$243.63	$1,949.04	$150.00	$1,200.00	$121.65	$973.20	$350.00	$2,800.00	$915.00	$7,320.00
25	CONCRETE SIDEWALK AND DRIVEWAYS, 4" THICK	382	SY	$113.62	$43,402.84	$55.35	$21,143.70	$94.74	$36,190.68	$110.00	$42,020.00	$98.27	$37,539.14	$96.98	$37,046.36	$105.00	$40,110.00
26	GUARDRAIL, TL-3	255	LF	$35.21	$8,978.55	$44.35	$11,309.25	$40.19	$10,248.45	$35.00	$8,925.00	$39.15	$9,983.25	$42.05	$10,722.75	$34.00	$8,670.00
27	SPECIAL GUARDRAIL POST- SPECIAL STEEL POST FOR CONCRETE STRUCTURE	14	EA	$546.40	$7,649.60	$426.85	$5,975.90	$533.75	$7,472.50	$200.00	$2,800.00	$607.50	$8,505.00	$652.50	$9,135.00	$525.00	$7,350.00
28	GUARDRAIL END TREATMENT- TRAILING ANCHORAGE	2	EA	$2,847.34	$5,694.68	$3,880.45	$7,760.90	$2,781.43	$5,562.86	$2,000.00	$4,000.00	$3,165.75	$6,331.50	$3,400.25	$6,800.50	$2,750.00	$5,500.00
29	GUARDRAIL END TREATMENT- PARALLEL APPROACH TERMINAL	2	EA	$4,765.83	$9,531.66	$4,434.80	$8,869.60	$4,655.48	$9,310.96	$3,300.00	$6,600.00	$5,298.75	$10,597.50	$5,691.25	$11,382.50	$4,600.00	$9,200.00
30	PERFORMANCE TURF, SOD	5512	SY	$11.83	$65,205.777	$11.09	$61,126.971	$2.95	$16,260.105	$4.00	$22,047.60	$9.55	$52,638.645	$12.33	$67,961.727	$6.00	$33,071.40
31	BOARDWALK	768	SF	$273.36	$209,940.48	$44.35	$34,060.80	$148.31	$113,902.08	$270.00	$207,360.00	$496.63	$381,411.84	$226.56	$173,998.08	$129.00	$99,072.00
Signal/Pavement Markings																	
32	SINGLE POST SIGN, F&I GROUND MOUNT, UP TO 12 SF	1	EA	$1,019.95	$1,019.95	$752.07	$752.07	$996.33	$996.33	$1,100.00	$1,100.00	$435.11	$435.11	$942.50	$942.50	$760.00	$760.00

EVALUATION TABULATION
RFB No. 24/25-123
Old Jennings and Long Bay Traffic Signal and Intersection Improvements

Old Jennings and Long Bay Traffic Signal and Intersections Improvements				BESCH AND SMITH CIVIL GROUP		Chinchor Electric, Inc.		C.W. Matthews Contracting		DB Civil Construction		Jax Utilities Management, Inc.		Kirby Development, Inc		Reeves Construction	
Bid Item No.	Description	Qty	Unit	Rate	Total	Rate	Total	Rate	Total	Rate	Total	Rate	Total	Rate	Total	Rate	Total
33	SINGLE POST SIGN, RELOCATE	11	EA	$352.12	$3,873.32	$332.61	$3,658.71	$343.97	$3,783.67	$300.00	$3,300.00	$222.75	$2,450.25	$145.00	$1,595.00	$230.00	$2,530.00
34	SINGLE POST SIGN, REMOVE	3	AS	$60.71	$182.13	$221.74	$665.22	$59.31	$177.93	$100.00	$300.00	$297.00	$891.00	$145.00	$435.00	$88.00	$264.00
35	RAISED PAVEMENT MARKER, TYPE B	205	EA	$12.14	$2,488.70	$6.65	$1,363.25	$11.86	$2,431.30	$8.00	$1,640.00	$13.49	$2,765.45	$14.50	$2,972.50	$5.25	$1,076.25
36	THERMOPLASTIC, STANDARD, WHITE, ARROW	7	EA	$182.14	$1,274.98	$110.87	$776.09	$177.92	$1,245.44	$180.00	$1,260.00	$175.23	$1,226.61	$217.50	$1,522.50	$105.00	$735.00
37	THERMOPLASTIC, PREFORMED, WHITE, SOLID, 24" FOR CROSSWALK	161	LF	$30.35	$4,886.35	$33.26	$5,354.86	$29.65	$4,773.65	$26.00	$4,186.00	$14.99	$2,413.39	$43.50	$7,003.50	$16.00	$2,576.00
38	THERMOPLASTIC, STANDARD-OTHER SURFACES, WHITE, SOLID, 6"	0.806	GM	$10,320.88	$8,318.6293	$6,652.20	$5,361.6732	$10,131.96	$8,166.3598	$11,000.00	$8,866.00	$14,311.92	$11,535.4075	$12,615.00	$10,167.69	$8,020.00	$6,464.12
39	THERMOPLASTIC, STANDARD-OTHER SURFACES, YELLOW, SOLID, 6"	1.062	GM	$10,320.88	$10,960.7746	$6,652.20	$7,064.6364	$10,062.94	$10,686.8423	$11,000.00	$11,682.00	$9,586.15	$10,180.4913	$12,629.50	$13,412.529	$8,020.00	$8,517.24
40	THERMOPLASTIC, STANDARD, WHITE, SOLID, 24" FOR STOP LINE	70	LF	$14.57	$1,019.90	$13.30	$931.00	$14.23	$996.10	$18.00	$1,260.00	$14.99	$1,049.30	$10.88	$761.60	$12.50	$875.00
41	THERMOPLASTIC, STANDARD, YELLOW, SOLID, 18" FOR DIAGONAL OR CHEVRON	327	LF	$12.14	$3,969.78	$9.98	$3,263.46	$11.86	$3,878.22	$12.00	$3,924.00	$18.37	$6,006.99	$9.28	$3,034.56	$8.50	$2,779.50
Signal																	
42	CONDUIT, FURNISH & INSTALL, OPEN TRENCH	72	LF	$43.71	$3,147.12	$83.78	$6,032.16	$67.61	$4,867.92	$57.00	$4,104.00	$52.41	$3,773.52	$24.33	$1,751.76	$19.85	$1,429.20
43	CONDUIT, FURNISH & INSTALL, DIRECTIONAL BORE	175	LF	$58.28	$10,199.00	$38.26	$6,695.50	$58.12	$10,171.00	$60.00	$10,500.00	$69.88	$12,229.00	$56.77	$9,934.75	$46.00	$8,050.00
44	SIGNAL CABLE- NEW OR RECONSTRUCTED INTERSECTION,	1	PI	$11,008.13	$11,008.13	$9,806.37	$9,806.37	$15,437.21	$15,437.21	$15,000.00	$15,000.00	$13,199.03	$13,199.03	$17,075.94	$17,075.94	$13,930.00	$13,930.00
45	SPAN WIRE ASSEMBLY, F&I, TWO POINT, BOX OR DROP BOX	1	PI	$14,809.87	$14,809.87	$10,473.30	$10,473.30	$8,895.82	$8,895.82	$8,500.00	$8,500.00	$17,757.40	$17,757.40	$16,661.08	$16,661.08	$13,595.00	$13,595.00
46	PULL & SPLICE BOX, F&I, 13" x 24" COVER SIZE	16	EA	$1,404.86	$22,477.76	$1,649.20	$26,387.20	$1,447.05	$23,152.80	$1,400.00	$22,400.00	$1,684.46	$26,951.36	$2,340.88	$37,454.08	$1,910.00	$30,560.00
47	ELECTRICAL POWER SERVICE, F&I, UNDERGROUND METER PURCHASED BY CONTRACTOR FROM POWER COMPANY	1	AS	$6,180.38	$6,180.38	$2,501.23	$2,501.23	$8,000.31	$8,000.31	$8,000.00	$8,000.00	$7,410.44	$7,410.44	$8,285.36	$8,285.36	$6,760.00	$6,760.00
48	ELECTRICAL SERVICE WIRE, FURNISH & INSTALL	259	LF	$14.57	$3,773.63	$5.60	$1,450.40	$9.49	$2,457.91	$9.00	$2,331.00	$17.47	$4,524.73	$21.53	$5,576.27	$17.50	$4,532.50
49	ELECTRICAL SERVICE DISCONNECT, F&I, POLE MOUNT	1	EA	$1,816.48	$1,816.48	$2,738.49	$2,738.49	$2,932.06	$2,932.06	$3,000.00	$3,000.00	$2,178.00	$2,178.00	$3,901.01	$3,901.01	$3,180.00	$3,180.00
50	PRESTRESSED CONCRETE POLE, F&I, TYPE P-II	1	EA	$1,695.06	$1,695.06	$2,516.28	$2,516.28	$2,437.45	$2,437.45	$2,300.00	$2,300.00	$2,032.41	$2,032.41	$3,951.64	$3,951.64	$3,225.00	$3,225.00
51	PRESTRESSED CONCRETE POLE, F&I, TYPE P-V	4	EA	$32,677.15	$130,708.60	$24,343.78	$97,375.12	$19,541.15	$78,164.60	$18,000.00	$72,000.00	$39,180.71	$156,722.84	$46,065.53	$184,262.12	$37,590.00	$150,360.00
52	ALUMINUM SIGNALS POLE, PEDESTAL	4	EA	$2,379.87	$9,519.48	$4,122.04	$16,488.16	$3,439.72	$13,758.88	$3,300.00	$13,200.00	$2,853.53	$11,414.12	$4,314.72	$17,258.88	$3,520.00	$14,080.00
53	VEHICULAR TRAFFIC SIGNAL, FURNISH & INSTALL ALUMINUM, 3 SECTION, 1 WAY	6	AS	$2,342.23	$14,053.38	$1,968.76	$11,812.56	$2,114.83	$12,688.98	$2,000.00	$12,000.00	$2,808.40	$16,850.40	$2,777.30	$16,663.80	$2,270.00	$13,620.00
54	VEHICULAR TRAFFIC SIGNAL, FURNISH & INSTALL ALUMINUM, 4 SECTION, 1 WAY	2	AS	$2,710.14	$5,420.28	$2,354.48	$4,708.96	$2,660.45	$5,320.90	$2,500.00	$5,000.00	$3,249.53	$6,499.06	$3,420.06	$6,840.12	$2,790.00	$5,580.00
55	PEDESTRIAN SIGNAL, FURNISH & INSTALL LED COUNTDOWN, 1 WAY	2	AS	$1,084.31	$2,168.62	$836.79	$1,673.58	$956.01	$1,912.02	$1,000.00	$2,000.00	$1,299.73	$2,599.46	$1,659.40	$3,318.80	$1,350.00	$2,700.00
56	PEDESTRIAN SIGNAL, FURNISH & INSTALL LED COUNTDOWN, 2 WAYS	2	AS	$2,240.23	$4,480.46	$1,612.54	$3,225.08	$2,094.67	$4,189.34	$1,900.00	$3,800.00	$2,686.10	$5,372.20	$3,067.84	$6,135.68	$2,500.00	$5,000.00
57	VEHICLE DETECTION SYSTEM-MICROWAVE, FURNISH & INSTALL CABINET EQUIPMENT	3	EA	$13,351.59	$40,054.77	$21,648.35	$64,945.05	$10,499.05	$31,497.15	$12,000.00	$36,000.00	$16,008.88	$48,026.64	$14,505.70	$43,517.10	$11,840.00	$35,520.00
58	VEHICLE DETECTION SYSTEM-MICROWAVE, FURNISH & INSTALL, ABOVE GROUND EQUIPMENT	3	EA	$13,428.08	$40,284.24	$11,691.26	$35,073.78	$6,905.53	$20,716.59	$8,500.00	$25,500.00	$16,100.60	$48,301.80	$18,019.27	$54,057.81	$14,700.00	$44,100.00
59	PEDESTRIAN DETECTOR, FURNISH & INSTALL, STANDARD	6	EA	$10,737.36	$64,424.16	$510.56	$3,063.36	$385.49	$2,312.94	$400.00	$2,400.00	$12,875.01	$77,250.06	$1,302.07	$7,812.42	$1,060.00	$6,360.00
60	TRAFFIC CONTROLLER ASSEMBLY, F&I, NEMA	1	AS	$67,888.36	$67,888.36	$48,660.24	$48,660.24	$61,944.54	$61,944.54	$61,500.00	$61,500.00	$81,399.84	$81,399.84	$72,237.26	$72,237.26	$58,950.00	$58,950.00

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RFB No. 24/25-123
Old Jennings and Long Bay Traffic Signal and Intersection Improvements

Old Jennings and Long Bay Traffic Signal and Intersections Improvements				BESCH AND SMITH CIVIL GROUP		Chinchor Electric, Inc.		C.W. Matthews Contracting		DB Civil Construction		Jax Utilities Management, Inc.		Kirby Development, Inc		Reeves Construction	
Bid Item No.	Description	Qty	Unit	Rate	Total	Rate	Total	Rate	Total	Rate	Total	Rate	Total	Rate	Total	Rate	Total
61	ITS CCTV CAMERA, F&I, DOME ENCLOSURE - NON-PRESSURIZED, IP, HIGH DEFINITION	1	EA	$11,548.46	$11,548.46	$8,315.25	$8,315.25	$9,198.28	$9,198.28	$10,000.00	$10,000.00	$13,846.90	$13,846.90	$9,813.11	$9,813.11	$8,000.00	$8,000.00
62	MANAGED FIELD ETHERNET SWITCH, FURNISH & INSTALL	1	EA	$5,539.28	$5,539.28	$5,377.20	$5,377.20	$6,541.39	$6,541.39	$7,000.00	$7,000.00	$6,641.74	$6,641.74	$6,164.29	$6,164.29	$5,030.00	$5,030.00
63	MEDIA CONVERTER, FURNISH & INSTALL	1	EA	$1,368.44	$1,368.44	$2,217.40	$2,217.40	$1,322.51	$1,322.51	$1,400.00	$1,400.00	$1,640.78	$1,640.78	$2,785.51	$2,785.51	$2,270.00	$2,270.00
64	WIRELESS COMMUNICATION DEVICE, FURNISH & INSTALL ETHERNET ACCESS POINT	1	EA	$7,023.06	$7,023.06	$8,038.08	$8,038.08	$7,828.32	$7,828.32	$8,000.00	$8,000.00	$8,420.83	$8,420.83	$8,385.56	$8,385.56	$6,840.00	$6,840.00
65	UNINTERRUPTIBLE POWER SUPPLY, FURNISH AND INSTALL, LINE	1	EA	$9,406.58	$9,406.58	$12,521.82	$12,521.82	$9,370.26	$9,370.26	$9,500.00	$9,500.00	$11,278.72	$11,278.72	$8,739.73	$8,739.73	$7,130.00	$7,130.00
66	SIGN PANEL, FURNISH & INSTALL OVERHEAD MOUNT, UP TO 12 SF	3	EA	$1,277.36	$3,832.08	$846.46	$2,539.38	$1,160.01	$3,480.03	$1,200.00	$3,600.00	$1,531.59	$4,594.77	$1,530.11	$4,590.33	$1,250.00	$3,750.00
67	INTERNALLY ILLUMINATED SIGN, FURNISH & INSTALL, OVERHEAD MOUNT, 12-18 SF	2	EA	$9,685.84	$19,371.68	$7,802.54	$15,605.08	$8,332.42	$16,664.84	$8,500.00	$17,000.00	$11,613.57	$23,227.14	$8,491.99	$16,983.98	$6,930.00	$13,860.00
Lighting																	
68	CONDUIT, FURNISH & INSTALL, OPEN TRENCH	50	LF	$25.50	$1,275.00	$17.88	$894.00	$29.65	$1,482.50	$50.00	$2,500.00	$52.41	$2,620.50	$24.33	$1,216.50	$19.85	$992.50
69	PULL & SPLICE BOX, F&I, 13" x 24" COVER SIZE	9	EA	$1,452.22	$13,069.98	$1,649.20	$14,842.80	$2,567.93	$23,111.37	$2,600.00	$23,400.00	$1,684.46	$15,160.14	$2,340.43	$21,063.87	$1,910.00	$17,190.00
70	ELECTRICAL POWER SERVICE, F&I, UNDERGROUND METER PURCHASED BY CONTRACTOR FROM POWER COMPANY	1	AS	$6,180.38	$6,180.38	$2,507.16	$2,507.16	$9,192.34	$9,192.34	$10,000.00	$10,000.00	$7,410.76	$7,410.76	$8,285.36	$8,285.36	$6,760.00	$6,760.00
71	ELECTRICAL SERVICE WIRE, FURNISH & INSTALL	46	LF	$17.00	$782.00	$5.60	$257.60	$9.49	$436.54	$10.00	$460.00	$17.47	$803.62	$21.53	$990.38	$17.50	$805.00
72	ELECTRICAL SERVICE DISCONNECT, F&I, POLE MOUNT	1	EA	$1,816.48	$1,816.48	$2,708.83	$2,708.83	$7,027.70	$7,027.70	$7,500.00	$7,500.00	$2,178.00	$2,178.00	$3,901.01	$3,901.01	$3,180.00	$3,180.00
73	PRESTRESSED CONCRETE POLE, F&I, TYPE P-II	1	EA	$1,695.06	$1,695.06	$2,516.28	$2,516.28	$2,436.03	$2,436.03	$2,800.00	$2,800.00	$2,032.41	$2,032.41	$3,951.64	$3,951.64	$3,225.00	$3,225.00
74	LIGHTING CONDUCTORS, F&I, INSULATED, NO.8 - 6	1974	LF	$2.43	$4,796.82	$2.01	$3,967.74	$3.32	$6,553.68	$3.00	$5,922.00	$2.91	$5,744.34	$3.68	$7,264.32	$3.00	$5,922.00
75	LUMINAIRE & BRACKET ARM- GALV STEEL, FURNISH & INSTALL NEW LUMINAIRE AND ARM ON	4	EA	$1,582.13	$6,328.52	$5,378.03	$21,512.12	$4,592.62	$18,370.48	$4,800.00	$19,200.00	$1,897.01	$7,588.04	$3,618.11	$14,472.44	$2,950.00	$11,800.00
76	LOAD CENTER, F&I, SECONDARY	1	EA	$16,171.01	$16,171.01	$14,232.93	$14,232.93	$22,120.93	$22,120.93	$24,000.00	$24,000.00	$19,346.30	$19,346.30	$30,245.83	$30,245.83	$24,680.00	$24,680.00
77	LIGHT POLE COMPLETE, F&I, STANDARD POLE STANDARD FOUNDATION, 30' MOUNTING HEIGHT, 12' ARM LENGTH	2	EA	$15,559.04	$31,118.08	$7,294.43	$14,588.86	$18,621.91	$37,243.82	$20,000.00	$40,000.00	$18,655.68	$37,311.36	$15,913.86	$31,827.72	$12,990.00	$25,980.00
78	POLE CABLE DISTRIBUTION SYSTEM, FURNISH AND INSTALL, CONVENTIONAL	6	EA	$768.61	$4,611.66	$789.34	$4,736.04	$1,001.08	$6,006.48	$1,100.00	$6,600.00	$921.57	$5,529.42	$1,199.08	$7,194.48	$975.00	$5,850.00
	Total				**$2,274,829.34**		**$1,777,268.93**		**$1,888,805.45**		**$1,839,891.24**		**$1,939,841.16**		**$2,386,474.12**		**$1,974,042.27**

Beryl Project Engineering Response

Pricing unsealed at Nov 4, 2025 9:01 AM

⊘ No Bid

"No Bid" submitted on Sep 26, 2025 3:40 PM for the following reason:
We do not offer the products or services sought

CONTACT INFORMATION

Company
Beryl Project Engineering

Email
marketing@berylprojectengineering.com

Contact
Leo Cannyn

Address
15100 Hutchison Rd
Tampa, FL 33625

Phone
(813) 616-3301

Website
https://berylprojectengineering.com/

Submission Date
Sep 26, 2025 3:40 PM (Eastern Time)

[BESCH AND SMITH CIVIL GROUP INC.] RESPONSE DOCUMENT REPORT

RFB No. 24/25-123

Old Jennings and Long Bay Traffic Signal and Intersection Improvements

RESPONSE DEADLINE: November 3, 2025 at 4:00 pm

BESCH AND SMITH CIVIL GROUP INC. Response

CONTACT INFORMATION

Company:
BESCH AND SMITH CIVIL GROUP INC.

Email:
estimating2@beschandsmith.com

Contact:
Jimmie Sessions

Address:
345 Cumberland Industrial Ct
St Augustine, FL 32095

Phone:
N/A

Website:
www.beschandsmith.com

Submission Date:
Nov 3, 2025 2:30 PM (Eastern Time)

ADDENDA CONFIRMATION

Addendum #1
Confirmed Nov 3, 2025 10:19 AM by Jimmie Sessions

PRICE TABLES

PRICING PROPOSAL

Old Jennings/Long Bay Intersection

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
Mobilization						
1	.	MOBILIZATION	1	LS	$357,370.28	$357,370.28
Maintenance of Traffic						
2	.	MOT	1	LS	$94,173.30	$94,173.30
Erosion Control						
3	0104 10 3	SEDIMENT BARRIER	3,600	LF	$6.30	$22,680.00
4	0104 11	FLOATING TURBIDITY BARRIER	20	LF	$159.35	$3,187.00
5	0104 12	STAKED TURBIDITY BARRIER- NYLON REINFORCED PVC	20	LF	$99.85	$1,997.00
6	0104 15	SOIL TRACKING PREVENTION DEVICE	3	EA	$8,028.36	$24,085.08
7	0104 18	INLET PROTECTION SYSTEM	4	EA	$1,077.54	$4,310.16
8	0107 1	LITTER REMOVAL	1.94	LS	$22,692.34	$44,023.1396
9	0107 2	MOWING	1.94	LS	$22,120.66	$42,914.0804
Clearing and Earthwork						
10	0110 1 1	CLEARING & GRUBBING	1.94	AC	$39,478.89	$76,589.0466

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
11	0120 1	REGULAR EXCAVATION	280.89	CY	$159.60	$44,830.044
12	0120 6	EMBANKMENT	655.41	CY	$113.83	$74,605.3203
Pavement						
13	0160 4	TYPE B STABILIZATION	4,167	SY	$18.99	$79,131.33
14	0285701	OPTIONAL BASE, BASE GROUP 01	622	SY	$24.60	$15,301.20
15	0285706	OPTIONAL BASE, BASE GROUP 06	1,367	SY	$33.28	$45,493.76
16	0327 70 6	MILLING EXISTING ASPHALT PAVEMENT, 1 1/2" AVG DEPTH	3,963	SY	$8.79	$34,834.77
17	0334 1 13	SUPERPAVE ASPHALTIC CONC, TRAFFIC C	437	TN	$213.70	$93,386.90
18	0337 7 83	ASPHALT CONCRETE FRICTION COURSE,TRAFFIC C, FC-12.5, PG 76-22	489	TN	$252.56	$123,501.84
19	0339 1	MISCELLANESOUS ASPHALT	18	TN	$499.46	$8,990.28
Drainage						
20	0425 1521	INLETS, DT BOT, TYPE C,<10'	1	EA	$5,471.95	$5,471.95
21	0425 1531	INLETS, DITCH BOTTOM, TYPE C MODIFIED- BACK OF SIDEWALK, <10'	1	EA	$5,751.57	$5,751.57
22	0430175118	PIPE CULVERT,OPTIONAL MATERIAL,ROUND, 18"S/CD	392	LF	$152.82	$59,905.44
23	0430984125	MITERED END SECTION, OPTIONAL ROUND, 18" SD	9	EA	$2,455.00	$22,095.00

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
General Roadway						
24	0110 7 1	MAILBOX, F&I SINGLE (RELOCATE)	8	EA	$219.80	$1,758.40
25	0522 1	CONCRETE SIDEWALK AND DRIVEWAYS, 4" THICK	382	SY	$113.62	$43,402.84
26	0536 1 1	GUARDRAIL, TL-3	255	LF	$35.21	$8,978.55
27	0536 7 2	SPECIAL GUARDRAIL POST- SPECIAL STEEL POST FOR CONCRETE STRUCTURE MOUNT	14	EA	$546.40	$7,649.60
28	0536 85 20	GUARDRAIL END TREATMENT- TRAILING ANCHORAGE	2	EA	$2,847.34	$5,694.68
29	0536 85 24	GUARDRAIL END TREATMENT- PARALLEL APPROACH TERMINAL	2	EA	$4,765.83	$9,531.66
30	0570 1 2	PERFORMANCE TURF, SOD	5,511.9	SY	$11.83	$65,205.777
31	NA	BOARDWALK	768	SF	$273.36	$209,940.48
Signal & Pavement Markings						
32	0700 1 11	SINGLE POST SIGN, F&I GROUND MOUNT, UP TO 12 SF	1	EA	$1,019.95	$1,019.95
33	0700 1 50	SINGLE POST SIGN, RELOCATE	11	EA	$352.12	$3,873.32
34	0700 1 60	SINGLE POST SIGN, REMOVE	3	AS	$60.71	$182.13
35	0706 1 3	RAISED PAVEMENT MARKER, TYPE B	205	EA	$12.14	$2,488.70
36	0711 11170	THERMOPLASTIC, STANDARD, WHITE, ARROW	7	EA	$182.14	$1,274.98

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
37	0711 14125	THERMOPLASTIC, PREFORMED, WHITE, SOLID, 24" FOR CROSSWALK	161	LF	$30.35	$4,886.35
38	0711 16101	THERMOPLASTIC, STANDARD-OTHER SURFACES, WHITE, SOLID, 6"	0.806	GM	$10,320.88	$8,318.6293
39	0711 16201	THERMOPLASTIC, STANDARD-OTHER SURFACES, YELLOW, SOLID, 6"	1.062	GM	$10,320.88	$10,960.7746
40	0711 11125	THERMOPLASTIC, STANDARD, WHITE, SOLID, 24" FOR STOP LINE	70	LF	$14.57	$1,019.90
41	0711 11224	THERMOPLASTIC, STANDARD, YELLOW, SOLID, 18" FOR DIAGONAL OR CHEVRON	327	LF	$12.14	$3,969.78
Signal						
42	630-2-11	CONDUIT, FURNISH & INSTALL, OPEN TRENCH	72	LF	$43.71	$3,147.12
43	630-2-12	CONDUIT, FURNISH & INSTALL, DIRECTIONAL BORE	175	LF	$58.28	$10,199.00
44	632-7-1	SIGNAL CABLE- NEW OR RECONSTRUCTED INTERSECTION, FURNISH & INSTALL	1	PI	$11,008.13	$11,008.13
45	634-4-153	SPAN WIRE ASSEMBLY, F&I, TWO POINT, BOX OR DROP BOX	1	PI	$14,809.87	$14,809.87
46	635-2-11	PULL & SPLICE BOX, F&I, 13" x 24" COVER SIZE	16	EA	$1,404.86	$22,477.76
47	639-1-122	ELECTRICAL POWER SERVICE, F&I, UNDERGROUND METER PURCHASED BY CONTRACTOR FROM POWER COMPANY	1	AS	$6,180.38	$6,180.38
48	639-2-1	ELECTRICAL SERVICE WIRE, FURNISH & INSTALL	259	LF	$14.57	$3,773.63
49	639-3-11	ELECTRICAL SERVICE DISCONNECT, F&I, POLE MOUNT	1	EA	$1,816.48	$1,816.48

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
50	641-2-12	PRESTRESSED CONCRETE POLE, F&I, TYPE P-II	1	EA	$1,695.06	$1,695.06
51	641-2-15	PRESTRESSED CONCRETE POLE, F&I, TYPE P-V	4	EA	$32,677.15	$130,708.60
52	646-1-11	ALUMINUM SIGNALS POLE, PEDESTAL	4	EA	$2,379.87	$9,519.48
53	650-1-14	VEHICULAR TRAFFIC SIGNAL, FURNISH & INSTALL ALUMINUM, 3 SECTION, 1 WAY	6	AS	$2,342.23	$14,053.38
54	650-1-16	VEHICULAR TRAFFIC SIGNAL, FURNISH & INSTALL ALUMINUM, 4 SECTION, 1 WAY	2	AS	$2,710.14	$5,420.28
55	653-1-11	PEDESTRIAN SIGNAL, FURNISH & INSTALL LED COUNTDOWN, 1 WAY	2	AS	$1,084.31	$2,168.62
56	653-1-12	PEDESTRIAN SIGNAL, FURNISH & INSTALL LED COUNTDOWN, 2 WAYS	2	AS	$2,240.23	$4,480.46
57	660-3-11	VEHICLE DETECTION SYSTEM- MICROWAVE, FURNISH & INSTALL CABINET EQUIPMENT	3	EA	$13,351.59	$40,054.77
58	660-3-12	VEHICLE DETECTION SYSTEM- MICROWAVE, FURNISH & INSTALL, ABOVE GROUND EQUIPMENT	3	EA	$13,428.08	$40,284.24
59	665-1-11	PEDESTRIAN DETECTOR, FURNISH & INSTALL, STANDARD	6	EA	$10,737.36	$64,424.16
60	670-5110	TRAFFIC CONTROLLER ASSEMBLY, F&I, NEMA	1	AS	$67,888.36	$67,888.36
61	682-1-133	ITS CCTV CAMERA, F&I, DOME ENCLOSURE - NON-PRESSURIZED, IP, HIGH DEFINITION	1	EA	$11,548.46	$11,548.46
62	684-1-1	MANAGED FIELD ETHERNET SWITCH, FURNISH & INSTALL	1	EA	$5,539.28	$5,539.28

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
63	684-5-1	MEDIA CONVERTER, FURNISH & INSTALL	1	EA	$1,368.44	$1,368.44
64	684-6-11	WIRELESS COMMUNICATION DEVICE, FURNISH & INSTALL ETHERNET ACCESS POINT	1	EA	$7,023.06	$7,023.06
65	685-1-11	UNINTERRUPTIBLE POWER SUPPLY, FURNISH AND INSTALL, LINE INTERACTIVE	1	EA	$9,406.58	$9,406.58
66	700-3201	SIGN PANEL, FURNISH & INSTALL OVERHEAD MOUNT, UP TO 12 SF	3	EA	$1,277.36	$3,832.08
67	700-5-22	INTERNALLY ILLUMINATED SIGN, FURNISH & INSTALL, OVERHEAD MOUNT, 12-18 SF	2	EA	$9,685.84	$19,371.68
Lighting						
68	630-2-11	CONDUIT, FURNISH & INSTALL, OPEN TRENCH	50	LF	$25.50	$1,275.00
69	635-2-11	PULL & SPLICE BOX, F&I, 13" x 24" COVER SIZE	9	EA	$1,452.22	$13,069.98
70	639-1-122	ELECTRICAL POWER SERVICE, F&I, UNDERGROUND METER PURCHASED BY CONTRACTOR FROM POWER COMPANY	1	AS	$6,180.38	$6,180.38
71	639-2-1	ELECTRICAL SERVICE WIRE, FURNISH & INSTALL	46	LF	$17.00	$782.00
72	639-3-11	ELECTRICAL SERVICE DISCONNECT, F&I, POLE MOUNT	1	EA	$1,816.48	$1,816.48
73	641-2-12	PRESTRESSED CONCRETE POLE, F&I, TYPE P-II	1	EA	$1,695.06	$1,695.06
74	715-1-12	LIGHTING CONDUCTORS, F&I, INSULATED, NO.8 - 6	1,974	LF	$2.43	$4,796.82
75	715-5-32	LUMINAIRE & BRACKET ARM- GALV STEEL, FURNISH & INSTALL NEW LUMINAIRE AND ARM ON NEW/EXISTING POLE	4	EA	$1,582.13	$6,328.52

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
76	715-7-11	LOAD CENTER, F&I, SECONDARY VOLTAGE	1	EA	$16,171.01	$16,171.01
77	715-61-142	LIGHT POLE COMPLETE, F&I, STANDARD POLE STANDARD FOUNDATION, 30' MOUNTING HEIGHT, 12' ARM LENGTH	2	EA	$15,559.04	$31,118.08
78	715-500-1	POLE CABLE DISTRIBUTION SYSTEM, FURNISH AND INSTALL, CONVENTIONAL	6	EA	$768.61	$4,611.66
TOTAL						**$2,274,829.34**

[C.W. MATTHEWS CONTRACTING CO., INC.] RESPONSE DOCUMENT REPORT

RFB No. 24/25-123

Old Jennings and Long Bay Traffic Signal and Intersection Improvements

RESPONSE DEADLINE: November 3, 2025 at 4:00 pm

C.W. Matthews Contracting Co., Inc. Response

CONTACT INFORMATION

Company:
C.W. Matthews Contracting Co., Inc.

Email:
jzenone@cwmatthews.com

Contact:
James Zenone

Address:
1275 CR 210 W
Saint Johns, FL 32259

Phone:
(904) 559-1728

Website:
www.cwmatthews.com

Submission Date:
Nov 3, 2025 2:00 PM (Eastern Time)

ADDENDA CONFIRMATION

Addendum #1
Confirmed Oct 27, 2025 11:15 AM by James Zenone

PRICE TABLES

PRICING PROPOSAL

Old Jennings/Long Bay Intersection

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
Mobilization						
1	.	MOBILIZATION	1	LS	$186,859.04	$186,859.04
Maintenance of Traffic						
2	.	MOT	1	LS	$227,995.88	$227,995.88
Erosion Control						
3	0104 10 3	SEDIMENT BARRIER	3,600	LF	$3.33	$11,988.00
4	0104 11	FLOATING TURBIDITY BARRIER	20	LF	$43.32	$866.40
5	0104 12	STAKED TURBIDITY BARRIER- NYLON REINFORCED PVC	20	LF	$8.44	$168.80
6	0104 15	SOIL TRACKING PREVENTION DEVICE	3	EA	$6,901.98	$20,705.94
7	0104 18	INLET PROTECTION SYSTEM	4	EA	$317.00	$1,268.00
8	0107 1	LITTER REMOVAL	1.94	LS	$436.47	$846.7518
9	0107 2	MOWING	1.94	LS	$380.47	$738.1118
Clearing and Earthwork						
10	0110 1 1	CLEARING & GRUBBING	1.94	AC	$72,567.52	$140,780.9888

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
11	0120 1	REGULAR EXCAVATION	280.89	CY	$27.89	$7,834.0221
12	0120 6	EMBANKMENT	655.41	CY	$55.52	$36,388.3632
Pavement						
13	0160 4	TYPE B STABILIZATION	4,167	SY	$14.69	$61,213.23
14	0285701	OPTIONAL BASE, BASE GROUP 01	622	SY	$29.31	$18,230.82
15	0285706	OPTIONAL BASE, BASE GROUP 06	1,367	SY	$49.34	$67,447.78
16	0327 70 6	MILLING EXISTING ASPHALT PAVEMENT, 1 1/2" AVG DEPTH	3,963	SY	$9.14	$36,221.82
17	0334 1 13	SUPERPAVE ASPHALTIC CONC, TRAFFIC C	437	TN	$201.80	$88,186.60
18	0337 7 83	ASPHALT CONCRETE FRICTION COURSE,TRAFFIC C, FC-12.5, PG 76-22	489	TN	$268.84	$131,462.76
19	0339 1	MISCELLANESOUS ASPHALT	18	TN	$403.85	$7,269.30
Drainage						
20	0425 1521	INLETS, DT BOT, TYPE C,<10'	1	EA	$10,449.29	$10,449.29
21	0425 1531	INLETS, DITCH BOTTOM, TYPE C MODIFIED- BACK OF SIDEWALK, <10'	1	EA	$10,620.29	$10,620.29
22	0430175118	PIPE CULVERT,OPTIONAL MATERIAL,ROUND, 18"S/CD	392	LF	$130.19	$51,034.48
23	0430984125	MITERED END SECTION, OPTIONAL ROUND, 18" SD	9	EA	$3,661.15	$32,950.35

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
General Roadway						
24	0110 7 1	MAILBOX, F&I SINGLE (RELOCATE)	8	EA	$243.63	$1,949.04
25	0522 1	CONCRETE SIDEWALK AND DRIVEWAYS, 4" THICK	382	SY	$94.74	$36,190.68
26	0536 1 1	GUARDRAIL, TL-3	255	LF	$40.19	$10,248.45
27	0536 7 2	SPECIAL GUARDRAIL POST- SPECIAL STEEL POST FOR CONCRETE STRUCTURE MOUNT	14	EA	$533.75	$7,472.50
28	0536 85 20	GUARDRAIL END TREATMENT- TRAILING ANCHORAGE	2	EA	$2,781.43	$5,562.86
29	0536 85 24	GUARDRAIL END TREATMENT- PARALLEL APPROACH TERMINAL	2	EA	$4,655.48	$9,310.96
30	0570 1 2	PERFORMANCE TURF, SOD	5,511.9	SY	$2.95	$16,260.105
31	NA	BOARDWALK	768	SF	$148.31	$113,902.08
Signal & Pavement Markings						
32	0700 1 11	SINGLE POST SIGN, F&I GROUND MOUNT, UP TO 12 SF	1	EA	$996.33	$996.33
33	0700 1 50	SINGLE POST SIGN, RELOCATE	11	EA	$343.97	$3,783.67
34	0700 1 60	SINGLE POST SIGN, REMOVE	3	AS	$59.31	$177.93
35	0706 1 3	RAISED PAVEMENT MARKER, TYPE B	205	EA	$11.86	$2,431.30
36	0711 11170	THERMOPLASTIC, STANDARD, WHITE, ARROW	7	EA	$177.92	$1,245.44

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
37	0711 14125	THERMOPLASTIC, PREFORMED, WHITE, SOLID, 24" FOR CROSSWALK	161	LF	$29.65	$4,773.65
38	0711 16101	THERMOPLASTIC, STANDARD-OTHER SURFACES, WHITE, SOLID, 6"	0.806	GM	$10,131.96	$8,166.3598
39	0711 16201	THERMOPLASTIC, STANDARD-OTHER SURFACES, YELLOW, SOLID, 6"	1.062	GM	$10,062.94	$10,686.8423
40	0711 11125	THERMOPLASTIC, STANDARD, WHITE, SOLID, 24" FOR STOP LINE	70	LF	$14.23	$996.10
41	0711 11224	THERMOPLASTIC, STANDARD, YELLOW, SOLID, 18" FOR DIAGONAL OR CHEVRON	327	LF	$11.86	$3,878.22
Signal						
42	630-2-11	CONDUIT, FURNISH & INSTALL, OPEN TRENCH	72	LF	$67.61	$4,867.92
43	630-2-12	CONDUIT, FURNISH & INSTALL, DIRECTIONAL BORE	175	LF	$58.12	$10,171.00
44	632-7-1	SIGNAL CABLE- NEW OR RECONSTRUCTED INTERSECTION, FURNISH & INSTALL	1	PI	$15,437.21	$15,437.21
45	634-4-153	SPAN WIRE ASSEMBLY, F&I, TWO POINT, BOX OR DROP BOX	1	PI	$8,895.82	$8,895.82
46	635-2-11	PULL & SPLICE BOX, F&I, 13" x 24" COVER SIZE	16	EA	$1,447.05	$23,152.80
47	639-1-122	ELECTRICAL POWER SERVICE, F&I, UNDERGROUND METER PURCHASED BY CONTRACTOR FROM POWER COMPANY	1	AS	$8,000.31	$8,000.31
48	639-2-1	ELECTRICAL SERVICE WIRE, FURNISH & INSTALL	259	LF	$9.49	$2,457.91
49	639-3-11	ELECTRICAL SERVICE DISCONNECT, F&I, POLE MOUNT	1	EA	$2,932.06	$2,932.06

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
50	641-2-12	PRESTRESSED CONCRETE POLE, F&I, TYPE P-II	1	EA	$2,437.45	$2,437.45
51	641-2-15	PRESTRESSED CONCRETE POLE, F&I, TYPE P-V	4	EA	$19,541.15	$78,164.60
52	646-1-11	ALUMINUM SIGNALS POLE, PEDESTAL	4	EA	$3,439.72	$13,758.88
53	650-1-14	VEHICULAR TRAFFIC SIGNAL, FURNISH & INSTALL ALUMINUM, 3 SECTION, 1 WAY	6	AS	$2,114.83	$12,688.98
54	650-1-16	VEHICULAR TRAFFIC SIGNAL, FURNISH & INSTALL ALUMINUM, 4 SECTION, 1 WAY	2	AS	$2,660.45	$5,320.90
55	653-1-11	PEDESTRIAN SIGNAL, FURNISH & INSTALL LED COUNTDOWN, 1 WAY	2	AS	$956.01	$1,912.02
56	653-1-12	PEDESTRIAN SIGNAL, FURNISH & INSTALL LED COUNTDOWN, 2 WAYS	2	AS	$2,094.67	$4,189.34
57	660-3-11	VEHICLE DETECTION SYSTEM- MICROWAVE, FURNISH & INSTALL CABINET EQUIPMENT	3	EA	$10,499.05	$31,497.15
58	660-3-12	VEHICLE DETECTION SYSTEM- MICROWAVE, FURNISH & INSTALL, ABOVE GROUND EQUIPMENT	3	EA	$6,905.53	$20,716.59
59	665-1-11	PEDESTRIAN DETECTOR, FURNISH & INSTALL, STANDARD	6	EA	$385.49	$2,312.94
60	670-5110	TRAFFIC CONTROLLER ASSEMBLY, F&I, NEMA	1	AS	$61,944.54	$61,944.54
61	682-1-133	ITS CCTV CAMERA, F&I, DOME ENCLOSURE - NON-PRESSURIZED, IP, HIGH DEFINITION	1	EA	$9,198.28	$9,198.28
62	684-1-1	MANAGED FIELD ETHERNET SWITCH, FURNISH & INSTALL	1	EA	$6,541.39	$6,541.39

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
63	684-5-1	MEDIA CONVERTER, FURNISH & INSTALL	1	EA	$1,322.51	$1,322.51
64	684-6-11	WIRELESS COMMUNICATION DEVICE, FURNISH & INSTALL ETHERNET ACCESS POINT	1	EA	$7,828.32	$7,828.32
65	685-1-11	UNINTERRUPTIBLE POWER SUPPLY, FURNISH AND INSTALL, LINE INTERACTIVE	1	EA	$9,370.26	$9,370.26
66	700-3201	SIGN PANEL, FURNISH & INSTALL OVERHEAD MOUNT, UP TO 12 SF	3	EA	$1,160.01	$3,480.03
67	700-5-22	INTERNALLY ILLUMINATED SIGN, FURNISH & INSTALL, OVERHEAD MOUNT, 12-18 SF	2	EA	$8,332.42	$16,664.84
Lighting						
68	630-2-11	CONDUIT, FURNISH & INSTALL, OPEN TRENCH	50	LF	$29.65	$1,482.50
69	635-2-11	PULL & SPLICE BOX, F&I, 13" x 24" COVER SIZE	9	EA	$2,567.93	$23,111.37
70	639-1-122	ELECTRICAL POWER SERVICE, F&I, UNDERGROUND METER PURCHASED BY CONTRACTOR FROM POWER COMPANY	1	AS	$9,192.34	$9,192.34
71	639-2-1	ELECTRICAL SERVICE WIRE, FURNISH & INSTALL	46	LF	$9.49	$436.54
72	639-3-11	ELECTRICAL SERVICE DISCONNECT, F&I, POLE MOUNT	1	EA	$7,027.70	$7,027.70
73	641-2-12	PRESTRESSED CONCRETE POLE, F&I, TYPE P-II	1	EA	$2,436.03	$2,436.03
74	715-1-12	LIGHTING CONDUCTORS, F&I, INSULATED, NO.8 - 6	1,974	LF	$3.32	$6,553.68
75	715-5-32	LUMINAIRE & BRACKET ARM- GALV STEEL, FURNISH & INSTALL NEW LUMINAIRE AND ARM ON NEW/EXISTING POLE	4	EA	$4,592.62	$18,370.48

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
76	715-7-11	LOAD CENTER, F&I, SECONDARY VOLTAGE	1	EA	$22,120.93	$22,120.93
77	715-61-142	LIGHT POLE COMPLETE, F&I, STANDARD POLE STANDARD FOUNDATION, 30' MOUNTING HEIGHT, 12' ARM LENGTH	2	EA	$18,621.91	$37,243.82
78	715-500-1	POLE CABLE DISTRIBUTION SYSTEM, FURNISH AND INSTALL, CONVENTIONAL	6	EA	$1,001.08	$6,006.48
TOTAL						**$1,888,805.45**

[CHINCHOR ELECTRIC, INC.] RESPONSE DOCUMENT REPORT

RFB No. 24/25-123

Old Jennings and Long Bay Traffic Signal and Intersection Improvements

RESPONSE DEADLINE: November 3, 2025 at 4:00 pm

Chinchor Electric, Inc. Response

CONTACT INFORMATION

Company:
Chinchor Electric, Inc.

Email:
estimating@chinchorelectric.com

Contact:
Don Hasco

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1460 South Leavitt Ave.
Orange City, FL 32763

Phone:
(386) 774-1020

Website:
www.chinchorelectric.com

Submission Date:
Nov 3, 2025 9:37 AM (Eastern Time)

ADDENDA CONFIRMATION

Addendum #1
Confirmed Oct 23, 2025 1:07 PM by Don Hasco

PRICE TABLES

PRICING PROPOSAL

Old Jennings/Long Bay Intersection

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
Mobilization						
1	.	MOBILIZATION	1	LS	$173,245.46	$173,245.46
Maintenance of Traffic						
2	.	MOT	1	LS	$110,631.63	$110,631.63
Erosion Control						
3	0104 10 3	SEDIMENT BARRIER	3,600	LF	$4.71	$16,956.00
4	0104 11	FLOATING TURBIDITY BARRIER	20	LF	$89.53	$1,790.60
5	0104 12	STAKED TURBIDITY BARRIER- NYLON REINFORCED PVC	20	LF	$64.86	$1,297.20
6	0104 15	SOIL TRACKING PREVENTION DEVICE	3	EA	$5,543.50	$16,630.50
7	0104 18	INLET PROTECTION SYSTEM	4	EA	$221.74	$886.96
8	0107 1	LITTER REMOVAL	1.94	LS	$1,330.44	$2,581.0536
9	0107 2	MOWING	1.94	LS	$1,330.44	$2,581.0536
Clearing and Earthwork						
10	0110 1 1	CLEARING & GRUBBING	1.94	AC	$26,750.28	$51,895.5432

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
11	0120 1	REGULAR EXCAVATION	280.89	CY	$40.00	$11,235.60
12	0120 6	EMBANKMENT	655.41	CY	$59.64	$39,088.6524
Pavement						
13	0160 4	TYPE B STABILIZATION	4,167	SY	$17.86	$74,422.62
14	0285701	OPTIONAL BASE, BASE GROUP 01	622	SY	$20.95	$13,030.90
15	0285706	OPTIONAL BASE, BASE GROUP 06	1,367	SY	$39.44	$53,914.48
16	0327 70 6	MILLING EXISTING ASPHALT PAVEMENT, 1 1/2" AVG DEPTH	3,963	SY	$10.31	$40,858.53
17	0334 1 13	SUPERPAVE ASPHALTIC CONC, TRAFFIC C	437	TN	$413.32	$180,620.84
18	0337 7 83	ASPHALT CONCRETE FRICTION COURSE,TRAFFIC C, FC-12.5, PG 76-22	489	TN	$328.51	$160,641.39
19	0339 1	MISCELLANESOUS ASPHALT	18	TN	$1,678.57	$30,214.26
Drainage						
20	0425 1521	INLETS, DT BOT, TYPE C,<10'	1	EA	$10,824.71	$10,824.71
21	0425 1531	INLETS, DITCH BOTTOM, TYPE C MODIFIED- BACK OF SIDEWALK, <10'	1	EA	$12,294.64	$12,294.64
22	0430175118	PIPE CULVERT,OPTIONAL MATERIAL,ROUND, 18"S/CD	392	LF	$163.78	$64,201.76
23	0430984125	MITERED END SECTION, OPTIONAL ROUND, 18" SD	9	EA	$3,394.03	$30,546.27

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
General Roadway						
24	0110 7 1	MAILBOX, F&I SINGLE (RELOCATE)	8	EA	$554.35	$4,434.80
25	0522 1	CONCRETE SIDEWALK AND DRIVEWAYS, 4" THICK	382	SY	$55.35	$21,143.70
26	0536 1 1	GUARDRAIL, TL-3	255	LF	$44.35	$11,309.25
27	0536 7 2	SPECIAL GUARDRAIL POST- SPECIAL STEEL POST FOR CONCRETE STRUCTURE MOUNT	14	EA	$426.85	$5,975.90
28	0536 85 20	GUARDRAIL END TREATMENT- TRAILING ANCHORAGE	2	EA	$3,880.45	$7,760.90
29	0536 85 24	GUARDRAIL END TREATMENT- PARALLEL APPROACH TERMINAL	2	EA	$4,434.80	$8,869.60
30	0570 1 2	PERFORMANCE TURF, SOD	5,511.9	SY	$11.09	$61,126.971
31	NA	BOARDWALK	768	SF	$44.35	$34,060.80
Signal & Pavement Markings						
32	0700 1 11	SINGLE POST SIGN, F&I GROUND MOUNT, UP TO 12 SF	1	EA	$752.07	$752.07
33	0700 1 50	SINGLE POST SIGN, RELOCATE	11	EA	$332.61	$3,658.71
34	0700 1 60	SINGLE POST SIGN, REMOVE	3	AS	$221.74	$665.22
35	0706 1 3	RAISED PAVEMENT MARKER, TYPE B	205	EA	$6.65	$1,363.25
36	0711 11170	THERMOPLASTIC, STANDARD, WHITE, ARROW	7	EA	$110.87	$776.09

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
37	0711 14125	THERMOPLASTIC, PREFORMED, WHITE, SOLID, 24" FOR CROSSWALK	161	LF	$33.26	$5,354.86
38	0711 16101	THERMOPLASTIC, STANDARD-OTHER SURFACES, WHITE, SOLID, 6"	0.806	GM	$6,652.20	$5,361.6732
39	0711 16201	THERMOPLASTIC, STANDARD-OTHER SURFACES, YELLOW, SOLID, 6"	1.062	GM	$6,652.20	$7,064.6364
40	0711 11125	THERMOPLASTIC, STANDARD, WHITE, SOLID, 24" FOR STOP LINE	70	LF	$13.30	$931.00
41	0711 11224	THERMOPLASTIC, STANDARD, YELLOW, SOLID, 18" FOR DIAGONAL OR CHEVRON	327	LF	$9.98	$3,263.46
Signal						
42	630-2-11	CONDUIT, FURNISH & INSTALL, OPEN TRENCH	72	LF	$83.78	$6,032.16
43	630-2-12	CONDUIT, FURNISH & INSTALL, DIRECTIONAL BORE	175	LF	$38.26	$6,695.50
44	632-7-1	SIGNAL CABLE- NEW OR RECONSTRUCTED INTERSECTION, FURNISH & INSTALL	1	PI	$9,806.37	$9,806.37
45	634-4-153	SPAN WIRE ASSEMBLY, F&I, TWO POINT, BOX OR DROP BOX	1	PI	$10,473.30	$10,473.30
46	635-2-11	PULL & SPLICE BOX, F&I, 13" x 24" COVER SIZE	16	EA	$1,649.20	$26,387.20
47	639-1-122	ELECTRICAL POWER SERVICE, F&I, UNDERGROUND METER PURCHASED BY CONTRACTOR FROM POWER COMPANY	1	AS	$2,501.23	$2,501.23
48	639-2-1	ELECTRICAL SERVICE WIRE, FURNISH & INSTALL	259	LF	$5.60	$1,450.40
49	639-3-11	ELECTRICAL SERVICE DISCONNECT, F&I, POLE MOUNT	1	EA	$2,738.49	$2,738.49

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
50	641-2-12	PRESTRESSED CONCRETE POLE, F&I, TYPE P-II	1	EA	$2,516.28	$2,516.28
51	641-2-15	PRESTRESSED CONCRETE POLE, F&I, TYPE P-V	4	EA	$24,343.78	$97,375.12
52	646-1-11	ALUMINUM SIGNALS POLE, PEDESTAL	4	EA	$4,122.04	$16,488.16
53	650-1-14	VEHICULAR TRAFFIC SIGNAL, FURNISH & INSTALL ALUMINUM, 3 SECTION, 1 WAY	6	AS	$1,968.76	$11,812.56
54	650-1-16	VEHICULAR TRAFFIC SIGNAL, FURNISH & INSTALL ALUMINUM, 4 SECTION, 1 WAY	2	AS	$2,354.48	$4,708.96
55	653-1-11	PEDESTRIAN SIGNAL, FURNISH & INSTALL LED COUNTDOWN, 1 WAY	2	AS	$836.79	$1,673.58
56	653-1-12	PEDESTRIAN SIGNAL, FURNISH & INSTALL LED COUNTDOWN, 2 WAYS	2	AS	$1,612.54	$3,225.08
57	660-3-11	VEHICLE DETECTION SYSTEM- MICROWAVE, FURNISH & INSTALL CABINET EQUIPMENT	3	EA	$21,648.35	$64,945.05
58	660-3-12	VEHICLE DETECTION SYSTEM- MICROWAVE, FURNISH & INSTALL, ABOVE GROUND EQUIPMENT	3	EA	$11,691.26	$35,073.78
59	665-1-11	PEDESTRIAN DETECTOR, FURNISH & INSTALL, STANDARD	6	EA	$510.56	$3,063.36
60	670-5110	TRAFFIC CONTROLLER ASSEMBLY, F&I, NEMA	1	AS	$48,660.24	$48,660.24
61	682-1-133	ITS CCTV CAMERA, F&I, DOME ENCLOSURE - NON-PRESSURIZED, IP, HIGH DEFINITION	1	EA	$8,315.25	$8,315.25
62	684-1-1	MANAGED FIELD ETHERNET SWITCH, FURNISH & INSTALL	1	EA	$5,377.20	$5,377.20

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
63	684-5-1	MEDIA CONVERTER, FURNISH & INSTALL	1	EA	$2,217.40	$2,217.40
64	684-6-11	WIRELESS COMMUNICATION DEVICE, FURNISH & INSTALL ETHERNET ACCESS POINT	1	EA	$8,038.08	$8,038.08
65	685-1-11	UNINTERRUPTIBLE POWER SUPPLY, FURNISH AND INSTALL, LINE INTERACTIVE	1	EA	$12,521.82	$12,521.82
66	700-3201	SIGN PANEL, FURNISH & INSTALL OVERHEAD MOUNT, UP TO 12 SF	3	EA	$846.46	$2,539.38
67	700-5-22	INTERNALLY ILLUMINATED SIGN, FURNISH & INSTALL, OVERHEAD MOUNT, 12-18 SF	2	EA	$7,802.54	$15,605.08
Lighting						
68	630-2-11	CONDUIT, FURNISH & INSTALL, OPEN TRENCH	50	LF	$17.88	$894.00
69	635-2-11	PULL & SPLICE BOX, F&I, 13" x 24" COVER SIZE	9	EA	$1,649.20	$14,842.80
70	639-1-122	ELECTRICAL POWER SERVICE, F&I, UNDERGROUND METER PURCHASED BY CONTRACTOR FROM POWER COMPANY	1	AS	$2,507.16	$2,507.16
71	639-2-1	ELECTRICAL SERVICE WIRE, FURNISH & INSTALL	46	LF	$5.60	$257.60
72	639-3-11	ELECTRICAL SERVICE DISCONNECT, F&I, POLE MOUNT	1	EA	$2,708.83	$2,708.83
73	641-2-12	PRESTRESSED CONCRETE POLE, F&I, TYPE P-II	1	EA	$2,516.28	$2,516.28
74	715-1-12	LIGHTING CONDUCTORS, F&I, INSULATED, NO.8 - 6	1,974	LF	$2.01	$3,967.74
75	715-5-32	LUMINAIRE & BRACKET ARM- GALV STEEL, FURNISH & INSTALL NEW LUMINAIRE AND ARM ON NEW/EXISTING POLE	4	EA	$5,378.03	$21,512.12

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
76	715-7-11	LOAD CENTER, F&I, SECONDARY VOLTAGE	1	EA	$14,232.93	$14,232.93
77	715-61-142	LIGHT POLE COMPLETE, F&I, STANDARD POLE STANDARD FOUNDATION, 30' MOUNTING HEIGHT, 12' ARM LENGTH	2	EA	$7,294.43	$14,588.86
78	715-500-1	POLE CABLE DISTRIBUTION SYSTEM, FURNISH AND INSTALL, CONVENTIONAL	6	EA	$789.34	$4,736.04
TOTAL						**$1,777,268.93**

[DB CIVIL CONSTRUCTION] RESPONSE DOCUMENT REPORT

RFB No. 24/25-123

Old Jennings and Long Bay Traffic Signal and Intersection Improvements

RESPONSE DEADLINE: November 3, 2025 at 4:00 pm

DB Civil Construction Response

CONTACT INFORMATION

Company:
DB Civil Construction

Email:
estimating@dbcivilconstruction.com

Contact:
David Borchert

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Phone:
(386) 256-7460

Website:
N/A

Submission Date:
Nov 3, 2025 2:37 PM (Eastern Time)

ADDENDA CONFIRMATION

Addendum #1
Confirmed Oct 30, 2025 3:08 PM by David Borchert

PRICE TABLES

PRICING PROPOSAL

Old Jennings/Long Bay Intersection

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
Mobilization						
1	.	MOBILIZATION	1	LS	$180,000.00	$180,000.00
Maintenance of Traffic						
2	.	MOT	1	LS	$100,000.00	$100,000.00
Erosion Control						
3	0104 10 3	SEDIMENT BARRIER	3,600	LF	$1.50	$5,400.00
4	0104 11	FLOATING TURBIDITY BARRIER	20	LF	$50.00	$1,000.00
5	0104 12	STAKED TURBIDITY BARRIER- NYLON REINFORCED PVC	20	LF	$8.00	$160.00
6	0104 15	SOIL TRACKING PREVENTION DEVICE	3	EA	$1,000.00	$3,000.00
7	0104 18	INLET PROTECTION SYSTEM	4	EA	$170.00	$680.00
8	0107 1	LITTER REMOVAL	1.94	LS	$120.00	$232.80
9	0107 2	MOWING	1.94	LS	$380.00	$737.20
Clearing and Earthwork						
10	0110 1 1	CLEARING & GRUBBING	1.94	AC	$30,000.00	$58,200.00

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
11	0120 1	REGULAR EXCAVATION	280.89	CY	$66.00	$18,538.74
12	0120 6	EMBANKMENT	655.41	CY	$90.00	$58,986.90
Pavement						
13	0160 4	TYPE B STABILIZATION	4,167	SY	$27.00	$112,509.00
14	0285701	OPTIONAL BASE, BASE GROUP 01	622	SY	$31.00	$19,282.00
15	0285706	OPTIONAL BASE, BASE GROUP 06	1,367	SY	$40.00	$54,680.00
16	0327 70 6	MILLING EXISTING ASPHALT PAVEMENT, 1 1/2" AVG DEPTH	3,963	SY	$9.00	$35,667.00
17	0334 1 13	SUPERPAVE ASPHALTIC CONC, TRAFFIC C	437	TN	$200.00	$87,400.00
18	0337 7 83	ASPHALT CONCRETE FRICTION COURSE,TRAFFIC C, FC-12.5, PG 76-22	489	TN	$270.00	$132,030.00
19	0339 1	MISCELLANESOUS ASPHALT	18	TN	$440.00	$7,920.00
Drainage						
20	0425 1521	INLETS, DT BOT, TYPE C,<10'	1	EA	$12,000.00	$12,000.00
21	0425 1531	INLETS, DITCH BOTTOM, TYPE C MODIFIED- BACK OF SIDEWALK, <10'	1	EA	$12,500.00	$12,500.00
22	0430175118	PIPE CULVERT,OPTIONAL MATERIAL,ROUND, 18"S/CD	392	LF	$140.00	$54,880.00
23	0430984125	MITERED END SECTION, OPTIONAL ROUND, 18" SD	9	EA	$4,800.00	$43,200.00

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
General Roadway						
24	0110 7 1	MAILBOX, F&I SINGLE (RELOCATE)	8	EA	$150.00	$1,200.00
25	0522 1	CONCRETE SIDEWALK AND DRIVEWAYS, 4" THICK	382	SY	$110.00	$42,020.00
26	0536 1 1	GUARDRAIL, TL-3	255	LF	$35.00	$8,925.00
27	0536 7 2	SPECIAL GUARDRAIL POST- SPECIAL STEEL POST FOR CONCRETE STRUCTURE MOUNT	14	EA	$200.00	$2,800.00
28	0536 85 20	GUARDRAIL END TREATMENT- TRAILING ANCHORAGE	2	EA	$2,000.00	$4,000.00
29	0536 85 24	GUARDRAIL END TREATMENT- PARALLEL APPROACH TERMINAL	2	EA	$3,300.00	$6,600.00
30	0570 1 2	PERFORMANCE TURF, SOD	5,511.9	SY	$4.00	$22,047.60
31	NA	BOARDWALK	768	SF	$270.00	$207,360.00
Signal & Pavement Markings						
32	0700 1 11	SINGLE POST SIGN, F&I GROUND MOUNT, UP TO 12 SF	1	EA	$1,100.00	$1,100.00
33	0700 1 50	SINGLE POST SIGN, RELOCATE	11	EA	$300.00	$3,300.00
34	0700 1 60	SINGLE POST SIGN, REMOVE	3	AS	$100.00	$300.00
35	0706 1 3	RAISED PAVEMENT MARKER, TYPE B	205	EA	$8.00	$1,640.00
36	0711 11170	THERMOPLASTIC, STANDARD, WHITE, ARROW	7	EA	$180.00	$1,260.00
37	0711 14125	THERMOPLASTIC, PREFORMED, WHITE, SOLID, 24" FOR CROSSWALK	161	LF	$26.00	$4,186.00

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
38	0711 16101	THERMOPLASTIC, STANDARD-OTHER SURFACES, WHITE, SOLID, 6"	0.806	GM	$11,000.00	$8,866.00
39	0711 16201	THERMOPLASTIC, STANDARD-OTHER SURFACES, YELLOW, SOLID, 6"	1.062	GM	$11,000.00	$11,682.00
40	0711 11125	THERMOPLASTIC, STANDARD, WHITE, SOLID, 24" FOR STOP LINE	70	LF	$18.00	$1,260.00
41	0711 11224	THERMOPLASTIC, STANDARD, YELLOW, SOLID, 18" FOR DIAGONAL OR CHEVRON	327	LF	$12.00	$3,924.00
Signal						
42	630-2-11	CONDUIT, FURNISH & INSTALL, OPEN TRENCH	72	LF	$57.00	$4,104.00
43	630-2-12	CONDUIT, FURNISH & INSTALL, DIRECTIONAL BORE	175	LF	$60.00	$10,500.00
44	632-7-1	SIGNAL CABLE- NEW OR RECONSTRUCTED INTERSECTION, FURNISH & INSTALL	1	PI	$15,000.00	$15,000.00
45	634-4-153	SPAN WIRE ASSEMBLY, F&I, TWO POINT, BOX OR DROP BOX	1	PI	$8,500.00	$8,500.00
46	635-2-11	PULL & SPLICE BOX, F&I, 13" x 24" COVER SIZE	16	EA	$1,400.00	$22,400.00
47	639-1-122	ELECTRICAL POWER SERVICE, F&I, UNDERGROUND METER PURCHASED BY CONTRACTOR FROM POWER COMPANY	1	AS	$8,000.00	$8,000.00
48	639-2-1	ELECTRICAL SERVICE WIRE, FURNISH & INSTALL	259	LF	$9.00	$2,331.00
49	639-3-11	ELECTRICAL SERVICE DISCONNECT, F&I, POLE MOUNT	1	EA	$3,000.00	$3,000.00
50	641-2-12	PRESTRESSED CONCRETE POLE, F&I, TYPE P-II	1	EA	$2,300.00	$2,300.00
51	641-2-15	PRESTRESSED CONCRETE POLE, F&I, TYPE P-V	4	EA	$18,000.00	$72,000.00

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
52	646-1-11	ALUMINUM SIGNALS POLE, PEDESTAL	4	EA	$3,300.00	$13,200.00
53	650-1-14	VEHICULAR TRAFFIC SIGNAL, FURNISH & INSTALL ALUMINUM, 3 SECTION, 1 WAY	6	AS	$2,000.00	$12,000.00
54	650-1-16	VEHICULAR TRAFFIC SIGNAL, FURNISH & INSTALL ALUMINUM, 4 SECTION, 1 WAY	2	AS	$2,500.00	$5,000.00
55	653-1-11	PEDESTRIAN SIGNAL, FURNISH & INSTALL LED COUNTDOWN, 1 WAY	2	AS	$1,000.00	$2,000.00
56	653-1-12	PEDESTRIAN SIGNAL, FURNISH & INSTALL LED COUNTDOWN, 2 WAYS	2	AS	$1,900.00	$3,800.00
57	660-3-11	VEHICLE DETECTION SYSTEM- MICROWAVE, FURNISH & INSTALL CABINET EQUIPMENT	3	EA	$12,000.00	$36,000.00
58	660-3-12	VEHICLE DETECTION SYSTEM- MICROWAVE, FURNISH & INSTALL, ABOVE GROUND EQUIPMENT	3	EA	$8,500.00	$25,500.00
59	665-1-11	PEDESTRIAN DETECTOR, FURNISH & INSTALL, STANDARD	6	EA	$400.00	$2,400.00
60	670-5110	TRAFFIC CONTROLLER ASSEMBLY, F&I, NEMA	1	AS	$61,500.00	$61,500.00
61	682-1-133	ITS CCTV CAMERA, F&I, DOME ENCLOSURE - NON-PRESSURIZED, IP, HIGH DEFINITION	1	EA	$10,000.00	$10,000.00
62	684-1-1	MANAGED FIELD ETHERNET SWITCH, FURNISH & INSTALL	1	EA	$7,000.00	$7,000.00
63	684-5-1	MEDIA CONVERTER, FURNISH & INSTALL	1	EA	$1,400.00	$1,400.00
64	684-6-11	WIRELESS COMMUNICATION DEVICE, FURNISH & INSTALL ETHERNET ACCESS POINT	1	EA	$8,000.00	$8,000.00

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
65	685-1-11	UNINTERRUPTIBLE POWER SUPPLY, FURNISH AND INSTALL, LINE INTERACTIVE	1	EA	$9,500.00	$9,500.00
66	700-3201	SIGN PANEL, FURNISH & INSTALL OVERHEAD MOUNT, UP TO 12 SF	3	EA	$1,200.00	$3,600.00
67	700-5-22	INTERNALLY ILLUMINATED SIGN, FURNISH & INSTALL, OVERHEAD MOUNT, 12-18 SF	2	EA	$8,500.00	$17,000.00
Lighting						
68	630-2-11	CONDUIT, FURNISH & INSTALL, OPEN TRENCH	50	LF	$50.00	$2,500.00
69	635-2-11	PULL & SPLICE BOX, F&I, 13" x 24" COVER SIZE	9	EA	$2,600.00	$23,400.00
70	639-1-122	ELECTRICAL POWER SERVICE, F&I, UNDERGROUND METER PURCHASED BY CONTRACTOR FROM POWER COMPANY	1	AS	$10,000.00	$10,000.00
71	639-2-1	ELECTRICAL SERVICE WIRE, FURNISH & INSTALL	46	LF	$10.00	$460.00
72	639-3-11	ELECTRICAL SERVICE DISCONNECT, F&I, POLE MOUNT	1	EA	$7,500.00	$7,500.00
73	641-2-12	PRESTRESSED CONCRETE POLE, F&I, TYPE P-II	1	EA	$2,800.00	$2,800.00
74	715-1-12	LIGHTING CONDUCTORS, F&I, INSULATED, NO.8 - 6	1,974	LF	$3.00	$5,922.00
75	715-5-32	LUMINAIRE & BRACKET ARM- GALV STEEL, FURNISH & INSTALL NEW LUMINAIRE AND ARM ON NEW/EXISTING POLE	4	EA	$4,800.00	$19,200.00
76	715-7-11	LOAD CENTER, F&I, SECONDARY VOLTAGE	1	EA	$24,000.00	$24,000.00
77	715-61-142	LIGHT POLE COMPLETE, F&I, STANDARD POLE STANDARD FOUNDATION, 30' MOUNTING HEIGHT, 12' ARM LENGTH	2	EA	$20,000.00	$40,000.00

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
78	715-500-1	POLE CABLE DISTRIBUTION SYSTEM, FURNISH AND INSTALL, CONVENTIONAL	6	EA	$1,100.00	$6,600.00
TOTAL						**$1,839,891.24**

[JAX UTILITIES MANAGEMENT, INC.] RESPONSE DOCUMENT REPORT

RFB No. 24/25-123

Old Jennings and Long Bay Traffic Signal and Intersection Improvements

RESPONSE DEADLINE: November 3, 2025 at 4:00 pm

Jax Utilities Management, Inc. Response

CONTACT INFORMATION

Company:
Jax Utilities Management, Inc.

Email:
steven@jaxum.com

Contact:
Steven Jordan

Address:
5465 Verna Blvd
Jacksonville, FL 32205

Phone:
(904) 779-5353

Website:
https://www.jaxum.com

Submission Date:
Nov 3, 2025 3:09 PM (Eastern Time)

ADDENDA CONFIRMATION

Addendum #1
Confirmed Nov 3, 2025 11:51 AM by Steve Jordan

PRICE TABLES

PRICING PROPOSAL

Old Jennings/Long Bay Intersection

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
Mobilization						
1	.	MOBILIZATION	1	LS	$62,093.21	$62,093.21
Maintenance of Traffic						
2	.	MOT	1	LS	$55,355.10	$55,355.10
Erosion Control						
3	0104 10 3	SEDIMENT BARRIER	3,600	LF	$4.39	$15,804.00
4	0104 11	FLOATING TURBIDITY BARRIER	20	LF	$20.00	$400.00
5	0104 12	STAKED TURBIDITY BARRIER- NYLON REINFORCED PVC	20	LF	$23.44	$468.80
6	0104 15	SOIL TRACKING PREVENTION DEVICE	3	EA	$7,389.90	$22,169.70
7	0104 18	INLET PROTECTION SYSTEM	4	EA	$363.96	$1,455.84
8	0107 1	LITTER REMOVAL	1.94	LS	$143.41	$278.2154
9	0107 2	MOWING	1.94	LS	$177.94	$345.2036
Clearing and Earthwork						
10	0110 1 1	CLEARING & GRUBBING	1.94	AC	$16,397.24	$31,810.6456

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
11	0120 1	REGULAR EXCAVATION	280.89	CY	$9.04	$2,539.2456
12	0120 6	EMBANKMENT	655.41	CY	$3.97	$2,601.9777
Pavement						
13	0160 4	TYPE B STABILIZATION	4,167	SY	$11.78	$49,087.26
14	0285701	OPTIONAL BASE, BASE GROUP 01	622	SY	$14.93	$9,286.46
15	0285706	OPTIONAL BASE, BASE GROUP 06	1,367	SY	$22.78	$31,140.26
16	0327 70 6	MILLING EXISTING ASPHALT PAVEMENT, 1 1/2" AVG DEPTH	3,963	SY	$9.68	$38,361.84
17	0334 1 13	SUPERPAVE ASPHALTIC CONC, TRAFFIC C	437	TN	$240.39	$105,050.43
18	0337 7 83	ASPHALT CONCRETE FRICTION COURSE,TRAFFIC C, FC-12.5, PG 76-22	489	TN	$260.23	$127,252.47
19	0339 1	MISCELLANESOUS ASPHALT	18	TN	$390.00	$7,020.00
Drainage						
20	0425 1521	INLETS, DT BOT, TYPE C,<10'	1	EA	$16,390.70	$16,390.70
21	0425 1531	INLETS, DITCH BOTTOM, TYPE C MODIFIED- BACK OF SIDEWALK, <10'	1	EA	$16,689.59	$16,689.59
22	0430175118	PIPE CULVERT,OPTIONAL MATERIAL,ROUND, 18"S/CD	392	LF	$129.58	$50,795.36
23	0430984125	MITERED END SECTION, OPTIONAL ROUND, 18" SD	9	EA	$2,960.30	$26,642.70

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
General Roadway						
24	0110 7 1	MAILBOX, F&I SINGLE (RELOCATE)	8	EA	$121.65	$973.20
25	0522 1	CONCRETE SIDEWALK AND DRIVEWAYS, 4" THICK	382	SY	$98.27	$37,539.14
26	0536 1 1	GUARDRAIL, TL-3	255	LF	$39.15	$9,983.25
27	0536 7 2	SPECIAL GUARDRAIL POST- SPECIAL STEEL POST FOR CONCRETE STRUCTURE MOUNT	14	EA	$607.50	$8,505.00
28	0536 85 20	GUARDRAIL END TREATMENT- TRAILING ANCHORAGE	2	EA	$3,165.75	$6,331.50
29	0536 85 24	GUARDRAIL END TREATMENT- PARALLEL APPROACH TERMINAL	2	EA	$5,298.75	$10,597.50
30	0570 1 2	PERFORMANCE TURF, SOD	5,511.9	SY	$9.55	$52,638.645
31	NA	BOARDWALK	768	SF	$496.63	$381,411.84
Signal & Pavement Markings						
32	0700 1 11	SINGLE POST SIGN, F&I GROUND MOUNT, UP TO 12 SF	1	EA	$435.11	$435.11
33	0700 1 50	SINGLE POST SIGN, RELOCATE	11	EA	$222.75	$2,450.25
34	0700 1 60	SINGLE POST SIGN, REMOVE	3	AS	$297.00	$891.00
35	0706 1 3	RAISED PAVEMENT MARKER, TYPE B	205	EA	$13.49	$2,765.45
36	0711 11170	THERMOPLASTIC, STANDARD, WHITE, ARROW	7	EA	$175.23	$1,226.61

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
37	0711 14125	THERMOPLASTIC, PREFORMED, WHITE, SOLID, 24" FOR CROSSWALK	161	LF	$14.99	$2,413.39
38	0711 16101	THERMOPLASTIC, STANDARD-OTHER SURFACES, WHITE, SOLID, 6"	0.806	GM	$14,311.92	$11,535.4075
39	0711 16201	THERMOPLASTIC, STANDARD-OTHER SURFACES, YELLOW, SOLID, 6"	1.062	GM	$9,586.15	$10,180.4913
40	0711 11125	THERMOPLASTIC, STANDARD, WHITE, SOLID, 24" FOR STOP LINE	70	LF	$14.99	$1,049.30
41	0711 11224	THERMOPLASTIC, STANDARD, YELLOW, SOLID, 18" FOR DIAGONAL OR CHEVRON	327	LF	$18.37	$6,006.99
Signal						
42	630-2-11	CONDUIT, FURNISH & INSTALL, OPEN TRENCH	72	LF	$52.41	$3,773.52
43	630-2-12	CONDUIT, FURNISH & INSTALL, DIRECTIONAL BORE	175	LF	$69.88	$12,229.00
44	632-7-1	SIGNAL CABLE- NEW OR RECONSTRUCTED INTERSECTION, FURNISH & INSTALL	1	PI	$13,199.03	$13,199.03
45	634-4-153	SPAN WIRE ASSEMBLY, F&I, TWO POINT, BOX OR DROP BOX	1	PI	$17,757.40	$17,757.40
46	635-2-11	PULL & SPLICE BOX, F&I, 13" x 24" COVER SIZE	16	EA	$1,684.46	$26,951.36
47	639-1-122	ELECTRICAL POWER SERVICE, F&I, UNDERGROUND METER PURCHASED BY CONTRACTOR FROM POWER COMPANY	1	AS	$7,410.44	$7,410.44
48	639-2-1	ELECTRICAL SERVICE WIRE, FURNISH & INSTALL	259	LF	$17.47	$4,524.73
49	639-3-11	ELECTRICAL SERVICE DISCONNECT, F&I, POLE MOUNT	1	EA	$2,178.00	$2,178.00

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
50	641-2-12	PRESTRESSED CONCRETE POLE, F&I, TYPE P-II	1	EA	$2,032.41	$2,032.41
51	641-2-15	PRESTRESSED CONCRETE POLE, F&I, TYPE P-V	4	EA	$39,180.71	$156,722.84
52	646-1-11	ALUMINUM SIGNALS POLE, PEDESTAL	4	EA	$2,853.53	$11,414.12
53	650-1-14	VEHICULAR TRAFFIC SIGNAL, FURNISH & INSTALL ALUMINUM, 3 SECTION, 1 WAY	6	AS	$2,808.40	$16,850.40
54	650-1-16	VEHICULAR TRAFFIC SIGNAL, FURNISH & INSTALL ALUMINUM, 4 SECTION, 1 WAY	2	AS	$3,249.53	$6,499.06
55	653-1-11	PEDESTRIAN SIGNAL, FURNISH & INSTALL LED COUNTDOWN, 1 WAY	2	AS	$1,299.73	$2,599.46
56	653-1-12	PEDESTRIAN SIGNAL, FURNISH & INSTALL LED COUNTDOWN, 2 WAYS	2	AS	$2,686.10	$5,372.20
57	660-3-11	VEHICLE DETECTION SYSTEM- MICROWAVE, FURNISH & INSTALL CABINET EQUIPMENT	3	EA	$16,008.88	$48,026.64
58	660-3-12	VEHICLE DETECTION SYSTEM- MICROWAVE, FURNISH & INSTALL, ABOVE GROUND EQUIPMENT	3	EA	$16,100.60	$48,301.80
59	665-1-11	PEDESTRIAN DETECTOR, FURNISH & INSTALL, STANDARD	6	EA	$12,875.01	$77,250.06
60	670-5110	TRAFFIC CONTROLLER ASSEMBLY, F&I, NEMA	1	AS	$81,399.84	$81,399.84
61	682-1-133	ITS CCTV CAMERA, F&I, DOME ENCLOSURE - NON-PRESSURIZED, IP, HIGH DEFINITION	1	EA	$13,846.90	$13,846.90
62	684-1-1	MANAGED FIELD ETHERNET SWITCH, FURNISH & INSTALL	1	EA	$6,641.74	$6,641.74

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
63	684-5-1	MEDIA CONVERTER, FURNISH & INSTALL	1	EA	$1,640.78	$1,640.78
64	684-6-11	WIRELESS COMMUNICATION DEVICE, FURNISH & INSTALL ETHERNET ACCESS POINT	1	EA	$8,420.83	$8,420.83
65	685-1-11	UNINTERRUPTIBLE POWER SUPPLY, FURNISH AND INSTALL, LINE INTERACTIVE	1	EA	$11,278.72	$11,278.72
66	700-3201	SIGN PANEL, FURNISH & INSTALL OVERHEAD MOUNT, UP TO 12 SF	3	EA	$1,531.59	$4,594.77
67	700-5-22	INTERNALLY ILLUMINATED SIGN, FURNISH & INSTALL, OVERHEAD MOUNT, 12-18 SF	2	EA	$11,613.57	$23,227.14
Lighting						
68	630-2-11	CONDUIT, FURNISH & INSTALL, OPEN TRENCH	50	LF	$52.41	$2,620.50
69	635-2-11	PULL & SPLICE BOX, F&I, 13" x 24" COVER SIZE	9	EA	$1,684.46	$15,160.14
70	639-1-122	ELECTRICAL POWER SERVICE, F&I, UNDERGROUND METER PURCHASED BY CONTRACTOR FROM POWER COMPANY	1	AS	$7,410.76	$7,410.76
71	639-2-1	ELECTRICAL SERVICE WIRE, FURNISH & INSTALL	46	LF	$17.47	$803.62
72	639-3-11	ELECTRICAL SERVICE DISCONNECT, F&I, POLE MOUNT	1	EA	$2,178.00	$2,178.00
73	641-2-12	PRESTRESSED CONCRETE POLE, F&I, TYPE P-II	1	EA	$2,032.41	$2,032.41
74	715-1-12	LIGHTING CONDUCTORS, F&I, INSULATED, NO.8 - 6	1,974	LF	$2.91	$5,744.34
75	715-5-32	LUMINAIRE & BRACKET ARM- GALV STEEL, FURNISH & INSTALL NEW LUMINAIRE AND ARM ON NEW/EXISTING POLE	4	EA	$1,897.01	$7,588.04

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
76	715-7-11	LOAD CENTER, F&I, SECONDARY VOLTAGE	1	EA	$19,346.30	$19,346.30
77	715-61-142	LIGHT POLE COMPLETE, F&I, STANDARD POLE STANDARD FOUNDATION, 30' MOUNTING HEIGHT, 12' ARM LENGTH	2	EA	$18,655.68	$37,311.36
78	715-500-1	POLE CABLE DISTRIBUTION SYSTEM, FURNISH AND INSTALL, CONVENTIONAL	6	EA	$921.57	$5,529.42
TOTAL						**$1,939,841.16**

[KIRBY DEVELOPMENT, INC] RESPONSE DOCUMENT REPORT

RFB No. 24/25-123

Old Jennings and Long Bay Traffic Signal and Intersection Improvements

RESPONSE DEADLINE: November 3, 2025 at 4:00 pm

Kirby Development, Inc Response

CONTACT INFORMATION

Company:
Kirby Development, Inc

Email:
bkluge@kirbydevelopment.com

Contact:
Brian Kluge

Address:
108 Lee Road
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Phone:
(904) 445-8305

Website:
N/A

Submission Date:
Nov 3, 2025 2:50 PM (Eastern Time)

ADDENDA CONFIRMATION

Addendum #1
Confirmed Nov 3, 2025 8:34 AM by Brian Kluge

PRICE TABLES

PRICING PROPOSAL

Old Jennings/Long Bay Intersection

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
Mobilization						
1	.	MOBILIZATION	1	LS	$254,541.27	$254,541.27
Maintenance of Traffic						
2	.	MOT	1	LS	$295,438.50	$295,438.50
Erosion Control						
3	0104 10 3	SEDIMENT BARRIER	3,600	LF	$2.33	$8,388.00
4	0104 11	FLOATING TURBIDITY BARRIER	20	LF	$54.30	$1,086.00
5	0104 12	STAKED TURBIDITY BARRIER- NYLON REINFORCED PVC	20	LF	$31.03	$620.60
6	0104 15	SOIL TRACKING PREVENTION DEVICE	3	EA	$3,878.75	$11,636.25
7	0104 18	INLET PROTECTION SYSTEM	4	EA	$387.88	$1,551.52
8	0107 1	LITTER REMOVAL	1.94	LS	$1,647.88	$3,196.8872
9	0107 2	MOWING	1.94	LS	$4,943.63	$9,590.6422
Clearing and Earthwork						
10	0110 1 1	CLEARING & GRUBBING	1.94	AC	$49,423.35	$95,881.299

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
11	0120 1	REGULAR EXCAVATION	280.89	CY	$30.57	$8,586.8073
12	0120 6	EMBANKMENT	655.41	CY	$35.88	$23,516.1108
Pavement						
13	0160 4	TYPE B STABILIZATION	4,167	SY	$20.05	$83,548.35
14	0285701	OPTIONAL BASE, BASE GROUP 01	622	SY	$37.27	$23,181.94
15	0285706	OPTIONAL BASE, BASE GROUP 06	1,367	SY	$45.67	$62,430.89
16	0327 70 6	MILLING EXISTING ASPHALT PAVEMENT, 1 1/2" AVG DEPTH	3,963	SY	$17.73	$70,263.99
17	0334 1 13	SUPERPAVE ASPHALTIC CONC, TRAFFIC C	437	TN	$249.49	$109,027.13
18	0337 7 83	ASPHALT CONCRETE FRICTION COURSE,TRAFFIC C, FC-12.5, PG 76-22	489	TN	$293.20	$143,374.80
19	0339 1	MISCELLANESOUS ASPHALT	18	TN	$444.67	$8,004.06
Drainage						
20	0425 1521	INLETS, DT BOT, TYPE C,<10'	1	EA	$14,524.39	$14,524.39
21	0425 1531	INLETS, DITCH BOTTOM, TYPE C MODIFIED- BACK OF SIDEWALK, <10'	1	EA	$17,200.72	$17,200.72
22	0430175118	PIPE CULVERT,OPTIONAL MATERIAL,ROUND, 18"S/CD	392	LF	$110.86	$43,457.12
23	0430984125	MITERED END SECTION, OPTIONAL ROUND, 18" SD	9	EA	$3,462.29	$31,160.61

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
General Roadway						
24	0110 7 1	MAILBOX, F&I SINGLE (RELOCATE)	8	EA	$350.00	$2,800.00
25	0522 1	CONCRETE SIDEWALK AND DRIVEWAYS, 4" THICK	382	SY	$96.98	$37,046.36
26	0536 1 1	GUARDRAIL, TL-3	255	LF	$42.05	$10,722.75
27	0536 7 2	SPECIAL GUARDRAIL POST- SPECIAL STEEL POST FOR CONCRETE STRUCTURE MOUNT	14	EA	$652.50	$9,135.00
28	0536 85 20	GUARDRAIL END TREATMENT- TRAILING ANCHORAGE	2	EA	$3,400.25	$6,800.50
29	0536 85 24	GUARDRAIL END TREATMENT- PARALLEL APPROACH TERMINAL	2	EA	$5,691.25	$11,382.50
30	0570 1 2	PERFORMANCE TURF, SOD	5,511.9	SY	$12.33	$67,961.727
31	NA	BOARDWALK	768	SF	$226.56	$173,998.08
Signal & Pavement Markings						
32	0700 1 11	SINGLE POST SIGN, F&I GROUND MOUNT, UP TO 12 SF	1	EA	$942.50	$942.50
33	0700 1 50	SINGLE POST SIGN, RELOCATE	11	EA	$145.00	$1,595.00
34	0700 1 60	SINGLE POST SIGN, REMOVE	3	AS	$145.00	$435.00
35	0706 1 3	RAISED PAVEMENT MARKER, TYPE B	205	EA	$14.50	$2,972.50
36	0711 11170	THERMOPLASTIC, STANDARD, WHITE, ARROW	7	EA	$217.50	$1,522.50

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
37	0711 14125	THERMOPLASTIC, PREFORMED, WHITE, SOLID, 24" FOR CROSSWALK	161	LF	$43.50	$7,003.50
38	0711 16101	THERMOPLASTIC, STANDARD-OTHER SURFACES, WHITE, SOLID, 6"	0.806	GM	$12,615.00	$10,167.69
39	0711 16201	THERMOPLASTIC, STANDARD-OTHER SURFACES, YELLOW, SOLID, 6"	1.062	GM	$12,629.50	$13,412.529
40	0711 11125	THERMOPLASTIC, STANDARD, WHITE, SOLID, 24" FOR STOP LINE	70	LF	$10.88	$761.60
41	0711 11224	THERMOPLASTIC, STANDARD, YELLOW, SOLID, 18" FOR DIAGONAL OR CHEVRON	327	LF	$9.28	$3,034.56
Signal						
42	630-2-11	CONDUIT, FURNISH & INSTALL, OPEN TRENCH	72	LF	$24.33	$1,751.76
43	630-2-12	CONDUIT, FURNISH & INSTALL, DIRECTIONAL BORE	175	LF	$56.77	$9,934.75
44	632-7-1	SIGNAL CABLE- NEW OR RECONSTRUCTED INTERSECTION, FURNISH & INSTALL	1	PI	$17,075.94	$17,075.94
45	634-4-153	SPAN WIRE ASSEMBLY, F&I, TWO POINT, BOX OR DROP BOX	1	PI	$16,661.08	$16,661.08
46	635-2-11	PULL & SPLICE BOX, F&I, 13" x 24" COVER SIZE	16	EA	$2,340.88	$37,454.08
47	639-1-122	ELECTRICAL POWER SERVICE, F&I, UNDERGROUND METER PURCHASED BY CONTRACTOR FROM POWER COMPANY	1	AS	$8,285.36	$8,285.36
48	639-2-1	ELECTRICAL SERVICE WIRE, FURNISH & INSTALL	259	LF	$21.53	$5,576.27
49	639-3-11	ELECTRICAL SERVICE DISCONNECT, F&I, POLE MOUNT	1	EA	$3,901.01	$3,901.01

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
50	641-2-12	PRESTRESSED CONCRETE POLE, F&I, TYPE P-II	1	EA	$3,951.64	$3,951.64
51	641-2-15	PRESTRESSED CONCRETE POLE, F&I, TYPE P-V	4	EA	$46,065.53	$184,262.12
52	646-1-11	ALUMINUM SIGNALS POLE, PEDESTAL	4	EA	$4,314.72	$17,258.88
53	650-1-14	VEHICULAR TRAFFIC SIGNAL, FURNISH & INSTALL ALUMINUM, 3 SECTION, 1 WAY	6	AS	$2,777.30	$16,663.80
54	650-1-16	VEHICULAR TRAFFIC SIGNAL, FURNISH & INSTALL ALUMINUM, 4 SECTION, 1 WAY	2	AS	$3,420.06	$6,840.12
55	653-1-11	PEDESTRIAN SIGNAL, FURNISH & INSTALL LED COUNTDOWN, 1 WAY	2	AS	$1,659.40	$3,318.80
56	653-1-12	PEDESTRIAN SIGNAL, FURNISH & INSTALL LED COUNTDOWN, 2 WAYS	2	AS	$3,067.84	$6,135.68
57	660-3-11	VEHICLE DETECTION SYSTEM- MICROWAVE, FURNISH & INSTALL CABINET EQUIPMENT	3	EA	$14,505.70	$43,517.10
58	660-3-12	VEHICLE DETECTION SYSTEM- MICROWAVE, FURNISH & INSTALL, ABOVE GROUND EQUIPMENT	3	EA	$18,019.27	$54,057.81
59	665-1-11	PEDESTRIAN DETECTOR, FURNISH & INSTALL, STANDARD	6	EA	$1,302.07	$7,812.42
60	670-5110	TRAFFIC CONTROLLER ASSEMBLY, F&I, NEMA	1	AS	$72,237.26	$72,237.26
61	682-1-133	ITS CCTV CAMERA, F&I, DOME ENCLOSURE - NON-PRESSURIZED, IP, HIGH DEFINITION	1	EA	$9,813.11	$9,813.11
62	684-1-1	MANAGED FIELD ETHERNET SWITCH, FURNISH & INSTALL	1	EA	$6,164.29	$6,164.29

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
63	684-5-1	MEDIA CONVERTER, FURNISH & INSTALL	1	EA	$2,785.51	$2,785.51
64	684-6-11	WIRELESS COMMUNICATION DEVICE, FURNISH & INSTALL ETHERNET ACCESS POINT	1	EA	$8,385.56	$8,385.56
65	685-1-11	UNINTERRUPTIBLE POWER SUPPLY, FURNISH AND INSTALL, LINE INTERACTIVE	1	EA	$8,739.73	$8,739.73
66	700-3201	SIGN PANEL, FURNISH & INSTALL OVERHEAD MOUNT, UP TO 12 SF	3	EA	$1,530.11	$4,590.33
67	700-5-22	INTERNALLY ILLUMINATED SIGN, FURNISH & INSTALL, OVERHEAD MOUNT, 12-18 SF	2	EA	$8,491.99	$16,983.98
Lighting						
68	630-2-11	CONDUIT, FURNISH & INSTALL, OPEN TRENCH	50	LF	$24.33	$1,216.50
69	635-2-11	PULL & SPLICE BOX, F&I, 13" x 24" COVER SIZE	9	EA	$2,340.43	$21,063.87
70	639-1-122	ELECTRICAL POWER SERVICE, F&I, UNDERGROUND METER PURCHASED BY CONTRACTOR FROM POWER COMPANY	1	AS	$8,285.36	$8,285.36
71	639-2-1	ELECTRICAL SERVICE WIRE, FURNISH & INSTALL	46	LF	$21.53	$990.38
72	639-3-11	ELECTRICAL SERVICE DISCONNECT, F&I, POLE MOUNT	1	EA	$3,901.01	$3,901.01
73	641-2-12	PRESTRESSED CONCRETE POLE, F&I, TYPE P-II	1	EA	$3,951.64	$3,951.64
74	715-1-12	LIGHTING CONDUCTORS, F&I, INSULATED, NO.8 - 6	1,974	LF	$3.68	$7,264.32
75	715-5-32	LUMINAIRE & BRACKET ARM- GALV STEEL, FURNISH & INSTALL NEW LUMINAIRE AND ARM ON NEW/EXISTING POLE	4	EA	$3,618.11	$14,472.44

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
76	715-7-11	LOAD CENTER, F&I, SECONDARY VOLTAGE	1	EA	$30,245.83	$30,245.83
77	715-61-142	LIGHT POLE COMPLETE, F&I, STANDARD POLE STANDARD FOUNDATION, 30' MOUNTING HEIGHT, 12' ARM LENGTH	2	EA	$15,913.86	$31,827.72
78	715-500-1	POLE CABLE DISTRIBUTION SYSTEM, FURNISH AND INSTALL, CONVENTIONAL	6	EA	$1,199.08	$7,194.48
TOTAL						**$2,386,474.12**

[REEVES CONSTRUCTION COMPANY] RESPONSE DOCUMENT REPORT

RFB No. 24/25-123

Old Jennings and Long Bay Traffic Signal and Intersection Improvements

RESPONSE DEADLINE: November 3, 2025 at 4:00 pm

Reeves Construction Company Response

CONTACT INFORMATION

Company:
Reeves Construction Company

Email:
aconner@reevescc.com

Contact:
April Conner

Address:
100 Morgan Industrial Boulevard
Savannah, GA 31408

Phone:
(912) 964-6513

Website:
https://www.reevescc.com

Submission Date:
Nov 3, 2025 3:17 PM (Eastern Time)

ADDENDA CONFIRMATION

Addendum #1
Confirmed Oct 23, 2025 9:55 AM by April Conner

PRICE TABLES

PRICING PROPOSAL

Old Jennings/Long Bay Intersection

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
Mobilization						
1	.	MOBILIZATION	1	LS	$289,820.00	$289,820.00
Maintenance of Traffic						
2	.	MOT	1	LS	$215,000.00	$215,000.00
Erosion Control						
3	0104 10 3	SEDIMENT BARRIER	3,600	LF	$1.90	$6,840.00
4	0104 11	FLOATING TURBIDITY BARRIER	20	LF	$40.00	$800.00
5	0104 12	STAKED TURBIDITY BARRIER- NYLON REINFORCED PVC	20	LF	$6.00	$120.00
6	0104 15	SOIL TRACKING PREVENTION DEVICE	3	EA	$2,500.00	$7,500.00
7	0104 18	INLET PROTECTION SYSTEM	4	EA	$220.00	$880.00
8	0107 1	LITTER REMOVAL	1.94	LS	$225.00	$436.50
9	0107 2	MOWING	1.94	LS	$680.00	$1,319.20
Clearing and Earthwork						
10	0110 1 1	CLEARING & GRUBBING	1.94	AC	$24,000.00	$46,560.00

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
11	0120 1	REGULAR EXCAVATION	280.89	CY	$154.00	$43,257.06
12	0120 6	EMBANKMENT	655.41	CY	$55.00	$36,047.55
Pavement						
13	0160 4	TYPE B STABILIZATION	4,167	SY	$20.50	$85,423.50
14	0285701	OPTIONAL BASE, BASE GROUP 01	622	SY	$34.00	$21,148.00
15	0285706	OPTIONAL BASE, BASE GROUP 06	1,367	SY	$45.00	$61,515.00
16	0327 70 6	MILLING EXISTING ASPHALT PAVEMENT, 1 1/2" AVG DEPTH	3,963	SY	$8.25	$32,694.75
17	0334 1 13	SUPERPAVE ASPHALTIC CONC, TRAFFIC C	437	TN	$194.00	$84,778.00
18	0337 7 83	ASPHALT CONCRETE FRICTION COURSE,TRAFFIC C, FC-12.5, PG 76-22	489	TN	$260.00	$127,140.00
19	0339 1	MISCELLANESOUS ASPHALT	18	TN	$810.00	$14,580.00
Drainage						
20	0425 1521	INLETS, DT BOT, TYPE C,<10'	1	EA	$6,200.00	$6,200.00
21	0425 1531	INLETS, DITCH BOTTOM, TYPE C MODIFIED- BACK OF SIDEWALK, <10'	1	EA	$6,000.00	$6,000.00
22	0430175118	PIPE CULVERT,OPTIONAL MATERIAL,ROUND, 18"S/CD	392	LF	$123.00	$48,216.00
23	0430984125	MITERED END SECTION, OPTIONAL ROUND, 18" SD	9	EA	$2,900.00	$26,100.00

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
General Roadway						
24	0110 7 1	MAILBOX, F&I SINGLE (RELOCATE)	8	EA	$915.00	$7,320.00
25	0522 1	CONCRETE SIDEWALK AND DRIVEWAYS, 4" THICK	382	SY	$105.00	$40,110.00
26	0536 1 1	GUARDRAIL, TL-3	255	LF	$34.00	$8,670.00
27	0536 7 2	SPECIAL GUARDRAIL POST- SPECIAL STEEL POST FOR CONCRETE STRUCTURE MOUNT	14	EA	$525.00	$7,350.00
28	0536 85 20	GUARDRAIL END TREATMENT- TRAILING ANCHORAGE	2	EA	$2,750.00	$5,500.00
29	0536 85 24	GUARDRAIL END TREATMENT- PARALLEL APPROACH TERMINAL	2	EA	$4,600.00	$9,200.00
30	0570 1 2	PERFORMANCE TURF, SOD	5,511.9	SY	$6.00	$33,071.40
31	NA	BOARDWALK	768	SF	$129.00	$99,072.00
Signal & Pavement Markings						
32	0700 1 11	SINGLE POST SIGN, F&I GROUND MOUNT, UP TO 12 SF	1	EA	$760.00	$760.00
33	0700 1 50	SINGLE POST SIGN, RELOCATE	11	EA	$230.00	$2,530.00
34	0700 1 60	SINGLE POST SIGN, REMOVE	3	AS	$88.00	$264.00
35	0706 1 3	RAISED PAVEMENT MARKER, TYPE B	205	EA	$5.25	$1,076.25
36	0711 11170	THERMOPLASTIC, STANDARD, WHITE, ARROW	7	EA	$105.00	$735.00
37	0711 14125	THERMOPLASTIC, PREFORMED, WHITE, SOLID, 24" FOR CROSSWALK	161	LF	$16.00	$2,576.00

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
38	0711 16101	THERMOPLASTIC, STANDARD-OTHER SURFACES, WHITE, SOLID, 6"	0.806	GM	$8,020.00	$6,464.12
39	0711 16201	THERMOPLASTIC, STANDARD-OTHER SURFACES, YELLOW, SOLID, 6"	1.062	GM	$8,020.00	$8,517.24
40	0711 11125	THERMOPLASTIC, STANDARD, WHITE, SOLID, 24" FOR STOP LINE	70	LF	$12.50	$875.00
41	0711 11224	THERMOPLASTIC, STANDARD, YELLOW, SOLID, 18" FOR DIAGONAL OR CHEVRON	327	LF	$8.50	$2,779.50
Signal						
42	630-2-11	CONDUIT, FURNISH & INSTALL, OPEN TRENCH	72	LF	$19.85	$1,429.20
43	630-2-12	CONDUIT, FURNISH & INSTALL, DIRECTIONAL BORE	175	LF	$46.00	$8,050.00
44	632-7-1	SIGNAL CABLE- NEW OR RECONSTRUCTED INTERSECTION, FURNISH & INSTALL	1	PI	$13,930.00	$13,930.00
45	634-4-153	SPAN WIRE ASSEMBLY, F&I, TWO POINT, BOX OR DROP BOX	1	PI	$13,595.00	$13,595.00
46	635-2-11	PULL & SPLICE BOX, F&I, 13" x 24" COVER SIZE	16	EA	$1,910.00	$30,560.00
47	639-1-122	ELECTRICAL POWER SERVICE, F&I, UNDERGROUND METER PURCHASED BY CONTRACTOR FROM POWER COMPANY	1	AS	$6,760.00	$6,760.00
48	639-2-1	ELECTRICAL SERVICE WIRE, FURNISH & INSTALL	259	LF	$17.50	$4,532.50
49	639-3-11	ELECTRICAL SERVICE DISCONNECT, F&I, POLE MOUNT	1	EA	$3,180.00	$3,180.00
50	641-2-12	PRESTRESSED CONCRETE POLE, F&I, TYPE P-II	1	EA	$3,225.00	$3,225.00
51	641-2-15	PRESTRESSED CONCRETE POLE, F&I, TYPE P-V	4	EA	$37,590.00	$150,360.00

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
52	646-1-11	ALUMINUM SIGNALS POLE, PEDESTAL	4	EA	$3,520.00	$14,080.00
53	650-1-14	VEHICULAR TRAFFIC SIGNAL, FURNISH & INSTALL ALUMINUM, 3 SECTION, 1 WAY	6	AS	$2,270.00	$13,620.00
54	650-1-16	VEHICULAR TRAFFIC SIGNAL, FURNISH & INSTALL ALUMINUM, 4 SECTION, 1 WAY	2	AS	$2,790.00	$5,580.00
55	653-1-11	PEDESTRIAN SIGNAL, FURNISH & INSTALL LED COUNTDOWN, 1 WAY	2	AS	$1,350.00	$2,700.00
56	653-1-12	PEDESTRIAN SIGNAL, FURNISH & INSTALL LED COUNTDOWN, 2 WAYS	2	AS	$2,500.00	$5,000.00
57	660-3-11	VEHICLE DETECTION SYSTEM- MICROWAVE, FURNISH & INSTALL CABINET EQUIPMENT	3	EA	$11,840.00	$35,520.00
58	660-3-12	VEHICLE DETECTION SYSTEM- MICROWAVE, FURNISH & INSTALL, ABOVE GROUND EQUIPMENT	3	EA	$14,700.00	$44,100.00
59	665-1-11	PEDESTRIAN DETECTOR, FURNISH & INSTALL, STANDARD	6	EA	$1,060.00	$6,360.00
60	670-5110	TRAFFIC CONTROLLER ASSEMBLY, F&I, NEMA	1	AS	$58,950.00	$58,950.00
61	682-1-133	ITS CCTV CAMERA, F&I, DOME ENCLOSURE - NON-PRESSURIZED, IP, HIGH DEFINITION	1	EA	$8,000.00	$8,000.00
62	684-1-1	MANAGED FIELD ETHERNET SWITCH, FURNISH & INSTALL	1	EA	$5,030.00	$5,030.00
63	684-5-1	MEDIA CONVERTER, FURNISH & INSTALL	1	EA	$2,270.00	$2,270.00
64	684-6-11	WIRELESS COMMUNICATION DEVICE, FURNISH & INSTALL ETHERNET ACCESS POINT	1	EA	$6,840.00	$6,840.00

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
65	685-1-11	UNINTERRUPTIBLE POWER SUPPLY, FURNISH AND INSTALL, LINE INTERACTIVE	1	EA	$7,130.00	$7,130.00
66	700-3201	SIGN PANEL, FURNISH & INSTALL OVERHEAD MOUNT, UP TO 12 SF	3	EA	$1,250.00	$3,750.00
67	700-5-22	INTERNALLY ILLUMINATED SIGN, FURNISH & INSTALL, OVERHEAD MOUNT, 12-18 SF	2	EA	$6,930.00	$13,860.00
Lighting						
68	630-2-11	CONDUIT, FURNISH & INSTALL, OPEN TRENCH	50	LF	$19.85	$992.50
69	635-2-11	PULL & SPLICE BOX, F&I, 13" x 24" COVER SIZE	9	EA	$1,910.00	$17,190.00
70	639-1-122	ELECTRICAL POWER SERVICE, F&I, UNDERGROUND METER PURCHASED BY CONTRACTOR FROM POWER COMPANY	1	AS	$6,760.00	$6,760.00
71	639-2-1	ELECTRICAL SERVICE WIRE, FURNISH & INSTALL	46	LF	$17.50	$805.00
72	639-3-11	ELECTRICAL SERVICE DISCONNECT, F&I, POLE MOUNT	1	EA	$3,180.00	$3,180.00
73	641-2-12	PRESTRESSED CONCRETE POLE, F&I, TYPE P-II	1	EA	$3,225.00	$3,225.00
74	715-1-12	LIGHTING CONDUCTORS, F&I, INSULATED, NO.8 - 6	1,974	LF	$3.00	$5,922.00
75	715-5-32	LUMINAIRE & BRACKET ARM- GALV STEEL, FURNISH & INSTALL NEW LUMINAIRE AND ARM ON NEW/EXISTING POLE	4	EA	$2,950.00	$11,800.00
76	715-7-11	LOAD CENTER, F&I, SECONDARY VOLTAGE	1	EA	$24,680.00	$24,680.00
77	715-61-142	LIGHT POLE COMPLETE, F&I, STANDARD POLE STANDARD FOUNDATION, 30' MOUNTING HEIGHT, 12' ARM LENGTH	2	EA	$12,990.00	$25,980.00

Bid Item No.	FDOT Pay Item	Description	Quantity	Unit	Rate	Total
78	715-500-1	POLE CABLE DISTRIBUTION SYSTEM, FURNISH AND INSTALL, CONVENTIONAL	6	EA	$975.00	$5,850.00
TOTAL						**$1,974,042.27**

3. Scope of Work

3.1. Purpose

The Clay County Board of County Commissioners (County) is requesting bids from licensed Contractors to provide all labor, equipment, materials, and supervision necessary to complete traffic signal and intersection improvements at the intersection of Old Jennings Road and Long Bay Road in Clay County, Florida.

The project is intended to enhance traffic operations, safety, drainage, pedestrian access, and overall infrastructure conditions within the project limits. Work performed under this project will ensure long-term serviceability of the roadway, compliance with applicable regulatory standards, and improved mobility for motorists and pedestrians. All work shall be installed per the plans associated with this RFB.

3.2. Mandatory Pre-Bid Meeting

A Mandatory Pre-Bid Meeting will be held on October 9, 2025, at the Clay County Administration Building, Fourth Floor, Admin Conference Room A, 477 Houston Street, Green Cove Springs, Florida 32043 with a start time of 10:00 AM. Attendees from the public are required to sign in upon arrival, with the sign-in sheet provided by a Purchasing Department representative. Once the sign-in sheet has been collected, the Pre-Bid Meeting will officially commence. Please note that no additional attendees will be allowed to sign in or participate in the meeting after the sign-in sheet has been collected.

3.3. Scope

A. Scope of Work
   - The work shall include, but is not limited to, the following:
     - Clearing and Grubbing – Removal of vegetation, debris, and obstructions within the construction limits.
       - Contractor shall remove all debris from site and dispose of the debris appropriately at the Contractor's expense.
       - Contractor shall maintain the work site in a safe manner and shall clear construction debris daily.
     - Earthwork and Base Work – Excavation, embankment, subgrade stabilization, and placement of base material.
     - Shoulder Treatment – Grading, compaction, and stabilization of roadway shoulders.
     - Milling and Asphalt Paving – Milling of existing pavement surfaces and installation of new asphalt layers.
     - Sidewalks – Construction of new pedestrian sidewalks in compliance with ADA requirements.
     - Drainage Improvements – Installation of stormwater structures, pipes, and swales to improve conveyance and mitigate flooding.
     - Guardrail – Furnishing and installing guardrail systems at designated locations for traffic safety.

- Grassing and Erosion Control – Placement of sod and/or seed for slope stabilization and erosion prevention.
- Signing and Pavement Markings – Installation of traffic control signs and pavement striping per MUTCD standards.
- Signalization – Construction, modification, or relocation of traffic signal systems as required.
- Lighting – Installation of roadway lighting fixtures, poles, and electrical connections.
- Boardwalk Construction – Construction of pedestrian boardwalk structures as shown in project plans.
- Incidental Construction – All other items necessary for a complete and functional roadway facility, whether specifically noted or reasonably implied.

B. Contractor Responsibilities
   - Contractor responsibilities shall include, but are not limited to, the following:
     - Provide traffic control and maintenance of traffic (MOT) throughout the duration of the project.
     - Maintain safe access to adjacent properties and minimize disruption to the traveling public.
     - Dispose of all removed materials in accordance with local, state, and federal regulations.
     - Obtain all required permits, inspections, and approvals.
     - Submit a proposed construction schedule and update progress reports as required by the County Project Manager or designee.

C. Compliance and Qualifications
   - All work shall conform to:
     - Florida Department of Transportation (FDOT) Standard Plans and Specifications for Road and Bridge Construction, latest edition.
     - Requirements listed in the plans and general notes associated with this RFB.
     - Manual on Uniform Traffic Control Devices (MUTCD).
     - All applicable state and local regulations.
   - The Contractor shall:
     - Be properly licensed to perform all work listed in the Scope of Work.
     - Obtain all required permits, inspections, and approvals necessary to complete the project.
     - Own or have full access to appropriate personnel and equipment needed to complete the work.
     - Provide, upon request, a list of equipment (with identification such as serial numbers or VINs), personnel (with their position, e.g., foreman, laborer, etc.), and the percentage of work performed.

- Demonstrate a minimum of five (5) years of experience performing similar work.

D. Subcontractors and Major Material Suppliers

- The Contractor shall submit the names of subcontractors and major material suppliers anticipated for any portion of the Work required under this RFB.
- The County reserves the right to approve all subcontractors. Subcontractor names must be included within the RFB, and the County may request references prior to approval.
- Responsibility for performance of the awarded Contract remains exclusively with the Contractor.
- After project commencement, subcontractors may be added or modified only with prior written permission from the County, and only for reasonable cause as determined by the County.
- If any subcontractor or major material supplier is found to be incompetent, careless, neglectful, or delays progress of work, they shall be dismissed and replaced with another as approved by the County.

3.4. Site Inspections

It is incumbent upon all Bidders to examine the site and insure that they are aware of all conditions that may affect the contract work. The County will not be responsible for conclusions made by the Contractor. No claims for additional compensation will be considered on behalf of any Contractor, subcontractor, materials suppliers or others on account of that person's failure to be fully informed of all requirements of all parts of this RFB.

3.5. Work Hours

Workdays and hours – Normal work hours of Monday through Friday, 7:30 a.m. to 5:00 p.m. unless approved by the County Project Manager or designee.

Any work performed outside of the normal County business hours will require prior County approval and payment to the County for all expenses incurred by the County may be required.

3.6. Permit & Fees

The Contractor shall comply with all applicable State and local laws, ordinances, codes, and regulations. The Contractor is required to familiarize themselves with all permits required that pertain to the Scope of Work specified in this RFB. If a County permit is required, this project is not exempt from permit fees and permit fees must be paid to the County Building Department by the Contractor.

For questions about Clay County permitting please contact:

Clay County Building Department

Phone: (904) 269-6307

Email: permits@claycountygov.com

Website: https://www.claycountygov.com/government/building

All applicable permits, fees, licenses, and final County and municipality inspections are the responsibility of and will be paid for by the Contractor as specified in the plans.

All other permits, assessments, fees, bonds, and other charges as necessary to perform and complete the work of the awarded Contract are the responsibility of and will be paid for by the Contractor, including any related inspection fees. Utility service connection fees shall be paid for by the County.

3.7. Workmanship

Where not more specifically described in this document, workmanship shall conform to all of the methods and operations of best standards and accepted practices of the trade or trades involved, and shall include all items of fabrication, construction or installation regularly furnished or required for completion of the services.

3.8. Self-Performed Work

The awarded Contractor is required to self-perform with its own workforce a minimum of forty-percent (40%) of the overall awarded Contract.

3.9. Damage to Public or Private Property

The Contractor is responsible for anything damaged due to the direct result of installation or construction. Remove all debris from site and dispose of appropriately at Contractor expense. If property (public or private) is damaged while Contractor is performing work specified or is removed for the convenience of the work, it shall be repaired or replaced at the expense of the Contractor in a manner acceptable to the County prior to the final acceptance of the work. Contractor will be responsible for applying and securing any permits that may be required to complete such repairs.

Contractor must provide protection necessary to prevent damage to property being repaired or replaced.

If the work site has any pre-existing damage, the Contractor shall notify the County Project Manager in writing. Failure to do so shall obligate the Contractor to make repairs per the above section. Any damage to property (public or private) caused by the action of the Contractor shall be repaired or replaced at the expense of the Contractor to the satisfaction of the County. Failure to restore said property within five (5) working days following notification will result in a

deduction from the final payment invoice. All damages which occur as a result of the Contractor's application of materials shall be remedied by the Contractor at no additional cost to the County. Repairs made as a result of damage must be guaranteed for a period of thirty (30) days. Should the replacement be damaged within the thirty (30) day period, the Contractor shall replace the materials continually until the area is re-established.

Should the County have any expenses incurred due to the Contractor not restoring the property/damage within said time, any appropriate labor, material, and/or equipment use or rental to restore damaged property to its original condition will be deducted from the final Invoice prior to a payment being made.

3.10. Compliance with Occupation Safety and Health Act

The Contractor warrants that the product(s) and/or service(s) supplied to Clay County shall conform in all respects to the standards set forth in the Occupational Safety and Health Act (OSHA) of 1970 as amended and the failure to comply will be considered a breach of contract. Clay County shall be held harmless against any unsafe conditions and contractor employee incidents.

Contractor certifies that all material, equipment, services, etc., furnished in this Bid meets all OSHA requirements for the applicable Sectors. Contractor further certifies that, if the successful Bidder, and the material, equipment, service, etc., delivered or provided is subsequently found to be deficient in any OSHA requirement in effect on date of delivery or service fulfillment date, all costs necessary to bring the material, equipment, service, etc., into compliance with the aforementioned requirements shall be borne by the Bidder. All Personal Protective Equipment used by the Contractor and their employees shall be ANSI certified and meet OSHA standards.

3.11. Unsatisfactory Equipment and/or Services

The County will discuss all instances of unacceptable equipment and/or services with the awarded Contractor. This shall be immediately rectified by the Contractor at no charge to the County, to include any labor and materials as it may apply.

During this time, the County may suspend service with the Contractor until the problem(s) are corrected or may elect to use another company on an emergency basis. A record of failure to perform or of an unsatisfactory performance may result in supplier debarment.

3.12. Payment

The Contractor may request payment no more than once monthly, based on the amount of work completed. All partial estimates and payments found to be in error shall be subject to correction in the estimates and payments subsequent thereto, and in the final estimate and payment. Payments will be made in accordance with the Florida Local Government Prompt Payment Act.

The amount of such payments shall be the total value of the project work completed to the date of the estimate, based on the quantities and the Contract unit and/or lump sum prices, less an amount retained and less payments previously made. The amount retained shall be determined in accordance with Section 255.078, Florida Statutes.

3.13. Warranty

The Contractor shall provide a warranty for all workmanship and materials for a period of two (2) years unless a longer manufacture warranty/guarantee time is given or specified elsewhere in the plans and specifications associated with this RFB. Warranty will begin from the date of Substantial Completion.

3.14. Term

Substantial Completion shall be accomplished within two hundred (200) days from the effective date of the awarded Contract. The Contractor shall achieve Final Completion of the Project no less than thirty (30) calendar days after the delivery of the Punch List by the County to the Contractor.

3.15. Liquidated Damages

The Daily charge for Liquidated Damages shall be in accordance with Section 8-10 of the FDOT Specifications.

3.16. Performance Evaluation

A work performance evaluation will be conducted periodically to ensure compliance with the Contract.

3.17. Cancellation of Contract

If the awarded Contractor fails to maintain acceptable product quality or to perform adequately in accordance with the terms, conditions and specifications established in this Request for Bid, the County reserves the right to cancel the contract upon thirty (30) days written notice to the Contractor.

3.18. Additional Services

If the County and/or awarded Contractor identifies any additional services to be provided by Contractor that are not covered under the Agreement but are beneficial to the County, such additional services shall be mutually negotiated between the County and the Contractor.

Project View Count

1130

Vendor Funnel

Followers	**42**
Downloaders	**61**
Applicants	**11**
No Bids	**1**
Submissions	**7**

Vendors

Vendor	Followed	Downloaded	Applied	No Bid	Submitted
Aerial Drone Services No Reviews *koryklix@aerialdroneservices1.com*	✔	✔	✔		
Air - Max Heating & Cooling, Inc. No Reviews *mike@airmaxop.com*		✔			
American Lighting and Signalization, LLC No Reviews *bhoang@asplundh.com*	✔	✔			
BESCH AND SMITH CIVIL GROUP INC. No Reviews *hblanton@beschandsmith.com*	✔	✔			
BESCH AND SMITH CIVIL GROUP INC. No Reviews *estimating2@beschandsmith.com*	✔	✔	✔		✔

Beryl Project Engineering No Reviews *marketing@berylprojectengineering.com*			✔	✔	
C.W. Matthews Contracting Co., Inc. No Reviews *jzenone@cwmatthews.com*	✔	✔	✔		✔
CDM Contracting, Inc. No Reviews *operations1@cdmcontracting.com*	✔	✔			
CGC, Inc. No Reviews *office@cgccivil.com*	✔	✔			
CJIS GROUP LLC No Reviews *region2@cjisgroup.com*		✔			
Chinchor Electric, Inc. No Reviews *estimating@chinchorelectric.com*	✔	✔	✔		✔
Chindalur Traffic Solutions, Inc *sandy@ctrafficsolutions.com*	✔	✔			
ConstructConnect No Reviews *content@constructconnect.com*	✔	✔			
Construction Bid Source *tgephart@constructionbidsource.com*		✔			
DB Civil Construction No Reviews *estimating@dbcivilconstruction.com*	✔	✔	✔		✔
DF Interactive NC LLC *bids+opengov@davidfine.dev*		✔			
East Coast Site & Utilities, LLC No Reviews *ecsitellc.office@gmail.com*		✔			

Econolite Systems, Inc. No Reviews *wskillas@econolite.com*	✔				
EltonAlan Incorporated No Reviews *tony@eltonalan.com*	✔	✔			
Florida Surety Bonds, Inc. No Reviews *kim@floridasuretybonds.com*	✔				
Florida Surety Bonds, Inc. No Reviews *sarah@floridasuretybonds.com*	✔				
Fortiline, Inc. No Reviews *samantha.goblet@fortiline.com*		✔			
Fortiline, Inc. No Reviews *jordan.howard@fortiline.com*	✔	✔			
Grading & Bush Hog Services, Inc. No Reviews *gbhsinc@gmail.com*	✔	✔			
Green Administrative Services *haroldgreen197410@gmail.com*		✔			
Hubbard Construction Company No Reviews *asphalt.estimates@hubbard.com*	✔	✔			
Hubbard Construction Company No Reviews *wendy.vickery@hubbard.com*	✔		✔		
Hubbard Construction Company No Reviews *dustin.baker@hubbard.com*	✔	✔			
J.D. Hinson Company No Reviews *david@jdhinson.com*	✔	✔			

Janus Construction Corp. No Reviews *janusconstructioncorp@gmail.com*	✔	✔			
Jax Utilities Management, Inc. No Reviews *darby@jaxum.com*	✔	✔			
Jax Utilities Management, Inc. No Reviews *adam@jaxum.com*	✔	✔			
Jax Utilities Management, Inc. No Reviews *steven@jaxum.com*	✔		✔		✔
KEITH No Reviews *marketing@keithteam.com*		✔			
Kirby Development, Inc No Reviews *bkluge@kirbydevelopment.com*	✔	✔	✔		✔
Lincoln Surety Group *mark@lincolnsuretygroup.com*	✔	✔			
MTD Painting and Construction Corp No Reviews *yamile.rangel@mtdcgc.com*	✔	✔			
MZB Engineering and Construction Incorporated No Reviews *info@mzbinc.com*	✔	✔			
Marietta Sand Corporation *jisbell@mariettasand.com*		✔			
Mclain Site Solutions *estimating@mclainsitesolutions.com*		✔			
Metric Engineering, Inc. 4.4 *suzannah.peckham@metriceng.com*		✔			

Miller Electric Company 5 *holiver@mecojax.com*	✔	✔			
Miller Electric Company 5 *rparker@mecojax.com*		✔			
NicNevol Engineering Services, Inc. *marketing@nicnevol.com*	✔	✔			
North America Procurement Council Inc., PBC No Reviews *notifications@napc.me*		✔			
PWXPress No Reviews *bids@pwxpress.com*	✔	✔			
Paramount Industries *john@paramountindustries.org*	✔	✔			
R. H. Moore & Associates, Inc. No Reviews *info@rhmooreassociates.com*	✔	✔			
Reeves Construction Company No Reviews *aconner@reevescc.com*	✔	✔	✔		✔
Reeves Construction Company No Reviews *mbell@reevescc.com*		✔			
RevStar Consulting No Reviews *nastassia.barkouskaya@revstarconsulting.com*		✔			
SC Services, Inc. *tbettis@scservicessd.com*	✔	✔			
Source Management No Reviews *sourcemanagement@deltek.com*	✔	✔			

TDX *jfrycoleman@comcast.net*		✔			
THWilson Bonds No Reviews *thwbonds@outlook.com*		✔			
TNGC group No Reviews *tmc2387@gmail.com*		✔			
Traffic Control Devices, LLC 4.3 *estimatingfl@tcd-usa.com*	✔	✔	✔		
Traffic Control Products of Fl, Inc No Reviews *estimate@trafficcontrolproducts.org*		✔			
Traffic Engineering and Management, LLC (dba Control Specialists) *tony@controlspecialists.com*	✔	✔			
UES *jhoff@teamues.com*		✔			
UES Professional Services *dellis@teamues.com*	✔	✔			
VendorLink, LLC No Reviews *bids@evendorlink.com*		✔			
Visual *visualbidalerts@gmail.com*		✔			
WGI, Inc. *carlos.campos@wginc.com*	✔	✔			
Watson Civil Construction, Inc. No Reviews *estimating@watsoncivil.com*		✔			

Yunex LLC No Reviews *brian.davis@yunextraffic.com*	✔	✔			
eRepublic, Inc. No Reviews *mlamoreaux@erepublic.com*		✔			

In Partnership With

G)OPENGOV

Mandatory Pre-Bid Meeting

Request for Bids No. 24/25-123, Old Jennings and Long Bay Traffic Signal and Intersection Improvements

October 9, 2025 @1030

Company	First Name	Last Name	Phone Number	Email Address
MILLER ELECTRIC	RYAN	PARKER	(904) 846 4731	RPARKER@MECOJAX.COM
Miller Electric	Max	Garcia	(904) 772 5556	MGarcia@MecoJax.com
Chinchor Electric	Mike	Edwards	(386) 318-5662	[redacted]Wedwards@chinchorelectric.com
Reeves Construction	Michael	Bell	(904) 903-6271	mbell@reevescc.com
Reeves Construction	Lianna	Timberman	(912) 628-0337	LTimberman@reevesCC.com
Clay County	Jesse	Burford	( )	Jesse.Burford@claycountygov.com
C.W. Matthews Contracting	Jim	Zenone	(904) 726 2285	jzenone@cwmatthews.com
CGC, Inc.	Jonny	Boston	(904) 783-4119	office@cgccivil.com
J.D. Hinson Company	Katie	Hinson	(904) 251-5635	katie@jdhinson.com
[redacted]			( )	
Kirby Development	Brian	Kluge	(904) 445-8305	bkluge@kirbydevelopment.com
Jax Utilities Management Inc.	Adam	DiMillo	(904) 420-9924	adam@Jaxum.com
GAI Consultants, Inc.	Rondai	Jerido	(904) 559-8101	r.jerido@gaiconsultants.com
GAI Consultants	Bobby	Jamieson	(904) 254-5003	rjamieson@gaiconsultants.com
Traffic Control Devices	Brandon	Harry	(904) 362-7171	RHARRY1@TCD-USA.COM
Besch and Smith Civil	Jimmie ~~Sessions~~	Sessions	(904) 885-7346	Estimating2@beschandsmith.com
DB Civil Const.	Connie	Baylor	386-256-7460	estimating@DBcivilconstruction.com

Agenda Item
Clay County Board of County Commissioners

Clay County Administration Building
Tuesday, November 25 4:00 PM

TO: Board of County Commissioners DATE:

FROM: Administrative and
Contractual Services

SUBJECT:
Approval to post Notice of Intent to Award Bid No. 24/25-126, Moody Park National Fitness Campaign Slab to Jax Utilities Management in the amount of $56,409.25. Approval of award will be effective after the 72-hour protest period has expired.

Funding Source:
General Fund - Parks and Recreation - National Fitness Campaign Grant 2023 - Infrastructure

AGENDA ITEM TYPE:

BACKGROUND INFORMATION:
The Contractor shall supply all labor, materials (except for concrete) and equipment for constructing a reinforced concrete slab for the fitness wall, sidewalks, and site improvements at Moody Avenue Park in Orange Park. The concrete is being donated by another vendor. Substantial Completion shall be accomplished within thirty (30) days from Notice to Proceed. The Contractor shall achieve Final Completion of the Project no less than thirty (30) calendar days after the delivery of the Punch List by the County to the Contractor.

1,017 Suppliers were notified
28 Suppliers downloaded the Request for Bid
3 Bids were received
3 Contractors attended the Mandatory Pre-Bid meeting

Pursuant to Chapter 5, Section C of the Purchasing Policy, the County Manager is authorized to approve and execute the agreement on behalf of the Board following Board approval of the award.

If Yes, Was the item budgeted

Is Funding Required (Yes/No):	(Yes\No\N/A):
Yes	**Yes**

Funding Source:
General Fund - Parks and Recreation - National Fitness Campaign Grant 2023 - Infrastructure

Account No.:
FD1000 - CC1188 - PRJ100471 - SC563000

Sole Source (Yes\No):	Advanced Payment (Yes\No):
No	**No**

Planning Requirements:
Public Hearing Required (Yes\No):

Hearing Type:

Initiated By:

N/A

ATTACHMENTS:

	Description	Type	Upload Date	File Name
🗋	Moody Park National Fitness	Cover Memo	11/21/2025	Bid_No._24-25-126__Moody_Park_National_Fitness_-FINAL_PUBLIC_(1)dsada.pdf

REVIEWERS:

Department	Reviewer	Action	Date	Comments
BCC	Streeper, Lisa	Approved	11/19/2025 - 4:20 PM	Item Pushed to Agenda

BID RECOMMENDATION FORM

TITLE:

Bid No 24/25-126, Moody Park National Fitness Campaign Slab

DATE OF RECOMMENDATION:

11/13/2025

BIDDERS	BID TOTAL
Jax Utilities Management, Inc.	$56,409.25
KBT Contracting Corp	**$87,777.00**
MAER Homes, LLC	$93,115.00

FUNDING SOURCE: General Fund - Parks & Rec Admin- National Fitness Campaign Grants 2023 - Infrastructure

FD1000 - CC1188 - PRJ100571 - SC563000

RECOMMENDATION:

Recommend Jax Utilities Management as they are the lowest responsive bidder.

If only one Bid is received, state reason why accepted and not rebidding:

Staff Assigned to Tabulate Bids and Make Recommendations:

NAME/TITLE:

Anthony J. Stimac Project Manager

SIGNATURE:

Tony Stimac

Tony Stimac (Nov 13, 2025 09:46:07 EST)

BID TABULATION FORM

Bid: 24/25-126 Date: October 7, 2025

Proj: **Moody Park National Fitness Campaign Slab** Time Open: 9:00 AM

Ad: Clay Today, September 11, 2025 Time Close: 9:02 AM

This is a generic Bid Tabulation Form; all required bid documents will be verified prior to bid recommendation.

Bids to be evaluated based on evaluation criteria established in bid document

	Bidder	Bid Bond	Addendum	Total
1	Jax Utilities Management, Inc.	Yes	Yes	$56,409.25
2	KBT Contracting Corp	Yes	Yes	$87,777.00
3	MAER Homes, LLC	Yes	Yes	$93,115.00
4				
5				
6				
7				
8				
9				
10				
11				
12				

EVALUATION TABULATION

RFB No. 24/25-126

Moody Park National Fitness Campaign Slab

RESPONSE DEADLINE: October 6, 2025 at 4:00 pm

SELECTED VENDOR TOTALS

Vendor	Total
Jax Utilities Management, Inc.	$56,409.25
KBT Contracting Corp	$87,777.001
MAER Homes, LLC	$93,115.00

UNIT BID AND LUMP SUM ITEMS

Unit Bid and Lump Sum Items					Jax Utilities Management, Inc.		KBT Contracting Corp		MAER Homes, LLC	
Selected	Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total
X	1	Mobilization	1	LS	$4,000.00	$4,000.00	$53,232.00	$53,232.00	$8,700.00	$8,700.00
X	2	Maintenance of Traffic	1	LS	$2,500.00	$2,500.00	$10,000.00	$10,000.00	$7,369.50	$7,369.50
X	3	Bypass Pumping / Dewatering	1	LS	$3,000.00	$3,000.00	$0.00	$0.00	$2,500.00	$2,500.00

Unit Bid and Lump Sum Items					Jax Utilities Management, Inc.		KBT Contracting Corp		MAER Homes, LLC	
Selected	Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total
X	4	Artificial Coverings / Rolled Erosion Control Products	100	SY	$35.00	$3,500.00	$2.25	$225.00	$15.00	$1,500.00
X	5	Inlet Protection System	2	EA	$750.00	$1,500.00	$500.00	$1,000.00	$2,500.00	$5,000.00
X	6	Clearing and Grubbing	0.3	AC	$13,000.00	$3,900.00	$16,666.67	$5,000.001	$55,000.00	$16,500.00
X	7	Regular Excavation	200	CY	$19.75	$3,950.00	$10.00	$2,000.00	$15.00	$3,000.00
X	8	Subsoil Excavation	100	CY	$19.75	$1,975.00	$15.00	$1,500.00	$25.00	$2,500.00
X	9	Type B Stabilization	450	SY	$4.00	$1,800.00	$0.00	$0.00	$12.00	$5,400.00
X	10	Optional Base, Base Group 01	450	SY	$6.00	$2,700.00	$0.00	$0.00	$20.00	$9,000.00
X	11	Reinforcing Steel - Miscellaneous	3375	LB	$2.50	$8,437.50	$1.00	$3,375.00	$2.00	$6,750.00
X	12	Moisture Barrier	315	SY	$4.50	$1,417.50	$18.00	$5,670.00	$5.70	$1,795.50
X	13	Form and Pour 4,500 PSI Concrete Mix (Concrete supplied by others)	1925	CF	$9.21	$17,729.25	$3.00	$5,775.00	$12.00	$23,100.00
Total						$56,409.25		$87,777.001		$93,115.00

[JAX UTILITIES MANAGEMENT, INC.] RESPONSE DOCUMENT REPORT

RFB No. 24/25-126

Moody Park National Fitness Campaign Slab

RESPONSE DEADLINE: October 6, 2025 at 4:00 pm

Jax Utilities Management, Inc. Response

CONTACT INFORMATION

Company:
Jax Utilities Management, Inc.

Email:
amjames@jaxum.com

Contact:
Anne-Marie James

Address:
5465 Verna Blvd
Jacksonville, FL 32205

Phone:
N/A

Website:
N/A

ADDENDA CONFIRMATION

Addendum #1
Confirmed Oct 6, 2025 9:32 AM by Anne-Marie James

PRICE TABLES

UNIT BID AND LUMP SUM ITEMS

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
1	Mobilization	1	LS	$4,000.00	$4,000.00
2	Maintenance of Traffic	1	LS	$2,500.00	$2,500.00
3	Bypass Pumping / Dewatering	1	LS	$3,000.00	$3,000.00
4	Artificial Coverings / Rolled Erosion Control Products	100	SY	$35.00	$3,500.00
5	Inlet Protection System	2	EA	$750.00	$1,500.00
6	Clearing and Grubbing	0.3	AC	$13,000.00	$3,900.00
7	Regular Excavation	200	CY	$19.75	$3,950.00
8	Subsoil Excavation	100	CY	$19.75	$1,975.00
9	Type B Stabilization	450	SY	$4.00	$1,800.00
10	Optional Base, Base Group 01	450	SY	$6.00	$2,700.00
11	Reinforcing Steel - Miscellaneous	3,375	LB	$2.50	$8,437.50

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
12	Moisture Barrier	315	SY	$4.50	$1,417.50
13	Form and Pour 4,500 PSI Concrete Mix (Concrete supplied by others)	1,925	CF	$9.21	$17,729.25
TOTAL					$56,409.25

[KBT CONTRACTING CORP] RESPONSE DOCUMENT REPORT

RFB No. 24/25-126

Moody Park National Fitness Campaign Slab

RESPONSE DEADLINE: October 6, 2025 at 4:00 pm

KBT Contracting Corp Response

CONTACT INFORMATION

Company:
KBT Contracting Corp

Email:
info@kbtcorp.com

Contact:
Rebecca Timmons

Address:
5105 Blanding Blvd
Jacksonville, FL 32210

Phone:
(904) 647-9200

Website:
N/A

ADDENDA CONFIRMATION

Addendum #1
Confirmed Sep 30, 2025 4:19 PM by Rebecca Timmons

PRICE TABLES

UNIT BID AND LUMP SUM ITEMS

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
1	Mobilization	1	LS	$53,232.00	$53,232.00
2	Maintenance of Traffic	1	LS	$10,000.00	$10,000.00
3	Bypass Pumping / Dewatering	1	LS	$0.00	$0.00
4	Artificial Coverings / Rolled Erosion Control Products	100	SY	$2.25	$225.00
5	Inlet Protection System	2	EA	$500.00	$1,000.00
6	Clearing and Grubbing	0.3	AC	$16,666.67	$5,000.001
7	Regular Excavation	200	CY	$10.00	$2,000.00
8	Subsoil Excavation	100	CY	$15.00	$1,500.00
9	Type B Stabilization	450	SY	$0.00	$0.00
10	Optional Base, Base Group 01	450	SY	$0.00	$0.00
11	Reinforcing Steel - Miscellaneous	3,375	LB	$1.00	$3,375.00

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
12	Moisture Barrier	315	SY	$18.00	$5,670.00
13	Form and Pour 4,500 PSI Concrete Mix (Concrete supplied by others)	1,925	CF	$3.00	$5,775.00
TOTAL					$87,777.001

[MAER HOMES, LLC] RESPONSE DOCUMENT REPORT

RFB No. 24/25-126

Moody Park National Fitness Campaign Slab

RESPONSE DEADLINE: October 6, 2025 at 4:00 pm

MAER Homes, LLC Response

CONTACT INFORMATION

Company:
MAER Homes, LLC

Email:
michael@maerconstruction.com

Contact:
Michael Gonzalez

Address:
410 BLANDING BLVD
SUITE 10 259
ORANGE PARK, FL 32073

Phone:
(904) 329-3277

Website:
N/A

ADDENDA CONFIRMATION

Addendum #1
Confirmed Sep 30, 2025 4:02 PM by Michael Gonzalez

PRICE TABLES

UNIT BID AND LUMP SUM ITEMS

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
1	Mobilization	1	LS	$8,700.00	$8,700.00
2	Maintenance of Traffic	1	LS	$7,369.50	$7,369.50
3	Bypass Pumping / Dewatering	1	LS	$2,500.00	$2,500.00
4	Artificial Coverings / Rolled Erosion Control Products	100	SY	$15.00	$1,500.00
5	Inlet Protection System	2	EA	$2,500.00	$5,000.00
6	Clearing and Grubbing	0.3	AC	$55,000.00	$16,500.00
7	Regular Excavation	200	CY	$15.00	$3,000.00
8	Subsoil Excavation	100	CY	$25.00	$2,500.00
9	Type B Stabilization	450	SY	$12.00	$5,400.00
10	Optional Base, Base Group 01	450	SY	$20.00	$9,000.00
11	Reinforcing Steel - Miscellaneous	3,375	LB	$2.00	$6,750.00

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
12	Moisture Barrier	315	SY	$5.70	$1,795.50
13	Form and Pour 4,500 PSI Concrete Mix (Concrete supplied by others)	1,925	CF	$12.00	$23,100.00
TOTAL					$93,115.00

3. Scope of Work

3.1. Purpose

The Clay County Board of County Commissioners (County) is requesting bids from qualified Contractors for improvements at Moody Avenue Park located at 3510 Moody Avenue Orange Park, FL 32065 per the plans and specifications associated with this Request for Bid (RFB).

The Contractor shall supply all labor, materials (except for concrete) and equipment for constructing a reinforced concrete slab, sidewalks, and site improvements.

Major Concrete, LLC shall supply the concrete material, while the Contractor shall be responsible for coordinating its delivery.

Fitness Court and Fitness Court Studio Add-On shall be installed by others.

3.2. Scope of Work

The Scope of Work shall include, but not limited to, the following:

A. General:

1. Contractor shall a construct a minimum of seventy-two foot (72') x thirty-eight foot (38') concrete support slab, and approximately a thousand (1,000) square feet of sidewalk include forms, reinforcing steel and wire mesh, along with other miscellaneous items.
2. Contractor shall apply spray lock on concrete slab within twenty-four (24) hours of pour.
3. Contractor shall sawcut contraction joints on concrete slab within twenty-four (24) hours of pour.
4. New sidewalks to match existing thickness and finish grade of the abutting sidewalks and slab(s).
5. All excess dirt/soil shall be removed from the property on the day that it is excavated.
6. Fitness Court and Fitness Court Studio Add-On shall be installed by others.
7. Contractor shall be responsible for any required concrete pumping trucks.

B. Subgrade for sidewalks:

1. Contractor shall assure acceptable subgrade.

2. Contractor shall remove any sub-standard existing subgrade up to two inches (2"), including tree roots.
3. Prior to concrete placement Contractor shall schedule sub-base inspection with the County's Project Manager or designee.
4. Compaction testing is not required if sub base inspection is scheduled with County's Project Manager or designee.
5. County's Project Manager or designee retains the right to reject the subgrade based on compaction deficiencies.
6. Base shall be prepped to provide for a five foot (5') wide concrete sidewalk.

C. Additional Requirements:

1. Contractor is responsible for assuring all underground utilities are properly marked and located.
2. Contractor shall employ measures to protect existing concrete pads and structures from staining or damage caused by machinery (tire marks from spinning), portland stains from over-pour and screeding, staining from sawcut residue, etc.
3. Contractor is responsible for pedestrian and traffic control throughout all phases of the Project.
4. All concrete cracked within the warranty period shall be replaced at no additional cost to the County.
5. Edges of sidewalk will be backfilled and two (2) strips of sod to be replaced along the edges of the new sidewalk. Contractors shall match the existing sod. The Contractor will replace any sod damage caused by their actions with equivalent materials.
6. No vehicles of any kind shall be placed, parked or operated upon or over any sodded areas outside of the work zone.

D. Scheduling:

1. The successful Contractor shall consult with the County's Project Manager or designee concerning details and scheduling of the work contemplated herein.

E. Erosion and Noise Control:

1. The Contractor shall take all precautions in the conduct of his operations as may be necessary to avoid contaminating the water in adjacent watercourses or water storage areas including wells whether natural or man-made.
2. All earthwork, moving of equipment, water control of excavations, and other operations likely to create silting, shall be conducted so as to minimize pollution of watercourses or water storage areas.
3. Water used during the construction, which has become contaminated with oil, bitumen, harmful or objectionable chemicals, sewage or other pollutants, shall be disposed of so as to avoid affecting all nearby waters and lands.
4. The Contractor shall not allow water used in aggregate processing, concrete curing, foundation and concrete lift cleanup or any other waste to directly enter a stream untreated. When water from adjacent natural sources is used in the construction, intake methods shall be such as to avoid contaminating the source of supply or becoming a source of erosion or sedimentation.
5. Contractor shall conduct operations so as not to violate any applicable ordinances, regulations, rules and laws in effect in the area pertaining to noise and air pollution and to conform to all provisions in effect at the date of bid opening as set forth in Local, State, and Federal Rules and Regulations.

F. Vehicular Traffic

1. The Contractor shall add two (2) Bollards. One (1) Bollard will be placed at each sidewalk entrance at the fence to help migrate vehicular traffic.
2. Bollards shall be spaced to ensure ADA compliance.

3.3. Contractor and Subcontractor Requirements

A. The Contractor shall be licensed to perform all work listed in the Scope of Work provided.

B. Contractor shall obtain all permits to complete the project in accordance with the contract documents.

C. All work will be performed in accordance with the most applicable state and local regulations.

D. The Contractor shall own or have full access to the appropriate personnel and equipment to complete the project requested.

E. The Contractor and subcontractors may be requested to provide a list of equipment with identification (i.e. serial #, VIN, etc.), personnel with their position (e.g. foreman, laborer, etc.), and percentage of work performed.

F. Contractors must have been in business for a minimum of five (5) years doing similar work.

3.4. Subcontractors and Major Material Suppliers

Contractor shall submit names of subcontractors and major material suppliers that they anticipate utilizing for any portion of the Work required within this RFB.

The County reserves the right to approve all subcontractors. If subcontractors are to be utilized, their names must be included within this Bid. The County may request references of the subcontractors prior to approval. Responsibility for the performance of the Contract remains with the main Contractor exclusively. After the commencement of the project, Sub-Contractors may be added or modified during the Contract period only with prior written permission from the County, and only for reasonable cause, as judged by the County. If any subcontractor or Major Material Supplier is found to be incompetent, careless, or neglectful, or unduly delays progress of work, they shall be dismissed. Another shall then be employed in its place, as approved the County.

3.5. Mandatory Pre-Bid Meeting

A Mandatory Pre-Bid Meeting will be held on Monday, September 22, 2025 at the Moody Avenue Park located at 3510 Moody Avenue Orange Park, FL 32065, with a start time of 1:00 PM. Attendees from the public are required to sign in upon arrival, with the sign-in sheet provided by a Purchasing Department representative. Once the sign-in sheet has been collected, the Pre-Bid Meeting will officially commence. Please note that no additional attendees will be allowed to sign in or participate in the meeting after the sign-in sheet has been collected.

3.6. Site Inspections

It is incumbent upon all Bidders to examine the site and insure that they are aware of all conditions that may affect the contract work. The County will not be responsible for conclusions made by the Contractor. No claims for additional compensation will be considered on behalf of any Contractor, subcontractor, materials suppliers or others on account of that person’s failure to be fully informed of all requirements of all parts of this RFB.

3.7. Work Hours

Workdays and hours – Normal work hours of Monday through Friday, 7:30 a.m. to 5:00 p.m. unless approved by the County Project Manager or designee.

Any work performed outside of the normal County business hours will require prior County approval and payment to the County for all expenses incurred by the County may be required.

3.8. Permit & Fees

The Contractor shall comply with all applicable State and local laws, ordinances, codes, and regulations. The Contractor is required to familiarize themselves with all permits required that pertain to the Scope of Work specified in this RFB. If a County permit is required, this project is not exempt from permit fees and permit fees must be paid by the Contractor.

For questions about Clay County permitting please contact:

Clay County Building Department

Phone: (904) 269-6307

Email: permits@claycountygov.com

Website: https://www.claycountygov.com/government/building

All applicable permits, fees, licenses, and final County and municipality inspections are the responsibility of and will be paid for by the Contractor.

All other permits, assessments, fees, bonds, and other charges as necessary to perform and complete the work of the awarded Contract are the responsibility of and will be paid for by the Contractor, including any related inspection fees. Utility service connection fees shall be paid for by the County.

3.9. Clean up & Restoration of Site

Contractor shall remove all debris from site and dispose of the debris appropriately at the Contractors expense.

Contractor shall maintain work site in a safe manner, and daily clear construction debris.

Contractor shall restore affected areas to original condition, prior to completion and final acceptance of the project.

3.10. Workmanship

Where not more specifically described in this document, workmanship shall conform to all of the methods and operations of best standards and accepted practices of the trade or trades involved, and shall include all items of fabrication, construction or installation regularly furnished or required for completion of the services.

3.11. Self-Performed Work

The awarded Contractor is required to self-perform with its own workforce a minimum of forty-percent (40%) of the overall awarded Contract.

3.12. Damage to Public or Private Property

The Contractor is responsible for anything damaged due to the direct result of installation or construction. Remove all debris from site and dispose of appropriately at Contractor expense. If property (public or private) is damaged while Contractor is performing work specified or is removed for the convenience of the work, it shall be repaired or replaced at the expense of the Contractor in a manner acceptable to the County prior to the final acceptance of the work. Contractor will be responsible for applying and securing any permits that may be required to complete such repairs.

Contractor must provide protection necessary to prevent damage to property being repaired or replaced.

If the work site has any pre-existing damage, the Contractor shall notify the County Project Manager in writing. Failure to do so shall obligate the Contractor to make repairs per the above section. Any damage to property (public or private) caused by the action of the Contractor shall be repaired or replaced at the expense of the Contractor to the satisfaction of the County. Failure to restore said property within five (5) working days following notification will result in a deduction from the final payment invoice. All damages which occur as a result of the Contractor's application of materials shall be remedied by the Contractor at no additional cost to the County. Repairs made as a result of damage must be guaranteed for a period of thirty (30) days. Should the replacement be damaged within the thirty (30) day period, the Contractor shall replace the materials continually until the area is re-established.

Should the County have any expenses incurred due to the Contractor not restoring the property/damage within said time, any appropriate labor, material, and/or equipment use or rental to restore damaged property to its original condition will be deducted from the final Invoice prior to a payment being made.

3.13. Compliance with Occupation Safety and Health Act

The Contractor warrants that the product(s) and/or service(s) supplied to Clay County shall conform in all respects to the standards set forth in the Occupational Safety and Health Act (OSHA) of 1970 as amended and the failure to comply will be considered a breach of contract. Clay County shall be held harmless against any unsafe conditions and contractor employee incidents.

Contractor certifies that all material, equipment, services, etc., furnished in this Bid meets all OSHA requirements for the applicable Sectors. Contractor further certifies that, if the successful Bidder, and the material, equipment, service, etc., delivered or provided is subsequently found

to be deficient in any OSHA requirement in effect on date of delivery or service fulfillment date, all costs necessary to bring the material, equipment, service, etc., into compliance with the aforementioned requirements shall be borne by the Bidder. All Personal Protective Equipment used by the Contractor and their employees shall be ANSI certified and meet OSHA standards.

3.14. Unsatisfactory Equipment and/or Services

The County will discuss all instances of unacceptable equipment and/or services with the awarded Contractor. This shall be immediately rectified by the Contractor at no charge to the County, to include any labor and materials as it may apply.

During this time, the County may suspend service with the Contractor until the problem(s) are corrected or may elect to use another company on an emergency basis. A record of failure to perform or of an unsatisfactory performance may result in supplier debarment.

3.15. Payment

The Contractor may request payment no more than once monthly, based on the amount of work completed. All partial estimates and payments found to be in error shall be subject to correction in the estimates and payments subsequent thereto, and in the final estimate and payment. Payments will be made in accordance with the Florida Local Government Prompt Payment Act.

The amount of such payments shall be the total value of the project work completed to the date of the estimate, based on the quantities and the Contract unit and/or lump sum prices, less an amount retained and less payments previously made. The amount retained shall be determined in accordance with Section 255.078, Florida Statutes.

3.16. Warranty

The Contractor shall provide a warranty for all workmanship and material for a period of two (2) years from the date of Substantial Completion unless a longer manufacture warranty/guarantee time is given.

3.17. Term

Substantial Completion shall be accomplished within (30) days from Notice to Proceed.

The Contractor shall achieve Final Completion of the Project no less than thirty (30) calendar days after the delivery of the Punch List by the County to the Contractor.

3.18. Liquidated Damages

The Contractor shall be assessed Liquidated Damages (LD) of $100.00 for each day past final completion date set by the contract.

3.19. Performance Evaluation

A work performance evaluation will be conducted periodically to ensure compliance with the Contract.

3.20. Cancellation of Contract

If the awarded Contractor fails to maintain acceptable product quality or to perform adequately in accordance with the terms, conditions and specifications established in this Request for Bid, the County reserves the right to cancel the contract upon thirty (30) days written notice to the Contractor.

3.21. Value Engineering

The County reserves the right to engage in value engineering discussions prior to the award of the RFB.

The County will give the lowest qualified Bidder the opportunity to determine if viable options exist to meet the budget threshold without substantially reducing the scope of the project as designed and solicited.

3.22. Additional Services

If the County and/or awarded Contractor identifies any additional services to be provided by Contractor that are not covered under the Agreement but are beneficial to the County, such additional services shall be mutually negotiated between the County and the Contractor.

Project View Count

526

Vendor Funnel

Followers	20
Downloaders	29
Applicants	4
No Bids	0
Submissions	3

Vendors

Vendor	Followed	Downloaded	Applied	No Bid	Submitted
AREVIR ENTERPRISES LLC *luisberks22@gmail.com*	✔	✔			
Advanced Healthstyles Fitness E *aanderson@advancedexercise.com*	✔	✔			
Advantage Contracting Group *ryanw.acg@gmail.com*	✔	✔	✔		
Aerial Drone Services No Revi *koryklix@aerialdroneservices1.com*	✔	✔			
CA Estimating Solutions *sam@caestimatingsolutions.com*		✔			
Concrete Profiles Inc *pnapier@concreteprofiles.com*	✔	✔			
ConstructConnect No Reviews *content@constructconnect.com*	✔	✔			
Construction Bid Source *tgephart@constructionbidsource.com*		✔			
DF Interactive NC LLC *bids+opengov@davidfine.dev*		✔			

Dodge Construction Network *elaine.wilson@construction.com*		✔			
Dodgedocs No Reviews *dodge.bidding@construction.com*		✔			
FSV Construction Company N *info@fsvconstruction.com*	✔	✔			
Florida Surety Bonds, Inc. No *sarah@floridasuretybonds.com*	✔				
Green Administrative Services *haroldgreen197410@gmail.com*		✔			
Herc ProSo *akishamayo@gmail.com*	✔	✔			
JT Ruby Contracting Inc No R *jtrcontractingsvc@gmail.com*	✔	✔			
Jax Utilities Management, Inc. *amjames@jaxum.com*	✔	✔	✔		✔
KBT Contracting Corp No Rev *info@kbtcorp.com*	✔	✔	✔		✔
KNEPPS CONSTRUCTION & EX *brendon@kneppconstruction.com*	✔	✔			
MAER Homes, LLC No Reviev *michael@maerconstruction.com*	✔	✔	✔		✔
Mark W Keels Construction, LLC *mwkeels@yahoo.com*	✔	✔			
None *martin.larinas@gmail.com*		✔			
North America Procurement Cour *notifications@napc.me*	✔	✔			
PWXPress No Reviews *bids@pwxpress.com*	✔	✔			
Reeves Construction Company *aconner@reevescc.com*	✔	✔			
RevStar Consulting No Reviev		✔			

nastassia.barkouskaya@revstarcons					
Source Management No Revie *sourcemanagement@deltek.com*	✔	✔			
Thomas May Construction Compa *schandler@tmay.net*	✔	✔			
VendorLink, LLC No Reviews *bids@evendorlink.com*		✔			
Visual *visualbidalerts@gmail.com*		✔			

In Partnership With

OPENGOV

Mandatory Pre-Bid Meeting

Request for Bids No. 24/25-126, Moody Park National Fitness Campaign Slab

Monday, September 22, 2025 @ 1:00 PM

Company	First Name	Last Name	Phone Number	Email Address
JAX UTILITIES MNGT	SHANE	DIXON	(904) 651-9962	SDIXON@JAXUM.COM
KBT Contracting	Keith	Timmons	(904) 647-9200	INFO@KBTCORP.COM
Maer Construction	Ken	Gateman	(904) 742-5959	estimating@maerconstruction.com
			( )	
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			( )	
			( )	
			( )	
			( )	
			( )	
			( )	

Agenda Item
Clay County Board of County Commissioners

Clay County Administration Building
Tuesday, November 25 4:00 PM

TO: Board of County Commissioners DATE:

FROM: Administrative and
Contractual Services

SUBJECT:
A) Approval of the First Renewal of Master Agreement No. 2020/2021-91 with Workday Inc. beginning December 21, 2025 and thereafter renewing annually through December 20, 2030. Fees are paid annually pursuant to the attached payment schedule. Fees for the five-year term total $4,122,755.00.

B) Approval of advanced payment of the annual fees.

Funding Source:
General Fund-Management Information Systems Department-Computer Software

AGENDA ITEM TYPE:

BACKGROUND INFORMATION:
Clay County originally procured Workday through National Cooperative Purchasing Alliance ("NCPA") under Contract Number 01-103, for a term of five years through December 20, 2025. Workday is utilized County Wide and by Constitutionals.

Annual fees were previously negotiated to include a 3% innovation fee increase and a CPI increase which is set at 2.9%. December 21, 2025 - December 20, 2026 annual fee is $732,823. Total fee for five-year term is $4,122,755.00.

Is Funding Required (Yes/No):
Yes

If Yes, Was the item budgeted (Yes\No\N/A):
Yes

Funding Source:
General Fund-Management Information Systems Department-Computer Software
Account No:
FD1000-CC1106-SC552700

Sole Source (Yes\No):	Advanced Payment (Yes\No):
No	**Yes**

ATTACHMENTS:

	Description	Type	Upload Date	File Name
🗋	Contracts_Workday	Cover Memo	11/20/2025	Workday_Subscription-522120-Clay_County_2025-11-20_Final_RFS_ALLdsada.pdf

REVIEWERS:

Department	Reviewer	Action	Date	Comments
Administrative and Contractural Services	Streeper, Lisa	Approved	11/19/2025 - 4:21 PM	Item Pushed to Agenda

SIGNATURE DOCUMENT

Documents	Agreement Number
Universal Main Subscription Agreement (v25.2) (MSA)	MSA linked from Subscription Order Form #00522120.0
Universal Public Sector Addendum (v25.8)	Public Sector Addendum attached and linked from Subscription Order Form # 00522120.0
Subscription Order Form	Agreement #: 00522120.0

By executing this document ("**Signature Document**"), the undersigned agree they are duly authorized signatories and all documents listed in the above table are entered into between the parties, effective as of the later of the dates beneath the parties' signatures below ("**Effective Date**"). References to Signature Document and Effective Date in the MSA shall mean those terms as defined in the preceding sentence.

Clay County 477 Houston St Green Cove Springs, Florida 32043	**Workday, Inc.** 6110 Stoneridge Mall Road, Pleasanton, CA 94588
Signature	Signature
Name Betsy Condon	Name
Title Chairman	Title
Date Signed	Date Signed

ATTEST:

_____
Tara S. Green
Clay County Clerk of Court and Comptroller
Ex Officio Clerk to the Board

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ORDER FORM 00522120.0

Customer Name	Clay County
Workday Entity	Workday, Inc. 6110 Stoneridge Mall Road Pleasanton, CA 94588
Universal Main Subscription Agreement (MSA)	The Order Form is subject to and governed by MSA found at http://www.workday.com/content/dam/web/en-us/documents/legal/umsa-customers-us-can-v243.pdf. The MSA is the hereby amended through the entire MSA Term to add as an addendum the US Public Sector Addendum found at https://www.workday.com/en-us/legal/universal-contract-terms-and-conditions/index.html.
Product Terms	Service SKUs identified in the Workday Service SKU Descriptions Addendum below are subject to the Product Terms for the applicable Product Line available at https://www.workday.com/en-us/legal/universal-contract-terms-and-conditions/index.html, which are incorporated herein by reference and for which Workday will provide notice of updates by posting updated versions.
MSA and Order Form Order Effective Date	The later of the dates of the parties' signatures on the Signature Document
Order Form Effective Date	December 21, 2025
Order Term	December 21, 2025 through December 20, 2030
Currency	USD
Total Fees	4,122,755

Payment Schedule Table

Payment #	Payment Due Date	Payment Amount
1	Due in accordance with the MSA, invoiced upon Order Form Effective Date	732,823
2	Due on First anniversary of the Order Term start date	776,062
3	Due on Second anniversary of the Order Term start date	821,847
4	Due on Third anniversary of the Order Term start date	870,338
5	Due on Fourth anniversary of the Order Term start date	921,685
	Total Payment Amount	**4,122,755**

For the avoidance of doubt, the Payment Schedule Table will be used for invoicing purposes.

Subscription Fees Table

Subscription Period	Date Range	Subscription Fee
1	December 21, 2025 through December 20, 2026	732,823
2	December 21, 2026 through December 20, 2027	776,062
3	December 21, 2027 through December 20, 2028	821,847
4	December 21, 2028 through December 20, 2029	870,338
5	December 21, 2029 through December 20, 2030	921,685
	Total Subscription Fee	**4,122,755**

Subscription Rights Table

SKU	Service	Pricing Metric	Annual Subscription Rights
LDPHCM	Core Human Capital Management - LDP	FSE*	Full Enterprise (incl. Former Workers with Access)
LDPBEN	Benefits - LDP	FSE*	Full Enterprise

LDPUSP**	Payroll for United States - LDP	FSE*	United States-based Employees only
LDPREC	Recruiting - LDP	FSE*	Full Enterprise
LDPMSG	Messaging - LDP	Messages	Up to 100,000 outbound and inbound messages
LDPFIN	Core Financials - LDP	FSE*	Full Enterprise
LDPGM	Grants Management - LDP	FSE*	Full Enterprise
LDPPLNF	Financial Planning - LDP	FSE*	Full Enterprise
LDPPRJT	Projects - LDP	FSE*	Full Enterprise
LDPTT	Time Tracking - LDP	FSE*	Full Enterprise
LDPAM	Absence Management - LDP	FSE*	Full Enterprise
LDPPRO	Procurement - LDP	FSE*	Full Enterprise

*For Pricing Metric details see the Full-Service Equivalent ("FSE") Count Table below.
**Customer agrees that the number of FSE Workers for all Payroll Services and any Workday payroll connector will always be equal to the total number of FSE Workers for HCM minus Former Workers with Access.

Full-Service Equivalent ("FSE") Count Table

FSE Population Category	Baseline FSE Count
Full Enterprise	974
Full Enterprise (excl. Former Workers with Access)	933

Customer Contact Information

	Billing, In Care of	Subscriptions Contact
Contact Name	Clay County Comptroller's Office	Dean Hane
Street Address City, State, Zip Country	ATTN: Accounts Payable Clay County BOCC, PO Box 988 Green Cove Springs, FL 32043 United States	477 Houston St Green Cove Springs, FL 32043 United States
Phone/Fax #		(904) 529-2764
Email (required)	invoices@clayclerk.com	dean.hane@claycountygov.com

For customers based in the U.S., certain portions of the Service included in this Order Form can be used with optional downloadable software components ("**Downloadable Components**"). Any applicable tax for Downloadable Components will be separately presented on the invoice based on a valuation attributed to the Downloadable Components. As of the Order Form Effective Date, there is no value attributed to any of the Downloadable Components.

This Order Form is subject to and governed by the MSA. In the event of a conflict, the provisions of this Order Form take precedence over the MSA and its exhibits and attachments. Customer agrees that any active product SKUs not listed in the above Subscription Rights Table, but currently subscribed to by Customer are also subject to the applicable Product Line(s) and Product Terms rather than the Product Addenda attached to any other Order Form(s). This Order Form incorporates all documents linked and/or attached. Customer may not withhold, reduce, or set-off fees owed under this Order Form. All purchase order forms, tax exemption certificates and FST/VAT/business registration, supplier setup requests, and invoice inquiries shall be submitted to Accounts.Receivable@workday.com.

ADDITIONAL ORDER FORM TERMS ADDENDUM

1. General.

Unless otherwise defined herein, capitalized terms used in this Order Form have the same meaning as set forth in the MSA. The Total Subscription Fee is based on the maximum indicated in the Subscription Rights Table and any use in excess of such maximum(s) indicated will be subject to the Growth and Expansion section herein. Annual Subscription Rights limits may not be decreased during the Order Term.

2. FSE Metric Calculation and Worker Category Definitions.

The total FSE Count is calculated by categorizing each Worker to one of the Worker Categories below, multiplying the applicable number of Workers by the Applicable Percentage, and then adding the FSE Count for each Worker Category.

FSE Calculation Table:

Worker Category	Total Workers	Applicable Percentage	FSE Count
Full Time Employees	933	100.0%	933
Part-Time Employees	0	25.0%	0
Associates	0	12.5%	0
Former Workers with Access	1,623	2.5%	41
Total FSE Count:	**974**		**974**

The Service may be used by Customer only for the Worker Categories listed above and as defined below.

"**Full-Time Employee**" is an employee of Customer regularly scheduled for more than twenty hours per week regardless of the method of payment or actual hours worked, whether or not such employee is eligible to receive employee benefits in accordance with Customer's internal standard practices. A Full-Time Employee will be considered non-temporary if they are hired to work for a period of more than 3 months in a given year.

"**Part-Time Employee**" is an employee of Customer regularly scheduled for twenty hours per week or less regardless of the method of payment or actual hours worked, whether or not such employee is eligible to receive employee benefits in accordance with Customer's internal standard practices. A Part-Time Employee will be considered non-temporary if they are hired to work for a period of more than 3 months in a given year.

"**Associate**" is an individual not counted as a Full-Time or Part-Time Employee but in one of the following categories: temporary employees, independent contractors and affiliated non-employees including, but not limited to, volunteers and vendors whose Active Records are in the Service.

"**Former Worker with Access**" is a former worker that continues to have access to the Service through the Employee Self-Service features. Former Workers with Access are only included in the Subscription Rights for the Human Capital Management Service.

Former Workers with Static Records shall be excluded from the FSE calculation but may continue to be maintained in the Service. "**Static Records**" are records in the Service for workers with whom Customer has no further relationship and to whom Customer does not provide self-service access. Static Records include former worker records used solely for historical reference. All other worker records are "**Active Records**".

3. Additional Metric Definition(s).

Additional Metric Definition Table.

SKU	Metric	Definition
LDPMSG	Messages	Text messages sent or received by recipient.

4. Growth and Expansion.

A. Annual Reporting Obligation.

Customer will report to subscriptions@workday.com no earlier than 90 days and no later than 60 days ("**Annual Reporting Period**") based on the number of Active FSE Worker Records and Additional Metrics provided below, as applicable, as of 90 days ("**Count Date**") prior to each anniversary of the Order Term start date. Customer agrees to pay fees for any excess Subscription Rights at the Expansion Rates described below to cover the period from the anniversary of the Order Term start date immediately following the Annual Reporting Period through the subsequent anniversary date (each a "**Reporting Cycle**"). Customer understands that an order form will be required to document any annual fees due pursuant to this section in its entirety. Such order form must be executed no later than 30 days prior to each anniversary of the Order Term start date until the Renewal (as defined below), at which time the Annual Reporting Obligation will be incorporated into the Renewal Term.

a. FSE Metric Reporting.

Reporting for Active FSE Worker Records is based on the additional FSE Workers which are defined as any Active FSE Worker records exceeding the Baseline FSE Count.

FSE Expansion Table

SKU	Annual FSE Expansion Rate
All Service SKU(s) with the FSE Pricing Metric in the Subscription Rights Table unless stated otherwise within this table	770.63
LDPHCM	187.88

b. Additional Metric Reporting based on total cumulative number.

Reporting for the following SKU(s) is based on the total cumulative number set forth in the Subscription Rights Table for the 12-month period preceding the Count Date. For avoidance of doubt, reporting at the end of Year 1 is based on Customer's full annual entitlement outlined in the Subscription Rights Table.

i.Additional Metric Expansion Table

SKU	Additional Metric Increase	Annual Expansion Rate for Additional Metric Increase
LDPMSG	Each increment of 50,000 Additional Text Messages	10,000

B. Growth Event Reporting Obligation.

In addition to the Annual Reporting Obligation, if Customer exceeds any Subscription Rights by 5% or more ("Growth Event") as a result of any one-time addition of Workers (e.g., M&A), Customer must report the excess Subscription Rights to subscriptions@workday.com within 30 days of the Growth Event. Customer agrees to pay the applicable annual fees from the start date of the Growth Event through the subsequent anniversary date which will be documented under a separate order form.

5. Renewal.

Customer may renew its subscription for the Service by notifying Workday prior to the end of the Order Term and Workday will generate a new Order Form for a single three-year renewal term ("**Renewal Term**") at the below pricing. Such order form must be executed no later than 30 days prior to the end of this Order Term.

Renewal Table

Renewal Term Years	Annual Renewal Subscription Fees
1st year of Renewal Term	Base Subscription Fee x (1+ (5% Innovation Index + Renewal Term CPI))
2nd year of Renewal Term	Previous Year Subscription Fee x (1+ (5% Innovation Index + Renewal Term CPI))
3rd year of Renewal Term	Previous Year Subscription Fee x (1+ (5% Innovation Index + Renewal Term CPI))

The "**Base Subscription Fee**" means the Subscription Fee for the final Subscription Period listed in the Subscription Fees Table. If the final Subscription Period is a partial year, the Base Subscription Fee is the annualized value of the final Subscription Period. The Expansion Rates for the Renewal Term shall be increased by the same percentage as the Annual Renewal Subscription Fees per year in the Renewal Table. Annual Renewal Subscription Fees are valid only if Customer's Base Subscription Fee is equal to or greater than the Base Subscription Fee defined herein. Fees for the Renewal Term are due by the first day of each corresponding year of the Renewal Term. Individual payments shall match the Annual Renewal Subscription Fee as defined in the Renewal Table above. If Customer wishes to procure any additional SKUs or Subscription Rights for a Renewal Term that are not included in the Base Subscription Fee, fees for those items will be in addition to the fees anticipated under this section.

6. Additional Definitions (as applicable).

"**CPI**" means the consumer price index established by the United States Department of Labor for All Urban Consumers, US City Average, All Items (change in annual average).

"Renewal Term CPI" means CPI established for the calendar year prior to the most recent February 1 preceding the Renewal Term, if a positive number.

"**Innovation Index**" means the fixed annual rate of increase in Subscription Fees based on improved Service functionality and performance that is a result of Workday's efforts and investment in product development and infrastructure.

WORKDAY SERVICE SKU DESCRIPTIONS ADDENDUM

Customer may only use the Service SKUs subscribed to as indicated in the body of this Order Form.

Service	Product Line	Description
Core Human Capital Management - LDP	Human Capital Management	Core HCM includes management of the unified worker system of record; organization management; staffing management; basic compensation management; safety incident tracking; business asset tracking; management of business plans. Core HCM supports the organization's onboarding through new hire tasks; calls attention to the on-boarding process; guides workers through a checklist of actions; and enables communication of relevant corporate and job-related information. Core HCM also enables the creation of electronic Form I-9s for U.S. employment verification and the ability to distribute documents to new hires and track acknowledgements or electronic signatures. Core HCM includes Workday Foundation elements such as dashboards, reporting, analytics, Business Process Framework and self-service. Workday HCM includes connectors that facilitate integration to select Workday partners that provide capabilities including: recruiting, learning, time and attendance, and user account provisioning (LDAP/Active Directory).
Benefits - LDP	Human Capital Management	Benefits enables the set-up of benefit plans, benefit groups, eligibility rules and benefit rates; maintenance of enrollment event and cross plan rules for benefit plans; management of benefit and open enrollment events, evidence of insurability, and individual rates for workers; and tracking of beneficiaries and dependents.
Payroll for United States - LDP	Payroll	Workday Payroll for US supports the creation and management of Payroll for U.S. employees. Configure earnings, deductions, accumulations, and balances. Identify tax authorities each company wishes to withhold for. Manage worker tax data, payment elections, involuntary withholding orders, and payroll input. Calculate, review/audit, and complete payrolls and settlement runs. Configure and calculate payroll commitments. Workday Payroll includes connectors that facilitate integration to select Workday partners that provide capabilities, including: time and attendance, tax filing, check printing, and direct deposit.
Recruiting - LDP	Talent Management	Workday Recruiting supports an organization in its talent acquisition process. It is designed to help hiring managers and recruiters identify, hire and onboard the right talent for their business. Workday Recruiting supports the hiring process, including pipeline management, requisition management, job posting distribution, interview management, offer management, as well as supports local data compliance and pre-employment activities. Workday Recruiting also offers hiring teams tools to proactively source, nurture and track internal and external prospective candidates throughout the recruiting process.

Messaging - LDP	Platform and Product Extensions	Messaging enables Customers to connect with their end users via text messaging communications, and provides a platform to manage messaging preferences, including opt-in/opt-out preferences.
Core Financials - LDP	Financial Management	Core Financials includes financial management and accounting, banking and settlement management, cash management, customer management, supplier management, financial consolidation, business asset accounting, capital projects and project tracking. Core Financials includes Workday Foundation elements such as dashboards, reporting, analytics, Business Process Framework and self-service. Core Financials includes connectors that facilitate integration to select Workday partners that provide capabilities, including customer relationship management, electronic payments, and customer payments via credit card.
Grants Management - LDP	Financial Management	Workday Grants Management enables organizations to administer and report on awards from the federal government, foundations, or other funding institutions. Workday Grants Management includes functionality to track and manage sponsors, awards, grants, and grant hierarchies. It also includes capabilities to calculate facilities and administration costs, and to bill and report to sponsors.
Financial Planning - LDP	Adaptive Planning	Financial Planning provides the ability for Customer to create financial planning models for the purpose of supporting the financial planning process. Workers may interact with the financial planning model for the purposes of data entry, forecasting, reporting, and analysis.
Projects - LDP	Financial Management	Projects enables organizations to create and manage projects, initiatives, and other types of work. This includes the ability to build project plans and utilize project breakdown structures that include phases, tasks, and milestones as well as plan, staff, and track projects, capital projects, initiatives, and work efforts.
Time Tracking - LDP	Workforce Management	Workday Time Tracking enables the collection, processing, and distribution of time data for a global workforce. The Workday Time Tracking module is unified with Workday HCM and Workday Payroll and includes basic time scheduling, time entry (hourly, time in/time out), approvals, project tracking, and configurable calculation rules.
Absence Management - LDP	Workforce Management	Absence Management supports the management of leave of absences and time off. It enables the set up and administration of leave plans; the definition of the impact a leave has on employee compensation, as well as whether employees can request leave types directly. It enables viewing of leave results for a worker or organization; set up and administration of time off plans, and whether time off can be requested directly by the employee. Absence Management enables the viewing of time off plan balances including projections.
Procurement - LDP	Spend Management	Workday Procurement includes procure to pay functionality to address spend for goods and services. Manage suppliers, supplier contracts, requisitions, purchase and change orders, receipts, and goods and services sourcing.

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		Maintain purchase items, catalogs, and a supplier portal. Create receipt accruals for approved, but not yet invoiced receipts. Workday Procurement includes connectors that facilitate integration to partners that provide capabilities, including: corporate card transactions, and support for 'punchout' to suppliers.

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Workday Universal Contract Documents
Frequently Asked Questions *(US Public Sector)*

Thank you for reviewing Workday's contract documents. As you review the attached documents, we hope this FAQ will help you better understand what is being purchased and how Workday's enterprise cloud service model works. This FAQ does not form part of the contract and is provided for informational purposes only and will not be a part of the final agreement package.

A quick word about redlining.

Workday has provided certain contract documents in PDF format. In general, the PDF format documents are ones that represent Workday's one-to-many model infrastructure and operational policies and procedures and are not modified for individual customers, either in the document or indirectly through modification in other documents. In the event Workday provides certain contract documents in Word format, the Word documents will be provided in a format that allows redlined changes but does not allow customers to accept those changes. Workday tracks all changes carefully in order to have a complete record of the negotiation. You can modify comments, so one effective way to solicit internal contributions without having Workday "see" them is to have one official "scribe" who makes redlined changes and asks all other reviewers to just use the comments feature in Word, which the scribe can remove or edit before returning to Workday. Workday can generate redlines showing changes from any two specified versions upon request. We also ask that you not strip our locking off and send us a document that has been generated without the metadata from our document management system included; such documents are not capable of the automated comparisons that our document management system can generate and importing, comparing, and verifying such documents is a labor intensive project that will delay negotiations and final signatures, which may affect any time-based pricing incentives provided by Workday. We additionally request you return a copy of the document with any changes to Workday, rather than sending a document that has gone through any contract management software. Many contract management applications strip our formatting, creating delays for reviews.

1. **What is my organization purchasing from Workday?**
   Workday provides fully functional, pre-existing, commercial enterprise cloud applications through the Internet using a genuine one-to-many cloud delivery model. Our customers upload their Customer Content to Workday's Software as a Service (SaaS) solution and configure the Service application to leverage the features required for the customer's internal business purposes. All customers are on the same release version of the Workday Service applications. Workday provides its Service on a single code line so that all customers on a specific application are on the same release using the same operational infrastructure and the same security and support operations.

2. **How is Workday's Service different from installed, on premise software?**
   Workday's cloud-based, mobile, and in-memory object-oriented applications operate on a true one-to-many business model. Other application service providers may offer a customizable model, where each customer is treated differently – essentially, they offer outsourced hosting of installed software. Workday's one-to-many business model is different and allows for a more cost-effective delivery of solutions by ensuring that all customers are always on the same release version. Customers avoid costly and disruptive upgrades. As Workday rolls out new feature releases, customers can adopt new features on their own time, which makes Workday's cloud applications highly configurable by each customer.

3. **How does Workday protect the Customer Content in the Service?**
   Protecting the security and privacy of our Customers' Content is one of Workday's top priorities. Workday maintains a comprehensive security program that takes into account the state of the art, the nature and purposes of the Service, the type of Customer Content in the Service, the legal environment in which Workday operates, and our customers' need for security and confidentiality. Workday monitors, evaluates, and adjusts this security program in light of changing technology and the changing legal and business environments in which it operates. More details are described below and in Question 4 below.

Data Security

Controls: We employ rigorous security measures at the organizational, architectural, and operational levels and we are committed to investing in world class technology compliance programs. Workday's cybersecurity compliance program was deployed to enhance privacy and security, build trust and provide assurance to our customers that their Customer Content and Workday's applications and infrastructure are secure. The cornerstone of our cybersecurity compliance program is our independent third-party audits, industry standard ISO certifications, and detailed self-assessment evaluations that Workday completes annually and makes available free-of-charge to customers via self-service framework. The list of applicable privacy and compliance documentation that Workday makes available to our customers includes, but isn't limited to:

- SOC 1 and SOC 2 audit reports;
- ISO 27001, ISO 27017, ISO 27018 and ISO 27701 certificates;
- Shared Assessments SIG questionnaire;
- CSA CAIQ questionnaire;
- Web & Mobile Applications Independent Security Report
- Networks and Systems Independent Security Report
- Disaster Recovery (DR) Plan and Executive Summary
- Workday Continuity Strategy & Plan
- Tier II CyberGRX Assessment Report
- Transfer Impact Assessments Whitepaper
- Code of Conduct

In combination, all of these materials:

- Provide an in-depth view into Workday's data privacy, data security, and operational processes and control environments related to Workday's provision of the Service; and
- Enable our customers to conduct (via self-service) risk assessments of Workday's provision of the Service.

The validation of the operational effectiveness of our control environment is facilitated through the independent third-party auditor testing procedures performed and summarized in the Audit Reports, which are made available to our customers at any point during the subscription Order Form term. Thus, customers have independent verification of and visibility into the security controls protecting their data. Further, Workday contractually commits that it will not materially decrease the protections provided by the controls set forth in Workday's Security Exhibit and Audit Reports during the Agreement Term.

Data Privacy

Universal Data Processing Exhibit: The MSA includes a link to an exhibit that details the terms and conditions applicable to Workday's processing of Personal Data. This DPE provides our customers with contractual protections relating to Workday's compliance with data protection laws applicable to Workday as a data processor.

Additional Disclosure Restrictions: In Clause 3 of the MSA, Workday contractually commits to use Customer Content to provide the Service, subject to the terms of the Agreement.

4. **Why can't my organization's security and privacy exhibits be joined to the contract?**
   Workday maintains a formal and comprehensive security program designed to ensure the security and integrity of each customer's data, to protect against security threats and data breaches, and to prevent unauthorized access to the data of its customers. The specifics of Workday's security program are detailed in our Universal Security Exhibit, our third-party security audits, and international certifications. As a true cloud provider, Workday operates a multi-tenanted platform where all customers share a platform and single version of the Service with logical segregation between customers. All of our security controls are designed from the ground up for a cloud environment with security controls applied

to each applicable application, including all environments where data from our customers is present. Workday commits to not materially decrease the protection of the controls provided by our Audit Reports (e.g., applicable SOC1, SOC2) and the Universal Security Exhibit. In addition, our privacy controls are described in our Universal Data Processing Exhibit, so customers have contractual commitments that Workday complies with data protections laws applicable to Workday in our role as a data processor. These controls form part of our one-to-many business model and enable Workday to meet its security and data privacy commitments while also enabling Workday to continually enhance, evolve, and develop our security and privacy programs to the benefit of all customers equally. This means, however, that we cannot contractually commit to individual customers' security and privacy standards, terms, or policies without breaking our one-to-many business model. In order to provide transparency, visibility and continuous assurance to our customers as to the effectiveness of our security and privacy controls Workday conducts independent third-party audits and makes the result of these audit reports available to our customers upon request.

5. **How do we get our data back when the relationship ends?**
Customers always own their Customer Content throughout the course of the relationship (see MSA Clause 3, "Proprietary Rights"). Customers can download copies of their Customer Content stored in the Service at any time during the Term. Workday has a standard process allowing customers to make a self-service final data download during the customer's subscription term and upon termination of relationship, which can be found in the MSA (see MSA Clause 9.2, "Retrieval of Customer Content").

6. **Does Workday offer an SLA?**
Yes, Workday has a service level availability policy for Service applications as specified in the Order Form(s), so customers always know Workday's commitments regarding service levels. The success of Workday's cloud delivery business model is predicated upon the efficiency of our one-to-many infrastructure. Since Workday delivers its Service applications from the same operational business model for our entire customer base, the applicable SLA cannot be modified for individual customers. Workday provides Service Credits in the event of certain SLA Failures; these can be found in the SLA Service Credit clause of the Agreement.

7. **What is Workday's pricing methodology?**
Workday uses a subscription price model based on number of employees, users, other size metrics, and, for some Service applications, usage. Pricing is based on a firm subscription level commitment for the Order Term which cannot be reduced during that term, regardless of any reduction in customer's applicable usage metric.

8. **Does Workday provide protection against fraud in the selection process?**
Yes. Workday addresses concerns about procurement fraud a little differently from what some customers may be used to, but still offers robust protection against fraud during the selection process. Workday does not attach the RFx or proposal to its agreements, as this methodology isn't consistent with Workday's one-to-many business model. Workday's Service is highly configurable but not customizable. Workday's frequent release schedule means that any proposal describing features and functionality is a snapshot in time which becomes outdated in part by the next release. Although the configuration/deployment process is shorter with Workday's Service than with typical installed software equivalents, there are likely to be multiple additional updates by the time the Workday Service goes live, making the proposal substantially out of sync with what is being delivered.

   Instead of warranting to functional specifications in the RFx or attaching responses to the contract, Workday provides an ongoing warranty to the Workday Documentation (which is the administrative guide for the Service) that persists for the lifetime of the subscription. Workday's Documentation is online and available to customers as part of the Workday Service. This means that instead of warranting for a finite period, Workday will be warranting that as long as a customer subscribes to the Workday Service, it will materially conform to its then-current Documentation. Additionally, Workday warrants that changes to the Workday Service will not materially decrease functionality of the Workday Service during the term of the applicable Order Form. Accordingly, customers receive a long-term warranty that functionality will not materially degrade despite changes in delivery technology. Furthermore, Workday

does not limit its direct liability for fraud, so our customers have a strong protection against any kind of fraud in the procurement process. We believe that these protections offer a much stronger protection than what has historically been provided for commercial software. When vendors attach RFx and proposals to contracts, they usually do so in a way which provides a warranty that is either only for the version of the software that was current when the proposal was written, or only for a very limited time (1-2 years), so it would often expire before the customer was using the solution in production.

9. **Does Workday offer an acceptance test period?**
No. Workday's cloud-based business delivery model is fundamentally different from legacy business delivery models. Since Workday runs the Service for all customers on the same release of the applications, the viability of the Service has already been demonstrated by the existing customers who run their businesses on the same release. The concept of an acceptance test for the Service is obsolete and does not exist in Workday's business model. Deployment is a different situation and the deployment process and statement of work typically include testing to confirm that the configuration of the Service is working as expected.

10. **Will Workday permit customers to audit Workday?**
Yes, but: Workday's one-to-many business model allows Workday to make robust audit reports available free of charge to customers and the vast majority of customers, including Federal, public sector, and higher education customers, are able to use rather than conduct their own audits. Available audit reports include independent third-party audits, industry standard ISO certifications, and detailed self-assessment evaluations that Workday completes annually. These reports are available through our customer portal. We strongly encourage our customers to rely upon and use Workday's existing privacy, compliance, and security materials instead of performing any unique assessment reviews. All the same, as described in Clause 8 of the Data Processing Exhibit, customers can elect to participate in Workday's fee-based customer audit program, an audit-as-a-service offering that enables customers to conduct compliance reviews of our data security, data privacy, and other operational processes and supports their relevant audit requirements related to Workday's provision of the Service to the customer.

11. **Does Workday offer unlimited liability or a broad indemnification for all harm arising from the contract?**
Workday does not offer unlimited liability in most situations, nor does it agree to a broad indemnification clause. Workday understands that our customers are concerned about the protection of their Customer Content and the remedies available in the event of a breach. Workday has developed a structure unique in the industry because it covers the primary costs associated with a breach of personally identifiable information, providing an exceptionally high level of protection for our customers.

    - **Specified Remediation Costs *outside* Limitation of Liability:** In Clause 8.3 of the MSA, Workday agrees to pay certain remediation costs and such costs are *not* subject to any limitation of liability. Specifically, in the event that any unauthorized disclosure of or access to Personal Data is caused by Workday's breach of its security or privacy obligations, Workday will pay the reasonable and documented costs incurred by Customer in connection with the following items: (1) costs of any required forensic investigation to determine the cause of the breach, (2) providing notification of the security breach to applicable government and relevant industry self-regulatory agencies, to the media (if required by applicable law) and to individuals whose Personal Data may have been accessed or acquired, (3) providing credit monitoring service to individuals whose Personal Data may have been accessed or acquired (for a specified period), and (4) operating a call center to respond to questions from individuals whose Personal Data may have been accessed or acquired (for a specified period). These four items represent the full extent of remediation costs Workday will cover outside the limitation of liability.
    - **Indemnified claims and direct damages arising out of "bad acts" are not subject to limitation**: Workday includes several standard carveouts from its general limitation of liability, including its intellectual property indemnification obligation and damages arising from deliberate wrongdoing, gross negligence, and fraud. Workday will not consider adding simple negligence to these carve outs because we do not act as an insurer.

- **Other Damages / Breaches are subject to Limitation of Liability:** Workday also agrees to uncapped liability for our intellectual property indemnity as set forth in Clause 7 of the MSA and for breaches arising out of our gross negligence, willful misconduct or fraud as set forth in Clause 8.1 of the MSA. A fundamental principle of Workday's business model is that any other damages and any other breaches of the Agreement are subject to a limitation of liability (see Clause 8.1 of the MSA).
- **To reduce uncertainty, Workday characterizes certain damages as direct**. Government fines and third-party claims arising from a party's breach are considered direct damages but are not indemnified or unlimited (unless one of the "bad acts" carve outs applies).

12. Can Workday change the linked web terms without notifying us?

The three fundamental linked terms (Universal Security Exhibit, DPE and SLA) can all be changed over time by Workday but are subject, in their definitions, to prohibitions against material reduction of Workday's obligations. This allows us to evolve these documents to reflect changes in law, technology, and industry practice. Application-specific terms linked in an Order Form cannot be changed to materially alter security or privacy commitments and are not effective until 30 days after publication. Any change outside of that permissible scope would be subject to the MSA's Clause 10.13 requirement that amendments be signed. Workday's web terms include an archive of older versions.

13. What are the Contract Documents?

- ***Public Sector Addendum***: Contains industry specific terms applicable to Workday's US-based public sector customers. This Addendum modifies and/or is additive to the MSA and takes precedence over the MSA in the event of a conflict between terms.
- ***Universal Main Subscription Agreement***: General business and legal terms for all Workday Services.
- ***Order Forms***: Incorporate the terms of the Main Subscription Agreement and describe a specific Service subscription, training product subscription, or a defined consulting subscription. The Main Subscription Agreement is not designed for deployment engagements, which are handled under a Professional Services Agreement. Some Workday offerings are not part of the core Workday Service and additional terms for those offerings are attached to the applicable Order Form.
- ***Universal Security Exhibit***: This sets forth the minimum-security controls and procedures that Workday agrees to follow. Given the fact that the Workday Service is operated on a single code line through a shared environment and infrastructure, the security controls used by Workday apply to all customers. **This document is available at https://www.workday.com/en-us/legal/contract-terms-and-conditions/index.html and Workday does not modify its shared environment, infrastructure, or security controls for individual customers.**
- ***Universal Data Processing Exhibit***: Incorporates additional terms required by data protection laws. **This document is available at https://www.workday.com/en-us/legal/contract-terms-and-conditions/index.html and Workday does not modify its shared environment, infrastructure, security or privacy controls for individual customers.**
- ***Professional Services Agreement ("PSA")***: **used only if a customer is purchasing deployment services directly from Workday**. Has general business and legal terms related to the delivery of consulting and deployment services. If your organization is purchasing these services directly from Workday, most of our customers have found it most efficient to wait until we have completed negotiations over the Agreement to begin on the PSA; in fact, our PSA leverages the business/legal issues in the Agreement which are the same across both types of services. That said, the ownership, warranty and warranty remedies, IP infringement remedies, limitation of liability, and termination rights are different in the PSA due to the different nature of the services and will not be imported word for word.
- ***Statement(s) of Work***: Incorporate the terms of the PSA and describe a specific consulting engagement, generally for deployment of Workday's Services.

Workday's Signature Process

Workday uses Adobe Sign, an electronic signature tool which allows parties to sign electronically. Use of this process is **strongly** preferred by Workday, as it ensures the document was not altered, the document is confidential, and both Workday and the customer can track where the document is in the signature process. Many of Workday's activation processes are triggered based on the electronic signature. It is Workday's policy that the customer signs first. Use of wet signatures, or requests that Workday sign first may delay final signatures, which may affect time-based pricing incentives provided by Workday. When our Federal, Public Sector, and Public Higher Education customers have regulatory obligations which require a different process we can accommodate, but advance notice of the special signature process is critical to meeting time-based incentives. Please inform your business team as early in the process as possible when you require accommodation.

US Public Sector Addendum

This US public sector addendum ("**Public Sector Addendum**" or "**Addendum**") is incorporated into and forms part of the Universal Workday Main Subscription Agreement for Federal and SLED Customers, which is available at https://www.workday.com/en-us/legal/universal-contract-terms-and-conditions/index.html or as executed by Workday and Customer ("**MSA**" or "**Agreement**"). The version of this Addendum which is attached to or referenced in the Signature Document that also references Customer's first Order Form or in Customer's first Order Form if there is no Signature Document, will apply to all subsequent Order Forms that reference the same MSA, unless a different Addendum is referenced in such Order Form.

This Public Sector Addendum applies to United States government customers, including but not limited to entities of the United States Federal Government (each, a "Federal Customer"), as well as state entities, local entities, or public education entities created by the Laws (including constitution or statute) of the applicable state (each, a "SLED Customer"). Workday also reserves the right, at its sole discretion, to offer this Public Sector Addendum to US-based (i) private higher education entities, (ii) quasi-public entities (not otherwise qualified as a Federal Customer or a SLED Customer), such as federally funded research and development centers, and/or (iii) public healthcare entities (not otherwise qualified as a Federal Customer or a SLED Customer), provided that in order for this Public Sector Addendum to apply to such entities, it must be explicitly referenced and incorporated into the signed Signature Document or Order Form as between Workday and such entity. As applicable, an entity qualified under (i), (ii), or (iii) above will be referred to herein as an "Approved Customer"; an Approved Customer is specifically not included in the definition of "Federal Customer" or "SLED Customer" and any clauses in this Addendum indicating it applies only to a Federal Customer or a SLED Customer will not extend to an Approved Customer.

Unless otherwise defined herein, all other capitalized terms used in this Public Sector Addendum have the same meaning as set forth in the MSA.

1. **Fees.** The following sentence hereby replaces the second sentence of the "Invoices and Payments" section in MSA (currently Section 1.1): *in accordance with Florida Statutes, Section 218.70, Florida Prompt Payment Act, a "Proper" invoice is defined as an invoice that conforms to all statutory requirements. The time at which payment shall be due from Customer shall be forty-five (45) days from receipt of a Proper invoice, based on compliance with the statutory requirements set forth in Section 218.70 et al., Florida Statutes (or successor statutes)."*

2. **Taxes**. The following sentence is hereby added at the beginning of the "Taxes" clause in the MSA (currently, Clause 1.3): "*Customer is a tax-exempt entity and shall not be subject to any taxes imposed by Workday. Customer will provide Workday with a valid tax exemption certificate authorized by the appropriate taxing authority. This clause applies only if Customer has not provided Workday with a valid tax exemption certificate authorized and honored by applicable taxing authorities that covers all Taxes.*"

3. **FOIA/Public Disclosure Laws.**

   Workday acknowledges that Customer may be compelled to disclose certain Workday Confidential Information pursuant to the Federal Freedom of Information Act and/or state public disclosure Laws. A disclosure by the Customer of Workday's Confidential Information to the extent required by Law will not be considered a breach of the Agreement, provided the Customer promptly provides Workday with prior notice of such disclosure (to the extent legally permitted) in time to allow Workday to contest such disclosure, follows the process set forth in any applicable public records law(s), and provides reasonable assistance, at Workday's cost, if Workday wishes to contest the disclosure. In the event of any request by a government agency, law enforcement authority, or document subpoena for access to Customer Content, Workday will seek to redirect the inquiry to Customer. In all such cases, Workday will take all reasonable and legally permissible measures to protect the Customer Content and to inform Customer of such demand. In accordance with Section 119.0701(3)(a), Florida Statutes (or successor statutes), a request to inspect or copy public records relating to this Agreement must be made directly to Customer. Customer remains the owner and controller of its Customer Data; Customer Data may

include public records. Customer's "possession" of Customer Data includes its ability to copy and download such Customer Data through the Service. Workday does not, as part of the Service, restrict Customer's overall access to its Customer Data, but Customer has the ability to make such restrictions through the security settings of the Service which apply to an individual Authorized Party. Customer is responsible for ensuring that persons responsible for responding to public records requests have adequate security settings to access and copy the Customer Data that is responsive to the requests. If Customer does not possess the requested records, Customer will immediately notify Workday of the request, and Workday must provide the records to Customer or allow the records to be inspected or copied within a reasonable time. If Workday receives from Customer a records request related to the Agreement and believes that the requested records are not public records, then Workday will communicate its position in writing to Customer's public records custodian, with a copy to Customer's general counsel, and cite to the specific statutory provision that Workday believes justifies it position. Workday may initiate a declaratory action in a Florida circuit court for a determination whether the records requested do not qualify as a public record or whether the records are exempt from the public records law. Workday's compliance with applicable Florida public records law is a material obligation of this Agreement and all related Order Forms.

IF WORKDAY HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO WORKDAY'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:

Telephone Number: (904) 529-3604 Email Address: publicrecords@claycountygov.com. Mailing Address: POST OFFICE BOX 1366, GREEN COVE SPRINGS, FLORIDA 32043

4. **FERPA.** To the extent required for a public education SLED Customer or an Approved Customer, the parties agree to the following addition to the MSA: "*To the extent Customer is an educational institution subject to the Family Educational Rights and Privacy Act ("FERPA") and determines that Workday is a School Official for purposes of 34 CFR §99.31(a)(1)(i)(B), Workday will comply with its obligations thereunder by complying with the terms of this Agreement and the DPE.*"

5. **Business Associate Exhibit** If the Customer Content includes data that is protected by the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and Customer is a Covered Entity as defined under HIPAA, Workday's Business Associate Exhibit found at https://www.workday.com/en-us/legal/universal-contract-terms-and-conditions/index.html effective as of the Effective Date of the Agreement will apply to Workday's receipt, maintenance, or transmission of Protected Health Information from, or on behalf of Customer, as described in such Exhibit.

6. **Clause 7.2 Customer Indemnity in the MSA is replaced with the following:**

   Customer Obligations. Unless Customer is prohibited by Law from indemnifying its vendors, Customer will defend Workday, at Customer's expense, from any third-party Claim against Workday arising from Customer Content, and Customer will be directly and solely responsible for any Losses related to such Claim. If Customer is prohibited by Law from indemnifying its vendors, Customer acknowledges that it, and not Workday, is responsible for Customer Content and any other materials and data it provides to Workday and for the behavior of its Authorized Parties and the parties agree that any indemnification clause found in an Order Form's application-specific additional terms or click-through terms referenced in the Order Form will be read only as such an acknowledgement. Notwithstanding the foregoing, with respect to any indemnification by the

County provided under the Agreement, any such indemnification shall be subject to and within the limitations set forth in Section 768.28, Florida Statutes, and to any other limitations, restrictions and prohibitions that may be provided by law, and shall not be deemed to operate as a waiver of, or modification to, the County's sovereign immunity protections

7. **FOR A FEDERAL OR SLED CUSTOMER ONLY: Termination for Non-Appropriation.** To the extent required by Law, the following provision is hereby added to the end of the "Termination" clause of the MSA (currently Clause 9.1):

   Termination for Non-Appropriation. Customer is a US Federal, State, or Local governmental entity that relies on funding which is allocated at the federal, state and/or local level to fund the Service in the Agreement. Customer intends to continue the Agreement for its entire term and to satisfy its obligations thereunder. Customer will seek to obtain funding for each fiscal year of an Order Form. For each succeeding fiscal period: (a) Customer agrees to include in its budget request appropriations sufficient to cover Customer's obligations under the Agreement; (b) Customer agrees to use all lawful and reasonable means to secure appropriations; and (c) Customer agrees it will not use non-appropriations as a means of terminating the Agreement in order to acquire functionally equivalent products or services from a third party. If funds are not appropriated or otherwise made available to support continuation of performance in a subsequent fiscal period, Customer may terminate the impacted portion of an Order Form, in whole or in part. In accordance with the foregoing, Customer will give Workday written notice thirty (30) days prior to the effective date of any such termination. All obligations of Customer to make payments after the termination date will cease and all Workday obligations to provide the Service will terminate. Notwithstanding the foregoing, Customer will pay for (i) the entire time period the Service was made available to Customer prior to Workday's receipt of notice of termination for non-appropriation; and (ii) for all amounts and Service periods for which Customer has received services. Customer will not execute any Order Form unless funds have been appropriated for at least the first year's subscription fee. Upon termination, Customer will remit all amounts due, and all costs reasonably incurred up to the date of termination. Upon request by Workday, Customer will identify to Workday the extent to which funds have been allocated for individual Order Forms throughout the term of the Agreement.

8. **Background Check.** Unless prohibited by law, Workday agrees to conduct (or has previously conducted) a criminal background check on personnel employed by Workday (or will require its subcontractors to conduct a background check on their own personnel) who will have access to Customer Content. Such background check will be in the form generally used by Workday in its initial hiring of employees or contracting for contractors or, as applicable, during the employment-screening process. Workday will not allow any person performing under the Agreement on behalf of Workday to be assigned to have access to Customer Content whose background check revealed a conviction of any violent crime or crime involving theft, dishonesty, moral turpitude, breach of trust, or money laundering.

9. **Assignment.** In the event of an M&A assignment, the non-assigning party will be entitled to request from the assignee reasonable information to demonstrate that the assignee has the necessary resources and expertise to provide the Service. Failure to provide such information will be a material breach of the Agreement.

10. **Federal Government End Use.** Workday's offering constitutes 'commercial items' as defined under FAR 2.101. Workday's contracting documents are in conformance with Workday's commercial item offerings and tailoring of acquisition terms is pursuant to FAR 12.302(b). If you are a FAR governed Federal Customer, Workday agrees that the resulting contract will include the mandatory FAR commercial flow downs for a subcontractor under FAR 52.244-6. Additionally, the parties agree that the purpose of the Agreement is to provide a sophisticated integrated system solution, principally for the provision of a product, not a service and as such, neither the Service Contract Act nor its related statutes or regulations apply to Workday's performance hereunder.

11. **Use by Other Entities.** The parties agree that other United States public entities, including state agencies, local governments, courts, and public institutions of higher education may utilize the terms of the Agreement to purchase the Service from Workday for agreements commencing no later than 5 years after the Effective Date of the Agreement. Workday may extend the availability of the Agreement for such use in its sole and reasonable discretion. The parties understand that pricing is specific to Pricing Metrics and the choice of Workday Service components and other entities will not necessarily pay the same price as Customer. Any such other entity will be responsible for complying with its relevant procurement rules and regulations. Customer will in no way whatsoever incur any liability to Workday, such entities, or others in relation to specifications, delivery, payment, or any other aspect of actions or omissions by such entities. An entity wishing to utilize the Agreement will have a copy of the Agreement executed in its own name and any Order Forms will be in such entity's name. The parties agree that Workday can disclose the Agreement, all exhibits, and any applicable Order Forms to an entity seeking to make use of this Clause.

12. **Publicity**. Except as set forth in this clause, Workday will not use Customer's name, logos or trademarks without the prior written consent of Customer in any written press releases, advertisements and/or marketing materials. Notwithstanding the foregoing, Workday may use Customer's name and logo in lists of customers and on its website, including, but not limited to, Workday's community portal; however, such usage will not be classified as an advertisement but only identification as an entity who receives the Service from Workday. Workday will comply with Customer's trademark and logo usage guidelines if they are provided to Workday by Customer. For the avoidance of doubt, this clause does not prohibit Workday from referencing Customer's name in a verbal format. Individual Order Forms may have more expansive publicity rights.

13. **FOR A FEDERAL OR SLED CUSTOMER ONLY: Governing Law.** The parties agree that notwithstanding the "Governing Law" clause of the MSA (currently Clause 10.7), the following will apply:

    a. For a Federal Customer only: this Addendum and the Agreement and any disputes arising out of or related thereto will be governed by U.S. Federal Law. Any language requiring dispute resolution in a specific forum or venue that is different from that prescribed by Federal Law is deleted and superseded by the forum or venue required by Law. If Workday believes a Federal Customer is in breach of the Agreement, Workday will pursue its rights under the Contract Disputes Act or other applicable Law while continuing performance as set forth in Federal Acquisition Regulation 52.233–1 (Disputes).

    b. For a SLED Customer only: this Addendum and the Agreement and any disputes arising out of or related thereto will be governed by the Laws of the state pursuant to which Customer is created, or else the state in which Customer's primary headquarters or main office is geographically located. With respect to all disputes arising out of or related to this Addendum and the Agreement, the parties consent to exclusive jurisdiction and venue in the state and federal courts located in such state.

14. **Order of Precedence:** The second sentence of MSA Clause 10.13, "Miscellaneous" is hereby replaced with the following: In the event of a conflict, the provisions of an Order Form will take precedence over provisions of this MSA as modified by the US Public Sector Addendum and any other exhibit or attachment with respect to the Service described on that Order Form, except that no terms in or attached to an Order Form shall modify clauses 5 and 13 of the US Public Sector Addendum unless the main body of the Order Form specifically states that such changes as apply to clauses 5 or 13 of the US Public Sector Addendum.

15. **E-Verify Compliance.** Customer is obligated to comply with the provisions of Section 448.095, Florida Statutes, "Employment Eligibility." Compliance with Section 448.095, Fla. Stat., includes, but is not limited to, utilization of the E-Verify System to verify the work authorization status of all newly hired employees. Workday affirms and represents that it is registered with the E-Verify System and will continue to use E-Verify (or an equivalent successor program, if applicable) as required by Section 448.095, Florida Statutes during the Term of this Agreement.

16. **Scrutinized Companies.** Workday is aware of and understands the provisions of Section 287.133(2)(a), Florida Statutes and Section 287.134(2)(a), Florida Statutes. As required by Section 287.135(5), Florida Statutes, Workday certifies that it is not: (1) listed on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, Florida Statutes, (2) engaged in a boycott of Israel, (3) listed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to Section 215.473, Florida Statutes, or (4) engaged in business operations in Cuba or Syria. Customer may exercise its termination rights herein if Workday knowingly submits a false certification as to the above, or if Workday is placed on the Scrutinized Companies that Boycott Israel List, engages in a boycott of Israel, is placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or has engaged in business operations in Cuba or Syria.

17. **Human Trafficking Attestation.** In compliance with Section 787.06 (14), Florida Statutes, the undersigned, on behalf of Workday, a nongovernmental entity, hereby attests to the best of its knowledge as follows:

    a) Workday does not use *coercion* for *labor* or *services*, as such italicized terms are defined in Section 787.06, Florida Statutes, as may be amended from time to time.
    b) If, at any time in the future, Workday does use coercion for labor or services, Workday will immediately notify the County and no contracts may be executed, renewed, or extended between the parties.
    c) By execution of the Agreement, the undersigned represents that undersigned has read the foregoing statements and confirms that the facts stated in it are true and are made for the benefit of, and reliance by the County.

18. **Definitions**: A new definition is added to MSA Clause 11 as follows:

"**US Public Sector Addendum**" or "**Public Sector Addendum**" means the US Public Sector Addendum found at https://www.workday.com/en-us/legal/universal-contract-terms-and-conditions/index.html as of the date of first Signature Document referencing this MSA if no US Public Sector Addendum is attached to the Signature Document, or the US Public Sector Addendum attached to the Signature Document, if one is attached. No portion of a clause labeled "FAQ" or "Frequently Asked Questions" is part of the US Public Sector Addendum.

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Agenda Item
Clay County Board of County Commissioners

Clay County Administration Building
Tuesday, November 25 4:00 PM

TO: Board of County Commissioners DATE:

FROM: Administrative and
Contractual Services

SUBJECT:
A) Approval of the Amendment to Agreement No. 2024-2025-68 with Stryker Procare Services to include fifty (50) LifePak 35 Monitors/Defibrillators to the Preventative Maintenance Agreement September 30, 2026 in the amount of $99,916.50.
B) Approval of advanced payment.
Funding Source(s):
General Fund - Rescue Services - Repair & Maintenance
Fire Control MSTU Fund - Fire Control MSTU - Repair & Maintenance

AGENDA ITEM TYPE:

BACKGROUND INFORMATION:
Clay County Public Safety currently uses Stryker devices and equipment to facilitate patient care. These monitors were previously purchased and are being added to the current Procare Services Preventative Maintenance Agreement. These devices are critical to first responders when performing life-saving efforts in emergency situations and therefore require updates, maintenance, and repairs to ensure proper function. Stryker is the only authorized service provider with access to proprietary software necessary to perform proper maintenance and repairs and therefore were previously approved as a sole source provider of Stryker ProCare Services.

Is Funding Required (Yes/No):
Yes

If Yes, Was the item budgeted (Yes\No\N/A):
Yes

Funding Source:
General Fund - Rescue Services - Repair & Maintenance

Fire Control MSTU Fund - Fire Control MSTU - Repair & Maintenance
Account No:
FD1000 - CC1169- SC546101
FD1030 - CC1154- SC546101

Sole Source (Yes\No):	Advanced Payment (Yes\No):
No	**Yes**

ATTACHMENTS:

	Description	Type	Upload Date	File Name
	Contracts_Stryker Procare Agreement	Cover Memo	11/20/2025	BidBackup_No._2425-123_PUBLIC_Finaldsada.pdf

REVIEWERS:

Department	Reviewer	Action	Date	Comments
Administrative and Contractural Services	Streeper, Lisa	Approved	11/19/2025 - 4:21 PM	Item Pushed to Agenda

stryker

PREVENTATIVE MAINTENANCE

Quote Number: 11141261
Version: 1
Prepared For: CLAY COUNTY, FLORIDA

Rep: Kellie Smith
Email:
Phone Number:

GPO: CUSTOMER CONTRACT

Service Rep: Gary Patterson
Email: gary.patterson@stryker.com

Contract Start: 12/01/2025
Contract End: 09/30/2026

Delivery Address		Sold To - Shipping		Bill To Account	
Name:	CLAY COUNTY FIRE RESCUE	Name:	CLAY COUNTY FIRE RESCUE	Name:	CLAY COUNTY
Account #:	20067500	Account #:	20067500	Account #:	20019514
Address:	2519 STATE ROAD 16 W	Address:	2519 STATE ROAD 16 W	Address:	POBox 988
	GREEN COVE SPRINGS		GREEN COVE SPRINGS		GREEN COVE SPRINGS
	Florida 32043-4819		Florida 32043-4819		Florida 32043-0988

ProCare Products:

#	Product	Description	Months	Qty	Sell Price	Total
1.0	LIFEPK35-FLD-PRO	ProCare-SVC-LP35-FIELD-REPAIR √ Parts, Labor, Travel √ Preventative Maintenance √ Batteries Service	10	50	$1,998.33	$99,916.50
			ProCare Total:			$99,916.50

Price Totals:

This is not an invoice

stryker

PREVENTATIVE MAINTENANCE

Quote Number:	11141261		
Version: Prepared	1		
For:	CLAY COUNTY, FLORIDA	Rep:	Kellie Smith
		Email:	
		Phone Number:	
GPO:	CUSTOMER CONTRACT	Service Rep:	Gary Patterson
		Email:	gary.patterson@stryker.com
Contract Start:	12/01/2025		
Contract End:	09/30/2026		

Betsy Condon

Authorized Customer Signer (Printed) Date

Stryker Authorized Signature (Printed) Date

Authorized Customer Signature Date

Stryker Authorized Signature Date

Purchase Order Number

ATTEST:

Tara S. Green
Clay County Clerk of Court and Comptroller
Ex Officio Clerk to the Board

Service Terms and Conditions:
The Terms and Conditions of this quote and any subsequent purchase order of the Customer are governed by the Terms and Conditions associated with the parties' written Agreement effective October 1, 2024, associated with Quote 10937509 and identified by the County as 2024/2025-68.

This is not an invoice

Equipment Service Plan

Line Item #	Model	Serial #
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51392339
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51397055
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51397096
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51397263
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51397290
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51397449
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51398208
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51398257
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51398261
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51398273
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51406852
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51407790
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51407904
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51408292
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51408772
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51408820
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51408852
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51409817
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51409857
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51409870
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51409918
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51409932
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51409943
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51409990
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51410025
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51410042
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51410083
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51410168
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51410208
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51410320
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51410361
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51410366
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51410439
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51410479
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51327582
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51327735
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51327813
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51328430
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51335582
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51348395
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51348661
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51348823
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51348883
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51395317
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51395367
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51396105
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51396422
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51396568

1.0	ProCare-SVC-LP35-FIELD-REPAIR	51396968
1.0	ProCare-SVC-LP35-FIELD-REPAIR	51397029

Agenda Item
Clay County Board of County Commissioners

Clay County Administration Building
Tuesday, November 25 4:00 PM

TO: Board of County Commissioners DATE:

FROM: Megan Covey, Grants Director

SUBJECT:
Approval of the Second Modification to Federally Funded HMGP Subaward and Grant Agreement No. 2022/2023-255 (FDEM Agreement No.: H0971) with the Florida Division of Emergency Management Re: Indigo Branch, Erosion Control Phase1 reinstating and extending the agreement through June 30, 2026.
Funding Source:
Capital Improvement Plan (CIP) Projects Fund-All Grants Organization-FEMA Hazard Mitigation – Indigo Branch Drainage Design-Indigo Branch Drainage - Design-Infrastructure Expense

AGENDA ITEM TYPE:

BACKGROUND INFORMATION:
The purpose of this Scope of Work is to improve erosion control of the Indigo Branch channel, which is being funded through a HMGP grant, approved by the Florida Division of Emergency Management (Division) and the Federal Emergency Management Agency (FEMA). An extension was previously approved by the Board at the September 23, 2025 Board meeting, however FDEM was not able to execute the amendment prior to the previous extension date (September 30, 2025) and requested to update the extension date. All other terms and conditions of the original funding agreement remain the same.

Is Funding Required (Yes/No):
Yes

If Yes, Was the item budgeted (Yes\No\N/A):
Yes

Funding Source:
Capital Improvement Plan (CIP) Projects Fund-All Grants Organization-FEMA Hazard Mitigation – Indigo Branch Drainage Design-Indigo Branch Drainage - Design-Infrastructure Expense
Account No.:

FD3003-CC1233-PRJ100450-GR010110-SC563000

Sole Source (Yes\No):	Advanced Payment (Yes\No):
No	**No**

ATTACHMENTS:

	Description	Type	Upload Date	File Name
🗋	Contracts_FDEM Indigo Branch	Cover Memo	11/20/2025	FDEM_MOD2_Indigo_Branch_Grant_Agreementdsada.pdf

REVIEWERS:

Department	Reviewer	Action	Date	Comments
Administrative and Contractural Services	Streeper, Lisa	Approved	11/19/2025 - 4:21 PM	Item Pushed to Agenda

SUB-RECIPIENT AGREEMENT CHECKLIST

DIVISION OF EMERGENCY MANAGEMENT
MITIGATION BUREAU
FISCAL OPERATIONS UNIT
HMGP

REQUEST FOR REVIEW AND APPROVAL	
SUB-RECIPIENT:	Clay County
PROJECT #:	4486-113-R
PROJECT TITLE:	Clay County, Indigo Branch, Erosion Control - Phase I
CONTRACT #:	H0971
MODIFICATION #:	Two

SUB-RECIPIENT REPRESENTATIVE (POINT OF CONTACT)	
	Megan Covey Grants Director 477 Houston Street Green Cove Springs, Florida 32043

Enclosed is your copy of the proposed contract/modification between **Clay County** and the Florida Division of Emergency Management (FDEM).

	COMPLETE
☒	This form is required to be included with all Reviews, Approvals, and Submittals
☒	Reviewed and Approved
☒	Signed & Dated Electronic Copy by Official Representative
☒	**Copy of the organization's resolution or charter** that specifically identifies the person or position that is authorized to sign, if not Chairman, Mayor, or Chief
☐	Attachment I - Federal Funding Accountability and Transparency Act (FFATA) - completed, signed, and dated ☒ N/A for Modifications or State Funded Agreements
☐	Attachment K – Certification Regarding Lobbying - completed, signed, and dated ☒ N/A for Modifications or State Funded Agreements
☒	Attachment L – FACTS - completed, signed, and dated ☐ N/A for Modifications or State Funded Agreements
☐	Attachment M – Foreign County of Concern Affivadit completed, signed, and dated ☒ N/A for Modifications or State Funded Agreements
☒	Electronic Submittal to the Grant Specialist

If you have any questions regarding this contract, or who is authorized to sign it, please contact your Project Manager at (850) 328-3153 or email me at Ellen.White@em.myflorida.com.

Contract Number: H0971

Project Number: 4486-113-R

MODIFICATION TO SUBGRANT AGREEMENT BETWEEN THE DIVISION OF EMERGENCY MANAGEMENT AND CLAY COUNTY

This Modification Number Two made and entered into by and between the State of Florida, Division of Emergency Management ("the Division"), and Clay County ("the Sub-Recipient") to modify Contract Number H0971, dated, October 11, 2023 ("the Agreement").

WHEREAS, the Division and the Sub-Recipient have entered into the Agreement, pursuant to which the Division has provided a subgrant to the Sub-Recipient under the Hazard Mitigation Grant Program of $196,739.80, in Federal Funds; and

WHEREAS, the Division and the Sub-Recipient intend to modify the Agreement; and

WHEREAS, the Agreement expired on December 31, 2024; and

WHEREAS, the Division and the Sub-Recipient intend to reinstate and extend the terms of the Agreement.

NOW, THEREFORE, in consideration of the mutual promises of the parties contained herein, the parties agree as follows:

1. The Agreement is hereby reinstated and extended as though it had never expired.

2. Paragraph 8 of the Agreement is hereby amended to read as follows:
   (8) PERIOD OF AGREEMENT
   This Agreement shall begin October 11, 2023 and shall end June 30, 2026, unless terminated earlier in accordance with the provisions of Paragraph (17) of this Agreement.

3. The Attachment A to the Agreement is hereby modified as set forth in 2nd Revision Attachment A to this Modification, a copy of which is attached hereto and incorporated herein by reference.

4. All provisions of the Agreement being modified and any attachments in conflict with this Modification shall be and are hereby changed to conform with this Modification, effective on the date of execution of this Modification by both parties.

5. All provisions not in conflict with this Modification remain in full force and effect, and are to be performed at the level specified in the Agreement.

6. Quarterly Reports are due to the Division no later than 15 days after the end of each quarter of the program year and shall be sent each quarter until submission of the administrative close-out report. The ending dates for each quarter of the program year are March 31, June 30, September 30 and December 31.

7. Attachment L - Florida Accountability Contract Tracking System (FACTS) Requirements for Non-profit Organizations Under Section 216.1366, Florida Statutes, Instructions and Worksheet is hereby incorporated into the Agreement and is required to be completed by the subrecipient and returned the Division.

IN WITNESS WHEREOF, the parties hereto have executed this Modification as of the dates set out below.

SUB-RECIPIENT: CLAY COUNTY

By:_____

Name and Title: Betsy Condon, Chairman

Date: _____

ATTEST:

_____
Tara S. Green
Clay County Clerk of Court and Comptroller
Ex Officio Clerk to the Board

STATE OF FLORIDA
DIVISION OF EMERGENCY MANAGEMENT

By:_____

Name and Title: Kevin Guthrie, Director

Date: _____

Attachment A

(2nd Revision)

Budget and Scope of Work

STATEMENT OF PURPOSE:

The purpose of this Scope of Work is flood risk reduction of the Indigo Branch channel in Orange Park, Clay County, Florida, funded through the Hazard Mitigation Grant Program (HMGP) **DR-4486-113-R**, as approved by the Florida Division of Emergency Management (Division) and the Federal Emergency Management Agency (FEMA).

The Sub-Recipient, Clay County, shall conduct Phase I of this project, which includes the preliminary engineering designs and calculations, surveys, permitting, and notices. No construction activities are approved at this time. The Sub-Recipient shall complete the Phase I work in accordance with all applicable federal, state and local laws, regulations and codes.

PROJECT OVERVIEW:

As a Hazard Mitigation Grant Program project, the Sub-Recipient proposes flood risk reduction improvements to mitigate erosion, at four locations along the Indigo Branch channel located in Orange Park, Florida, 32073. Specifically, the project proposes improvements to the channel at the south fork box culvert, the north fork box culvert, the embankment adjacent to the property located at 5480 Sylvan Court, and along the embankment adjacent to the properties located at 3512 Sheldon Road, 3518 Sheldon Road, 3524 Sheldon Road and 3530 Sheldon Road.

The scope of work is for Phase I only, which includes but is not limited to surveying, engineering, design, plans preparation, permitting and bidding for the proposed project, for Phase II approval. No construction activities for this project have been approved.

When completed, the Sub-Recipient shall provide deliverables for Phase II review of the following proposed activities.

The Phase II proposed scope of work shall provide protection by mitigating erosion. The proposed mitigation at the south fork box culvert is located at the downstream end of the culvert. The work shall include stabilizing the backfill and embankment to support the box culvert and rigid ditch lining. This work also includes limited excavation behind the headwall to evaluate for structural deficiencies. Any observed joint separations shall be sealed. The drainage pipes stubbing through the channel embankment shall also be replaced to match the proposed finish grade. The damaged channel lining downstream of the culvert shall be demolished and graded to match the pre-development condition and include new concrete channel lining. At the north fork box culvert, the proposal includes work upstream and downstream of the culvert. The work at the upstream end includes installing backfill and stabilizing the embankment to support the new sidewalk, guard rail, and concrete ditch lining. The design also includes constructing header curbs and a concrete flume under the guardrail to isolate the runoff to avoid future embankment erosion. The fill eroded around the posts shall be replaced, compacted, and sodded. This work includes the replacement of any sidewalk and guardrail systems that may be damaged during construction. Any damaged segments of the receiving ditch also shall be reestablished and fortified for stability and erosion protection. At the downstream end of the culvert, the damaged ditch lining shall be demolished, and the channel and embankments shall be restabilized and graded to match the supporting design.

The other two locations are along the embankments adjacent to the residential property located at 5480 Sylvan Court, and along four properties on Sheldon Road. The proposed mitigation along these embankments includes clearing and grubbing of approximately 1.0-1.5 acres for site preparation to be stabilized with compacted backfill and fortified with a combination of sheet pile walls and gabion baskets. Channel deficiencies and failures within different segments of Indigo Branch have occurred due to prolonged erosion. The channel destabilization is the main source of damages and is endangering surrounding structures and infrastructure due to the increasing possibility of unexpected slope failure. The proposed erosion control activities shall reduce the possibility of additional damages to the

surrounding community and infrastructure.

The project shall be designed to provide protection against a 25-year storm event. Activities shall be completed in strict compliance with Federal, State and Local applicable Rules and Regulations.

Project Locations:

ID#	Location	Coordinates	
1)	Orange Park, Florida 32065 and 32073	N	(30.138017, -81.761339)
		W	(30.134603, -81.765136)
		SE	(30.132208, -81.755575)

TASKS & DELIVERABLES:

A) Tasks:

1) The Sub-Recipient shall procure the services of a qualified and licensed Florida contractor and execute a contract with the selected bidder to complete the Phase I scope of work as approved by the Division and FEMA. The Sub-Recipient shall select the qualified, licensed Florida contractor in accordance with the Sub-Recipient's procurement policy as well as all federal and state laws and regulations.

   All procurement activities shall contain sufficient source documentation and be in accordance with all applicable regulations.

   The Sub-Recipient and contractor shall be responsible for maintaining a safe and secure worksite for the duration of the work. The contractor shall maintain all areas in a neat and presentable condition.

   The Sub-Recipient shall ensure that no contractors or subcontractors are debarred or suspended from participating in federally funded projects.

   The selected contractor shall have a current and valid occupational license/business tax receipt issued for the type of services being performed. The Sub-Recipient shall provide documentation demonstrating the results of the procurement process. This shall include a rationale for the method of procurement and selection of contract type, contractor selection and/or rejection and bid tabulation and listing, and the basis of contract price.

   The Sub-Recipient shall provide an executed "Debarment, Suspension, Ineligibility, Voluntary Exclusion Form" for each contractor and/or subcontractor performing services under this agreement.

   Executed contracts with contractors and/or subcontractors shall be provided to the Division by the Sub-Recipient.

   The Sub-Recipient shall provide copies of professional licenses for contractors selected to perform services. The Sub-Recipient shall provide a copy of a current and valid occupational license or business tax receipt issued for the type of services to be performed by the selected contractor.

2) The Sub-Recipient shall monitor and manage the Phase I portion of this project in accordance with the Hazard Mitigation Grant Program application and supporting documentation as submitted to the Division and subsequently approved by the Division and FEMA. The Division and FEMA shall render a Phase II determination upon completion of the review of Phase I deliverables. No construction activities are approved at this time. The Sub-Recipient shall ensure that all applicable state, local and federal laws and regulations are followed and documented, as appropriate.

   Phase I consists of fees; for conducting survey, flood risk reduction study, engineering, design, public notices, and/or permitting associated with the modification(s) needed to upgrade the flood risk reduction. Verification of upstream and downstream impacts shall be necessary for determining project eligibility.

   All Phase I work shall be completed in accordance with all applicable state, local and federal laws and regulations and documented, as appropriate.

   Upon completion of Task 2, the Sub-Recipient shall submit the following documents with sufficient supporting documentation and provide a summary of all scope of work changes, if any.

   a) Two sets of engineering Signed/Sealed final design and analysis, surveying, and any study and/or completed information to identify the risk of total failure if the project is not implemented and the

effects, in terms of damage reduction, at the level of protection the project is designed to protect. Losses before and after mitigation may include structural, content, displacement, road closure duration, or any other needed to show the improvements after the mitigation project is implemented.

b) Construction Plans / bid documents.

c) Revised cost estimate for Phase II – construction (include Phase I costs), to implement the design project.

d) Design documents shall provide a detailed description which includes specifics on project scope of work, depth and extent of ground disturbance at all construction locations of the project.

e) Color maps including topographical, aerial, and ground disturbance.

f) Color photographs of the project area and areas of ground disturbance.

g) Copy of all environmental permits or applications; any obtained from the Florida Department of Environmental Protection (FDEP), and/or local Water Management District (WMD) shall be required. Any conditions for compliance shall be included in the final design plans, narrative and project implementation actions.

h) Copy of the United States Army Corps of Engineers (USACE) permit or Florida Department of Environmental Protection (FDEP) Section 404 permit or No Permit Required notification.

i) Any other documentation requested by the Division, not limited to Project Conditions and Requirements herein.

3) During the course of this agreement, the Sub-Recipient shall submit requests for reimbursement. Adequate and complete source documentation shall be submitted to support all costs (federal share and local share) related to the project. In some cases, all project activities may not be fully complete prior to requesting reimbursement of costs incurred in completion of this scope of work; however, a partial reimbursement may be requested.

The Sub-Recipient shall submit an Affidavit signed by the Sub-Recipient's project personnel with each reimbursement request attesting to the completion of the work, that disbursements or payments were made in accordance with all agreement and regulatory conditions, and that reimbursement is due and has not been previously requested.

The Sub-Recipient shall maintain accurate time records. The Sub-Recipient shall ensure invoices are accurate and any contracted services were rendered within the terms and timelines of this agreement. All supporting documentation shall agree with the requested billing period. All costs submitted for reimbursement shall contain adequate source documentation which may include but not be limited to: cancelled checks, bank statements, Electronic Funds Transfer, paid bills and invoices, payrolls, time and attendance records, contract and subcontract award documents.

Direct Expenses: The Sub-Recipient shall pre-audit bills, invoices, and/or charges submitted by the contractors and subcontractors and pay the contractors and subcontractors for approved bills, invoices, and/or charges. Sub-Recipient shall ensure that all contractor/subcontractor bills, invoices, and/or charges are legitimate and clearly identify the activities being performed and associated costs.

Sub-Recipient Management Costs (SRMC) expenditure must adhere to FEMA Policy #104-11-1 HMGP Management Costs (Interim) signed November 14, 2018. FEMA defines management costs as any: Indirect costs, Direct administrative costs, and other administrative expenses associated with a specific project. Administrative costs are expenses incurred by a Sub-Recipient in managing and administering the federal award to ensure that federal, state requirements are met including: solicitation, development, review, and processing of sub-applications; delivery of technical assistance; quarterly progress and fiscal reporting; project monitoring; technical monitoring; compliance activities associated with federal procurement requirements; documentation of quality of work verification for quarterly reports and closeout; payment of claims; closeout review and liquidation; and records retention.

Any activities that are directly related to a project are not eligible under management costs. For example, architectural, engineering, and design services are project costs and cannot be included under management costs. Similarly, construction management activities that manage, coordinate, and

supervise the construction process from project scoping to project completion are project costs. These activities cannot be included under management costs.

Due to Strategic Funds Management (SFM), SRMC Interim Policy requires management costs to be obligated in increments sufficient to cover Sub-Recipient needs, for no more than one year, unless contractual agreements require additional funding. FEMA has established a threshold where annual increments will be applied to larger awards allowing smaller awards to be fully obligated. Obligations will be handled by the size of the total subaward.

The Sub-Recipient shall pre-audit all SRMC source documentation – personnel, fringe benefits, travel, equipment, supplies, contractual, and indirect costs. A brief narrative is required to identify what the funds will be used for. Documentation shall be detailed and clearly describe each approved task performed, hours devoted to each task, and the hourly rate charged including enough information to calculate the hourly rates based on payroll records. Employee benefits and tasks shall be clearly shown on the Personnel Activity Form, and all Personnel or Contractual SRMC shall be invoiced separate from all other project costs.

Project Management Expenses (only applies to disasters prior to August 1, 2017, all others adhere to FEMA Policy #104-11-1 for SRMC): The Sub-Recipient shall pre-audit source documentation such as payroll records, project time sheets, attendance logs, etc. Documentation shall be detailed information describing tasks performed, hours devoted to each task, and the hourly rate charged for each hour including enough information to calculate the hourly rates based on payroll records. Employee benefits shall be clearly shown.

The Division shall review all submitted requests for reimbursement for basic accuracy of information. Further, the Division shall ensure that no unauthorized work was completed prior to the approved project start date by verifying vendor and contractor invoices. The Division shall verify that reported costs were incurred in the performance of eligible work, that the approved work was completed, and that the mitigation measures are in compliance with the approved scope of work prior to processing any requests for reimbursement.

Review and approval of any third-party in-kind services, if applicable, shall be conducted by the Division in coordination with the Sub-Recipient.

Quarterly reports shall be submitted by the Sub-Recipient and received by the Division at the times provided in this agreement prior to the processing of any reimbursement.

The Sub-Recipient shall submit to the Division requests for reimbursement of actual Phase I costs related to the project as identified in the project application and this scope of work. The Requests for Reimbursement (RFR) shall include:

a) Contractor, subcontractor, and/or vendor invoices which clearly display dates of services performed, description of services performed, location of services performed, cost of services performed, name of service provider and any other pertinent information;

b) Proof of payment from the Sub-Recipient to the contractor, subcontractor, and/or vendor for invoiced services;

c) Clear identification of amount of costs being requested for reimbursement as well as costs being applied against the local match amount.

The Sub-Recipient’s Request for Reimbursement shall include the final Phase I project cost. Supporting documentation shall show that all contractors and subcontractors have been paid.

B) Deliverables:

Mitigation Activities consist of Phase I activities, which include engineering, designing, plans preparation, permitting and bidding for the proposed project, for Phase II review and approval, to implement measures for flood risk reduction at four locations along the Indigo Branch channel located in Orange Park, Florida 32073.

The project shall be designed to provide protection against a 25-year storm event. Activities shall be completed in strict compliance with Federal, State and Local applicable Rules and Regulations.

Provided the Sub-Recipient performs in accordance with the Scope of Work outlined in this Agreement, the Division shall reimburse the Sub-Recipient based on the percentage of overall project completion.

PROJECT CONDITIONS AND REQUIREMENTS:

C) Engineering:

1) The Sub-Recipient shall submit signed and sealed Engineering plans that clearly show the engineer's estimate of the pre and post-mitigation effects of the proposed project and the relationship of the damages to be mitigated (commensurate with the level of funding requested). The City shall submit any study and/or completed information to identify the risk of total failure if the project is not implemented and the effects, in terms of damage reduction, at the level of protection the project is designed to protect. Losses before and after mitigation may include structural, content, displacement, road closure duration, or any other needed to show the improvements after the mitigation project is implemented.
2) Demonstrate mitigation effectiveness, in part, by showing the physical location(s) and elevation(s) of the infrastructure/structures that are being damaged and FEMA Special Flood Hazard Areas on the same plan.
3) Submit a refined cost estimate, to include final Phase I Fees and Phase II Construction Materials and Labor.

D) Environmental:

1) Any change to the approved scope of work shall require re-evaluation for compliance with NEPA and other Laws and Executive Orders.
2) Acceptance of federal funding requires the Sub-Recipient to comply with all federal, state, and local laws. Failure to obtain all appropriate federal, state, and local environmental permits and clearances may jeopardize federal funding.
3) Meet all required Environmental laws and policies, and all necessary Environmental compliance documents shall be obtained as applicable.
    a) Consultation with the United States Army Corps of Engineers (USACE) or the Florida Department of Environmental Protection (FDEP) is required. A Section 404 permit or No Permit Required shall be submitted.
    b) Copy of all environmental permits or applications; any obtained from the Florida Department of Environmental Protection (FDEP), and/or local Water Management District (WMD) shall be submitted. Any conditions for compliance shall be included in the final design plans, narrative, and project implementation actions.
4) Historical Preservation compliance documents shall be obtained. Review documentation required:
    a) Color maps including topographical and aerial with the project location clearly marked.
    b) Color photographs of any area with ground disturbance (electronic).
    c) Indicate if project site is located within a designated historic district or historic neighborhood.
5) Tribal Consultation shall be required for proposed ground disturbing activities. The following documents shall be required and submitted as part of deliverables:

a) Color ground disturbance maps showing the full extent of the project footprint and depth of ground disturbance. Geographic latitude/longitude (decimal degree format) of the proposed construction areas and staging areas.

b) General description of the type of construction equipment that may be used during the proposed project's implementation and what activities it will facilitate.

c) Previous and current use of proposed project area.

d) Any known site work or historic uses for the proposed location.

e) Any available studies that may have taken place on the property.

6) Phase I of this project is approved with the condition that the above list of deliverables shall be submitted for review and approval by the Division and FEMA before Phase II is considered.

7) No construction work may begin until Phase II is approved by the Division and FEMA.

E) <u>Programmatic:</u>

1) A change in the scope of work *must* be approved by the Division and FEMA in advance regardless of the budget implications.

2) The Sub-Recipient must notify the Division as soon as significant developments become known, such as delays or adverse conditions that might raise costs or delay completion, or favorable conditions allowing lower costs or earlier completion.

3) The Sub-Recipient must "obtain prior written approval for any budget revision which would result in a need for additional funds" [44 CFR 13(c)], from the Division and FEMA.

4) A Public Notice shall be published to notify interested parties of the proposed activity. Notices shall be published in a manner that anyone that may be affected or interested in this project has access to the posting, using the Division template, as applicable.

5) Any extension of the Period of Performance shall be submitted to FEMA 60 days prior to the expiration date. Therefore, any request for a Period of Performance Extension shall be in writing and submitted, along with substantiation of new expiration date and a new schedule of work, to the Division a minimum of seventy (70) days prior to the expiration date, for Division processing to FEMA.

6) A copy of the executed subcontract agreement must be forwarded to the Division within 10 days of execution.

7) Phase I – Design of this project is approved with the condition that the enclosed list of deliverables shall be submitted, 30 days prior to the Period of Performance date, for review and approval by the Division, for submittal to FEMA before Phase II – Construction is considered.

8) When Phase I is completed, the Sub-Recipient must provide 100% completed designs, calculations, a full set of signed and sealed plans and, permits for a Phase II review. A final BCA using developed technical data and study results will take place. The data inputs to the final BCA for Phase II approval, must be based on the inputs and outputs of a hazard related study such as erosion, Hydraulic & Hydrologic study, damage calculations, road closures, etc. No assumptions or historical damage will be acceptable for final BCA of Phase II approval. No construction activities for this project have been approved.

9) The Sub-Recipient must avoid duplication of benefits between the HMGP and any other form of assistance, as required by Section 312 of the Stafford Act, and further clarification in 44 CFR 206.191.

10) Per FEMA Hazard Mitigation Assistance Guidance Part VI, D.3.4 – Contingency funds are not automatically available for use. Prior to their release, contingency funds must be re-budgeted to another direct cost category and identified. Post-award changes to the budget require prior written approval from the Division (FDEM). The written request should demonstrate what unforeseen condition related to the project arose that required the use of contingency funds.

11) Sub-Recipient Management Costs (SRMC), implemented under the Disaster Relief and Recovery Act of 2018 (DRRA), amended Section 324 of the Stafford Act, and the Hazard Mitigation Grant Program

Management Costs (Interim) FEMA Policy 104-11-1, provides 100% federal funding under HMGP to Sub-Recipients to efficiently manage the grant and complete activities in a timely manner.

a) SRMC must conform to 2 CFR Part 200, Subpart E, applicable program regulations, and Hazard Mitigation Assistance (HMA) Guidance (2015), ensuring costs are reasonable, allowable, allocable and necessary to the overall project.

b) Funding is for approved indirect costs, direct administrative costs, and administrative expenses associated with this specific project and shall have adequate documentation.

c) SRMC cannot exceed 5% of the total project costs awarded.

d) SRMC is 100% federally funded and will be reimbursed based on actual costs incurred for each individual Request for Reimbursement (RFR) submitted with the required documentation.

e) SRMC shall be reconciled against actual costs on a quarterly basis and annual basis.

f) If the Final Project Reconciliation results in a reduction of total project costs, any resulting SRMC overpayment shall be reimbursed back to the State for return to FEMA prior to FEMA Closeout.

This is FEMA project number **4486-113-R.** It is funded under HMGP, FEMA-4486-DR-FL and must adhere to all program guidelines established for the HMGP in accordance with the PAS Operational Agreement for Disaster 4486.

FEMA awarded this project on March 9, 2023; this Agreement was executed on October 11, 2023, and the Period of Performance for this project shall end on **June 30, 2026.**

F) FINANCIAL CONSEQUENCES:

If the Sub-Recipient fails to comply with any term of the award, the Division shall take one or more of the following actions, as appropriate in the circumstances:

1) Temporarily withhold cash payments pending correction of the deficiency by the Sub-Recipient;

2) Disallow all or part of the cost of the activity or action not in compliance;

3) Wholly or partly suspend or terminate the current award for the Sub-Recipient's program;

4) Withhold further awards for the program; or

5) Take other remedies that may be legally available.

Schedule of Work

Phase I –

State Contracting:	3	Months
Bidding / Local Procurement:	2	Months
Design Specifications:	21	Months
Permitting / Survey:	2	Months
Deliverables Submitted to FDEM:	11	Months
Total Period of Performance:	**39**	**Months**

BUDGET

Line Item Budget*

Phase I	**Project Cost**	**Federal Cost**	**Non-Federal Cost**
Materials:	$0.00	$0.00	$0.00
Labor:	$0.00	$0.00	$0.00
Fees:	$206,551.00	$185,895.90	$20,655.10
Initial Agreement Amount:	**$206,551.00**	**$185,895.90**	**$20,655.10**
***Contingency Funds:	$10,327.00	$9,294.30	$1,032.70
Project Total:	**$216,878.00**	**$195,190.20**	**$21,687.80**
****SRMC**			
SRMC:	$10,843.90	$10,843.90	
SRMC Total:	**$10,843.90**	**$10,843.90**	

**Any line item amount in this Budget may be increased or decreased 10% or less, with the Division's approval, without an amendment to this Agreement being required, so long as the overall amount of the funds obligated under this Agreement is not increased.*

*** ***This project has an estimated $10,327.00 in contingency funds.*** *Per FEMA Hazard Mitigation Assistance Guidance Part VI, D.3.4 – Contingency funds are not automatically available for use. Prior to their release, contingency funds must be re-budgeted to another direct cost category and identified. Post-award changes to the budget require prior written approval from the Division (FDEM) and FEMA. The written request should demonstrate what unforeseen condition related to the project arose that required the use of contingency funds.*

Project Management costs are included for this project in the amount of $0.00.

**** ***Sub-Recipient Management Costs (SRMC) are included for this project in the amount of $10,843.90 in Federal funding.*** *Per the Hazard Mitigation Grant Program Interim FEMA Policy 104-11-1, SRMC provides HMGP funding to Sub-Recipients to efficiently manage the grant and complete activities in a timely manner. SRMC must conform to 2 CFR Part 200, Subpart E, ensuring costs are reasonable, allowable, allocable and necessary to the overall project.*

SRMC cannot exceed 5% of the approved total project costs awarded and shall be reimbursed at 5% for each Request for Reimbursement (RFR) submitted with the required documentation.

If the Final Project Reconciliation results in a reduction of total project costs, any resulting SRMC overpayment shall be reimbursed back to the State for return to FEMA prior to FEMA Closeout.

Funding Summary Totals

Federal Share:	$195,190.20	(90.00%)
Non-Federal Share:	$21,687.80	(10.00%)
Total Project Cost:	**$216,878.00**	**(100.00%)**
SRMC (100% Federal)	$10,843.90	

Attachment L
Florida Accountability Contract Tracking System (FACTS)
Requirements for Non-profit Organizations Under Section 216.1366, Florida Statutes
Instructions and Worksheet

PURPOSE: Section 215.985, Florida Statutes (F.S.), amended in 2023, requires that each contract for which a state entity makes a payment pursuant to a contract executed, amended, or extended on or after July 1, 2023, the Division shall post any documents submitted pursuant to s. 216.1366, F.S., which indicates the use of state funds as remuneration under the contract or a specified payment associated with the contract on the contract tracking system.

CONTRACT DOCUMENTATION REQUIREMENTS

Section 216.1366, F.S., amended in 2023, establishes new documentation requirements for any contract for services executed, amended, or extended on or after July 1, 2023, with non-profit organizations as defined in s. 215.97 (2)(m). F.S. The contract must require the contractor to provide documentation that indicates the amount of state funds:

- Allocated to be used during the full term of the contract for remuneration to any member of the board of directors or an officer of the contractor.
- Allocated under each payment by the public agency to be used for remuneration of any member of the board of directors or an officer of the contractor. The documentation must indicate the amounts and recipients of the remuneration.

Such information must be included in the contract tracking system maintained pursuant to s. 215.985 F.S. and must be posted on the contractor's website if the contractor maintains a website.

• As used in this subsection, the term:

o "Officer" means a Chief Executive Officer (CEO), Chief Financial Officer (CFO), Chief Operating Officer (COO), or any other position performing an equivalent function.

o "Remuneration" means all compensation earned by or awarded to personnel, whether paid or accrued, regardless of contingency, including bonuses, accrued paid time off, severance payments, incentive payments, contributions to a retirement plan, or in-kind payments, reimbursements, or allowances for moving expenses, vehicles and other transportation, telephone services, medical services, housing, and meals.

o "State funds" means funds paid from the General Revenue Fund or any state trust fund, funds allocated by the Federal Government and distributed by the state, or funds appropriated by the state for distribution through any grant program. The term does not include funds used for the state Medicaid program.

Note: This "Instructions and Worksheet" is meant to explain the requirements of the Section 216.1366, F.S., amended in 2023, and give clarity to the attached form distributed to recipients and sub-recipients for completion. All pertinent information below should be filled out, signed, and returned to the project manager.

NON-PROFIT ORGANIZATION REMUNERATION INFORMATION

1. Is your business or organization a non-profit organization as defined in s. 215.97 (2)(m). F.S.?
Yes ☐ No ☑

If the answer to Question 1 is "Yes," continue to Question 2. If the answer to Question 1 is "No", move to the signature block below to complete the certification and submittal process.

2. Will state funds be used as remuneration to any member of the board of directors or an officer in your business or organization?
Yes ☐ No ☐

If the answer to Question 2 is "Yes," provide the information required in the "Total Compensation Paid to Non-Profit Personnel Using State Funds" form below. A separate form should be completed for each member of the board of directors or officer being compensated

using state funds. If the answer to Question 2 is "No", move to the signature block below to complete the certification and submittal process.

Total Compensation Paid to Non-Profit Personnel Using State Funds

Name:		
Title:		
Agency Agreement/Contract #		
Total Contract Amount		
Contract Term:		
Line Item Budget Category	**Total Amount Paid**	**Amount Paid from State Funds**
Salaries		
Fringe Benefits		
Bonuses		
Accrued Paid Time Off		
Severance Payments		
Retirement Contributions		
In-Kind Payments		
Incentive Payments		
Reimbursements/Allowances		
Moving Expenses		
Transportation Costs		
Telephone Services		
Medical Services Costs		
Housing Costs		
Meals		

CERTIFICATION: I certify that the amounts listed above are true and accurate and in accordance with the approved budget.

Name:	Betsy Condon
Signature:	
Title:	Chairman
Date:	

ATTEST:

_____
Tara S. Green
Clay County Clerk of Court and Comptroller
Ex Officio Clerk to the Board

Agenda Item
Clay County Board of County Commissioners

Clay County Administration Building
Tuesday, November 25 4:00 PM

TO: Board of County Commissioners DATE:

FROM: Administrative and Contractual Services

SUBJECT: Approval of the Fifth Amendment to Agreement No. 2021/2022-198 for the Development of an Adaptation Plan related to the Professional Engineering Services for Stormwater Modeling and Vulnerability Assessment with Jones Edmunds & Associates, Inc. in the amount of $199,547.47. Plan to be completed no later than April 15, 2027.

AGENDA ITEM TYPE:

BACKGROUND INFORMATION:

This is funded through a Florida Department of Environmental Protection (DEP) Resilient Florida Grant. The Adaptation Plan will build on the County's Vulnerability Assessment with the primary goal of completing a plana that is consistent with the Florida Adaptation Planning Guidebook to include 1) Assessment of adaptive capacities; 2) Prioritization of adaptation needs; and 3) Identification of adaptation strategies to reduce critical asset vulnerability.

ATTACHMENTS:

Description	Type	Upload Date	File Name
Contracts_Jones Edmunds	Cover Memo	11/20/2025	Stormwater_Modeling_and_Vulnerability_Assessment_AM5dsada.pdf

REVIEWERS:

Department	Reviewer	Action	Date	Comments
Administrative and Contractual Services	Streeper, Lisa	Approved	11/19/2025 - 4:22 PM	Item Pushed to Agenda

Clay County Agreement/Contract No. 2021/2022-198 AM5

FIFTH AMENDMENT TO AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES FOR STORMWATER MODELING AND VULNERABILITY ASSESSMENT

This Fifth Amendment to Agreement for Professional Engineering Services for Stormwater Modeling and Vulnerability Assessment ("Fifth Amendment") is entered into on November ___, 2025 between Jones Edmunds & Associates, Inc., a Florida Profit Corporation ("Consultant") and Clay County, a political subdivision of the State of Florida (the "County"). Capitalized terms used but not defined herein shall have the meanings ascribed to them in the Agreement.

RECITALS

WHEREAS, the County was awarded the following Resilient Florida Program grants from the State of Florida Department of Environmental Protection ("DEP") (the "Resilient Florida Grant(s)"):

1. Agreement No. 22PLN05, effective August 30, 2022, to fund the Clay County Flooding Vulnerability Assessment Project ("Vulnerability Assessment"); and
2. Agreement No. 25PLN30, effective July 1, 2024, to fund the Clay County Adaptation Plan Project ("Adaptation Plan Project"); and

WHEREAS, on July 26, 2022, the County and the Consultant entered into an Agreement for Professional Engineering Services for Stormwater Modeling and Vulnerability Assessment, Contract/Agreement No. 2021/2022-198 (the "Agreement"), incorporated herein by reference, under which the Consultant agreed to provide all necessary engineering services to develop a comprehensive Countywide Stormwater Master Plan (the "Plan"), consisting of a comprehensive analysis of proposed stormwater systems, evaluation of existing stormwater systems, and completion of a Vulnerability Assessment in the total amount of $1,677,960.61; and

WHEREAS, the services performed by the Consultant under the Agreement were organized into the following Tasks: (1) Data Collection and Evaluation; (2) Hydrologic and Hydraulic Modeling; (3) Vulnerability Assessment, performed in accordance with DEP Resilient Florida Grant requirements; (4) Stormwater System Evaluation; (5) Capital Improvement Plan (CIP) Recommendations; (6) Coordination and Meetings; (7) Stormwater Master Plan; (8) National Flood Insurance Program (NFIP) Community Rating System (CRS); and (9) Septic-to-Sewer Feasibility Services; and

WHEREAS, on December 12, 2023, the parties entered into the First Amendment to the Agreement, incorporated herein by reference, to add Task 9 for the Consultant to perform engineering services related to initial deliverables for the septic-to-sewer feasibility program, in a total not-to-exceed amount of $300,000.00; and

WHEREAS, on July 15, 2024, the parties entered into the Second Amendment to the Agreement, incorporated herein by reference, to extend the completion date until September 30, 2024, for the Consultant to complete and present the Plans for Tasks 1 through 9; and

WHEREAS, on November 18, 2024, the parties entered into the Third Amendment to the Agreement, incorporated herein by reference, to further extend the completion dates as follows: the Consultant was granted until November 30, 2024, to complete and present the Plan for Task 3 – the Vulnerability Assessment performed in accordance with DEP Resilient Florida Grant requirements, and until June 30, 2025, to complete the Plans for Tasks 1–2 and 4–9; and

WHEREAS, in November 2025, the parties entered into the Fourth Amendment to the Agreement, incorporated herein by reference, to authorize the Consultant to perform professional engineering services for the Stormwater Utility Analysis Project, including progress meetings, project management, initial analysis, exemption and mitigation credit development, cost development, rate structure and revenue projections, utility billing support, ordinance preparation, workshops, and public presentations in the lump sum amount of $147,255.94; and

WHEREAS, the Agreement provides that if the County identifies, or the Consultant recommends, any additional services not covered under the Agreement, the scope, timing, and fees for such additional services must be mutually agreed upon in writing by the County and the Consultant; and

WHEREAS, the parties now desire to further amend the Agreement to authorize the Consultant to complete the Clay County Adaptation Plan Project, to include preparation of an Adaptation Plan consistent with the Florida Adaptation Guidebook and Resilient Florida Grant requirements, as well as public outreach, stakeholder and community engagement, preparation of a final Adaptation Plan Report, and a public presentation; and

WHEREAS, the parties acknowledge that state funds awarded to the County through the DEP Resilient Florida Grant will be used to fund all or a portion of the services provided under this Fifth Amendment; and

WHEREAS, the parties desire to enter into this Fifth Amendment to the Agreement to include the Consultant's performance of the Adaptation Plan Project.

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. Incorporation of Recitals. The above recitals are true and correct and are incorporated herein by reference.

2. Purpose. The purpose of this Fifth Amendment is to authorize the Consultant to perform professional engineering services for the Adaptation Plan Project consistent with the requirements of the Resilient Florida Program and the Florida Adaptation Guidebook, including public outreach, stakeholder and community engagement, preparation of a final Adaptation Plan Report, and a public presentation. For purposes of this Fifth Amendment, the County's Project Manager will be Earl Boyd, Deputy Director of Construction, Engineering & Inspections, or designee.

3. Scope of Services. The Consultant shall perform all services necessary to complete the Adaptation Plan Project as described in the Scope of Services attached hereto as Exhibit "A" and incorporated herein by reference (the "Services"). All Services shall be performed in accordance with applicable DEP Resilient Florida Program requirements, County standards, and the terms and conditions of the Agreement. The County reserves the right to request additional services or deliverables from the Consultant related to the Adaptation Plan Project. Any such additional services shall be mutually agreed upon in writing by the parties and incorporated into the Agreement by a written amendment.

The Consultant must maintain regular communication with the Project Manager and meet as needed to review the status of the Services, upcoming tasks, overall performance, and to incorporate County input into the analysis and presentations. Assistant County Manager(s), Department Directors, and other key personnel will participate as necessary.

4. Term. The Consultant shall complete all Services described herein no later than March 31, 2027, unless extended by mutual written agreement of the parties. The Consultant's failure to meet the completion date shall not, in and of itself, constitute a termination of the Agreement, unless the County issues a written notice of termination in accordance with the terms of the Agreement. The Agreement, as amended, shall otherwise remain in full force and effect, and the Consultant shall remain obligated to complete the Services, subject to any remedies available to the County for such delay, unless an extension of time is expressly approved in writing by the County.

5. Payment. The County shall pay the Consultant for the Services performed under this Fifth Amendment in a lump sum amount of $199,547.47. This lump sum amount has been allocated by the Consultant among the tasks identified in Exhibit "A" and the accompanying Fee Summaries attached as Exhibits "B" and "C". The total lump sum amount is all-inclusive and shall constitute full compensation for completion of the Adaptation Plan Project, including, without limitation, all labor, materials, equipment, supplies, travel, overtime, man-hours, overhead, profit, and any other costs or expenses incidental to the Services.

The Consultant shall submit invoices to the Paying Agent no more than once per month, in accordance with Section 7 of the Agreement, based on the portion of Services completed to date. Each invoice shall reflect the total value of Services rendered as of the date of the invoice, as allocated in the attached Exhibits, less the amounts previously invoiced and paid by the County.

The Consultant agrees that no funds received by it under this Agreement will be expended for the purpose of lobbying the Legislature or a State agency pursuant to Section 216.347, Florida Statutes. The Consultant shall comply with Sections 11.062 and 216.347, Florida Statutes.

6. Right to Reduce or Eliminate Scope of Services. The County may, at any time and for any reason, reduce or eliminate all or part of the Services or any specific task. Any such change will take effect upon the Consultant's receipt of written notice from the County Manager or Project Manager identifying the nature and extent of the reduction or elimination. If the County issues such a notice, the Consultant shall be paid for: (1) all Services performed up to the date of the written notice; and (2) any remaining Services that are unaffected by the reduction or elimination.

The Consultant is not entitled to payment for any Services that are removed from the scope and not performed. The Consultant may not recover lost profits, anticipated revenues, or any other consequential damages resulting from a reduction or elimination in scope.

7. Insurance. The Consultant shall maintain, throughout the term of this Fifth Amendment and any renewal or extension thereof, the insurance coverage required under the Agreement. Upon execution of this Fifth Amendment, the Consultant shall provide the County's Purchasing Department with valid certificates of insurance evidencing all required coverages.

8. Human Trafficking Attestation. In compliance with Section 787.06 (14), Florida Statutes, the undersigned, on behalf of the Consultant, a nongovernmental entity, hereby attests under penalty of perjury as follows:

a) The Consultant does not use *coercion* for *labor* or *services*, as such italicized terms are defined in Section 787.06, Florida Statutes, as may be amended from time to time.
b) If, at any time in the future, the Consultant does use coercion for labor or services, the Consultant will immediately notify the County and no contracts may be executed, renewed, or extended between the parties.
c) By execution of this Fifth Amendment, the undersigned represents that undersigned has read the foregoing statements and confirms that the facts stated in it are true and are made for the benefit of, and reliance by the County.

9. Conforming Changes. All provisions in the Agreement and any amendments, attachments, schedules or exhibits thereto in conflict with this Fifth Amendment shall be and hereby are changed to conform to this Fifth Amendment.

10. Ratification of Agreement as Amended. Except as amended hereby, the Agreement, as previously amended, remains unchanged and in full force and effect. The Consultant hereby certifies that all executed Certifications which are attached and/or made a part of the Agreement are still valid.

11. Severability. If any provision hereto is in conflict with any applicable law or statute or is otherwise unenforceable, then such provisions shall be deemed null and void to the extent of such conflict and shall be deemed severable, without invalidating any other provision of this Fifth Amendment.

12. Counterparts. This Fifth Amendment may be executed in counterparts, each of which when so executed shall be deemed to be an original, and such counterparts shall together constitute and be one and the same instrument.

13. Entire Agreement. This Fifth Amendment, together with the Agreement and prior Amendment, constitute the entire agreement between the parties relating to the subject matter hereof. No understanding, statement, representation, writing, agreement, course of conduct, or course of action by the parties or the authorized representatives of the parties, which is not expressed in this Fifth Amendment, together with the Agreement, as amended, shall be valid.

14. Authority. The parties to this Fifth Amendment agree to utilize electronic signatures and that the digital signatures of the parties set forth below are intended to authenticate this Fifth Amendment and have the same force and effect as manual written signatures. Each person signing on behalf of the parties represents and warrants that he/she has full authority to execute this Fifth Amendment on behalf of such party and that the Fifth Amendment will constitute a legal and binding obligation of such party.

IN WITNESS WHEREOF, the parties have executed this Fifth Amendment as of the date first written above.

JONES EDMUNDS & ASSOCIATES, INC.

By: _____
Stanley F. Ferreira, Jr., PE
President and CEO

ATTEST:

_____
Linda S. Lyles
Contracts Specialist

CLAY COUNTY, a political subdivision of the State of Florida

By: _____
Betsy Condon
Its Chairman

ATTEST:

_____
Tara S. Green
Clay County Clerk of Court and Comptroller
Ex Officio Clerk to the Board

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EXHIBIT A

SCOPE OF SERVICES

Clay County FDEP Resilient Florida Adaptation Plan

TO: Jessica Loos, Strategic Sourcing Manager

FROM: Mark Nelson, PE
Senior Consultant/Vice President

DATE: November 19th, 2025

SUBJECT: Resilient Florida Adaptation Plan – Clay County

PROJECT BACKGROUND

The County recently applied for and was awarded grant funding to complete a County-wide Adaptation Plan through the Florida Department of Environmental Protection (FDEP) Resilient Florida Grant Program. The Adaptation Plan will build upon the County's Vulnerability Assessment, which was completed in 2025. The primary goal of this project is to complete an Adaptation Plan that is consistent with the Florida Adaptation Planning Guidebook and includes the following:

- Assessment of adaptive capacities.
- Prioritization of adaptation needs.
- Identification of adaptation strategies to reduce critical asset vulnerability.

The plan will list prioritized projects for the critical asset classes defined in 380.093(2), Florida Statutes (FS), for consideration and implementation.

The County has requested Jones Edmunds' assistance with completing the Adaptation Plan. The proposed Scope of Services complies with the statutory requirements of the grant while also satisfying the County's goals for the Adaptation Plan. Tasks in the Scope are the following:

- Task 1 - Kickoff Meeting
- Task 2 – Steering Committee Meetings
- Task 3 – Public Outreach Meeting
- Task 4 - Draft Adaptation Needs and Strategies
- Task 5 – Community Prioritization of Adaptation Needs
- Task 6 – Final Adaptation Plan Report
- Task 7 – Public Presentation

The following sections provide detailed descriptions of the work to be completed for each of these tasks and their deliverables.

SCOPE OF SERVICES

TASK 1 – KICKOFF MEETING

Jones Edmunds will prepare for and attend a kickoff meeting with the County to confirm the project scope, goals, schedule, key milestones, and deliverables. Jones Edmunds will provide a meeting agenda, a meeting sign-in sheet, a draft project schedule, and a meeting summary. A draft meeting summary will be provided to the County, and final meeting minutes will be provided within 1 week after receiving the County's comments on the draft minutes.

Deliverables:

- Kickoff meeting agenda.
- Kickoff meeting sign-in sheet.
- Kickoff meeting presentation materials, as applicable.
- Kickoff meeting summary report, which documents the meeting purpose, stakeholder input, and meeting outcomes.

TASK 2 – STEERING COMMITTEE MEETINGS

Jones Edmunds will attend and assist in directing two steering committee meetings. The purpose of these meetings is to oversee and assist the project from a management level. We expect the steering committee to assist by reviewing the project's goals, reviewing draft materials, providing input on study direction, identifying the geographic context, assisting in locating available data and resources, identifying relevant assets, and recommending focus areas for public input. Jones Edmunds will provide meeting agendas, presentations, and a meeting sign-in sheet. Draft meeting summary will be provided to the County, and the final meeting summary will be provided within 1 week after receiving the County's comments on the draft minutes.

Deliverables:

- Steering committee meeting agenda.
- Steering committee meeting sign-in sheet.
- Steering committee meeting presentation materials, as applicable.
- Steering committee meeting minutes or summary report, which documents the meeting purpose, stakeholder input, and meeting outcomes.

TASK 3 – PUBLIC OUTREACH MEETING

Jones Edmunds will attend a public outreach committee meeting. The purpose of the meeting is to distribute the results of the Vulnerability Assessment and allow the public to provide input during the initial planning stages, including feedback on preferred methodologies and existing geographic, social, structural, and environmental conditions. We will also solicit feedback from the community stakeholders in identifying and ranking the

most important infrastructure, facilities, and resources that need protection from climate and sea level rise impacts.

Jones Edmunds expects that the County will prepare any desired social media notifications, meeting invitations, and reserve the meeting space. Jones Edmunds will provide meeting agendas, presentations, and a meeting sign-in sheet. Draft meeting summary will be provided for the County, and the final meeting summary will be provided within 1 week after receiving the County's comments on the draft minutes.

Deliverables:

- Public Outreach meeting agenda.
- Public Outreach meeting sign-in sheet.
- Public Outreach meeting presentation materials, as applicable.
- Public Outreach meeting's community stakeholder critical infrastructure priorities.
- Public Outreach meeting minutes or summary report, which documents the meeting purpose, stakeholder input, and meeting outcomes.

TASK 4 – DRAFT ADAPTATION NEEDS AND STRATEGIES

Jones Edmunds will assist the County with developing adaptation needs and strategies for inclusion in the Adaptation Plan. This will include a table listing the adaptation needs that were identified and corresponding recommended strategies for each, as well as a map illustrating the critical assets identified as adaptation needs. The Adaptation Plan will be consistent with guidelines in the Florida Adaptation Planning Guidebook. Jones Edmunds will identify up to 15 potential adaptation strategies or needs. We will then work with the County to select up to 12 of these adaptation needs or strategies that we will develop in more detail. Flood control benefits will be quantified, and an engineer's opinion of probable cost (EOPC) will be developed for each of the strategies. The EOPCs will include engineering, data collection, and construction cost estimates and will be considered American Society for Testing and Materials (ASTM) Class 5 estimates.

Deliverables:

- The draft Adaptation Plan will generally be consistent with guidelines in the Florida Adaptation Planning Guidebook.
- A table and figure summarizing adaptation needs, recommended strategies, and critical assets identified as adaptation needs.
- The report write-up, figures, and EOPCs summarizing the identified adaptation strategies.

TASK 5 – COMMUNITY PRIORITIZATION OF ADAPTATION NEEDS

Jones Edmunds will assist the County with conducting a public meeting to prioritize adaptation needs for the community. Jones Edmunds will present the draft Adaptation Plan to the public. The purpose of the meeting is to allow the public to provide community-specific input on the identified adaptation needs and strategies as identified in the draft plan as well as an opportunity to prioritize adaptation needs.

Jones Edmunds expects that the County will prepare any desired social media notifications, meeting invitations, and reserve the meeting space.

Deliverables:

- Public meeting agenda.
- Public meeting sign-in sheet.
- Public meeting presentation and materials for distribution.
- Summary report or meeting minutes including meeting purpose, stakeholder input, and meeting outcomes.

TASK 6 – FINAL ADAPTATION PLAN REPORT

Jones Edmunds will complete the Adaptation Plan consistent with the Florida Adaptation Planning Guidebook. The plan will list prioritized projects for each asset class as defined in subsection 380.093(2), FS, for consideration and implementation.

Deliverables:

- The final Adaptation Plan, to include any products or documentation, either within or as appendices or independent sections, resulting from all subtasks.

TASK 7 – PUBLIC PRESENTATION

Jones Edmunds will present the final Adaptation Plan results at one public meeting identified by the County. The purpose of the presentation will be to share the outcomes of the final Adaptation Plan including resulting prioritized project recommendations and future project funding.

Jones Edmunds expects that the County will prepare any desired social media notifications, meeting invitations, and reserve the meeting space.

Deliverables:

- A copy of the presentation, if applicable, and all materials created for the meeting.
- A summary report or meeting minutes if needed.

EXPECTED MILESTONE SCHEDULE

Jones Edmunds will complete these services in accordance with the schedule provided in the County's Resilient Florida grant work plan and shown in the table below, which currently has a final due date of March 31, 2027.

Task No.	Task Title	Task Start Date	Task Due Date
1	Kick-Off Meeting	10/1/2025	12/31/2025
2a	Steering Committee Meeting #1	10/1/2025	6/30/2026
2b	Steering Committee Meeting #2	6/30/2026	3/31/2027
3	Public Outreach Meeting	10/1/2025	6/30/2026
4	Draft Adaptation Needs and Strategies	10/1/2025	9/30/2026
5	Community Prioritization of Adaptation Needs	10/1/2025	12/31/2026
6	Final Adaptation Plan	10/1/2025	3/31/2027
7	Public Presentation	10/1/2025	3/31/2027

COMPENSATION

Jones Edmunds proposes completing this Scope of Services for a lump-sum fee of $199,547.47. The table below summarizes the fee by task. The enclosed project Cost Estimate provides a detailed breakdown by task (Exhibits B and C).

Task	Cost
Task 1 – Kickoff Meeting	$9,930.96
Task 2a – Steering Committee Meeting #1	$12,544.14
Task 2b – Steering Committee Meeting #2	$12,431.02
Task 3 – Public Outreach Meeting	$9,930.96
Task 4 – Draft Adaptation Needs and Strategies	$49,942.24
Task 5 - Community Prioritization of Adaptation Needs	$14,937.03
Task 6 - Final Adaptation Plan	$79,900.16
Task 7 – Public Presentation	$9,930.96
TOTAL	**$199,547.47**

ASSUMPTIONS AND EXCLUSIONS

1. To facilitate schedule and fee control, we request that County comments for each submittal be received as a single County transmittal including all County comments.

We appreciate the opportunity to serve Clay County and look forward to working with you to successfully complete this project. If you have any questions or comments regarding any aspect of our proposal, please do not hesitate to contact us.

Sincerely,



Mark Nelson, PE

Senior Consultant/Vice President
13545 Progress Boulevard, Suite 100

Alachua, Florida, 32615

Enclosure: Fee Estimate (Exhibits B and C)

Exhibit B

CONTRACT FEE SUMMARY

CLAY COUNTY BOARD OF COUNTY COMMISSIONERS

Data in shaded areas only

PART I - GENERAL

1. Project	2. Proposal / Contract Number
FDEP Adaptation Plan (FDEP Agreement 25PLN30)	
3. Name of Consultant	**4. Date of Proposal**
Jones Edmunds	8/28/2025

PART II - LABOR RELATED COSTS

5. Direct Labor	Loaded Rate	Estimated Hours	Estimated Cost	TOTAL
Senior Project Manager	223.11	41	$ 9,147.51	$ 9,147.51
Project Engineer	192.2	195	$ 37,479.00	$ 37,479.00
Senior Engineer	249.24	122	$ 30,407.28	$ 30,407.28
Engineer	143.72	332	$ 47,715.04	$ 47,715.04
Engineer Intern	109.49	616	$ 67,445.84	$ 67,445.84
Senior Administrative Assistant	113.12	65	$ 7,352.80	$ 7,352.80
			$ -	$ -
TOTAL DIRECT LABOR				$ 199,547.47
6. Overhead (Combined Fringe Benefit & Administrative)				$ -
7. SUBTOTAL: Labor + Overhead				$ 199,547.47
8. PROFIT: Labor Related Costs				$ -
SUBTOTAL LABOR RELATED COSTS				$ 199,547.47

PART III - OTHER COSTS

9. Miscellaneous Direct Costs			
	$		$ -
	$		$ -
	$		$ -
MISCELLANEOUS DIRECT COSTS SUB-TOTAL			0.00
10. SUBCONTRACTS (Lump Sum)			
Raftelis	$		$ -
	$		$ -
	$		
	$		
	$		$ -
	$		$ -
SUBCONTRACT SUB-TOTAL			$ -
TOTAL			199,547.47
11. REIMBURSABLE COSTS (Limiting Amount)			
	$		$ -
	$		$ -
	$		$ -
	$		$ -
	$		$ -
	$		$ -
	$		$ -
SUB-TOTAL REIMBURSABLES			$ -
SUBTOTAL SERVICES			**$ 199,547.47**

Exhibit C

Project Name:	**FDEP Adptation Plan**	**Prepared On:**	08/28/25	**evised On:**
Client:	**Clay County**	**Prepared By:**	J.Gregory	**evised By:**
Opportunity Number:		**Reviewed On:**	10/10/25	
Project Number:	**TBD**	**Reviewed By:**	M. Nelson	

JonesEdmunds

Project Fee Estimate

	Staffing Plan					
	Senior Project Manager	Project Engineer	Senior Engineer	Engineer	Engineer Intern	Senior Administrative Assistant
Billing Rate	$223.11	$192.20	$249.24	$143.72	$109.49	$113.12

Task No.	Task Description	Hours						Total Hours	Direct Labor Effort (Rates)	Total Fee
1	Kick off meeting	2	10	6	17	30	3	68	$9,930.96	$9,930.96
2a	Steering Committee Meeting #1	3	10	9	17	45	3	87	$12,544.14	$12,544.14
2b	Steering Committee Meeting #2	3	10	9	17	45	2	86	$12,431.02	$12,431.02
3	Public Outreach Meeting	2	10	6	17	30	3	68	$9,930.96	$9,930.96
4	Draft Adaptation Needs and Strategies	10	50	30	87	150	15	342	$49,942.24	$49,942.24
5	Community Prioritization of Adptation Needs	3	15	8	24	46	8	104	$14,937.03	$14,937.03
6	Final Adptation Plan	16	80	48	136	240	28	548	$79,900.16	$79,900.16
7	Public Presentation	2	10	6	17	30	3	68	$9,930.96	$9,930.96
	Grand Total	**41**	**195**	**122**	**332**	**616**	**65**	**1,371**	**$ 199,547.47**	**$ 199,547.47**

Agenda Item
Clay County Board of County Commissioners

Clay County Administration Building
Tuesday, November 25 4:00 PM

TO: Board of County Commissioners

DATE: 11/17/2025

FROM: Courtney K. Grimm

SUBJECT:

AGENDA ITEM TYPE:

REVIEWERS:

Department	Reviewer	Action	Date	Comments
County Attorney	Streeper, Lisa	Approved	11/19/2025 - 4:22 PM	Item Pushed to Agenda

Agenda Item
Clay County Board of County Commissioners

Clay County Administration Building
Tuesday, November 25 4:00 PM

TO: Board of County Commissioners

DATE: 10/13/2025

FROM: Megan Covey, Grants Director

SUBJECT:

AGENDA ITEM TYPE:

ATTACHMENTS:

	Description	Type	Upload Date	File Name
	FY25 Grants Department End of Year Report	Cover Memo	11/20/2025	FY25_Grants_Department_Annual_Reportdsada.pdf

REVIEWERS:

Department	Reviewer	Action	Date	Comments
BCC	Streeper, Lisa	Approved	11/19/2025 - 4:22 PM	Item Pushed to Agenda

FY25 Grants Department Annual Report

November 25, 2025

Significant Impacts to Department

- Overall tightening of government funds
- Presidential Executive Orders
- Federal Government Shutdown
- Financial Recovery for Hurricanes

Return on Investment – The Value of Grants

$28,948,132

- New Awards - $11,723,855
- Reimbursements (Cash Flow) - $17,224,277
- Total FY25 Revenue from Grants: $28,948,132

- Other Measures:
  - 78 Grant Applications Submitted
  - 121 Grant Agreements
  - 1,026 Grant Reporting Tasks

Pending Awards - $53,182,527

- HMGP Grant Agreements - $4,031,106
- Other Federal Funding Agreements - $3,506,014
- FEMA Alternate Project Funding - $2,000,000
- State Legislative Agreements in Progress - $10,025,000
- FDOT Work Plan Projects - $33,620,407

Return on Investment – The Value of Sponsorships

$1,554,270

- Cash Donations - $1,495,179
  - Sponsorship Agreements - $1,183,250
    - Animal Services Facility
    - Baby Bookworms
    - County Events (i.e. Touch A Truck, Military Appreciation Events)
  - Property Bequests - $300,000
  - Online Giving - $11,929
    - Animal Services (General) - $6,429
    - Heroes Walk - $3,000
    - Pawsitive Impacts - $2,500
- In-Kind Donations
  - Adopt-A-Mile/Spot Agreements – 45
- Athletic Associations - $59,091
  - Armstrong Park Shade Structures - $20,641
  - Armstrong Park Bathroom Renovation - $38,450

Return on Investment – Community Support

- City of Green Cove Springs
  - 10 applications totaling $10,085,694
  - $250,000 Awarded to Date
  - $11,541 Funds to County for Services
  - 22:1 ROI for the City
- Clay Day
- Non-Profit Organizations
- Constitutionals
- MIRR/NE FL Regional Council
- Disaster Recovery/LMS/Mitigation
- Letters of Support
- Foundations – Reinhold, Community Foundation NE FL
- Training programs in coordination with IFAS
- Professional Development/North Florida Grant Professionals Association

Total Department Return on Investment

- Total Spend - $976,629
- Total Revenue from New Awards, Reimbursements, and Sponsorships/Donations - **$30,502,402**

31:1 ROI

Agenda Item
Clay County Board of County Commissioners

Clay County Administration Building
Tuesday, November 25 4:00 PM

TO: DATE:

FROM:

SUBJECT:

AGENDA ITEM TYPE:

ATTACHMENTS:

	Description	Type	Upload Date	File Name
	Mobility Fee Study Presentation	Cover Memo	11/21/2025	Clay_County_Mobility_Fee_BCC_Draft__Nov252025_V3dsada.pdf

REVIEWERS:

Department	Reviewer	Action	Date	Comments
BCC	Streeper, Lisa	Approved	11/19/2025 - 4:22 PM	Item Pushed to Agenda

Source: Clay County Florida Tourism Strategic Plan









BCC Meeting
November 25, 2025
Clay County Mobility Plan Update

Clay County Mobility Study
Agenda

- ❑ Mobility Fee – General Information
- ❑ Study Overview
- ❑ Mobility Fee Process
- ❑ Project List
- ❑ Mobility Fee Rate
- ❑ Questions & Answers

Clay County Mobility Study
General Information

The Mobility Fee is a land use regulation assessed by a local government on new development to help fund the cost of public infrastructure improvements needed to accommodate that development.

Fees are paid at the time of building permit issuance and are designed to offset the financial impact a new development has on public infrastructure.

Governed by Statute: 0163.31801 "Florida Impact Fee Act."

Clay County Mobility Study
General Information

The methodology directly provides confidence in meeting Statute (163.31801) requirements "dual rational nexus"

(f) Ensure that the impact fee is proportional and reasonably connected to, or has a rational nexus with, the need for additional capital facilities and the increased impact generated by the new residential or commercial construction.

(g) Ensure that the impact fee is proportional and reasonably connected to, or has a rational nexus with, the expenditures of the funds collected and the benefits accruing to the new residential or nonresidential construction.

Source: Clay County Florida Tourism Strategic Plan









Clay County Mobility Study

Study Overview

Clay County Mobility Study
Meeting Schedule

Meeting	Date
Kick off	April 22, 2024
Weekly Meetings with staff	Mondays PM
Stakeholder Mtg 1	July 11, 2025
Stakeholder Mtg 2	July 17, 2025
Stakeholder Mtg 3	July 31, 2025
Stakeholder Mtg 4	October 3, 2025
Stakeholder Mtg 5	November 14, 2025
BCC Meeting – informational	November 25, 2025
BCC Meeting – Action	January 13, 2026

Clay County Mobility Study Participants

- Board of County Commissioners
- Clay County Staff
- Stakeholders
  - Developers, Agencies & Consultants
- Clay County Residents

Clay County Mobility Study
Study Overview

- ❑ Data Review and Updates
- ❑ Technical Analysis and Documentation
- ❑ Calculation of Project Cost and Fee
- ❑ Evaluation of Mobility Fee by Districts
- ❑ Data and Assumptions
- ❑ Final Report
- ❑ Meetings and Presentations

Source: Clay County Florida Tourism Strategic Plan





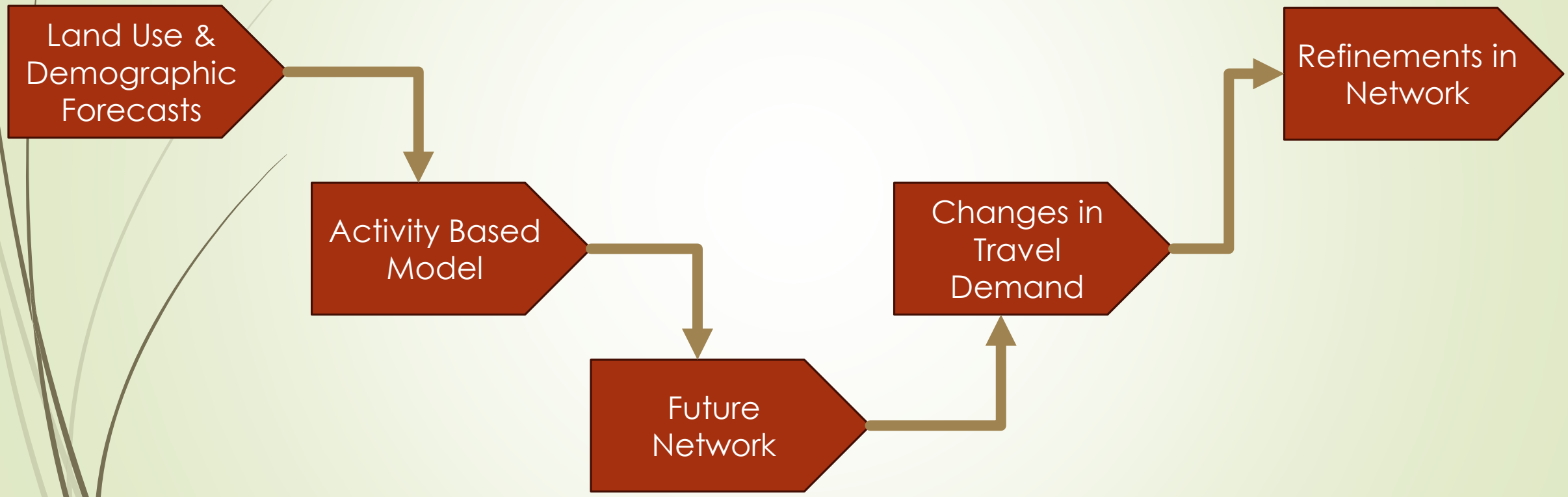




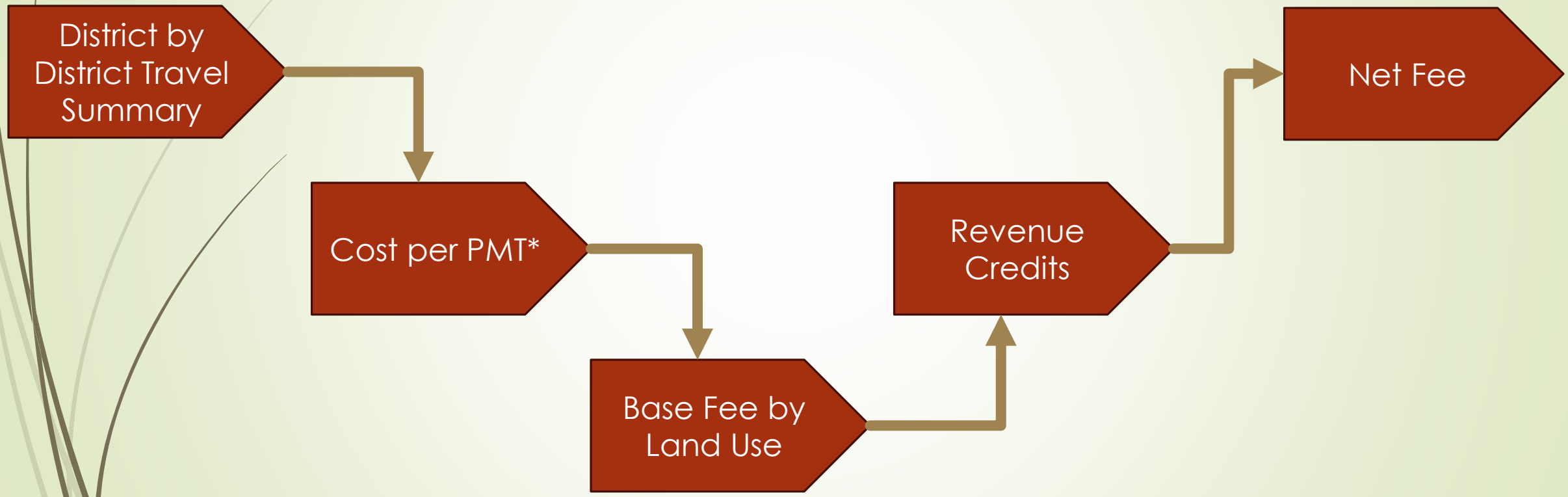
Clay County Mobility Study

Mobility Fee Process

Clay County Mobility Study
Study Process



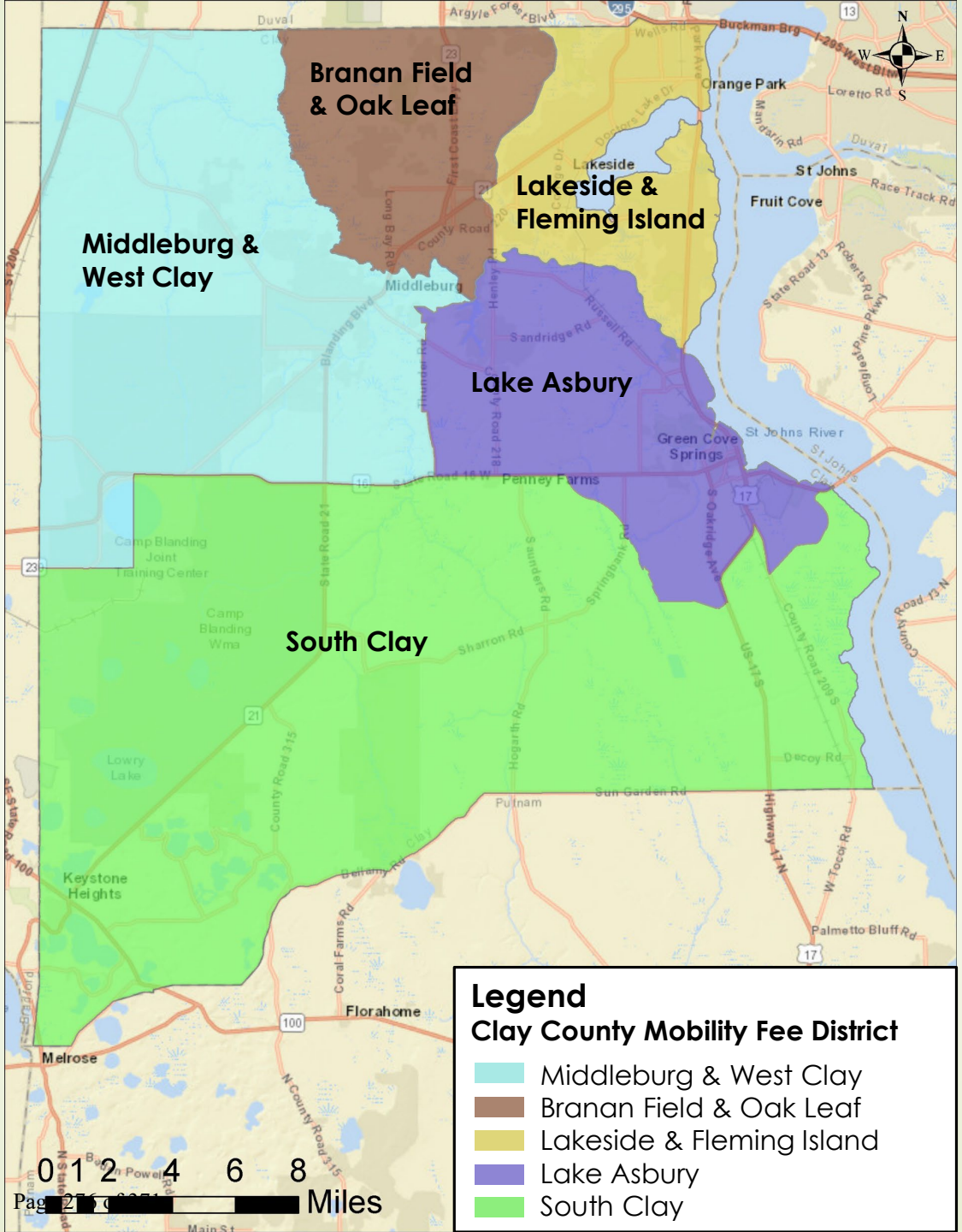
Clay County Mobility Study
Study Process



* Person Miles Traveled

Clay County Mobility Study
Mobility Fee Districts

- ❑ Middleburg & West Clay County
- ❑ Branan Field & Oak Leaf
- ❑ Lakeside & Fleming Island
- ❑ South Clay County
- ❑ Lake Asbury

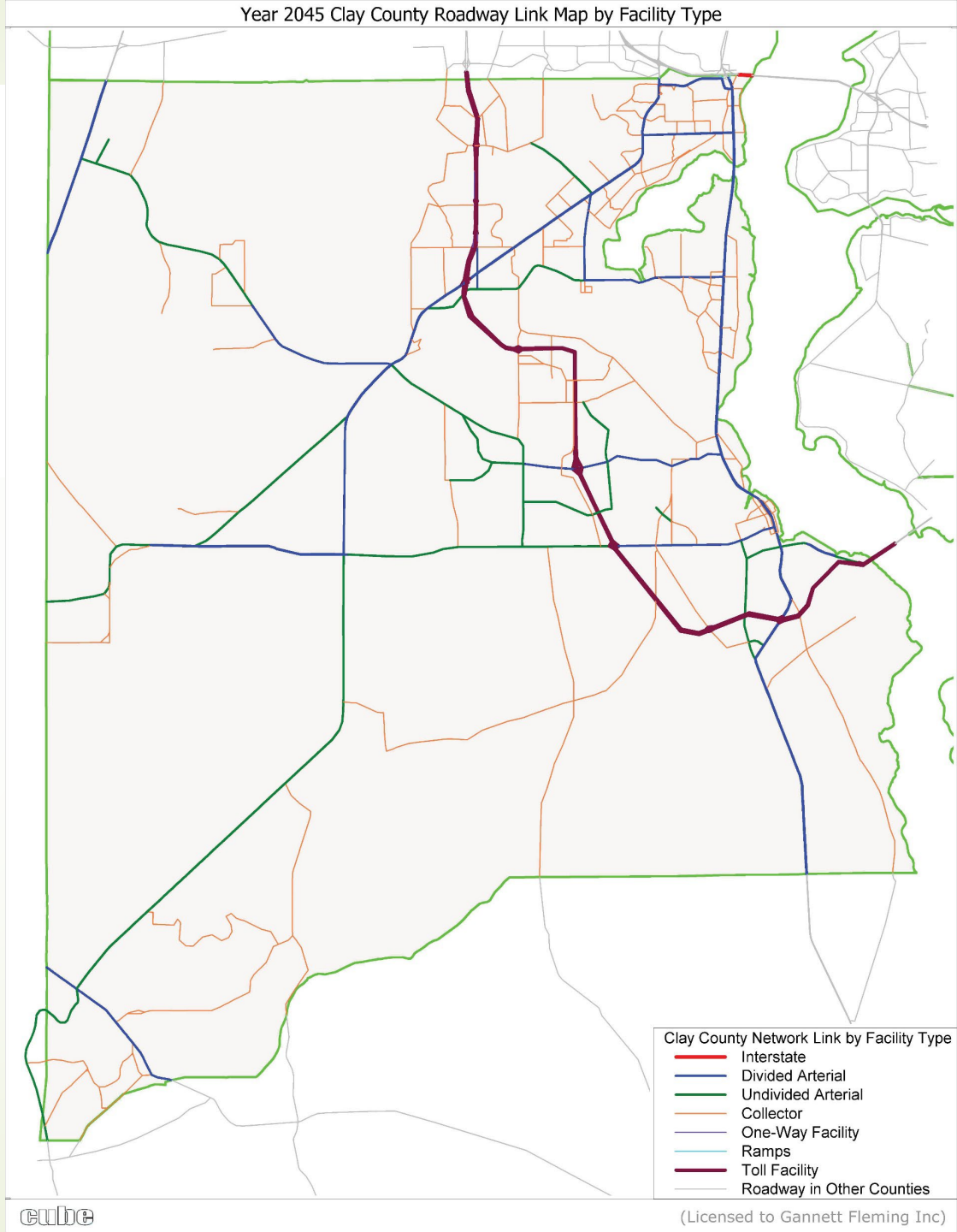

Branan Field
& Oak Leaf
Lakeside &
Fleming Island
Middleburg &
West Clay
Lake Asbury
South Clay
Orange Park
Fruit Cove
St Johns
Lakeside
Middleburg
Green Cove
Springs
St Johns River
Penney Farms
Camp Blanding
Joint
Training Center
Camp
Blanding
Wma
Lowry
Lake
Keystone
Heights
Putnam
Florahome
Melrose
Palmetto Bluff Rd
Decoy Rd
Sun Garden Rd
Sharron Rd
Sandridge Rd
Legend
Clay County Mobility Fee District
Middleburg & West Clay
Branan Field & Oak Leaf
Lakeside & Fleming Island
Lake Asbury
South Clay
0 1 2 4 6 8
Miles

Clay County Mobility Study
Model Run Results

- Year 2024 & 2045 NERPM Network
  - Facility Type
  - Number of Directional Lanes
  - Daily Volume/Capacity Ratio

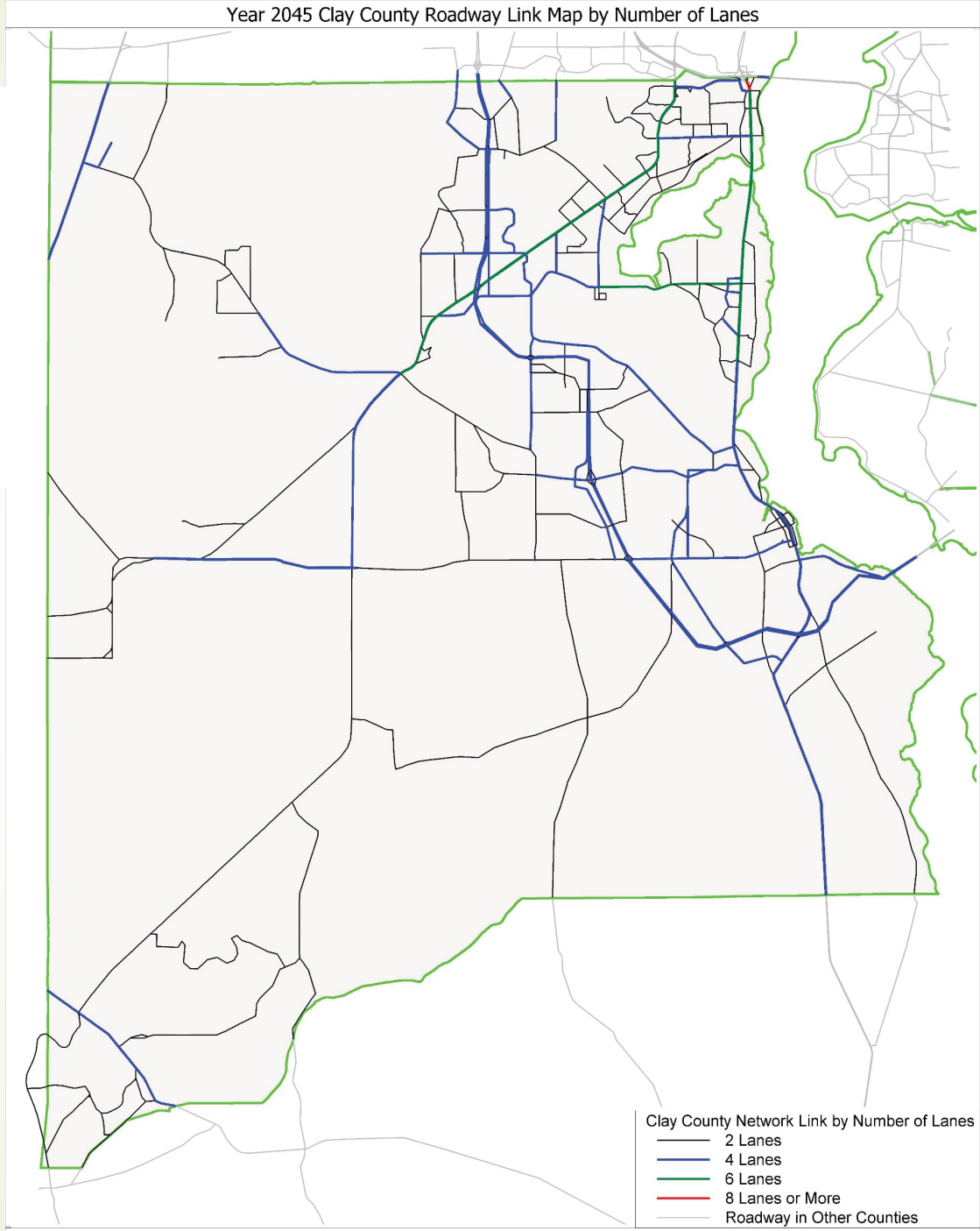
Network

Facility Type in Year 2045

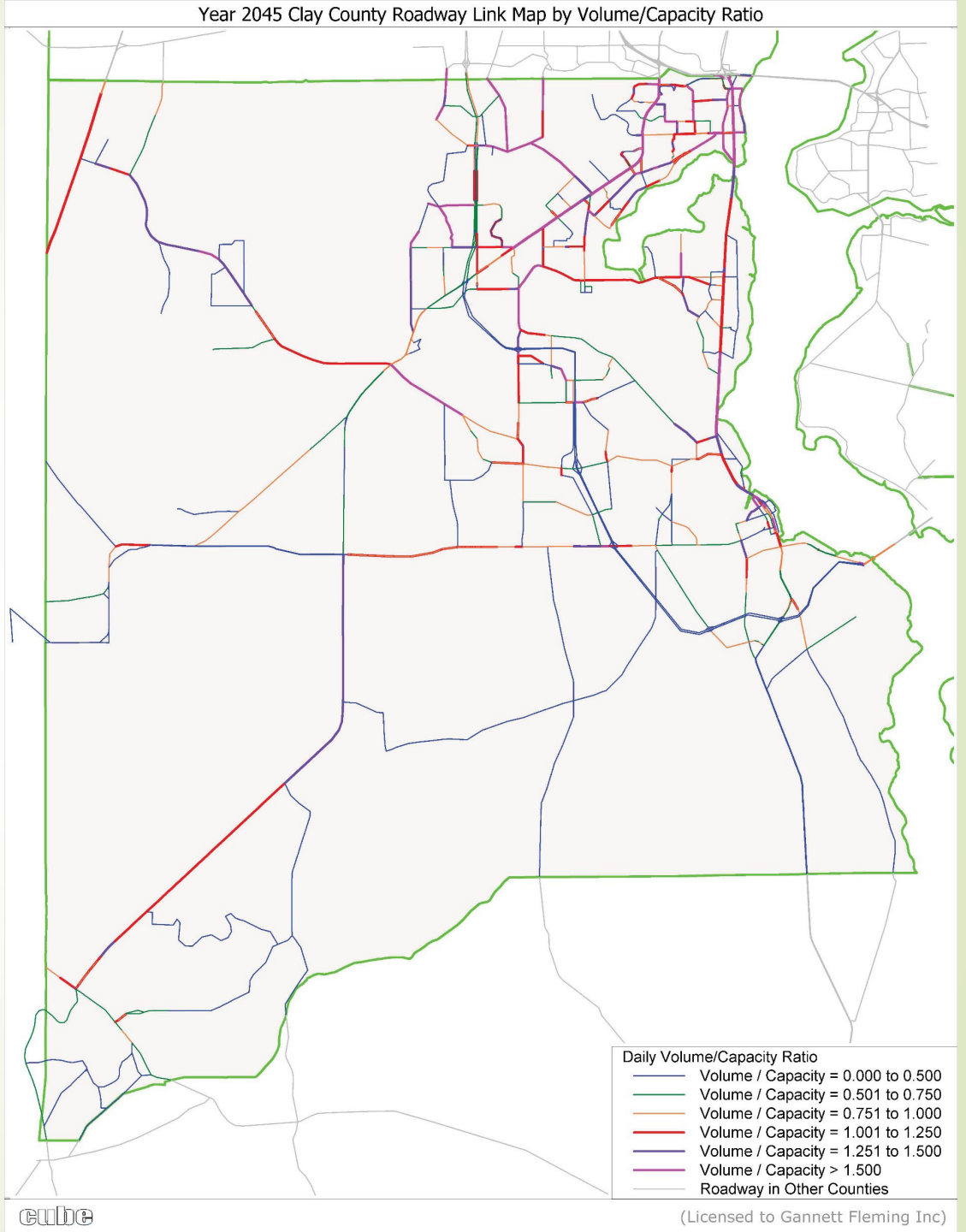


Network

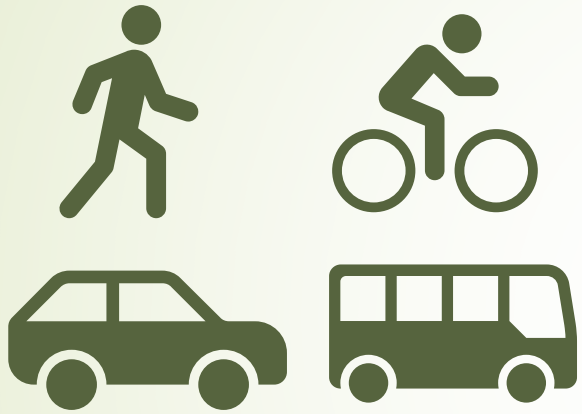
Number of Lanes in Year 2045



Volume-Capacity Ratio in Year 2045



Clay County Mobility Study
Person Trips versus Vehicle Trips



=

Person Miles Traveled (PMT)



=

Vehicle Miles Traveled (VMT)

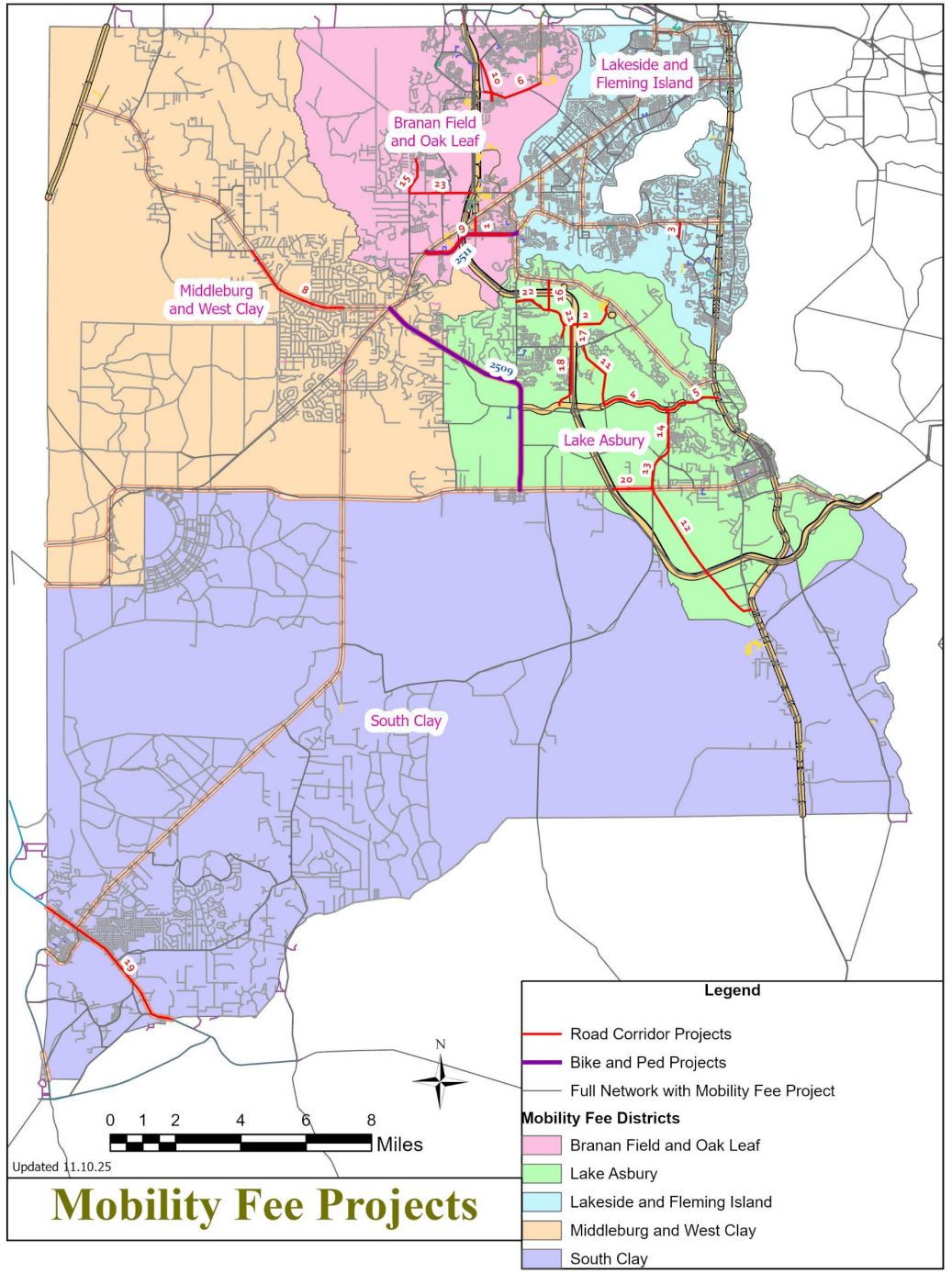
Clay County Mobility Study
Miles Traveled by District
VMT & PMT

Miles Traveled Distribution	Middleburg and West Clay	Branan Field & Oak Leaf	Lakeside & Fleming Island	Lake Asbury	South Clay
2024 VMT	296,975	540,981	1,377,207	531,184	280,069
2045 VMT	557,359	979,835	1,907,367	1,333,361	462,276
Difference VMT	**260,384**	**438,853**	**530,160**	**802,177**	**182,208**
2024 PMT	416,780	789,951	1,943,993	801,511	368,030
2045 PMT	760,491	1,467,506	2,682,286	1,941,453	602,827
Difference PMT	**343,711**	**677,555**	**738,292**	**1,139,942**	**234,797**

VMT to PMT Factor: 1.42

Clay County Mobility Study

Mobility Fee Project List



Clay County Mobility Study
Roadway Projects

ID	Roadway	Limits	Description	District	Length (mi.)	Construction Cost	Misc. Expenses Factor (R/W, Design, CEI, etc.)	Mobility Fee Eligible Cost
1	Baxley Road	CR 220 to SR 21	Widen 2 Lane Urban Arterial to 4 Lane Divided with Median, 4' Bike Lanes: U20	Branan Field & Oak Leaf	0.51	$5,825,395	0.85	$6,853,405
2	Block Island (EW 1B)	E. of Russell Road to Verbena Pkwy	New Construction 2 Lane Undivided Urban Arterial with 4' Bike Lanes: U01	Lake Asbury	1.73	$19,397,131	0.85	$ 22,820,154
3	Canova Road	CR 220 to Old Hard Road	New Construction Extra Cost for Additional Lane on Urban Arterial: U10	Lakeside & Fleming Island	0.49	$2,144,191	0.85	$2,522,577
4	Cathedral Oak Parkway	Feed Mill Rd. to Maryland Ave.	Widen 2 Lane Urban Arterial to 4 Lane Divided with Median, 4' Bike Lanes: U20	Lake Asbury	2.17	$13,225,000	0.90	$ 14,694,444
5	Cathedral Oak Parkway	Maryland Ave. to US 17	Widen 2 Lane Urban Arterial to 4 Lane Divided with Median, 4' Bike Lanes: U20	Lake Asbury	1.64	$18,848,061	0.70	$ 26,925,802
6	Cheswick Oak Ave Ext	SR 23 to Gadwall Rd.	New Construction 2 Lane Undivided Urban Arterial with 4' Bike Lanes: U01	Branan Field & Oak Leaf	1.84	$31,877,376	0.80	$ 39,846,720
8	CR 218	Masters Rd. to Bluejay Dr. /Mallard Rd.	Widen 2 Lane Urban Arterial to 4 Lane Divided with Median, 4' Bike Lanes: U20	Middleburg and West Clay	3.57	$35,684,270	0.85	$ 41,981,494
9	CR 220	SR 21 to Hollars Place	Widen 2 Lane Urban Arterial to 4 Lane Divided with Median, 4' Bike Lanes: U20	Branan Field & Oak Leaf	2.86	$32,829,646	0.85	$ 38,623,113
10	District Dr	Kindlewood Dr. to Plantation Oaks Pkwy	New Construction 2 Lane Undivided Urban Arterial with 4' Bike Lanes: U01	Branan Field & Oak Leaf	1.33	$12,162,664	0.85	$ 14,309,016
11	Feed Mill Road	Sandridge Road to Cathedral Oak Pkwy	New Construction 2 Lane Undivided Urban Arterial with 4' Bike Lanes: U01	Lake Asbury	2.13	$19,421,800	0.85	$ 22,849,177
12	Clay Dairy Parkway	US 17 to SR 16	New Construction 4 Lane Urban Road with Median and 4' Bike Lanes: U05	Lake Asbury	4.96	$84,406,128	0.85	$ 99,301,327
13	Clay Dairy Parkway	SR 16 to Medinah Dr.	New Construction 4 Lane Urban Road with Median and 4' Bike Lanes: U05	Lake Asbury	1.34	$22,779,415	0.85	$ 26,799,311
14	Clay Dairy Parkway	Medinah Dr. to Cathedral Oak Pkwy	Widen 2 Lane Urban Arterial to 4 Lane Divided with Median, 4' Bike Lanes: U20	Lake Asbury	0.84	$9,642,678	0.85	$ 11,344,327
15	Long Bay Rd Ext.	Old Jennings Rd. to Song Sparrow Rd	New Construction 2 Lane Undivided Urban Arterial with 4' Bike Lanes: U01	Branan Field & Oak Leaf	1.14	$10,362,027	0.85	$ 12,190,620
16	NS 3	Verbena Prky. to Russell Rd.	New Construction 2 Lane Undivided Urban Arterial with 4' Bike Lanes: U01	Lake Asbury	0.91	$8,295,424	0.85	$9,759,322
17	Rolling View Blvd (NS 2)	Block Island (EW 1B) to Sandridge Rd.	New Construction 2 Lane Undivided Urban Arterial with 4' Bike Lanes: U01	Lake Asbury	0.67	$6,129,565	0.85	$7,211,253
18	Rolling View Blvd (NS 2)	Sandridge Road to Cathedral Oak Pkwy	New Construction 4 Lane Urban Road with Median and 4' Bike Lanes: U05	Lake Asbury	1.97	$33,482,693	0.85	$ 39,391,403
19	SR 100	Bradford Co. line to Putnam Co. line	Widen 2 Lane Urban Arterial to 4 Lane Divided with Median, 4' Bike Lanes: U20	South Clay	5.31	$6,091,287		$6,091,287
20	SR 16	SR 23 to Clay Dairy Pkwy	Widen 2 Lane Urban Arterial to 4 Lane Divided with Median, 4' Bike Lanes: U20	Lake Asbury	1.25	$1,434,922		$1,434,922
21	Verbena Parkway	Exist end (Sandridge) to NS 3	New Construction 2 Lane Undivided Urban Arterial with 4' Bike Lanes: U01	Lake Asbury	1.13	$13,633,224	0.90	$ 15,148,027
22	Verbena Parkway	NS 3 to Henley Rd.	New Construction 2 Lane Undivided Urban Arterial with 4' Bike Lanes: U01	Lake Asbury	1.12	$12,856,904	0.90	$ 14,285,449
23	Old Jennings Road	Long Bay Road to SR 23	Widen 2 Lane Urban Arterial to 4 Lane Divided with Median, 4' Bike Lanes: U20	Branan Field & Oak Leaf	1.90	$21,766,969	0.85	$ 25,608,199
					$ 40.79	**$422,296,769**		**$499,991,350**

Clay County Mobility Study
Trail Projects

ID	Trail Name	From Road	To Road	Length (mi.)	Cost	District
2509	CR 218 / Lake Asbury Loop	SR 21	SR 16	7.9	$ 11,850,000	Lake Asbury, Green Cove Springs & Southeast Clay
2511	CR 220 / Flemingburg Trail	SR 21	Henley Road	3	$ 3,000,000	Branan Field & Oak Leaf
				Total	**$ 14,850,000**	

DRAFT

Clay County Mobility Study
Transit Mobility Hub Projects

District	Mobility Fee Eligible Cost
Branan Field & Oak Leaf	$ 5,100,000
Keystone Heights & South Clay	$ -
Lake Asbury, Green Cove Springs & Southeast Clay	$ 5,100,000
Middleburg & West Clay	$ -
Orange Park, Lakeside & Fleming Island	$ 5,100,000
	$ 15,300,000

DRAFT

Clay County Mobility Study Project List and Cost per PMT

District	Project Type			Sum	2045 - 2024 PMT Change	$ per PMT
	Road	Bike & Ped	Transit (Mobility Hubs)			
Middleburg and West Clay	$41,981,494	$0	$0	$41,981,494	343,711	$122.10
Branan Field & Oak Leaf	$137,431,073	$3,000,000	$5,100,000	$145,531,073	677,555	$214.80
Lakeside & Fleming Island	$2,522,577	$0	$5,100,000	$7,622,577	738,292	$10.30
Lake Asbury	$311,964,918	$11,850,000	$5,100,000	$328,914,918	1,139,942	$288.50
South Clay	$6,091,287	$0	$0	$6,091,287	234,797	$25.90
Total	$499,991,349	$14,850,000	$15,300,000	$530,141,349	3,134,297	$169.10

Clay County Mobility Study
Mobility Fee Rate

District	2020 $ per PMT	Year 1	Year 2	Year 3	Year 4 $ per PMT
Middleburg and West Clay	$ 85.00	$ 94.28	$ 103.55	$ 112.83	$122.10
Branan Field & Oak Leaf	$ 155.12	$ 170.04	$ 184.96	$ 199.88	$214.80
Lakeside & Fleming Island	$ 51.77	$ 10.30	$ 10.30	$ 10.30	$10.30
Lake Asbury	$ 200.00	$ 222.13	$ 244.25	$ 266.38	$288.50
South Clay	$ 36.16	$ 25.90	$ 25.90	$ 25.90	$25.90
Total	$ 131.88	$ 94.28	$ 103.55	$ 112.83	$169.10

The Mobility Fee Rate complies with Florida Statute: 163.31801
"5(d) An impact fee increase may not exceed 50 percent of the current impact fee rate."

Increases will be phased in over four years. Decreases will occur immediately.

Clay County Mobility Study
Mobility Fee Calc for Each Permit

Fee Structure for any Land Use by District

Trip Rate [A]	Trip Rate = ITE Trip Rates
Trip Length [B]	Trip Length = Travel Model, various by zone
% New Trips [C]	% New Trips = accounts for existing uses and pass-by
Double Counting Factor [D]	Double Counting Factor = reduces chance of counting the total trip length for two different trip-ends.
Regional Road Factor [E]	Local Portion of VMT
VMT to PMT Factor [F]	Converts VMT to PMT
PMT Fee	PMT Fee= Cost of Projects / growth in PMT

Base Mobility Fee = (A x B x C x D x E x F) x PMT Fee

Net Mobility Fee = Base Mobility Fee - credits

Clay County Mobility Study
Base Mobility Fee

Key Takeaways

- Fees need to be updated to be responsive to changing Statutes.
- Methodology is consistent with currently imposed fees. Updated to reflect changes in project priorities and changes in future expected land use.
- Fee Rate remains under the 50% increase that would require additional engagement.

Clay County Mobility Study
Questions & Answers

Thank you!

Agenda Item
Clay County Board of County Commissioners

Clay County Administration Building
Tuesday, November 25 4:00 PM

TO: Board of County Commissioners DATE: 10/27/2025

FROM: Megan Covey, Grants Director

SUBJECT: Approval to submit the FY25 CAPER to the U.S. Department of Housing and Urban Development by the December 29, 2025 deadline.

AGENDA ITEM TYPE:

ATTACHMENTS:

	Description	Type	Upload Date	File Name
	Report_FY25 CAPER	Cover Memo	11/20/2025	CAPER_FY24-25_2025-11-19_public_dsada.pdf

REVIEWERS:

Department	Reviewer	Action	Date	Comments
BCC	Streeper, Lisa	Approved	11/19/2025 - 4:23 PM	Item Pushed to Agenda

Clay County Board of County Commissioners

Fiscal Year 2024-2025 Consolidated Annual Performance and Evaluation Report (CAPER)



477 Houston St.

Green Cove Springs, FL 32043

Table of Contents

CR-05 – Goals and Outcomes

CR-10 – Racial and Ethnic composition of families assisted

CR-15 – Resources and Investments 91.520(a)

CR-20 – Affordable Housing 91.520(b)

CR-25 – Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

CR3-30 – Public Housing 91.220(h); 91.320(j)

CR-35 – Other Actions 91.220(j)-(k); 91.320(i)-(j)

CR-40 – Monitoring 91.220 and 91.230

CR-45 – CDBG 91.520(c)

CR-65 – Persons Assisted

CR-75 – Expenditures

CR-05 – Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a).

Major accomplishments during this year's action plan included completing 10 limited home rehabilitation projects, eight neighborhood clean-up projects, and three sidewalk restoration projects. Additionally, the County began work on five other limited home rehabilitation projects and completed environmental reviews for five more sidewalk restoration projects.

The County did not open a new application cycle for FY26 limited home rehabilitation projects; in its FY26 Annual Action Plan, the County made the decision to move away from home rehabilitation projects and focus resources on infrastructure projects like sidewalks. This decision was made with citizen and Board input during the Annual Action Plan public comment period.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

The County completed 10 of 15 eligible limited home rehabilitation projects in FY24-25. The remaining five rehabilitation projects are in progress with anticipated completion in FY25-26.

The Annual Action Plan for FY24-25 included sidewalk restoration for three streets (Harrison, Jefferson, and Washington). All three sidewalk projects were completed using Public Works Department staff and concrete procured under CDBG.

The County coordinated eight neighborhood clean-ups in three locations: High Ridge Estates (four clean-ups), Tanglewood (two clean-ups) and Bellair Meadowbrook (two clean-ups). Collectively, 28.275 tons of debris were removed from low to moderate income (LMI) communities between October 2024 and September 2025. The goal of neighborhood clean-ups is to help improve the aesthetics of a community, foster a sense of pride among the residents, increase property values, promote community engagement, and address environmental concerns.

Project administration costs were related to program management and Neighborly software for tracking CDBG projects. The National Community Development Association recommends Neighborly as an approved tool for tracking complex HUD funded projects. The FY24-25 software has been successfully used to track the progress of each project, particularly home rehabilitation projects, and provide accurate reporting data.

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

CDBG funds were used to make progress towards achieving the following objectives outlined in the Annual Action Plan –

Preservation of Housing

Objective: Decent Housing (DH) – Provide funding for the acquisition and/or rehabilitation/preservation of housing affordable to low- and moderate-income residents.

In FY24-25, 10 of 15 eligible home rehabilitation projects in low to moderate income areas in the County were completed through the CDBG Program.

Code Enforcement/Neighborhood Cleanups

Objective: Suitable Living Environment (SL) – Provide funding for the payment of salaries and overhead costs directly related to the enforcement of local codes in deteriorating or deteriorated areas in Target Areas.

In FY24-25, there were eight neighborhood clean-ups funded through the CDBG program: four in High Ridge Estates, two in Tanglewood, and two in Bellair Meadowbrook.

Neighborhood Improvements

Objective: Creating Economic Opportunities (EO) – Provide funding for public facility improvements, physical improvements, and comprehensive neighborhood planning activities in Target Areas, and HUD designated Low-Mod Areas to improve the quality of life and health of neighborhood residents.

In FY24-25, portions of sidewalks on Harrison, Jefferson, and Washington Avenues in Orange Park, Florida, were improved.

Administration

Objective: General planning and administration costs associated with administering Federal CDBG and State SHIP funds; and other local funding sources.

Throughout FY24-25, Clay County staff managed the programmatic and financial aspects of CDBG funding. The Neighborly software, purchased and implemented in FY 23-24, was renewed.

CR-10 – Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a)

Families assisted during FY24-25 fell within a wide range of socio, racial and ethnic ranges. Of those that applied, single women outnumbered the men, and racial and ethnic statuses were more heavily white (50%) and black/African American (35%) with roughly 4% of those that reported the information, stating they were of Hispanic ethnicity.

CR-15 – Resources and Investments 91.520(a)

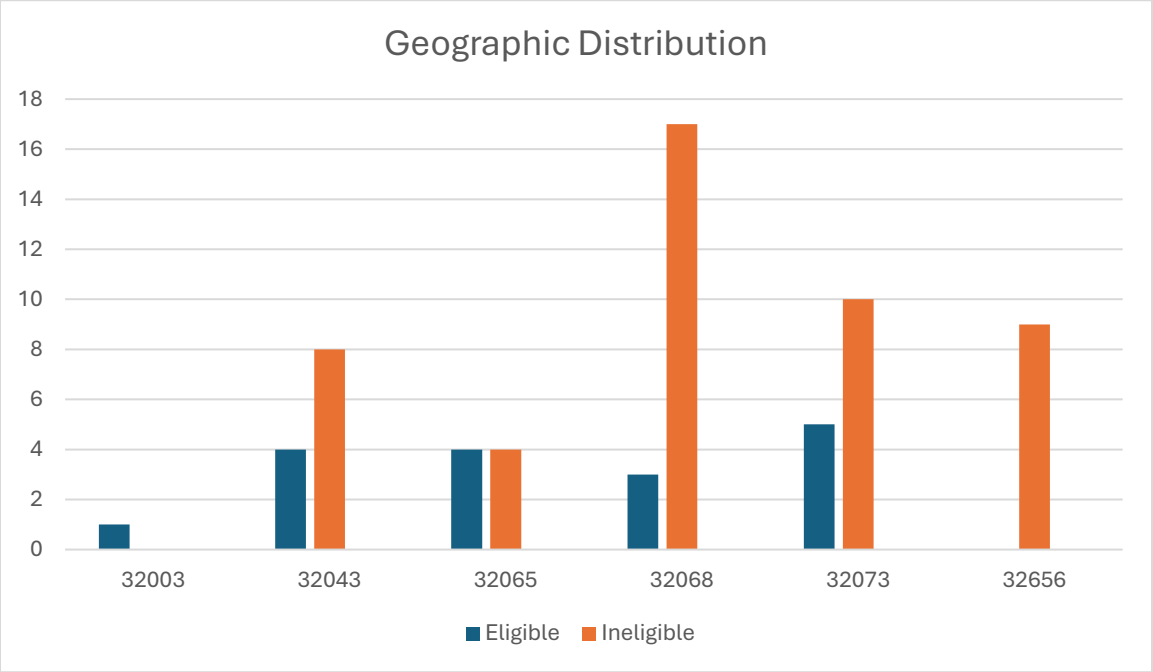
Identify the resources made available

CDBG Activity	Budgeted Expenditures
Infrastructure	$610,207
Code Enforcement/Neighborhood Clean-ups	$0 [Prior year's funding still available]
Home Rehabilitation	$350,112
Administration	$40,000
Total	$1,000,319

While the FY24-25 Annual Action Plan allocated the most funding to infrastructure, the County's largest expenses in FY24-25 supported limited home rehabilitation. This was partially due to the large number of applicants that rolled over from FY23-24. Another factor was the County's decision to outsource sidewalk improvements to improve efficiency. Sidewalks were selected and staff completed environmental assessments for the project locations. The County anticipates that infrastructure will be a high priority activity in the FY25-26 Annual Action Plan and spending in this category will increase as home rehabilitation projects are completed.

A Substantial Amendment will be drafted during the FY25-26 program year, moving the majority of unspent funding into infrastructure projects (primarily sidewalk improvements).

Identify the geographic distribution and location of investments



Narrative

The majority of eligible applicants for home rehabilitation came from Orange Park (53%), Green Cove Springs (24%), Middleburg (18%), and Fleming Island (5%).

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land of property located within the jurisdiction that were used to address the needs identified in the plan.

No matching funds are required for the County's CDBG Entitlement Funding. However, CDBG does work alongside the State Housing Initiative Partnership (SHIP) to help meet the housing needs of the County.

CR-20 – Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

The average median income of all approved applicants for housing rehabilitation projects was $27,358.17. Inspection services and assessments for the most qualified applicants began in FY22-23. Several housing rehabilitation projects began during the FY24-25 Annual Action Plan and will continue into FY25-26.

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

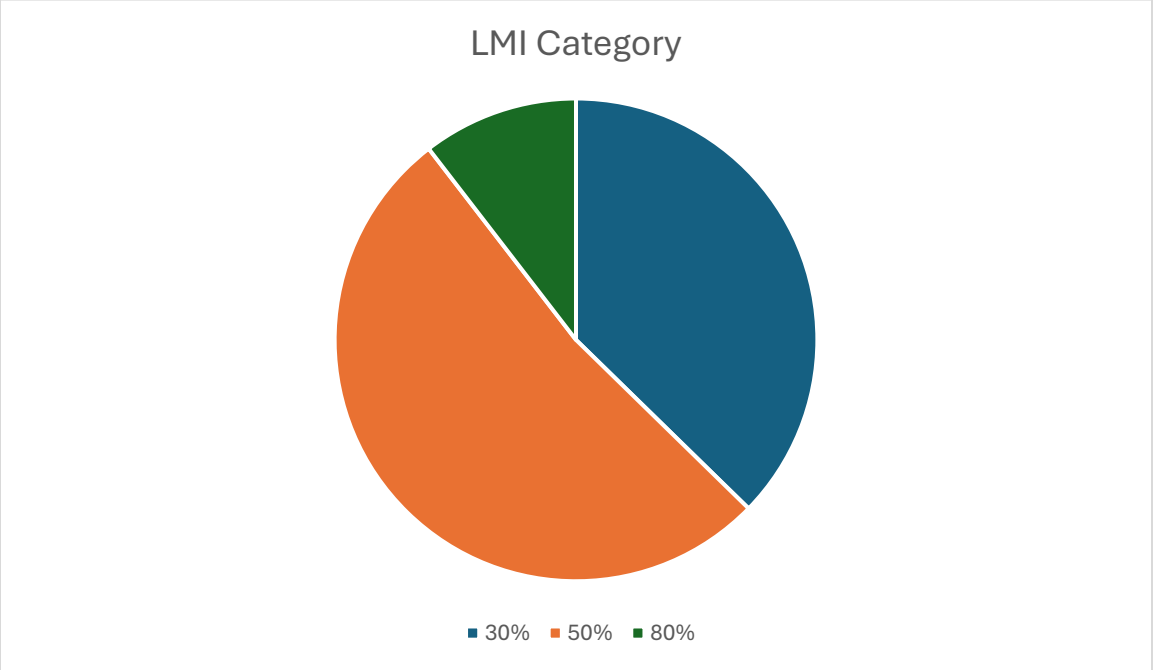
Outcomes for FY24-25 were on par with the expected goals and outcomes. Management of projects was streamlined, which resulted in the ability to secure appropriate contractors for specific needs rather than general contractors for a broad range of limited rehabilitation of homes. Nine homes received new roofs using this more specific bid request process.

Staff also determined that it is more efficient to bid out sidewalk replacement and improvement projects to contractors who can address several specific ADA requirements in addition to pouring concrete. In FY25-26, sidewalks will be competitively awarded to a third-party contractor in compliance with federal regulations.

Discuss how these outcomes will impact future annual action plans. Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

In FY24-25, large scale projects became problematic with cost increases and limited timelines. In FY25-26, staff intend to focus on completing more sidewalk improvement projects to create the greatest benefit for the greatest number of people.

The table below shows the number of approved applicants in the 30%, 50%, and 80% low to moderate income categories.



CR-25 – Homeless and Other Special needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The County provides resources to assist residents with homelessness stabilization assistance programs and conducts needs assessments to pair individuals with resources. As part of the outreach process for the Consolidated Plan and Annual Action Plan, local non-profits who provide homelessness services are consulted for feedback in setting CDBG goals and developing activities.

Addressing the emergency shelter and transitional housing needs of homeless persons

Several non-profit providers and faith-based organizations offer services and facilities to the homeless population, which include cold weather shelters, transitional housing, and permanent support housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care

facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education or youth needs.

Though CDBG funds do not directly address this, other federally funded programs within the County do. The Emergency Rental Assistance Program, for example, helped at-risk individuals find transitional and temporary housing until they can find a permanent solution. Though the Emergency Rental Assistance Program provided limited funding, County staff still works with individuals using referral services to connect them with assistance.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Please see response above. CDBG funds do not directly provide this kind of assistance, because other programs address this need.

CR-30 – Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The St. Johns Housing Authority runs the State Housing Initiatives Partnership (SHIP) program and assists with Section 108 projects to serve the residents of Clay County.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

Clay County's SHIP program offers education programs through their various partnerships with County non-profits related to housing, food, and waste. The County's Extension Office/University of Florida also provide low-cost or free educational workshops on financial management and homeownership.

Actions taken to provide assistance to troubled PHAs.

Not applicable.

CR-35 – Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220(j); 92.320 (i)

The State of Florida adopted the Live Local Act in FY23, and accordingly, the County published their list of affordable housing developments on its website www.claycountygov.com/government/purchasing/real-estate). The County also uses its SHIP funds to support affordable housing and allocated a portion of its State and Local Fiscal Recovery Funds (ARPA) to fund affordable housing projects like Nathan Ridge in Middleburg, Florida.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The CDBG Program provides staff support to guide homeowners through the application process at no cost. Staff will also connect individuals with other outside resources to meet their immediate needs, such as transportation or health care services.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

If lead-based paint is found during the house inspection, it is mitigated as part of the housing rehabilitation project in accordance with the Clay County Community Development Block Grant Policies and Procedures Manual.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Income evaluation is the most heavily weighted factor used for qualifying and ranking applicants for assistance. Poverty-level families are the highest priority for assistance. The Clay County CDBG Program provides a free needs assessment to poverty-level families and connects them with Career Source and employee training opportunities.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The County formed the Community Services Division in 2021 to provide human services and programmatic support for funding opportunities like CDBG. Though that division no longer exists as a standalone department, the County does still have staff available to support the CDBG program and residents' community needs.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

County staff conducts needs assessments for the public upon request and matches individuals with appropriate social service agencies and non-profit organizations to assist individuals outside of CDBG activities. The SHIP office can also step in with resources to support safe housing activities.

Identify actions taken to overcome the effects of any impediments identified in the jurisdiction's analysis of impediments to fair housing choice. 91.520(a)

The following three key areas were reviewed in the Analysis of Impediments –

1. Definition used for “family” and restrictions on the number of unrelated persons in dwelling units
2. Dispersal requirements and regulatory provisions for housing facilities for persons with disabilities (i.e. group homes) in single-family districts.
3. Minimum lot size requirements, and the opportunity to develop various housing types including apartments and housing at various densities.

The County’s Land Development Code considers all these possible impediments and is revised and updated as necessary. Furthermore, the County provides a density incentive program for affordable housing projects.

CR-40 – Monitoring 91.220 and 91.230

Evaluate the jurisdiction’s progress in meeting its specific objectives for reducing ending homelessness through:

Describe the standards and procedures that will be used to monitor activities carried out in furtherance of the plan and will be used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and comprehensive planning requirements.

The Grants Division is the division within Clay County with primary responsibility for all grant compliance and monitoring, including the CDBG program. The Grants Division and other pertinent County staff work collaboratively to implement the program under HUD rules and guidance.

Citizen Participation Plan 91.105(d); 91.115(d)

Description of the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

Clay County has prepared the Draft FY 2024 - 2025 Consolidated Annual Performance and Evaluation Report, which is required by the U.S. Department of Housing and Urban Development (HUD) in order for the County to receive Federal Community Development Block Grant (CDBG) funds. The Consolidated Annual Performance and Evaluation Report provides details of the County’s performance in administrating the funds provided under the CDBG program during the previous grant year. The Consolidated Annual Performance and Evaluation Report will be available for public review and comment as set forth below.

THE PLAN DOCUMENT: The Draft FY 2024-2025 Consolidated Annual Performance and Evaluation Report will be available November 7 - November 21, 2025 for review on the County's Website at https://www.claycountygov.com/community/community-development-block-grant and at the following locations:

Clay County Grants Department between the hours of 8:30 a.m-12:00 p.m. and 1:00 p.m. 4:30 p.m., Monday through Friday, excluding legal holidays at 420 College Drive, Ste 107, Middleburg, FL 32068

Clay County Library Locations listed below between the hours of 10:00 a.m. and 8:00 p.m., Monday-Thursday, and 9:00 a.m. to 5:00 p.m., Friday-Saturday.
• Fleming Island Library- 1895 Town Center Blvd., Fleming Island, FL 32003
• Green Cove Springs Library- 403 Ferris Street, Green Cove Springs, FL 32043
• Keystone Heights Library- 175 Oriole Avenue, Keystone Heights, FL 32656
• Middleburg-Clay Hill Library- 2245 Aster Avenue, Middleburg, FL 32068
• Orange Park Library- 2054 Plainfield Avenue, Orange Park, FL 32073

Report Summary: The Consolidated Annual Performance and Evaluation Report summarizes the progress made towards the five-year goals established in the Consolidated Plan. It describes how funds were allocated and the extent to which funds benefitted low- and moderate-income persons. Funded activities must serve one of the three CDBG National Objectives: 1) to benefit low-and moderate-income persons, 2) to aid in the prevention or elimination of slum or blight, and 3) to meet a community development need of urgency.

PUBLIC COMMENT PERIOD: The 15-day public review and comment period is **Friday, November 7, 2025, through Friday, November 21, 2025,** at close of business. Comments from the public are encouraged and will be accepted during this period at the Clay County Grants Department, 420 College Drive, Suite 107, Middleburg, FL 32043, Monday through Friday, excluding legal holidays, 8am-12pm and 1pm-4:30 pm. Comments can also be given by calling 904-529-4256 or can be sent by email to cdbg@claycountygov.com.

PUBLIC MEETING:
Purpose: To obtain public input on the proposed Consolidated Annual Performance and Evaluation Report.

Date: Tuesday, November 18, 2025
Time: 6:30 p.m.
Place: Middleburg-Clay Hill Public Library
2245 Aster Avenue, Middleburg, FL 32068

Non-English-Speaking Persons:
Special arrangements for a translator will be made by the County. A citizen requiring a translator should send a request at least two (2) business days before the event.

Special Accommodations for Persons with Disabilities:

Special arrangements for a sign language interpreter will be made by the County. A request should be sent to the County at least two (2) business days prior to the event. Recorded events will be posted with closed captioning for those hard of hearing.

Access to records/recordings:
A recording of the public meetings will be made public for those who are not able to attend. Minutes of the public meetings will also be taken. Citizen input will be summarized and documented in the minutes. The recordings and minutes will be posted on the County's website at https://www.claycountygov.com/community/community-development-block-grant

In accordance with the Americans with Disabilities Act, any person needing accommodations to participate in this matter should contact Clay County Risk Management by mail at P.O. Box 1366, Green Cove Springs, Florida 32043, or by telephone at (904) 679-8596, no later than three (3) days prior to the hearing or proceeding for which this notice has been given. Deaf and hard-of-hearing persons can access the telephone number by contacting the Florida Relay Service at 1-800-955-8770 (Voice) or 1-800-955-8771 (TDD).

All interested persons are invited to attend the public meetings. Pursuant to Section 286.0105, Florida Statutes, a person deciding to appeal any decision made by the Clay County Board of County Commissioners (Board) with respect to any matter considered at the meeting, hearing, or at any subsequent meeting or hearing to which the Board has continued its deliberations is advised that such person will need a record of all proceedings and may need to ensure that a verbatim record of all proceedings is made, which must include the testimony and evidence upon which the appeal is to be based.

CR-45 – CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

Community input indicates that more funding is needed for infrastructure projects in low-mod areas of the County. Requests for infrastructure funding, including sidewalk replacements and new sidewalks. The County is committed to acting on this feedback and will submit a substantial amendment during FY25-26 moving the majority of unspent CDBG funding to infrastructure projects, primarily sidewalk construction and/or improvements.

Does the Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

Not applicable.

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

Not applicable.

CR-65 – Persons Assisted

Complete for CDBG Activities.

Activity Description	**Persons Assisted**
Infrastructure Improvements	3,000
Affordable Housing – Rehabilitation Projects	60
Code Enforcement – Community clean-up projects	3,000
Estimated Total Persons Assisted	**6,060**

CR-75 – Expenditures

	FY24-25 CDBG Program Year
Expenditures for Infrastructure Improvements	$71,356.41
Expenditures for Affordable Housing – Housing Rehabilitation Program	$162,150.80
Expenditures for Code Enforcement/Neighborhood Clean-Up	$4,775.96
Administration	$48,889.31
Total	**$287,172.48**

Agenda Item
Clay County Board of County Commissioners

Clay County Administration Building
Tuesday, November 25 4:00 PM

TO: Board of County Commissioners DATE:

FROM: Administrative and
Contractual Services

SUBJECT:
Presentations regarding RFQ No. 24/25-127, Construction Manager at Risk (CMAR) services for Substance Use Disorder Recovery Center from the following Contractors:

1. Auld & White Constructors, LLC - 95.7
2. D.E. Scorpio Corporation dba Scorpio - 92.0
3. E. Vaughn Rivers, Inc. - 91.0

Selection approval will be effective after the 72-hour period for protest has expired. An Agreement with the selected Consultant will be brought back to the Board for approval.

Funding Source:
Opioid Settlement Fund - Substance Use Disorder Recovery Center - Buildings

AGENDA ITEM TYPE:

BACKGROUND INFORMATION:
At the November 10th BCC meeting, the Board requested presentations from the top three ranked Contractors. Presentations will be given in alphabetical order. A Committee consisting of the Capital Projects Manager, Bureau Chief - Community Paramedicine, and Building Inspector I performed the evaluation and ranking of the submittals received.

The County requested Statements of Qualifications from qualified Contractors to provide Construction Manager at Risk (CMAR) services for Substance Use Disorder Recovery Center located at 3166 County Road 220 in Middleburg. The project involves remodeling an existing three hundred (300) square feet block-constructed retail building built in 2009. The existing footprint will remain unchanged. The renovation will provide accommodations for both short-term and long-term residents. The design will also provide areas for staff, including offices, a lobby, and break rooms.

The construction of the project is being supported, in whole or in part, by the Florida's General Appropriations Act, Line item 378A for Fiscal Year 2023-2024.

Is Funding Required (Yes/No):	If Yes, Was the item budgeted (Yes\No\N/A):
Yes	**Yes**

Funding Source:
Capital Improvement Plan (CIP) Project Fund -Non Capital Improvement Element - Oakleaf Library - Buildings & General Fund - Libraries Administration - Oakleaf Library - Buildings

Account No.:
FD3003 - CC1232 - PRJ100526 - SC562000
FD1000 - CC1190 - PRJ100526 - SC562000

Sole Source (Yes\No):	Advanced Payment (Yes\No):

ATTACHMENTS:

	Description	Type	Upload Date	File Name
🗋	Previously ADA's PUBLIC	Cover Memo	11/20/2025	24-25-127.ADA_aw_dsada.pdf

REVIEWERS:

Department	Reviewer	Action	Date	Comments
Administrative and Contractural Services	Streeper, Lisa	Approved	11/19/2025 - 4:23 PM	Item Pushed to Agenda

BID RECOMMENDATION FORM

TITLE:

RFQ No. 24/25-127, Construction Manager at Risk (CMAR) for the Substance Use Disorder Recovery Facility

DATE OF RECOMMENDATION:

November 05, 2025

BIDDER	BID TOTAL
Auld & White Constructors, LLC	To Be Determined
Burke Construction Group, Inc.	No Bid
D.E. Scorpio Corporation, dba Scorpio	To Be Determined
E. Vaughn Rivers, Inc.	To Be Determined
Parrish McCall Constructors	To Be Determined
STG Contracting Group, Inc.	To Be Determined

FUNDING SOURCE: Opioid Settlement Fund - CC1233 All Grants Organization - Substance Use Disorder Recovery Center- Buildings & Opioid Settlement Fund - Non Capital Improvement Element - Substance Use Disorder Recovery Center - Buildings & Capital Improvement Plan (CIP) Projects Fund - Non Capital Improvement Element - Substance Use Disorder Recovery Center - Buildings

RECOMMENDATION:

Review of Staff's ranking of the submittals received for RFQ No. 24/25-127, Construction Manager at Risk (CMAR) for the Substance Use Disorder Recovery Center.

If only one Bid is received, state reason why accepted and not rebidding:

Staff Assigned to Tabulate Bids and Make Recommendations:

NAME/TITLE:

Craig Singleton, Capital Projects - Project Manager

SIGNATURE:

Craig Singleton

BID TABULATION FORM

RFQ: 24/25-127 Date: October 3, 2025

Proj: Construction Manager at Risk (CMAR) services for Substance Use Disorder Recovery Center Time Open: 9:00 AM

Ad: Clay Today, September 11, 2025 Time Close: 9:03 AM

This is a generic Bid Tabulation Form; all required bid documents will be verified prior to bid recommendation.
Bids to be evaluated based on evaluation criteria established in bid document

Bidder		Addendum	Total
1	Auld & White Constructors LLC	N/A	To Be Determined
2	Burke Construction Group, Inc.	NO BID	
3	D.E. Scorpio Corporation	N/A	To Be Determined
4	E. Vaugh Rivers, Inc.	N/A	To Be Determined
5	Parrish McCall Constructors	N/A	To Be Determined
6	STG Contracting Group, Inc.	N/A	To Be Determined

EVALUATION TABULATION

RFQ No. 24/25-127

Construction Manager at Risk (CMAR) for the Substance Use Disorder Recovery Center

RESPONSE DEADLINE: October 2, 2025 at 4:00 pm

CONSENSUS SCORECARD SUMMARY

Vendor	Executive Summary - 5 Points	Qualifications of Project Personnel - 30 Points	Project Approach - 30 Points Points Based 30 Points (30%)	Financial Capability - 10 Points Points Based 10 Points (10%)	Similar Projects - 20 Points Points Based 20 Points (20%)	References - 5 Points Points Based 5 Points (5%)	Total Score (Max Score 100)
Auld & White Constructors LLC	5	28	30	10	18.67	4	**95.7**
E. Vaughan Rivers, Inc.	5	27.33	28.67	10	15.67	4.33	**91**
Parrish McCall Constructors	5	28	25.67	10	18.67	3	**90.3**
D.E. Scorpio Corporation dba Scorpio	5	26.33	29	10	16.67	5	**92**
STG Contracting Group, Inc.	5	29.33	26.67	10	14.67	4.33	**90**

EVALUATORS

Name	Title
Jairo Herrera	Bureau Chief CCFR - Paramedicine
Craig Singleton	Capital Projects Manager
Michael Story	Plan Reviewer

AGGREGATE SCORES SUMMARY

Vendor	Jairo Herrera	Craig Singleton	Michael Story	Total Score (Max Score 100)
Auld & White Constructors LLC **Headquarters: Jacksonville, FL**	99	93	95	**95.67**
E. Vaughan Rivers, Inc. **Headquarters: Orange Park, FL**	93	96	87	**92**
Parrish McCall Constructors **Headquarters: Gainesville, FL**	88	94	91	**91**
D.E. Scorpio Corporation dba Scorpio **Headquarters: Gainesville, FL**	94	86	91	**90.33**
STG Contracting Group, Inc. **Headquarters: St. Augustine, FL**	90	88	92	**90**

EVALUATION CRITERIA

Criteria	Scoring Method	Weight (Points)
Executive Summary - 5 Points	Points Based	5

Description:
Provide a company overview including the following information:

A. Introduction of Company
    1. Provide an overview of the Company's history, including the number of years in business and relevant experience in the CMAR industry.
    2. Detail the Company's size, including annual billings.
    3. Explain the structure and ownership.
    4. State the number of full-time employees.
    5. Include experience working with government entities or similar organizations.
    6. The volume of work during each of the last five (5) calendar years.

Criteria	Scoring Method	Weight (Points)
Qualifications of Project Personnel - 30 Points	Points Based	30

Description:
Describe your team, experience, and philosophy in providing the services as described in this RFQ. The description should include:

A. An organizational chart of the Contractor's team highlighting the key individuals who will work on this project as identified in the solicitation.
B. Provide brief resumes of key personnel to be assigned to the project including, but not limited to the items in the list below. Identify project-related capabilities of in-house staff and indicate the adequate depth and abilities of the organization that it can draw upon as needed. This will include management, technical, and support staff. (Indicate whether office or field related.)

1. Name and title;
2. Job assignment for other projects;
3. Percentage of time to be assigned full-time to this project;
4. How many years with this Contractor;
5. How many years with other Contractors;
6. Experience including types of projects, and specific involvement;
7. List degrees, certifications, and registrations.

Criteria	Scoring Method	Weight (Points)
Project Approach - 30 Points	Points Based	30

Description:
Contractors submitting should demonstrate their understanding of the project. An outline description of anticipated project tasks in the sequence each should be prepared. Contractors should identify anticipated deliverables and a general schedule for projects of this magnitude. The outline should include:

A. Define in detail the components of job-specific preconstruction services and the responsibility of the Contractor for each component of this phase including budget estimating, value engineering, constructability recommendations, and master project schedule.
B. Detail the approach to the CMAR's competitive bidding for subcontracts, other costs of the work, general conditions cost summary, CMAR fee negotiations, GMP compilation, etc.
C. Owner direct purchase and sales tax savings approach to the project.
D. Approach to the management and construction of the project.
E. Contractor's approach to quality workmanship and contract compliance control measures.
F. The Contractor should provide current project schedules as examples showing how the Contractor handles multiple projects

Criteria	Scoring Method	Weight (Points)
Financial Capability - 10 Points	Points Based	10

Description:
The Contractor shall provide documentation of financial capability that include:

A. Bank reference.
B. Letter from a bonding agency and/or surety providing bonding capacity.
C. Describe and explain any litigation, major disputes, contract defaults, or liens experienced in the last ten (10) years.

Criteria	Scoring Method	Weight (Points)
Similar Projects - 20 Points	Points Based	20

Description:
Provide a minimum of of five (5) similar CMAR projects performed for public entities which best illustrate the experience of the Contractor and current staff.

For each project please provide:

A. Name and location of the project.
B. Description of services provided.
C. Size of projects (gross S.F. and/or area of construction).
D. Time period of the project or contract.
E. Cost of projects (construction cost including original contract total).
F. Summary of change orders.

Criteria	Scoring Method	Weight (Points)
References - 5 Points	Points Based	5

Description:
Provide a list of three (3) project references from individuals, firms, or agencies that have contracted with the CMAR to perform services of similar size and scope as those described in this RFQ.
The information required must include a reference company name, date(s) of service, project information, and a contact person's name, title, phone number, and email address. References should include the primary contracts for the projects listed in the narrative submitted in this section. References shall be checked by County staff.

[AULD & WHITE CONSTRUCTORS LLC] RESPONSE DOCUMENT REPORT

RFQ No. 24/25-127

Construction Manager at Risk (CMAR) for the Substance Use Disorder Recovery Center

RESPONSE DEADLINE: October 2, 2025 at 4:00 pm

Auld & White Constructors LLC Response

CONTACT INFORMATION

Company:
Auld & White Constructors LLC

Email:
creis@auld-white.com

Contact:
Cindy Reis

Address:
4168 Southpoint Parkway, Suite 101
Jacksonville, FL 32216

Phone:
N/A

Website:
https://www.auld-white.com/

Submission Date:
Oct 2, 2025 12:01 PM (Eastern Time)

[BURKE CONSTRUCTION GROUP, INC.] RESPONSE DOCUMENT REPORT

RFQ No. 24/25-127

Construction Manager at Risk (CMAR) for the Substance Use Disorder Recovery Center

RESPONSE DEADLINE: October 2, 2025 at 4:00 pm

Burke Construction Group, Inc. Response

CONTACT INFORMATION

Company:
Burke Construction Group, Inc.

Email:
bids@bcginc.net

Contact:
David Martinez

Address:
10145 NW 19th St.
Doral, FL 33172

Phone:
(305) 468-6604

Website:
www.bcginc.net

"No Bid" submitted on Sep 22, 2025 8:38 AM for the following reason:
The specifications are too confusing

[E. VAUGHAN RIVERS, INC.] RESPONSE DOCUMENT REPORT

RFQ No. 24/25-127

Construction Manager at Risk (CMAR) for the Substance Use Disorder Recovery Center

RESPONSE DEADLINE: October 2, 2025 at 4:00 pm

E. Vaughan Rivers, Inc. Response

CONTACT INFORMATION

Company:
E. Vaughan Rivers, Inc.

Email:
ginger@riversconstruction.com

Contact:
Ginger Rivers

Address:
1882 Bellair Blvd
Orange Park, FL 32073

Phone:
(904) 264-0123

Website:
https://www.riversconstruction.com/

Submission Date:
Oct 2, 2025 2:35 PM (Eastern Time)

[PARRISH MCCALL CONSTRUCTORS] RESPONSE DOCUMENT REPORT

RFQ No. 24/25-127

Construction Manager at Risk (CMAR) for the Substance Use Disorder Recovery Center

RESPONSE DEADLINE: October 2, 2025 at 4:00 pm

Parrish McCall Constructors Response

CONTACT INFORMATION

Company:
Parrish McCall Constructors

Email:
mpearson@parrish-mccall.com

Contact:
Mack Pearson

Address:
3455 SW 42nd Ave
Gainesville, FL 32608

Phone:
(352) 378-1571

Website:
www.parrish-mccall.com

Submission Date:
Oct 2, 2025 3:31 PM (Eastern Time)

[SCORPIO.] RESPONSE DOCUMENT REPORT

RFQ No. 24/25-127

Construction Manager at Risk (CMAR) for the Substance Use Disorder Recovery Center

RESPONSE DEADLINE: October 2, 2025 at 4:00 pm

Scorpio. Response

CONTACT INFORMATION

Company:
Scorpio.

Email:
rtaylor@scorpioco.com

Contact:
Ryan Taylor

Address:
4655 Salisbury Rd.
Suite 375
Jacksonville, FL 32256

Phone:
(904) 540-5544

Website:
scorpioco.com

Submission Date:
Oct 2, 2025 11:59 AM (Eastern Time)

[STG CONTRACTING GROUP, INC.] RESPONSE DOCUMENT REPORT

RFQ No. 24/25-127

Construction Manager at Risk (CMAR) for the Substance Use Disorder Recovery Center

RESPONSE DEADLINE: October 2, 2025 at 4:00 pm

STG Contracting Group, Inc. Response

CONTACT INFORMATION

Company:
STG Contracting Group, Inc.

Email:
clw@stgcontractinggroup.com

Contact:
Candace Williams

Address:
109 Nature Walk Parkway
Suite 103
Saint Augustine, FL 32092

Phone:
N/A

Website:
www.stgcontractinggroup.com

Submission Date:
Oct 1, 2025 3:42 PM (Eastern Time)

3. Scope of Work

3.1. Purpose

The Clay County Board of County Commissioners (County) is requesting Statements of Qualifications from interested and qualified Contractors to provide Construction Manager at Risk (CMAR) services for Substance Use Disorder Recovery Center located at 3166 County Road 220 Middleburg, FL 32068.

These services shall include, but are not limited to, providing design phase assistance and complete construction services with a Guaranteed Maximum Price (GMP) for the construction of a remodeled retail space into a Substance Use Disorder Recovery facility.

3.2. Background

This facility will address the County's need for rehabilitation centers that promote health and well-being. The project involves remodeling an existing three hundred (300) square feet block-constructed retail building built in 2009. The existing footprint will remain unchanged.

The renovation will convert the space into a Substance Use Disorder Treatment Facility, accommodating both short-term and long-term residents. The design will also provide areas for staff, including offices, a lobby, and break rooms. Additional scope items to include, but not limited to, mechanical, electrical and plumbing systems, information technology (IT) infrastructure, janitorial spaces, exterior improvements, and site work upgrades.

All work will be performed in full compliance with all applicable local, state, and federal codes and regulations.

3.3. Geographic Information

Clay County, located southwest of Jacksonville along the St. Johns River, is experiencing significant growth and is expected to grow substantively over the next ten (10) years. Clay County is conveniently accessible via interstate, federal and state highways. US Highway 17 (SR 15) and SR 21 are primary arteries that connect to Interstate 295. SR 23, known as the First Coast Expressway, bisects the County and when completed will provide a connection between Interstates 10 and 95. Clay County is made up of four (4) municipalities (Orange Park, Green Cove Springs, Keystone Heights and Penney Farms) and various communities (Middleburg, Fleming Island and Oakleaf).

The project is located in Middleburg community, near the intersection of CR220 and Henley Rd. This area is in close proximity to the First Coast Expressway.

3.4. Grant Funded

Construction of this project is being supported, in whole or in part, by the Florida's General Appropriations Act, Line Item 378A for Fiscal Year 2023-024.

The CMAR must comply with all Federal laws, rules, regulations, and executive orders applicable to the receipt of funding from the Grant and will be subject to the provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR part 200) (the Uniform Guidance), including the cost principles and restrictions on general provisions for selected items of cost.

3.5. County Selected Design Firm

The County has contracted with Walker Architects to serve as the Design Firm. Walker Architects, is directed by a single point of contact from the County.

3.6. CMAR Preconstruction and Construction Services

CMAR services to be provided shall include, but are not limited to, preconstruction, bidding, and phase services. Compensation to the CMAR for these services shall be a negotiated fee, based on a percentage of the cost of the work. A portion of the fixed fee for services shall be incrementally paid to the CMAR for preconstruction phase services. The County expects the Contractor to work with the selected Design Firm during the design phase of the project to cohesively develop a GMP for the County's approval. A Phase I Contract will be issued for developing the GMP and preconstruction services. A separate Contract will be issued for Phase II upon acceptance of the GMP for construction. The Contractor is required to participate with the selected Design Firm and provide a cost estimate at 60% and 90% until a GMP is accepted by the County.

Pre-Construction Services

During the preconstruction phase the CMAR shall provide service to include, but not limited to, the following:

- Interface with the Architect as required during the design phases of projects to establish a project team that includes the Engineer, design sub-consultants and the County, including attending all Architect meetings and review preliminary design drawings and specifications;
- Quality assurance of the design;
- Constructability and sustainability reviews;
- Code compliance review to ensure permits are attainable;

- Review and input of project cost and schedule;
- Review of proposed construction materials and systems;
- Project cost estimating and value engineering;
- Coordinating of competitive bidding and contracting for trade subcontractors;
- Preliminary site investigations;
- Presentation of the Contractor's Preliminary Guaranteed Maximum Price(GMP) to the County based on 100% plans and specifications. GMP shall be inclusive of all elements of construction from the submission of all required up front documents to final inspection and acceptance by the County as a completed project including all required final close out documents;
- The oversight of any early preconstruction work deemed beneficial to the project by the County during the preconstruction phase, upon request by the County.

Note: All bids, quotes, etc. received by the CMAR from their respective subcontractors shall be subject to County review and as such, all financial information relative to the project shall be made available at any time to the County and the Architect. The County Purchasing Department will work closely with the CMAR to establish a procedure to be used for soliciting and selecting subcontractors as well as material suppliers.

Construction Phase Services

The CMAR shall become the single point of responsibility for performance of the construction contract for the project. The CMAR shall function in the role as the general contractor and shall be responsible for the successful, timely, quality and economical completion of the project and ensure compliance with all insurance requirements and safety programs. The CMAR shall provide overall coordination, management, supervision, and scheduling of the work of each contractor/subcontractor and of the work of all separate multi-prime contractors with each other and with the activities and responsibilities of the CMAR and the Architect so as to complete the project in accordance with the County's objectives of safety, cost, time and quality. The CMAR shall be responsible for the preparation of the bid packages and will serve under the at-risk model. The CMAR shall be responsible for all elements of work that require subcontractors and shall be held responsible for replacement of subcontractors that fail to perform. The CMAR shall maintain accurate records for the County to include direct and indirect costs of services and equipment, change orders, direct

purchases and both bidding and construction timelines. The services required for the construction phase shall include, but not be limited to, the following:

- Provide required insurance coverage and performance and payment bonds;
- Prepare an overall Construction Management Plan for the project;
- Prepare a construction schedule that will be updated throughout the construction phase;
- Apply for, obtain, coordinate and pay for all permits, inspections and tests and oversee quality assurances;
- Ensure quality control and value engineered drawings and specifications to construct the project at or below the authorized budget amount;
- Prepare monthly construction progress reports during the construction phase summarizing the work of the various subcontractors;
- Hold weekly construction progress meetings with County, Architect, and trade contractors and maintain a daily construction diary during the construction phase describing events and conditions on the site. Copies of this diary are to be provided to the County and the Architect on a monthly basis as a supplement to the construction progress reports. Meetings will include, but are not limited to, updated project completion percentage, open Request for Information, submittals, two week look ahead, and Owner Direct Purchases updates;
- Prepare a monthly construction costs status report that will include the budget, schedule of values, and awarded purchase orders for any given contract or budgeted line item;
- Development and management of all electronic records in a centralized, automated project management information system including project scheduling;
- Contracting with all sub-contractors, materials suppliers, surveying firms, testing and inspection firms, and equipment suppliers as necessary for the construction of the project;
- Coordination and cooperation with any third-party contracts or contractors that the County may provide for this project;
- Development and administration of quality control systems to ensure the work is performed in strict accordance with design requirements, applicable building codes and the County's objectives;

- Preparation of County Owner Direct Purchase documents;
- Administration of jobsite safety programs that include monthly Recordable Incident Rate reports and progress meetings;
- Providing temporary facilities;
- Maintenance of on-site and off-site traffic;
- MOT plans, if applicable, in accordance with FDOT standards;
- Maintenance of all project records;
- Scheduling of inspections by authorities having jurisdiction over the project;
- Supervision of third-party testing to assure independence and proper conduct;
- Oversight of field surveying services;
- Administer post construction closeout, final completion, and start-up and warranty periods;
- Assist County with construction cost details/breakdowns for grant funding, when necessary.

3.7. Guaranteed Maximum Price

The selected CMAR shall prepare and submit a Guaranteed Maximum Price (GMP) proposal to the County after completion of the pre-construction services phase of the project. The GMP proposal must be prepared in accordance with the guidelines and delivered in the format specified by the County. The County, at its sole option and discretion, may specify different requirements for the GMP proposal. CMAR shall not withdraw its Guaranteed Maximum Price proposal for ninety (90) days following submission to the County. The CMAR shall submit the GMP proposal that includes, but not limited to, the following:

- Cover sheet including project title and County project number;
- Summary sheet of GMP Proposal shall include subcontractor bids, allowances, bonds, insurance, conditions, and exclusions. This sheet shall also contain contract time, construction start date, date of substantial completion, date of final completion, critical patch schedule, and proposed work hours;
- Schedule of values;
- Detailed summary of general conditions;
- Allowance list statement showing amounts and uses;

- Proposed subcontractor and supplier list;
- List of all solicited contractors and suppliers;
- Subcontractor and supplier bid sheets with proposed selected contractors and/or suppliers highlighted;
- Plans, drawings, and specifications specific to the GMP;
- Supporting documents referenced in the GMP.

After appropriate general review, and comparison of the initial GMP proposed by the CMAR with the County's projected project budget, the County may accept or reject the GMP proposed by the CMAR, or attempt to negotiate its amount and its terms and conditions with the CMAR. If the County rejects the GMP initially proposed by the CMAR, or the parties are unable to reach agreement on a negotiated GMP value, then the County may elect to utilize the services of an independent cost estimator to determine whether the initial or negotiated GMP value proposed by the CMAR is accurate and realistic. If the independent estimate supports a determination that the GMP value is accurate and realistic, the design architect / engineer shall be tasked by the County to revise the plans to support preparation of a GMP that falls within the projected project budget. If the independent estimate supports a determination that the GMP value proposed by the CMAR is not accurate and realistic, the County may then terminate the contract with the CMAR. At such time the GMP preparation process results in a mutually agreeable GMP value, the County will document its acceptance thereof in writing and both parties shall execute a contract document for the project that incorporates the GMP and its supporting documents into the contract. The CMAR scope of basic and additional services shall be detailed and subject to a final determination of the project scope and size and careful negotiation and coordination between the selected CMAR and the County.

The County reserves the right to issue a competitive bid if a GMP cannot be reached with the CMAR.

3.8. Owner Direct Purchases

The County is exempt from sales tax and may wish to generate sales tax savings for the Project. The County reserves the right to make Owner Direct Purchases (ODP) of various construction materials and equipment. Upon acceptance of the GMP, the CMAR shall prepare a list of proposed items that may be desirable for ODP. Proposed items will be items that are purchased in a single order from a single Contractor with a value greater than $10,000. Items selected by the County for ODP will be coordinated through the CMAR. The CMAR shall provide written quotations from Contractors selected by the CMAR or the CMAR's Subcontractors for purchase order generation by the County. The CMAR will allow two (2) weeks for the execution of all such purchase orders by the County. The CMAR shall utilize its best efforts

to cooperate with the County in implementing this sales tax savings program in order to maximize cost savings for the Project. The CMAR will generate deductive Change Orders under the Contract for the amounts of ODP, inclusive of sales taxes. With respect to all ODP performed by the County, the CMAR will remain responsible for coordinating, ordering, inspecting, accepting deliveries, storing, securing, handling, installing, warranting, and quality control for all purchases. All fees associated with this process will be considered as part of the Construction Management Fees.

3.9. Permit and Fees

The Contractor shall comply with all applicable State and local laws, ordinances, codes, and regulations. The Contractor is required to familiarize themselves with all permits required that pertain to the Scope of Work specified in this Request for Quotation, If a City/County permit is required, this project is not exempt from permit fees and permit fees must be paid by the Contractor.

For questions about Clay County permitting please contact:

Clay County Building Department

Phone: (904) 269-6307

Email: permits@claycountygov.com

Website: https://www.claycountygov.com/government/building

All applicable permits, fees, licenses, and final County and municipality inspections are the responsibility of and will be paid for by the Contractor.

All other permits, assessments, fees, bonds, and other charges as necessary to perform and complete the work of the awarded Contract are the responsibility of and will be paid for by the Contractor, including any related inspection fees. Utility service connection, if any shall be coordinated by the Contractor. Utility service connection fees shall be paid for by the County.

3.10. Compliance with Occupation Safety and Health Act

The Contractor warrants that the product, products, or services supplied to Clay County shall conform in all respects to the standards set forth in the Occupational Safety and Health Act (OSHA) of 1970 as amended and the failure to comply will be considered a breach of contract. Clay County shall be held harmless against any unsafe conditions and contractor employee incidents.
Contractor certifies that all material, equipment, services, etc., furnished in this bid meets all OSHA requirements for the applicable Sectors. Contractor further certifies that, if he is the successful bidder, and the material, equipment, service, etc., delivered or provided is subsequently found to be deficient in any OSHA requirement in effect on date of delivery or service fulfillment date, all costs necessary to bring the material, equipment, service, etc., into compliance with the aforementioned requirements shall be borne by the bidder. All Personal Protective Equipment used by the Contractor and their employees shall be ANSI certified and meet OSHA standards.

3.11 Damage to Public or Private Property

If property (public or private) is damaged while Contractor is performing work specified or is removed for the convenience of the work, it shall be repaired or replaced at the expense of the Contractor in a manner acceptable to the County prior to the final acceptance of the work. Contractor will be responsible for applying and securing any permits that may be required to complete such repairs. Such property shall include but not be limited to existing facilities and all of its components, site amenities, concrete and/or asphalt surfaces, vehicles, structures, sidewalks, curbs and gutters, driveways, utilities, bulkheads, etc.
Contractor must provide protection necessary to prevent damage to property being repaired or replaced.

If the work site has any pre-existing damage, the Contractor shall notify the County Project Manager in writing. Failure to do so shall obligate the Contractor to make repairs per the above section. Any damage to the roads, facilities, services, utilities, irrigation systems, park or street furniture, tree stakes or straps, vegetation, etc., caused by the action of the Contractor shall be repaired or replaced at the expense of the Contractor to the satisfaction of the County. Failure to restore said property within five (5) working days following notification will result in a deduction from the final payment invoice.

Should the County have any expenses incurred due to the Contractor not restoring the property/damage within said time, any appropriate labor, material, and/or equipment use or rental to restore damaged property to its original condition will be deducted from the final Invoice prior to a payment being made.

3.12 Term

The estimated project completion time frame for the preconstruction and construction phase is twenty-one (21) months from the effective date of the awarded agreement.

3.13 Warranty

The Contractor shall provide a warranty for all workmanship and material for a period of two (2) years unless a longer manufacture warranty/guarantee time is given. Warranty will begin from the date of final acceptance.

3.14 Performance Evaluation

A work performance evaluation will be conducted periodically to ensure compliance with the Contract.

3.15 Additional Services

If the County and/or awarded Contractor identifies any additional services to be provided by Contractor that are not covered under the Agreement but are beneficial to the County, such additional services shall be mutually negotiated between the County and the Contractor.

3.16 Selection Criteria / Evaluation Committee

The Professional Services Evaluation Committee shall determine qualifications, interest and availability by reviewing all Bids received that express an interest in performing these services, and when deemed necessary, by conducting formal interviews of selected Bidders that are determined to be best qualified based upon the evaluation of the Bids.

Bidders are advised that lengthy or overly verbose or redundant submissions are not necessary. Compliance with all requirements will be solely the responsibility of the Bidder. Failure to provide adequate information on any criterion will result in lower scores and could result in rejection of the Bid as non-responsive. The response to each of the criteria will be evaluated relative to the other responses received and the RFQ shall be awarded to the most qualified Bidder that meets all requirements of the RFQ. Bidders are encouraged to arrange their Bids in a format that will offer ready review and evaluation of each criterion. The Board of County Commissioners reserves the right to request oral presentations from one or more selected Bidders.

Unless there is a clear statement that the Contractor is a joint venture, it will be assumed the Contractor shown on the transmittal letterhead will be the prime with whom the County would contract, and all other contractors shown as team members would be subconsultants.

3.17 Cancellation of Contract

If the awarded Contractor fails to maintain acceptable product quality or to perform adequately in accordance with the terms, conditions and specifications established in this Request for Bid, the County reserves the right to cancel the contract upon thirty (30) days written notice to the Contractor.

Project View Count

540

Vendor Funnel

Followers	33
Downloaders	49
Applicants	10
No Bids	1
Submissions	5

Vendors

Vendor	Followed	Downloaded	Applied	No Bid	Submitted
8-koi, Inc. No Reviews *estimates@8-koi.com*	✔	✔			
8-koi, Inc. No Reviews *jnelson@8-koi.com*	✔	✔			
Ajax Building Company, LLC *kasey.diehl@ajaxbuilding.com*	✔	✔			
Auld & White Constructors LLC *creis@auld-white.com*	✔	✔	✔		✔
Brogdon Builders, LLC No Rev *clayton@brogdonbuilders.com*	✔	✔			
Burke Construction Group, Inc. *bids@bcginc.net*		✔	✔	✔	
Charles Perry Partners, Inc. N *marcom@cppi.com*	✔	✔			
Conner Construction and Demolit *dsbconner@gmail.com*	✔	✔			
ConstructConnect No Reviews *content@constructconnect.com*	✔	✔			

Construction Bid Source *tgephart@constructionbidsource.com*		✔			
D.E. Scorpio Corporation No R *erik@scorpioco.com*	✔	✔			
D.E. Scorpio Corporation No R *rtaylor@scorpioco.com*	✔	✔	✔		✔
D.E. Scorpio Corporation No R *emily@scorpioco.com*		✔			
D.E. Scorpio Corporation No R *marketing@scorpioco.com*	✔	✔			
D.E. Scorpio Corporation No R *bhochwender@scorpioco.com*	✔	✔			
D.E. Scorpio Corporation No R *tori@scorpioco.com*	✔	✔			
DF Interactive NC LLC *bids+opengov@davidfine.dev*		✔			
E. Vaughan Rivers No Reviews *morgan@riversconstruction.com*	✔	✔			
E. Vaughan Rivers, Inc. No Re *ginger@riversconstruction.com*	✔		✔		✔
E. Vaughan Rivers, Inc. No Re *estimating@riversconstruction.com*	✔	✔	✔		
Entram No Reviews *contact@envirobidnet.com*	✔	✔			
Florida Surety Bonds, Inc. No *kim@floridasuretybonds.com*	✔	✔			
Florida Surety Bonds, Inc. No *sarah@floridasuretybonds.com*	✔				
Green Administrative Services *haroldgreen197410@gmail.com*		✔			
Horus Construction Services, Inc. *marketing@horus-cs.com*	✔	✔			
IMS No Reviews		✔			

cawr@imsinfo.com					
Jax Utilities Management, Inc. *dawson@jaxum.com*	✔	✔			
KBT Contracting Corp No Rev *info@kbtcorp.com*	✔	✔			
Lake Area Construction *aaronjm1979@yahoo.com*	✔	✔	✔		
Lifeline Construction Inc No R *erick@oplifeline.org*	✔	✔	✔		
MAXXIM CONSTRUCTION AND *ryan@maxximroofing.com*	✔	✔			
Metric Civil Constructors, LLC *javid.sayar@protonmail.com*		✔			
Mid State Builders Exchange Inc *hugh@bxplanroom.com*	✔	✔			
None *martin.larinas@gmail.com*		✔			
Optima Construction Managemer *steve@optima-cm.net*	✔	✔	✔		
Parrish McCall Constructors N *mpearson@parrish-mccall.com*	✔	✔	✔		✔
Perry-McCall Construction, Inc. *cmccall@perry-mccall.com*		✔			
Reeves Young No Reviews *bmann@reevesyoung.com*		✔			
RevStar Consulting No Review *nastassia.barkouskaya@revstarcons*		✔			
STG Contracting Group, Inc. *clw@stgcontractinggroup.com*	✔	✔	✔		✔
Saboungi Construction, Inc. N *mahmood@saboungiconstruction.co*		✔			
Source Management No Revie *sourcemanagement@deltek.com*	✔	✔			

Southeastern Surveying and Map *marketing@ssmc.us*	✔	
THWilson Bonds No Reviews *thwbonds@outlook.com*		✔
The Haskell Company No Rev *morgan.hooks@haskell.com*		✔
The Whiting-Turner Contracting C *eric.gresham@whiting-turner.com*	✔	✔
VendorLink, LLC No Reviews *bids@evendorlink.com*		✔
Visual *visualbidalerts@gmail.com*		✔
Wharton-Smith, Inc. No Reviev *btitus@whartonsmith.com*		✔
Wharton-Smith, Inc. No Reviev *churst@whartonsmith.com*		✔
Wharton-Smith, Inc. No Reviev *bwray@whartonsmith.com*	✔	✔
Winter Construction No Reviev *ncarpenter@winter-construction.com*		✔

Agenda Item
Clay County Board of County Commissioners

Clay County Administration Building
Tuesday, November 25 4:00 PM

TO: Board of County Commissioners DATE: 9/29/2025

FROM: Reginald Kantor, Budget Manager

SUBJECT: Approval of the following resolutions that provide budget adjustments for departmental needs:

(1) Public Hearing to consider approval of Ordinance amending the Capital Improvement Element (CIE) portion of the Clay County Capital Improvement Plan.

(2) Resolution amending the Non-Capital Improvement Element (Non-CIE) portion of the Clay County Capital Improvement Plan.

(3) Resolution amending the FY 24/25 Budget.

(4) Resolution amending the FY 25/26 Budget.

Various Funding Sources

AGENDA ITEM TYPE:

BACKGROUND INFORMATION:

(1) The Capital Improvement Element (CIE) is a five year schedule of capital improvements which are Comprehensive Plan (concurrency) related. Sections I of Tables 2 within each category (Exhibits A-F) of the ordinance lists the capital improvements related to the Comprehensive Plan which are to be accomplished by the County.

(2) The non-comprehensive plan related portion of the Capital Improvement Plan is presented for BCC consideration in the form of a Resolution. These improvements are listed in Sections II of Tables 2 within each category (Exhibits A-F).

(3) This reallocates budget to provide for expenditures to close-out FY 24/25.

(4) This addresses changes received too late to be included in the adopted FY 25/26 Budget

that was approved on September 23, 2025.

Is Funding Required (Yes/No):	If Yes, Was the item budgeted (Yes\No\N/A):
Yes	**No**

Funding Sources: Various

Sole Source (Yes\No):	Advanced Payment (Yes\No):
No	**No**

ATTACHMENTS:

	Description	Type	Upload Date	File Name
	(1) Capital Plan Amendment Ordinance_2025-11-25	Ordinance	11/18/2025	Capital_Plan_Amendment_Ordinance_2025-11-25_dsada.pdf
	(2) Capital Plan Amendment Resolution_2025-11-25	Resolution Letter	11/18/2025	Capital_Plan_Amendment_Resolution_2025-11-25dsada.pdf
	(3) True-Up Resolution - FY 24-25 Budget	Resolution Letter	11/18/2025	Resolution_-_25-26_True_Up_FY_24-25_Budgetdssada.pdf
	(4) True-Up Resolution - FY 25-26 Budget	Resolution Letter	11/18/2025	Resolution_-_25-26_True_Up_FY_25-26_Budget_(1)dsada.pdf

REVIEWERS:

Department	Reviewer	Action	Date	Comments
Budget Office	Streeper, Lisa	Approved	11/19/2025 - 4:24 PM	Item Pushed to Agenda

ORDINANCE _____

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF CLAY COUNTY, FLORIDA, AMENDING TABLES 1 AND 2 OF THE CLAY COUNTY FIVE YEAR CAPITAL IMPROVEMENT PLAN; PROVIDING AN EFFECTIVE DATE.

Recitals

WHEREAS, the County's Capital Improvement Plan contains both CIE improvements and Non-CIE improvements, as well as revenue sources for each; and

WHEREAS, the County's Capital Improvement Plan (Plan) is comprised of five categories, with the five Plan Categories attached hereto and incorporated herein as Exhibits A-F; and

WHEREAS, within each Plan Category Table 1 specifies revenue sources for both CIE improvements and Non-CIE improvements; and

WHEREAS, within each Plan Category Table 2 contains CIE improvements in Section I and Non-CIE improvements in Section II thereof; and

WHEREAS, Section 129.06(2) of the Florida Statutes stipulates that the Board may at any time within a fiscal year amend a budget for the year as provided therein; and

WHEREAS, Section 163.3177 3(b) of the Florida Statutes stipulates that modifications to update the CIE improvements may be accomplished by ordinance; and

WHEREAS, amendments to the CIE improvements in the Capital Improvement Plan, specifically in Section I of Table 2 and related changes to the revenue sources in Table 1 of each Plan Category may be made by ordinance of the Board to provide for appropriation and expenditure as set forth herein.

NOW THEREFORE, BE IT ORDAINED by the Board of County Commissioners of Clay County, Florida, as follows:

Section 1.

Section I of Table 2 within each of the Capital Improvement Plan Categories, Exhibits A-F hereto, is amended as set forth therein in order to make necessary changes as directed by the Board.

Section 2.

Table 1 within each of the Capital Improvement Plan Categories, Exhibits A-F hereto, is amended as set forth therein in order to make it consistent with Section I of Table 2 of each Plan Category.

Section 3.

With respect to the amendments referenced in Section 1 and Section 2 above, the legal effect of this Ordinance is that upon its effective date:

(A) Funds for capital projects identified in the Exhibits shall only be expended consistent therewith; and,

(B) To the extent that corrections, updates, and modifications concerning costs, revenue sources, and acceptance of facilities pursuant to dedications which are inconsistent with the Exhibits, or a change in the date of construction of the capital projects identified in the Exhibits are proposed, such may only be implemented by amendment hereto; and

(C) Nothing in this Ordinance shall have any effect on the improvements listed in Section II of Table 2 within any of Exhibits A-F. This Ordinance shall be construed only to amend Section I of Table 2 within Exhibits A-F and the related revenue sources in Table 1 thereto.

Section 4.

Should any word, phrase, sentence, or subsection or section of this Ordinance be held by a court of competent jurisdiction to be illegal, void, unenforceable, or unconstitutional, then that word, phrase, subsection, or section so held shall be severed from this Ordinance and all other words, phrases, sentences, subsections or sections shall remain in full force and effect.

Section 5.

This Ordinance shall take effect immediately upon its adoption as provided for by Florida law.

DULY ADOPTED by the Board of County Commissioners, Clay County, Florida, on this 25th day of November, 2025.

BOARD OF COUNTY COMMISSIONERS
OF CLAY COUNTY, FLORIDA

By: _____
Betsy Condon, Chairman

ATTEST:

_____
Tara S. Green
Clay County Clerk of Court and Comptroller
Ex Officio Clerk to the Board

RESOLUTION 2025/2026-

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CLAY COUNTY, FLORIDA, AMENDING THE CLAY COUNTY CAPITAL IMPROVEMENT PLAN NON-CAPITAL IMPROVEMENT ELEMENT IMPROVEMENTS IN SECTIONS II OF TABLES 2 AND THE REVENUE SOURCES RELATING THERETO IN TABLES 1; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the County's Capital Improvement Plan contains both CIE improvements and Non-CIE improvements, as well as revenue sources for each; and

WHEREAS, the County's Capital Improvement Plan (Plan) is composed of five categories, with the five Plan Categories attached hereto and incorporated herein as Exhibits A-F; and

WHEREAS, within each Plan Category Table 1 specifies revenue sources for both CIE improvements and Non-CIE improvements; and

WHEREAS, within each Plan Category Table 2 contains CIE improvements in Section I and Non-CIE improvements in Section II thereof; and

WHEREAS, Section 129.06(2) of the Florida Statutes stipulates that the Board may at any time within a fiscal year amend a budget for the year as provided therein; and

WHEREAS, amendments to the Non-CIE improvements in the Capital Improvement Plan, specifically in Section II of Table 2 and related changes to the revenue sources in Table 1 of each Plan Category may be made by resolution of the Board to provide for appropriation and expenditure as set forth therein.

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Clay County, Florida, as follows:

Section 1.

Section II of Table 2 within each of the Capital Improvement Plan Categories, Exhibits A-F hereto, is amended as set forth therein in order to make necessary changes as directed by the Board.

Section 2.

Table 1 within each of the Capital Improvement Plan Categories, Exhibits A-F hereto, is amended as set forth therein in order to make it consistent with Section II of Table 2 of each Plan Category.

Section 3.

With respect to the amendments referenced in Section 1 and Section 2 above, the legal effect of this Resolution is that upon its effective date:

(A) Funds for capital projects identified in the Exhibits shall only be expended consistent therewith; and

(B) To the extent that corrections, updates, and modifications concerning costs, revenue sources, and acceptance of facilities pursuant to dedications which are inconsistent with the Exhibits, or a change in the date of construction of the capital projects identified in the Exhibits are proposed, such may only be implemented by amendment hereto; and

(C) Nothing in this Resolution shall have any effect on the improvements listed in Section I of Table 2 within any of Exhibits A-F. This Resolution shall be construed only to amend Section II of Table 2 within Exhibits A-F and the related revenue sources in Table 1 thereto.

Section 4.

This Resolution shall take effect immediately upon its adoption.

DULY ADOPTED, by the Board of County Commissioners, Clay County, Florida, this 25th day of November, 2025.

BOARD OF COUNTY COMMISSIONERS
OF CLAY COUNTY, FLORIDA

By: _____
Betsy Condon, Chairman

ATTEST:

_____
Tara S. Green
Clay County Clerk of Court and Comptroller
Ex Officio Clerk to the Board

CLAY COUNTY RESOLUTION NO. 2025/2026-

RESOLUTION OF THE CLAY COUNTY BOARD OF COUNTY COMMISSIONERS AMENDING THE BUDGET FOR FISCAL YEAR 2024-25; PROVIDING AN EFFECTIVE DATE

WHEREAS, the budget for fiscal year 2024-2025 of the Board of County Commissioners was duly adopted on September 24, 2024, and

WHEREAS, Chapter 129.06(4) of the Florida Statutes stipulates that all unexpended balances of appropriations at the end of the fiscal year shall revert to the fund from which the appropriation was made, and

WHEREAS, revenues have been adjusted based on estimated actuals, and

WHEREAS, Chapter 129.06(2)(b) of the Florida Statutes stipulates that appropriations from the reserve for contingencies may be made to increase the appropriation for any particular expense in the same fund,

NOW THEREFORE, **BE IT RESOLVED** by the Board of County Commissioners of Clay County, Florida, as follows:

The Clay County Board of County Commissioners hereby adopts the revisions to the cash carry forward, revenues and appropriations for fiscal year 2024-2025 as identified in Attachment "A" (Budget Amendment-00001970) attached hereto, effective immediately upon adoption.

DULY ADOPTED by the Board of County Commissioners of Clay County, Florida, this 25th day of November, 2025.

Board of County Commissioners Clay County, Florida

_____

Betsy Condon, Chairman

ATTEST:

_____

Tara S. Green
County Clerk of Court and Comptroller
Ex Officio Clerk to the Board

CLAY COUNTY RESOLUTION NO. 2025/2026-

RESOLUTION OF THE CLAY COUNTY BOARD OF COUNTY COMMISSIONERS AMENDING THE BUDGET FOR FISCAL YEAR 2025-26; PROVIDING AN EFFECTIVE DATE

WHEREAS, the budget for fiscal year 2025-2026 of the Board of County Commissioners was duly adopted on September 23, 2025, and

WHEREAS, Chapter 129.06(4) of the Florida Statutes stipulates that all unexpended balances of appropriations at the end of the fiscal year shall revert to the fund from which the appropriation was made, and

WHEREAS, revenues have been adjusted based on estimated actuals, and

WHEREAS, Chapter 129.06(2)(b) of the Florida Statutes stipulates that appropriations from the reserve for contingencies may be made to increase the appropriation for any particular expense in the same fund,

NOW THEREFORE, **BE IT RESOLVED** by the Board of County Commissioners of Clay County, Florida, as follows:

The Clay County Board of County Commissioners hereby adopts the cash carry forward, revenues and appropriations for fiscal year 2025-2026 as identified in Attachment "A" (Budget Amendment-00001971) attached hereto, effective immediately upon adoption.

DULY ADOPTED by the Board of County Commissioners of Clay County, Florida, this 25th day of November, 2025.

Board of County Commissioners Clay County, Florida

_____

Betsy Condon, Chairman

ATTEST:

_____

Tara S. Green
County Clerk of Court and Comptroller
Ex Officio Clerk to the Board

Agenda Item
Clay County Board of County Commissioners

Clay County Administration Building
Tuesday, November 25 4:00 PM

TO: Board of County Commissioners

DATE: 10/2/2025

FROM: Courtney K. Grimm

SUBJECT:

AGENDA ITEM TYPE:

ATTACHMENTS:

	Description	Type	Upload Date	File Name
	Fire Chief Memo	Backup Material	11/20/2025	Fire_Chief_Memo_Liberty_Renewal_2025dsada.pdf
	Liberty Renewal Application	Backup Material	11/20/2025	Liberty_Applicationdsada.pdf
	Private Ambulance Presentation	Backup Material	11/20/2025	Private_Ambulance_Presentation_23-24ada.pdf
	Medical Director Memo	Backup Material	11/20/2025	MD1_Letter_dsada.pdf
	COPCN Certificate	Agreement/Contract	11/20/2025	COPCN_Certificate-Clas_B_C_D__-_Liberty_Ambulancedsada.pdf

REVIEWERS:

Department	Reviewer	Action	Date	Comments
County Attorney	Streeper, Lisa	Approved	11/19/2025 - 4:24 PM	Item Pushed to Agenda

CLAY COUNTY FLORIDA

Public Safety Department

Mailing Address:
P.O. Box 1366
Green Cove Springs, FL 32043

Physical Address:
2519 State Road 16 West
Green Cove Springs, FL 32043

Area code: 904
Phone: 284-7703
Fax: 284-7144

County Manager
Howard Wanamaker

Commissioners:

John Sgromolo
District 1

Alexandra Compere
District 2

Jim Renninger
District 3

Betsy Condon
District 4

Kristen Burke, DC
District 5

claycountygov.com

Memorandum

TO: Clay County Board of County Commissioners

FROM: David E. Motes, Acting Fire Chief

DATE: November 17, 2025

SUBJECT: **Clay County Fire Rescue Review of the Liberty Ambulance Service, Inc., Renewal Application for Class B, C and D Certificates of Public Convenience and Necessity for Emergency Medical Care and/or Transportation within Clay County**

Issue: Pursuant to Chapter 401, Florida Statutes, counties are responsible for the provision of emergency medical services to their citizens. Clay County has done so by promulgating Chapter 7.3 of the Clay County Ordinance Code by which it establishes standards for issuing certificates of public convenience and necessity (COPCNs) for emergency and nonemergency non-transport and transport prehospital services, advanced life support services (ALS), basic life support services (BLS), emergency inter-facility medical transport services, and nonemergency inter-facility medical transport.

On October 1, 2025, the Fire Rescue Department received a renewal application from Liberty Ambulance Service, Inc., requesting the renewal of Class B, C and D Certificates for emergency medical care and/or transportation, or nonemergency transportation within Clay County. The Class certificates applied for are consistent with the other private providers currently operating in Clay County and coverage of services are as follows:

Class B: certificates for private or municipal providers of ambulances to conduct emergency or nonemergency interfacility medical transport or transport services at the ALS or BLS level.

Class C: certificates for private or municipal providers of ambulances to conduct emergency or nonemergency interfacility medical transport or transport services requiring on-board clinical capabilities which may exceed those of a conventionally equipped and staffed ALS ambulance which services originate within the county pursuant to a physician's order.

Class D: certificates for private or municipal providers of ambulances to conduct emergency or nonemergency interfacility medical transport or transport services, interfacility neonatal transport and emergency or nonemergency organ/blood transport, including the transport of transplant teams or other emergency or nonemergency interfacility medical transport services at the ALS or BLS level between two (2) establishments licensed as hospitals pursuant to Chapter 395, Florida Statutes.

Background: Under Chapter 7.3 of the Clay County Ordinance Code, the Board specifically charges Clay County Fire Rescue with the responsibility of

providing emergency and nonemergency prehospital advanced life support and basic life support non-transport and transport services within the County. It does so by managing the operation and locations of its 14 Rescue Units, not in a purely geographical centric model, but by insuring appropriate coverage through move ups and dynamic positioning of units to meet peek demands.

The applicant is requesting a renewal of the COPCN that they currently hold with Clay County. Approval of the renewed COPCN will allow continued coverage and continuity of care for patients and health care facilities the health care facilities served within Clay County.

Finding:

Application Review: The Ordinance requires that when an application requesting the issuance of a COPCN is received, the Fire Chief is to conduct an investigation of the application in order to determine 1.) The public need for the proposed service in the geographical area requested, and 2.) Other pertinent facts which the Clay County Fire Rescue Department may deem relevant in determining the fitness of the applicant to receive a certificate.

This analysis is to be assisted by the County's Medical Director and the County's Office of Management and Budget (OMB) Director. The County's Medical Director is to review the applicant's standard operating policies and procedures and medical treatment protocols as well as equipment list to insure their full compatibility with Clay County Fire Rescue's existing response operation. Similarly, the County's OMB Director is charged with providing an analysis of the financial implications to the County if the COPCN application is approved, including what modifications would be necessary to the current County EMS operation. (Their reports, along with their respective endorsements or articulated concerns are attached for individual review and consideration.)

Subsequent to the referenced review of the Liberty Ambulance Service, Inc., application by the Fire Chief, it is found that it is complete and in order.

Recommendation:

Liberty Ambulance Service, Inc., is considered to be fully competent and proficient, and as such is judged to be financially, administratively and operationally capable of continuing the required services to Clay County if the COPCN renewal request is granted. Further, the applicant understands their position of acting as a force multiplier for the County's emergent needs thereby allowing the Department's emergency response program more resiliency.

Accordingly, it is my recommendation that it is in the best interest of the County for the Board to grant the requested COPCN.

Action:

The Board is charged, based upon competent, substantial evidence presented at the public hearing, as well as consideration of all of the factors and information provided in the application, as required by Section 7.3-5 of the Ordinance, with finding whether the residents of the County would best be served by granting or denying this application. The Board therefore shall recommend one of the following:

1) that a certificate is necessary to protect health, safety, and welfare of the citizens of the County and it shall be issued, or;

2) that a certificate is not necessary to protect health, safety, and welfare of the citizens of the County and the request for a certificate be denied.

cc: Howard Wanamaker, County Manager (w/o attachments)

September 25, 2025

To whom it may concern,

Liberty Ambulance Service would like to request the renewal of our Certificate of Public Convenience and Necessity that expires on December 10, 2025. The specific categories of certification that are being applied for are Class B, Class C, and class D.

We have enjoyed a great relationship for many years with Clay County Emergency Services and look forward too many more. Our company continues to grow and strives to achieve excellence in compassionate quality patient care.

We would also like to thank the Clay County Board of Commissioners for the past approvals as we seek to continue our partnership to help protect and care for the citizens of your county.

Kindest regards,

Spencer Jones CCEMT-P

Public Relations, Community Liaison
Liberty Ambulance Service
904-721-0008



Clay County COPCN Renewal Check List

(Reference County Ordinance 2018-23 Sec.7.3-5)

- 1) Name and address of the applicant including all officers, directors and stockholders and statement that corporate applicant is in good standing in the state of Florida.(See attachment #1)
- 2.) The service area which the applicant desires to serve to include the approximate population of the area. (See attachment #2)
    - A.)The approximate number of monthly emergency calls within the area applied for. (See attachment #3A-3L
    - B.)The current average total response time for each EMS provider that previously provided, or is currently providing, in the areas applied for.
    - C.) How many ambulances, if any, would have to be left in operation in order to support the area that would be covered under the COPCN.
    - D.) A fractile total response time for the immediate area affected by the COPCN. (See attachment #4)
    - E.) Any financial implications of the County if the COPCN is approved.
- 3.) The financial ability of the applicant to render safe and quality services to include the following information. (See attachment #5)
    - A.) The ability The financial ability to maintain or place the equipment required by the state and by this Chapter, specifically including operation of 2 fully staffed operating ambulances with at least 1 spare ambulance, and whether for a municipality any circumstances justify and exception to these requirements.
    - B.) The ability to maintain insurance payment for the payment of person al injury, death and property damage claims (See attachment #13)
    - C.) The financial completeness and stability of the applicant's EMS administrative and operation plan.
- 4.) Location and description of the place or places from which the applicant will operate to include and station or substations as well as the maximum number of units the applicant proposes to place at the locations. (See attachment #6)
- 5.) Copy of applicant's State Florida EMS License including the names and certification numbers of all EMT's and Paramedics utilized by the applicant. (See attachment #7 and #8)
- 6.) The name and address of Medical Director along with copy of contract. (See attachment #9)

- 7.)A description, type and condition of the applicants telephone and radio communication system, including its assigned frequency, call number, , range and hospital communications ability to determine if such systems are adequate or compatible with other systems that may interact with the applicant. (See attachment #10 and 11A-11B)
- 8.)A description of the geographical area including the name of any municipalities that he applicant has previously been authorized to serve within the county as well as all other counties and municipalities (See attachment #12)
- 9.) An agree by the applicant to file, in the event that a Certificate shall be granted and prior to the Certificate issuance date, copies of policies of public liability, property damage and malpractice insurance as required by the applicable Florida Administrative Code for Chapter 401, Florida Statues and this Chapter, naming the Board as an additional named insured. (See attachment #13)
    - A.)A private applicant shall additionally provide a willingness to hold harmless and indemnify the Board and County for the service provided under any Certificate approved.
- 10.) A copy of the EMS standard operating policies and procedures and medical treatment protocols. (See attachment #14)
- 11.) An agreement that should a temporary situation should arise or a declaration of emergency be declared due to a serious or imminent threat to the public health, safety, welfare or public need and convenience, the applicant shall offer assistance and abide by the orders of the Fire Chief. (See attachment #15)
- 12.) Reference to Felony convictions in any officer, principal or owner. N/A
- 13.) Proof that the applicant possesses all required federal and/or state licenses and permits. (See attachment #7)
- 14.) A schedule of proposed rates for transportation or treatment of patients. (See attachment #17)
- 15.) A sworn statement signed by the applicant stating that all the information provided by the applicant in the application is true and correct. (See attachment #18)
- 16.) Such other reasonable information as may be required by the Fire Chief and/or Standing Committee.

Listed below is the names and administrative address/ for all of our officers, directors and stockholders and statement that Liberty Ambulance Service Inc is in good standing with the state of Florida.

- Michael Assaf – President/C.E.O
  - 1626 Atlantic University Circle Jacksonville Fl. 32207
- Wayne Cain - Director of Operations
  - 1626 Atlantic University Circle Jacksonville Fl. 32207
- David Assaf – Chief of Operations
  - 1626 Atlantic University Circle Jacksonville Fl. 32207
- Jill Ward M.D. – Medical Director
  - 1626 Atlantic University Circle Jacksonville Fl 32207
- Spencer Jones – Community Liaison/ PR Representative
  - 1626 Atlantic University Circle Jacksonville Fl. 32207
- Justin Cain – Training Officer
  - 1626 Atlantic University Circle Jacksonville Fl. 32207
- Brenda Carr – Compliance Officer
  - 1626 Atlantic University Circle Jacksonville Fl. 32207
- Jeff Miller – Lieutenant/Shift Supervisor
  - 1626 Atlantic University Circle Jacksonville Fl. 32207
- Ivan Marquez - Lieutenant/Shift Supervisor
  - 3600 Peoria Rd Orange Park Fl. 32065
- Stavros Bessenoff - Lieutenant/Shift Supervisor
  - 1626 Atlantic University Circle Jacksonville Fl. 32207

I hear by state that Liberty Ambulance Service Inc is in good standing with the state of Florida and all governing bodies to include but not limited to Florida Department of Health, FDOT, and all current COPCN administrating bodies.

Spencer Jones CCEMT-P, CADS

Public Relations, Community Liaison
Liberty Ambulance Service
904-721-0008 x265



September 25, 2025

In regards to the renewal of Liberty Ambulance Service renewal of COPCN for Clay County, the specific service area is as follows: All areas of Clay County including but not limited to residential, business, health care facilities and hospitals. The population of nearly 220,000 residence and also visitors and economic growth would certainly benefit from our continued service.

Kindest regards,

Spencer Jones CCEMT-P

Public Relations, Community Liaison
Liberty Ambulance Service
904-721-0008



September 25, 2025

To whom it may concern,

The assigned Ambulance units that are dedicated to Clay County are as follows: Liberty 11 (ALS), Liberty 10(ALS), Liberty 3(BLS), Liberty 2(BLS) and Spare Liberty 27(BLS/ALS). These are housed at our station in Orange Park.

Spencer Jones CCEMT-P

Public Relations, Community Liaison
Liberty Ambulance Service
904-721-0008



At a minimum all ALS and BLS units are staffed and equipped according to (Florida Statute 401 and Administrative Code 64-J). Additionally, some ALS units are equipped with advanced equipment such as Vents/Bi-Paps and IV pumps. Ambulances are also dual certified to accommodate upgrades or down grades to the level of service needed.

Our current stations with address are listed as follows:

- 1626 Atlantic University Circle Jacksonville Fl 32207 (Administration/Station 1)
- 3600 Peoria Rd Orange Park Fl 32065 (Sub Station 3)

Spencer Jones CCEMT-P, CADS

Public Relations, Community Liaison
Liberty Ambulance Service
904-721-0008 x265



September 25, 2025

To whom it may concern,

In regards to Liberty Ambulance Service renewal process for Clay County, our Medical Director Jill Ward M.D. has an office address at our administrative office:

1626 Atlantic University Circle Jacksonville Fl 32207

Spencer Jones CCEMT-P

Public Relations, Community Liaison
Liberty Ambulance Service
904-721-0008

Liberty Ambulance Service Inc has UHF Trunked system for dispatch communications with our dispatch center. All radios are programmed with all North East Florida Hospitals. Also we have a dedicated channel for communications with Clay County Fire Rescue when responding to mutual aid calls.

For phone communications we have a 12 line digital phone system with 6 back up lines in the case of initial communications failure.

HOLD HARMLESS AND INDEMNITY AGREEMENT

Liberty Ambulance Service, Inc., for valid consideration, the receipt and sufficiency of which are hereby acknowledged, does hereby hold harmless and fully release and forever discharge Clay County, Florida (the County), and all of its employees, agents, successors or assigns of and from any and all claims, demands, suits, costs, costs, attorneys fees, rights and causes of action of any kind whatsoever, which the undersigned had, now has, or hereafter may have against the County, whatsoever now known or unknown, resulting from any and all services performed or undertaken by Liberty Ambulance Service, Inc. under the COPCN issued by the County.

Liberty Ambulance Service, Inc. for valid consideration, the receipt and sufficiency of which are hereby acknowledged, does hereby agree to relieve, indemnify, defend and hold the County and all of its employees, agents, successors or assigns, harmless from any and all claims, demands, suits, costs, damages and attorneys' fees, to which the County may be put by reason of any and all injuries to persons or property of others, including principals, employees, agents or contractors of Liberty Ambulance Service, Inc. and which result from or are in any manner connected with Liberty Ambulance Service, Inc. provision of service under the COPCN issued by the county.

Date: September 25, 2025

X _____

Spencer Jones
Community Liaison

WYNNE HALE
NOTARY PUBLIC
MY COMMISSION EXPIRES 6-2-2027
STATE OF FLORIDA
COMMISSION NUMBER HH 390934

October 25, 2025

To whom it may concern,

This letter is to inform the intent of Liberty Ambulance Service Inc, that in the event of a disaster situation we will assist to the best of our abilities. We cherish our relationship with Clay County and Clay County Fire Rescue. In the event we are needed to assist we will allocate as many resources as possible to assist during any operational periods that are included within the parameters of a disaster situation.

Spencer Jones CCEMT-P, CADS

Public Relations, Community Liaison
Liberty Ambulance Service
904-721-0008 x265



September 25, 2025

To whom it may concern,

In regards to Liberty Ambulance Service COPCN renewal process, I herby state that no employee of Liberty Ambulance has any felony convictions.

Spencer Jones CCEMT-P

Public Relations, Community Liaison
Liberty Ambulance Service
904-721-0008

September 25, 2025

To whom it may concern,

I, the undersigned swear that all contents and information contained in this renewal packet from Liberty Ambulance Service Inc. to Clay County board of County Commissioners for the purpose of COPCN renewal is true and correct to the best of my knowledge.

Spencer Jones CCEMT-P

Public Relations, Community Liaison
Liberty Ambulance Service
904-721-0008

BEFORE ME APPEARED SPENCER JONES
PERSONALLY KNOW
THIS DATE SEPTEMBER 25, 2025

WYNNE HALE NOTARY PUBLIC
MY COMMISSION EXPIRES 6-2-2027
STATE OF FLORIDA
COMMISSION NUMBER HH 390934

The "Average" Rescue Unit

Total EMS costs, FY 2023/2024	**$28,542414**
***Less Ambulance Fees**	**($2,885,269)**
Net EMS Costs	
$25,657,145	
Total EMS Costs divided by 13 front-line rescue unit	**$1,973,627**
Additional County Units to Cover Private Transports	**2**
Estimated Total Cost to Assume Private Transports	**$3,947,253**

*** Change Healthcare's Data Breach stopped Ambulance Billing Between February – August of 2024. This significantly impacted revenue.**

November 7, 2025

CLAY COUNTY
FLORIDA

Public Safety Department

Mailing Address:
P.O. Box 1366
Green Cove Springs, FL
32043

Physical Address:
2519 State Road 16 West
Green Cove Springs, FL
32043

Area code: 904
Phone: 284-7703
Fax: 284-7144

County Manager
Howard Wanamaker

Commissioners:

John Sgromolo
District 1

Alexandra Compere
District 2

Jim Renninger
District 3

Betsy Condon
District 4

Kristen Burke, DC
District 5

claycountygov.com

David Motes, Acting Fire Chief
Clay County Fire Rescue Department
PO Box 1366
2519 State Road 16 West
Green Cove Springs, Florida

RE: Review and Approval of Medical Policies, Procedures, Protocols and equipment list for Liberty Ambulance Services, Inc.

This letter is to inform you that I have reviewed the proposed policies, procedures, protocols and equipment list provided to me for Liberty Ambulance Services, Inc., and approve them.

Should you have any questions, please feel free to contact me directly.

Respectfully,

Justin Deaton, M.D.
Clay County Medical Director

CLAY COUNTY BOARD OF COUNTY COMMISSIONERS
CERTIFICATE OF PUBLIC CONVENIENCE AND NECESSITY

The Board of County Commissioners of Clay County hereby issues a Certificate of Public Convenience and Necessity to Liberty Ambulance Service, Inc., to provide services with limitations as prescribed herein:

1) Class B: Certificates for private or municipal providers of ambulances to conduct emergency or non-emergency interfacility medical transport or transport services at the ALS or BLS level.

2) Class C: Certificates for private or municipal providers of ambulances to conduct emergency or non-emergency interfacility medical transport or transport services requiring on-board clinical capabilities which may exceed those of a conventionally equipped and staffed ALS ambulance which services originate within the County pursuant to a physician's order.

3) Class D: Certificates for private or municipal providers of ambulances to conduct emergency or nonemergency interfacility medical transport or transport services, interfacility neonatal transport and emergency or nonemergency organ/blood transport, including the transport of transplant teams or other emergency or nonemergency interfacility medical transport services at the ALS or BLS level between two (2) establishments licensed as hospitals pursuant to Chapter 395, Florida Statutes.

The above-named service affirms that it will maintain compliance with Ordinance No. 2018-23, as amended.

Effective: December 10, 2025

Date of Expiration: December 10, 2027 (Unless suspension or revocation is prior thereto)

ATTEST:

Tara S. Green Clay County Clerk of Court and Comptroller Ex Officio Clerk to the Board	Betsy Condon, Chairman Board of County Commissioners

Agenda Item
Clay County Board of County Commissioners

Clay County Administration Building
Tuesday, November 25 4:00 PM

TO: BCC DATE: 11/17/2025

FROM: Teresa Capo

SUBJECT:
Randy Bowman, District 3 member on the Charter Review Commission submitted his resignation. District 3 Alternate, Bill Englebrecht, will automatically assume the position and fill the vacancy.

AGENDA ITEM TYPE:

ATTACHMENTS:

	Description	Type	Upload Date	File Name
	Bowman Resignation	Backup Material	11/18/2025	Resignation_-Clay_County_Charter_Review_Commissiondsada.pdf

REVIEWERS:

Department	Reviewer	Action	Date	Comments
BCC	Capo, Teresa	Approved	11/18/2025 - 8:36 AM	AnswerNotes
County Manager	Wanamaker, Howard	Approved	11/18/2025 - 9:27 PM	AnswerNotes

From: Seat1D3 CRC
To: Teresa Capo
Subject: Resignation -Clay County Charter Review Commission
Date: Monday, November 17, 2025 4:56:50 PM
Attachments: image001.png

Good Evening Teresa,

Unfortunately, this is the second meeting I've had to miss due to unavoidable work conflicts. I had planned to attend this evening's meeting, but a tenant-related matter at the Mall required my immediate attention.
Given my expanded responsibilities at work and the continued scheduling conflicts, I feel it is only fair to submit my formal resignation from the Clay County Charter Review Commission. It was truly an honor to be considered and selected, and I remain grateful for the opportunity to serve.

Thank you for your understanding.

Randy Bowman

From: Teresa Capo <Teresa.Capo@claycountygov.com>
Sent: Thursday, November 13, 2025 3:52 PM
To: Courtney Grimm <Courtney.Grimm@claycountygov.com>
Subject: CRC Agenda for 11/17

Good afternoon,

Attached is the agenda for the Charter Review Commission meeting scheduled for Monday, November 17 at 5:00 PM.

Let me know if you have any questions or unable to attend.

Teresa Capo
Executive Assistant
Clay County Board of County Commissioners
P.O. Box 1366
Green Cove Springs, FL 32043

Office: (904) 284-6352
Mobile: (904) 540-8314
www.claycountygov.com


CLAY
COUNTY

Agenda Item
Clay County Board of County Commissioners

Clay County Administration Building
Tuesday, November 25 4:00 PM

TO: BCC DATE: 11/19/2025

FROM: Teresa Capo

SUBJECT: Brandon Ludwig submitted his resignation from the Board.

AGENDA ITEM TYPE:

ATTACHMENTS:

	Description	Type	Upload Date	File Name
	Ludwig Resignation	Backup Material	11/20/2025	Ludwig_Resignationdsada.pdf

REVIEWERS:

Department	Reviewer	Action	Date	Comments
BCC	Streeper, Lisa	Approved	11/19/2025 - 4:27 PM	Item Pushed to Agenda

From: Betsy Condon
To: Teresa Capo
Subject: Fw: Resignation from Board of Adjustment
Date: Wednesday, November 19, 2025 1:15:28 PM

Betsy Condon
Clay County Commissioner, District 4
PO Box 1366
477 Houston St.
Green Cove Springs, FL 32043
(904) 269-6384 Office
(904) 615-7284 Cell
www.claycountygov.com

From: Brandon Ludwig <branludwig@gmail.com>
Sent: Wednesday, November 19, 2025 1:10 PM
To: Betsy Condon <Betsy.Condon@claycountygov.com>; Kristen Burke <Kristen.Burke@claycountygov.com>; Alexandra.Compere@gmail.com <Alexandra.Compere@gmail.com>; James Renninger <jim.renninger@claycountygov.com>; John Sgromolo <John.Sgromolo@claycountygov.com>
Cc: PlanningandZoning <Planningandzoning@claycountygov.com>; Kellie Henry <kellie.henry@claycountygov.com>; Jenni Bryla <Jenni.Bryla@claycountygov.com>
Subject: Resignation from Board of Adjustment

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Commissioners & Planning/Zoning Team,
I'm excited to share that on Monday, November 17th, I was appointed to fill a vacancy on Keystone Heights City Council and will take office in December 2025. With this said, in the interest of making sure you are able to move forward with finding a replacement for my position, I am resigning effective immediately from the Clay County Board of Adjustment (BoA).

I want to take a moment to thank Jenni, Kellie, and the entire Planning/Zoning Team for the work they do. As someone who always make it a mission to read and know my agenda prior to meetings, their thorough work has been incredibly helpful in making sure that the BoA is set for success.

I would also like to thank Commissioner Condon and Commissioner Compere who both separately recruited me for BoA initially, and to all of you for your support for my nomination and renomination. I have enjoyed my time with the BoA.

With this said, I look forward to continuing to work with you all from my new role . Please don't hesitate to reach out if I can be of any assistance in searching for a replacement.

Sincerely,
--

Brandon Ludwig
Cell: 352-262-7306

Agenda Item
Clay County Board of County Commissioners

Clay County Administration Building
Tuesday, November 25 4:00 PM

TO: Clay County Board of Commissioners

DATE: 10/28/2025

FROM: Karen Smith, Administrative & Contractual Services

SUBJECT:
Bid Opening Tabulation for November 4, 2025:
A. Bid No. 24/25-123, Old Jennings and Long Bay Traffic Signal and Intersection Improvements

AGENDA ITEM TYPE:

BACKGROUND INFORMATION:
Letters of Documentation

ATTACHMENTS:

	Description	Type	Upload Date	File Name
	Bid Tab	Cover Memo	11/20/2025	Bid_Tab_2425-123dsada.pdf

REVIEWERS:

Department	Reviewer	Action	Date	Comments
Administrative and Contractural Services	Streeper, Lisa	Approved	11/19/2025 - 4:24 PM	Item Pushed to Agenda

BID TABULATION FORM

Bid: 24/25-123

Proj: Old Jennings and Long Bay Traffic Signal and Intersection Improvements

Ad: Clay Today, September 25, 2025

Date: November 4, 2025

Time Open: 9:00 AM

Time Close: 9:07 AM

This is a generic Bid Tabulation Form; all required bid documents will be verified prior to bid recommendation.

Bids to be evaluated based on evaluation criteria established in bid document

	Bidder	Addendum	Bid Bond	Bid Total
1	Beryl Project Engineering	**No-Bid**		
2	Besch and Smith Civil Group, Inc.	Yes	Yes	$2,274,829.34
3	C.W.Matthews Contracting Co, Inc.	Yes	Yes	$1,888,805.45
4	Chinchor Electric, Inc.	Yes	Yes	$1,777,268.93
5	DB Civil Construction, LLC.	Yes	Yes	$1,839,891.24
6	Jax Utilities Management, Inc.	Yes	Yes	$1,939,841.16
7	Kirby Development, Inc.	Yes	Yes	$2,386,474.12
8	Reeves Construction Company	Yes	Yes	$1,974,042.27
9				

Agenda Item
Clay County Board of County Commissioners

Clay County Administration Building
Tuesday, November 25 4:00 PM

TO: DATE:

FROM:

SUBJECT:

AGENDA ITEM TYPE:

REVIEWERS:

Department	Reviewer	Action	Date	Comments
Budget Office	Streeper, Lisa	Approved	11/19/2025 - 4:25 PM	Item Pushed to Agenda