



HISTORIC PRESERVATION BOARD

January 9, 2025

5:30 PM

Administration Building,
4th Floor, BCC Meeting Room, 477 Houston Street,
Green Cove Springs, FL 32043

Call to Order

Approval of Minutes

Minutes from the Historic Preservation Board Meeting November 7, 2024

Public Comment

Old Business

1. Update on Historic Marker Progress

Historic Preservation Board Members will provide progress updates on the historic marker projects.

- A. Middleburg Colored School - Dr. Maureen Jung
- B. Fort 11 - Deirdre Murphy
- C. Keystone Heights - Deirdre Murphy
- D. Middleburg Museum/Civic Center - Gerard Casale

New Business

Certificates of Approval

Public Comment

Staff Comments

Board Member's Comments

Adjournment

In accordance with the Americans with Disabilities Act, any person needing a special accommodation to participate in this matter should contact the Clay County ADA Coordinator by mail at Post Office Box 1366, Green Cove Springs, FL 32043, or by telephone at number (904) 269-6347 no later than three (3) days prior to the hearing or proceeding for which this notice has been given. Hearing impaired persons can access the foregoing telephone number by contacting the Florida Relay Service at 1-800-955-8770 (Voice), or 1-800-955-8771 (TDD).



Agenda Item
HISTORIC PRESERVATION BOARD

Clay County Administration Building
Thursday, January 9 5:30 PM

TO: Historic Preservation Board

DATE: 12/27/2024

FROM: Beth Carson,
Director of Planning and
Zoning

SUBJECT:

AGENDA ITEM TYPE:

ATTACHMENTS:

Description	Type	Upload Date	File Name
Historic_Preservation_Board Minutes_11-7-2024	Backup Material	1/6/2025	Historic_Preservation_Board_Meeting_Minutes_November_7__2024ada.pdf



HISTORIC PRESERVATION BOARD MEETING MINUTES

November 7, 2024

5:30 PM

Administration Building,
4th Floor, BCC Meeting Room,
477 Houston Street,
Green Cove Springs, FL 32043

Call to Order

Present: Billy Gould, Chairman
Deirdre Murphy, Vice-Chairman
Dr. Maureen Jung
Melissa Clearman
Randy Harris

Absent: Gerard Casale

Staff Present: Beth Carson, Director of Planning and Zoning

Chairman Billy Gould called the meeting to order at 5:30 pm.

Approval of Minutes

Minutes from the September 5, 2024 Historic Preservation Board Meeting

Dr. Maureen Jung made a motion for approval of the September 5, 2024, Historic Preservation Board Meeting Minutes, seconded by Randy Harris, which carried 5-0.

Public Comment

Chairman Billy Gould opened the floor for public comment at 5:31 pm.

Hearing no comments, Chairman Billy Gould closed public comment at 5:31 pm.

Old Business

1. Update on Historic Marker Progress

Historic Preservation Board Members will provide progress updates on the historic marker projects.

- A. Middleburg Colored School - Dr. Maureen Jung
- B. Fort 11 - Deirdre Murphy
- C. Keystone Heights - Deirdre Murphy
- D. Middleburg Museum/Civic Center - Gerard Casale

Historic Marker updates can be seen at www.claycountygov.com/government/clay-county-tv-and-video-archive/committees/Historic-Preservation-Board/November 7, 2024, beginning at 1:04 and ending at 5:27. Below is a summary of the discussion.

Middleburg Colored School Update:

Dr. Maureen Jung addressed the Board to provide an update regarding the Middleburg Colored

School. The text is still under review, and the search for dates for the original closure of the school and the building of the Hunter Douglas School is in progress.

Fort 11 Update:

Vice-Chairman Deirdre Murphy addressed the Board to provide information regarding the Fort 11 update. The Fort 11 marker has been temporarily set aside to focus more on Keystone Heights Marker. There are still questions regarding the exact location of the Fort.

Keystone Heights Update:

Vice-Chairman Deirdre Murphy addressed the Board to provide details and information regarding the Keystone Heights marker update. Vice-Chairman Murphy spoke about meeting with the City Council of KH and mentioned the information gathered for the marker, i.e., location, photos, and the need to present to the Council again due to unforeseen circumstances.

Middleburg Museum/Civic Center:

There was no update for the Middleburg Museum/Civic Center due to the absence of Mr. Gerard Casale.

New Business

New Business can be seen at [www.claycountygov.com/government/clay-county-tv-and-video-archive/committees/Historic-Preservation-Board/November 7, 2024](http://www.claycountygov.com/government/clay-county-tv-and-video-archive/committees/Historic-Preservation-Board/November%207,%202024), beginning at 5:28 and ending at 15:21. Below is a summary of the discussion.

Randy Harris mentioned the Dunbar High School Marker and the possibility of moving forward.

There were questions and discussions regarding the location, significance, year established, Green Cove Colored School, and how to obtain information regarding the school.

Mr. Harris spoke about the Woodlawn Cemetery being another place deserving of historic significance.

There were questions and discussions regarding the location, timeline of the cemetery, number of people buried, also referred to as Pleasant Point Cemetery, connection to Mount Pleasant Baptist, and research done to date.

Certificates of Approval

There were no Certificates for Approval.

Public Comment

Public Comment can be seen at [www.claycountygov.com/government/clay-county-tv-and-video-archive/committees/Historic-Preservation-Board/November 7, 2024](http://www.claycountygov.com/government/clay-county-tv-and-video-archive/committees/Historic-Preservation-Board/November%207,%202024), beginning at 15:26 and ending at 21:29. Below is a summary of the discussion.

Chairman Billy Gould opened the floor for public comment at 5:45 pm.

Pat Garlinghouse, St. Mary's Episcopal Church, addressed the Board to provide information regarding the marker dedication for Fleming Plantation on November 19, 2024, at 10:00 am and

invited the board members.

Shawn Atwell, 1844 Chatham Village Drive, Fleming Island, Florida, addressed the Board to request the criteria for submitting information for the Woodlawn Cemetery Marker and for other suggested areas believed to be historical.

Comments and discussions were provided with details and information for the application process to address questions asked during the public comment period.

Ms. Carson mentioned that Mr. Atwell has applied to join the Historic Preservation Board.

Terry Knight, 555 Tynes Boulevard, Middleburg, Florida, addressed the Board to express his interest in joining the HPB.

Hearing no other comments, Chairman Billy Gould closed public comment at 5:51 pm.

Staff Comments

Staff Comments can be seen at [www.claycountygov.com/government/clay-county-tv-and-video-archive/committees/Historic-Preservation-Board/November 7, 2024](http://www.claycountygov.com/government/clay-county-tv-and-video-archive/committees/Historic-Preservation-Board/November%207,%202024), beginning at 21:30 and ending at 28:02. Below is a summary of the discussion.

Beth Carson, Director of Planning and Zoning, addressed the Board to discuss several items:

- Need for Board Members
- Progress of the St. Mary's Episcopal Church
- An email was received regarding the Magnolia Lake Marker being down. The issue is in the process of being resolved. There was damage to the marker.
- Next HPB Meeting - Request to move the date from January 2, 2024, to January 9, 2024 - The Board agreed.

There were questions and discussions regarding cemetery clean-up, the use of funding requirements, establishing a grant process, and training for cleaning cemeteries.

Board Member's Comments

Board Member Comments can be seen at [www.claycountygov.com/government/clay-county-tv-and-video-archive/committees/Historic-Preservation-Board/November 7, 2024](http://www.claycountygov.com/government/clay-county-tv-and-video-archive/committees/Historic-Preservation-Board/November%207,%202024), beginning at 28:03 and ending at 34:16. Below is a summary of the discussion.

Dr. Maureen Jung asked how to proceed with the training provided without paying the \$15.00 fee.

Ms. Carson clarified the process because it is a "group membership" training.

Vice-Chairman Deirdre Murphy spoke about attending the First Annual Round Table held by the Keystone Heights Heritage Commission last Saturday. Vice-Chairman Murphy mentioned the upcoming event for the Centennial Celebration of Keystone Heights. The Keystone Heights Heritage Commission is also conducting a tour of historic homes, including six 100-year-old homes, on Saturday, December 21, 2024, from 11:00 to 3:30 pm. Tickets are \$25.00 each and can be purchased online at The Woman's Club - Keystone Heights website.

Adjournment

Hearing no further business, Chairman Billy Gould adjourned the meeting at 6:04 pm

Attest:

Committee Chairman

Recording Deputy Clerk



Agenda Item
HISTORIC PRESERVATION BOARD

Clay County Administration Building
Thursday, January 9 5:30 PM

TO: Historic Preservation Board

DATE: 10/24/2024

FROM: Beth Carson, Director of
Planning and Zoning

SUBJECT:

Historic Preservation Board Members will provide progress updates on the historic marker projects.

- A. Middleburg Colored School - Dr. Maureen Jung
- B. Fort 11 - Deirdre Murphy
- C. Keystone Heights - Deirdre Murphy
- D. Middleburg Museum/Civic Center - Gerard Casale

AGENDA ITEM TYPE:
